



NORTHEAST ARIZONA TRAINING CENTER EXECUTIVE BOARD OF DIRECTORS MEETING

Northland Pioneer College provides, supports and promotes lifelong learning.

Executive Board members: Jeremy Raisor, Justin White, Brian Gardner

Tuesday, August 4, 2026 – 11:00 A.M.
Minutes

Attendance: Chad Kreuger, Jeremy Raisor, Brain Gardner (remote), Justin White (remote), Alden Whipple (remote), Sarah Burnett (remote), Jonelle Sinclair

Call to Order- The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:05 AM on August 4, 2026, by Chad Kreuger via WebEx and in-person.

1. Discussion of Approved Minutes:

- a. June 2, 2026 – Chad Kreuger. No corrections or issues were reported

2. Reports:

- a. **Financial Position / NATC Funding – Sarah Burnett.** Sarah provided the following updates. The CPA requires updates to two documents; Capital Assets File and Controls & Policies Record. Sarah will review and email recommended revisions, including updates to bookkeeping responsibilities and removal of outdated board member names. Tiny homes (now totaling 8) may need classification under buildings or training facilities. Sarah will research and follow up. As of July 31, 2026, the bank balance is \$169,422.98. Approximately \$109,000 invoiced but not yet received. An additional \$50,000 expense is expected soon to pay Navajo County. No changes since last quarter; awaiting files from Donna.
- b. **Facilities Projects – Justin White.** Site visit from Senator Kelly (August 24). Rich Chanick requested a facilities report for the congressional delegation responsible for the \$900,000 funding request. Justin will prepare photos, program highlights, and a multi-agency partner bio sheet. Jonelle will review Justin's draft once received. The main gate is now operational. Wind continues to push open two exterior doors. Justin requested a new work order so his team can install door closures. Prior parts may already be onsite. Jonelle will submit work order. Outstanding items include hanging wires and broken tiles. Justin advised submitting a "gentle reminder" work order. His newly hired staff members will help assist. IT will be contacted if wiring issues fall under their responsibility. The facility was recently releveled and is in good condition.

- c. **District Governing Board Needs – Jeremy Raisor.** No current needs. Jeremy noted that once NATC begins requesting support for the \$300,000 match for the track project, a formal presentation to the NPC District Governing Board will be required.
- d. **Training Center Usage – Chad Kreuger.** Chad Kreuger. Police Academy: Week 3 underway with 14 enrolled, the highest number in several years. Fire Science Program: Two sections (morning and afternoon) began this week, each with approximately 15 students. An additional fire class begins next week with an estimated 20 students. Multiple fire and police agencies continue daily use of the facility.

3. Old Business:

- a. **Discussion/Action on shooting range follow up update- Chad Kreuger.** County completed berm work; check was sent to pay invoice billed. Dirt runoff has impacted gravel. Justin recommends installing railroad ties to prevent erosion. Alden offered to request donated ties from BNSF (recent delivery of 500). Post inspection is expected later this month or next; NATC will be notified when cleared for use.
- b. **Tiny Home Breakroom/Kitchen update – Chad Kreuger.** Upgrades completed: microwave, air fryer, refrigerator, shelving, tables. Room is fully functional with no complaints. Currently 4 tiny home AJS residents use the break room.

4. New Business:

- a. **Bike Race Security – Chad Kreuger.** Chad raised concerns about recurring security issues during the annual bike race event. Prior reliance on parents for supervision was ineffective. Further discussion included; Security should be paid by the event organizers, not NATC. Options included; Off-duty law enforcement (\$70–\$100/hour per officer), or an Arizona Ranger (volunteer; donation-based). Alden noted Rangers are well-trained and effective with clear expectations. Chad will contact Mike Perry, Event Organizer and Craig Boston, SBDC staff member and Ranger contact. No motion required; consensus for Chad to initiate communication and request a formal security plan.
- b. **Invoices Sent - Chad Kreuger.** Chad and Sarah are coordinating the first round of IGA dues invoices. Some confusion occurred due to this being Sarah's first cycle, but all agencies have now been billed.

5. Standing Business – Partners reports:

- a. **NAFCA – Willie Nelson.** Not in attendance
- b. **NAPA – Brad Provost.** Not in attendance.
- c. **Navajo County – Alden Whipple.** Nothing new to report.
- d. **NPC- Jeremy Raisor.** NAVIT and early-start courses have begun. Full semester begins August 24. Significant turnover across college departments; hiring underway for: Dean of Arts & Sciences and the Associate Dean of Educator Prep Programs (EPP), along with multiple faculty positions.
- e. Construction updates included groundbreaking in Kayenta, Cosmetology program at Winslow moving from modular building to permanent multipurpose facility, and additional projects forthcoming.
- f. **Town of Taylor – Willie Nelson.** Not in attendance

6. Future Agenda Items – Chad Kreuger

Members should notify Chad of any items needing placement on the next agenda, including follow-up on bike race security.

7. Next Regular NATC Meeting – Sept 1, 2026

***all meetings will be held at NATC, 1840 W. Papermill Rd, Taylor, AZ
at 11:00 AM, unless otherwise noted. Oct 6, Nov 3**

Adjournment – Chad Kreuger. Chad adjourned this meeting at 11:42 am.

Minutes by: Jonelle Sinclair

APPROVED