

Navajo County Community College District Governing Board Meeting Minutes

March 18 – 10:00a.m.

Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Chair. Everett Robinson, Ms. Kristine Laughter (remote at 10:04am; Mr. Frank Lucero; Mr. Derrick Leslie; Ms. Rosie Sekayumptewa

Governing Board Member Absent:

Others Present: President Von Lawson; VPLSS Michael Solomonson; CIO Michael Jacob; Betsy Wilson; Judy Yip-Reyes; VPAS Maderia Ellison; AVPHR Christine Schafer; Colleen Marsh; Katie Matott; Josh Rogers; Justin White; Russell Kupfer; Allison Landy; Andi DeBellis; Becca Hunt; Norvita Charleston; Michael Broyles; Farah Bughio; Amanda Sutter; Jonathan Lawrence; Jonelle Sinclair; Melody Niesen; Talaina Fisher; Erin Pugh; Wei Ma; Karen Zimmerman; Jeanette Hancock; Pam Dominguez; Paul Hempsey; Jeremy Raisor; Lia Keenan; Olivia Jaquez; Thyra Jensen; Karen Baker

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chair Robinson asked if there was a motion to adopt the agenda. Mr. Lucero made a motion to adopt the amended agenda. Mr. Leslie seconded the motion.

The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Discussion Items

4.A.1. Financial Position

VPAS Ellison expanded on the report provided in the packet.

Chair Robinson asked if the grant money was sitting in an interest-bearing account. VPAS Ellison responded that it was sitting in an account with the State Treasurer.

4.A.2. NPC Student Government Association (SGA)

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Northland Pioneer College

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No Report

4.A.3. NPC Faculty Association

Faculty Association President, Andi DeBellis, invited the Board to a special commencement event.

Chair Robinson confirmed that the Board would need to be at commencement at 8:30am. Ms. DeBellis confirmed.

4.A.4. Classified and Administrative Staff Organization (CASO)

No report.

4.A.5. Compensation Committee

Associate Dean Landy gave the Board an update.

Mr. Lucero asked how much the purposed wage recommendations would cost. Dr. Landy elaborated.

4.A.6. Northland Pioneer College (NPC) Friends and Family

Betsy Wilson, Director of NPC Friends and Family gave an update on scholarships and NPC Friends and Family.

Ms. Sekayumptewa asked if donations could only be made online. Director Wilson confirmed that only online donations would be accepted for Arizona Gives Day.

4.A.7. Human Resources

AVPHR Christine Schaefer elaborated on a report provided in the packet.

Ms. Sekayumptewa welcomed the new Director of Total Rewards, Lucia Frank.

4.A.8. Construction Report

Director Justin White gave the Board an update on construction projects.

Chair Robinson asked if the Kayenta grant had an end date associated with compliance. Director White replied that August was the deadline to begin and elaborated on further details.

Mr. Lucero asked if automotive classes in Holbrook would begin in fall 2025. Director White responded yes and gave further details.

4.A.9. Enterprise Resource Planning (ERP) Implementation Update

Project Manager Colleen Marsh elaborated on the report provided in the packet.

Chair Robinson congratulated Ms. Marsh on a job well done.



4.A.10. Arizona Association of Community College Trustees (AACCT)

Chair Robinson reminded the Board about an upcoming event.

Agenda Item 5: Office of Institutional Effectiveness

Director Judy Yip-Reyes gave the Board an update.

No questions.

Agenda Item 6: Primary Property Tax Levy Rates

VPAS Maderia Ellison elaborated on documents provided in the packet.

Mr. Lucero clarified that even if the maximum for tax rates was instituted, there would be a drop in the overall rate. VPAS Ellison confirmed.

Agenda Item 7: 2025 – 26 Introductory Budget Analysis

VPAS Maderia Ellison elaborated on documents provided in the packet.

Agenda Item 8: Consent Agenda

- A. **February 18, 2025 Board Meeting Minutes** (Farah Bughio)
- B. **February 18, 2025 Work Session Minutes** Farah Bughio)
- C. **Board Policies 1100 through 1180**
- D. **Board Policies 1300 through 1350**
- E. **Program Deletions** – Energy and Industrial Technology Programs including Associate of Applied Science (AAS), Certificate of Applied Science (CAS), and Certificate of Proficiency (CP) programs. This excludes the Industrial Plant Operations pathway (AAS, CAS, CP). (Michael Broyles)
- F. **Program Modification** – Associate of Business (ABus). (Michael Broyles)
- G. **Program Modification** – Behavioral Health Studies Associate of Applied Science (AAS). (Michael Broyles)
- H. **Program Modification** – Computer Information Systems including Associate of Applied Science (AAS), Certificate of Applied Science (CAS), and Certificate of Proficiency (CP). (Michael Broyles)
- I. **Program Modification** – Cybersecurity Certificate of Applied Science (CAS), Certificate of Proficiency (CP), and Associate of Applied Science (AAS). (Michael Broyles)
- J. **Program Modification** – General education categories across the catalog. (Michael Broyles)
- K. **Program Modification** – Management and Leadership Specialization Program, including the Associate of Applied Science (AAS), Certificate of Applied Science (CAS), and Certificate of Proficiency (CP). (Michael Broyles)



- L. **Program Modification** – Medical Office Administration Program, including the Associate of Applied Science (AAS), Certificate of Applied Science (CAS), and Certificate of Proficiency (CP). (Michael Broyles)
- M. **Program Modification** – Software and Web Development Specialization Program, including the Certificate of Proficiency (CP), Certificate of Applied Science (CAS), and Associate of Applied Science. (Michael Broyles)
- N. **Program Modification** – Entrepreneurship Specialization Program, including the Associate of Applied Science (AAS) and Certificate of Applied Science (CAS). (Michael Broyles)

Mr. Lucero asked what the 1100s policies concerned. Dr. Bughio responded, college operations.

*Mr. Lucero made a motion to approve all items on the consent agenda. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

Agenda Item 9: For Discussion and Possible Action

9.A. Old Business

9.B. New Business

9.B.1. Request to Approve the 2025 – 26 Tuition and Fees

Director of Financial Services Russell Kupfer requested the Board approve the 2025 -26 tuition and fees.

Mr. Lucero clarified that there was only a \$2.00 increase, instead of a \$3.00 increase. Director Kupfer confirmed.

Ms. Sekayumptewa asked if there would still be free tuition. Director Kupfer confirmed.

*Mr. Lucero made a motion to approve the 2025 – 26 tuition and fees. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

9.B.2. Request to Approve the Purchase of computers.

CIO Michael Jacob requested that the Board approve the purchase of new computers.

Chair Robinson asked if there were accessories as well. CIO Jacob responded that accessories were included in the quote.

Ms. Sekayumptewa asked what happened to the old computers. CIO Jacob, VPAS Ellison and Director White responded that they were sold at auction and elaborated on that process.



*Mr. Lucero made a motion to approve the purchase of computers for \$208,104.13. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

Item 9.B.3 Request to Approve the FY25 Wage Recommendation

AVPHR Schafer requested the Board approve the FY25 wage recommendation

Mr. Lucero asked if the ASRS went down. AVPHR Schaefer responded that it had.

Mr. Lucero asked if this increase could be undone. AVPHR Schaefer, VPAS Ellison and Chair Robinson elaborated on what would happen if there were budget issues and loss of funding.

*Mr. Lucero made a motion to approve the wage recommendation for an estimated cost of \$509,000. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

9.B.4. Request to Approve Job Order Contract for PDC Tawa Building HVAC Unit Replacement

Director White requested the Board approve a job order contract for PDC Tawa building HVAC unit replacement.

Mr. Lucero asked if these were to last 20 years. Director White responded that they were end of life.

*Mr. Lucero made a motion to approve the job order contract for PDC Tawa building HVAC unit replacement for \$293,712. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

Items 9.B.5 Request to Approve Purchase of Cisco Smartboards Replacements

CIO Michael Jacob requested the Board approve the purchase of Cisco Smartboards replacements.

No questions.

*Mr. Lucero made a motion to approve the purchase of Cisco Smartboards for \$178,976.59. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

9.B.6. Request to Authorize Letter of Support



Chair Robinson stated this was no longer necessary.

9.B.7. Executive Session 1

The Board voted to enter Executive Session at 11:21am

Mr. Lucero made a motion enter executive session. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

9.B.8. Action from Executive Session 1

Mr. Lucero made a motion to waive the subpoena and give notice to the affected student. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

Agenda Item 10: DGB Agenda Items and Informational Needs for Future Meetings.

None.

Agenda Item 11: Board Report/Summary of Current and Upcoming Events

Chair Robinson announced upcoming events.

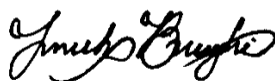
Agenda Item 12: Announcement of Next Regular Meeting

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Agenda Item 13: Adjournment

The meeting was adjourned at 11:31 a.m. upon a motion by Mr. Lucero and a second by Ms. Sekayumptewa. The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Leslie, Mr. Lucero, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

Respectfully submitted,



Farah Bughio
Recording Secretary to the Board

