



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, February 7, 2023

11:00p-1:00p

Board of Directors: David Huish, Brian Gardner, Jeremy Raisor

Advisory Committee: Alden Whipple – Navajo County; Randy Chevalier – NAFCA;
Ken Arend - NAPA; Willie Nelson – Town of Taylor

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:02 AM on February 7, 2023 by Jon Wisner via zoom.

Attendance: David Huish, Brian Gardner, Jon Wisner, Jeremy Raisor, Donna Soseman, Willie Nelson, Ken Arend, Josh Raban, Morgan Hancock.

2. Discussion of Approved Minutes: Minutes from prior months to be completed and sent out for approval asap.

3. Reports:

Financial Report: Donna Soseman (accounts receivable)

- Bank - \$326,103.37
- LGIP - \$197,241.21 (Additional 36K furniture funds approved for transfer.)
- \$11,500 outstanding to write off. Need Board Approval.

Board approved write off of \$11,500.00.

Motion by Jeremy R. & David H. No further discussion. All in favor to adopt.

Motion Carries.

Maintenance Projects:

- New gas line to be installed for simulator building by Unisource.
- Landscaping – Gravel/Rock to be acquired to match existing fire lane. To be spread with NPC bobcat around tiny homes and simulator building. Jon to get quote from Reidhead Sand and Rock.

District Governing Board:

- Jeremy advised no new requests from NPC/NATC.
- Jon reviewed usage of NATC – Daily schedule and usage can be found on npc/NATC website under calendar. To schedule usage check calendar and contact Jon for request.

4. Old Business:

- Discussion/Action on Phase 1 Construction: Unisource tapping into existing Natural Gas line. New meter to be added to simulator building. Should be complete in March 2023. Sub-contractor for Pointe installed 120 gal propane tank and converted simulator building heat to LP to keep building warm as to not ruin flooring or equipment.
- Existing 5 Tiny Homes installed and anchored down. One tiny home complete minus skirting on bottom. Pointe electrician to inspect and verify panel boxes are operationally good to go before turning on power.
- New furniture in dirty classroom to be moved to simulator building. Furniture ready to install in tiny homes.
- Discussion of old mattresses. Jon to check compatibility. Order has been placed with ACI for additional mattress'.
- Discussion of contingency to be placed on LGIP for rock/landscaping/ground cover.

5. New Business:

- Discussion/Action on Annual Insurance Renewal from Josh Raban. Tabled for March 7 Meeting.
- Simulator/Tiny Houses to be added to insurance quote before final approval.
- DPS donating used vehicles.
- Chief Martin STPD to be in contact for 2 vehicles from PHX to come to NATC.

Budget Discussion:

- Jon advised NATC has not increased annual dues since 2012.
- Discussion on member usage and loss of agencies.
- 2021 Expenses increased over \$7,000.00
- Losing APS, SRP, Eagar PD.
- Jon presents drafted proposal for updated/increased dues/fees for partners/agencies to offset loss.
- Discussion of potential for alternative dues/fees for agencies providing RTO (staff). To be discussed and revised in IGA at later time.
- Partners present acknowledge request and agree it is within reason.

Motion – Jeremy R. & Brian G. Adopt changes of increases as presented. All in favor.

6. Partner Reports:

NAFCA: Randy Chevalier as new president.

NAPA: No Report.

Navajo County: Not in attendance.

NPC: Jeremy update on AJS degree program. David gave update on construction projects college wide.

Town of Taylor: Working on extra material for shooting range.

Discussion of improvement – New parking lot development on southwest corner of property. Parking lot to be used for patrons visiting biking trails being put in by Town of Snowflake/Taylor. Current participants are unofficially parking in NATC parking lot and going through gate or parking on papermill road which is very dangerous.

7. Future Agenda Items: Meeting in person to tour NATC facility progress (tiny homes, simulator building). Insurance renewal questions.

8. Next Regular NATC Monthly Board Meeting: March 7, 2023 @ 11:00a.m.

9. Adjournment:

Jon Motioned to adjourn at 12:00pm. Minutes submitted by: Morgan Hancock.