



NORTHEAST ARIZONA TRAINING CENTER EXECUTIVE BOARD OF DIRECTORS MEETING

Northland Pioneer College provides, supports and promotes lifelong learning.

Executive Board members: Jeremy Raisor, Justin White, Brian Gardner

<https://npc.webex.com/npc/j.php?MTID=m4cf5c4c41711682e274bc7410ee5266d>

Tuesday, February 3, 2026 – 1100 A.M.
Minutes

Attendance: Jeremy Raisor, Brian Gardner, Chad Kreuger, Jonelle Sinclair, Bill Solomon, Wilie Nelson, Justin White (remote)

Call to Order- The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:06 on February 3, 2026, by Chad Kreuger via WebEx and in-person.

1. Discussion of Approved Minutes:

- a. Jan 12, 2026 – Chad Kreuger. Minutes approved.

2. Reports:

- a. **Financial Position / NATC Funding – Jeremy Raisor.** Financial report was unavailable due to the absence of Donna Soseman. Item deferred for later discussion under New/Old Business.
- b. **Facilities Projects – Chad Kreuger.** County representative Ricky Denton conducted a site visit earlier that morning. Clarification requested on required clearance behind the berm. Fire break requirement confirmed at 12–16 feet. County assistance remains under consideration; timeline pending. Chad to follow up with Ricky Denton and coordinate with Justin White. Concrete work completed in new driveway; access remains blocked pending post curing. Planned installation of a concrete pillar and conduit for access control. Estimated availability to remove barriers: Friday or following Monday. Work orders (lighting, restroom fixtures, ceiling tiles) are being addressed. Emergency light battery failures identified; replacements planned. All modular buildings require re-leveling approximately every three years. Estimated cost: \$3,000–\$5,000. Jonelle Sinclair to contact local vendors to schedule re-leveling.
- c. **District Governing Board Needs – Jeremy Raisor.** No discussion at this time.
- d. **Training Center Usage (<https://npc.edu/natc>) – Chad Kreuger.** Usage remains steady and appropriate. Agencies are reminded to notify NATC prior to facility use. Burn room functionality restored and in use. Paintball training was recently scheduled. No further concerns reported.

3. Old Business:

- a. **Discussion/Action on shooting range follow up update- Chad Kreuger.** County involvement ongoing; awaiting confirmation of scope and schedule. Chad to continue coordination.
- b. **Fire Truck Purchase update– Bill Solomon.** One new fire engine is currently in service and performing well. Awaiting delivery or status update on the remaining truck. Title for second truck received and submitted for records. Discussion held regarding disposition of older donated vehicles. Jeremy to consult with the Business Office regarding returning donated apparatus to originating agencies.
- c. **Tiny Home update – Chad Kreuger.** Two bids received: Palazzolo Construction (kitchen-only and full tune-up options); Way Point Recovery proposal involving repair of multiple units in exchange for removal of Unit #1. Unit #1 determined to be structurally substandard and not cost-effective to rehabilitate. Third bid pending from Mark Kaiser, scheduled site visit at 4:00 PM. Decision deferred until third bid is received and reviewed.
- d. **Finance Position – Jeremy Raisor.** Two proposals reviewed by Sarah Burnett - \$6240 annually; and another one from Brian Brimhall - \$6,000 annually. Discussion focused on availability, qualifications, and service needs.

Motion by Brian Gardner to approve Sarah Burnett to provide financial services for a one-year term, Justin White second, motion passed.

Chad to notify Sarah Barnett and initiate contract.

4. New Business:

- a. No New Business was Presented.

5. Standing Business – Partners reports:

- a. **NAFCA – Willie Nelson.** Nothing to report currently.
- b. **NAPA – Brad Provost.** Not in attendance.
- c. **Navajo County – Alden Whipple.** Not in attendance
- d. **NPC- Jeremy Raisor.** Groundbreaking ceremony scheduled for February 24, 10:00–11:00 AM. Attendance to include state, tribal, and local dignitaries. Legislative update: Walt Blackman Proposed \$4.3 million funding request for track repairs and classroom expansion advanced from committee. Additional congressional funding avenues continue to be pursued. Discussion held on use of Job Order Contracting (JOC) to expedite construction and reduce procurement delays.
- e. **Town of Taylor – Willie Nelson.** Nothing to report currently.

6. Future Agenda Items – Chad Kreuger

Continued follow-up on:

- Review of third tiny home bid
- Financial report
- Legislative funding updates
- Shooting range project progress

7. Next Regular NATC Meeting – March 3, 2026 @ 11:00 AM

*all meetings will be held at NATC, 1840 W. Papermill Rd, Taylor, AZ
at 11:00 AM, unless otherwise noted. April 7, May 5

Adjournment – Chad Kreuger. Chad adjourned this meeting at 11:59 am.

Minutes by: Jonelle Sinclair

APPROVED