



Name: \_\_\_\_\_  
ID#: \_\_\_\_\_

**Program Requirements**  
GPA.....2.0  
Credits.....23

Advising Check Sheet, 2019-20  
The NPC Certificate of Proficiency (CP) offers students highly focused skills training or re-training in selected occupational programs.

Core Courses 23 Credits	
Areas	Courses
Core Courses	(Each course is worth 3 credits unless noted)
<b>Required 23-credits</b>	<input type="checkbox"/> ATO 1116 Introduction to Automotive & Safety (2 crs) <input type="checkbox"/> ATO 118 Electrical I <input type="checkbox"/> ATO 120 Electrical II <input type="checkbox"/> ATO 122 Electrical III <input type="checkbox"/> ATO 124 Engine Repair I <input type="checkbox"/> ATO 126 Engine Repair II <input type="checkbox"/> ATO 128 Engine Performance I <input type="checkbox"/> ATO 130 Engine Performance II
Complete <input type="checkbox"/>	

**Suggested Semester Plan of Study**

(complete your certificate in two semesters)

Semester 1	Credits	Semester 2	Credits
ATO	2		
ATO	3		
ATO	3		
ATO	3		

**Your Semester Plan of Study**

Semester 1	Credits	Semester 2	Credits
Semester 3	Credits	Semester 4	Credits

Total Estimated Program Cost	Cost
Tuition (2019)	\$1771.00
Fees	\$890.00
Books	0
<b>TOTAL:</b>	<b>\$2661.00</b>

**Important Dates to Remember:**

**Fall 2019 Semester:**

April 8 Schedule available online..  
**April 15 Veterans Priority Registration Day.**  
**April 22 Registration begins at 7:30 a.m.**  
**August 26 Fall semester begins**  
 September 3 Labor Day College Closed  
 September 6 Last day to withdraw without a "W" on transcript.  
 October 7 Fall Graduation Application deadline.

**Spring 2020 Semester:**

November 18 Schedule available online.  
**November 25 Veterans Priority Registration Day.**  
**December 2 Registration begins at 7:30 a.m.**  
**January 21 Spring semester begins**  
**January 28 Last day to withdraw without a "W" on transcript**  
 February 17 Spring Graduation Application deadline.  
 March 16-20 Spring Break  
 May 16 Graduation

**Summer 2020 Semester:**

March 30 Schedule available online  
**April 6 Veteran's Priority Deadline**  
**April 13 Summer Registration begins at 730 am**  
**June 1 Summer session Begins**

**Helpful Definitions and Websites**

- See the cost savings in just tuition by completing the first two years of your bachelor's degree at NPC at [www.npc.edu/transferU](http://www.npc.edu/transferU)
- Find out more about NPC transfer agreements with other colleges and universities at [www.npc.edu/transfer-agreements](http://www.npc.edu/transfer-agreements)
- Learn all about Arizona's guaranteed transfer degrees to ASU, NAU and UofA at [www.aztransfer.com](http://www.aztransfer.com)
- NPC's college catalog is available online at [www.npc.edu/college-catalog](http://www.npc.edu/college-catalog) or from any campus or center adviser.
- **Articulation:** the process of determining the transfer and applicability of courses from one institution of higher education to another.
- **Course Equivalency Guide:** shows how community college courses transfer to the three state universities. It also has many equivalencies among the three state universities. It does NOT indicate how a course transfers to a specific degree program. Course equivalencies are "year specific" meaning that in order to see if course work will transfer, you must review the Course Equivalency Guide for the year in which you took the course.
- **Course Prefix:** generally three or four characters identifying a department or division in which a course is taught (example: SOC is commonly used for Sociology courses)
- **Prerequisites:** a course that must be completed prior to taking a subsequent course.
- **SUN#:** the Shared Unique Number (SUN) System identifies some of the transferable lower-division courses commonly offered at the three Arizona public universities and at least two Arizona community colleges. The system ensures that a SUN course at a participating institution will be accepted as a direct equivalent to the comparable SUN course at the other participating institution.