



NORTHEAST ARIZONA TRAINING CENTER EXECUTIVE BOARD OF DIRECTORS MEETING

Northland Pioneer College provides, supports and promotes lifelong learning.

Executive Board members: Jeremy Raisor, Justin White, Brian Gardner

<https://npc.webex.com/npc/j.php?MTID=m4cf5c4c41711682e274bc7410ee5266d>

**Monday, January 12, 2026 – 1100 A.M.
Minutes**

Attendance: Jeremy Raisor, Brian Gardner, Chad Kreuger, Jonelle Sinclair, Bill Solomon, Alden Whipple (remote), Justin White (remote)

Call to Order- The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:01 AM on December 2, 2025 by Chad Kreuger via WebEx and in-person.

1. Discussion of Approved Minutes:

- a. Nov 4 and Dec 2, 2025 – Chad Kreuger. Minutes approved.

2. Reports:

- a. ***Financial Position / NATC Funding – Jeremy Raisor.*** Donna was not in attendance; financial documents were provided in advance. Jeremy reviewed the financial report. Ending November balance showed \$208,131.40. LGIP statement showed a balance of \$115,846.27. As indicated on December minutes, the checking portion to LGIP is still at \$12,372.57.
- b. ***Facilities Projects – Chad Kreuger.*** No major projects were reported. Exterior doors were scheduled for pickup on Wednesday after multiple manufacturer delays. Discussion occurred regarding issues with the vehicle gate card reader regarding the possibilities of an existing underground wiring could not be reused, reportedly due to being pinched. Possible solutions discussed included cutting asphalt to access conduit or exploring temporary alternatives. Justin requested additional details from the contractor before proceeding. Fire access gate box functionality was discussed; Justin confirmed the issue appeared minor and correctable.
- c. ***District Governing Board Needs – Jeremy Raisor.*** No discussion at this time. Jeremy reported the passing of a District Governing Board member who previously represented the Snowflake-Taylor area. A temporary appointment by the County Superintendent was expected, followed by a future election. Potential impacts on NATC's relationship with the District Governing Board were discussed. Legislation update
- d. ***Training Center Usage (<https://npc.edu/natc>) – Chad Kreuger.*** Facility usage remains steady with multiple agencies utilizing the site. Fire programs had increased use of the facilities for live burns. No changes in usage patterns were reported.

3. Old Business:

- a. **Discussion/Action on shooting range follow up update- Chad Kreuger.** Quotes for dirt delivery ranged from \$10,000–\$13,000. Navajo County Public Works offered an alternative solution which is the use of surplus dirt and county equipment for an estimated \$3,000–\$5,000. Motion was made by Jeremy Raisor to proceed with utilizing Navajo County resources for available dirt and equipment, Justin second, motion passed unanimously.

Fire Truck Purchase update– Bill Solomon. Both fire trucks were fully paid. One truck expected imminently following pump testing. Second truck is expected by the end of the month. Discussion occurred regarding disposition of older trucks. Staff to consult NPC Business Office regarding ownership and options (return, sale, or transfer).

- b. **Tiny Home update – Chad Kreuger.** Structural issues identify in at least one tiny home requiring correction to prevent further damage. Initial repair estimate exceeded \$7,000, with additional repairs potentially bringing total costs near \$10,000–\$20,000. Board discussed concerns over continued acceptance of incomplete structures. Consensus emerged to: Obtain three quotes for comprehensive repair; Explore alternative solutions, including selling unfinished units rather than continuing repairs.
- c. **Finance Position – Jeremy Raisor.** A proposed finance services contract was discussed. The estimated annual cost for the potential candidate is \$6,300. Scope included bookkeeping, reporting, and audit coordination. Additional options were discussed, including reaching out to alternative providers. No action was taken pending further review and additional quotes.

4. New Business:

- a. No New Business was Presented.

5. Standing Business – Partners reports:

- a. **NAFCA – Willie Nelson.** Not in attendance.
- b. **NAPA – Brad Provost.** Not in attendance.
- c. **Navajo County – Alden Whipple.** No additional items beyond dirt project discussion.
- d. **NPC- Jeremy Raisor.** Spring semester officially began. Enrollment remained stable.
- e. **Town of Taylor – Willie Nelson.** Not in attendance

6. Future Agenda Items – Chad Kreuger

Continued follow-up on:

- Shooting range completion
- Tiny home disposition and repairs
- Finance position selection

7. Next Regular NATC Meeting – Feb 3, 2026 **@ 11:00 AM**

***all meetings will be held at NATC, 1840 W. Papermill Rd, Taylor, AZ
at 11:00 AM, unless otherwise noted. March 3, April 7**

Adjournment – Chad Kreuger. Chad adjourned this meeting at 11:51 am.

Minutes by: Jonelle Sinclair

APPROVED