



NORTHEAST ARIZONA TRAINING CENTER EXECUTIVE BOARD OF DIRECTORS MEETING

Northland Pioneer College provides, supports and promotes lifelong learning.

Executive Board members: Jeremy Raisor, Justin White, Brian Gardner

<https://npc.webex.com/npc/j.php?MTID=m158d3bfdb6cafa048f8eece5e2c8c36a>

**Tuesday, March 3, 2026 – 1100 A.M.
Minutes**

Attendance: Jonelle Sinclair, Jeremy Raisor, Bill Solomon, Chad Kreuger, Willie Nelson, Sarah Burnett (remote), Justin White (remote)

Call to Order- 11:05am

1. Discussion of Approved Minutes:

- a. Feb 3, 2026 – Chad Kreuger. Minutes approved.

2. Reports:

- a. **Financial Position / NATC Funding – Sarah Burnett.** Sarah reviewed the financial statements. No checks cleared in December and only one cleared in January. Sarah currently lacks access to the accounting software and has not received callbacks regarding access. NATC received a 1099 from Timbe Mesa for their \$6,000 IGA payment. An invoice for \$4,000 will be sent to Hopi for their one recruit. Sarah Burnett introduced herself as a bookkeeping and accounting professional assisting with financial operations. Discussion included invoicing procedures, handwritten checks vs. printed checks, and possible restricted bank access for statements.
- b. **Facilities Projects – Justin White.** Driveway construction is complete and functioning well. A gate sensor wire was removed, creating a potential liability issue if vehicles stop in the gate path. Possible alternatives such as laser sensors will be explored. Several door maintenance issues were reported such as missing door threshold causing gaps, automatic door closers removed, bathroom door handle removed from the men's restroom to be placed on exterior door, and exposed wiring near doors. Work orders will be submitted for repairs.
- c. **District Governing Board Needs – Jeremy Raisor.** No new requests from the governing board. New board member introduced: Porter Black, Business Development Director at Summit Healthcare.
- d. **Training Center Usage (<https://npc.edu/natc>) – Chad Kreuger.** Fire departments are increasingly using the training center. Calendar is updated with scheduled activities.

3. Old Business:

- a. *Discussion/Action on shooting range follow up update*- Chad Kreuger. Awaiting Navajo County approval for berm work. Request currently with the county manager.
- b. *Fire Purchases* – Bill Solomon, Jeremy Raisor. Three new fire trucks have been received. Additional purchasing bids are being collected. Old fire trucks may be returned to the original agency or disposed of through auction depending on ownership confirmation.
- c. *Tiny Home and Quotes* – Chad Kreuger. Three contractor bids were reviewed.

Motion made by Jeremy Raisor to approve Summit Property Construction for \$5,400 to repair and seal remaining units, Justin approved, motion carried.

Decision made not to dispose of Tiny Home #1.

- d. *Releveling Main office quotes* – Chad Kreuger. Two quotes were received for leveling the building.

Motion made by Jeremy Raisor to move to approve Baldwin Homes for \$1,942, Justin approved, motion carried.

4. New Business:

- a. Nothing new currently.

5. Standing Business – Partners reports:

- a. NAFCA – Willie Nelson. NAFCA meeting tomorrow at 10:00a.m. at TMFMD.
- b. NAPA – Brad Provost. Not in attendance
- c. Navajo County – Alden Whipple. Not in attendance
- d. NPC – Jeremy Raisor. Successful grand opening ceremony in Kayenta, attended by the governor and tribal leaders. College pursuing a five-year Rural Healthcare Transition Grant to expand healthcare programs and potentially add new programs (radiology tech, respiratory therapy, ultrasound, etc.). Legislative funding request for track repairs was not approved. Alternative funding through congressionally directed spending is being pursued. Asking for \$1.2 million dollars for the track; if approved, project requires a 25% match (~\$300,000) from partners and counties. Track conditions may affect certification during the next inspection. If certification is lost, academy training would need to move to another approved track (Prescott Valley or Phoenix area), creating logistical challenges.
- e. Town of Taylor – Willie Nelson. Trail development project underway near the facility.

6. Future Agenda Items – Chad Kreuger

7. Next Regular NATC Meeting – April 7, 2026 @ 11:00 AM

***all meetings will be held at NATC, 1840 W. Papermill Rd, Taylor, AZ
at 11:00 AM, unless otherwise noted. May 5, Aug 4**

Adjournment – Chad Kreuger. Chad adjourned this meeting at 11:48 am.

Minutes by: Jonelle Sinclair