



NORTHEAST ARIZONA TRAINING CENTER

"Training Emergency Professionals for Public Service"

BOARD OF DIRECTORS MEETING

Tuesday, November 7, 2023

11:00p-1:00p

Board of Directors: David Huish, Brian Gardner, Jeremy Raisor

Advisory Committee: Alden Whipple – Navajo County; Randy Chevalier – NAFC; Ken Arend – NAPA; Willie Nelson – Town of Taylor

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:02 AM on November 7, 2023 by Chad Kreuger via zoom.

Attendance: Brian Gardner, Chad Kreuger, Donna Soseman, David Huish, Morgan Hancock, Bill Solomon, Alden Whipple, Willie Nelson.

2. Discussion of Approved Minutes: Approved.

3. Reports:

Financials: Donna Soseman

Bank Balance: \$155,085.37

LGIP: \$35,440.00

Maintenance Projects: Justin White

Per Chad, Front patio / Steps have been painted. Trailer has been dropped off with supplies to patch cracks / asphalt. Per Chad, Maintenance has replaced / fixed lighting. NATC is thankful for that.

District Governing Board: Jeremy Raisor

Per Jeremy, Presidents Cabinet prefers to transfer ownership of Tiny Houses through a signed MOU. Jeremy to draft formal transfer, then someone from NPC side and someone from NATC side will sign. Check will be issued to purchase from NATC to NPC.

Training Center Usage – refer to calendar on NATC Website. Chad advises that NATC has been very busy and reiterates the importance of Staff being notified of usage as to not overlap areas.

4. Old Business:

- BRIVO door / security systems – Morgan, questions on payment for Brivo. Donna does pay fee from NATC account to SSMI yearly for usage. Maintenance agreement has not been included in past fees. Discussion on maintenance agreement proposal. Decision to look for other local vendors/options for door/gate system maintenance and updates.
- Bike Race event – Per Willie Nelson, discussion of some concerns that came up from this event. Children at event were playing with NATC equipment and in areas that could potentially be dangerous. Willie to have meeting with the event coordinators to recommend that there will need to be more supervision and security for future events as this is a great community event.

- Shooting Range survey quote by Painted Sky. Per Chad, Painted Sky on site 11/3/23 doing survey, to be updated next meeting.
- Current Tiny Homes scheduled for interior stained. Per Chad, vendor to start this next week.

5. New Business:

Discussion/Action – Training staff money to agencies for Police Academy. Per Jeremy, it is becoming harder and harder to get training staff commitment from participating agencies. There was an agreement set up when NATC started the Police Academy. The expectation was that if NATC/NPC ran the academy, local agencies would provide full time training staff. Those who took place in original agreement are no longer in place at agencies. Jeremy plans to put in budget request for funding through CTE to partially compensate training officers. NATC may also need to provide some funding. \$25,000.00 is the current rough cost per staff per academy, with 2 staff being required per academy with a total of \$50,000 per academy, at \$100,000.00 with 2 academies per year. There is potential for revenue from tiny houses to be put towards the cost. Questions of why we don't have a full-time instructor already. David mentions in the past having retired officers involved in the academy. Jeremy is planning to make a request to college for 1 full time academy position. Chad mentions the importance of having a full-time instructor, so we do not have to cancel any classes, as a local agency has backed out of using the NALETA academy because of classes canceled in the past. Mention of this request being for Full Time Academy Supervisor or Recruit Training officer, as the day to day specific classes are still to be taught by local agencies. The request to be submitted by Jeremy will not be for the first 2024 academy. Discussion on use of the tiny homes for academy currently and in the future. Tabled for next meeting.

Discussion/Action – Insuring Simulator Building. Per David, NPC will not be insuring because building ownership is under NATC. Discussion on who insures other NATC properties. Chad to contact Josh Raban, with Hancock Leavitt to provide quote on building. Discussion on insuring VIRTRA machine. Value is around \$300,000.00 Per Alden Whipple (NCSO). As of now VIRTRA is considered Navajo County asset. To be relinquished to NATC at some point. Discussion of MOU or some transfer of ownership. As of right now the VIRTRA is covered as an asset of Navajo County with a deductible. Alden to talk to Brant Clark and Chief Swanty about transfer of ownership.

6. Partner Reports:

NAFCA: Willie Nelson – nothing to report.

NAPA: N/A

Navajo County: Alden Whipple – Technician to be on site at NATC next week for VIRTRA. Training for use of equipment will be Thursday and Friday. Regional email has been sent out to agencies to sign up for VIRTRA training. VIRTRA equipment is on site at NATC and ready for install.

NPC: Jeremy Raisor – NPC recently had dedication of skills center. Automotive and welding are in the new classroom spaces. College and students are happy with the way things have turned out. Full time fire academy to be pushed to starting in Fall 2024 as there are many details to work out with Timber Mesa Fire and local departments. Proposal has been submitted and approved for turn out gear and packs from the State Office of Economic Opportunity group. Gear acquired with funding will belong to NPC – Fire Science.

Town of Taylor: Willie Nelson - Town of Taylor still willing to bring dirt for shooting range.

7. Future Agenda Items:

8. Next Regular NATC Monthly Board Meeting: December 5, 2023 @ 11:00a.m.

9. Adjournment: Motion by David Huish.

Meeting adjourned at 12:16 pm Minutes submitted by: Morgan Hancock