



NORTHEAST ARIZONA TRAINING CENTER EXECUTIVE BOARD OF DIRECTORS MEETING

Northland Pioneer College provides, supports and promotes lifelong learning.

Executive Board members: Jeremy Raisor, Justin White, Brian Gardner

Tuesday, Sept 8, 2026 – 1100 A.M.
Minutes

Attendance: Chad Kreuger, Jeremy Raisor, Brain Gardner, Bill Solomon, Alden Whipple (remote), Sarah Burnett (remote), Jonelle Sinclair, Lisa Hansen

Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:09 AM on Sept. 8, 2026, by Chad Kreuger via WebEx or in person.

1. Discussion of Approved Minutes:

- a. Aug. 4, 2026 – Chad Kreuger. Jeremy made corrections and approved minutes.

2. Reports:

- a. *Financial Position / NATC Funding* – Sarah Burnett. Sarah provided financial updates. The LGIP account remains unchanged. The NATC account has been reconciled through July, with August reconciliation in progress. The current balance discussed for the NATC account was \$225,150.59. Journal entries related to the audit have been signed. The audit documents have been reviewed, and the audit is nearing completion. A \$50,000 payment to the county is pending. Discussion centered on who should process the payment and where the checkbook should be maintained. The possibility of moving the checkbook to the Show Low campus was discussed. A signer at the Show Low campus may be needed to facilitate check processing. The committee discussed an anticipated \$25,000 contribution from Salt River Project (SRP). Clarification is needed regarding whether those funds will be provided directly to NATC or through the college.

Jeremy will meet with Jessica Kitchens to determine the appropriate location and process for maintaining the checkbook and identifying an authorized signer. Sarah will follow up with Jonelle regarding the pending county payment. Jeremy, Sarah, and Rich will clarify the appropriate recipient and use of the anticipated SRP funding.

- b. *Facilities Projects* – Justin White. Justin was not present, so no formal facilities report provided.

- c. *District Governing Board Needs* – Jeremy Raisor. Jeremy reported that there are no immediate District Governing Board issues requiring action. Discussion continued regarding funding secured for the track repair project. Rich Chanick has secured \$50,000 in matching funds, consisting of approximately \$25,000 from APS and \$25,000 from SRP. The NPC District Governing Board has accepted the funds. The federal funding request for track repairs is approximately \$1.2 million. Federal funding would cover approximately 75% (\$900,000), leaving approximately \$300,000 to be raised as a local match. Potential sources for the local match include: NATC LGIP funds, College support, local businesses and power plants, agencies that use or benefit from the facility as well as municipalities and county government.

The committee also discussed Rich's efforts to demonstrate increased revenue and financial sustainability for NATC. Any expanded facility use would need to account for appropriate liability, training, and operational requirements. Dr. Lawson has expressed support for the program and improving the driving track. An effort is being made to have him visit the facility.

- d. *Training Center Usage* (<https://npc.edu/natc>) – Chad Kreuger. Training center usage and scheduling continue to be strong. The calendar is being maintained to demonstrate facility utilization, with fire science and law enforcement agencies continuing to use the facility. A request was received from Allison Hephner regarding use of the facility for crisis/CIT-related training. Due to limited classroom space, NATC was unable to accommodate the requested programs. The committee discussed the possibility of utilizing other college campus facilities when appropriate.

3. Old Business:

- a. *Discussion/Action on shooting range follow up update*- Chad Kreuger. The committee reviewed the status of the following improvements to the shooting range. County improvement work has been completed. An invoice for approximately \$5,000 was received. Water runoff into the shooting lanes has been an issue. NATC obtained approximately five hundred railroad ties from BNSF. The railroad ties are being installed to help control runoff and protect target stands.

The shooting range remains under a partial suspension pending a future inspection/audit. Appropriate inspection is expected within approximately the next month, at which time the completed improvements will be reviewed. Continue work on the railroad tie installation and prepare the range for the upcoming inspection.

- b. *High School Bike Race* – Chad Kreuger. The committee discussed the upcoming high school bike race and the prior plan to coordinate security and facility use. Mike Perry was contacted regarding this year's plans. Based on the response received, the event will not be using the NATC facility this year and is expected to be held at another location. No further action is currently required.
- c. *Driving Track* – Chad Kreuger. The committee continued discussion regarding needed improvements to the driving track. A significant area of concern remains in the far corner of the property, where increasing material/ground elevation may eventually become an issue. At present, it is not directly interfering with the driving path. The proposed \$1.2 million track improvement project is expected to include more than resurfacing. The project may include work to the underlying foundation and measures intended to mitigate problems associated with clay and other ground conditions. The current funding proposal does not address every portion of the track. Additional work will likely be necessary for areas outside the

primary project scope.

4. New Business:

- a. Nothing to report.

5. Standing Business – Partners reports:

- a. NAFCA – Willie Nelson. Not in attendance
- b. NAPA – Brad Provost. Not in attendance
- c. Navajo County – Alden Whipple. Alden reported that Navajo County has approximately eight to ten older body-camera units that are no longer compatible with the county's current digital evidence management system. The cameras may be useful for college training scenarios because they can operate without the current software system and could allow students to record and review training exercises. The committee expressed interest in exploring whether the equipment could be donated to the college. The committee will coordinate with Dustin regarding existing equipment and determine whether the older cameras could be accepted and used for training.

The committee also discussed two vehicles previously identified for NATC use. Alden indicated that the vehicles should be ready, but the radios may still need to be replaced. The current plan is to replace the existing L3Harris radios with older Motorola radios capable of operating in the required environment. The possibility of using a vehicle repeater was also discussed. Dustin will follow up with Alden and Marty regarding the vehicle status, radio replacement, and any remaining requirements.

- d. NPC – Jeremy Raisor. Jeremy provided an update on college activities. The semester is underway. Progress continues on building projects. Cosmetology is expected to move from a modular building into the multipurpose building at the Winslow campus. A driving range has recently been established for the CDL program at the Holbrook campus.

The college continues to explore options for student housing. A previously considered hotel purchase near the Show Low campus was discussed but is no longer the preferred option. Instead, the college is considering construction of smaller student housing facilities on campus. The preliminary concept discussed would provide approximately 36 students per building. With two buildings potentially located at the Show Low campus. At least one building at the Snowflake campus and at least one building at the Winslow and Holbrook campuses. The college is also considering updating its master facilities plan before proceeding with the broader housing plan. Future community and campus input may be solicited regarding facility needs and program priorities.

- e. Town of Taylor – Willie Nelson. Not in attendance

6. Future Agenda Items – Chad Kreuger

The committee invited attendees to identify any additional matters or future agenda items. Members were encouraged to submit potential agenda items in advance of future meetings.

7. Next Regular NATC Meeting – Oct. 6, 2026

***all meetings will be held at NATC, 1840 W. Papermill Rd, Taylor, AZ
at 11:00 AM, unless otherwise noted.**

Upcoming meetings: Nov 3, Dec 1

Adjournment- Chad Kreuger. Chad adjourned this meeting at 11:41 a.m.

Minutes: Lisa Hansen

APPROVED