

# Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a Regular District Governing Board Meeting open to the public, on **November 18, 2025 beginning at 10am**. The meetings will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona. The meeting can also be joined remotely using [WebEx](#). A passcode is required under certain circumstances and it is Nov25DGB.

One or more Board members and/or staff members may participate in the meeting remotely if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Julia Wilson at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter(s) pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the discussion or consideration regarding negotiations for the acquisitions/use, sale, or lease of real property pursuant to A.R.S. §38-431.03 (A)(7).

I, Julia Wilson, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 17<sup>th</sup> day of November, 2025, at 10:00am.

Julia Wilson  
Recording Secretary to the Board

## NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. KINO RADIO
5. KNNB RADIO
6. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
7. KWKM RADIO
8. WHITE MOUNTAIN RADIO
9. NPC WEB SITE
10. NPC ADMINISTRATORS AND STAFF
11. NPC FACULTY ASSOCIATION PRESIDENT
12. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
13. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT

## M I S S I O N

**NORTHLAND PIONEER COLLEGE  
PROVIDES EDUCATIONAL  
EXCELLENCE THAT IS AFFORDABLE  
AND ACCESSIBLE FOR THE  
ENRICHMENT OF COMMUNITIES  
ACROSS NORTHEASTERN ARIZONA.**

## V I S I O N

NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.

## V A L U E S

INTEGRITY  
INCLUSION  
ADAPTABILITY  
CIVILITY  
ACCESS



**Northland Pioneer College**

EXPANDING MINDS • TRANSFORMING LIVES<sup>SM</sup>

# Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center  
2251 East Navajo Boulevard, Holbrook, Arizona

The meeting location will be open to the public at 9:55 a.m. at the latest.

Or you can join on [WebEx](#) (Passcode Nov25DGB).

**Date** November 18, 2025

**Time:** 10:00 a.m. (PST)

<b>Item</b>	<b>Description</b>	<b>Resource</b>
1.	<b>Call to Order and Pledge of Allegiance</b> .....	Chair Robinson
2.	<b>Adoption of the Agenda</b> ..... (Action)	Chair Robinson
3.	<b>Call for Public Comment</b> ..... Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.	Chair Robinson
4.	<b>Discussion Items:</b>	
	<b>A. Standing Presentations:</b>	
1.	<b><a href="#">Human Resources</a></b> ..... Interim Human Resources Vice President Nicole Ulibarri will provide the Board an update.	IVPHR Ulibarri
2.	<b><a href="#">Financial Position</a></b> ..... VP of Administrative Services Maderia Ellison will provide a report on the financial position of the college. for period July 1, 2025 to September 30, 2025.	VPAS Ellison
3.	<b><a href="#">NPC Student Government Association (SGA)</a></b> ..... SGA Member Seth Marticion will provide the Board with a report on SGA activities.	Mr. Marticion
4.	<b>NPC Faculty Association</b> ..... No report.	No report
5.	<b>Classified &amp; Administrative Staff Organization (CASO)</b> ..... CASO President Cynthia Blevins will provide a verbal report to the Board.	Ms. Blevins
6.	<b>Northland Pioneer College (NPC) Friends and Family</b> ..... Friends & Family Executive Director Jesse Reeck will provide a verbal report to the Board.	Ms. Reeck
7.	<b>External Relations</b> ..... No report.	No report
8.	<b>Compensation Committee</b> ..... Compensation Committee Co-chair Justin White will provide the Board with a verbal report.	Mr. White
9.	<b>Construction Report</b> ..... Director of Facilities and Transportation Justin White will provide the Board a verbal report.	Mr. White
10.	<b>Leadership Council</b> ..... No report.	No report.
11.	<b>Enterprise Resource Planning (ERP) Implementation Update</b> ... Project Manager Colleen Marsh will provide the Board a verbal Report.	Ms. Marsh
12.	<b>ACCT Federal &amp; State Update</b> ..... Mr. Leslie will provide an update on the ACCT National Conference held in New Orleans last month.	Mr. Leslie
5.	<b><a href="#">Fall 2025 FTSE Report</a></b> ..... Registrar Paul Hempsey will give an update to the board on the Fall 2025 FTSE report.	Mr. Hempsey

6. **Summer Enrollment Update**..... Dr. Solomonson  
Executive Vice President for Learning and Student Services Dr. Mike Solomonson will present an update on Summer 2025 enrollment.
7. **Unified Advising Update** ..... Dr. Solomonson  
EVPLSS Solomonson will introduce Director of Student Services Josh Rogers and Director of Student Engagement Jennifer Brimhall to provide the board an update on the Unified Advising merger.
8. **President's Report** ..... President Lawson  
President Von Lawson will provide the Board with an update.
9. **Consent Agenda for Action** ..... Chair Robinson  
A. **October 21, 2025 Board Meeting Minutes** (Julia Wilson)
10. **For Discussion and Possible Action:**
  - A. **Old Business:**
  - B. **New Business:**
    1. **Adjustment to FY 2023 Adopted Budget** ..... Mr. Kupfer  
Director of Financial Services Russell Kupfer will request an adjustment to the FY2023 Adopted Budget.
    2. **Adjustment to FY 2024 Adopted Budget** ..... Mr. Kupfer  
Director of Financial Services Russell Kupfer will request an adjustment to the FY2024 Adopted Budget.
    3. **Adoption of the FY 22-23 Annual Expenditure Limitation Report** Mr. Kupfer  
Director of Financial Services Russell Kupfer will request the adoption to the FY2023 Annual Expenditure Limitation Report.
    4. **Adoption of the FY 23-24 Annual Expenditure Limitation Report** Mr. Kupfer  
Director of Financial Services Russell Kupfer will request the adoption to the FY2023 Annual Expenditure Limitation Report.
    5. **Follow up to Board Member Leslie's Request** ..... VPAS Ellison  
VPAS Maderia Ellison will present information to the Board regarding Mr. Leslie's request regarding auction purchase procedures.
    6. **Request to accept ADHS Nursing Grant Funds** ..... Ms. Zimmerman  
Interim Dean of Nursing Ruth Zimmerman will request the Board Accept funds from Arizona Department of Health Services s Nursing Education Investment Program.
    7. **Request to Purchase EMT Equipment**..... Dr. Raisor  
Dean of CTE Jeremy Raisor will request the board to approve the Purchase of EMT equipment.
    8. **Request to Approve Job Order Contract for Storefront Replacement and Exterior Painting** ..... Mr. White  
Director of Facilities Justin White will request the board approve a Job Order Contract with CORE Construction.
    9. **Request to approve Board travel to the ACCT National Legislative Summit** ..... Ms. Wilson  
Julia Wilson will request the Board approve funds for Board travel to the ACCT National Legislative Summit.
    10. **Request to Cancel the December 16, 2025 DGB Meeting**..... Chair Robinson  
Chair Robinson will ask the board to cancel the December DGB meeting.
    11. **Request to discuss program additions and restorations at Silver Creek Campus in Snowflake**..... Chair Robinson  
Chair Robinson will request a discussion on Ag Science and Music Education programs, and a potential Skills Center on the SCC Campus.



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|--|----------------|
| <b>12. Executive Session 1 .....</b>   | Chair Robinson |
| Pursuant to A.R.S. § 38.431.03(A)(7) the Board may vote to enter Executive Session for discussion or consideration regarding Negotiations for the acquisition/use, sale, or lease of real property.  |                |
| <b>13. Action from Executive Session 1 .....</b>   | Chair Robinson |
| The Board may take action related to Executive Session 1.  |                |
| <b>14. Executive Session 2 .....</b>   | Chair Robinson |
| Pursuant to A.R.S. § 38.431.03(A)(1) the Board may vote to enter Executive Session for discussion or consideration regarding the employment, assignment, promotion, demotion, dismissal, disciplining, or resignation of a public officer. |                |
| <b>15. Action from Executive Session 2 .....</b>   | Chair Robinson |
| The Board may take action related to Executive Session 2.  |                |
| <b>16. Executive Session 3 .....</b>   | Chair Robinson |
| Pursuant to A.R.S. § 38.431.03(A)(7) the Board may vote to enter Executive Session for discussion or consideration regarding Negotiations for the acquisition/use, sale, or lease of real property   |                |
| <b>17. Action from Executive Session 3 .....</b>   | Chair Robinson |
| The Board may take action related to Executive Session 3<br>lease of real property.  |                |
| <b>11. DGB Agenda Items and Informational Needs for Future Meetings .....</b>  | Chair Robinson |
| <b>12. Board Report/Summary of Current Events.....</b>   | Board Members  |
| <b>13. Announcement of Next Regular Meeting.....</b>   | TBD            |
| <b>14. Adjournment..... (Action)</b>   | Chair Robinson |

*The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing an executive session for the purpose of obtaining the agenda pursuant to A.R.S. §38-431.03 (A)(3), further given that the attorney may appear by speakerphone.*



**Northland Pioneer College**

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

*Business, or the President's Report. The Board may vote to hold legal advice from the District's attorney on any matter listed on Should the District's attorney not be present in person, notice is*



# Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVES<sup>SM</sup>

## HUMAN RESOURCES

### MONTHLY REPORT

November 2025

# EMPLOYEE RELATIONS AND STAFFING

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*On December 3<sup>rd</sup> the department will hold our new employee orientation session. These sessions are open to all NPC employees who wish to register for a refresher, or if they have never attended a session before. The next scheduled orientation following is scheduled for January 8<sup>th</sup> at 9 AM at PDC in NLC142.*

## WELCOME AND RECOGNITION

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Congratulations to the following employees as they transition to new positions

❖ Dan Groeneveld	Faculty in Computer Information Systems
❖ Sarah (Farah) Bughio	Associate Vice President of Institutional Effectiveness
❖ Kathryn Matott	Associate Vice President of Communications
❖ Rebecca Diggs	Academic Advisor
❖ Alethia Broderick	Budget & Accounting Analyst
❖ Autom Sprengeler	Assistant to the Center Manager WRV
❖ Michael Broyles	Faculty in Instructional Support/Department Chair

The following employees have left the institution since the last report

❖ Gabriel Baker	Mechanic
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## RECRUITMENT

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	Location	# Qualified Applicants	Date Opened	Closing Date	Status
Risk Manager	White Mountain Campus	11	7/17/25	Open Until Filled	In Review
Academic Advisor - WMC	White Mountain Campus	10	9/29/25	Open Until Filled	Offer in Progress
Temporary Assistant to Interim Vice President for Human Resources	Painted Desert Campus	4	8/12/25	9/2/25	In Review
Dean of Nursing	White Mountain Campus	3	8/21/25	Open Until Filled	Offer in Progress
Data & Compliance Coordinator	Painted Desert Campus	2	8/21/25	Open Until Filled	In Review
Budget & Accounting Analyst	Painted Desert Campus	2	9/5/25	Open Until Filled	In Review
Center/Campus Monitor	Silver Creek Campus	34	9/11/25	Open Until Filled	In Review
Learning Assistant – Temporary	Springerville Center	6	9/16/25	Open Until Filled	In Review
Institutional Research Analyst	Silver Creek Campus	19	9/19/25	Open Until Filled	In Review
Administrative Assistant to the Dean of Student Service	Silver Creek Campus	0	10/29/25	11/7/25	In Review
Assistant to the Science Lab Manager	Painted Desert Campus	1	11/3/25	Open Until Filled	In Review
Small Business Analyst -Kayenta	Kayenta Center	0	11/4/25	Open Until Filled	In Review



## EMPLOYEE CENSUS DATA

Turnover Rate for FY25/26		Employee Count	Separated	Turnover Rate
Total Employees as of	7/1/2025	367	5	1.36%
Total Faculty Turnover	FY25/26 to date		0	0.0%
Total Staff Turnover	FY25/26 to date		5	1.36%
Turnover Rate for the Last 12 Months		Employee Count	Separated	Turnover Rate
Totals for November 2024 – November 2025		358	30	8.38%
Total Faculty Turnover			6	1.67%
November 2024 – November 2025				
Total Staff Turnover			24	6.71%
November 2024 – November 2025				

\*Turnover Rate Calculated by dividing the number of separated employees during the period by the number of employees at the beginning of the period. This figure reflects contract employees only and excludes temporary employees

**CUPA-HR Turnover Report for 2024:** “In considering turnover from all types of separations (i.e., voluntary and involuntary), **overall turnover of faculty and staff combined in 2024 was approximately 13.4%.** Overall turnover in 2024 was similar to overall turnover in 2023. Turnover in 2024 was higher than pre-pandemic rates (approximately 12%), but lower than the 16% high of 2022.

## TRAINING AND DEVELOPMENT

### TRAINING FOR ALL COLLEGE EMPLOYEES

It is the perfect time to focus on mental well-being as staff and faculty wrap up the semester. The end of the year brings heavier workloads and holiday stress, making it essential to pause, recharge, and refocus before heading into the new year.

A suggested training course, “Mental Well-Being for Faculty and Staff”, will be deployed on November 17<sup>th</sup> to all employees at NPC via our Vector Solutions training technology.

### TRAINING FOR GOLDEN EAGLE LEADERS

On **November 19th at 9 AM at Silver Creek Campus in the LC Symposium**, supervisors will participate in this month’s Golden Eagle Leadership Training, focusing on New Employee Onboarding and the Supervisor’s Role in NEOED Onboard. This interactive, in-person session will guide supervisors through the tools, checklists, and digital workflows that create a smooth onboarding experience for new hires. Leaders will also explore how coaching, communication, and connection play a vital role in setting new employees up for long-term success.

# TOTAL REWARDS

## BENEFITS AND COMPENSATION

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### **FLU SHOT CLINIC SUMMARY**

Flu shot clinics were held at multiple NPC campuses. The number of employees who received vaccinations at each site is a follow:

#### **October 22, 2025**

Little Colorado Campus – 5  
Painted Desert Campus – 6  
Silver Creek Campus – 10

#### **November 5, 2025**

White Mountain Campus – 3

### **CATASTROPHIC SICK LEAVE BANK DONATION SUMMARY**

The annual Catastrophic Leave Bank donation period has closed. A total of 109 employees each donated eight (8) hours, resulting in 872 total hours contributed to support colleagues experiencing severe or extended medical hardships. HR appreciates the generosity and community spirit shown by employees who participated in this year's donation campaign.

### **COMPENSATION**

HR and the Compensation Committee continue to collaborate toward finalizing the Compensation Guidelines, ensuring alignment with institutional goals and market practices.

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position

July 1, 2025 to September 30, 2025

Budget Period Expired

25%

Tax Supported Funds				
Current General Fund				
	Revised Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Primary Tax Levy	19,127,708	60,248	302,213	2%
State Aid:				
Maintenance and Operations	1,430,400	-	357,600	25%
Equalization	12,885,200	-	3,221,300	25%
Rural Aid	852,600	-	213,150	25%
Tuition and Fees	4,100,000	187,428	1,083,909	26%
Investment earnings	2,750,000	289,504	1,127,781	41%
Grants and Contracts	3,230,000	16,141	45,527	1%
Other Miscellaneous	350,000	6,222	21,646	6%
Fund Balance	10,426,729	-	-	0%
Transfers	(14,926,729)	(207,268)	(971,841)	7%
<b>TOTAL REVENUES</b>	<b>\$ 40,225,908</b>	<b>\$ 352,275</b>	<b>\$ 5,401,285</b>	<b>13%</b>
EXPENDITURES				
Salaries and Benefits	28,193,418	2,398,318	6,823,948	24%
Operating Expenditures	12,032,490	704,947	2,359,375	20%
<b>TOTAL EXPENDITURES</b>	<b>\$ 40,225,908</b>	<b>\$ 3,103,265</b>	<b>\$ 9,183,323</b>	<b>23%</b>
Unrestricted Plant				
	Revised Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
State Aid:				
Capital/STEM	295,700	-	73,875	25%
Fund Balance	13,626,729	872,935	1,477,084	11%
Transfers In	4,000,000	121,767	846,841	21%
<b>TOTAL REVENUES</b>	<b>\$ 17,922,429</b>	<b>\$ 994,702</b>	<b>\$ 2,397,800</b>	<b>13%</b>
EXPENDITURES				
Capital Expenditures - Construction and ERP	10,000,000	872,935	1,477,084	15%
Capital Expenditures - Other	7,900,329	121,767	920,716	12%
<b>TOTAL EXPENDITURES</b>	<b>\$ 17,900,329</b>	<b>\$ 994,702</b>	<b>\$ 2,397,800</b>	<b>13%</b>

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position

July 1, 2025 to September 30, 2025

Budget Period Expired

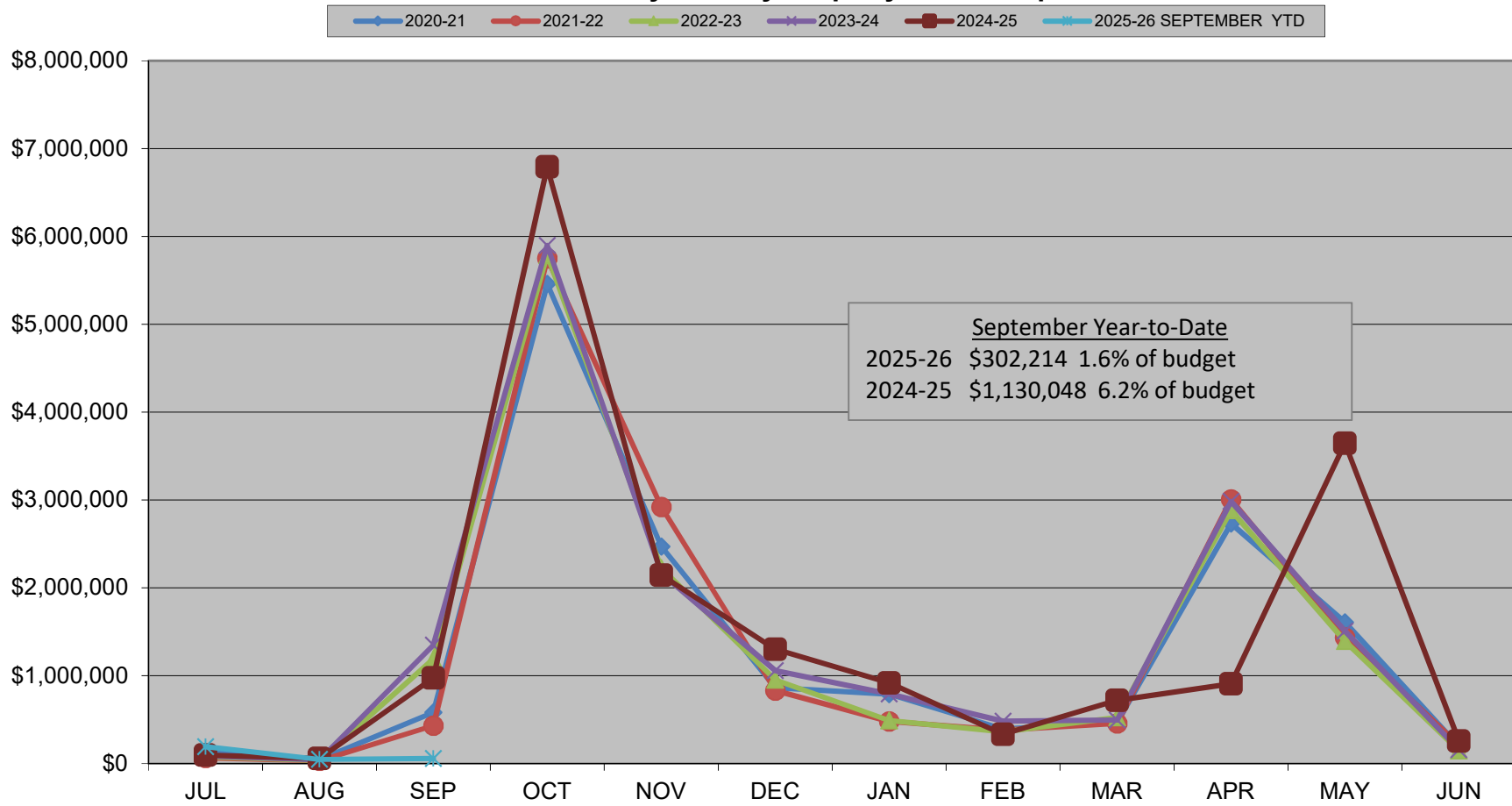
25%

Restricted and Auxiliary Funds				
Restricted				
Current Month				
Budget	Actual	Y-T-D Actual	%	
REVENUES				
Grants and Contracts	7,140,000	252,219	336,775	5%
Fund Balance	-	-	-	
Transfers In	300,000	75,000	75,000	25%
TOTAL REVENUES	\$ 7,440,000	\$ 327,219	\$ 411,775	6%
EXPENDITURES				
Salaries and Benefits	1,350,495	154,922	389,676	29%
Operating Expenditures	6,089,505	271,793	1,393,489	23%
Kayenta Center Construction & Expenses		56,405	137,347	
TOTAL EXPENDITURES	\$ 7,440,000	\$ 483,120	\$ 1,920,512	26%
Auxiliary				
Current Month				
Budget	Actual	Y-T-D Actual	%	
REVENUES				
Sales and Services	505,500	20,819	78,111	15%
Fund Balance	-	-	-	
Transfers	200,000	10,501	50,000	25%
TOTAL REVENUES	\$ 705,500	\$ 31,320	\$ 128,111	18%
EXPENDITURES				
Salaries and Benefits	388,271	28,426	90,324	23%
Operating Expenditures	317,229	12,721	47,614	15%
TOTAL EXPENDITURES	\$ 705,500	\$ 41,147	\$ 137,938	20%

Cash Flows	
Cash flows from all activities (YTD) . . . . .	\$ 8,338,971
Cash used for all activities (YTD) . . . . .	\$ 13,639,573
Net Cash for all activities (YTD) . . . . .	(\$5,300,602)



## Monthly Primary Property Tax Receipts

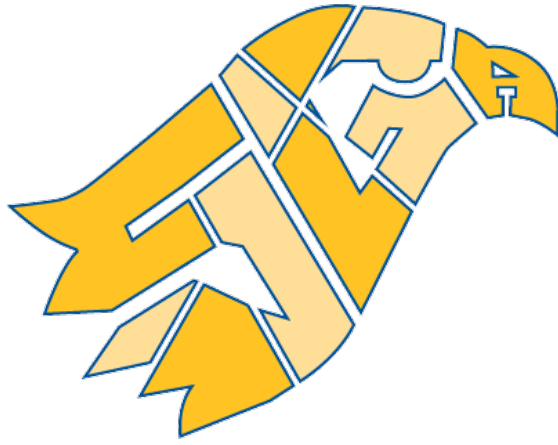




# Student Government Association

November 2025

Presentation by Seth Marticion



# Laptop Scholarship 2025









October 23, 2025

Dear Ms. Brimhall and the Student Government Association,

I want to extend my heartfelt gratitude for awarding me the SGA Laptop Scholarship this semester. Receiving this support means more than words can express, it was a wonderful moment of pure joy and relief! This award eases a huge financial burden, but it encourages me to continue my academic journey with greater confidence.

My current iPad has been wearing down for some time, and I've been pushing through assignments. This award couldn't have come at a better time. It's more than just a device, it will be my new lifeline to help me continue my studies, stay connected, and pursue my goals with greater ease and confidence.

I deeply appreciate the care and thoughtfulness behind this scholarship. Your commitment to student success and equity shines through, and I'm honored to be one of its recipients. I look forward to picking up the laptop and participate in any publicity efforts that help inspire others to apply.

Thank you again for your generosity and belief in my potential. I'm truly grateful.

Warm regards,



Shyn Clark (ID#179658)





**Tables  
at all  
NPC  
Locations,  
Information  
Available on  
All Clubs!**

***Thanks to all  
Campus and Center  
Managers and the  
amazing Front  
Office Staff for  
their help!***





PHI THETA KAPPA  
HONOR SOCIETY



STUDENT GOVERNMENT ASSOCIATION  
NORTHLAND PIONEER COLLEGE

# EAGLE FEST

## PASSPORT QUEST

All treats, no tricks!

Ready to explore everything that Northland Pioneer College has to offer? Grab your event passport and visit each participating booth to collect stamps as you go. Discover new activities, meet student-focused clubs and organizations, enjoy free treats, and get involved!

Collect all your stamps to earn awesome goodies—and don't forget to turn in your completed passport to be entered into a raffle for exciting prizes, courtesy of PTK and SGA.



Over  
90 Participants  
At  
Eagle Fest





# PHI THETA KAPPA

## HONOR SOCIETY



For more information about student clubs and activities at NPC, visit our website:

<https://www.npc.edu/clubs>

—◆◆—  
*Anyone who is enrolled in any class at NPC can join our clubs! Don't hesitate. Join us in the fun today!*



# EAGLE FEST

## Passport







Pizza With The President

# Upcoming Events

- SGA T-Shirt Design Contest
  - Building Student Spaces
    - The Student Voice

...And More!





***Thank you for your time!***

## Comparison with Prior Year

	FA 2024	FA 2025	Percent Change from prior Fall
45th Date in Semester	10/2/2024	10/1/2025	
Full Time Student Equivalency (FTSE)	1535.67	1540.70	0.3%
Unduplicated Headcount	3158	3265	3.4%

	Total FTSE		Early College FTSE		Regular FTSE	
	FA 2024	FA 2025	FA 2024	FA 2025	FA 2024	FA 2025
Little Colorado Campus	87.8	98.60	41.6	53.8	46.2	44.8
Painted Desert Campus	114.27	161.03	77.80	111.53	36.47	49.5
Silver Creek Campus	167.40	146.97	92.86	82.44	74.53	64.53
White Mountain Campus	503.13	442.77	307.74	257.6	195.40	185.17
Subtotal	872.6	849.37	520	505.37	352.6	344
ALU (Learning Contracts)	0.93	1.20	0.53	0	0.40	1.2
Hopi	8.87	11.47	2.80	2.6	6.07	8.87
Internet	383.13	397.83	115.47	147.94	267.67	242.37
Kayenta	5.80	7.00	0.00	0	5.80	7
Springerville	26.47	21.47	20.27	17.8	6.20	3.67
St. Johns	64.20	67.20	49.20	47.47	15.00	19.73
Whiteriver	56.20	55.43	36.27	30.94	19.93	24.5
Apache County Misc.	26.67	32.67	26.66	34.53	0.00	0
Najavo County Misc.	90.80	93.07	90.80	90.8	0.00	8.67
WayPoint		4.00				4
Subtotal	663.07	691.33	342.00	372.08	321.07	320.01
Total	1535.67	1540.70	862.00	877.45	673.67	664.01

# **NORTHLAND PIONEER COLLEGE FALL SEMESTER 2025 45th Census Day Detailed Report**

**45th Date in Semester: 10/1/2025**

## **SUBJECT:**

**FTSE/Headcount by Campus/Center**

**Race by Gender**

**Full-Time/Part-Time by Gender**

**Age by Gender**

**Headcount/FTSE**

**FTSE Count by Department/Course-Prefix**

**Physical Location of Students taking Internet Courses**

**18-Nov-25**

**Paul Hempsey  
Registrar**

**FALL SEMESTER 2025  
FTSE/HEADCOUNT BY CAMPUS/CENTER**

CAMPUS/CENTER	HEADCOUNT	FTSE	PERCENT	FTSE				
				NAVIT	DUAL	TALON	ECW	Regular
ALU	6	1.20	0.08%					1.20
Apache Misc	95	32.67	2.12%		12.00	22.53		0.00
Hopi	40	11.47	0.74%		1.80		0.80	8.87
Internet	1355	397.83	25.82%			79.67	68.27	242.37
Kayenta	25	7.00	0.45%					7.00
Little Colorado	237	98.60	6.40%	23.00	30.60		0.20	44.80
Navajo Misc	318	93.07	6.04%			90.80		8.67
Painted Desert	397	161.03	10.45%	34.47	74.33		2.73	49.50
Silver Creek	362	146.97	9.54%	39.17	35.60		7.67	64.53
Springerville-Eagar	89	21.47	1.39%		17.00		0.80	3.67
St Johns	102	67.20	4.36%	41.20			6.27	19.73
White Mountain	1026	442.77	28.74%	145.27	96.73		15.60	185.17
Whiteriver	189	55.43	3.60%		30.67		0.27	24.50
WayPoint	20	4.00	0.26%					4.00
<b>Totals</b>	<b>3265</b>	<b>1540.70</b>		<b>283.11</b>	<b>298.73</b>	<b>193.00</b>	<b>102.61</b>	<b>664.01</b>

**Average student load: 7.08 credit hours. (FT students take 12 or more credit hours.)**

1. The data are from the FA25 45th Day data file generated by the Registrar on October 15, 2025. It represents a snapshot of the FA25 45th Day attendance data. The data have not been audited by the state auditor until the Summer 2025.
2. The Headcount Total is the unduplicated headcount. It does not equal to the sum of the campus/center-level headcount.
3. The Full Time Student Equivalency (FTSE) is calculated by dividing the credit hours by 15, rounded to 2 decimal places.
4. The sum of category-level data may not be the same as the totals due to rounding of decimals.

**FALL SEMESTER 2025  
RACE BY GENDER STATISTICS**

				Percent of Grand Total
	FEMALE	MALE	TOTAL	
White (Caucasian)	722	538	1263	38.68%
American Indian	682	295	981	30.05%
Black	9	9	18	0.55%
Hispanic	306	215	523	16.02%
Multiple	45	45	90	2.76%
Asian	23	18	41	1.26%
Pacific Islander	5	5	10	0.31%
Unknown	202	121	339	10.38%
<b>Totals</b>	<b>1994</b>	<b>1246</b>	<b>3265</b>	<b>100.00%</b>

\*Total may be greater than the sum of female and male numbers because of unknown/undisclosed genders.

**FALL SEMESTER 2025  
FULL-TIME/PART-TIME BY GENDER**

	<b>Female</b>	<b>Male</b>	<b>Total</b>	<b>Percent of Grand Total</b>
<b>Full-Time</b>	<b>365</b>	<b>293</b>	<b>658</b>	<b>20%</b>
<b>Part-Time</b>	<b>1629</b>	<b>953</b>	<b>2607</b>	<b>80%</b>
<b>Total</b>	<b>1994</b>	<b>1246</b>	<b>3265</b>	<b>100%</b>

\*Total may be greater than the sum of female and male numbers because of unknown/undisclosed genders.

**FALL SEMESTER 2025  
AGE BY GENDER**

	<b>FEMALE</b>	<b>MALE</b>	<b>TOTAL</b>	<b>Percent of Grand Total</b>
<b>19 &amp; Under</b>	<b>1223</b>	<b>869</b>	<b>2113</b>	<b>64.72%</b>
<b>20-24</b>	<b>184</b>	<b>118</b>	<b>302</b>	<b>9.25%</b>
<b>25-29</b>	<b>114</b>	<b>68</b>	<b>182</b>	<b>5.57%</b>
<b>30-39</b>	<b>230</b>	<b>103</b>	<b>336</b>	<b>10.29%</b>
<b>40-49</b>	<b>140</b>	<b>49</b>	<b>190</b>	<b>5.82%</b>
<b>50-59</b>	<b>55</b>	<b>15</b>	<b>70</b>	<b>2.14%</b>
<b>60 &amp; Over</b>	<b>48</b>	<b>24</b>	<b>72</b>	<b>2.21%</b>
<b>Total</b>	<b>1994</b>	<b>1246</b>	<b>3265</b>	<b>100%</b>



**FALL SEMESTER 2025**  
**Out-of-State Students/Internet Classes**

**Headcount**

4

**FTSE**

0.93

**FALL SEMESTER 2025**  
**FTSE COUNT BY DEPARTMENT/COURSE PREFIX**

DEPARTMENT/COURSE PREFIX	HEADCOUNT	FTSE	FTSE				
			NAVIT	Dual	TALON	ECW	Regular
Administration of Justice Studies	26	23.60	3.60			0.40	19.60
Anthropology	41	8.20			1.60	0.80	5.80
Art	135	28.40			8.80	2.20	17.40
Automotive Technology	94	62.67	44.13			5.40	13.13
Behavioral Health Science	34	13.47	4.80			1.40	7.27
Biology	192	53.60				4.00	49.60
Business	336	89.60	12.40	30.60		3.00	43.60
Chemistry	53	14.13				0.53	13.60
College & Career Prep	181	37.77				0.40	37.37
Computer Information Systems	70	22.80	4.40			1.80	16.60
Construction Technology	164	53.80	4.13	20.27		4.13	25.27
Cosmetology	144	103.20	55.47	4.40		2.53	40.80
Early Childhood Development	309	68.93		51.00		0.20	17.73
Economics	139	28.00		5.00	13.60	3.00	6.40
Educator Preparation	13	5.20					5.20
Education	48	11.80				0.20	11.60
Energy and Industrial Technician	10	4.00					4.00
Emergency Medical Technology	41	30.20	2.00				28.20
English	614	122.80		48.80	27.80	11.80	34.40
Film & Digital Video	0	0.00					
Fire Science	35	22.40	12.57			0.87	8.97
Geography	29	5.80				4.80	1.00
Geology	35	9.33				1.33	8.00
Health & Physical Education	149	52.53	8.67	39.80		1.20	2.87
Health Sciences	209	69.33	34.60	5.60		1.27	27.87
History	231	46.20		8.60	22.00	3.00	12.60
Honors	11	0.73					0.73
Human Development	576	44.33			39.33	0.60	4.40
Humanities	21	4.20			1.40		2.80
Industrial Arts	56	11.20		11.20			
Instructional and Professional Developm	0	0.00					
Industrial Technology Trades	12	6.60	4.00			0.13	2.47
Languages	107	28.53		22.93		2.40	3.20
Mathematics	592	125.13		42.33	30.47	16.53	35.80
Medical Assistant	33	11.00	5.00			2.33	3.67
Mathematics for Educators	0	0.00					
Music	82	9.20				2.00	7.20
Nurse Assistant Training	45	15.00	7.33			0.33	7.33
Nursing	58	35.07					35.07
Pharmacy Technician	4	1.87					1.87
Philosophy	58	11.80				2.00	9.80
Physics	3	0.80		0.80			
Political Science	112	21.87		7.40	7.20	3.40	3.87
Psychology	118	23.60			7.00	4.20	12.40
Sociology	84	17.00			4.80	3.60	8.60
Spanish	154	40.20			26.67	7.27	6.27
Speech, Theater & Film	66	13.53			1.60	1.07	10.87
Surgical Technology	22	10.00					10.00
Therapeutic Massage	10	3.67					3.67
Welding	173	117.60	80.00			2.47	35.13
<b>Totals</b>	<b>5729</b>	<b>1540.69</b>	<b>283.10</b>	<b>298.73</b>	<b>192.27</b>	<b>102.59</b>	<b>664.03</b>

1. The data are from the FA24 45th Day data file generated by the Office of Institutional Effectiveness. The numbers have been verified and signed off by the Director of Enrollment Services/Registrar.

2. The Headcount Total is the unduplicated headcount. It does not equal to the sum of the Department/Course-Prefix headcounts.

3. The Full Time Student Equivalency (FTSE) is calculated by dividing the credit hours by 15, rounded to 2 decimal places.

4. The sum of category-level data may not be the same as the totals due to rounding of decimals.

**Fall Semester 2025**  
**Internet Course Enrollment by Location**

State	Headcount
AZ	1351
CO	1
FL	1
UT	2
<b>Grand Total</b>	<b>1355</b>

Row Labels	Count of ID
APAC	246
COCO	6
GILA	2
MARC	6
MARI	1
NAVA	1086
PIMA	1
PINA	2
YAVA	1
<b>Grand Total</b>	<b>1351</b>

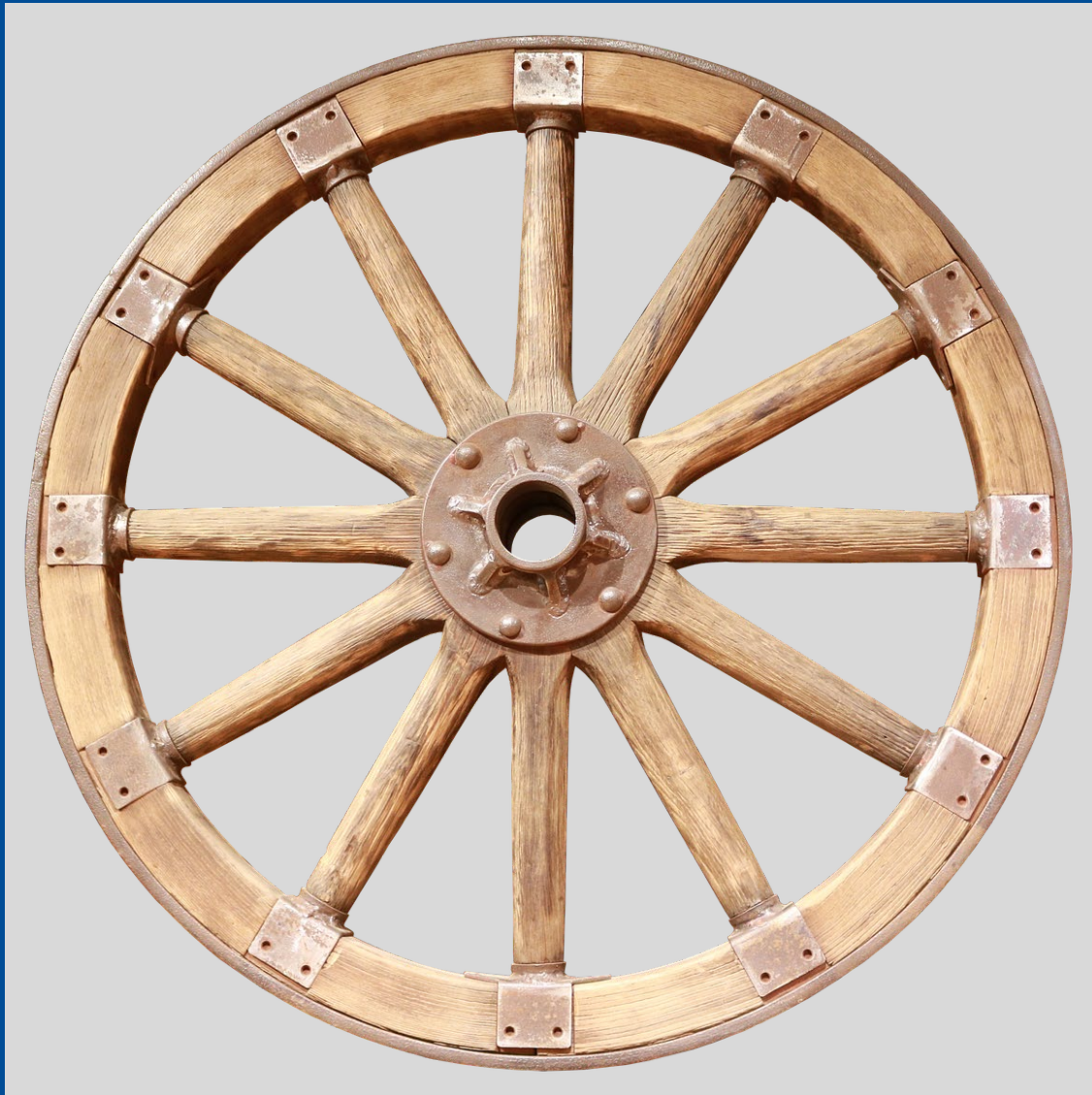
City	Headcount	City	Headcount
ALPINE	1	NAZLINI	1
APACHE JUNCTION	2	NUTRIOSO	3
BLUE GAP	5	PAYSON	1
BUCKEYE	1	PINEDALE	4
CASA GRANDE	1	PINETOP-LAKESIDE	106
CHAMBERS	3	PINON	6
CHINLE	11	POLACCA	6
CHINO VALLEY	1	ROCK POINT	4
CIBECUE	18	SAINT JOHNS	31
CLAY SPRINGS	7	SAINT MICHAELS	8
CONCHO	16	SAN TAN VALLEY	1
DENNEHOTSO	1	SANDERS	8
EAGAR	36	SECOND MESA	7
FLAGSTAFF	2	SHONTO	9
FOREST LAKES	2	SHOW LOW	228
FORT APACHE	19	SNOWFLAKE	116
FORT DEFIANCE	8	SPRINGERVILLE	19
GANADO	23	ST MICHAELS	3
GILBERT	2	ST. JOHNS	23
GREASEWOOD	1	SUN VALLEY	1
HEBER OVERGAARD	52	TAYLOR	56
HOLBROOK	95	TEEC NOS POS	10
HOTEVILLA	3	TONALEA	1
HOUCK	4	TONTO BASIN	2
INDIAN WELLS	15	TSAILE	3
JOSEPH CITY	33	TUBA CITY	1
KAIBETO	1	TUCSON	1
KAYENTA	70	VERNON	11
KEAMS CANYON	19	WHITE MOUNTAIN LAKE	2
KYKOTSMOVI	8	WHITERIVER	68
LUKACHUKAI	1	WINDOW ROCK	15
LUPTON	2	WINSLOW	119
MANY FARMS	1	WITTMANN	1
MCNARY	8	WOODRUFF	3
MESA	1	<b>Grand Total</b>	<b>1351</b>

# Unified Advising



**Northland Pioneer College**

---



# The “Hub”

- ⚙️ “Academic advising is *the very core* of successful institutional efforts to *educate and retain students.*”
- 💎 “For this reason, [it] should be viewed as the 'hub of the wheel'. . . Academic advisors provide students with the *needed connection to the various campus services* and supply the **essential academic connection** between these services and the students.”





# Why advising matters

It's more than just  
looking out for NPC.

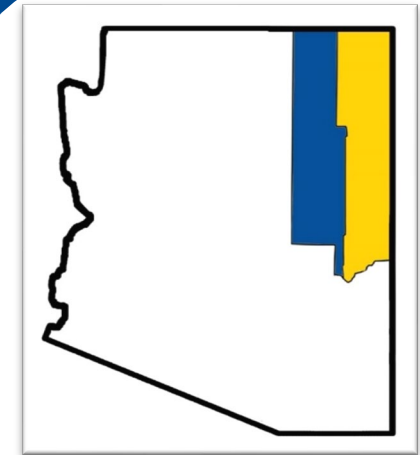


1%

Of counties



Federal poverty level is \$30,000 for  
a family of four.



25-34% live below the poverty line.



25%



17%

# Why this matters

Positive effects of having  
an associates degree:



**7%**

Longer life

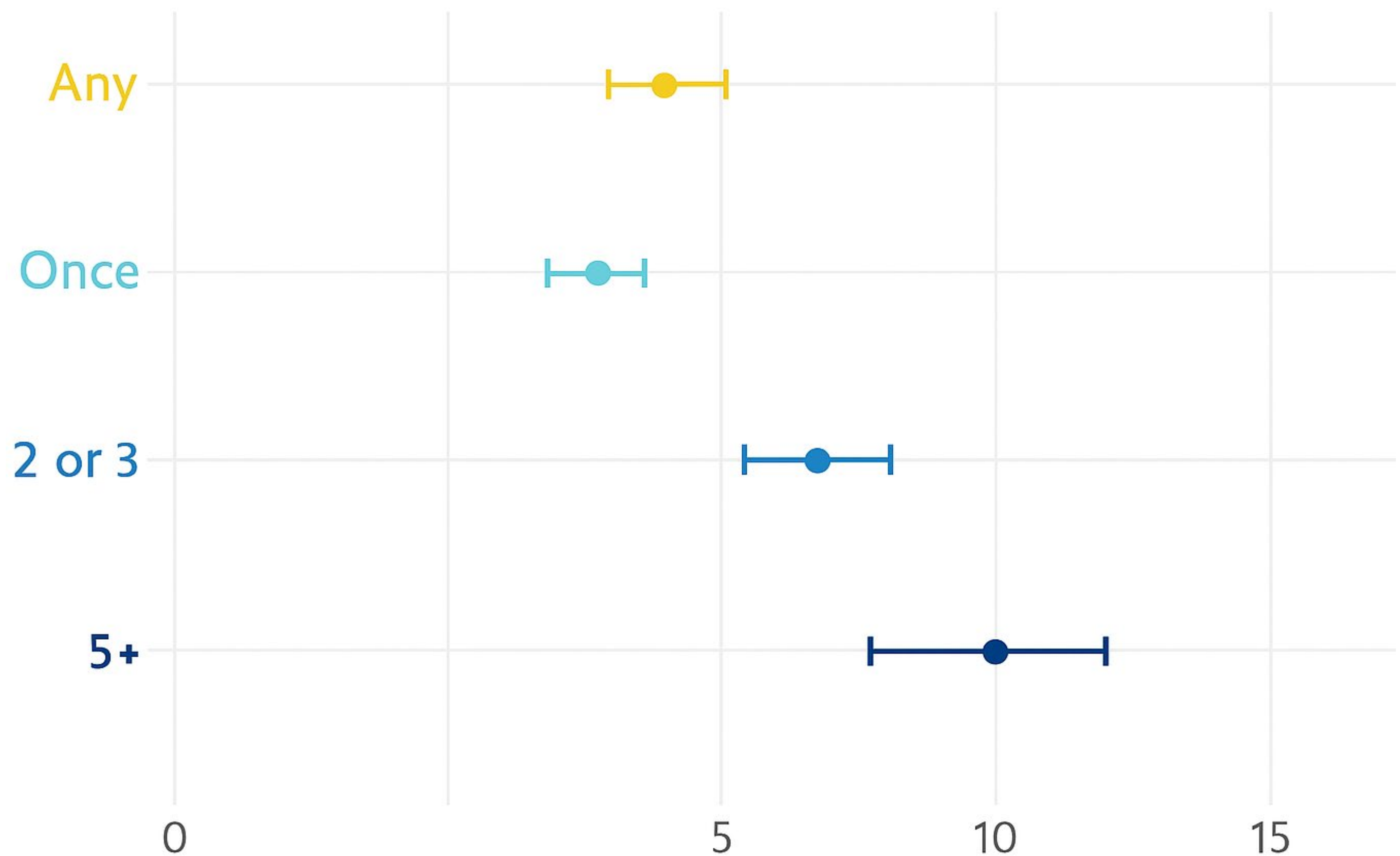


More likely to be  
employed.

**30% +  
increased  
income**







Change in Persistence  
(Visits per semester)

# Advising increases persistence.

## *Optimizing advising is a top priority.*



Source: Learning, Civitas. "Effective Academic Advising Strategies." *Civitas Learning*, 30 Jun. 2021, <https://www.civitaslearning.com/blog/effective-academic-advising-strategies/>.





Advising was originally designed to be two silos:

1. Early College
2. Public

This was appropriate for the circumstances that existed then, but our HS enrollment and other things have since changed.



# *Challenges with the Silo Model: Public advising*

## ⚙️ Early College Waivers

💎 Homeschool

⚙️ Walk-ins

💎 Talon, NAVIT, Dual Enrollment



x Poor customer service.

x Looks like public advisors are passing the buck and don't care.



# *Challenges with the Silo Model: Early College*

⚙️ Distance

💎 Number of students

⚙️ Paperwork

- x Lots of travel time
- x Mountains of registration paperwork
- x Little actual advising
- x Poor retention / understanding they are NPC students



# Challenges: Early College

Alchesay- 121

Ganado- 20

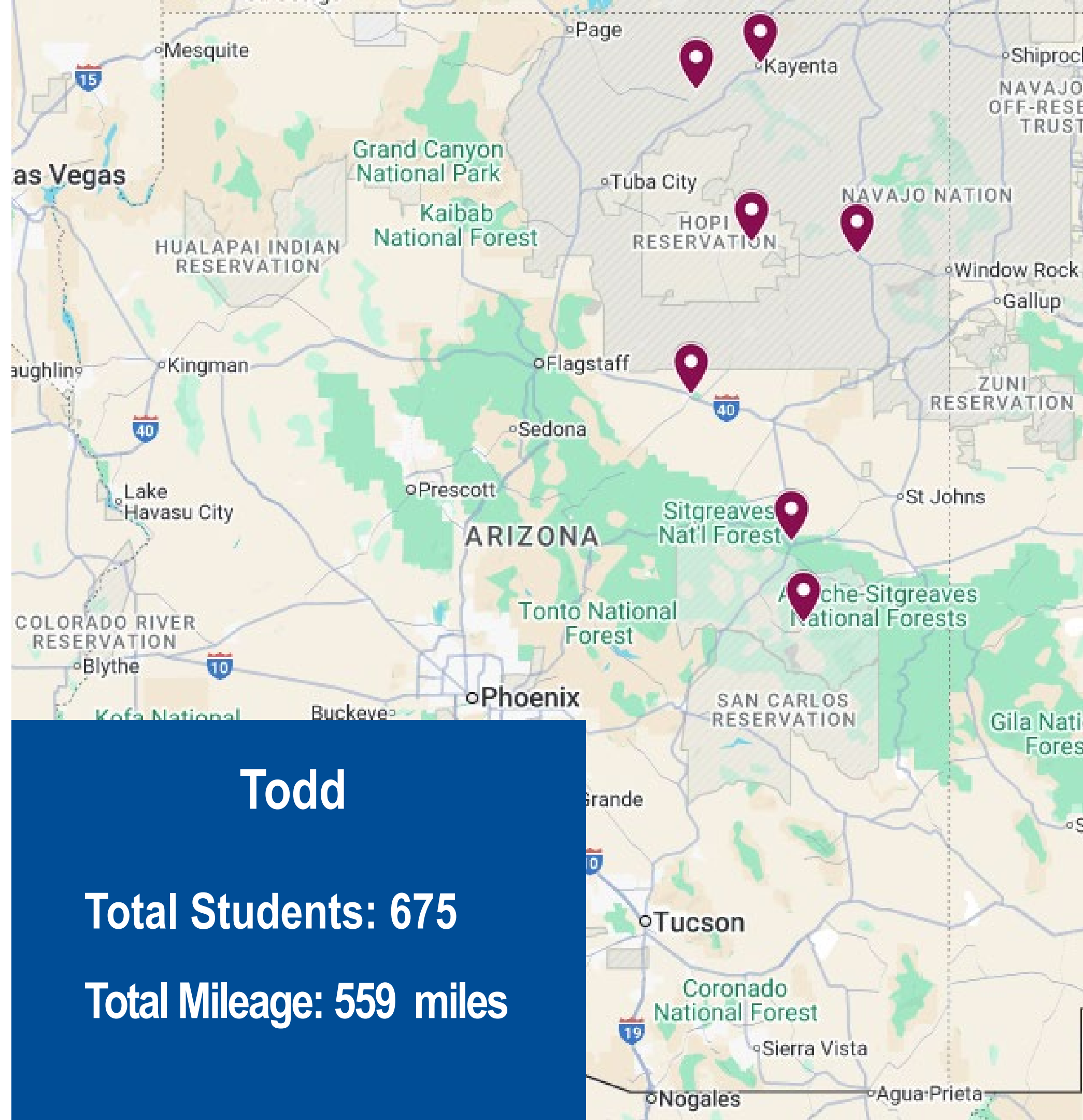
Monument Valley- 15

Show Low- 425

Winslow- 81

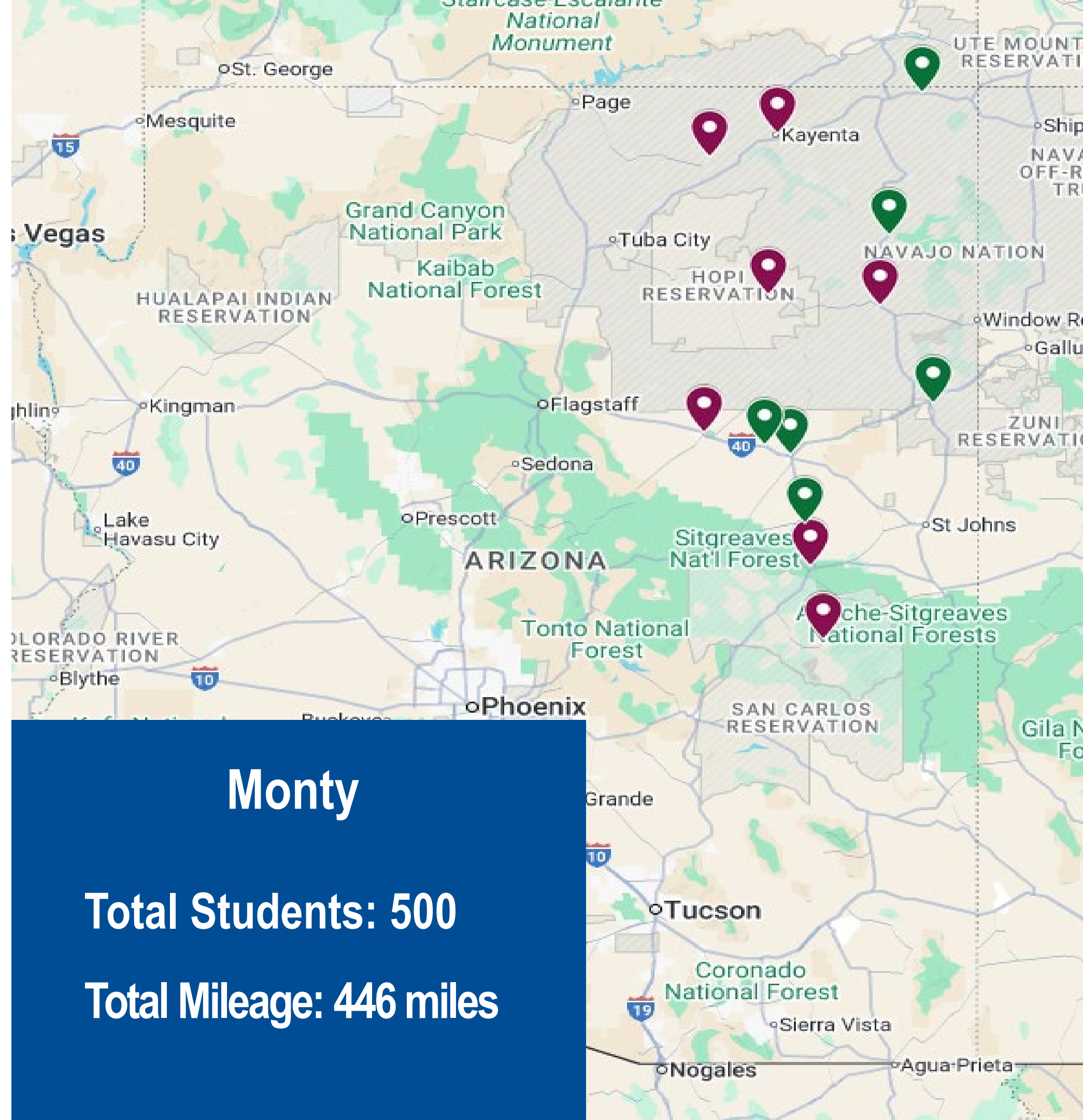
Shonto Prep- 8

Hopi- 5



# Challenges: Early College

Chinle- 17  
Holbrook- 172  
Joseph City- 47  
Red Mesa- 5  
Snowflake- 253  
Valley- 6





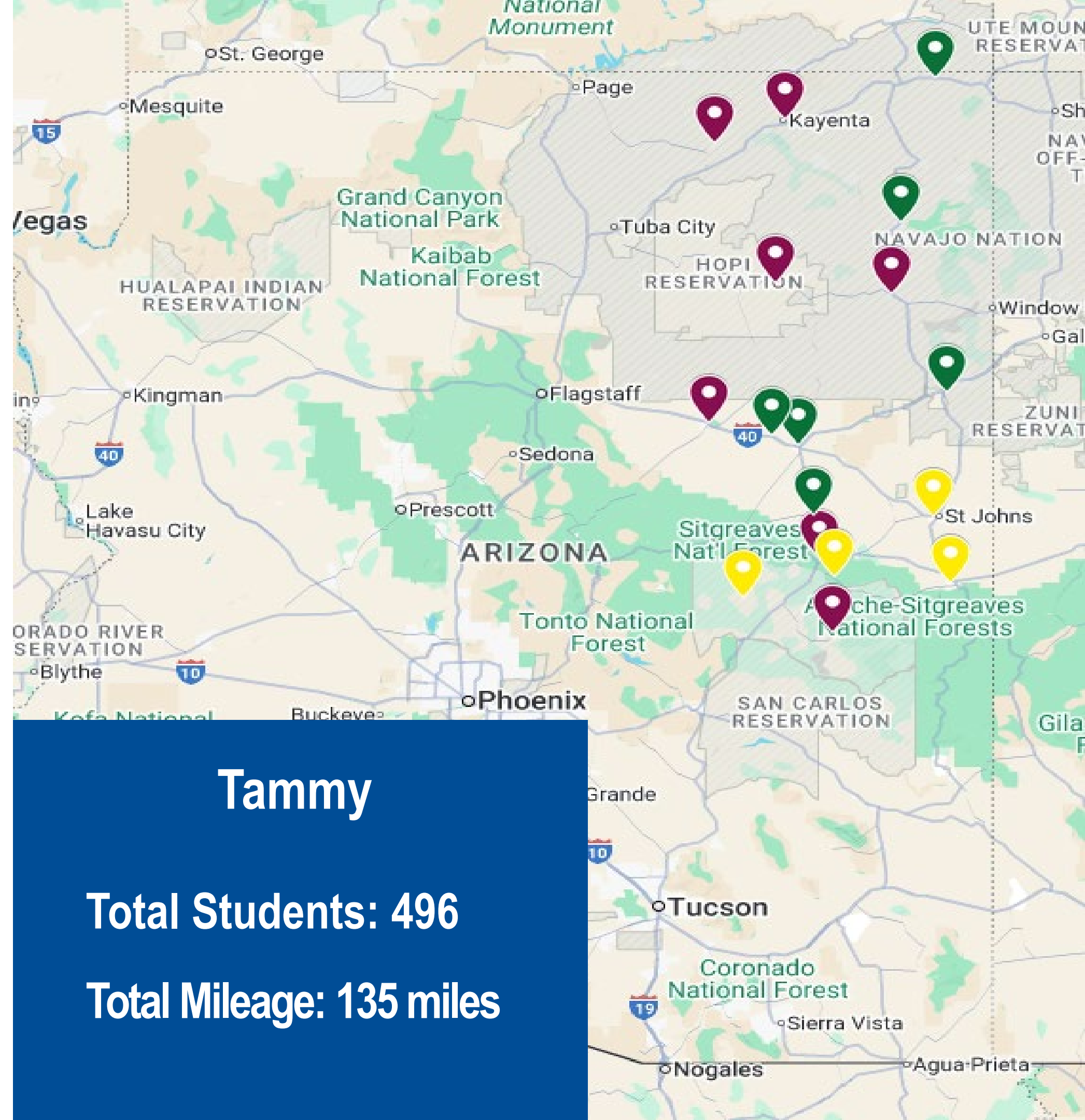
# Challenges: Early College

Round Valley- 115

St. Johns- 93

Blue Ridge- 218

Dishchii'bikoh- 11



# Challenges: Early College

Mogollon- 89

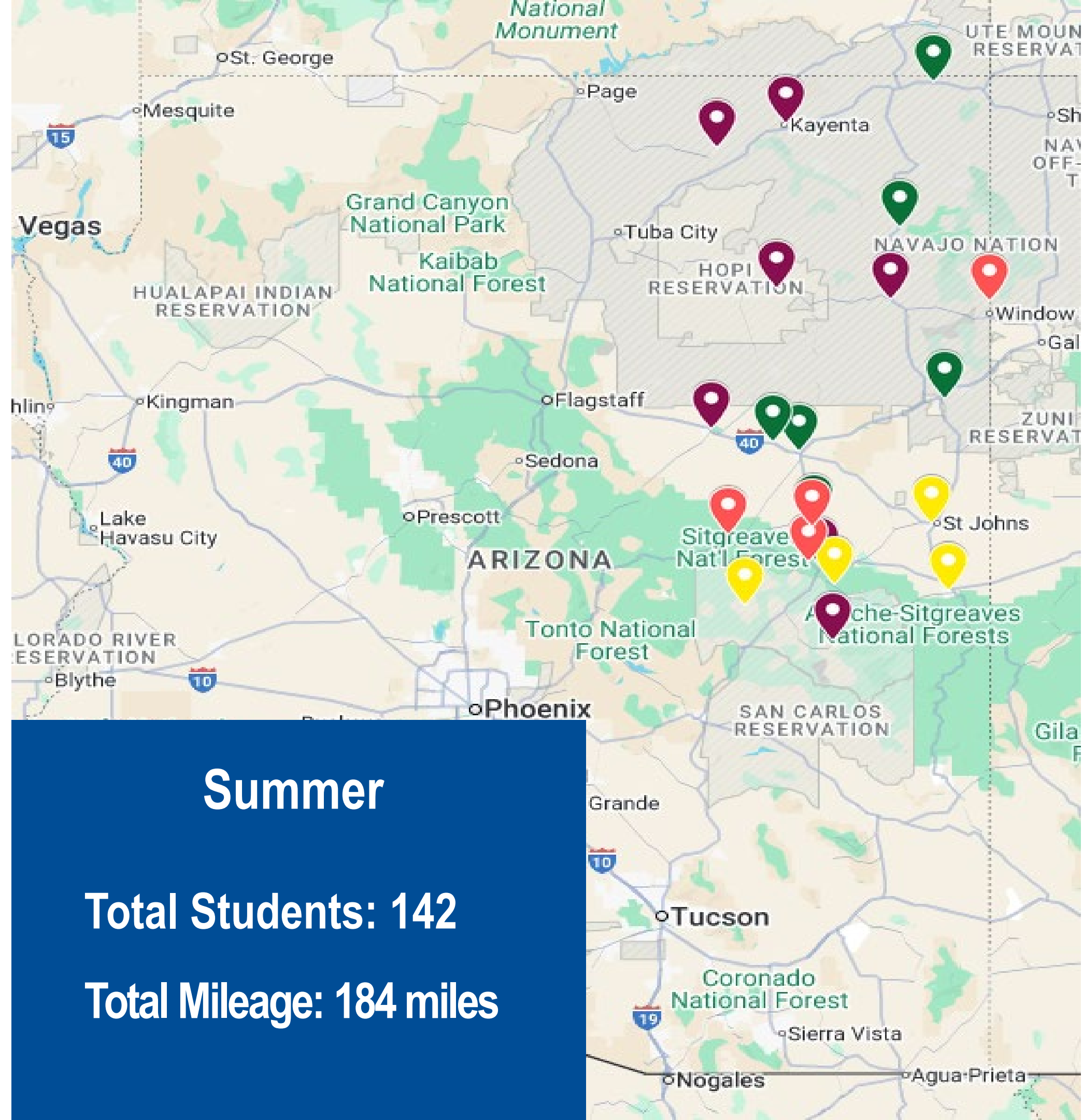
Home School- 41

Window Rock- 15

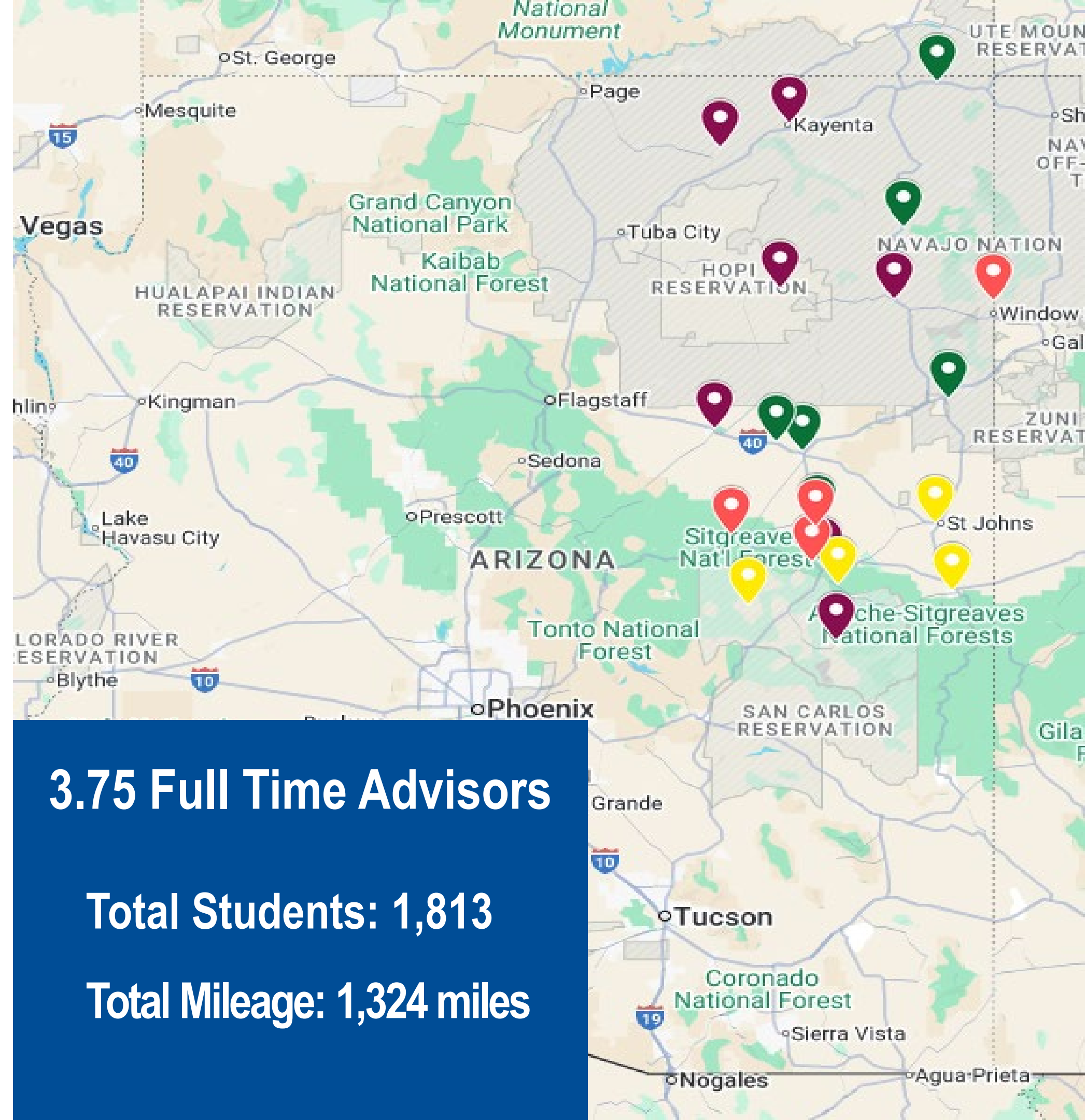
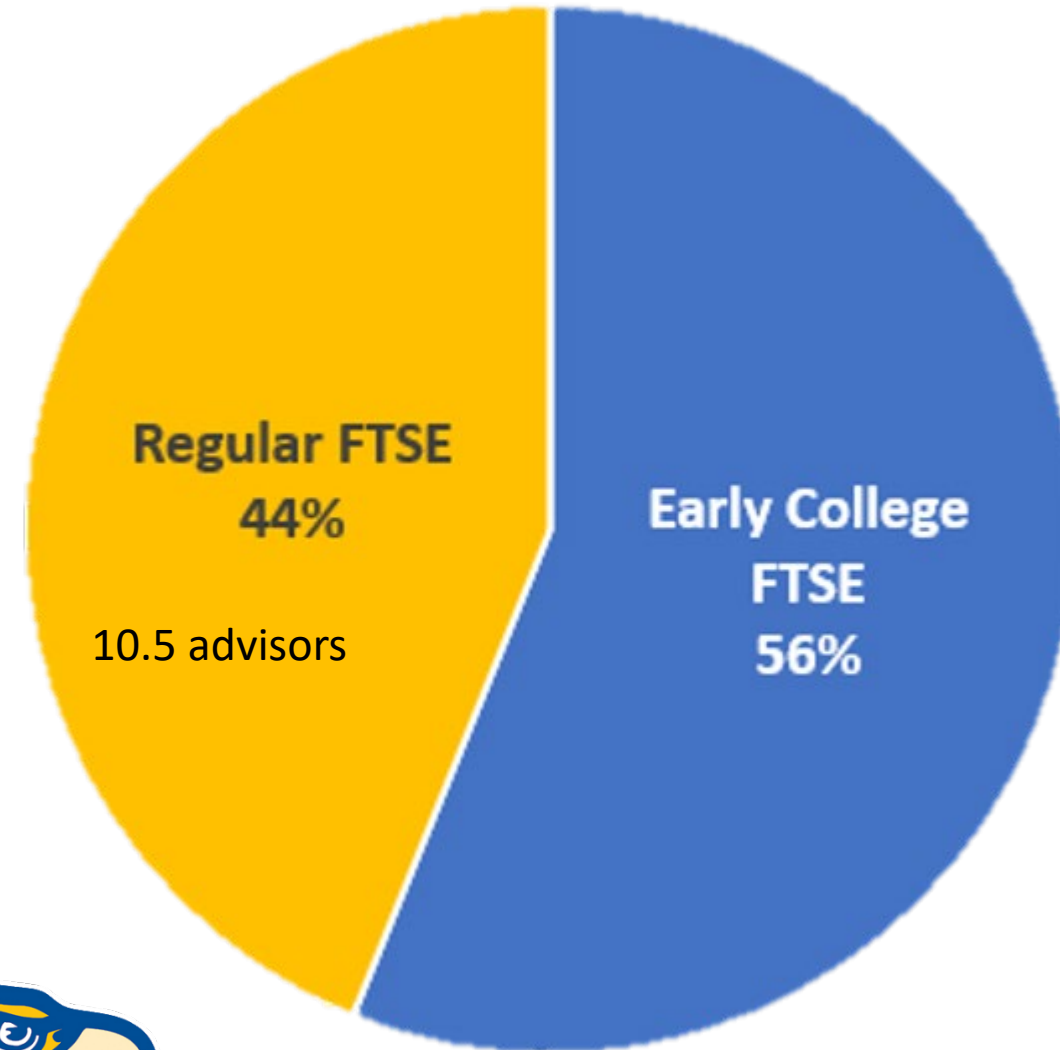
Online/Charter

\*Sequoia Village- 8

\*Northern AZ Academy- 4



# Challenges: Early College

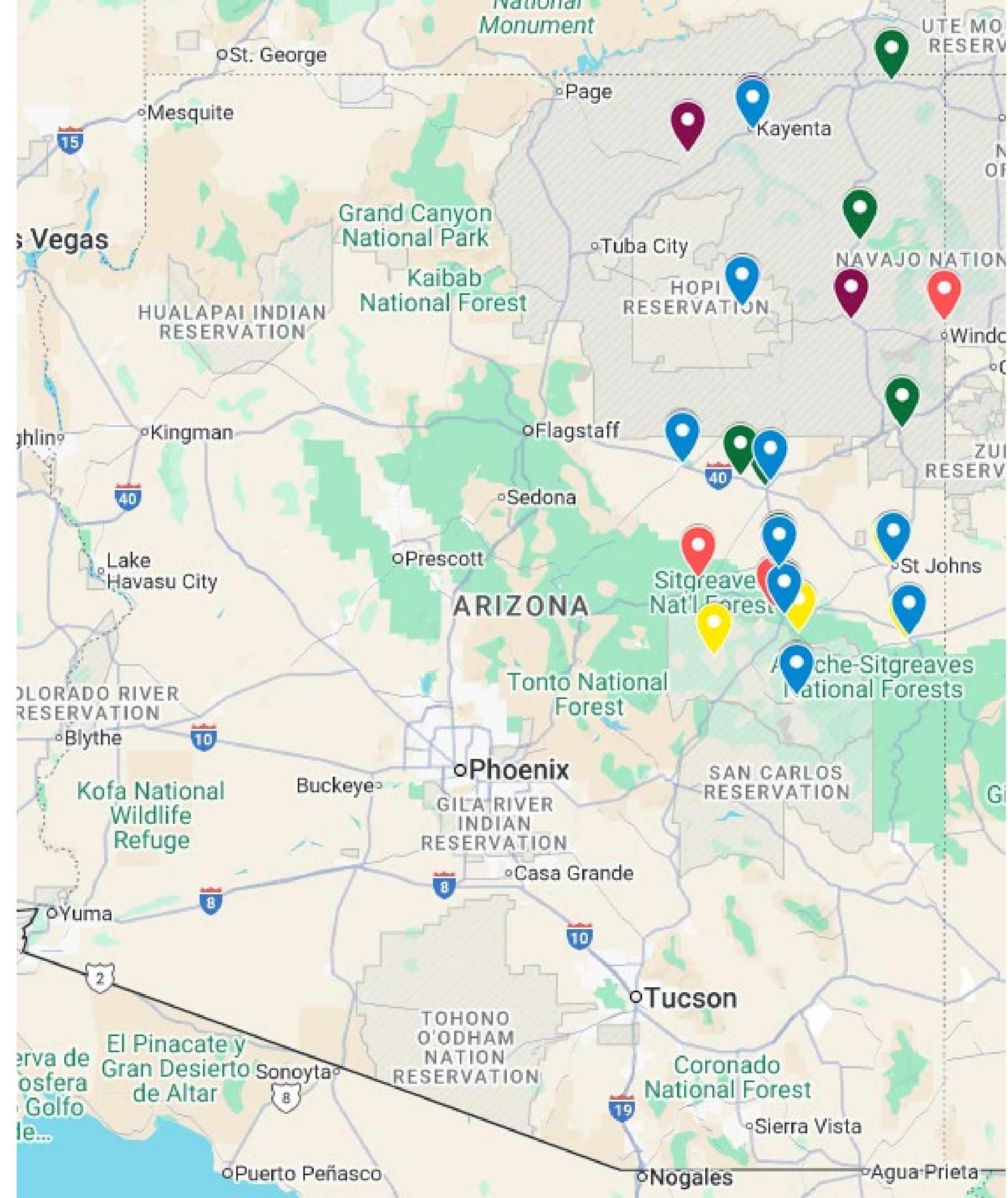




# Unified Advising:

*Proposed by **Dr. Solomonson**; initial outline by EC team lead **Tammy Black**; planning, integration and continued supported by Student Services interim **Dean Rogers***

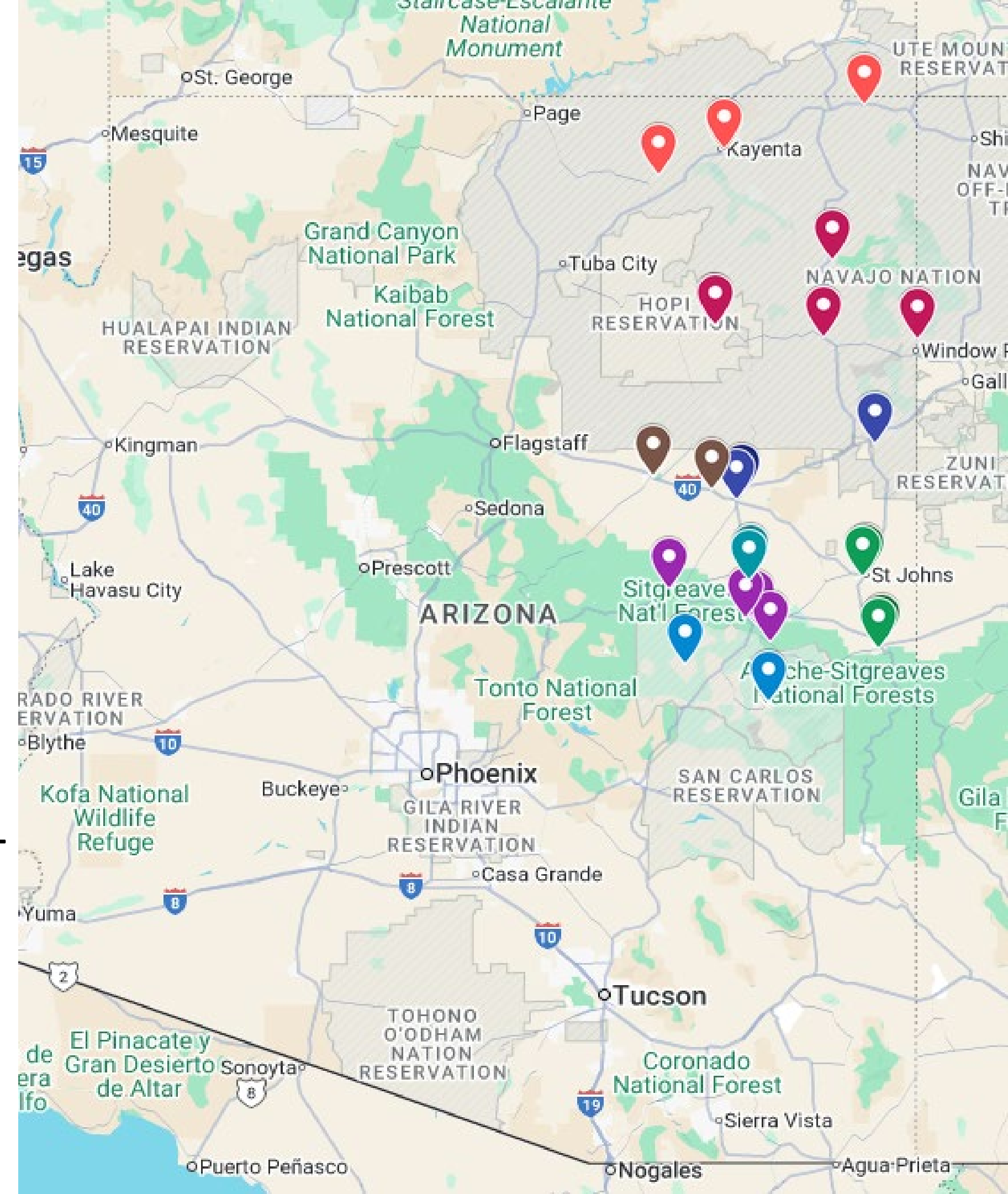
- *Based on NPC locations*
- Better Advisor to Student ratios
- Reduced Mileage: 1,325 to 748 miles
- Time saved: 10 advising hours per cycle
- All advisors will help every type of student
- Front office support





# Unified Advising: New Map

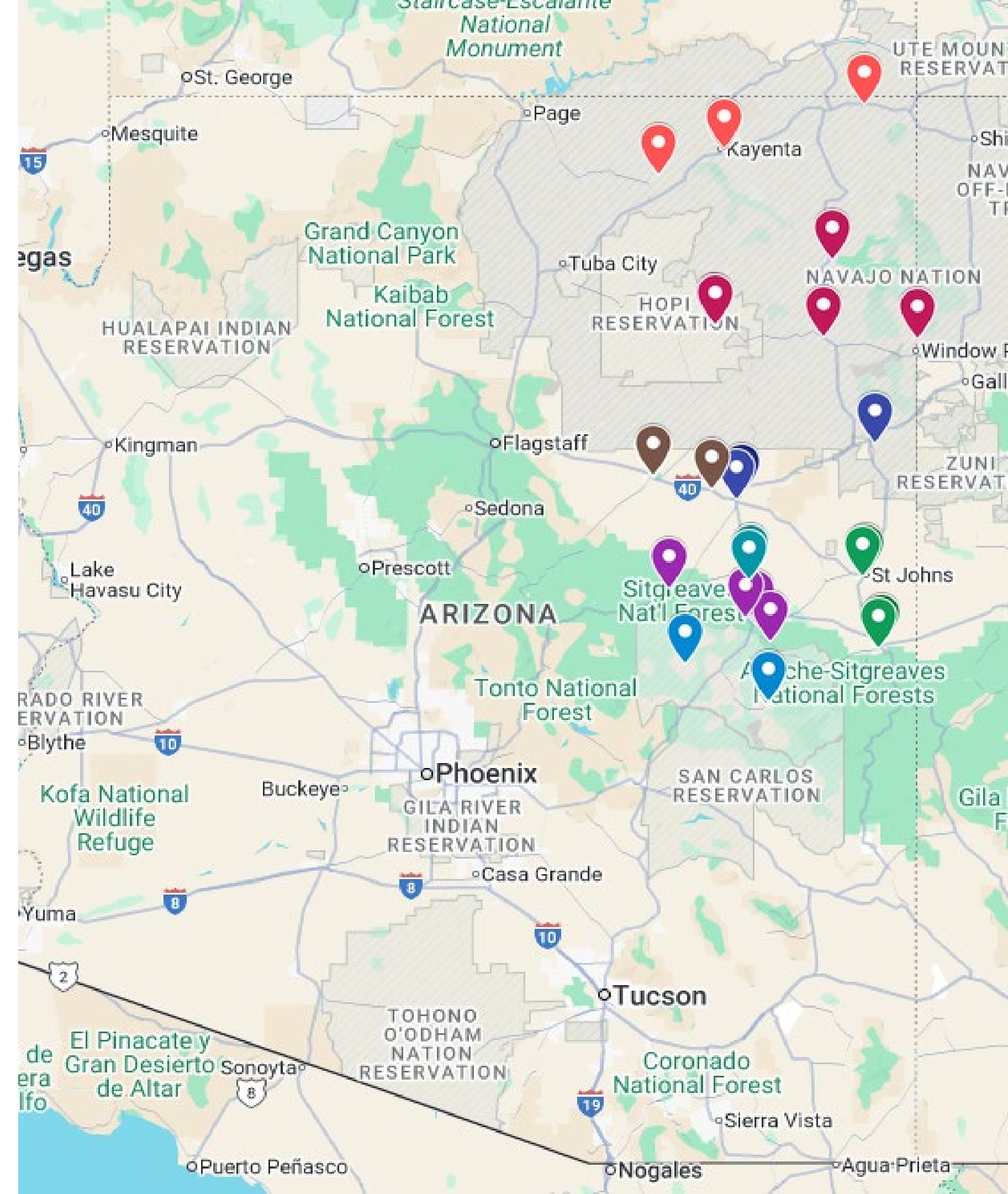
- All advisors will be trained in all aspects of EC and public advising.
- EC advisors will be absorbed into NPC campus locations.
- Center advisors will take over high school/NAVIT locations nearest them.
- Campus advisors will serve high school/NAVIT locations nearest them.
- Front office staff will help with registration paperwork and placement testing.



# Unified Advising: 3 Phases

## Phase I

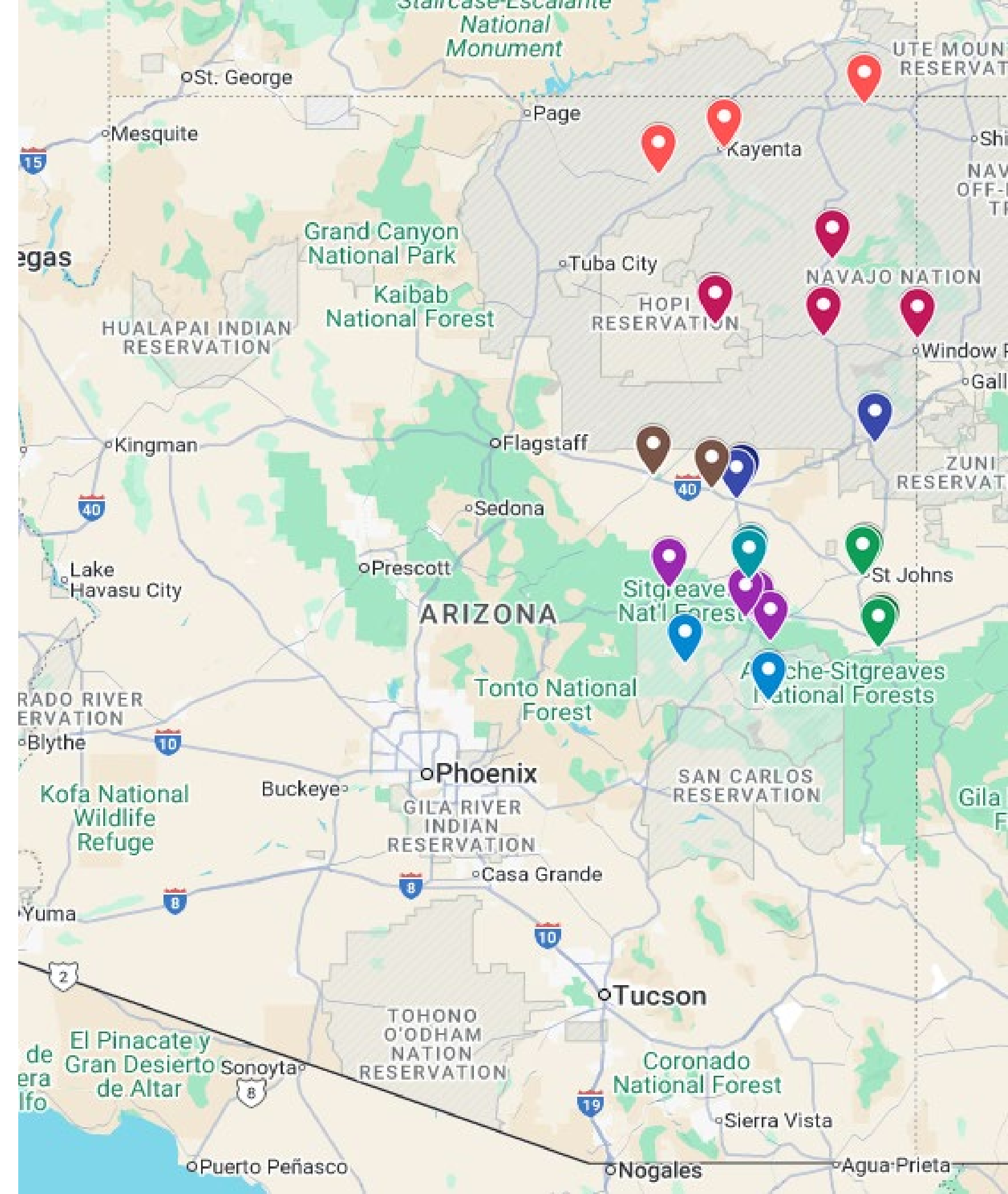
- EC advisors train center advisors
  - High school visits together
    - 1-4/month
- Front Office Staff Training
  - EC paperwork + Accuplacer



# Unified Advising: 3 Phases

## Phase II

- Center advisors begin to take ownership of EC locations
  - Supported by previous EC advisor
- Front Office Staff Training
  - EC paperwork + Accuplacer system refinement
- Campus advisors will be trained in early college systems.

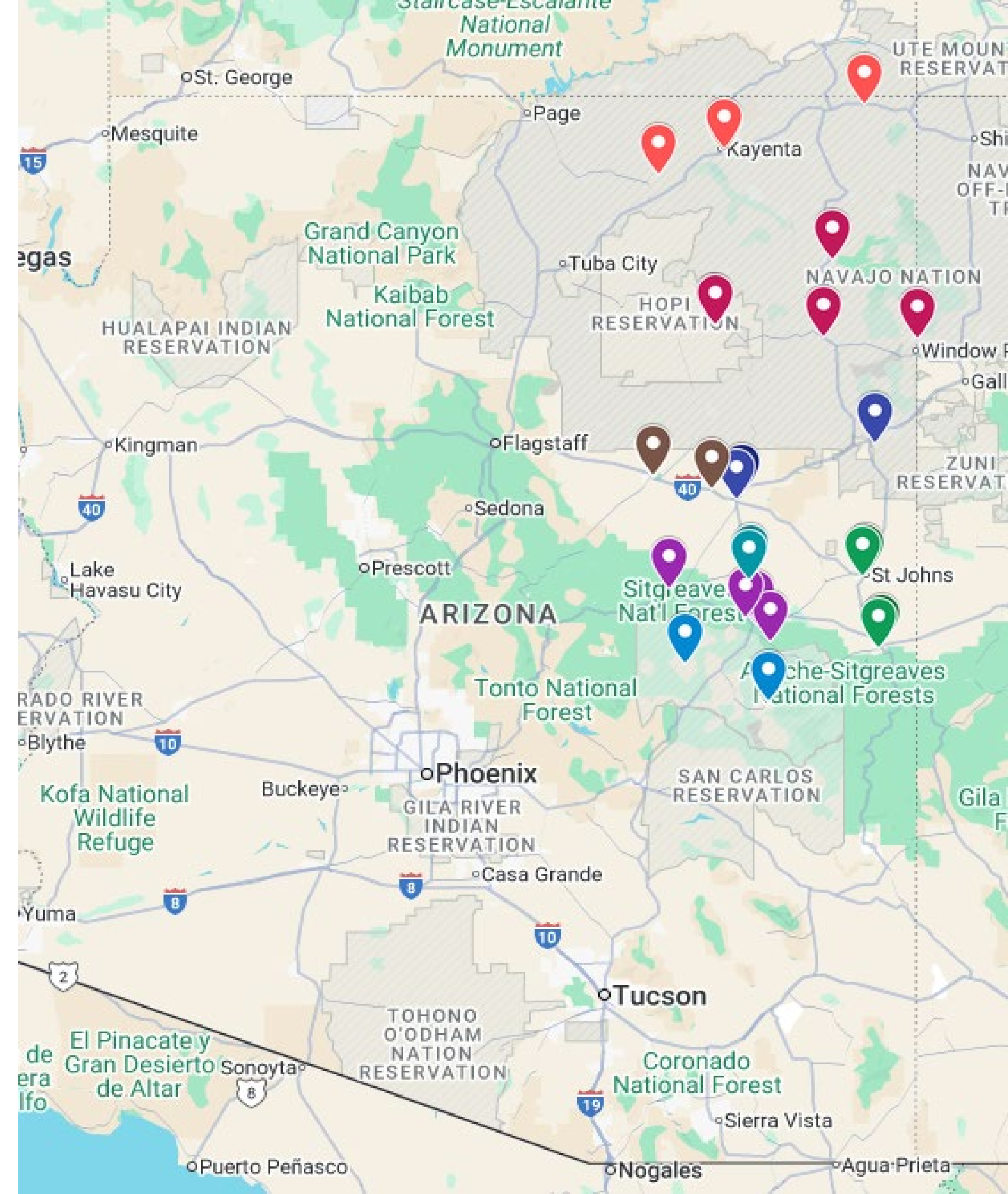




# Unified Advising: 3 Phases

## Phase III

- Early college advisors cross trained for public advising
- Routine sets in for all departments
- *Continued* support and training as needed.





## **Projected Outcomes:**

- More advising + higher quality advising.
- High school students will recognize they are NPC students.
- Persistence and completion will increase.
- Transition from high school to NPC will be more natural.
- Advisor loads will change from up to 500-600/ advisor to an average of 294 students.
- The most any advisor will travel is 223 miles, reduced from 556 miles.
- ***Staff time with students will increase, expenses will decrease.***

**HUGE Shout out to our advisors for their incredible attitudes regarding so much change in their jobs.**

**Great thanks to campus managers and front office staff for their willingness to help.**



# Success Stories

**Donna**

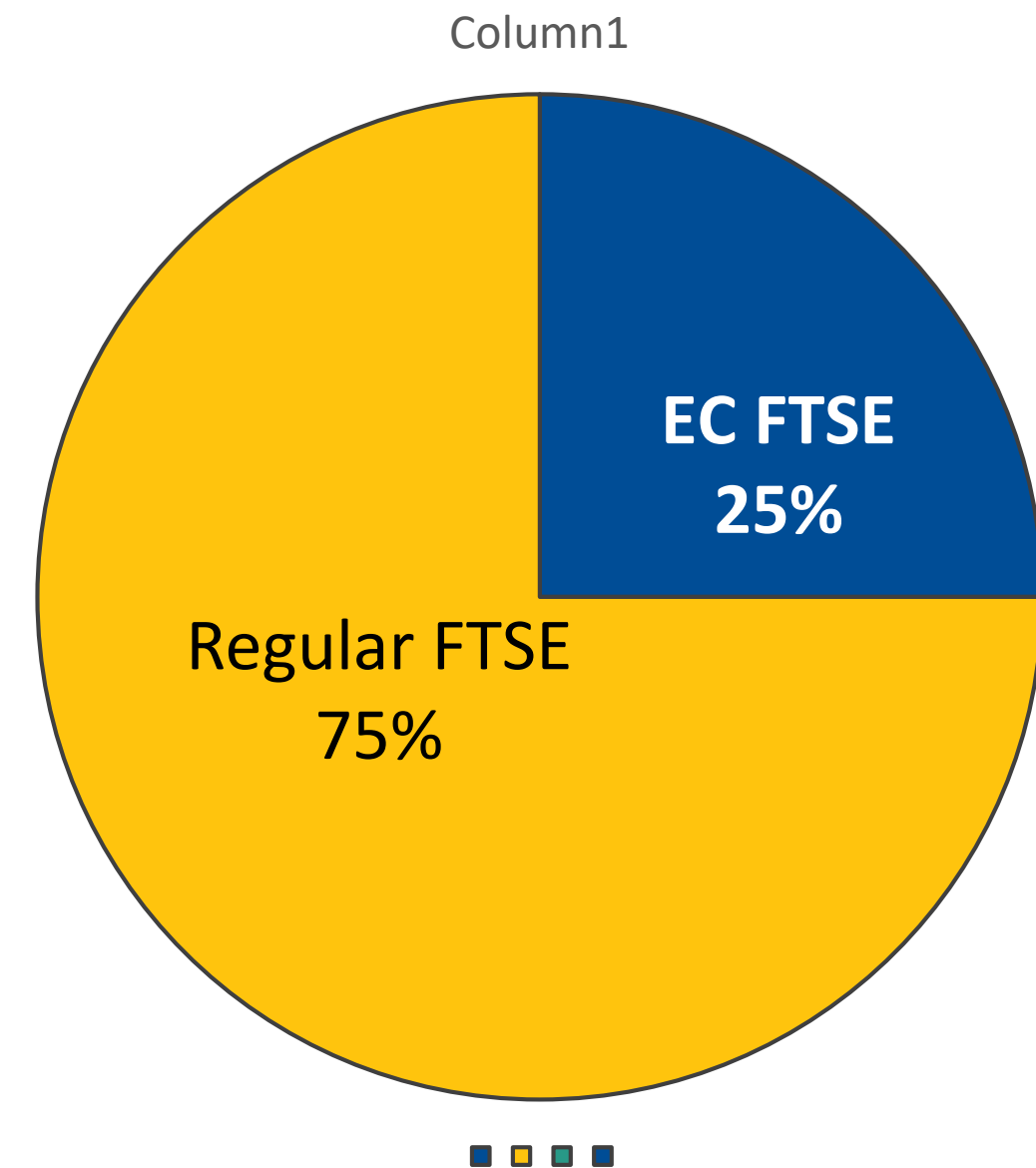
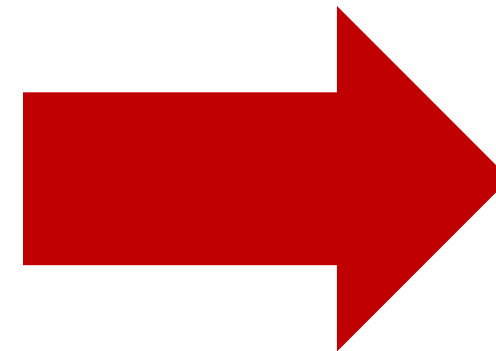
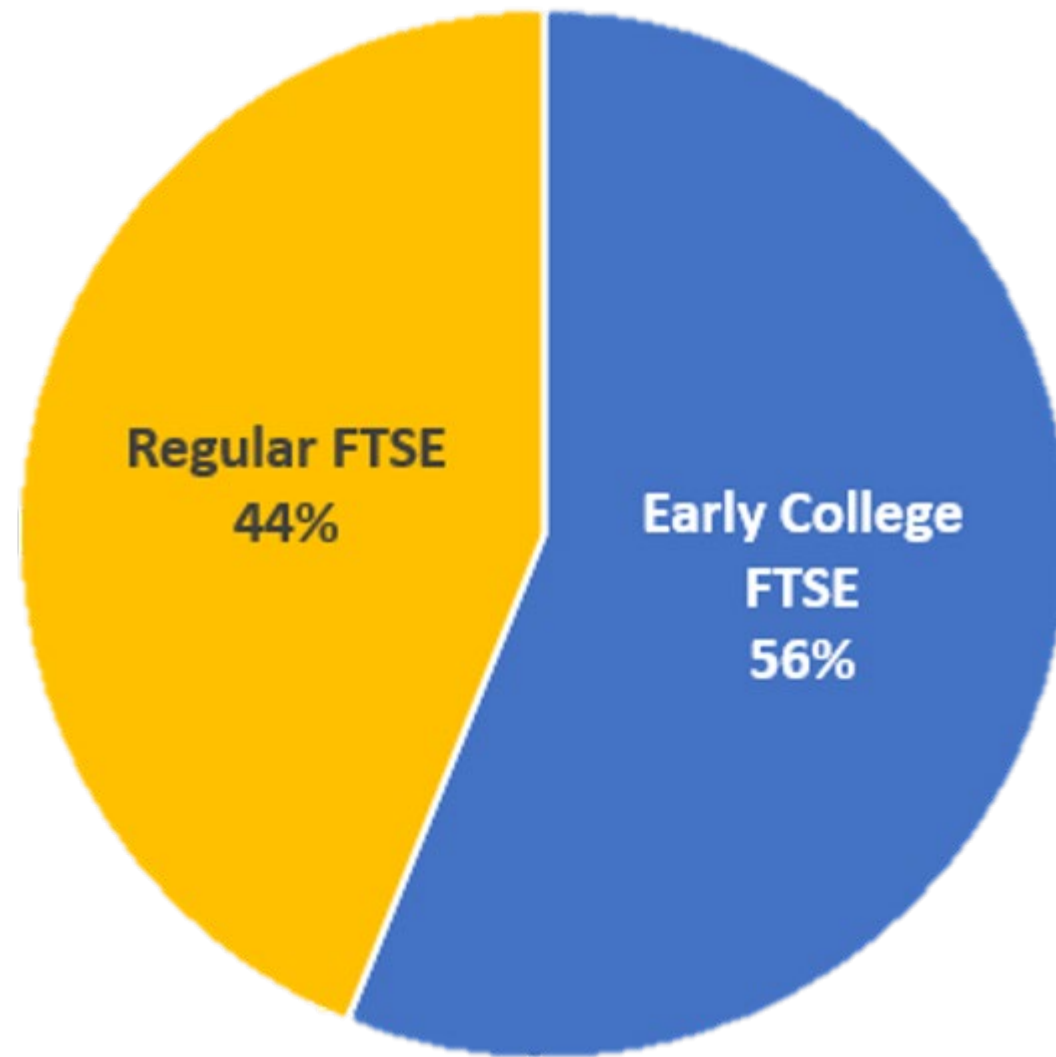
**Former  
High school  
staff**

***Calandra***

**JEN**



# Goal





# New Assignments

WMC: Donna Krieser, lead advisor  
Brittani Jones  
Jessi Jackson  
\*Tammy Black  
\*Rebecca Diggs  
\*Summer Rudolph

SCC: Muriel Metcalf  
Geneva Tenney  
\*Rebecca Diggs

PDC: Debbie Gibbons  
\*Todd Wilcox

LCC: Dawn Palen  
\*Todd Wilcox

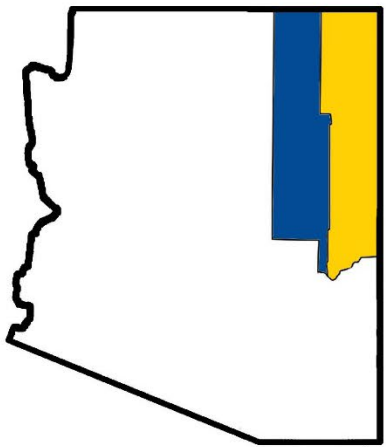
Whiteriver: \*Monique Fowler-Pacheco

Hopi: \*Tori Tessay

Kayenta: \*Calandra Walker

SPE/STJ: \*Michelle Blunt

*New stats: highest student/advisor ratio is 382 at WMC, avg. is: 294.  
The most any advisor will travel is 223 miles.*



## Advising Service Areas

- WMC:**  
Show Low High School  
Blue Ridge High School  
Sequoia Village School  
Mogollon High School
- SCC:**  
Snowflake High School  
Northern Arizona Academy
- PDC:**  
Holbrook High School  
Valley High School
- LCC:**  
Winslow High School  
Joseph City Jr/Sr High School
- Whiteriver:**  
Alchesay High School  
Dishchii'bi'koh Community School
- Hopi:**  
Hopi Jr/Sr. High School  
Chinle High School  
Ganado High School  
Window Rock High School
- Kayenta:**  
Monument Valley High School  
Shonto Preparatory School  
Red Mesa High School
- Springerville:**  
Round Valley High School
- St. Johns:**  
St. Johns High School



# Questions?



# Navajo County Community College District Governing Board Meeting Minutes

October 21, 2025 – 10:00a.m.

Painted Desert Campus, Tiponi Community Center Board Room  
2251 East Navajo Boulevard, Holbrook, AZ 86025

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**Governing Board Member Present:** Chair Everett Robinson, Mr. Frank Lucero; Ms. Rosie Sekayumtewa; Ms. Kristine Laughter

**Governing Board Member Absent:** Mr., Derrick Leslie

**Others Present:** President Von Lawson; EVPLSS Michael Solomonson; CIO Michael Jacob; IVPHR Nicole Ulibarri; VP of Administrative Services Maderia Ellison; VP of External Relations Rich Chanick; Director of Communications Katie Matott; Friends and Family Director Jesse Reeck; Director of Facilities and Maintenance Justin White; Dr. Allison Landy; Dr. Michael Broyles; Julia Wilson; Colleen Marsh; Cynthia Blevins; Rennie Hutton; Horatio Luna; Rob Bass (SPS+ Architects)

**Remote Attendees:** Dr. Farah Bughio; Dr. Jeremy Raisor; Dr. Tabitha Stickel; Josh Rogers; Jennifer Brimhall; Dawayne Bahe; Debra Gibbons; Paul Hempsey; Karen Baker; Tiffani Martin; Dora Jaquez; Andi Debellis; Brynna Johnston; Luciana Frank; Karen Zimmerman; Amanda Sutter; Linda Kor; Lia Keenan; Olivia Jaquez; Norvita Charleston; Rebecca Diggs; Rebecca Hunt

## **Agenda Item 1: Call to Order and Pledge of Allegiance**

Chair Robinson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

## **Agenda Item 2: Adoption of Agenda**

*Chair Robinson asked if there was a motion to adopt the agenda. Mr. Lucero made a motion to adopt the agenda. Chair Robinson seconded the motion.*

*The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumtewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.*

## **Agenda Item 3: Call for Public Comment**

None.

## **Agenda Item 4: Discussion Items**

### **4.A Standing Presentations**

#### **4.A.1. Financial Position**

VPAS Ellison expanded on the report provided in the packet.



No questions.

#### **4.A.2. NPC Student Government Association (SGA)**

SGA Adviser Jennifer Brimhall gave a verbal report to the Board.

No questions.

#### **4.A.3. NPC Faculty Association**

Dr. Michael Broyles, Curriculum Coordinator, gave a report on Faculty Curricular Accomplishments to the Board. He also presented a written report regarding the Assessment of Student Knowledge to the Board.

No questions.

#### **4.A.4. Classified and Administrative Staff Organization (CASO)**

No report.

#### **4.A.5. Northland Pioneer College (NPC) Friends and Family**

Friends and Family Director, Jesse Reeck gave a verbal report to the Board. She noted that \$42,000 was raised through the Pedal the Petrified event which included 203 riders.

Mr. Lucero asked who was manning the station at Pedal the Petrified that was handing out pickles and pickle juice. Ms. Reeck replied that it was Josh Rogers and his daughter.

#### **4.A.6. Human Resources**

IVPHR Nicole Ulibarri presented an update to the board on employee relations, and future supervisor training. She also provided the Board an update on employee turnover that was requested by Mr. Lucero in the September meeting.

Mr. Lucero asked if the employee turnover data included retirements. Ms. Ulibarri confirmed that the data included retirements.

Ms. Laughter asked about exit interviews, improving onboarding processes, and what we are doing regarding performance evaluations. She asked what is happening with Maintenance and what performance evaluations might be taking place to monitor that department and address the concerns. Ms. Ulibarri replied that she is meeting regularly with the department management in maintenance and with some concerns that she is looking into regarding maintenance employee retention. She also commented that performance management is currently on paper and that hopefully the new NEOED system will help address the issues with the current system and future supervisor training.

Mr. Lucero commented that until we do exit interviews we are just guessing. Ms. Ulibarri commented that with the new system these will be automatically rolled out as part of the exit process.





#### ***4.A.7. External Relations Update***

AVP Chanick presented a report to the board on the State Legislative Preview and AC4 Council.

Mr. Lucero asked what county filed the lawsuit for the Adequate Facilities. Mr. Chanick replied that it was not a county, it was a third-party friend of the court filing on behalf of students statewide. Mr. Chanick stated that he was not sure where the suit was filed.

Mr. Lucero asked how much we expect to get from the legislature. Mr. Chanick stated that he thinks the state's community colleges will get about \$15 million total not the \$64 million requested by AC4 .

#### ***4.A.8 Compensation Committee Update***

Director Justin White gave the Board an update on the Compensation Committee.

No questions.

#### ***4.A.9 Construction Update***

Director Justin White gave an update on the status of the construction projects around the district.

Chair Robinson asked questions about the proposed parking for the cosmetology students and clients at LCC. Mr. White addressed the Board on some of the ideas for parking including for ADA parking spots at the location. Ms. Ellison commented that the original plans for cosmetology was the Ruby Hill building to address the parking concerns, but that there were other parking lots that could be modified to address ADA requirements.

Chair Robinson commented that the plans discussed would pretty much empty out the Ruby Hill building. Mr. White responded yes for those programs, but it would open space for individuals needing offices.

Mr. Lucero asked when the modular buildings would be leaving the LCC campus and what would be put there when they are gone. Mr. White replied that there were no plans so far for that area. Mr. Lucero also asked if there were other plans for LCC in Winslow including automotive, welding, and construction. Mr. White said that he hasn't had that conversation with the President yet. Chair Robinson commented that Ruby Hill used to be the skills center. Mr. White recommended reviewing the 5-Year Master Plan for this item. Ms. Ellison commented that the Facilities Master Plan does not currently include a skills center for Winslow, but that it did not mean one could not be added. Ms. Ellison also recommended having a work session with the board to review the Master Plan for potential changes and reprioritization of items. Dr. Lawson agreed to convene a work session to address the concerns brought up by Mr. Lucero.

Ms. Laughter thanked Mr. White for the presentations stating that they had good information.



#### ***4.A.10. Leadership Council Update***

Dr. Landy presented a report to the board on the Leadership Council activities and Strategic Plan.

Mr. Lucero asked how he could get a copy of the Academic Master Plan. Dr. Landy responded that it is not completed yet, but it should be finished by May 2026 and will be provided to the public.

Dr. Lawson commented that the Strategic Plan is a living document that is subject to change based on guidance and direction from the Board. He commented that it will be done by December 30<sup>th</sup>.

Mr. Lucero asked what happens if the Board disagrees with the Strategic Plan. Dr. Landy commented that she hoped the Board would agree that the plan being put together shows that they are working towards the vision of the college. She commented that the Board will have an opportunity to review and vote on it. Mr. Lucero asked where we are getting the data that is being used to make decisions on the Strategic Plan. Dr. Landy described some of the data sources used to collect information.

#### ***4.A.11 Enterprise Resource Planning (ERP) Implementation Update***

Ms. Colleen Marsh provided the board an update on the ERP implementation.

No questions.

#### ***4.A.12. Arizona Association of Community College Trustees (AACCT)***

Chair Robinson gave the Board an update. He commented that Mr. Leslie was at the AACCT conference in New Orleans this week and would provide an update at the November meeting.

The board took a break at 11:36 a.m. and reconvened at 11:43 a.m.

### **Agenda Item 5: President's Report**

President Lawson provided an update to the Board.

### **Agenda Item 6: Consent Agenda**

- A. **August 19, 2025 Regular Board Meeting Minutes** (Julia Wilson)
- B. **2025 - 27 Intergovernmental Agreement** between Navajo County Community College District and Dishchiibikoh Community School.

*Mr. Lucero made a motion to approve all items on the consent agenda. Ms. Sekayumtewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumtewa, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.*



## **Agenda Item 7: For Discussion and Possible Action**

### **7.A. Old Business**

None

### **7.B. New Business**

#### **7.B.1 NPC Component Unit Financial Audit**

VPAS Ellison presented the results of the NPC Component Unit Financial Audit of NATC to the Board.

Chair Robinson asked if the Board needed to vote to accept these results. VPAS Ellison replied that they did not.

#### **7.B.2 NPC Component Unit Financial Audit**

VPAS Ellison presented the results of the NPC Component Unit Financial Audit of NPC Friends and Family to the Board.

No questions.

#### **7.B.3 Request to Approve FY27 Budget Calendar and Budget Assumptions**

VPAS Ellison requested the Board to approve the presented FY27 Budget Calendar and Budget Assumptions.

No questions.

*Ms. Sekayumptewa made a motion to approve the FY27 Budget Calendar and Budget Assumptions Ms. Laughter seconded the motion. **The motion carried upon a roll-call vote with Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. Mr. Lucero voted against.***

#### **7.B.4 Request to Approve ACCT Public Policy and Advocacy Committee Letter**

Dr. Lawson presented the Board with a letter to support Board Member Derrick Leslie to serve on the Public Policy and Advocacy Committee.

*Mr. Lucero made a motion to approve the letter of support for Mr. Leslie to serve on the Public Policy and Advocacy Committee. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor.***

#### **7.B.5 Request to Approve Purchase of Furniture**

Mr. White requested the board approve the purchase of furniture for FY25-26.





*Mr. Lucero made a motion to approve the purchase of furniture for the remainder of FHY 25-26 not to exceed the amount of \$85,000. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor.***

Mr. Lucero asked Mr. White about the purchase of a new table for the board room. Mr. White responded that he had received some quotes for the table but asked for them to bring the quoted cost down.

**7.B.6 Request to Receive Funds from the ACA for Small Business Technical Assistance.**

AVP Chanick requested the board approve acceptance of funds from the Arizona Commerce Authority for small business technical assistance, providing an additional SBDC specialist to cover the northern portion on the district.

*Ms. Sekayumptewa made a motion to approve the acceptance of \$306,322.24 from the Arizona Commerce Authority for small business technical assistance. Ms. Laughter seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor.***

**7.B.7 Discussion on HR Policy and Procedure on hiring.**

Mr. Lucero asked IVPHR Ulibarri if HR conducts a criminal background check on each new hire. Ms. Ulibarri confirmed that NPC does conduct criminal background checks. Mr. Lucero asked if that included fingerprinting. Ms. Ulibarri said we currently do not. Ms. Laughter asked for clarification that this is just for employees, not for students. VPAS Ellison commented that for Kids College that most of the teachers come from the local schools and that we rely on the background checks done by their employers. Mr. Lucero asked about the Kids College teachers that do not come from schools. Ms. Ulibarri replied that we do a background check on them, but it does not include fingerprinting. Mr. Lucero asked if we could perform both background checks and fingerprinting. Dr. Lawson commented that he had been fingerprinted at previous jobs and was surprised we did not do that here. He supports moving forward with fingerprinting and will begin working on that soon.

Mr. Lucero asked how HR verifies certificates and degrees reported by candidates. Ms. Ulibarri replied that HR requests official transcripts and if the school is closed and no transcript can be provided, HR uses an educational verification tool.

Mr. Lucero asked Ms. Ulibarri if HR contacts prior employers. Ms. Ulibarri replied that NPC currently uses Skills Survey to contact prior managers and references. Ms. Laughter asked if answering N/A on some of the questions on the survey negatively affects an applicant. Ms. Ulibarri commented that if too many



N/A's are marked in a section, that the whole section would not be scored and that could negatively affect the result. Ms. Ulibarri also noted that it really depends on the position.

Ms. Laughter also asked how many years the background check looks at. Ms. Ulibarri stated that they are 7 or 10 years but that we have to comply with FCRA laws.

Ms. Ellison asked if the current NPC procedure on employees providing letters of recommendation applies to Board Members.

Ms. Sekayumtewa asked how employees with DUI's affect driving privileges and performance evaluations. Ms. Ellison commented that a DUI would be considered during a performance evaluation.

#### **7.B.8 Discussion on Incident Reporting Policy and Procedure**

Mr. Lucero motioned to move into Executive Session to discuss this item. Ms. Sekayumtewa seconded the motion. *The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumtewa, Ms. Laughter and Chair Robinson voting in favor.*

##### **7.B.8.a Executive Session 1**

The board voted to enter Executive Session at 12:28p. The board went back into regular session at 12:52p.

##### **7.B.8.b. Action from Executive Session 1**

The board did not take any action from Executive Session 1.

#### **7.B.9 Discussion on Property in Winslow**

Mr. Lucero motioned to move into Executive Session to discuss this item. Ms. Laughter seconded the motion. *The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumtewa, Ms. Laughter and Chair Robinson voting in favor.*

##### **7.B.9.a Executive Session 2**

The board voted to enter executive session at 12:54p. The board went back into regular session at 1:21p.

##### **7.B.9.b Action from Executive Session 2**

Mr. Lucero motioned to have Dr. Lawson proceed with the direction requested in Executive Session. Ms. Sekayumtewa seconded. *The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumtewa, Ms. Laughter and Chair Robinson voting in favor.*

#### **7.B.10 Executive Sessions**

*The Board entered into Executive Sessions under items 7.B.8 and 7.B.9 as listed above.*



## **Agenda Item 8: DGB Agenda Items and Informational Needs for Future Meetings.**

Chair Robinson requested a work session to informally talk about master planning and how it integrates with the Strategic Plan and Academic Plan. Dr. Lawson responded that the Strategic Plan is still in process, but with good goals and framework. Dr. Solomonson commented that the Academic Plan is still in progress with a target completion date of May 2026. Ms. Ellison commented that she could update the board with the current Master Plan in November. Chair Robinson commented that the President Cabinet could discuss it and plan accordingly.

Mr. Lucero asked if information for the board regarding the Winslow Property could be ready by November 18<sup>th</sup>.

## **Agenda Item 9: Board Report/Summary of Current and Upcoming Events**

St. Johns Student-Built House Groundbreaking, Thursday, October 23.

Eagle Fest at PDC – Holbrook on Friday, October 24.

Empty Bowls at WMC – Show Low on Friday, October 31.

Once Upon a Mattress Play – SCC – Snowflake on November 14, 15, 20-22.

Pizza with the President Events for Students in LCC- Winslow and WMC - Show Low October 29 and 30.

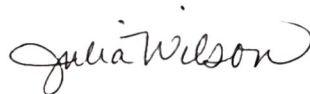
## **Agenda Item 10: Announcement of Next Regular Meeting**

November 18, 2025

## **Agenda Item 11: Adjournment**

*The meeting was adjourned at 1:29 p.m. upon a motion by Mr. Lucero and a second by Ms. Sekayumptewa. The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Lucero, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.*

Respectfully Submitted,



Julia Wilson  
Recording Secretary to the Board



# Adjustment to Fiscal Year 2023 Adopted Budget

## Recommendation:

Adopt the revised Fiscal year 2023 Budget.

## Summary:

The proposed adjustment to the adopted budget is an outcome of the completed financial audit and expenditure limitation report audit by the Arizona Auditor General for the fiscal year ended June 30, 2023.

The adopted budget in the fiscal year ended June 30, 2023 for the General Fund, Auxiliary Enterprises Fund, Restricted Fund, and Unexpended Plant Fund were \$35,265,978, \$350,000, \$11,200,000, and \$11,519,900, respectively.

As the District did not spend all of the General Fund, Auxiliary Enterprises Fund, Restricted Fund, and Unexpended Plant Fund, as of June 30, 2023, the budgets for these funds were adjusted to the actual expenditure amounts of \$28,339,862, \$319,129, \$5,723,477 and \$843,288, respectively.

The following summarizes the original adopted budget, the revisions, and the actual expenditures reported for the year ended June 30, 2023.

	General Fund	Auxiliary Enterprises Fund	Restricted Fund	Unexpended Plant Fund	Total
Adopted Budget	35,265,978	350,000	11,200,000	11,519,900	58,335,878
Budget Adjustment	(6,926,116)	(30,871)	(5,476,523)	(10,676,612)	(23,110,122)
Revised Budget	28,339,862	319,129	5,723,477	843,288	35,225,756
Actual Expenses	28,339,862	319,129	5,723,477	843,288	35,225,756
Variance	-	-	-	-	-





In 1980, Arizona voters approved Arizona Constitution, Article IX, §20, prescribing an expenditure limitation for political subdivisions. The expenditure limitation's purpose initially was intended to control expenditures of local revenues and limit future increases in spending to adjustments for inflation and population growth. For the College, the population growth is student enrollment known as Full Time Student Equivalents (FTSE).

The information reported in both the ABELR and the financial statements is derived from the same underlying accounting data. However, the formats of the ABELR and the financial statements differ. The ABELR presents budgeted expenditures, exclusions, and amounts subject to the limitation by fund type as required by A.R.S. §41-1279.07. The financial statements present the net position, changes in net position, and cash flows in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The audited report for the period ending June 30, 2024 shows that NPC exceeded its expenditure limit by \$1,855,679. The District will pay a reduced penalty of \$20,000 pursuant to Laws 2023, Ch. 184 Sec 3(3) instead of using unexpended carryforward revenues to get below the expenditure limitation.



**Northland Pioneer College**

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • [www.npc.edu](http://www.npc.edu)

# Navajo County Community College District (Northland Pioneer College)

Annual Budgeted Expenditure  
Limitation Report

Year Ended June 30, 2023



A Report to the Arizona Legislature

Lindsey A. Perry  
Auditor General





The Arizona Auditor General's mission is to provide independent and impartial information and specific recommendations to improve the operations of State and local government entities. To this end, the Office provides financial audits and accounting services to the State and political subdivisions, investigates possible misuse of public monies, and conducts performance audits and special reviews of school districts, State agencies, and the programs they administer.

## The Joint Legislative Audit Committee

Representative **Matt Gress**, Chair

Representative **Tim Dunn**

Representative **Nancy Gutierrez**

Representative **Alma Hernandez**

Representative **Beverly Pingerelli**

Representative **Ben Toma** (ex officio)

Senator **Sonny Borrelli**, Vice Chair

Senator **David C. Farnsworth**

Senator **Anthony Kern**

Senator **Juan Mendez**

Senator **Catherine Miranda**

Senator **Warren Petersen** (ex officio)

## Audit Staff

**Melanie M. Chesney**, Deputy Auditor General and Acting Director, Financial Audit Division

**Victoria Fisher**, Manager

## Contact Information

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# TABLE OF CONTENTS

<b>Independent accountants' report</b>	<b>1</b>
<b>Annual Budgeted Expenditure Limitation Report—Part I</b>	<b>3</b>
<b>Annual Budgeted Expenditure Limitation Report—Part II</b>	<b>4</b>
<b>Notes to Annual Budgeted Expenditure Limitation Report</b>	<b>5</b>





**LINDSEY A. PERRY**  
AUDITOR GENERAL

**ARIZONA**  
**AUDITOR GENERAL**

**MELANIE M. CHESNEY**  
DEPUTY AUDITOR GENERAL

## **Independent accountants' report**

Members of the Arizona State Legislature

The Governing Board of  
Navajo County Community College District

### **Annual Budgeted Expenditure Limitation Report**

We have examined the accompanying Annual Budgeted Expenditure Limitation Report (report) of Navajo County Community College District for the year ended June 30, 2023, and the related notes to the report. The District's management is responsible for presenting this report in accordance with the Uniform Expenditure Reporting System as described in Note 1. Our responsibility is to express an opinion on this report based on our examination.

### **Accountants' responsibilities**

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether this report is presented in accordance with the Uniform Expenditure Reporting System in all material respects. An examination involves performing procedures to obtain evidence about the amounts and disclosures in the report. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material misstatement of the report, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

### **Opinion**

In our opinion, the Annual Budgeted Expenditure Limitation Report referred to above is presented in accordance with the Uniform Expenditure Reporting System as described in Note 1 in all material respects.

## Emphasis of matter

As described in Part I of the report, the District reported it intentionally violated Arizona Constitution, Article IX, §21, and exceeded its expenditure limitation by \$762,762 for the year ended June 30, 2023. In lieu of the penalties prescribed in A.R.S. §41-1279.07(I) for exceeding the expenditure limitation, the District's penalty will be reduced to \$5,000 pursuant to Laws 2022, Ch. 367. Although the District has sufficient prior-year unexpended carryforward revenues available for it to use to be under the expenditure limitation, the District did not use these carryforward revenues although it has had a longstanding historical practice of doing so prior to the year ended June 30, 2022. Our opinion is not modified with respect to this matter.

*Lindsey A. Perry*

Lindsey A. Perry, CPA, CFE  
Auditor General

June 12, 2024

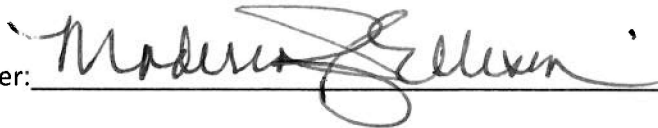
Navajo County Community College District  
(Northland Pioneer College)  
Annual Budgeted Expenditure Limitation Report—Part I  
Year ended June 30, 2023

1. Economic Estimates Commission expenditure limitation	\$15,255,258
2. Total amount subject to the limitation (from Part II, Line C)	<u>16,018,020</u>
3. Amount in excess of the expenditure limitation	<u>\$ (762,762)</u>

The District claimed enough exclusions to have the amount in excess of the expenditure limitation to be an amount that allows the District to take advantage of the reduced penalty under Laws 2022, Ch. 367, Sec. 1(1) (House Bill 2017).

I hereby certify, to the best of my knowledge and belief, that the information contained in this report is accurate and in accordance with the requirements of the Uniform Expenditure Reporting System.

Signature of chief fiscal officer:



Name and title: Maderia J. Ellison, Vice President for Administrative Services/Chief Financial Officer

Telephone number: (928) 532-6743

Date: June 12, 2024

**Navajo County Community College District**  
**(Northland Pioneer College)**  
**Annual Budgeted Expenditure Limitation Report—Part II**  
**Year ended June 30, 2023**

Description	<u>Total</u>
A. Total budgeted expenditures	\$ 42,558,957
B. Less exclusions claimed:	
Dividends, interest, and gains on the sale or redemption of investment securities	2,007,405
Grants, aid, or contributions from the federal government, the State of Arizona, other political subdivisions, tribal governments, or special taxing districts (Note 2)	8,006,771
Grants, aid, contributions, or gifts from a private agency, organization, or individual, except amounts received in lieu of taxes	451,493
Amounts accumulated for the purchase of land, and the purchase or construction of buildings or improvements (Note 3)	7,617,302
Contracts with other political subdivisions or tribal governments (Note 2)	3,300,742
Tuition and fees (Note 4)	4,105,763
Refunds, reimbursements, and other recoveries (Note 4)	39,203
Amounts earned through research and entrepreneurial activities (Note 4)	310,297
Amounts received from the State of Arizona for workforce development in accordance with A.R.S. §15-1472	688,629
Prior years carryforward (Note 5)	<u>13,332</u>
Total exclusions claimed	<u>26,540,937</u>
C. Amounts subject to the expenditure limitation	<u>\$ 16,018,020</u>

See accompanying notes to report.



**Navajo County Community College District**  
**(Northland Pioneer College)**  
**Notes to Annual Budgeted Expenditure Limitation Report**  
**Year ended June 30, 2023**

**Note 1 - Summary of significant accounting policies**

The Annual Budgeted Expenditure Limitation Report (ABELR) is presented as prescribed by the Uniform Expenditure Reporting System (UERS), as required by Arizona Revised Statutes (A.R.S.) §41-1279.07. The ABELR excludes expenditures of certain revenues specified in the Arizona Constitution, Article IX, §21, and A.R.S. §§15-792.03, 15-795.01, 15-1444, and 15-1472, as applicable, from the total budgeted expenditures.

In accordance with the UERS requirements, a note to the ABELR is presented below for any exclusion reported in the total column on part II that cannot be traced directly to an amount reported in the annual financial statements.

**Note 2**

The following schedule presents revenues from which exclusions have been claimed for government grants, aid, contributions, and contracts:

<b>Statement of revenues, expenses, and changes in net position—primary government:</b>	
Government contracts	\$ 3,300,742
Government grants	6,206,433
State appropriations	<u>14,412,238</u>
Total	<u>\$23,919,413</u>
<b>Annual Budgeted Expenditure Limitation Report:</b>	
Grants, aid, or contributions from the federal government, the State of Arizona, other political subdivisions, tribal governments, or special taxing districts	\$ 8,006,771
Contracts with other political subdivisions or tribal governments	<u>3,300,742</u>
Total exclusions claimed	11,307,513
Other revenues (nonexcludable)	<u>12,611,900</u>
Total	<u>\$23,919,413</u>

**Note 3**

Of the \$9,464,738 reported as purchase and construction of capital assets on the statement of cash flows—primary government, \$7,617,302 was expended from amounts authorized and accumulated for purchasing land and purchasing or constructing building or improvements and was therefore claimed as an exclusion.

**Navajo County Community College District**  
**(Northland Pioneer College)**  
**Notes to Annual Budgeted Expenditure Limitation Report**  
**Year ended June 30, 2023**

**Note 4**

The District does not budget tuition and fees revenue net of scholarship allowances. The following schedule presents revenues from which exclusions have been claimed for tuition and fees, bookstore income, and amounts earned through research and entrepreneurial activities, which are included in other revenues:

**Statement of revenues, expenses and changes in net position—primary government:**

Tuition and fees (gross)	\$4,034,544
Bookstore income (gross)	71,219
Other sales and service	135,940
Other operating revenues	<u>213,560</u>
Total	<u>\$4,455,263</u>

**Annual budgeted expenditure limitation report:**

Tuition and fees	\$4,105,763
Amounts earned through research and entrepreneurial activities	310,297
Refunds, reimbursements, and other recoveries	<u>39,203</u>
Total	<u>\$4,455,263</u>

**Note 5**

Prior years carryforward consists of constitutionally excludable revenues unexpended in the year of receipt that have been accumulated and were expended in the current years as follows:

**Description**

Dividends, interest, and gains on the sale or redemption of investment securities	\$13,332
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**Navajo County Community College District**  
**(Northland Pioneer College)**  
**Notes to Annual Budgeted Expenditure Limitation Report**  
**Year ended June 30, 2023**

**Note 6**

Revenues that are constitutionally excludable and unexpended in the year of receipt may be accumulated and excluded in future years when spent. Carryforwards used include a \$444,383 adjustment to correct an ending carryforward balance that was no longer available for exclusion by the District. A summary of the accumulated revenue sources and their balances is shown in the table below.

<u>Description</u>	<u>Balance July 1, 2022</u>	<u>Carryforward added</u>	<u>Carryforward used</u>	<u>Balance June 30, 2023</u>
Dividends, interest, and gains on the sale or redemption of investment securities	\$ 353,404		\$ 13,332	\$ 340,072
Grants, aid, or contributions from the federal government, the State of Arizona, other political subdivisions, tribal governments, or special taxing districts	761,635		444,383	317,252
Amounts received from the State of Arizona for the purchase of land, and the purchase or construction of buildings or improvements	341,380			341,380
Tuition and fees	<u>31,121,733</u>			<u>31,121,733</u>
Total carryforward	<u>\$32,578,152</u>	<u>\$ -</u>	<u>\$457,715</u>	<u>\$32,120,437</u>





# Adjustment to Fiscal Year 2024 Adopted Budget

## Recommendation:

Adopt the revised Fiscal year 2024 Budget.

## Summary:

The proposed adjustment to the adopted budget is an outcome of the completed financial audit and expenditure limitation report audit by the Arizona Auditor General for the fiscal year ended June 30, 2024.

The adopted budget in the fiscal year ended June 30, 2024 for the General Fund, Auxiliary Enterprises Fund, Restricted Fund, and Unexpended Plant Fund were \$39,072,827, \$600,000, \$6,957,811, and \$12,782,500, respectively.

As the District did not spend all of the General Fund, Auxiliary Enterprises Fund, Restricted Fund, and Unexpended Plant Fund, as of June 30, 2024, the budgets for these funds were adjusted to the actual expenditure amounts of \$33,094,933, \$334,589, \$4,890,305 and \$2,008,907, respectively.

The following summarizes the original adopted budget, the revisions, and the actual expenditures reported for the year ended June 30, 2024.

	General Fund	Auxiliary Enterprises Fund	Restricted Fund	Unexpended Plant Fund	Total
Adopted Budget	39,072,827	600,000	6,957,811	12,782,500	59,413,138
Budget Adjustment	(5,977,894)	(265,411)	(2,067,506)	(10,773,593)	(19,084,404)
Revised Budget	33,094,933	334,589	4,890,305	2,008,907	40,328,734
Actual Expenses	33,094,933	334,589	4,890,305	2,008,907	40,328,734
Variance	-	-	-	-	-



In 1980, Arizona voters approved Arizona Constitution, Article IX, §20, prescribing an expenditure limitation for political subdivisions. The expenditure limitation's purpose initially was intended to control expenditures of local revenues and limit future increases in spending to adjustments for inflation and population growth. For the College, the population growth is student enrollment known as Full Time Student Equivalents (FTSE).

The information reported in both the ABELR and the financial statements is derived from the same underlying accounting data. However, the formats of the ABELR and the financial statements differ. The ABELR presents budgeted expenditures, exclusions, and amounts subject to the limitation by fund type as required by A.R.S. §41-1279.07. The financial statements present the net position, changes in net position, and cash flows in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The audited report for the period ending June 30, 2024 shows that NPC exceeded its expenditure limit by \$1,855,679. The District will pay a reduced penalty of \$20,000 pursuant to Laws 2023, Ch. 184 Sec 3(3) instead of using unexpended carryforward revenues to get below the expenditure limitation.



**Northland Pioneer College**

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**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT  
ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT  
YEAR ENDED JUNE 30, 2024**



CPAs | CONSULTANTS | WEALTH ADVISORS

[CLAAconnect.com](https://CLAAconnect.com)

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT  
ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT  
TABLE OF CONTENTS  
YEAR ENDED JUNE 30, 2024**

<b>INDEPENDENT ACCOUNTANTS' REPORT</b>	<b>1</b>
<b>ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT – PART I</b>	<b>3</b>
<b>ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT – PART II</b>	<b>4</b>
<b>ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT – RECONCILIATION</b>	<b>5</b>
<b>NOTES TO ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT</b>	<b>6</b>





## INDEPENDENT ACCOUNTANTS' REPORT

Auditor General of the State of Arizona and  
The Governing Board of  
Navajo County Community College District

### Annual Budgeted Expenditure Limitation Report

We have examined the accompanying Annual Budgeted Expenditure Limitation Report (report) of Navajo County Community College District (the District), for the year ended June 30, 2024, and the related notes to the report. The District's management is responsible for presenting this report in accordance with the *Uniform Expenditure Reporting System* (UERS) as described in Note 1. Our responsibility is to express an opinion on this report based on our examination.

### Accountants' Responsibilities

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether this report is presented in accordance with the UERS in all material respects. An examination involves performing procedures to obtain evidence about the amounts and disclosures in the report. The nature, timing, and extent of the procedures selected depend on our judgement, including an assessment of the risks of material misstatement of the report, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

We are required to be independent and to meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement.

### Opinion

In our opinion, the Annual Budgeted Expenditure Limitation Report of Navajo County Community College District, referred to above is presented in accordance with the *Uniform Expenditure Reporting System* as described in Note 1, in all material respects.

### **Emphasis of Matter**

The District has reissued its Annual Budgeted Expenditure Limitation Report for the year ended June 30, 2024, because it chose to amend its fiscal year ended June 30, 2024, expenditures subject to the limitation to allow the District to take advantage of the reduced penalty under Laws 2023, Chapter 184, Sec. 3 (3). Therefore, our independent accountants' report originally issued on and dated August 20, 2025, is not to be relied upon and is replaced by this current report version dated October 17, 2025. Our opinion is not modified with respect to this matter.

As described in Part I of the report, the District reported it intentionally violated Arizona Constitution, Article IX, §21, and exceeded its expenditure limitation by \$1,855,679 for the year ended June 30, 2024. In lieu of the penalties prescribed in A.R.S. §41-1279.07(I) for exceeding the expenditure limitation, the District's penalty will be reduced to \$20,000 pursuant to Laws 2023, Ch. 184 Sec 3(3). Although the District has sufficient prior-year unexpended carryforward revenues available for it to use to be under the expenditure limitation, the District did not use these carryforward revenues. Our opinion is not modified with respect to this matter.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

**CliftonLarsonAllen LLP**

Phoenix, Arizona  
October 17, 2025

Navajo County Community College District  
Annual budgeted expenditure limitation report—part I  
Year ended June 30, 2024

1.	Economic Estimates Commission expenditure limitation	\$	<u>15,470,441</u>
2.	Total amount subject to the limitation (from Part II, line C)	\$	<u>17,326,120</u>
3.	Amount under (in excess of) the expenditure limitation	\$	<u>(1,855,679)</u>

The District claimed enough exclusions to have the amount in excess of the expenditure limitation to be an amount that allows the District to take advantage of the reduced penalty under Laws 2023, Chapter 184, Sec 3(3)(Senate Bill 1013).

I hereby certify, to the best of my knowledge and belief, that the information contained in this report is accurate and in accordance with the requirements of the Uniform Expenditure Reporting System.

Signature of chief financial officer  Maderia J. Ellison (Oct 22, 2025 09:47:34 PDT)

Name Maderia J. Ellison, Vice President for Administrative Services/Chief Financial Officer

Teleph (928) 532-6743 Date: 10/16/2025

Navajo County Community College District  
Annual budgeted expenditure limitation report—part II  
Year ended June 30, 2024

Description	Total
<u>A.</u> Total budgeted expenditures from Reconciliation, Line E. 3	\$ 44,553,732
<u>B.</u> Less exclusions claimed:	
Dividends, interest, and gains on the sale or redemption of investment securities	3,602,828
Grants, aid, or contributions from the federal government, the State of Arizona, other political subdivisions, tribal governments, or special taxing districts (Note 3)	6,585,652
Grants, aid, contributions, or gifts from a private agency, organization, or individual, except amounts received in lieu of taxes	410,279
Amounts accumulated for the purchase of land, and the purchase or construction of buildings or improvements (Note 4)	2,009,201
Contracts with other political subdivisions or tribal governments (Note 3)	3,625,420
Tuition and fees (Note 5)	4,764,498
Refunds, reimbursements, and other recoveries (Note 5)	18,640
Amounts earned through research and entrepreneurial activities (Note 5)	294,787
Amounts received from the State of Arizona for workforce development in accordance with A.R.S. §15-1472	708,503
Prior years carryforward (Note 6)	5,207,804
Total exclusions claimed	<u>27,227,612</u>
<u>C.</u> Amounts subject to the expenditure limitation	<u>\$ 17,326,120</u>

See accompanying notes to report.

Navajo County Community College District  
Annual budgeted expenditure limitation report—Reconciliation  
Year ended June 30, 2024

	Description	Total
<u>A.</u>	Total operating and nonoperating expenses and applicable special items and extraordinary items reported within the financial statements	\$ 40,173,358
<u>B.</u>	Subtractions:	
1.	Items not requiring use of current financial resources:	
a.	Depreciation and amortization	3,066,296
b.	Loss on disposal of capital assets	27,497
c.	Bad debt expense (Note 7)	13,227
d.	Pension expense (Note 8)	2,986,656
e.	Compensated absences (Note 9)	536,577
2.	Total subtractions	6,630,253
<u>C.</u>	Additions:	
1.	Capital asset acquisitions	5,051,508
2.	Pension contributions paid in the current year (Note 8)	2,223,753
3.	Scholarship allowance (Note 10)	3,261,584
4.	Amounts paid in the current year but reported as expenses in previous years: Compensated absences (Note 9)	473,782
5.	Total additions	11,010,627
<u>D.</u>	Total financial statement expenses adjusted to UERS-basis actual expenditures (Line A. - Line B.2. + Line C.5.)	44,553,732
<u>E.</u>	Total budgeted expenditures	
1.	Original adopted budgeted expenditures	66,367,879
2.	Budgetary adjustment (Note 2)	21,814,147
3.	Final adopted budgeted expenditures (reported on part II, line A)	\$ 44,553,732

See accompanying notes to report.



# Navajo County Community College District

## Notes to Annual Budgeted Expenditure Limitation Report

### Year ended June 30, 2024

#### Note 1 - Summary of significant accounting policies

The Annual Budgeted Expenditure Limitation Report (ABELR) is presented as prescribed by the Uniform Expenditure Reporting System (UERS), as required by Arizona Revised Statutes (A.R.S.) §41-1279.07. The ABELR excludes expenditures of certain revenues specified in the Arizona Constitution, Article IX, §21, and A.R.S. §§15-792.03, 15-795.01, 15-1444, and 15-1472, as applicable, from the total budgeted expenditures.

In accordance with the UERS requirements, a note to the ABELR is presented below for any exclusion reported in the total column on part II and each subtraction or addition in the Reconciliation that cannot be traced directly to an amount reported in the annual financial statements.

**Note 2** - The District has adopted a final budget equal to its UERS-basis actual expenditures. The districts original budget included funding and expenditures expected for construction and an ERP replacement project that were delayed in 2024, as well as staffing vacancies that were not filled during the fiscal year.

**Note 3** - The following schedule presents revenues from which exclusions have been claimed for government grants, aid, contributions, and contracts:

**Statement of revenues, expenses, and changes in net position—primary government:**

Government contracts	\$ 3,625,420
Government grants	4,777,109
State appropriations	15,666,643
Total	<u>\$ 24,069,172</u>

**Annual budgeted expenditure limitation report:**

Grants, aid, or contributions from the federal government, the State of Arizona, other political subdivisions, tribal governments, or special taxing districts	\$ 6,585,652
Contracts with other political subdivisions or tribal governments	3,625,420
Total exclusions claimed	10,211,072
Other revenues (nonexcludable)	13,858,100
Total	<u>\$ 24,069,172</u>

**Note 4** - Of the \$5,051,508 reported as purchase and construction of capital assets on the statement of cash flows—primary government, \$2,009,201 was expended from amounts authorized and accumulated for purchasing land and purchasing or constructing building or improvements and was therefore claimed as an exclusion.

**Note 5** - The District does not budget tuition and fees revenue net of scholarship allowances. The following schedule presents revenues from which exclusions have been claimed for tuition and fees, bookstore income, amounts earned through research, entrepreneurial activities, and insurance proceeds and recovery of bad debt which are included in other revenues:

**Statement of revenues, expenses, and changes in net position—primary government:**

Tuition and fees (gross)	\$ 4,682,840
Bookstore income (gross)	81,658
Other sales and services	159,996
Other Operating revenues	153,431
Total	<u>\$ 5,077,925</u>

**Annual budgeted expenditure limitation report:**

Tuition and fees	\$ 4,764,498
Amounts earned through research and entrepreneurial activities	294,787
Refunds, reimbursements, and other recoveries	18,640
Total	<u>\$ 5,077,925</u>

# Navajo County Community College District

## Notes to Annual Budgeted Expenditure Limitation Report

### Year ended June 30, 2024

**Note 6** - Prior years carryforward consists of constitutionally excludable revenues unexpended in the year of receipt that have been accumulated and were expended in the current years as follows:

Description	Total
Dividends, interest, and gains on the sale or redemption of investment securities	\$ 340,072
Grants, aid, or contributions from the federal government, the State of Arizona, other political subdivisions, tribal governments, or special taxing districts	317,252
Amounts received from the State of Arizona for the purchase of land, and the purchase or construction of buildings or improvements	341,380
Tuition and fees	4,209,100
Total prior years carryforward expended	<u>\$ 5,207,804</u>

**Note 7** - The \$13,227 subtraction for bad debt expense is reported under the Institutional support expenses.

**Note 8** - The \$2,986,656 subtraction for pension expense consists of changes in the net pension liabilities and changes in deferred inflows and outflows related to pensions recognized in the current year. The \$2,223,753 addition for pension contributions paid in the current year consists of the required pension contributions made to the Arizona State Retirement System. The schedule below reconciles the net effect the subtraction and addition have on the expenditures subject to the limitation to the amounts reported on the statement of cash flows' net effect on cash.

Statement of cash flows	Total
Change in deferred inflows related to pensions	\$ 77,889
Change in deferred outflows related to pensions	(5,221)
Change in net pension liability	690,235
Total	<u>\$ 762,903</u>

ABELR-Reconciliation	
Pension expense (income) – subtraction	\$ (2,986,656)
Pension contributions – addition	2,223,753
Total	<u>\$ (762,903)</u>

# Navajo County Community College District

## Notes to Annual Budgeted Expenditure Limitation Report

### Year ended June 30, 2024

**Note 9** - The \$536,577 subtraction for compensated absences consists of the estimated costs of compensated absences incurred and expensed in the current year but not yet paid. The \$473,782 addition for compensated absences in the current year, but reported as expenses in previous years, consists of cash payments in the current year for compensated absences recognized as an expense in previous years.

**Note 10** - The addition for Scholarship allowance costs was for scholarships and other waivers given to students to reduce their tuition and fees. The tuition and fees are excluded at the gross amount. Consequently, this expenditure has been added back on the reconciliation.

**Note 11** - Revenues that are constitutionally excludable and unexpended in the year of receipt may be accumulated and excluded in future years when spent. A summary of the accumulated revenue sources and their balances is shown in the table below.

<u>Description</u>	<u>Balance July 1, 2023</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance June 30, 2024</u>
Dividends, interest, and gains on the sale or redemption of investment securities	\$ 340,072	\$ -	\$ 340,072	\$ -
Grants, aid, or contributions from the federal government, the State of Arizona, other political subdivisions, tribal governments, or special taxing districts	317,252	-	317,252	-
Amounts received from the State of Arizona for the purchase of land, and the purchase or construction of buildings or improvements	341,380	-	341,380	-
Tuition and fees	31,121,733	-	4,209,100	26,912,633
	<u>\$ 32,120,437</u>	<u>\$ -</u>	<u>\$ 5,207,804</u>	<u>\$ 26,912,633</u>



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# Navajo AELR 10.20.2025

Final Audit Report

2025-10-22

Created:	2025-10-22
By:	Russell Kupfer (Russell.Kupfer@npc.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7MBM0e_kV_gHIpXtBhMvfR25NclnLukI

## "Navajo AELR 10.20.2025" History

-  Document created by Russell Kupfer (Russell.Kupfer@npc.edu)  
2025-10-22 - 4:11:18 PM GMT- IP address: 206.207.16.4
-  Document emailed to Maderia Ellison (maderia.ellison@npc.edu) for signature  
2025-10-22 - 4:11:57 PM GMT
-  Email viewed by Maderia Ellison (maderia.ellison@npc.edu)  
2025-10-22 - 4:47:17 PM GMT- IP address: 98.97.114.211
-  Document e-signed by Maderia Ellison (maderia.ellison@npc.edu)  
Signature Date: 2025-10-22 - 4:47:34 PM GMT - Time Source: server- IP address: 98.97.114.211
-  Agreement completed.  
2025-10-22 - 4:47:34 PM GMT



# Adoption of the Fiscal Year 2022-2023 Annual Expenditure Limitation Report

## **Recommendation:**

Adopt the audited Expenditure Limitation Report for Fiscal year 2022-2023.

## **Summary:**

In 1980, Arizona voters approved Arizona Constitution, Article IX, §20, prescribing an expenditure limitation for political subdivisions. The expenditure limitation's purpose initially was intended to control expenditures of local revenues and limit future increases in spending to adjustments for inflation and population growth. For the College, the population growth is student enrollment known as Full Time Student Equivalents (FTSE).

The Constitution required the Economic Estimates Commission (Commission) to establish a base limit from actual expenditures of "local" revenues for fiscal year 1980. Each year, the Commission calculates the constitutional expenditure limitation based on a complex formula accounting for inflation and estimated FTSE.

The auditor's opinion is that the Annual Budgeted Expenditure Limitation Report (ABELR) is presented in accordance with the Uniform Expenditure Reporting System (UERS) in all material respects. The ABELR excludes expenditures of certain revenues specified in the Arizona Constitution, Article IX, §21, and A.R.S. §§15-92.03, 15-795.01, 15-1444, and 15-1472, as applicable, from the total budgeted expenditures.

The information reported in both the ABELR and the financial statements is derived from the same underlying accounting data. However, the formats of the ABELR and the financial statements differ. The ABELR presents budgeted expenditures, exclusions, and amounts subject to the limitation by fund type as required by A.R.S. §41-1279.07. The financial statements present the net position, changes in net position, and cash flows in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The audited report for the period ending June 30, 2023 shows that NPC exceeded its expenditure limit by \$762,762. The District will pay a reduced penalty of \$5,000 pursuant to Laws 2022, Ch. 367 instead of using unexpended carryforward revenues to get below the expenditure limitation.



**Northland Pioneer College**

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# Adoption of the Fiscal Year 2023-2024 Annual Expenditure Limitation Report

## **Recommendation:**

Adopt the audited Expenditure Limitation Report for Fiscal year 2023-2024.

## **Summary:**

In 1980, Arizona voters approved Arizona Constitution, Article IX, §20, prescribing an expenditure limitation for political subdivisions. The expenditure limitation's purpose initially was intended to control expenditures of local revenues and limit future increases in spending to adjustments for inflation and population growth. For the College, the population growth is student enrollment known as Full Time Student Equivalents (FTSE).

The Constitution required the Economic Estimates Commission (Commission) to establish a base limit from actual expenditures of "local" revenues for fiscal year 1980. Each year, the Commission calculates the constitutional expenditure limitation based on a complex formula accounting for inflation and estimated FTSE.

The auditor's opinion is that the Annual Budgeted Expenditure Limitation Report (ABELR) is presented in accordance with the Uniform Expenditure Reporting System (UERS) in all material respects. The ABELR excludes expenditures of certain revenues specified in the Arizona Constitution, Article IX, §21, and A.R.S. §§15-92.03, 15-795.01, 15-1444, and 15-1472, as applicable, from the total budgeted expenditures.

The information reported in both the ABELR and the financial statements is derived from the same underlying accounting data. However, the formats of the ABELR and the financial statements differ. The ABELR presents budgeted expenditures, exclusions, and amounts subject to the limitation by fund type as required by A.R.S. §41-1279.07. The financial statements present the net position, changes in net position, and cash flows in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The audited report for the period ending June 30, 2024 shows that NPC exceeded its expenditure limit by \$1,855,679. The District will pay a reduced penalty of \$20,000 pursuant to Laws 2023, Ch. 184 Sec 3(3) instead of using unexpended carryforward revenues to get below the expenditure limitation.



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## **NPC Procurement Procedure - # 2335**

### **Purchases from an Auction or Surplus Site**

#### **Options for District Governing Board Review & Directive**

**11/13/25**

**Note:** Options for purchases from Auction or Surplus Site will be incorporated into the revised NPC Procedure.

---

#### **Option 1**

##### **5.0 Auction or Surplus Purchases**

**5.1** Purchases of any goods from an auction or surplus site is prohibited.

---

#### **Option 2**

##### **5.0 Auction or Surplus Purchases**

**5.1** Purchases of any goods from an auction or surplus site is allowed up to a maximum of **\$50,000** per transaction. The CFO can approve an increase the maximum bid price by 10% for an urgent purchase.

##### **5.2 General Requirements**

- a) If the auction or surplus site requires a deposit, the NPC Procurement Department will manage.
- b) The NPC Procurement Manager will be identified as the registered bidder and may bid in collaboration with the requester.
- c) State and federal auction or surplus sites are preferred.

##### **5.4 Auction or Surplus Purchases from \$0 - \$50,000**

- a) All auction/surplus purchases must follow procurement procedures detailed in this document.
- b) **No** approval from the District Governing Board is required.

---

## Option 3

### 5.0 Auction or Surplus Purchases

**5.0** Purchases of any goods from an auction or surplus site is allowed. The CFO can approve an increase the maximum bid price by 10% for an urgent purchase.

#### 5.1 General Requirements

- a) If the auction/surplus site requires a deposit, the NPC Procurement Department will manage.
- b) The NPC Procurement Manager will be identified as the registered bidder and may bid in collaboration with the requester.
- c) State and federal auction or surplus sites are preferred.

#### 5.2 Auction or Surplus Purchases from \$0 - \$50,000

- a) All auction/surplus purchases must follow procurement procedures detailed in this document.
- b) **No** approval from the District Governing Board is required.

#### 5.3 Auction or Surplus Purchases \$50,001 or greater

- a) All auction purchases must follow all procurement procedures detailed in this document.
- b) The District Governing Board's pre-approval is required for purchases greater than \$50,000. **Pre-approval will be given in the form of a dollar amount that is not to be exceeded.** After the purchase is made the department that made the purchase will provide the DGB information detailing the purchase and the competitive quotes that were obtained to determine "best value" as detailed in Section 4.4 of this document.

# **Request to Accept Funds from the Arizona Department of Health Services for The Nurse Education Investment Pilot Program**

**Recommendation:**

Staff recommends accepting \$532,991.46 in funding from the Arizona Department of Health Services for The Nurse Education Investment Pilot Program.

**Summary:**

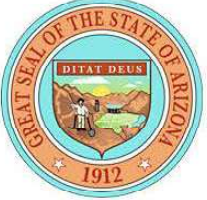
NPC has been offered grant funding from the Arizona Department of Health Services through the Nurse Education Investment Pilot Program for July 1, 2025 to June 30, 2026 to fund activities with NPC's Nursing Program.





**Northland Pioneer College**

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	<b>AGREEMENT AMENDMENT</b>		<b>ARIZONA DEPARTMENT OF HEALTH SERVICES OFFICE OF PROCUREMENT</b> 150 N 18 <sup>th</sup> Ave., Ste. #530 Phoenix, Arizona 85007
	<b>CONTRACT NO.: CTR062631</b>	<b>AMENDMENT NO.: 3</b>	<b>PROCUREMENT OFFICER LUCAS TERRY</b>

<b>THE ARIZONA NURSE EDUCATION INVESTMENT PILOT PROGRAM</b>	
Effective upon signature by both parties it is mutually agreed that the Agreement is amended as follows:	
1. Pursuant to Agreement's Terms and Conditions, Provision 20, Amendment or Modifications, the Agreement is hereby revised as follows:	
1.1. The Price Sheet is revised and replaced to decrease the Total Annual amount for Fiscal Year 2026.	
<b>ALL CHANGES ARE REFLECTED IN RED</b>	
<b>ALL OTHER PROVISIONS SHALL REMAIN IN THEIR ENTIRETY</b>	
Contractor hereby acknowledges receipt and acceptance of above amendment and that a signed copy must be filed with the Procurement Office before the effective date	The above referenced Contract Amendment is hereby executed this ____ day of _____ 20____ at Phoenix, Arizona  <div style="text-align: center;">(To be filled out by Procurement Office)</div>
Contractor Signature	
Contractor Signature Date	
 <small>Michael Solomonson (Nov 6, 2025 14:57:32 MST)</small>	
Authorized Signatory's Name and Title	
Navajo County Community College District	
Contractor's Name	
Procurement Officer Signature	

	<b>AGREEMENT AMENDMENT</b>		<b>ARIZONA DEPARTMENT OF HEALTH SERVICES OFFICE OF PROCUREMENT</b> 150 N 18 <sup>th</sup> Ave., Ste. #530 Phoenix, Arizona 85007
	<b>CONTRACT NO.: CTR062631</b>	<b>AMENDMENT NO.: 3</b>	<b>PROCUREMENT OFFICER LUCAS TERRY</b>

<b>Cost Reimbursement Contract</b> Annual Price Sheet (07/01/2025 – 06/30/2026)	
<b>ACCOUNT CLASSIFICATION</b>	<b>Total Line-Item Not to Exceed</b>
PERSONNEL	<b>\$ 95,374.00</b>
EMPLOYEE RELATED EXPENSES	<b>\$0.00</b>
PROFESSIONAL & OUTSIDE SERVICES	<b>\$0.00</b>
TRAVEL	<b>\$0.00</b>
OCCUPANCY	<b>\$0.00</b>
OTHER OPERATING EXPENSES	<b>\$ 119,852.56</b>
CAPITAL OUTLAY	<b>\$ 317,664.90</b>
INDIRECT COSTS	<b>\$0.00</b>
<b>Total Annual Not to Exceed:</b>	<b>\$ 532,891.46</b>
<p>The Contractor is authorized to transfer up to a maximum of ten percent (10%) of the total budget amount between line items with the written approval from an ADHS program representative. Transfers exceeding ten percent (10%) or to a non-funded line item shall require an Agreement Amendment.</p> <p>*Indicated indirect rate calculation.</p>	

# Request to Purchase EMT Equipment

## **Recommendation:**

Staff recommends the purchase of an artificial lung and related equipment for EMT training from Laerdal Medical Corporation for a total of \$54,255.21.

## **Justification for the Purchase of an Artificial Lung for Ventilator Simulation**

To enhance the quality and realism of our EMT training program, we are requesting the purchase of an artificial lung to be used in conjunction with our existing ventilator equipment. This equipment package includes: ALS 5000 (Lung and Plugin), SimMan Adapter, SimBaby Tube, 246-62250-M (SimBaby Torso/Head skin), and required supplies, training, and warranty. This equipment is essential for the following reasons:

1. **Maximizing Use of Existing Equipment:** Our EMT program already possesses ventilators and high-fidelity simulators, but without a compatible artificial lung, we are unable to fully utilize them for hands-on training. The artificial lung will allow us to simulate a ventilated patient, providing a realistic and controlled environment for students to learn and practice critical airway management skills.
2. **Improved Student Competency:** Ventilator management is a high-stakes skill that Paramedics (and nurses) must be familiar with, especially in interfacility transport and critical care scenarios. The artificial lung will allow students to observe real-time ventilator responses, adjust settings, and troubleshoot alarms—skills that are difficult to teach effectively without a responsive simulation tool.
3. **Cost-Effective Training Solution:** Investing in an artificial lung is significantly more cost-effective than purchasing high-fidelity manikins with built-in lung simulation. This solution leverages our current inventory and extends its educational value without requiring a major capital investment.
4. **Enhanced Safety and Confidence:** Practicing on a simulated system reduces the risk of errors in real-life patient care. Students can build confidence and competence in a safe, repeatable environment before transitioning to clinical settings.



5. **Alignment with Accreditation and Best Practices:** Accrediting bodies and national EMS education standards emphasize the importance of simulation in preparing students for real-world scenarios. Incorporating an artificial lung aligns our program with these best practices and demonstrates our commitment to high-quality education.

**Procurement Process and Budget Information:**

The ASL 5000 (Artificial Lung) is made by Laerdal, the same company the college has purchased the EMT department high-fidelity simulators previously.

Purchasing from the same company ensure the compatibility of the equipment.

There is a limited time frame as the prices are projected to significantly increase by the end of year.

**Budget Information**

\$45,000 from approved capital budget

\$9,255.21 from approved departmental budget

**Summary:**

The artificial lung (ASL) is essential for enabling the use of our existing high-fidelity simulators and ventilator equipment in EMT training simulations. It allows students to practice ventilator management in a realistic, hands-on environment, improving their clinical readiness and confidence. This cost-effective solution maximizes current resources, aligns with national EMS education standards, and enhances the overall quality of airway management instruction.



**Northland Pioneer College**

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## Laerdal Medical Corporation

167 Myers Corners Road  
Wappingers Falls, NY 12590  
Order to: 877-LAERDAL  
Fax Order To: (800) 227-1143  
Email: customerservice@laerdal.com

### Territory Manager

Anthony Burandt  
(845) 296-6403  
anthony.burandt@laerdal.com

### Instructions

To prevent any delays in processing your purchase, please include your quote # when ordering.

DATE: 11-03-2025

ATTN: Ms. Michelle Prentice BAS, NREMT-P  
+15204313190  
michelle.prentice@npc.edu

QUOTE NUMBER: Q-1208243  
CREDIT TERMS: 30 days  
EXPIRATION DATE: 12-31-2025  
PO NUMBER:

BILL TO: 00124770  
NORTHLAND PIONEER COLLEGE  
P O Box 610  
Holbrook AZ 86025

SHIP TO:  
Michelle Prentice  
Northland Pioneer College  
Receiving,  
102 First Avenue  
Holbrook AZ 86025

BuyBoard Contract 704-23 Applied

### ALS Lung Solution

Qty	Description	List Price	Term	Billing Freq.	Unit Price	Total
1	420-11900 ASL5000, Lung and Plugin .	\$42,839.00			\$38,351.06	\$38,351.06
1	260305 Power Cord 110V (US) .	\$0.00			\$0.00	\$0.00
1	420-11990 SimMan Adapter .	\$1,522.00			\$1,362.06	\$1,362.06
1	400-93050 Mobile Router Can accommodate up to 3 simulators being used simultaneously on one router. Battery-powered and ideal for mobile simulations. For optional internet access, SIM Card (not included) must be purchased by the customer.	\$260.00			\$260.00	\$260.00



**Laerdal**<sup>®</sup>  
helping save lives



**ALS Lung Solution**

Qty	Description	List Price	Term	Billing Freq.	Unit Price	Total
1	420-11970 ASL 5000 SimBaby Tube .	\$79.00			\$70.50	\$70.50
1	420-71950 Replacement Lung Adapter .	\$1,522.00			\$1,362.06	\$1,362.06
1	420-3110721 ASL 5000 circuit 22mm 60in Breath.Circuit	\$82.00			\$73.32	\$73.32
1	420-EDLL100SM ASL 5000 SimMan On Site 1 day Training by IngMar .	\$4,409.00			\$3,947.06	\$3,947.06
1	420-89050 ASL 5000 Lung Solution Install - SimMan Family, NAS & SimBaby .	\$2,992.00		One Time	\$2,678.06	\$2,678.06
1	420-890EXW1 ASL 5000 Extended Warranty .	\$1,837.00	12	One Time	\$1,644.06	\$1,644.06
<b>TOTAL:</b>						<b>\$49,748.18</b>

**SimBaby Replacement Head/Torso Skin**

Qty	Description	List Price	Term	Billing Freq.	Unit Price	Total
1	246-62250-M Torso\Head Skin (M) SimBaby .	\$871.00			\$818.74	\$818.74
<b>TOTAL:</b>						<b>\$818.74</b>

ITEM TOTAL:	\$50,566.92
SHIPPING/HANDLING:	\$910.00
ADDITIONAL CHARGE/CREDIT:	
TAX:	\$2,778.29
TOTAL:	\$54,255.21

**Optional items available at an additional cost**

Qty	Description	List Price	Term	Billing Freq.	Unit Price	Total
1	420-EDVT025SM IngMar ASL 5000 Webinar for SimMan Up to 8 People	\$1,102.00			\$986.06	\$986.06
1	420-EDVT025SB IngMar ASL 5000 Webinar for SimBaby Up to 8 People	\$1,102.00			\$986.06	\$986.06
<b>TOTAL:</b>						<b>\$1,972.12</b>

Appropriate Sales Tax will be added to invoice - Pricing and Availability are subject to change  
Shipping/Handling costs will be added to invoice

**By Accepting this Quote, the following terms are hereby incorporated into customer's order:**

**Products:**

Products that are currently on contract will be removed immediately if manufacturing or distribution of the product is discontinued.

**Payment:**

Net 30 Days for approved open accounts; CIA; Credit Cards accepted.

**Warranty:**

One(1) year warranty on manufactured products and 90 day warranty on refurbished products  
Two(2) year parts replacement warranty with technical assistance by phone on all Hill-Rom refurbished products

**Delivery:**

If you require delivery of the product to a specific location within your building, there will be an additional charge. This charge will be included in the total Shipping and Handling cost stated in this quote.

Delivery of product to a site without a loading dock will require Lift Gate delivery and should be identified during quote process as there is an added fee. In addition, if delivery to a specific location within a building is needed, it is available at an additional cost. Please ensure that necessary delivery requirements are discussed, and the related fees are included on the quote. This will also enable us to set proper delivery expectations with our warehouse.

**Training/Education:**

Onsite and Virtual Education will expire one (1) year from date of purchase. Exceptions include:

- Educational Pathway trainings will expire two (2) years from date of purchase. Five (5) or more Ed Path Training days will expire in five (5) years.
- Contracts/Technology Sustainment Program (TSP)
- Advanced Care & Maintenance Courses

**Cancellation/Rescheduling**

CANCELLATION or RESCHEDULING of Educational, Technical, AV, or Implementation Services WILL RESULT in CANCELLATION / RESCHEDULING FEES as detailed below:

5 Business Days or Less Prior to Appointment = 100% of Educational, Technical, AV, or Implementation Services  
6-14 Business Days Prior to Appointment = 50% of Educational, Technical, AV, or Implementation Services  
15 Business Days or More Prior to Appointment = No Fee

Customer will be required to submit a new PO to reschedule a cancelled Educational, Technical, AV, or Implementation Services.

Confidential

# Request to Approve Job Order Contract for Holbrook Skills Center Storefront Replacement & Multi Building Exterior Painting

## **Recommendation:**

Staff recommends approval of a Job Order Contract with CORE Construction in the amount of \$188,838 for the Holbrook Skills Center storefront replacement and exterior painting of the Skills Center, Tawa building, and the BOB.

## **Procurement Process and Budget Information:**

Procurement used 1 GPA, contract number #23-15PV-04, for this proposal. CORE Construction goes through the bidding process and selects the best company for the project. The budget for this project is included in the Facilities budget for FY26.

## **Summary:**

Job Order Contracting is a competitive process used for projects like maintenance, repair and minor construction. It allows for faster execution than traditional bidding.

This project includes painting to repair paint that has peeled and faded on these buildings. It also includes replacing the aluminum around the windows of the Skills Center that were originally painted. The paint does not adhere to the aluminum. This was planned and budgeted for this fiscal year.

## Storefront Replacement & Painting Cost Breakdown

Location	Amount
Skills Painting	\$54,297
Tawa Painting	\$36,739
BOB Painting	\$24,550
Skills Storefront	\$73,252
<b>Total</b>	<b>\$188,838</b>





**Northland Pioneer College**

# **NPC - Holbrook Skills Center Storefront Replacement & Multi Bldg Ext Painting**

## **PROPOSAL**

**Northland  
Pioneer College**

October 29th, 2025

- 1.) Cover Sheet**
- 2.) Cost Summary**
- 3.) Basis of Estimate**





13835 N. Northsight Blvd.  
Suite #100  
Scottsdale, AZ 85260  
P: 602-494-0800

October 29, 2025

**VIA ELECTRONIC MAIL**

Justin White  
Northland Pioneer College  
Holbrook, Hopi, Show Low, Winslow, AZ  
1GPA 23-15PV-04  
25-04-143 NPC – Holbrook Skills Center Storefront Replacement & Multi Bldg Ext Painting

Dear Justin,

On behalf of CORE Construction, I am pleased to submit our proposal for NPC – Holbrook Skills Center Storefront Replacement & Multi Bldg Ext Painting.

Summary:

<b>TOTAL Painting Pricing</b>	<b>\$115,586</b>
Buyout	
Skills building	\$54,297
Tawa building	\$36,739
BOB building	\$24,550
ALT #1 Skills Center bldg. Aluminum Storefront Systems	\$73,252
<b>TOTAL Painting Pricing with ALT #1 (skills center storefront)</b>	<b>\$188,838</b>

Enclosed you will find the Basis of Clarifications, Cost Summary and Schedule of Values.

We look forward to a successful and enjoyable project together. Thank you for this opportunity, please do not hesitate to contact me directly with any questions or comments.

Respectfully submitted,

**Martin Johnson, MBA**  
Project Manager

**CORE Construction | Mountain West**  
C: 480-305-4608 | W: [coreconstruction.com](http://coreconstruction.com)



# Cost Summary



## NPC - Holbrook Skills Center Storefront Replacement & Multi Bldg Ext Painting

10.29.025

CORE PROJECT NUMBER: 25-04-143

LOCATION: Holbrook

PROCUREMENT: 1 GPA - #23-15PV-04

DURATION(mnths): 1

WARRANTY(yrs): 2

#	Description		Base Price (Skills)
	GENERAL REQUIREMENTS		\$0
	DEMOLITION/ OFF-SITE INFRASTRUCTURE		\$0
	SITE WORK (ROUGH)		\$0
	SITE WORK (FINISH)		\$0
	STRUCTURE		\$0
	ENCLOSURE		\$0
39	Aluminum Storefront Systems		\$0
	INTERIOR FINISHES		\$33,880
61	Painting		\$33,880
	SPECIALTIES		\$0
	EQUIPMENT		\$0
	MEP SYSTEMS		\$0
	SPECIAL SYSTEMS		\$0
	CONTINGENCIES & ALLOWANCES		\$2,312
2.0%	Construction Contingency		\$2,312
	GENERAL REQUIREMENTS & GENERAL CONDITIONS		\$7,900

<b>Subtotal</b>		<b>\$44,092</b>
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	INSURANCE, BONDS, AND BUILDERS RISK		SUB TOTAL
REQUIRED	General Liability	\$54,297	\$814
REQUIRED	Subcontractor Insurance	\$44,092	\$0
REQUIRED	Payment and Performance Bond	\$54,297	\$407
2.00%	Warranty	\$54,297	\$1,086
REQUIRED	Builders Risk Insurance	\$54,297	\$250

<b>Subtotal (with GC's &amp; Insurance)</b>		<b>\$46,649</b>
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<b>Subtotal</b> (with GC's, Insurance, & Tax)		<b>\$49,682</b>
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<b>Subtotal (GC's, Insurance, Tax, &amp; Fee)</b>		<b>\$54,297</b>
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	Estimate Amount
Estimate Total w/ Buyouts	\$115,586
Estimate Total w/ ALT #1	\$188,838

BREAKOUTS	
BO #1 TAWA bldg	BO #2 BOB bldg
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$24,976	\$16,690
\$24,976	\$16,690
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$1,564	\$1,045
\$1,564	\$1,045
\$5,345	\$3,572

\$31,886	\$21,307
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SUB TOTAL	SUB TOTAL
\$551	\$368
\$0	\$0
\$276	\$184
\$735	\$491
\$169	\$113

\$33,616	\$22,464
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\$33,616	\$22,464
----------	----------

\$36,739	\$24,550
----------	----------

ALTERNATES
ALT #1 Skills Center Aluminum Storefront Systems
\$0
\$0
\$0
\$0
\$47,361
\$47,361
\$0
\$0
\$0
\$0
\$0
\$1,465
\$1,465
\$10,658

**\$59,484**

<b>SUB TOTAL</b>
<b>\$1,099</b>
<b>\$0</b>
<b>\$549</b>
<b>\$1,465</b>
<b>\$337</b>

**\$62,934**

**\$67,025**

**\$73,252**

<b>ALT #1 Skills Center</b> <b>Aluminum</b> <b>Storefront Systems</b>
<b>\$73,252</b>





# **Basis of Estimate**



The Basis of Estimate is a written explanation clarifying the scope, assumptions and exclusions used in establishing the estimate dated 10/31/2025

All costs are based on CORE's incorporation of the scope shown on the site visits, and unit information provided by NPC on the site visits and the scope clarifications below.

## ASSUMPTIONS, CLARIFICATIONS, & EXCLUSIONS

---

### Schedule

- Anticipated Construction Start: Fall/Winter 2025
- Long Lead: 15 weeks for 12" decorative metal
- Duration of Project from Start to Finish: 2 months
- Substantial Completion: January 2026

### Contingency

- Construction Contingency of 2% (\$2,312 direct cost) is included in this proposal – Construction Contingency is intended to be used at CORE's discretion to cover costs that have not been identified as a trade specific scope on the Schedule of Values setting documents and may require further clarification or coordination. These costs may include scope gap, coordination issues between trades, and missed scope during the subcontractor bidding process. Construction Contingency does not account for design revisions or additional scope requests made by the Owner or Architect.
- Owner Contingency – is NOT included in this proposal.
- Escalation Contingency – is NOT included in this proposal.

### Allowances

- Allowances NOT included in this proposal.

### General Assumptions

- This proposal is valid for 30 days.
- CORE has not included any costs for building permit, mechanical/electrical/plumbing permits. We have included a Dust permit and NESHAP for the demo.
- We assume normal working hours.
- Any increased costs associated with tariffs promulgated after the contract execution date are not included. The contractor will assist the owner with sourcing alternative materials not affected by the tariff but in the event that the owner chooses to retain the originally selected material or there is not another material option available that does not affect the original budget or project schedule then the contractor is entitled to a change order for the additional cost and time associated with the enactment of the applicable tariffs.
- This proposal includes all costs related to warranty as required in the contract.
- This estimate proposal is considered a Lump Sum, not line item proposal.
- There are no Addendum issued for this project.







## Specific Exclusions to proposal

- a. Asbestos Abatement (assumed by Owner)
- b. The following are excluded and assumed to be by Owner or Owner's vendor:
  - o Hazardous Material (Asbestos) Abatement
  - o Salvage and Relocation of any existing equipment or furnishings
  - o Security and Access Control Systems
  - o Intercom, Paging, and Clock Systems
  - o Audio and Video Equipment of any kind including Monitors, Smart Boards, Projectors
  - o Delivery and Installation of all above

## Other Scope Specific Assumptions and Clarifications:

### LINE ITEM 39 | Aluminum Storefront Systems

1. We have included:
  - o Holbrook Skills Center
    - Remove existing storefront curtain wall color cap and replace it with new standard color cap.
      - ~500 LF of standard color cap.
      - ~105 LF of 12" decorative color cap with pressure bar in clear anodized finish.
      - Equipment necessary to access higher windows.
      - All fasteners and hardware required to install the new color cap
2. We have NOT included the following in our scope of work:
  - o Any additional storefront windows or systems, nor have we included upgrades to the components of existing building systems that were outside the walk with the owner on August 18<sup>th</sup>, 2025.
  - o Prevailing wage labor rates

### LINE ITEM 61 | Painting

1. We have included:
  - o Protection for all surfaces not scheduled to be painted.

## Holbrook

### 2. Skills Center – Painting & Sealing Scope:

- o Surface Preparation:
  - All surfaces scheduled for repainting or sealing shall be power washed prior to application.
- o CMU & Concrete Bases:
  - Seal all exterior CMU block and concrete column bases.
- o Repainting of Orange Elements:
  - Prepare and repaint all existing, orange-painted components, including:
  - Building posts



- Entry doors and frames (both sides)
- Storefront areas previously painted orange
- Accent siding panels at the front of the building
- Metal awnings
- Front structural beam
- Gates, doors, and bollards
- Use Sherwin Williams Water-Based Alkyd Urethane, two (2) coats, with color to be selected by Owner.
- Commercial Storefront Frames
  - Frames that were previously painted without proper prep will **not be warranted**.
  - Prepare peeling areas and apply a bonding primer before finish paint.
  - Note: Existing failing coating will remain beneath new coating.
- **Specific Exclusions – Skills Building**
  - Overhead doors and frames
  - Orange conduits
  - Any items above the bird netting
  - Blue siding

### 3. Tawa Building – Painting & Sealing Scope Surface Preparation

- Surface Preparation:
  - Power wash all exterior split-face CMU on the two end buildings.
  - *Exclusion:* The middle building is excluded (previously painted by others).
- Masonry & Sealant
  - Re-caulk all control joints in split-face masonry using AU1 Sealant.
  - Paint smooth-face accent bands to match the middle building (already completed).
  - Seal all exterior split-face block with Sherwin Williams.
  - Apply two (2) flood coats.
- Metalwork Repainting
  - Repaint the following items:
  - Blue metal windows
  - Railings
  - Exterior sides of frames and doors
  - Metal steps on the north side will be repainted in **safety red or yellow**.
- **Specific Exclusions – Tawa Building**
  - Middle building (previously painted by others)
  - Blue storefront “bank of windows” at the front
  - Interior sides of entry doors and frames

### 4. BOB Building – “Building Out Back” – Painting & Coating Scope

- Surface Preparation
  - Power wash all exterior surfaces prior to painting.
  - Scrape and spot-prime all peeling areas before applying finish coats.
  - Perform minor stucco patching on the west side.
  - Complete any necessary caulking prior to painting.
- Exterior Painting



- Apply two Sherwin Williams Paint Satin coats to the exterior body.
  - First coat: sprayed and back rolled.
  - Second coat: sprayed for uniform finish.
  - Paint exterior sides of entry doors and frames (doors and jambs) in the selected **accent color**.
  - Conex Boxes
    - Power wash Conex boxes (prepped by others).
    - Apply either **Direct-to-Metal paint** or **Water-Based Alkyd Urethane paint** to all exteriors.
    - Apply a **silicone-based roof coating** to the top of the two Conex boxes that have not yet been coated.
  - **Specific Exclusions – BOB Building**
    - Top cap “drip edge” around the building.
    - Roof coating on the Conex box closest to the building (already completed).
    - Interior sides of entry doors and frames.
1. We have not included the following in our scope:
- Any new upgrades beyond those explicitly specified above or in buildings not previously identified during the walk with the owner on August 18<sup>th</sup>, 2025.
  - Prevailing wage labor rates



## Request to Approve Board Member Travel

### **Recommendation:**

Staff recommends approval for Board Members Leslie and Laughter to travel for the Association of Community College Trustees (ACCT) National Legislative Summit in Washington, D.C. in February of 2026.

### **Summary:**

Per Procedure 2036 – District Governing Board Travel “All travel for DGB members exceeding \$1000 must be approved by the DGB prior to travel.” The National Legislative Summit is a premier advocacy event that brings together community college leaders to discuss federal policy issues impacting postsecondary education. Participants will have the opportunity to engage with members of Congress, administration officials, and other key stakeholders to advocate for community colleges and their students. The summit includes networking opportunities, workshops, and sessions focused on legislative strategies and current issues in education.







# MANU RAJU

**MANU RAJU IS A SENIOR CONGRESSIONAL CORRESPONDENT AT CNN**, covering Capitol Hill and campaign politics. Raju is a veteran reporter in Washington, having previously served as a top Capitol Hill correspondent at *Politico* for seven years. Prior to his time at *Politico*, Raju reported for *The Hill* newspaper, *Congressional Quarterly* and *Inside Washington Publishers*. He has long been a frequent guest on political talk shows on TV and radio.

Raju spends most of his time in the halls of the Capitol, where he interviews lawmakers about the major issues of the day. He has interviewed major political figures on national television, including House Speaker Paul Ryan, Senate Majority Leader Mitch McConnell, Senate Minority Leader Chuck Schumer and Senator John McCain.

Raju has won multiple journalism awards for his reporting on the major battles consuming Washington and his coverage of campaign politics. In 2012, Raju was part

of a team of four reporters who won the White House Correspondents Association's prestigious Merriman Smith Award for Presidential Reporting Under Deadline Pressure for their coverage of the debt ceiling crisis.

Raju has developed a reputation as a reporter who can find out what politicians are privately discussing out of the public's view. He is well known for his sharp questioning of politicians, a skill he showcased in 2014 when he moderated debates in two of the biggest races in the country — for a key Senate seat in Colorado and as well as the hotly contested Colorado governor's race.

Raju got his start in media working at the student newspaper, *The Badger Herald*, at the University of Wisconsin-Madison, his alma mater. His writing roots extend to his late grandfather, Gopalakrishna Adiga, a legendary poet from South India who wrote in the language of Kannada.

**ACCT** ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES  
1101 17TH STREET NW, SUITE 300  
WASHINGTON, D.C. 20036



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FEATURED SPEAKER: **Manu Raju**

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# Community College

2026

FEBRUARY 8-11

# NATIONAL LEGISLATIVE SUMMIT

AT THE  
**Marriott Marquis**  
WASHINGTON, DC



# The premier community college advocacy event in Washington, D.C., bringing together more than 1,000 community college leaders.

The event shines a spotlight on the importance of our nation’s community colleges for Congress and the Administration. National Legislative Summit participants will hear from members of U.S. Congress, administration officials, leading political analysts, and other high profile speakers about the current climate in D.C., what to expect in year two of the Trump Administration, and legislative issues impacting community colleges.

Not only does 2026 bring us year two of the second Trump Administration, it also brings midterm elections into play with control of both the House and Senate up for grabs. The year will be marked by lawmakers shifting gears into campaign mode, and policy decisions will be greatly influenced by political calculations. It will be a critical year to strengthen relationships on both sides of the aisle to maintain strong support for our institutions regardless of who’s in charge.

Register online at **nls.acct.org**

## SUMMIT HIGHLIGHTS

- Learn about the broad array of issues confronting community colleges.
- Advocate on behalf of your college’s and your students’ interests.
- Hear directly from members of Congress, leading journalists, and analysts.
- Meet with members of Congress and their staffs to build and deepen relationships.
- Find out how to maintain these relationships year-round.
- Introduce students to federal policy and teach them the importance of civic engagement.
- Network and share knowledge with other college leaders from throughout the country.

## We look forward to seeing you at the Marriott Marquis in 2026.

The 2026 Community College National Legislative Summit will be held at the Washington Marriott Marquis from Sunday, February 8 to Wednesday, February 11. Located in Washington, D.C.’s Penn Quarter, the Marquis is just steps away from museums, theaters, restaurants, and art galleries. The Marquis is situated less than a mile from the White House and 1.5 miles from the U.S. Capitol.

## SUMMIT AT A GLANCE

SUNDAY FEBRUARY 8	MONDAY FEBRUARY 9	TUESDAY FEBRUARY 10	WEDNESDAY FEBRUARY 11
9:00 AM – 5:00 PM Registration	7:00 AM – 2:30 PM Registration	7:00 AM – 2:30 PM Registration	8:30 AM – 10:30 AM General Session Breakfast*
10:00 AM – 4:00 PM New Trustee Academy**	8:00 AM – 9:45 AM Opening General Sessions	7:30 AM – 8:30 AM State Breakfast Meetings	Morning and Afternoon Visits to House, Senate, and Executive Branch Offices
11:00 AM – 4:00 PM Advocacy Leadership Academy**	10:00 AM – 12:00 PM Roundtable Seminar for Community College Lawyers	9:00 AM – 10:00 AM General Session (tentative)	
	10:00 AM – 11:30 AM Community College Priorities Session	Morning Visits to House, Senate, and Executive Branch Offices	
	12:30 PM – 2:00 PM General Session Luncheon*	12:00 PM – 1:00 PM Taste of D.C. (lunch on your own)	
	2:15 PM – 3:15 PM Policy & Concurrent Sessions	Afternoon Visits to House, Senate, and Executive Branch Offices	
	2:15 PM – 4:30 PM Student Focused Sessions	3:30 PM – 5:00 PM Community College Congressional Forum on Capitol Hill (tentative)	
	3:30 PM – 4:45 PM Policy & Concurrent Sessions	7:00 PM – 9:00 PM Capital Awards and Entertainment Banquet*	
	5:30 PM – 6:30 PM National Capital Reception		

ALL MEETINGS TAKE PLACE AT THE MARRIOTT MARQUIS HOTEL UNLESS OTHERWISE NOTED.  
MEETING TIMES AND SESSIONS ARE SUBJECT TO CHANGE.  
\*TICKETS OR PACKAGE REQUIRED // \*\*ADVANCE REGISTRATION REQUIRED

## ACCOMMODATIONS

*\*Plus 14.5% occupancy tax (subject to change).*

HOTEL DEADLINE	ROOM RATES
January 15, 2026	Standard Rate: \$333

## REGISTRATION – MEMBER PRICING\* EARLY BIRD REGISTRATION DEADLINE DECEMBER 19, 2025

PACKAGES	EARLY BIRD	AFTER DEC. 19	STUDENT
	Registration package \$800	Registration package \$950	Registration package \$510
FEE ONLY	EARLY BIRD	AFTER DEC. 19	STUDENT
	Registration fee only \$575	Registration fee only \$725	Registration fee only \$290

PACKAGES INCLUDE TICKETS FOR THE MONDAY LUNCHEON, TUESDAY DINNER, AND WEDNESDAY CLOSING BREAKFAST.  
\* IF YOUR COLLEGE BOARD OR ORGANIZATION IS NOT A MEMBER OF ACCT OR AACC, PLEASE ADD \$200 TO REGISTRATION TOTAL.

## ADDITIONAL TICKETS

PRE-SUMMIT ACTIVITY
Advocacy Leadership Academy (Sunday): \$175  This academy is designed to enhance trustees’, presidents’, and other community college leaders’ advocacy skills and knowledge of federal higher education policy. Registration includes lunch.
PRE-SUMMIT ACTIVITY
New Trustee Academy (Sunday): \$175  This all-day intensive workshop is designed to orient new trustees, their presidents, and professional board staff members. This is a unique opportunity to gain insight on the roles and responsibilities of being an effective trustee at your college. Registration includes lunch.
General Session Luncheon (Monday): \$70
Awards Dinner & Entertainment (Tuesday): \$105
Closing Breakfast (Wednesday): \$50

A REGISTRATION IS REQUIRED TO PURCHASE ADDITIONAL TICKETS FOR ATTENDEES AND GUESTS.