



NORTHEAST ARIZONA TRAINING CENTER EXECUTIVE BOARD OF DIRECTORS MEETING

Northland Pioneer College provides, supports and promotes lifelong learning.

Executive Board members: Jeremy Raisor, Justin White, Brian Gardner

<https://npc.webex.com/npc/j.php?MTID=m4cf5c4c41711682e274bc7410ee5266d>

Tuesday, September 2, 2025 – 1100 A.M.
AGENDA

Attendance: Chad Kreuger, Jeremy Raisor (remote), Jonelle Sinclair, Brian Gardner, Donna Soseman (remote), Bill Solomon, Alden Whipple (remote), Justin White (remote).

Call to Order- The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:14 AM on September 2, 2025 by Chad Kreuger via WebEx and in-person.

1. Discussion of Approved Minutes:

- a. Aug 5, 2025 – Chad Kreuger. No issues on minutes.

2. Reports:

- a. *Financial Position / NATC Funding* – Donna Soseman. Donna reviewed the financial records. As of the end of July, the account balance was \$159,246.90, reflecting the \$8,000 payment received from Coolidge for cadet fees. Budget vs. actual reports were prepared using updated numbers; however, the budget will need to be formally revised and reapproved. The annual audit has not yet been completed; Donna will provide an update at the next meeting. Brian questioned whether budget has increased or decreased since the beginning of the new fiscal year. Donna compared Mays budget; the balanced has increased \$8,000 due to payment from Coolidge, from \$151,000 to \$159,000. Fire invoices have been sent out.
- b. *Facilities Projects* – Justin White. Not much going on as far as facilities go. As for work orders, metal blocking strips were installed alongside edges of the main building to keep skunks from going underneath. Plans are in progress to have Manning Custom Concrete and Masonry, Taylor, repour the driveway near the gates. A temporary 14-foot gate will be installed to maintain access during construction. At least two weeks' notice will be provided for gate and driveway work to minimize class disruptions. Keys for temporary access will be issued if needed. Front door installation is delayed due to incorrect door swing; correction in progress.
- c. *District Governing Board Needs* – Jeremy Raisor. No new updates from the DGB.

- d. *Training Center Usage* (<https://npc.edu/natc>) – Chad Kreuger. Timber Mesa Fire Medical Department (TMFMD) conducted a four-week academy at the facility. Calendar use has increased, particularly on the police and fire sides. Jeremy questioned if partners need to be made aware of the range construction by putting something on the calendar, informing them of the undergoing construction work. Chad commented he had no problem updating training calendar to reflect construction closures, but agencies and departments typically confirm directly rather than relying on the calendar.

3. Old Business:

- a. *Discussion/Action on shooting range follow up update*- Chad Kreuger. Approximately 70 blocks have been delivered; 120 more are pending. Blocks will reinforce berms to increase height (5 feet on sides, 12 feet at the rear). BW Construction will provide heavy equipment to move dirt. Berm expansions will require culvert extensions.
- b. *Driving Track* – Chad Kreuger. Construction is scheduled around class usage; loader work postponed to avoid conflict with upcoming training sessions. Hatch Industries provided two proposals of \$717,000 for milling and patching / \$1.2 million for clay removal and full rebuild of critical sections. Discussion was held on addressing track swelling issues and maintain certification. Alternatives, including relocating portions of the track, were noted.

4. New Business:

- a. *Physical Fitness Required AZPOST testing* – Chad Kreuger. Lynn Oldham has declined the project offer. Options include hiring a contractor. Justin mentioned contractors could charge around \$40 an hour, due to utilizing their tools and expertise. Justin suggested hiring someone on a TPED for \$16/hr., supplying the person with tools, etc. Needs include building stairs, a window frame, hurdles, and a chain-link fence structure; minor repairs also needed on the Tiny Homes. Jeremy will consult with the construction department for recommendations.
- c. *Fire Truck Purchases* – Chad Kreuger. Funding is available for \$200,000 through NAVIT. A goal is set to acquire one to two trucks plus equipment by September spending deadline. Options under review with Firetrucks Unlimited and parent company whether to purchase directly from their existing inventory (preferred, quick turnaround); use trucks available under the company's name, requiring additional coordination; or locate trucks independently, with limited assistance. Price ranges are between \$30,000 - \$80,000 per truck, targeting years are between 1997-2007. Key feature requirements are governor-based pump panels (preferred), accessible side compartments, and training-friendly configurations. Next steps are to identify trucks this week or next, then seek DGB's approval. Jeremy will confirm whether funds can be converted to a donation to extend purchase timelines.

5. Standing Business – Partners reports:

- a. NAFCA – Willie Nelson. Not in attendance
- b. NAPA – Brad Provost. Not in attendance
- c. Navajo County – Alden Whipple. Nothing at this time
- d. NPC – Jeremy Raisor. Facility construction. Progress on Goldwater Building is going well; staff will begin moving into the new space on September 22. A ribbon-cutting is scheduled for October 3. Lease agreements have been finalized, and grant funds are being directed toward construction work now underway. With the Holbrook PDC ATO program now operational, the next major focus is the Winslow campus. Plans include remodeling the multipurpose building into cosmetology classrooms and constructing a new addition to the Blunk Building. This project is valued at approximately \$5 million, effectively doubling the size of the Blunk Building. The expansion will house both Nursing and Allied Health programs. The existing Ruby Hill building may be repurposed for other uses.

- Groundbreaking for Kayenta is expected in February-March under a Construction Manager at Risk (CMR) contract. The fall semester has begun smoothly, and operations are progressing as planned.
- e. Town of Taylor – Willie Nelson. Not in attendance

6. **Future Agenda Items – Chad Kreuger.** Chad raised a question regarding whether to maintain the current Tuesday meeting schedule or move it to another day/time due to CTE Chairs meetings scheduled on the same days. After further discussion on schedule conflicts, the group agreed to keep NATC meetings on Tuesdays for the time being.
7. **Next Regular NATC Meeting – Oct 7, 2025 @ 11:00 AM**
*all meetings will be held at NATC, 1840 W. Papermill Rd, Taylor, AZ
at 11:00 AM, unless otherwise noted. Nov. 4, Dec. 2

Adjournment: Chad adjourned this meeting at 12:06pm

Minutes by: Jonelle Sinclair