

MINUTES – NPC FRIENDS & FAMILY ANNUAL BOARD RETREAT

Supporting and promoting lifelong learning through fund raising, advocacy and volunteerism

Friday, June 6, 2025 – 9:00 a.m. – Little Colorado Campus Room 109

- I. **Call to Order** – President Terry Shove called the retreat to order at 10:59 a.m. (Because NPC President Lawson was unable to attend the retreat, the group opted to reverse the order of the day and hold the regular meeting in the morning, then get as much of the retreat accomplished as possible before lunch.)
- II. **Roll Call and Introductions** – Done during regular meeting, which began at 9:16 a.m.
- III. **Action Item: Election of Officers – Election of secretary, to serve three-year term, ending June 2028.** Claude Endfield explained her role as secretary. She takes notes during the meeting, then receives the typewritten minutes from Betsy, which Betsy records during the meeting. Claude compares her notes with Betsy's minutes and makes any corrections or additions, then approves the minutes to be sent to the full board. Betsy emails the minutes to the full board for review and approval at the next meeting. Tonya Thacker volunteered her willingness to serve as secretary, then self-nominated. Terry Shove called for other nominations; there were none. Terry called for the vote; all voted in favor. No abstentions. Tonya noted that her grant-funded position with NPC is up in two years, and that she has a very busy schedule. Cara Dukepoo volunteered to assist Tonya as needed. Tonya will let Cara know if and when she needs help. Thank you, Tonya and Cara!
- IV. **Action Item – Approval of the July 1, 2025 - June 30, 2026 budget DRAFT. ATTACHMENT** Claude Endfield made a motion to approve the FY 25-26 Budget Draft; David Wright seconded the motion. Terry Shove called for discussion: Betsy called attention to the attachment, which Karen displayed on the screen. Betsy noted that the budget draft is a little bit preliminary, since the fiscal year will not end until July 1; some funds are still pending expenditure from the FY 24-25 mini-grant line item. Once those funds are encumbered, Betsy will revise the carry-forward onto the 25-26 budget. Jesse will provide the board with the final 24-25 budget, closed out on June 30, as an update at the August meeting, along with the revised 25-26 budget for final approval.

Terry noted that the experimental awarding of a bonus of \$100 per student for those applicants who submitted scholarship applications prior to two weeks before the deadline seemed a success, resulting in 24 students who applied early. She suggested increasing the amount in the line item for 25-26 from \$4,000 to \$6,000. Karen pointed out that the \$4,000 was set aside for the Fall 2025 application cycle only; FY 25-26 will include both the Spring 2026 and Fall 2026 application cycles. The board discussed this and agreed that the increase to \$6,000 was a good idea. They will review the number of early-application bonus awards for Spring 2026 and add to the line item, if needed, for Fall 2026.

There was no further discussion. All voted in favor; no abstentions. Motion carried.

There was an intermission for lunch at La Posada, followed by the remainder of the retreat agenda.

- V. **Discussion: Review of NPCFF mission statement – Possible ideas for revision –**
Discussion included that the statement is all-encompassing and covers a lot, but also that it leaves a lot of room for interpretation. It was also noted that fund raising is a lot of what we do. Students and scholarships are not mentioned. Betsy talked about history: The work of NPCFF has shifted from the early days – when there was very little money to award – from a general sense of raising scholarships to a concerted focus on getting the scholarships into the hands of students by teaching them *how* to apply, not just for NPCFF scholarships, but for any scholarship – so loans are not the first choice for funding a college education. The word, “empowering” – as in “empowering students” was felt to be important. Suggestion: *Empowering students and promoting lifelong learning through scholarships, fund raising, advocacy, and volunteerism*. Discussion included that this more accurately reflects the work we are doing. The word “empowering” was preferred to “supporting”. Also suggested: *Empowering students and promoting lifelong learning through awarding scholarships, fund raising, advocacy, and volunteerism*. The group discussed that the mission statement is a touchstone, describing the core of what we do, and also serves as “guardrails” for vetting new ideas and initiatives. Other suggestions included, *Empowering students through advocacy, fund raising, awarding scholarships, and volunteerism*. ***Empowering students, and promoting lifelong learning, through advocacy, volunteerism, fund raising, and awarding scholarships. Pat made a motion to accept this version (in boldface type); Jon Saline seconded the motion.*** Cara suggested, are we creating scholarships? That was discussed, and it was felt that it was implied through the statement. **All voted in favor of the motion; no abstentions; the motion carried.**
- VI. **Review of Guiding Documents: Suggested amendments are noted in red font in each document.**
- A. **Bylaws, adopted 3/1/2016, amended 6/6/2022 – ATTACHMENT – No changes are suggested**
 - B. **Policies and Procedures regarding meetings and fundraising; adopted 3/1/2026; amended 6/6/2022 - ATTACHMENT – No changes are suggested**
 - C. **Financial management policies and procedures, adopted 2/19/2016; amended 6/12/2023 - ATTACHMENT – What is the position of the board on awarding scholarships to students who have earned multiple prior degrees?**
Betsy explained background: It has been the position of the board to ask students who have previously earned a bachelor’s degree to explain in their scholarship essay why they are seeking an associate degree. It has come to the attention of Betsy and Karen that some applicants have earned more than one associate or bachelor’s degree. Is it the preference of the board to prioritize helping those students who are earning a first degree? Tonya shared that a lot of students at UNM Gallup came to the UNM nursing program, because even though they had prior degrees, the job market precluded them from getting gainful employment. UNM awarded them scholarships, because they could not

qualify for other financial aid. Jesse noted that it comes down to the purpose for getting another degree. When/how will you use the degree you are seeking? Why are you not using the former degrees? Claude noted, someone could start in Early Childhood, then want to work with older children, so they get the Elementary Education degree, then perhaps the one of the new bachelor's degrees. It was suggested that the scoring rubric could be modified to reflect prior degrees, and whether the applicant articulated a valid reason for pursuing a(n) additional degree(s). It was also suggested that we specify in the application instructions that an applicant with prior degrees must explain in their essay why they are seeking another degree and how they will use it. Another question arose: What about applicants who are NPC employees or dependents of employees, who will receive a tuition waiver? Suggestion: Direct students in the essay to explain in the essay what unmet need they will meet with the scholarship. Jon pointed out that people view the tuition waiver as an employment benefit, and we can't penalize them for getting that benefit. In other words, a reviewer cannot give them fewer points for having a tuition waiver. Everyone has their own needs. For example, an employee might be a single parent with four children. Applicants should be directed to thoroughly describe unmet need; there is no need to specifically mention the tuition waiver. Betsy, Jesse, and Karen will work on revisions to the scholarship application instructions and scoring rubrics, then Jesse and Karen will bring those revisions to the August meeting for review and approval.

D. Gift acceptance policy, adopted 1/28/2019; amended 6/12/2023 –

ATTACHMENT – Minor changes to language: “can” or “will” to “may” to allow flexibility. No additional comments or corrections.

E. Gift acceptance procedure, adopted 10/21/2019 – ATTACHMENT – No changes are suggested.

F. MOU between NPC and NPCFF, adopted 7/15/2019 – ATTACHMENT – No changes are suggested.

VII. Welcome NPC President, Dr. Von Lawson – Dr. Lawson was unable to attend; he had a conflict on his calendar.

VIII. Annual Review of NPCFF Executive Director (NPCFF President Terry Shove) – Terry shared that the group expressed unanimous satisfaction with Betsy's performance, giving highest marks on all indicators. Betsy thanked the group for the review, and also for their years of support as a volunteer board. She stressed that without the board, there could be no 501(c)(3) foundation. She expressed heartfelt appreciation, not only for their willingness to serve, but for unfailingly being prepared for meetings. Betsy then asked Terry to share the overall review summary of her performance with the board and with Dr. Lawson, for the files. Terry explained to the board that the process going forward is to provide Jesse with feedback for growth. She stressed the importance of everyone getting the evaluation done and returned to her in a timely fashion, prior to the next annual retreat. Claude asked if the questions could be separated from the instruction part of the document. Karen suggested

making it a Qualtrics or MS Form survey to simplify the process. Jesse and Karen will look into the survey option. Betsy pointed out that it was important for the executive director to go through the process of self-evaluation, and share their self-evaluation with the board (through the board president) prior to the board's evaluation. The self-evaluation should be based on the annual directions that are discussed at the start of each new fiscal year.

IX. Adjournment: 2:23

MINUTES – NPC FRIENDS & FAMILY BOARD MEETING

Supporting and promoting lifelong learning through fund raising, advocacy and volunteerism

Friday, June 6, 2025 – 1:00 p.m.- 3:00 p.m. – Little Colorado Campus with WebEx option

- I. **Call to Order – President Terry Shove called the meeting to order at 9:16 a.m. (agenda revised)**
- II. **Roll Call and Introductions – Present included Terry Shove** (President; Apache County Rep); **Tonya Thacker** (Kayenta Center Rep); **Cara Dukepoo** (Hopi Center Rep); **Pat Ceballos** (Winslow-Little Colorado Campus Rep); **Claude Endfield** (Secretary - Whiteriver Center Rep); **David Wright** (Holbrook – Painted Desert Campus Rep); **Jon Saline** (arrived at 9:40 – Vice-President - Show Low – White Mountain Campus Rep); **Karen Zimmerman** (Development Coordinator); **Betsy Wilson** (Development Director – Executive Director of NPCFF – retiring July 1, with last day of work June 27). **Excused: Wendy McVicker** (Treasurer – Snowflake-Taylor – Silver Creek Campus Rep). **NEW: Jesse Reeck was introduced as the incoming Development Director – Executive Director of NPCFF. Her contract began on June 1, and she will work with Betsy until Betsy’s last day of work on June 27, then Jesse will take full charge of the position.**
- III. **Action Item: Approval of the Minutes of the April 21, 2025 meeting: Tonya Thacker made a motion to approve the minutes, as presented; Cara Dukepoo seconded the motion. There was no discussion. All voted in favor; no abstentions.**
- IV. **Action Item: Approval of Financial Report for April and May 2025 – NPC Friends and Family Treasurer Wendy McVicker: (Balance Sheets – April, May 2025 - Attachment) Pat Ceballos made a motion to accept the report; David Wright seconded the motion.** Terry Shove called for Betsy to give the reports in Wendy’s stead. Betsy referred to the summary Report of Endowments at the end of each financial report and explained the basics of endowments, noting that we always want to see annual returns of 7% or more to assure that we can award scholarships, but also preserve growth from year-to-year. In extreme cases (COVID years), discussions with the spokespersons for each scholarship are necessary, to assure that we are stewarding the endowment according to their wishes. An example of this was the Jennifer Lee Witt Memorial Scholarship. This fund was established with an initial investment of \$200,000.00, in memory of a beloved NPC English professor. During COVID, the balance in the account actually fell below the invested principle. Because it was a memorial, and thus meant to keep Jennifer Witt’s memory alive, Betsy consulted with her mother, who directed Betsy to award the scholarships as usual. Betsy pointed out the SRP donation in Restricted Scholarships on the April report, and noted that she has informed the Dean of CTE of the donation. Its use is pending his decision. Betsy also pointed out scholarship awards that have been made for Fall 2025, both restricted and unrestricted. She also pointed out that there are now two Visas: one that she uses, and one that is assigned for Karen. When Betsy retires, Jesse and Karen will each have a Visa.

There was no further discussion. All voted in favor; no abstentions; motion carried.

Financial Report – NPC Friends and Family – April, 2025

a. Operational Checking Account Activity

Beginning Balance – 3/31/2025						\$39,687.51
Check #	Date	+/-	Amount	Payee/Payer	Purpose	
TRANSFER	4/29/2025	-	\$380.14	OC to RS	Reimbursement to RS account for April Visa charges for OC purchases; April Visa bill paid from RS account.	
Ending Balance 4/30/2025						\$39,307.37

b. Restricted Scholarships (Money Market) Account

Beginning Balance – 3/31/2025						\$211,408.17
Check #	Date	+/-	Amount	Payee/Payer	Purpose	
Deposit	4/1/2025	+	\$5000.00	Salt River Project (SRP)	This is not a scholarship donation. SRP approached NPCFF about making a donation to the NPC WLD program. I have requested direction from Russ Kupfer in the NPC Business Office, cc Jeremy Raisor, about how the funds should be transferred, so they are used in accordance with SRP's wishes.	
Online PMT	4/2/2025	-	\$601.60	BankCard Center	April Visa pmt card ending 7405 (Hotel rooms for DEWF student)	

Online PMT	4/2/2025	-	\$225.00	BankCard Center	April Visa pmt card ending 5249 (Gas cards for DEWF students)
TRANSFER	4/2/2025	+	\$200.00	US to RS	Reimbursement to RS account for April Visa charges for US purchases; April Visa bill paid from RS account.
Deposit	4/14/2025	+	\$10,000.00	SHRMC	Donation for ten (10) \$1000 nursing scholarships for the fall 2025 semester.
Deposit	4/21/2025	+	\$10,700.00	Scholarship donations	\$1,000 from WMCOA for the FA 25 In the Service of Health Scholarship; \$500 from Winslow Women's Club for their Winslow WC Emergency Fund for Nursing and Allied Health students at LCC; Two checks from White Mountain Women's Club: One in the amount of \$8000 for two (2) AY 25-26 scholarships of \$4000 each (\$2,000 per semester) and one in the amount of \$1,200 for one FA 25 Doris Powers Memorial Scholarship.
TRANSFER	4/28/2025	+	\$20,081.00	US to RS	Proceeds from AZ Gives Day designated for restricted scholarship funds
Deposit	4/28/2025	+	\$1,500.00	KGJ Roofing	To establish the FA 25 KGJ Roofing Scholarship for CTE students
TRANSFER	4/29/2025	+	\$380.14	OC to RS	Reimbursement to RS account for April Visa charges for OC purchases; April Visa bill paid from RS account.
TRANSFER	4/29/2025	+	\$15.00	US to RS	Reimbursement to RS account for April Visa charges for US purchases; April Visa bill paid from RS account.
INTEREST	4/30/2025	+	\$49.77	Interest	0.40% APR

Ending Balance 4/30/2025	\$258,507.48
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c. Unrestricted Scholarships (Money Market) Account

Beginning Balance 3/31/2025	\$180,119.83				
Check #	Date	+/-	Amount	Payee/Payer	Purpose
Online Deposit	4/1/2025	+	\$47.30	America Online	Donations
TRANSFER	4/2/2025	-	\$200.00	US to RS	Reimbursement to RS account for April Visa charges for US purchases; April Visa bill paid from RS account.
Deposit	4/4/2025	+	\$235.35	Honeywell International Charity Matching on behalf of CPowell	Donation
Online Deposit	4/7/2025	+	\$48.55	JustGiving	Donations added to PtP
Online Deposit	4/10/2025	+	\$457.00	Mightycause	Donations made for AZ Gives Day during Early Giving phase
Deposit	4/14/2025	+	\$6,697.15	Active.com	Check # 3189537 for PtP registrations through 4/1/2025
Deposit	4/17/2025	+	\$550.00	Thrivent Charitable; Fidelity Charitable	Check # 0275541(\$500); check # 15490827 for donations

Deposit	4/21/2025	+	\$500.00	Donation to PtP	Check # 2404
Online Deposit	4/25/2025	+	\$44,308.97	Mightycause	Donations made for AZ Gives Day 2025, including \$3000 bonus prize, and less fees
Online Deposit	4/28/2025	+	\$48.55	JustGiving	Donations added to PtP
Deposit	4/28/2025	+	\$2,619.00	Active.com	Check # 3190772 - Revenue from registrations through 4-15-2025
TRANSFER	4/28/2025	-	\$20,081.00	US to RS	Proceeds from AZ Gives Day designated for restricted scholarship funds
TRANSFER	4/29/2025	-	\$15.00	US to RS	Reimbursement to RS account for April Visa charges for US purchases; April Visa bill paid from RS account.
Online Deposit	4/30/2025	+	\$48.00	America Online	Donations
135	4/30/2025	-	\$355.00	NPC Business Office	April 2025 GED Exams and GED Civics Exams
136	4/30/2025	-	\$1,014.00	NPC Business Office	Reimbursement for development and teaching of CCP099 (Successful test-taking strategies class) per NPCFF Mini-Grant fund
Interest	4/30/2025	+	\$39.35	Interest	0.025% APR

Ending Balance 4/30/2025	\$214,054.05
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d. NPCFF Endowment

Beginning Balance – 3/29/2025			\$763,053.89
Activity	Date	Amount	Purpose
+	4/25/2025	\$407.60	Gain on Investment
-		\$780.66	Investment Fees
Ending Balance			\$762,680.83

e. Smith Endowment

Beginning Balance – 3/28/2025			\$140,783.85
Activity	Date	Amount	Purpose
+	4/25/2025	\$30.09	Gain on Investment
-		\$144.17	Investment Fees
Ending Balance			\$140,669.77

f. Lisitzky Endowment

Beginning Balance – 3/28/2025			\$56,519.20
Activity	Date	Amount	Purpose
-		\$249.76	Loss on Investment
-		\$46.68	Investment Fees
Ending Balance			\$56,222.76

g. Endfield Endowment

Beginning Balance – 3/28/2025			\$82,097.35
Activity	Date	Amount	Purpose
-	4/25/2025	\$189.87	Loss on Investment
-		\$84.03	Investment Fees
Ending Balance		\$81,823.45	

h. Pres Winslow Endowment

Beginning Balance – 3/28/2025			\$101,731.18
Activity	Date	Amount	Purpose
+	4/25/2025	\$24.90	Gain on Investment
-		\$104.18	Investment Fees
Ending Balance		\$101,651.90	

i. Jon Graff, Ph.D. Endowment

Beginning Balance – 3/28/2025			\$205,030.37
Activity	Date	Amount	Purpose
-	4/25/2025	\$420.52	Loss on Investment
-		\$209.77	Investment Fees
Ending Balance		\$204,400.08	

j. Jennifer Lee Witt Memorial Scholarship Endowment

Beginning Balance – 3/28/2025			\$211,857.24
Activity	Date	Amount	Purpose
-	4/25/2025	\$932.14	Loss on Investment
-		\$216.88	Investment Fees
Ending Balance		\$210,708.22	

k. Taking Flight Scholarship in Memory of Dr. Eric B. Henderson Endowment

Beginning Balance – 3/28/2025			\$68,265.91
Activity	Date	Amount	Purpose
-	4/25/2025	\$170.68	Loss on Investment
-		\$69.88	Investment Fees
Ending Balance		\$68,025.35	

l. AndyVon Cash Account

Beginning Balance – 3/28/2025			\$617,893.87
Activity	Date	Amount	Purpose
+	4/25/2025	\$2,199.47	Interest
Ending Balance		\$620,093.34	

m. Mary Kay Smith Lindy Endowment

Beginning Balance – 3/28/2025			\$47,896.86
Activity	Date	Amount	Purpose
-	4/25/2025	\$824.70	Loss on Investment
-		\$48.77	Investment Fees
Ending Balance		\$47,023.39	

Report of Endowed Funds as of 4/30/2025 –

Name of Account	*One Year Ago	Current	Change
<u>Smith</u>	\$131,659.11	\$140,669.77	+\$9,010.66 (+6.84%)
<u>Lisitzky</u>	\$53,253.51	\$56,222.76	+\$2,969.25 (+5.58%)
<u>Endfield</u>	\$76,148.76	\$81,823.45	+\$5,674.69 (+7.45%)

NPCFF	\$552,290.87	\$762,680.83	+\$210,389.96 (+38.09%)
Winslow	\$95,107.28	\$101,651.90	+\$6,544.62 (+6.88%)
Jon Graff	\$109,842.07	\$204,400.08	+\$94,558.01 (+86.09%)
Jennifer Witt	\$208,712.60	\$210,708.22	+\$1,195.62 (+0.96%)
Taking Flight	\$63,801.19	\$68,025.35	+\$4,224.16 (+6.62%)
AndyVon	\$451,284.09	\$620,093.34	+\$168,809.25 (+37.41%)
Mary Kay Smith Lindy	\$19,569.81	\$47,023.39	+\$27,453.58 (+140.29%)
Total	\$1,761,669.29	\$2,293,299.09	+\$531,629.80 (+30.18%)

*Change shows general trends only. Change includes gains and losses based on interest, but also includes gains based on assets added to the accounts through donations and revenues, and losses based on assets withdrawn from accounts for scholarship awards. Amounts highlighted in turquoise show growth due to continued donations or transfer of funds

Financial Report – NPC Friends and Family – May, 2025

b. Operational Checking Account Activity

Beginning Balance – 4/30/2025						\$39,307.37
Check #	Date	+/-	Amount	Payee/Payer	Purpose	
TRANSFER	5/29/2025	-	\$571.00	OC to RS	May OC charges to Visa; May Visa bill paid from RS account; transfer reimburses RS account	
Ending Balance 5/30/2025						\$38,736.37

g. Restricted Scholarships (Money Market) Account

Beginning Balance – 4/30/2025	\$258,507.48				
Check #	Date	+/-	Amount	Payee/Payer	Purpose
Online Pmt	5/1/2025	-	\$1,322.41	BankCard Center	April Visa bill – 7405 (Betsy)
Online Pmt	5/1/2025	-	\$610.53	BankCard Center	April Visa bill – 5249 (Karen)
155	5/6/2025	-	\$38,520.00	NPC Business Office	FA 25 Restricted Scholarships
Deposit	5/7/2025	+	\$2,000.00	Donation	C Elikann Memorial Scholarship for Alchesay HS
Deposit	5/8/2025	+	\$2,500.00	Donation	\$2000 for Newman Family Memorial Scholarship; \$500 for Gene Schaechterle Memorial Scholarship
Deposit	5/12/2025	+	\$100.00	Donation	C Elikann Memorial Scholarship for Alchesay HS
TRANSFER	5/13/2025	+	\$4,370.00	Edward Jones	From AndyVon account to cover RS check for FA 25 AV Academic Scholarships
TRANSFER	5/13/2025	+	\$1,000.00	US to RS	To reimburse RS account for RS check # 156 for A Peterson's FA 25 BAEE scholarship - 2nd semester.
Deposit	5/14/2025	+	\$500.00	Donation	For Taking Flight Memorial Scholarship
156	5/14/2025	-	\$1,000.00	NPC Business Office	BAEE A Peterson FA 25 – Second Semester Award
157	5/16/2025	-	\$2,000.00	NPC Business Office	SU 25 – Two (2) AV TG awards

Deposit	5/27/2025	+	\$5,500.00	Donations	\$5000 for Jon Graff Scholarships; \$500 for WR Lodge #62 CTE Scholarship for FA 25
158	5/28/2025	-	\$826.93	NPC Business Office	Invoice # 25 May 12A – Non-food Pantry purchases made with P-card
TRANSFER	5/29/2025	+	\$571.00	OC to RS	May OC charges to Visa; May Visa bill paid from RS account; transfer reimburses RS account
TRANSFER	5/29/2025	+	\$85.00	US to RS	May US charges to Visa; May Visa bill paid from RS account; transfer reimburses RS account
TRANSFER	5/29/2025	+	\$90.00	US to RS	Fourth quarter PayPal donations designated for RS scholarships
Deposit	5/29/2025	+	\$300.00	Donation	To Golden Eagle Scholarship Fund
Online Pmt	5/30/2025	-	\$1,134.32	BankCard Center	May Visa bill – 7405 (Betsy)
Online Pmt	5/30/2025	-	\$1,172.38	BankCard Center	May Visa bill – 5249 (Karen)
Interest	5/30/2025	+	\$52.65	Interest	0.25% APR
Ending Balance 5/30/2025	\$228,989.56				

h. Unrestricted Scholarships (Money Market) Account

Beginning Balance 4/30/2025	\$214,054.05				
Check #	Date	+/-	Amount	Payee/Payer	Purpose

137	5/6/2025	-	\$18,000.00	NPC Business Office	FA 25 Unrestricted Scholarships
Deposit	5/7/2025	+	\$212.00	R Paladino	Proceeds from Plant Sale
139	5/9/2025	-	\$2,300.00	NPC Business Office	FA 25 \$100 bonus awards for early scholarship applications; funds provided through NPCFF Mini-Grant line item
Deposit	5/12/2025	+	\$1,647.00	Active.com	Proceeds from PtP registrations through 4-30-25
138	5/13/2025	-	\$100.00	K Hancock	FA 25 bonus award for early application (FA 25 scholarship deferred until awardee returns from mission)
Transfer	5/13/2025	-	\$1,000.00	US to RS	To reimburse RS account for RS check # 156 for A Peterson's FA 25 BAEE scholarship - 2nd semester.
Deposit	5/27/2025	+	\$3,000.00	MightyCause	AZ Gives Day Bonus Prize for First Place in Most Dollars Raised – Mid-Sized Nonprofits - Member
Deposit	5/27/2025	+	\$2,369.00	Active.com	Proceeds from PtP registrations through 5-15-25
TRANSFER	5/29/2025	-	\$85.00	US to RS	May US charges to Visa; May Visa bill paid from RS account; transfer reimburses RS account
TRANSFER	5/29/2025	-	\$90.00	US to RS	Fourth quarter PayPal donations designated for RS scholarships
Deposit	5/30/2025	+	\$48.00	America Online	Online donation
Deposit	5/30/2025	+	\$378.79	PayPal	4 th Quarter Donations

140	5/30/2025	-	\$771.00	NPC Business Office	Invoice # 25-May-12 – GED Exams paid with P-card
Interest	5/30/2025	+	\$40.78	Interest	0.25% APR
Ending Balance 5/30/2025	\$199,403.62				

i. NPCFF Endowment

Beginning Balance – 4/26/2025			\$762,680.83
Activity	Date	Amount	Purpose
+	5/30/2025	\$26,120.14	Gain on Investment
-		\$736.36	Investment Fees
Ending Balance		\$788,064.61	

j. Smith Endowment

Beginning Balance – 4/26/2025			\$140,669.77
Activity	Date	Amount	Purpose
+	5/30/2025	\$5,192.62	Gain on Investment
-		\$135.69	Investment Fees
Ending Balance		\$145,726.70	

k. Lisitzky Endowment

Beginning Balance – 4/26/2025			\$56,222.76
Activity	Date	Amount	Purpose
+	5/30/2025	\$2,049.95	Gain on Investment

-		\$43.81	Investment Fees
Ending Balance			\$58,228.90

n. Endfield Endowment

Beginning Balance – 4/26/2025			\$81,823.45
Activity	Date	Amount	Purpose
+	5/30/2025	\$2,976.19	Gain on Investment
-		\$79.02	Investment Fees
Ending Balance			\$84,720.62

o. Pres Winslow Endowment

Beginning Balance – 4/26/2025			\$101,651.90
Activity	Date	Amount	Purpose
+		\$3,736.63	Gain on Investment
-		\$98.06	Investment Fees
Ending Balance			\$105,290.47

p. Jon Graff, Ph.D. Endowment

Beginning Balance – 4/26/2025			\$204,400.08
Activity	Date	Amount	Purpose
+	5/30/2025	\$7,079.17	Gain on Investment
-		\$197.54	Investment Fees
Ending Balance			\$211,281.71

q. Jennifer Lee Witt Memorial Scholarship Endowment

Beginning Balance – 4/26/2025			\$210,708.22
Activity	Date	Amount	Purpose

+	5/30/2025	\$7,398.69	Gain on Investment
-		\$203.70	Investment Fees
Ending Balance		\$217,903.21	

r. Taking Flight Scholarship in Memory of Dr. Eric B. Henderson Endowment

Beginning Balance – 4/26/2025		\$68,025.35	
Activity	Date	Amount	Purpose
+	5/30/2025	\$2,477.51	Gain on Investment
-		\$65.70	Investment Fees
Ending Balance		\$70,437.16	

s. AndyVon Cash Account

Beginning Balance – 4/26/2025		\$620,093.34	
Activity	Date	Amount	Purpose
+	5/30/2025	\$2,133.94	Interest
-		\$4,370.00	Transfer to NBAZ RS account to cover RS check for FA 25 AV Academic Scholarships
Ending Balance		\$617,857.28	

t. Mary Kay Smith Lindy Endowment

Beginning Balance – 4/26/2025		\$47,023.39	
Activity	Date	Amount	Purpose
+	5/30/2025	\$1,095.29	Gain on Investment
-		\$45.67	Investment Fees
Ending Balance		\$48,073.01	

Report of Endowed Funds as of 5/30/2025 –

Name of Account	*One Year Ago	Current	Change
Smith	\$134,856.30	\$145,726.70	+\$10,870.40 (+8.06%)
Lisitzky	\$54,261.63	\$58,228.90	+\$3,967.27 (+7.31%)
Endfield	\$77,881.28	\$84,720.62	+\$6,839.34 (+8.78%)
NPCFF	\$565,679.88	\$788,064.61	+\$222,384.73 (+39.31%)
Winslow	\$97,413.71	\$105,290.47	+\$7,876.76 (+8.09%)
Jon Graff	\$112,330.00	\$211,281.71	+\$98,951.71 (+8.81%)
Jennifer Witt	\$209,557.92	\$217,903.21	+\$8,345.29 (+3.98%)
Taking Flight	\$65,252.59	\$70,437.16	+\$5,184.57 (+7.95%)
AndyVon	\$446,484.95	\$617,857.28	+\$171,372.33 (+38.38%)
Mary Kay Smith Lindy	\$19,909.49	\$48,073.01	+\$28,163.52 (141.46%)
Total	\$1,648,906.606	\$2,347,583.67	+\$698,677.07 (+42.37%)

*Change shows general trends only. Change includes gains and losses based on interest, but also includes gains based on assets added to the accounts through donations and revenues, and losses based on assets withdrawn from accounts for scholarship awards. Amounts highlighted in turquoise show growth due to continued donations or transfer of funds

- V. Director's Report/Old Business – Betsyann Wilson –** (At this point – 9:40 a.m. – Jon Saline joined the meeting, so everyone made brief introductions all around.)
- A. Report on general Fall 2025 scholarship application cycle (Attachment)** Karen pulled the report up on the screen. Betsy noted highlights.
- B. Report on use of NPCFF mini-grant funds to incentivize early submission of applications for the Fall 2025 scholarship cycle –** Betsy recalled from Item V.A. that 84 applications were received for the Fall 2025 application cycle. Of those, 77 were complete and qualified for review. Of those, 24 applications (31%) were received at least two weeks prior to the scholarship deadline. All the applications that were received early qualified for review. She noted that 56% were received within 48 hours of the deadline, which is standard. While the new incentive did not appear to dissuade the last-minute procrastinators, the applicants who applied early were able to receive assistance in assuring their applications were competitive.
- C. Update on Fall 2025 scholarship applications and awards – Winners of Martin Lucas Memorial Scholarship; Summit Healthcare Foundation Nursing Scholarships; NPC bachelor's degree scholarships; Taking Flight Scholarship in Memory of Dr. Eric B. Henderson; AndyVon Baccalaureate Bound Scholarship; Total amount of scholarships awarded for Fall 2025 –** Betsy noted that the final scores for the aforementioned scholarships were still being tabulated, due to some late returns. There was only one application each for the Taking Flight Scholarship and the AndyVon Baccalaureate Bound Scholarship. The winner of the Taking Flight is Graecyn Lewis, who earned the Associate of Business (ABUS) degree from NPC in May 2025. Graecyn will attend Northern Arizona University to pursue a bachelor's degree in hotel and restaurant management. The winner of the AndyVon Baccalaureate Bound Scholarship is Karlita Pablo of Whiteriver. Karlita earned the Associate of Applied Science in Early Childhood Education from NPC in May 2025. She will pursue NPC's new Bachelor of Applied Science in Early Childhood Education. Betsy reported that the total amount of scholarships awarded for Fall 2025 to date is \$58,920.00. The total awarded for the 24-25 academic year was \$230,411.00.
- D. Distribution of development brochure – Hard copies to NPCFF board members –** Betsy reported that, while they are in final-draft format, she did not order the brochures for printing. Karen and Jesse will bring them to the August meeting.
- E. Report on first Miss NPC Native American Pageant, which took place on May 17, 2025 –** Betsy reported that the inaugural event had three participants: One Hopi student, and two students from the White Mountain Apache Tribe (WMAT). The two WMAT students were winner and runner up. Each competitor gave a talk on their platform. Following this, each performed a talent (the Hopi girl sang a corn song, one WMAT girl described the Great Seal of the WMAT; the other WMAT girl described construction of native drum and

sang and played drum). Finally, each competitor pointed out her native attire and accessories and explained the cultural meaning behind each. Betsy noted that she thinks the pageant will gain momentum after another year; it takes some time to build capacity for new initiatives. She reported that Karen and Jesse attended the Kayenta Center Eagle Fest earlier in the week, and the newly-crowned Miss NPC Native American attended the event, traveling all the way from Whiteriver to Kayenta.

- F. Report on DEWF grant – Update on outcomes for SP 25 cohort – Karen (Quarterly report will be sent to DEWF in June 2025)** Betsy called on Jesse to report, since she is the Faculty in College and Career Prep who has chaired the IET programming, and who has been the instructor for both DEWF cohorts. Jesse reported that the cohort began with 8 students; one dropped out within the first weeks. Of the remaining 7, all of them passed the final exam, then went on to pass both the skills and knowledge portions of the state licensure exam on the first attempt. Betsy noted that this is a tremendous improvement over the fall cohort, and credited Jesse's identification of areas for improvement, as well as the interventions that Jesse developed and applied with the spring cohort. There will not be a fall class, but students who wish to be in the spring NAT-IET class will take part in the preparatory course in Fall 2026. This will assure they are optimally prepared for success in the Spring 2026 NAT-IET class. Jesse reported that the CCP department is working to identify her successor, and that they have strong candidates to assure the project continues to succeed.
- G. Report on onboarding of new Development Director – Executive Director of NPC Friends and Family** – Betsy noted the description of the onboarding process is outlined in the first-quarter operational plan.
- H. Report on status of 2024-25 audit** – Betsy reported that she has notified BDR Richards, CPAs, that the board approved of their proposal to perform the 24-25 audit and taxes. Betsy will be working with Jesse on gathering documents, so Jesse can start on time with BDR Richards in the first week of July.
- I. Report on 4th Quarter 24-25 activities (preliminary – 4th quarter is not over until 6/30/25 – Attachment was pulled up on-screen, so outcomes are as up-to-date as possible on June 6)** The board reviewed the report on-screen. Karen commented that the NPC academic advisors were frustrated at the late availability of the summer fees and tuition scholarship, although the board was not presented with the idea until Betsy and Karen learned of the need in April. Next year, they will be able to let students know of the availability of the scholarship as early as March, when students begin registering for the Summer 2026 session.

VI. New Business

- A. Action Item: Approval of Annual and First-Quarter 2025-2026 DRAFT of Directions (not objectives; those will be determined by the new executive director) –**

(Attachment) Jon Saline made a motion to approve the First Quarter 25-26 Draft; Pat Ceballos seconded the motion. There was no discussion. All voted in favor; no abstentions; motion carried. Jesse will share the completed First Quarter 25-26 plan with the board at the August meeting.

- B. Action Item: Designation of regular meeting day for NPCFF monthly board meetings for 2025-2026 (Mondays do not work for Jon Saline) Suggestion was to try Thursdays from 3:30 – 5:00. Jon Saline made a motion to approve this suggestion; Cara Dukepoo seconded the motion. There was no further discussion. All voted in favor; no abstentions; motion carried.**

- C. Open Discussion: Q & A for new executive director –** Jesse was asked: What's your first priority? Jesse responded: Get funds into the hands of students! She explained her priority of providing students with access to a college education through scholarships. She also wants to assure that she is stewarding funds according to donor wishes. Jesse expressed a desire to meet with each board member individually in the first quarter to hear their perspectives, listen, and learn. She explained that Betsy had institutional history and knowledge and Jesse knows that each member has that to share.

- VII. Next Meeting:–** Thursday, August 21, 3:30 p.m. – White Mountain Campus in Show Low with WebEx option.

- VIII. Adjournment –** Terry called for a motion to adjourn: Tonya Thacker made the motion; Jon Saline seconded. Terry called the meeting adjourned at 10:59 a.m.