

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a Regular District Governing Board Meeting open to the public, on **March 17, 2026 beginning at 10am**. The meetings will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona. The meeting can also be joined remotely using [WebEx](#). A passcode is required under certain circumstances and it is Mar26DGB.

One or more Board members and/or staff members may participate in the meeting remotely if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Julia Wilson at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter(s) pursuant to A.R.S. §38-431.03(A)(1).

I, Julia Wilson, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 16th day of March 2026, at 10:00am.

Julia Wilson
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. PAINTED DESERT TRIBUNE NEWSPAPER
3. NAVAJO TIMES
4. KINO RADIO
5. KNNB RADIO
6. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
7. KWKM RADIO
8. WHITE MOUNTAIN RADIO
9. NPC WEB SITE
10. NPC ADMINISTRATORS AND STAFF
11. NPC FACULTY ASSOCIATION PRESIDENT
12. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
13. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT

M I S S I O N

**NORTHLAND PIONEER COLLEGE
PROVIDES EDUCATIONAL
EXCELLENCE THAT IS AFFORDABLE
AND ACCESSIBLE FOR THE
ENRICHMENT OF COMMUNITIES
ACROSS NORTHEASTERN ARIZONA.**

V I S I O N

NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.

V A L U E S

INTEGRITY
INCLUSION
ADAPTABILITY
CIVILITY
ACCESS



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

Navajo County Community College District Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center, Tiponi Board Room
2251 East Navajo Boulevard, Holbrook, Arizona

The meeting location will be open to the public at 9:55 a.m. at the latest.

Or you can join on [WebEx](#) (Passcode Mar26DGB).

Date: March 17, 2026

Time: 10:00 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance	Chair Robinson
2.	Adoption of the Agenda (Action)	Chair Robinson
3.	Call for Public Comment Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.	Chair Robinson
4.	Discussion Items:	
	A. Standing Presentations:	
	1. <u>Financial Position</u> Vice President of Administrative Services Maderia Ellison will provide a report on the financial position of the college for the period July 1, 2025 to January 31, 2026.	VPAS Ellison
	2. NPC Student Government Association (SGA) No report.	No report
	3. NPC Faculty Association No report.	No report
	4. <u>Classified & Administrative Staff Organization (CASO)</u> CASO President Cynthia Blevins will provide a report to the Board spotlighting the CCP Program.	Ms. Blevins
	5. Northland Pioneer College (NPC) Friends and Family Friends & Family Executive Director Jesse Reeck will provide a verbal report to the Board.	Ms. Reeck
	6. <u>Human Resources</u> Vice President of Human Resources Nicole Ulibarri will provide a report to the Board.	Ms. Ulibarri
	7. Compensation Committee No report.	No report
	8. Construction Report Director of Facilities and Transportation Justin White will provide a verbal report to the Board.	Mr. White
	9. Leadership Council No report.	No report
	10. Enterprise Resource Planning (ERP) Implementation Update ... ERP Project Manager Colleen Marsh will provide a verbal report to the Board.	Ms. Marsh
	11. External Relations Associate Vice President of External Relations Rich Chanick will provide a verbal report to the Board.	Mr. Chanick
	12. ACCT Federal & State Update Mr. Leslie will provide an update on ACCT activities	Mr. Leslie
5.	<u>All Arizona Academic Team Update</u> Ms. Lia Keenan will provide the Board an update on the 2026 All Arizona Academic Team.	Ms. Keenan
6.	Workforce Pell Grant Information Director of Financial Aid Jennifer Dobell will provide the Board an update on the status of Workforce Pell Grants.	Ms. Dobell

7. **In-District Enrollment Information**..... AVP Bughio
 AVP of Institutional Effectiveness Dr. Farah Bughio will present the Board a report on In-District enrollment.
8. **Primary Property Tax Levy and Rates** VPAS Ellison
 VPAS Maderia Ellison will present the primary property tax levy and rates to the Board
9. **2026 - 27 Introductory Budget Analysis** VPAS Ellison
 VPAS Maderia Ellison will present the 2026 - 27 introductory budget analysis to the Board.
10. **President's Report** President Lawson
 President Von Lawson will provide a verbal report to the Board.
11. **Consent Agenda for Action** Chair Robinson
 A. **Board Meeting Minutes for February 2026 Regular Meeting** (Julia Wilson)
 B. General Education Course Modifications/Addition (Michael Broyles)
 1. **Administration of Justice Program Modification**
 2. **Fire Science Program Modification**
 3. **Special Education Post Baccalaureate Program Addition**
12. **For Discussion and Possible Action:**
 A. **Old Business:**
 None.
 B. **New Business:**
 1. **Request to approve an Election Resolution**..... Chair Robinson
 Chair Robinson will recommend the approval of the resolution Calling for the Election of the District Governing Board members for District #1, District, #3, and District #4.
 2. **Request to accept Financial Audit FY Ending June 30, 2025**..... Mr. Flake
 Controller Scott Flake will request the Board accept the Annual Comprehensive Financial Report for fiscal year ending June 30, 2025.
 3. **2027 - 2029 Tuition and Fees** VPAS Ellison
 VPAS Maderia Ellison will request the board approve the proposed 2027-2029 tuition and fees.
 4. **Request to approve Nursing Lab Renovations**..... Dr. Lastine
 Dean of Nursing Dr. Jeri Lastine will request the Board approve Renovations in the Ponderosa Building at White Mountain Campus.
 5. **Request to approve contract for parking lot in Winslow** Mr. White
 Director of Facilities Justin White will request the Board approve the contract for a parking lot at LCC in Winslow.
 6. **2026-2027 Compensation Recommendation** Ms. Ulibarri
 Vice President of Human Resources Nicole Ulibarri will present to the Board the compensation recommendations for 2026-2027.
 7. **Request to approve new policy regarding external relations**.... Dr. Lawson
 College President Dr. Von Lawson will request the Board approve a new Governing Board policy regarding external relations of the college.
 8. **Executive Session 1** Chair Robinson
 Pursuant to A.R.S. § 38.431.03(A)(1) the Board may vote to enter Executive Session for discussion or consideration regarding the employment, assignment, promotion, demotion, dismissal, disciplining, or resignation of a public officer
 9. **Executive Session 2** Chair Robinson
 Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter Executive Session for discussion or consultation for legal advice with the attorney or attorneys of the public body.

10. Action from Executive Sessions 1 & 2.....

Chair Robinson

The Board may take action related to Executive Sessions 1 & 2.

13. DGB Agenda Items and Informational Needs for Future Meetings

Chair Robinson

14. Board Report/Summary of Current Events.....

Board Members

15. Announcement of Next Regular Meeting on April 21, 2026.....

Chair Robinson

16. Adjournment..... (Action)

Chair Robinson

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of President's Report. The Board may legal advice from the District's §38-431.03 (A)(3). Should the given that the attorney may appear by



Northland Pioneer College

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The District Governing Board may take action to approve, or may take New Business, Old Business, Standing Business, or the vote to hold an executive session for the purpose of obtaining attorney on any matter listed on the agenda pursuant to A.R.S. District's attorney not be present in person, notice is further speakerphone.

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position
 July 1, 2025 to January 31, 2026

Budget Period Expired 58%

Tax Supported Funds				
Current General Fund				
	Revised Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Primary Tax Levy	19,127,708	1,258,334	12,913,455	68%
State Aid:				
Maintenance and Operations	1,430,400	357,600	1,067,800	75%
Equalization	12,885,200	3,221,300	9,663,900	75%
Rural Aid	852,600	213,150	639,450	75%
Tuition and Fees	4,100,000	643,127	3,575,543	87%
Investment earnings	2,750,000	332,057	2,488,049	90%
Grants and Contracts	3,230,000	6,719	1,693,257	52%
Other Miscellaneous	350,000	5,446	61,398	18%
Fund Balance	10,426,729	-	-	0%
Transfers	(14,926,729)	(556,810)	(2,419,921)	16%
TOTAL REVENUES	\$ 40,225,908	\$ 5,480,923	\$ 29,682,931	74%
EXPENDITURES				
Salaries and Benefits	28,193,418	2,046,595	15,698,978	56%
Operating Expenditures	12,032,490	870,709	5,397,335	45%
TOTAL EXPENDITURES	\$ 40,225,908	\$ 2,917,304	\$ 21,096,313	52%
Unrestricted Plant				
	Revised Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
State Aid:				
Capital/STEM	295,700	73,875	221,625	75%
Fund Balance	10,426,729	128,062	2,848,881	27%
Transfers In	4,000,000	431,810	2,044,921	51%
TOTAL REVENUES	\$ 14,722,429	\$ 633,747	\$ 5,115,427	35%
EXPENDITURES				
Capital Expenditures - Construction and ERP	10,426,729	128,062	2,922,759	28%
Capital Expenditures - Other	4,295,700	431,810	2,118,793	49%
TOTAL EXPENDITURES	\$ 14,722,429	\$ 559,872	\$ 5,041,552	34%

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Statement of Financial Position
July 1, 2025 to January 31, 2026

Budget Period Expired 58%

Restricted and Auxiliary Funds				
	Restricted			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Grants and Contracts	7,140,000	715,275	3,740,489	52%
Fund Balance	-	-	-	
Transfers In	300,000	75,000	225,000	75%
TOTAL REVENUES	\$ 7,440,000	\$ 790,275	\$ 3,965,489	53%
EXPENDITURES				
Salaries and Benefits	1,350,495	135,502	964,477	71%
Operating Expenditures	6,089,505	1,253,891	3,057,227	50%
Kayenta Center Construction *	-	1,219	235,373	
TOTAL EXPENDITURES	\$ 7,440,000	\$ 1,390,612	\$ 4,257,077	57%

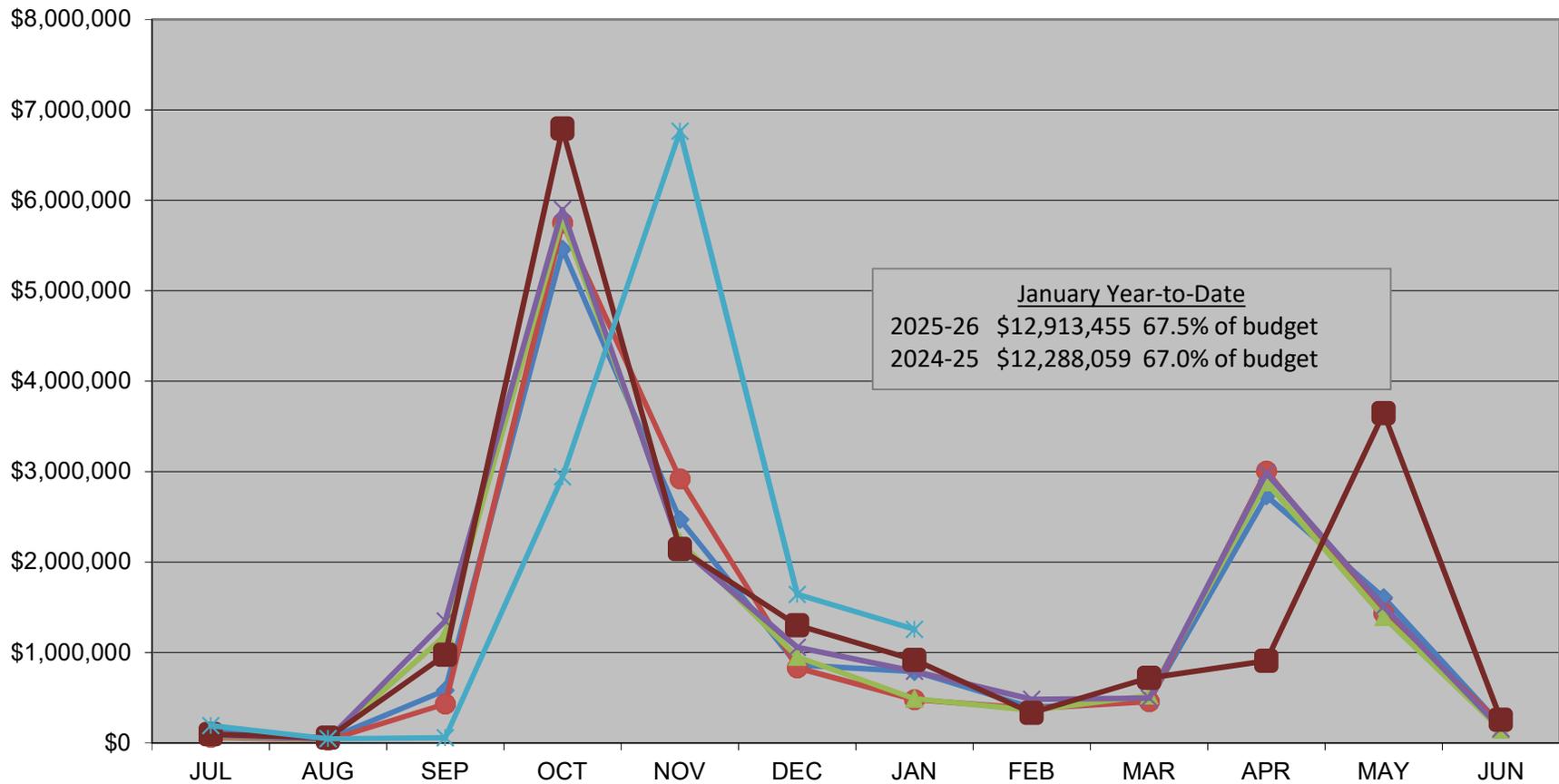
* Kayent Center Construction - Funded by a grant received in advance of expenses in FY25. Spending will occur over several years (FY25, FY26, FY27)

	Auxiliary			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Sales and Services	505,500	34,992	170,275	34%
Fund Balance	-	-	-	
Transfers	200,000	50,000	150,000	75%
TOTAL REVENUES	\$ 705,500	\$ 84,992	\$ 320,275	45%
EXPENDITURES				
Salaries and Benefits	388,271	27,499	205,814	53%
Operating Expenditures	317,229	15,788	120,994	38%
TOTAL EXPENDITURES	\$ 705,500	\$ 43,287	\$ 326,808	46%

Cash Flows	
Cash flows from all activities (YTD)	\$ 39,084,122
Cash used for all activities (YTD)	\$ 30,721,750
Net Cash for all activities (YTD)	\$8,362,372

Monthly Primary Property Tax Receipts

◆ 2020-21
 ● 2021-22
 ▲ 2022-23
 ✦ 2023-24
 ■ 2024-25
 ✧ 2025-26 JANUARY YTD



January Year-to-Date
 2025-26 \$12,913,455 67.5% of budget
 2024-25 \$12,288,059 67.0% of budget

College & Career Preparation (CCP)



DGB Presentation
February 17, 2026

CCP Team



D Gaddie,
Faculty



K Richard, Learning
Assistant



L James, Learning
Assistant



I Yessilth, Learning
Assistant



J Childers, Assistant
To Assoc. Dean



Dr. T Stickel,
Associate Dean



R Creek,
Faculty



A Kessay, Learning
Assistant



T Martin, Learning
Assistant



S Deputee, Faculty



J Guzman, Data &
Compliance Coordinator



A Hill, Faculty



R Arizmendi,
Learning Assistant



N Hendricks,
Success Coach/ELAA
Faculty



D Johnson,
Faculty



B Humphrey,
Learning Assistant



Not pictured: Harshika Bhatt, CCP Faculty

What CCP Offers:



Four Areas of Instruction

- High School Equivalency (HSE)/GED
- College Prep
- Workforce Development
- English Language Acquisition



Resources

- Student Writing Center
- Tutoring
- Personal Care Pantry





Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

HUMAN RESOURCES

MONTHLY REPORT

March 2026

EMPLOYEE RELATIONS AND STAFFING

The next New Employee orientation is scheduled for **May 6th at 9:00 AM** at Painted Desert Campus in the Nizhoni Learning Center Room 142.

WELCOME AND RECOGNITION

We would like to welcome the following new employees to Northland Pioneer College:

- | | |
|---------------------|---|
| ❖ Braydon Wells | Campus Monitor |
| ❖ Tia Owens | Associate Librarian |
| ❖ Aaron McCollam | Technical Support Technician I |
| ❖ Libby James | Library Specialist III |
| ❖ Candace Morehouse | Admin Assistant to Dean of Instructional Innovation |

The following employees have left the institution since the last report:

- | | |
|---------------|-------------------------|
| ❖ Victor Love | Support Center Operator |
| ❖ Angela King | HR Staffing Specialist |

RECRUITMENT

	Location	# Qualified Applicants	Date Opened	Closing Date	Status
Risk Manager	White Mountain Campus	0	7/17/25	03/02/2026	Closed without selection
Small Business Analyst	Painted Desert Campus	3	01/20/26	Open Until Filled	In Review
Faculty in Biology/Ecology	White Mountain Campus	10	11/13/25	2/2/26	Closed
Faculty in Biology/Microbiology	White Mountain Campus	14	11/13/25	2/26/26	Closed
Systems Administrator II	Painted Desert Campus	8	12/16/25	Open Until Filled	In Review
Curriculum Coordinator	White Mountain Campus	15	12/16/25	Open Until Filled	Offer in Progress
Institutional Research Analyst	White Mountain Campus	39	1/22/26	Open Until Filled	In Review
Maintenance I	Painted Desert Campus	12	2/11/2026	Open Until Filled	In Review
Center Manger	Springerville	1	2/18/2026	2/27/2026	Closed
College-Wide Lead Custodian	White Mountain Campus	10	2/19/2026	3/31/2026	In Review
Academic Advisor	White Mountain Campus	5	2/20/2026	Open Until Filled	In Review
HR Staffing Specialist	Painted Desert Campus	0	3/6/2026	4/1/2026	Open
Chief of Staff	Painted Desert Campus	0	3/6/2026	Open Until Filled	Open

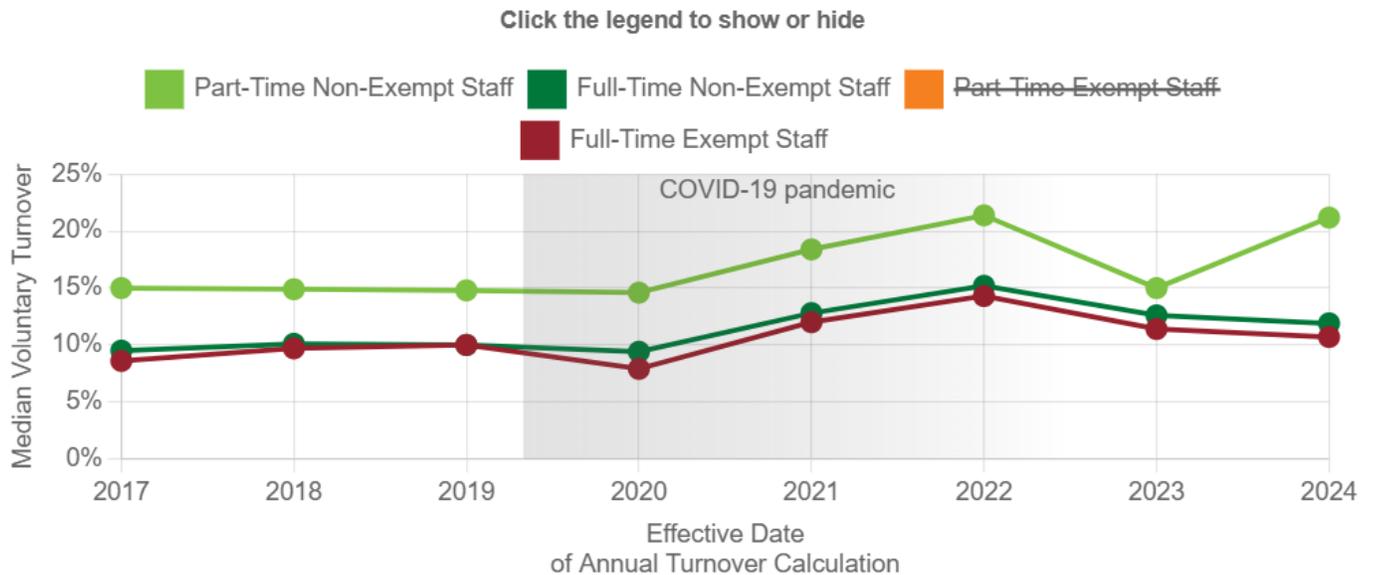
EMPLOYEE CENSUS DATA

Turnover Rate for FY25/26		Employee Count	Separated	Turnover Rate
Total Employees as of	7/1/2025	367	14	3.81%
Total Faculty Turnover	FY25/26 to date		0	0.0%
Total Staff Turnover	FY25/26 to date		14	3.81%
Turnover Rate for the Last 12 Months		Employee Count	Separated	Turnover Rate
Totals for March 2025 – March 2026		369	28	7.58%
Total Faculty Turnover February 2025 – February 2026			4	1.08%
Total Staff Turnover February 2025- February 2026			24	6.50%

*Turnover Rate Calculated by dividing the number of separated employees during the period by the number of employees at the beginning of the period. This figure reflects contract employees only and excludes temporary employees

2025 Employee Retention Survey

Trends in Voluntary Turnover for Staff



Note. Labels in the x-axis reflect the year of the effective date of data collected. For example, "2024" reflects turnover rates from November 1, 2023, to November 1, 2024. The gradient delineating the period of the COVID-19 pandemic derives from the starting and ending points determined by the [World Health Organization](#).

TOTAL REWARDS

BENEFITS AND COMPENSATION

EMPLOYEE WELLNESS PROGRAM

March Focus: Financial Fitness

This month's wellness focus is something many of us aren't sure how to manage sometimes, finances. Money stress is one of the most common pressures people face today, yet most of us were never taught a simple system for managing our finances. In this engaging and practical workshop, financial coach **Karen Moon** will share a straightforward approach to gaining control of your money and creating more financial peace. Karen is the founder of **The Money Organizer** and has helped individuals and families simplify their finances through a proven framework: **Give, Save, and Live**. This event will take place virtually on Tuesday March 24th at 6:00 PM.

- **Hopi Center-** Breath work
- **Holbrook-** Reflexology

Open Enrollment

Open Enrollment will take place the week of March 25-31, 2026.

Show Low Campus (WMC): Wednesday, March 25th – Friday, March 27th 7:30 am – 5:00 pm
Goldwater Conference Room

Winslow Campus (LCC): Monday, March 30st 7:30 am – 5:00 pm
Blunk building #106

Silvercreek Campus (SCC): Monday, March 30th 7:30 am – 5:00 pm
LC101 Symposium Tuesday, March 31st 7:30-12:30 pm

Painted Desert Campus (PDC): Tuesday, March 31st – Thursday, April 2nd 7:30 am – 5:00 pm
Tiponi Board Room #308



2026 ALL-ARIZONA ACADEMIC TEAM CELEBRATION

Arizona's community colleges cordially invite you to join in the recognition of their outstanding student scholars at the

Award Presentation and Celebration for the Arizona Community College Academic Teams

Wednesday, April 22, 2026

12 p.m. - 2 p.m.

Doubletree by Hilton

1011 W. Holmes Ave, Mesa, AZ 85210

Contact your college designee to confirm your attendance.



Meet NPC's 2026 All-Arizona Academic Team Members!

Samantha Gonzalez-Zuniga - NPC Show Low

Samantha began her journey with NPC in high school through the Northern Arizona Vocational Institute of Technology (NAVIT). She was one of the first students to enroll in NPC's recently formed Administration of Justice Studies program. The program offers a career pathway option independent of NPC's peace officer AZ-POST training, which prepares students to serve as sworn police officers. The program supports degree-seeking students who wish to continue their education in judicial and law enforcement studies.

For Samantha, NPC's justice studies program fit perfectly. She is determined to make a meaningful difference in people's lives and contribute positively to the community. Over the past five years, she has actively served in programs that support public safety, community service, and civic engagement. During her sophomore year of high school, she participated in Navajo County's teen court program as a peer juror. The program is a restorative justice diversion route for teen defendants who are involved in misdemeanor offenses. She explained, "The experience taught me about accountability, fairness, and the importance of helping others understand the consequences of their actions. My role required active listening, critical thinking, and impartial judgment," she said. Samantha was also involved in the Show Low Police Department's junior cadet program. She earned the rank of sergeant, taking a leadership role to inspire fellow cadets, engage in public safety initiatives, and foster teamwork. She also served in the Civil Air Patrol as a Cadet Airman First Class, the Future Business Leaders of America (FBLA), and actively volunteered at Show Low's public library.



Samantha Gonzalez-Zuniga

Samantha takes pride in her determination and perseverance. "I like pushing myself. I won't give up. When I start something, I am determined to see things through." A 2024 honors graduate of Show Low High School, she will earn her associate's degree from NPC this spring at the top of her class. She plans to transfer to Arizona State University and earn a bachelor's degree in criminal justice. She hopes to one day work as a crime scene investigator. "It is something I think I would enjoy doing," she said. "I have a knack for problem-solving and a strong intuition," she said. "Sometimes I know things before they actually happen."

Amber Thompson - NPC Show Low

Amber never imagined she would go back to school. But, after facing extreme hardships, including divorce, the tragic death of her second husband, and the loss of two of her siblings, she set out on a path to persevere against the odds. “It was one of the most challenging times in my life,” she said. The single mother of three found herself working four jobs while trying her best to raise healthy, happy children. “I knew I didn’t want to continue struggling. I needed a career that offered stability and multiple avenues for growth.” So, she dug deep, pulled herself up, and told herself, “Challenge accepted.”

Amber enrolled in NPC’s nursing program. “I was honestly terrified,” she said. “I hadn’t really thrived in high school. It was difficult for me. For some reason, it just doesn’t come naturally,” she explained. “I knew I would have to work twice as hard as other people to get through.” She did, and she thrived. “I worked hard to get good grades and prove to myself that I am capable and intelligent.” She will graduate from NPC’s nursing program this spring at the top of her class. Amber is currently completing an externship at Summit Healthcare. “I fell in love with the ER,” she said. “I enjoy helping others and caring for them. I strive to treat them as individuals and show compassion in my care for them.”

Amber plans to continue her studies and transfer to Arizona State University to earn a Bachelor of Science in Nursing. She said, “It took determination and grit, but I realized that I am stronger than I ever realized and that perseverance truly pays off. It has been very rewarding. I picked myself up from rock bottom, and I am determined to keep moving forward.”



Amber Thompson

Charis Johnson - NPC Snowflake/Taylor

Charis's future is taking flight on and off the stage. She is currently studying performing arts at NPC and will earn her associate's degree this spring with a perfect 4.0 GPA. She plans to transfer to Arizona State University to continue her studies. "I have been drawn to performing arts since childhood," she said. "I love every bit of any kind of art, but there is something special about performing it. The connection to the audience, the vulnerability, the stories told. I love it," she said. Although she recognizes the challenge of making it "big" as an actress, she has never wavered in her passion. "I changed my major several times trying to find something that excited me as much as acting," she explained. "But nothing does. So, I just decided one day that I didn't want to pretend anymore. I wasn't going to keep trying to force myself into doing something I didn't want to do." She said, "I love acting. That's it, and I'm going to do it no matter what."



Charis Johnson

Charis recently played the role of Shelby Eaton in NPC's production of *Steel Magnolias* and is currently rehearsing for NPC's upcoming production of *Emma*. She successfully fought and conquered her stage fright and has excelled in the roles she has played. In her spare time, in addition to polishing her performances, Charis flies airplanes. She is close to completing her pilot's license. When it comes to her future, the sky is the limit. "I feel like I can do anything now. I have so much room to grow. I can't wait to see where my passion will take me."

Micah Salazar - NPC Snowflake/Taylor

Micah is passionate about helping others. She had always seen herself pursuing a healthcare career. However, the loving mother of three refocused that calling when one of her children was born with hearing loss. “It inspired me to redirect my path to early childhood education and working with children, particularly those who are underprivileged or developmentally challenged,” she said. “I’ve learned how to support my daughter and advocate for her needs. I’ve also seen how hard she works to overcome challenges. Watching her confidence grow has been incredibly inspiring. It’s given me a deeper understanding of the effort many children put in every day just to learn, communicate, and feel included.”

Micah juggles raising her children while maintaining her grades and educational goals. She often does so on her own. Her husband is a wildland firefighter and is regularly called away to assignments for long periods of time. “It was difficult at first,” she admits. “With no family support, I felt especially overwhelmed,” she said. But she persevered. “Juggling all the commitments on my own has deepened my sense of resilience and accomplishment.”

Micah has consistently maintained academic excellence and will earn her associate’s degree in early childhood education from NPC this spring. She plans to transfer to Arizona State University to continue her studies and eventually earn a master’s degree with an emphasis in special education. “I would love to work with children in a first-grade setting, where I can help build a strong foundation during a critical stage in their development. I hope to provide my students with the same encouragement and consistency that I strive to provide for my own family.”



Micah Salazar

Pamela Bishop - NPC Holbrook

Pamela is passionate about education. She works with a variety of learners. She is currently a tutor at Northland Pioneer College (NPC) and assists students needing to brush up on their skills, who are re-entering college, or are working on earning their High School Equivalency (GED®). She said, “I feel connected to these students. They are transforming their lives through education just like I did.” An adult learner herself, Pamela initially felt intimidated by the thought of going back to school. However, with the support of her sons and her wife, Tiffani, who is an NPC alumna, she found the strength to step back into the classroom. “I believe in the power of family, the importance of education and compassion, and that life is best spent uplifting those around you,” she said.



Pamela Bishop

Improving the lives of others is Pamela’s goal. After recognizing a need for connection and belonging among NPC students, she began getting involved in student clubs. She is currently the president of NPC’s Student Government Association and the college’s Eagle Club, which focuses on exploring different cultural values, traditions, and beliefs while building leadership skills, teamwork, and self-awareness. She also regularly helps coordinate and volunteer at St. Mary’s Food Bank box distribution events. “We must find ways to ensure that students receive the support they need to complete their education,” she said. “It can be especially difficult in the rural areas of Northeast Arizona, where so many communities are underserved and in need.”

Pamela has faced struggles related to abuse, poverty, and discrimination, and understands the barriers students face to earn an education. “I work every day to help improve and increase the support they receive, in and out of the classroom. I want them to know that their needs, their voices, matter too.”

Christyana Serna - NPC Holbrook

Christyana works as a clerk in NPC's financial aid office. She studied cosmetology at NPC and completed her Associate of Applied Science degree this past fall. A dedicated, high achiever, she plans to continue her studies at either Northern Arizona University or Arizona State University and earn a bachelor's degree in business.

Christyana wants to follow the footsteps of her grandmother, who owned and operated a successful beauty salon in the Holbrook area for many years. "I have a passion for helping others feel confident and beautiful," she said. "Growing up watching my grandmother and spending time in her salon made me want to be just like her," she said. "She inspired me to help people feel better about themselves, whether it be through beauty services or by simply being a good listener and friend. My goal is to practice cosmetology and provide outstanding service, build strong client relationships, and make people feel welcomed and cared for. I want to create an open, welcoming space for my community."



Christyana Serna

Dylan Hatch - NPC Whiteriver

Dylan is the eldest of four siblings and has taken on the responsibility of helping guide and care for them. He is deeply committed to his family and strives to set a good example for his siblings. “I hope that I can inspire them to do things they love in their pursuit of education,” he said. Dylan has a passion for mathematics and is fascinated by logic and how it applies to everyday tasks and life. He is also keenly aware of the importance of self-care. “I make sure to pay close attention to my mental, physical and spiritual health so that I can better serve my family and community,” he said.

Dylan is currently a math tutor at NPC and enjoys teaching and helping others. He plans to continue his education and transfer to the University of Arizona. For Dylan, the pursuit of education is a way to find himself. “I love learning and enjoy discovering more about the world around me and more about myself.” He would like to eventually earn a doctoral degree and teach others in a university setting. “I want to make a difference in the world and help apply my work to real-world problem-solving.” He laughed, “Perhaps MIT is in my future.”



Dylan Hatch

Primary Property Tax Levy & Rate

Recommendation:

Staff recommends setting the primary property tax levy rate at \$1.7478 generating revenues of \$19,970,918.

Summary of Primary Property Taxes:

The Navajo County Assessor provides the Levy Limit Worksheet by February 10th of each year in accordance with Arizona Revised Statute §42-17052. The Truth in Taxation Analysis is used to calculate the Truth in Taxation Hearing Notice pursuant to Arizona Revised Statute §42- 17107. The information from both sources are used to develop the proposed budget.

The current year net assessed values of \$1.142 million is up from prior years net assessed value of \$1.092 million. Net construction is \$26.3 million compared to last year's amount of \$24.0 million.

NPC's proposed tax levy and rate is set at the maximum allowed by statute. The proposal will require a TNT notice and hearing. This represents a revenue increase of \$843,210 from the prior year.

Graphs providing historical property tax levy and rate information are included.



2026 LEVY LIMIT WORKSHEET

NAVAJO COUNTY - NORTHLAND PIONEER COLLEGE
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MAXIMUM LEVY	2025
A.1. Maximum Allowable Primary Tax Levy	\$19,127,708
A.2. A.1 multiplied by 1.02	\$19,510,262

CURRENT YEAR NET ASSESSED VALUE SUBJECT TO TAXATION IN PRIOR YEAR	2026
B.1. Centrally Assessed	\$163,307,003
B.2. Locally Assessed Real Property	\$932,089,563
B.3. Locally Assessed Personal Property	\$20,895,760
B.4. Total Assessed Value (B.1 through B.3)	\$1,116,292,326
B.5. B.4. divided by 100	\$11,162,923

CURRENT YEAR NET ASSESSED VALUES	2026
C.1. Centrally Assessed	\$173,861,034
C.2. Locally Assessed Real Property	\$947,874,997
C.3. Locally Assessed Personal Property	\$20,895,760
C.4. Total Assessed Value (C.1 through C.3)	\$1,142,631,791
C.5. C.4. divided by 100	\$11,426,318

LEVY LIMIT CALCULATION	2026
D.1. LINE A.2	\$19,510,262
D.2. LINE B.5	\$11,162,923
D.3. D.1/D.2 (MAXIMUM ALLOWABLE TAX RATE)	1.7478
D.4. LINE C.5	\$11,426,318
D.5. D.3 multiplied by D.4 = MAXIMUM ALLOWABLE LEVY LIMIT	\$19,970,918
D.6. Excess Collections/Excess Levy	
D.7. Amount in Excess of Expenditure Limit	
D.8. ALLOWABLE LEVY LIMIT (D.5 - D.6 - D.7)	\$19,970,918

<i>2026 New Construction</i>	\$26,339,465
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2025 LEVY LIMIT WORKSHEET

NAVAJO COUNTY - NORTHLAND PIONEER COLLEGE
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MAXIMUM LEVY	2024
A.1. Maximum Allowable Primary Tax Levy	\$18,340,750
A.2. A.1 multiplied by 1.02	\$18,707,565

CURRENT YEAR NET ASSESSED VALUE SUBJECT TO TAXATION IN PRIOR YEAR	2025
B.1. Centrally Assessed	\$171,791,528
B.2. Locally Assessed Real Property	\$875,668,825
B.3. Locally Assessed Personal Property	\$20,796,801
B.4. Total Assessed Value (B.1 through B.3)	\$1,068,257,154
B.5. B.4. divided by 100	\$10,682,572

CURRENT YEAR NET ASSESSED VALUES	2025
C.1. Centrally Assessed	\$178,662,457
C.2. Locally Assessed Real Property	\$892,803,638
C.3. Locally Assessed Personal Property	\$20,796,801
C.4. Total Assessed Value (C.1 through C.3)	\$1,092,262,896
C.5. C.4. divided by 100	\$10,922,629

LEVY LIMIT CALCULATION	2025
D.1. LINE A.2	\$18,707,565
D.2. LINE B.5	\$10,682,572
D.3. D.1/D.2 (MAXIMUM ALLOWABLE TAX RATE)	1.7512
D.4. LINE C.5	\$10,922,629
D.5. D.3 multiplied by D.4 = MAXIMUM ALLOWABLE LEVY LIMIT	\$19,127,708
D.6. Excess Collections/Excess Levy	
D.7. Amount in Excess of Expenditure Limit	
D.8. ALLOWABLE LEVY LIMIT (D.5 - D.6 - D.7)	\$19,127,708

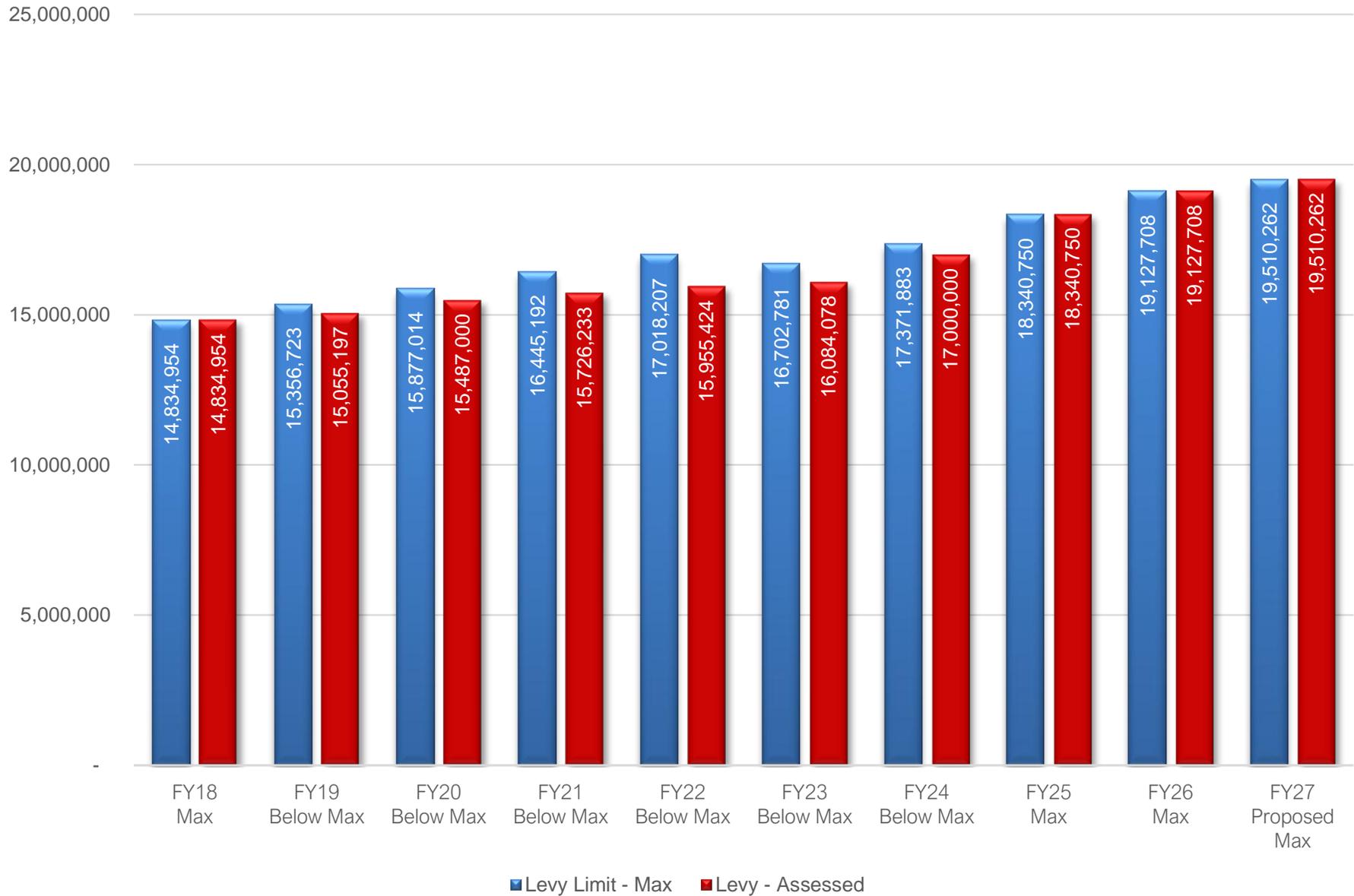
<i>2025 New Construction</i>	\$24,005,742
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Truth in Taxation Analysis
Calculation for Truth in Taxation Hearing Notice pursuant to A.R.S. § 42-17107

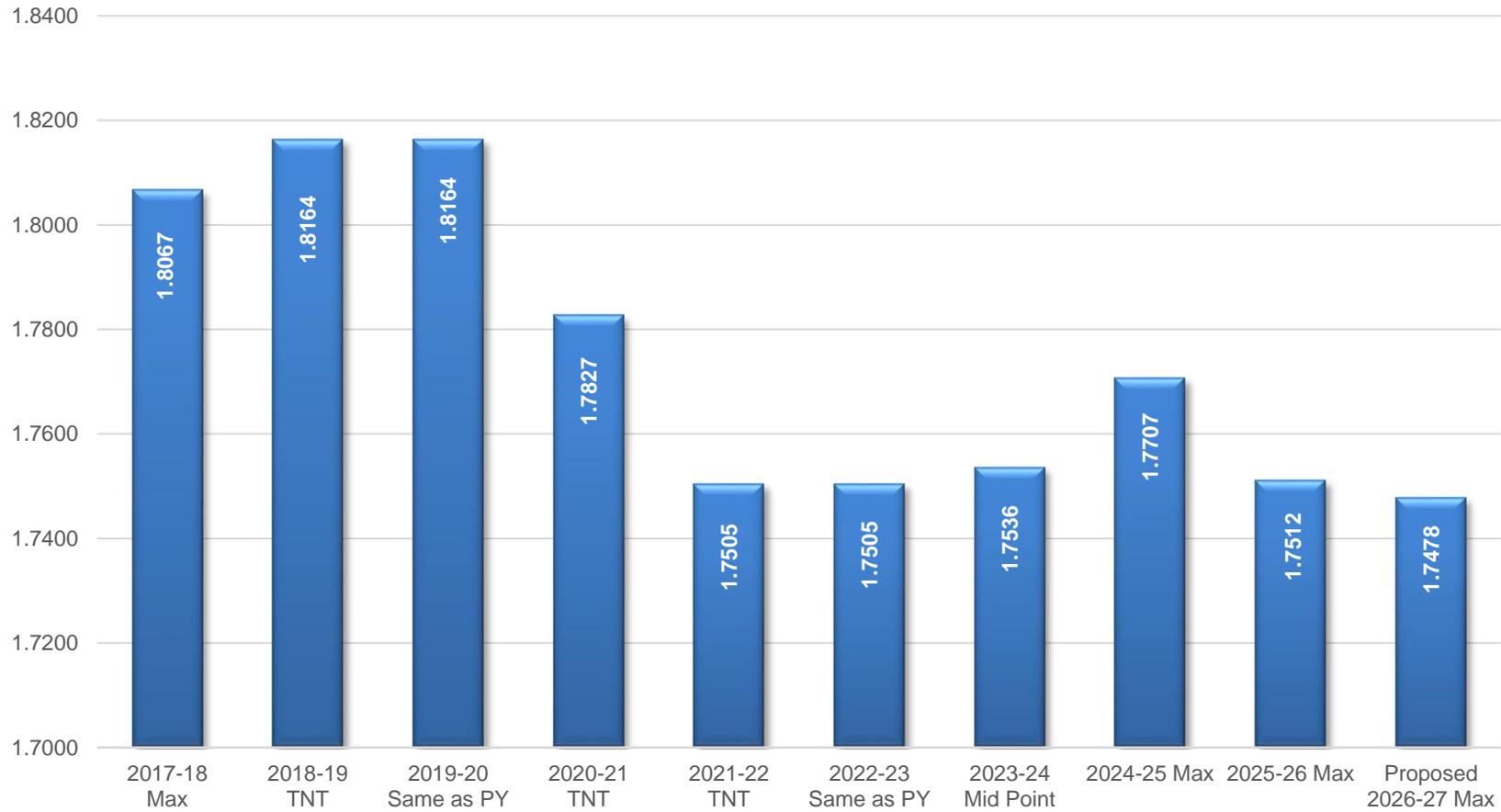
FY27
 Budget Est

	Maximum
Actual current primary property tax levy: (line F.1. actual levy from prior year's final levy limit worksheet)	\$19,127,708
Net assessed valuation: (line C.4. from current year's worksheet)	\$1,142,631,791
Value of new construction:	\$ 26,339,465
Net assessed value minus new construction: (line B.4. from current year's levy limit worksheet)	\$1,116,292,326
MAXIMUM TAX RATE THAT CAN BE IMPOSED WITHOUT A TRUTH IN TAXATION HEARING:	\$ 1.7135
Growth in property tax levy capacity associated with new construction:	\$ 451,327
MAXIMUM PRIMARY PROPERTY TAX LEVY WITHOUT A TRUTH IN TAXATION HEARING:	\$ 19,578,996
Proposed primary property tax levy:	\$19,970,918
Proposed increase in primary property tax levy, exclusive of new construction	\$ 382,888
Proposed percentage increase in primary property tax levy:	2.00%
Proposed primary property tax rate:	\$ 1.7478
Proposed increase in primary property tax rate:	\$ 0.0343
Proposed primary property tax levy on a home valued at \$100,000	\$ 174.78
Primary property tax levy on a home valued at \$100,000 if the tax rate was not raised:	\$ 171.35
Proposed primary property tax levy increase on a home valued at \$100,000:	\$ 3.43

NPC Primary Property Tax-Max Property/Tax Levy



NPC Property Tax Rates



2026-27 Introductory Budget Analysis

Summary:
General Fund Revenues

	FY2627 Max Property Tax Levy	FY2526 Board Approved Budget
Property Tax Levy Rate	\$ 1.7478	\$ 1.7512
Revenues:		
Property Taxes	\$ 19,970,918	\$ 19,127,708
Operating State Aid	1,564,900	1,430,400
Equalization	13,698,200	12,885,200
Rural Funding	944,700	852,600
Tuition & Fees	5,000,000	4,100,000
Govt Grants/Contracts	3,230,000	3,230,000
Investment Income	3,750,000	2,750,000
Other	350,000	350,000
Transfers to Other Funds	(13,650,000)	(15,416,729)
Fund Balance	9,150,000	10,916,729
Total Revenues	44,008,718	40,225,908
Expenditures		
Total Expenditures	44,008,718	40,225,908
Net Deficit/Surplus	\$ -	\$ -



- **Property taxes** cannot exceed the maximum allowable by statute, which includes a 2% increase plus the impact of new construction. To protect the equalization funding, the levy for FY27 is set at the maximum levy.
 - Maximum Levy – levy rate at the maximum of \$1.7478 generates revenues of \$19,970,918.
- **State appropriations** estimates are from the Joint Legislative Budget Committee FY27 Baseline Budget.
 - **Operating aid** – is estimated at \$1,564,900 increasing over the current year by \$134,500. Operating aid is based on enrollment two years in arrears.
 - **Equalization** – is estimated at \$13,698,200 increasing over the current year by \$813,000. Equalization aid is provided to community college districts with property tax bases that are less than the minimum assessed value for their rural district or county (populations less than 500,000 persons). There are currently four community college districts in Arizona who receive equalization aid – Cochise (Cochise county), Eastern (Graham county), Arizona Western (Yuma/LaPaz county) and NPC (Navajo county).
 - **Rural funding** – is estimated at \$944,700 increasing over the current year by \$92,100. This is an increase from last fiscal year. Rural funding was originally intended to be a one-time funding source a few years ago, but the state has continued to fund this program.
- **Tuition** is estimated at \$5,000,000 increasing over the current year by \$900,000. This takes into consideration in-district and in-state tuition rates not changing, out-of-state tuition rates decreasing, free summer tuition and an estimated increase in enrollment for the 2026-27 fiscal year.
- **Government grants and contracts** is estimated to remain flat from the prior year at \$3,230,000.
- **Investment income** is estimated at \$3,750,000 an increase compared to the current year of \$2,750,000. It takes into consideration historical revenues.
- **Other income** is estimated at \$350,000 and is comparable with historical revenues. It is related primarily to Microwave Tower rentals and other miscellaneous revenues.

Capital Fund Revenues

The state funding for STEM activities is estimated at \$295,700. Other Capital Fund revenue will be transferred from the General Fund or Fund Balance. The college continues to move forward with construction/remodel activities in Winslow among other projects for an estimated total of \$9,150,000, which will come from Fund Balance.



Northland Pioneer College

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Restricted Fund Revenues

The college is expected to receive funding of \$1,600,000 related to the Smart and Safe Arizona Act, the marijuana legalization initiative and workforce related activities. The college continues to pursue available grants to enhance its program offerings.

Auxiliary Fund Revenues

Estimates are in line with historical revenue streams. The CDL program is expected to generate approximately \$360,000 in additional fees and should fully support the program.



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BUDGET DEVELOPMENT CALENDAR

FISCAL YEAR 2026-2027

APPROVED 10/21/2025

ACTIVITY	RESOURCE	DUE BY
1. Receive budget calendar and budget assumptions	DGB	<input checked="" type="checkbox"/> 16 September 2025
2. Approve budget calendar and budget assumptions	DGB	<input checked="" type="checkbox"/> 21 October 2025
3. Distribute materials for operational & capital budgets and staffing requests	Financial Services	<input checked="" type="checkbox"/> 21 October 2025
4. Financial Services receives department budget & justifications	Department Budget Managers & Financial Services	<input checked="" type="checkbox"/> 19 January 2026
5. President's Cabinet receives staffing requests	Department Budget Managers & President's Cabinet	<input checked="" type="checkbox"/> 19 January 2026
6. President receives compensation recommendation	President, CHRO, FA, CASO	<input checked="" type="checkbox"/> 19 January 2026
7. President's Cabinet finalizes staffing needs and receives preliminary discretionary budget	President's Cabinet	<input checked="" type="checkbox"/> 2 February 2026
8. Receive introductory budget analysis	DGB	<input checked="" type="checkbox"/> 17 February 2026
9. Receive tuition and fee schedules	DGB	<input checked="" type="checkbox"/> 17 February 2026
10. Receive compensation proposal	DGB	<input checked="" type="checkbox"/> 17 February 2026
11. Budget Hearing (if necessary)	Department Budget Managers & Financial Services	<input checked="" type="checkbox"/> 27 February 2026
12. Budget hearing (if necessary)	President's Cabinet	<input checked="" type="checkbox"/> 9 March 2026
13. Receive preliminary budget analysis	DGB	<input checked="" type="checkbox"/> 17 March 2026
14. Approve tuition and fee schedules	DGB	<input checked="" type="checkbox"/> 17 March 2026
15. Approve compensation	DGB	<input checked="" type="checkbox"/> 17 March 2026
16. Receive state budget forms and analysis <i>(no later than June 5 A.R.S. 15-1461)</i>	DGB	21 April 2026
17. Adopt or modify preliminary budgets	DGB	21 April 2026
18. Publish notice of budget hearing & special board meeting <i>(not later than 15 days prior to hearing A.R.S. 15-1461)</i>	CFO	30 April 2026
19. Publish budget on website <i>(not later than 15 days prior to hearing A.R.S. 15-1461)</i>	CFO	4 May 2026
20. Publish notice in newspaper and issue a press release for truth in taxation (TNT) hearing <i>(14-20 days prior to hearing A.R.S. 15-1461.01)</i>	CFO	30 April 2026
21. 2 nd notice in newspaper for TNT hearing <i>(7-10 days prior to hearing A.R.S. 15-1461.01)</i>	CFO	7 May 2026
22. 2 nd notice of public budget hearing & special board meeting in newspaper <i>(not later than 5 days prior to hearing A.R.S. 15-1461)</i>	CFO	7 May 2026
23. 2 nd publication of budget in newspaper <i>(not later than 5 days prior to hearing A.R.S. 15-1461)</i>	CFO	7 May 2026
24. Conduct public budget hearing and TNT hearing <i>(no later than June 20 A.R.S. 15-1461 & 15-1461.01)</i>	DGB	19 May 2026
25. Adopt property tax levy & final budgets at special meeting	DGB	19 May 2026
26. Notify PTOC of primary property tax levy <i>(within 3 days after hearing A.R.S. 15-1461.01)</i>	CFO	22 May 2026
27. Submit tax levy to Navajo County	CFO	22 May 2026

Northland Pioneer College
Budget Development Assumptions
FY27

GENERAL ASSUMPTIONS

- Budget Development Calendar will establish the due dates.
- Introductory budget analysis for DGB in February will be prior to budget hearings and will be limited to an overview of expenditure and revenue trends.
- Preliminary budget analysis for DGB in March will include a detailed examination of budget planning.
- Expenditure limit breaches will use carry forward amounts to comply with statutory limits.

REVENUE ASSUMPTIONS

- State appropriations for equalization, maintenance & operations is expected to increase compared to current fiscal year. Rural aid is expected to be flat compared to the current fiscal year.
- Assessed valuations for setting the primary property tax levy will be available in February and an increase is expected. To protect the equalization funding, the levy needs to be set at the maximum allowable of 2% increase over the prior year. For FY27 the levy will be set at the maximum allowed.
- The District Governing Board adopted tuition rates on a three-year cycle that ended in FY26. The District Governing Board will receive a proposed three-year plan that will cover FY27-FY29 in February and will be requested to approve the new tuition rates in March. The previous approved plan covers the period FY24 to FY26.
 - In-district tuition rates reflects a small increase for each year listed:
 - (A) FY24 is \$70 per credit hour
 - (B) FY25 is \$73 per credit hour
 - (C) FY26 is \$75 per credit hour
 - Tuition and general fees are set at a rate that:
 - (A) considers the impact on students, student enrollment, and student retention rates,
 - (B) increases incrementally, and
 - (C) is competitive in our market by maintaining a comparative position to the average overall tuition and general fees at other Arizona community colleges.
- Course fees will be set at a rate to offset expendable supplies and equipment.
- Other revenues will be based on historical information and emerging trends.

EXPENDITURE ASSUMPTIONS

- Overall expenditures will match revenues.
- Budget request that are higher than current budget **or** actual historical spending will require **justifications and are due January 19, 2026.**
- Budget requests from Department Managers for operational and capital expenditures are due **January 19, 2026.**
- Budget requests to add new employee positions or modify existing contractual positions, including grant positions, are due **January 19, 2026.**

- SALARY SCHEDULES
 - The Compensation Committee is currently evaluating salary ranges for all positions and is expected to have their recommendations given to the President in January for consideration.

 - The college will continue to develop compensation proposals with the following in mind:
 - (A) consider available funds and the impact to expenditure limit,
 - (B) consider competitive market conditions with the goal to maintain a comparative position to the average increases/rates at other local public entities, other Arizona community colleges, and other similar institutions, and
 - (C) consider salary recommendations received through the shared governance process.

- BENEFITS will be developed with:
 - (A) consideration on impacts from third-party partnerships including:
 - (1) Employee benefit trust for medical insurance, and
 - (2) Arizona State Retirement System for retirement contributions.

- Education partner relationships will be maintained with:
 - (A) Apache County,
 - (B) NAVIT,
 - (C) Dual enrollment, and
 - (D) others.

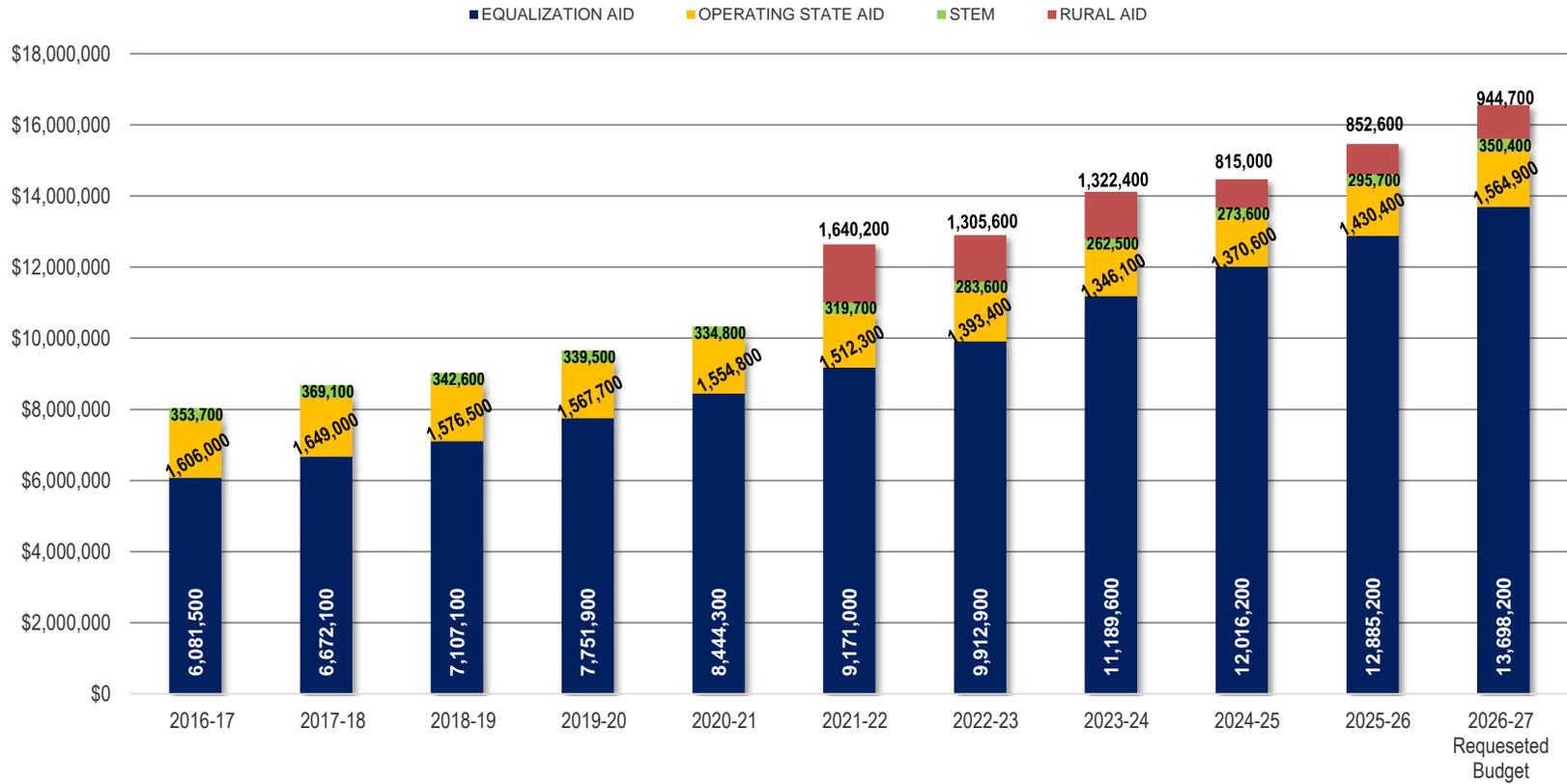
- OPERATING budget requests cover a one-year period.
- CAPITAL budget requests cover a three-year period (FY27, FY28, and FY29).
- GRANT funding will continue to be identified and pursued.
- AUXILIARY fund activities will be maintained.

**Northland Pioneer College
Budget Development Guidelines
FY 27**

Budget Categories & Targets:

Revenues	<ul style="list-style-type: none"> • Administrative Services will prepare the budget.
Salaries/Wages & Benefits	<ul style="list-style-type: none"> • Human Resources and Administrative Services will prepare the budget for contract positions and the benefits for all positions. • Budget Managers will prepare budget for non-contract positions and include in their department budget requests. These include: <ul style="list-style-type: none"> ○ Adjunct faculty ○ Faculty overload ○ Temporary employee ○ Lab aid ○ Substitute faculty
New Faculty/Staff Positions	<ul style="list-style-type: none"> • Budget Managers will: <ul style="list-style-type: none"> ○ Provide salary estimate and hours worked per week. ○ Prepare job description. Review with HR prior to request for proper employee classification (exempt, nonexempt) and salary range. ○ Provide justification for new position or new program. Provide enrollment and class offerings.
Operating Expenditures	<ul style="list-style-type: none"> • Budget to remain level. • Any new programs/services must demonstrate linkage to the strategic plan.
Capital Expenditures	<ul style="list-style-type: none"> • Budget requests to align with revenues from the operational budget, grant funds, or reserved funds.
Fund 10 – Auxiliary Funds	<ul style="list-style-type: none"> • Revenues need to support expenses
Fund 20 – Grant Funds	<ul style="list-style-type: none"> • Revenues need to support expenses

NPC State Appropriations



**Arizona Community Colleges
FY 2027 State Aid Request for M&O, Equalization Assistance and STEM Workforce Programs**

FY 2027 State Aid Request	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
Maintenance & Operation	\$ 3,716,700	\$ 1,399,200	\$ 147,100	\$ 1,873,000	\$ -	\$ 1,227,100	\$ 1,565,800	\$ -	\$ 1,261,300	\$ 51,300	\$ 664,500	\$ 2,564,500	\$ 14,470,500
Maintenance & Operation ⁽¹⁾					28,378,818			6,350,465					34,729,283
Equalization Assistance	12,707,600	-	-	24,466,200	-	-	13,690,200	-	-	-	-	2,011,800	52,875,800
STEM Workforce Programs	979,600	303,100	86,900	492,300	8,816,800	500,000	350,700	1,972,900	727,500	40,500	754,600	871,100	15,896,000
Rural Aid	2,703,600	901,800	252,800	1,244,500	-	1,202,500	852,600	-	1,807,400	99,900	1,955,300	2,979,600	14,000,000
Total Request	\$ 20,107,500	\$ 2,604,100	\$ 486,800	\$ 28,076,000	\$ 37,195,618	\$ 2,929,600	\$ 16,459,300	\$ 8,323,365	\$ 3,796,200	\$ 191,700	\$ 3,374,400	\$ 8,427,000	\$ 131,971,583

(1) Non-formulaic request for M&O funding for Maricopa and Pima based on their individual respective FTSE multiplied by the respective average appropriation per FTSE

Maintenance and Operations, Pursuant to ARS 15-1466													
FTSE Change:	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
FY 2024 Audited FTSE (Total)	4,899	1,634	458	2,255	56,294	2,179	1,545	12,147	3,275	181	3,543	5,399	93,809
FY 2025 Unaudited FTSE (Total)	4,711	1,595	434	2,377	58,693	2,515	1,809	12,958	3,608	193	3,770	5,765	98,428
Increase/(Decrease)	(188)	(39)	(24)	122	2,399	336	264	811	333	12	227	366	4,619
FY 2024 Audited Non Dual Enr	4,826	1,359	415	2,182	49,226	1,921	1,269	11,048	2,961	181	3,221	4,858	83,467
FY 2025 Unaudited Non Dual Enr	4,618	1,292	394	2,312	51,516	2,247	1,531	11,704	3,321	193	3,416	5,123	87,667
Increase/(Decrease)	(208)	(67)	(21)	130	2,290	326	262	656	360	12	195	265	4,200
FY 2024 Audited Dual Enrollment	73	275	43	73	7,068	258	276	1,099	314	-	322	541	10,342
FY 2025 Unaudited Dual Enrollment	93	303	40	65	7,177	268	278	1,254	287	-	354	642	10,761
Increase/(Decrease)	20	28	(3)	(8)	109	10	2	155	(27)	-	32	101	419

State Aid Adj. for FTSE Change and Dual Enrollment:

FY 2026 State Aid M&O ⁽²⁾	\$ 3,818,600	\$ 1,426,500	\$ 158,700	\$ 1,808,100	\$ -	\$ 1,056,600	\$ 1,430,400	\$ -	\$ 1,082,900	\$ 45,100	\$ 555,900	\$ 2,402,000	\$ 13,784,800
Non Dual Enrollment Growth	(107,100)	(34,500)	(10,800)	67,000	-	167,900	134,900	-	185,400	6,200	100,400	136,500	645,900
Dual Enrollment Growth ⁽³⁾	5,200	7,200	(800)	(2,100)	-	2,600	500	-	(7,000)	-	8,200	26,000	39,800
FY 2027 Appropriation	3,716,700	1,399,200	147,100	1,873,000	-	1,227,100	1,565,800	-	1,261,300	51,300	664,500	2,564,500	14,470,500
Increase/(decrease) State appropriation	\$(101,900)	\$(27,300)	\$(11,600)	\$64,900	\$-	\$(170,500)	\$135,400	\$-	\$(178,400)	\$6,200	\$108,600	\$162,500	\$685,700

(2) Based on the language in FY25 Budget & SB1735 Gen Approp Act signed by Governor

(3) Reflects funding adjustment for Dual Enrollment based on Dual Enrollment FTSE * Average Appropriation* 50%

Formula calculated according to statute	
FY 2026 Total M&O Appropriation	\$ 13,784,800
FY 2025 Unaudited FTSE (Total)	26,777
Average Appropriation Per FTSE (Non Dual Enrollment)	\$ 515
Average Appropriation Per FTSE (Dual Enrollment)	\$ 258

Equalization FY 2027 Calculation, Pursuant to ASRS 15-1468

	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
FY 2027 Equalization Aid	\$ 12,707,600	\$ -	\$ -	\$ 24,466,200	\$ -	\$ -	\$ 13,690,200	\$ -	\$ -	\$ -	\$ -	\$ 2,011,800	\$ 52,875,800
FY 2026 Equalization Aid	11,812,600			22,496,500			12,885,200					1,786,400	48,980,700
Increase/(Decrease)	\$ 895,000	\$ -	\$ -	\$ 1,969,700	\$ -	\$ -	\$ 805,000	\$ -	\$ -	\$ -	\$ -	\$ 225,400	\$ 3,895,100

The STEM Support request shown below was calculated using the formula in ARS 15-1464

STEM Workforce Programs

	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
FY 2025 Unaudited Non Dual Enr	4,618	1,292	394	2,312	51,516	2,247	1,531	11,704	3,321	193	3,416	5,123	87,667
FY 2025 Unaudited Dual Enrollment	93	303	40	65	7,177	268	278	1,254	287	-	354	642	10,761
FY 2025 Amount for Non Dual Enroll (1)	\$ 969,800	\$ 271,300	\$ 82,700	\$ 485,500	\$ 8,242,600	\$ 471,900	\$ 321,500	\$ 1,872,600	\$ 697,400	\$ 40,500	\$ 717,400	\$ 819,700	\$ 14,992,900
FY 2025 Amount for Dual Enrollment	9,800	31,800	4,200	6,800	574,200	28,100	29,200	100,300	30,100	-	37,200	51,400	903,100
FY 2027 Formula Calculation (2)	\$ 979,600	\$ 303,100	\$ 86,900	\$ 492,300	\$ 8,816,800	\$ 500,000	\$ 350,700	\$ 1,972,900	\$ 727,500	\$ 40,500	\$ 754,600	\$ 871,100	\$ 15,896,000
FY 2026 STEM Aid	1,021,100	314,300	91,700	465,900	8,441,600	430,500	295,500	1,855,600	654,800	38,000	710,200	820,600	15,139,800
Increase/(Decrease)	\$(41,500)	\$(11,200)	\$(4,800)	\$26,400	\$375,200	\$69,500	\$55,200	\$117,300	\$72,700	\$2,500	\$44,400	\$50,500	\$756,200

(1) FY 2025 FTSE times rate per FTSE: rate is <5,000 FTSE @ \$210 per FTSE, > 5,000 FTSE @ \$160 per FTSE

(2) Reflects funding at 50% of STEM amount for Dual Enrollment Students

Community Colleges

Arizona's 10 community colleges are economic engines of local communities, providing high-quality education and workforce development programs to more than 240,000 students annually statewide. Together, the colleges are strategically focused on workforce development, building industry partnerships, technology and innovation, and providing high quality education. The colleges are also leaders in providing early college (dual enrollment) to more than 30,000 high school students across the state, giving them a jump start to higher education and career.

Link to the AGENCY'S WEBSITE: <https://arizonacommunitycolleges.org/>

Agency Budget Summary

Program	FY 2025 Actual	FY 2026 Expenditure Plan	FY 2027 Net Change	FY 2027 Executive Budget
General Fund	96,082.7	103,868.3	4,088.0	107,956.3
Total	96,082.7	103,868.3	4,088.0	107,956.3

Executive Budget Baseline Changes

Equalization Aid

The Executive Budget includes an increase of \$3.9 million in ongoing funding for Equalization Aid to Cochise, Graham, Navajo, and Yuma/La Paz counties.

The Equalization Aid formula established in A.R.S. § 15-1468 supports community college districts that have an insufficient property tax base compared to the minimum assessed value as described in A.R.S. § 15-1402.

Funding	FY 2027
General Fund	3,875.5
Issue Total	3,875.5

STEM Workforce Program Aid

The Executive Budget includes an increase of \$763,900 in ongoing funding in Science, Technology, Engineering, and Mathematics (STEM) and Workforce Aid.

The STEM and Workforce Program State Aid formula is based on each community college district's enrollment changes from the previous year. Full-Time Equivalent student enrollment (FTSE) grew by 4,619 students in FY 2025, generating a net increase in the STEM and Workforce Program State Aid per A.R.S. § 15-1464.

Funding	FY 2027
General Fund	763.9
Issue Total	763.9

Operating State Aid

The Executive Budget includes a net increase of \$698,600 in ongoing funding for Operating State Aid for FY 2027.

The Operating State Aid formula is based on each community college district's enrollment changes from the previous year. Full-Time Equivalent student enrollment (FTSE) increased by 4.92%, excluding the Maricopa and Pima community college districts.

Community College Operating State Aid is allocated in statute pursuant to A.R.S. § 15-1466.

Funding	FY 2027
General Fund	698.6
Issue Total	698.6

Remove One-Time FY 2026 Appropriation(s)

The Executive Budget removes in FY 2027 the following one-time FY 2026 appropriation(s):

- Eastern Arizona College Expenses: \$1,000,000
- Maricopa Wrestling Scholarships: \$250,000

The Executive Budget aligns with current law by backing out the appropriation(s).

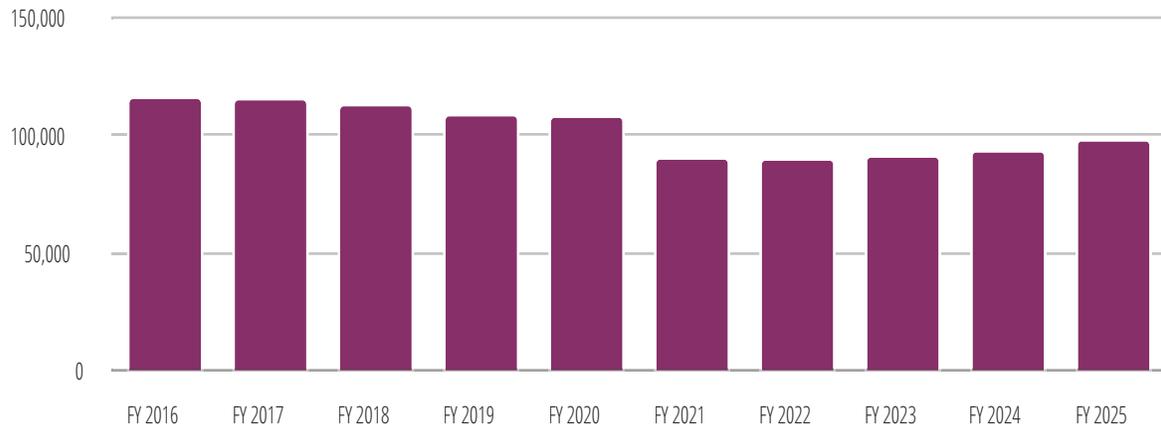
Funding	FY 2027
General Fund	(1,250.0)
Issue Total	(1,250.0)

In addition to the funding amounts for this agency shown in this section, the Executive Budget also includes funding changes for this agency in the Statewide Adjustments section.

Funding for this agency may be included in the Capital or the Statewide and Large Automation Projects sections.

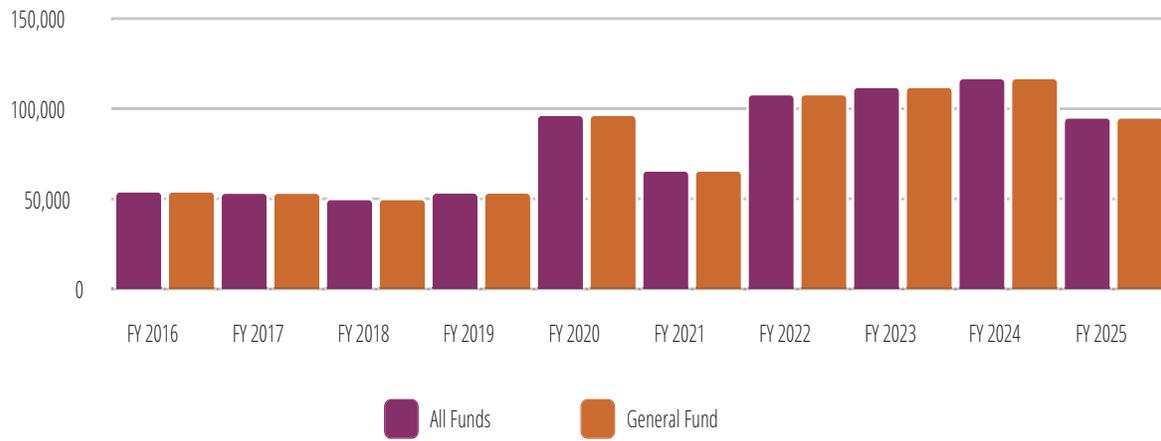
As part of the Executive Budget, for some agencies, there are changes to Arizona Revised Statutes and General Appropriation Act footnotes in the Executive Budget Legislative Changes and Major Budget Footnote Changes sections.

Full-Time Equivalent Student Enrollment



Agency Expenditures

(in \$1,000s)



State Appropriations

BY PROGRAM	FY 2025 Actual	FY 2026 Appropriation	FY 2027 Net Change	FY 2027 Executive Budget
SLI Additional Gila Workforce Development Aid	200.0	450.0	(250.0)	200.0
SLI College Items	0.0	1,000.0	0.0	1,000.0
SLI Dine College Remedial Education	1,000.0	1,000.0	0.0	1,000.0
SLI Equalization Aid	44,620.8	48,980.7	3,875.5	52,856.2
SLI Operating State Aid	13,360.2	13,784.8	698.6	14,483.4
SLI Rural Community College Aid	14,000.0	14,000.0	0.0	14,000.0
SLI Rural County Allocation	6,109.0	6,989.0	(1,000.0)	5,989.0
SLI Rural County Reimbursement Subsidy	1,082.9	1,082.9	0.0	1,082.9
SLI STEM and Workforce Programs State Aid	14,268.7	15,139.8	763.9	15,903.7
SLI Tribal Community Colleges	1,441.1	1,441.1	0.0	1,441.1
Agency Total - Appropriated Funds	96,082.7	103,868.3	4,088.0	107,956.3

BY EXPENDITURE OBJECT	FY 2025 Actual	FY 2026 Appropriation	FY 2027 Net Change	FY 2027 Executive Budget
Aid To Organizations & Individuals	96,082.7	103,868.3	4,088.0	107,956.3
Agency Total - Appropriated Funds	96,082.7	103,868.3	4,088.0	107,956.3

BY APPROPRIATED FUND	FY 2025 Actual	FY 2026 Appropriation	FY 2027 Net Change	FY 2027 Executive Budget
General Fund	96,082.7	103,868.3	4,088.0	107,956.3
Agency Total - Appropriated Funds	96,082.7	103,868.3	4,088.0	107,956.3

Special Line Appropriations

	FY 2025 Actual	FY 2026 Appropriation	FY 2027 Net Change	FY 2027 Executive Budget
SLI Additional Gila Workforce Development Aid	200.0	200.0	0.0	200.0
SLI Dine College Remedial Education	1,000.0	1,000.0	0.0	1,000.0
SLI Eastern Arizona College Expenses	0.0	1,000.0	0.0	1,000.0
SLI Equalization Aid Cochise	10,575.8	11,812.6	903.0	12,715.6
SLI Equalization Aid Graham	21,132.4	22,496.5	1,926.1	24,422.6
SLI Equalization Aid Navajo	12,016.2	12,885.2	813.0	13,698.2
SLI Equalization Aid Yuma/La Paz	896.4	1,786.4	233.4	2,019.8
SLI Maricopa Wrestling Scholarships	0.0	250.0	(250.0)	0.0
SLI Operating State Aid Cochise	4,000.8	3,818.6	(110.5)	3,708.1
SLI Operating State Aid Coconino	1,392.5	1,426.5	(22.1)	1,404.4
SLI Operating State Aid Gila	149.7	158.7	(11.6)	147.1
SLI Operating State Aid Graham	1,758.9	1,808.1	64.8	1,872.9
SLI Operating State Aid Mohave	961.5	1,056.6	170.2	1,226.8
SLI Operating State Aid Navajo	1,375.6	1,430.4	134.5	1,564.9

Special Line Appropriations

	FY 2025 Actual	FY 2026 Appropriation	FY 2027 Net Change	FY 2027 Executive Budget
SLI Operating State Aid Pinal	1,032.9	1,082.9	178.9	1,261.8
SLI Operating State Aid Santa Cruz	54.6	45.1	6.2	51.3
SLI Operating State Aid Yavapai	371.3	555.9	128.0	683.9
SLI Operating State Aid Yuma/La Paz	2,262.4	2,402.0	160.2	2,562.2
SLI Rural Community College Aid Cochise	2,999.1	2,703.6	0.0	2,703.6
SLI Rural Community College Aid Coconino	892.8	901.8	0.0	901.8
SLI Rural Community College Aid Gila	258.0	252.8	0.0	252.8
SLI Rural Community College Aid Graham	1,239.3	1,244.5	0.0	1,244.5
SLI Rural Community College Aid Mohave	1,149.0	1,202.5	0.0	1,202.5
SLI Rural Community College Aid Navajo	815.0	852.6	0.0	852.6
SLI Rural Community College Aid Pinal	1,794.1	1,807.4	0.0	1,807.4
SLI Rural Community College Aid Santa Cruz	113.8	99.9	0.0	99.9
SLI Rural Community College Aid Yavapai	1,833.6	1,955.3	0.0	1,955.3
SLI Rural Community College Aid Yuma/La Paz	2,905.3	2,979.6	0.0	2,979.6
SLI Rural County Allocation	6,109.0	6,989.0	(1,000.0)	5,989.0
SLI Rural County Reimbursement Subsidy	1,082.9	1,082.9	0.0	1,082.9
SLI STEM and Workforce Programs State Aid Cochise	833.4	1,021.1	(45.1)	976.0
SLI STEM and Workforce Programs State Aid Coconino	300.7	314.3	(9.1)	305.2
SLI STEM and Workforce Programs State Aid Gila	88.1	91.7	(4.8)	86.9
SLI STEM and Workforce Programs State Aid Graham	446.3	465.9	26.4	492.3
SLI STEM and Workforce Programs State Aid Maricopa	8,073.7	8,441.6	377.0	8,818.6
SLI STEM and Workforce Programs State Aid Mohave	392.6	430.5	69.5	500.0
SLI STEM and Workforce Programs State Aid Navajo	273.6	295.5	54.9	350.4
SLI STEM and Workforce Programs State Aid Pima	1,768.9	1,855.6	117.4	1,973.0
SLI STEM and Workforce Programs State Aid Pinal	634.8	654.8	73.1	727.9
SLI STEM and Workforce Programs State Aid Santa Cruz	778.2	820.6	2.5	823.1
SLI STEM and Workforce Programs State Aid Yavapai	41.8	38.0	52.3	90.3
SLI STEM and Workforce Programs State Aid Yuma/La Paz	636.6	710.2	49.8	760.0
SLI Tribal Community Colleges	1,441.1	1,441.1	0.0	1,441.1
Agency Total - Appropriated Funds	96,082.7	103,868.3	4,088.0	107,956.3

The special-line appropriations shown in this table are also included in the amounts displayed in the preceding tables.

The Executive Budget provides a lump-sum appropriation to the agency with special lines.

Arizona Community Colleges

	FY 2025 ACTUAL	FY 2026 ESTIMATE	FY 2027 BASELINE
Equalization Aid			
Equalization Aid - Cochise	10,575,800	11,812,600	12,715,600
Equalization Aid - Graham	21,132,400	22,496,500	24,422,600
Equalization Aid - Navajo	12,016,200	12,885,200	13,698,200
Equalization Aid - Yuma/La Paz	896,400	1,786,400	2,019,800
<i>Subtotal – Equalization Aid</i>	44,620,800	48,980,700	52,856,200
Operating Aid			
Operating Aid - Cochise	4,000,800	3,818,600	3,708,100
Operating Aid - Coconino	1,392,500	1,426,500	1,404,400
Operating Aid - Gila	149,700	158,700	147,100
Operating Aid - Graham	1,758,900	1,808,100	1,872,900
Operating Aid - Mohave	961,500	1,056,600	1,226,800
Operating Aid - Navajo	1,375,600	1,430,400	1,564,900
Operating Aid - Pinal	1,032,900	1,082,900	1,261,800
Operating Aid - Santa Cruz	54,600	45,100	51,300
Operating Aid - Yavapai	371,300	555,900	683,900
Operating Aid - Yuma/La Paz	2,262,400	2,402,000	2,562,200
<i>Subtotal – Operating Aid</i>	13,360,200	13,784,800	14,483,400
STEM Aid			
STEM Aid - Cochise	833,400	1,021,100	976,000
STEM Aid - Coconino	300,700	314,300	305,200
STEM Aid - Gila	88,100	91,700	86,900
STEM Aid - Graham	446,300	465,900	492,300
STEM Aid - Maricopa	8,073,700	8,441,600	8,818,600
STEM Aid - Mohave	392,600	430,500	500,000
STEM Aid - Navajo	273,600	295,500	350,400
STEM Aid - Pima	1,768,900	1,855,600	1,973,000
STEM Aid - Pinal	634,800	654,800	727,900
STEM Aid - Santa Cruz	41,800	38,000	40,500
STEM Aid - Yavapai	636,600	710,200	762,500
STEM Aid - Yuma/La Paz	778,200	820,600	870,400
<i>Subtotal – STEM Aid</i>	14,268,700	15,139,800	15,903,700
Rural Aid			
Rural Aid - Cochise	2,999,100	2,703,600	2,451,300
Rural Aid - Coconino	892,800	901,800	838,100
Rural Aid - Gila	258,000	252,800	226,600
Rural Aid - Graham	1,239,300	1,244,500	1,241,300
Rural Aid - Mohave	1,149,000	1,202,500	1,313,400
Rural Aid - Navajo	815,000	852,600	944,700
Rural Aid - Pinal	1,794,100	1,807,400	1,884,700
Rural Aid - Santa Cruz	113,800	99,900	100,800
Rural Aid - Yavapai	1,833,600	1,955,300	1,988,600
Rural Aid - Yuma/La Paz	2,905,300	2,979,600	3,010,500
<i>Subtotal – Rural Aid</i>	14,000,000	14,000,000	14,000,000
Additional Rural Aid			
Rural County Allocation	6,109,000	6,989,000	6,989,000 ^{1/}
Rural County Reimbursement Subsidy	1,082,900	1,082,900	1,082,900 ^{2/}
<i>Subtotal – Additional Rural Aid</i>	7,191,900	8,071,900	8,071,900
Tribal Aid			
Tribal Community Colleges	1,474,700	1,474,700	1,474,700 ^{3/}
Dine College Remedial Education	1,000,000	1,000,000	1,000,000 ^{4/}
<i>Subtotal – Tribal Aid</i>	2,474,700	2,474,700	2,474,700
Other Aid			
Additional Gila Workforce Development Aid	200,000	200,000	200,000

	FY 2025 ACTUAL	FY 2026 ESTIMATE	FY 2027 BASELINE
Eastern Arizona College Expenses	0	1,000,000	0
Maricopa Wrestling Scholarships	0	250,000	0
<i>Subtotal – Other Aid</i>	200,000	1,450,000	200,000
AGENCY TOTAL	96,116,300	103,901,900	107,989,900 ^{5/}

FUND SOURCES

General Fund	96,116,300	103,901,900	107,989,900
SUBTOTAL - Appropriated Funds	96,116,300	103,901,900	107,989,900
Other Non-Appropriated Funds	93,145,200	92,291,000	92,291,000
TOTAL - ALL SOURCES	189,261,500	196,192,900	200,280,900

AGENCY DESCRIPTION — The Arizona community college system is comprised of 10 college districts and 2 provisional districts. Arizona’s community colleges provide programs and training in the arts, sciences and humanities, and vocational education leading to an Associates degree, Baccalaureate degree, Certificate of Completion, or transfer to a Baccalaureate degree-granting college or university.

FOOTNOTES

- 1/ A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost of students attending community colleges who are from counties that are not part of an established community college district, and then the state will withhold these counties’ sales tax revenues to offset that cost. In FY 2027, that amount is estimated to be \$6,989,000. Because this appropriation is in permanent statute, it is not included in the General Appropriations Act.
- 2/ Of the \$1,082,900 appropriated to the rural county reimbursement subsidy line item, Apache county receives \$699,300 and Greenlee county receives \$383,600. (General Appropriations Act footnote)
- 3/ A.R.S. § 42-5031.01 directs the State Treasurer to annually transmit to the tribal colleges 10% of Transaction Privilege Tax (TPT) revenues collected from sources located on the reservation, or \$1,750,000, whichever is less, as well as 5% of TPT revenues collected on the reservation, or \$875,000, whichever is less, to a technical college on the same reservation. Because this appropriation is in permanent statute, it is not included in the General Appropriations Act.
- 4/ On or before October 15, 2027, the Diné college board of regents shall submit to the governor, the speaker of the house of representatives, the president of the senate, the secretary of state and the joint legislative budget committee a report that details the course completion rate for students who received remedial education during the 2026-2027 academic year. (General Appropriations Act footnote)
- 5/ General Appropriations Act funds are appropriated as District-by-District Special Line Items.

Equalization Aid

The Baseline includes \$52,856,200 from the General Fund in FY 2027 for Equalization Aid. Adjustments are as follows:

Property Value Changes

The Baseline includes an increase of \$3,875,500 from the General Fund in FY 2027 to reflect increased formula costs for funding Equalization Aid due to assessed valuation changes. Detail of specific district changes is shown in *Table 1*.

Background – The Equalization Aid line items provide additional state aid to community college districts with property tax bases that are less than the minimum assessed value specified in A.R.S. § 15-1402. Under the

Table 1

FY 2027 Equalization Funding Changes

<u>District</u>	<u>FY 2026</u>	<u>Year-over- Year Change</u>	<u>FY 2027</u>
Cochise	\$11,812,600	\$903,000	12,715,600
Graham	22,496,500	1,926,100	24,422,600
Navajo	12,885,200	813,000	13,698,200
Yuma/La Paz	1,786,400	233,400	2,019,800
Total	\$48,980,700	\$3,875,500	\$52,856,200

Equalization Aid formula, the minimum assessed valuation is revised by the average change in actual assessed valuation for the most recent year for all rural districts with populations of less than 500,000 persons, according to the most recent decennial census data. Actual assessed valuation for rural districts was 5.9% higher in TY

Table 2

**Equalization Growth Factor
for Tax Years (TY) 2024-2025**

District	TY 2024 Primary AV	TY 2025 Primary AV	TY 2024- 2025 % Growth
Cochise*	\$ 1,114,080,000	1,163,982,700	4.5 %
Graham*	334,238,400	309,454,800	(7.4)%
Navajo*	1,035,790,900	1,092,262,900	5.5 %
Yuma/La Paz*	1,845,925,300	1,944,700,100	5.4 %
Coconino	2,298,821,800	2,429,299,500	5.7 %
Mohave	2,569,180,300	2,720,367,700	5.9 %
Pinal	3,772,917,900	4,073,510,900	8.0 %
Yavapai	3,806,627,200	4,026,883,900	5.8 %
Total	\$16,777,581,800	\$17,760,462,500	5.9 %
Minimum AV	\$1,976,317,100	\$2,092,129,300	5.9 %

* These districts qualify to receive Equalization Aid under the state funding formula in FY 2027 since they fall below the minimum assessed value threshold of \$2.09 billion.

2025 than in the preceding year. Therefore, for the FY 2027 Equalization Aid formula calculation, the minimum assessed valuation increased 5.9% to approximately \$2.09 billion. (See Table 2 for the calculation of the growth rate.)

Equalization Aid is paid based on the difference between the minimum assessed valuation and the most recent actual assessed valuation for the district. Equalization Aid is calculated at the lesser of \$1.37 per \$100 of the district’s assessed valuation or the district’s levy rate. In any one year a district’s equalization assistance will depend on 1) whether the district falls below the minimum threshold (\$2.09 billion in FY 2027), 2) whether the district’s dollar change in assessed value was less than the rural districts’ average change, and 3) the applicable tax rate.

Operating State Aid

The Baseline includes \$14,483,400 from the General Fund in FY 2027 for Operating State Aid. Adjustments are as follows:

Enrollment Changes

The Baseline includes an increase of \$698,600 from the General Fund in FY 2027 to fund the statutory formula for Operating State Aid.

This amount funds statutory formula costs for a 1,441, or 5.7%, increase in Full Time Student Equivalent (FTSE) students in rural community colleges (see Table 3). The 1,441 net FTSE increase consists of a 1,276 FTSE increase in non-dual enrollment students and a 165 FTSE increase in dual enrollment students. A.R.S. § 15-1466.01 requires

Table 3

Community College Enrollment

	FY 2024 FTSE	FY 2025 FTSE	Percentage Change
<u>Rural Districts</u>			
Cochise	4,899	4,694	(4.2)%
Coconino	1,634	1,605	(1.8)%
Gila	458	434	(5.2)%
Graham	2,255	2,377	5.4 %
Mohave	2,179	2,515	15.4 %
Navajo	1,545	1,809	17.1 %
Pinal	3,275	3,609	10.2 %
Santa Cruz	181	193	6.6 %
Yavapai	3,543	3,808	7.5 %
Yuma/La Paz	5,399	5,765	6.8 %
<i>Subtotal</i>	<i>25,368</i>	<i>26,809</i>	<i>5.7 %</i>
<u>Urban Districts</u>			
Maricopa	56,294	58,705	4.3 %
Pima	12,147	12,958	6.7 %
Total	93,809	98,472	5.0 %

dual enrollment students be funded at 50% for state aid purposes. Dual enrollment refers to high school students who are enrolled in community college courses for both high school and community college credit.

Background – With the exception of Maricopa and Pima, the Operating State Aid line items provide each community college district with funds for continuing operating and maintenance expenses pursuant to A.R.S. § 15-1466. The Operating State Aid formula adjusts state aid in an amount that reflects changes in the FTSE enrollment count. This enrollment adjustment is calculated by multiplying the change in the most recent year’s actual FTSE for each district by the average state aid per FTSE appropriated in the current fiscal year. (For FY 2027, the last actual FTSE data was from FY 2025.)

Maricopa and Pima Counties are also statutory recipients of Operating State Aid. However, a session law provision suspends the formula.

The full formula funding for Maricopa and Pima County cannot be calculated. The Operating State Aid formula adjusts the prior year’s appropriation based on the changes in FTSE enrollment count. Maricopa and Pima County have not received formulaic Operating State Aid since FY 2015.

STEM and Workforce Programs State Aid

The Baseline includes \$15,903,700 from the General Fund in FY 2027 for Science, Technology, Engineering and Mathematics (STEM) and Workforce Programs State Aid. Adjustments are as follows:

Enrollment Changes

The Baseline includes an increase of \$763,900 from the General Fund in FY 2027 to fund increased formula costs for STEM and Workforce Programs State Aid. This increase is the result of a net growth in enrollment in FY 2025.

Background – The STEM and Workforce Programs State Aid line items provide the community college districts with funds for partnerships, faculty, technology equipment, student services, facilities, and property needs pursuant to A.R.S. § 15-1464.

The STEM and Workforce Programs State Aid formula provides per capita funding to districts based on the district's size and the most recent year's actual audited FTSE. The FY 2027 budget continues to suspend the inflation adjustment required by statute and provides \$210 per FTSE for districts with 5,000 or less FTSE and \$160 per FTSE for districts with greater than 5,000 FTSE.

Rural Aid

The Baseline includes \$14,000,000 from the General Fund in FY 2027 for Rural Aid. This amount is unchanged from FY 2026.

The budget year funding is allocated to the 10 rural community college districts based on each district's share of the last year's actual enrollment counts. The FY 2027 allocations are based on FY 2025 enrollment counts.

Additional Rural Aid

Rural County Allocation

The Baseline includes \$6,989,000 from the General Fund in FY 2026 for Rural County Allocation. This amount is unchanged From FY 2026.

Background – The Rural County Allocation line item facilitates payment to community college districts for students enrolled from counties that are not a part of an established community college district. If a county is not part of a community college district, it is responsible for the cost of their students attending community college in another county. In practice, this provision affects Apache and Greenlee Counties. A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost for these counties and that the state will then withhold these counties' Transaction Privilege Tax (TPT) revenues to offset a portion of that cost.

A.R.S. § 15-1469C prescribes the formula that calculates the amount that is owed by Apache and Greenlee Counties to the out of county community college districts. The formula is based on the number Apache and Greenlee students who attended school in an established community college district, as well as the average operating cost per student of that district. In calculating the TPT withholding for Apache and Greenlee Counties, however, the state only counts the average operating aid per student generated by the primary property tax levy. The difference between the average per student operating cost generated by primary property taxes and the average overall operating cost is effectively absorbed by the state General Fund.

The payments made on behalf of the counties are not included in county expenditure limits established in the Arizona Constitution. The county payments are partially offset by a state subsidy. (*See next line item.*)

Each year, the amount is determined by enrollment counts submitted by the community colleges to the JLBC Staff. The JLBC Staff is required by A.R.S. § 15-1469D to report the county withholdings to the Treasurer by May 15 for the upcoming fiscal year. In May 2025, the JLBC Staff reported that the General Fund would pay a total \$6,989,000 in FY 2026, of which \$2,702,500 would be withheld from the two unestablished counties (\$2,172,600 for Apache and \$529,900 for Greenlee). The net impact is further adjusted by the Rural County Reimbursement Subsidy line item below. After TPT revenue withholdings, the General Fund net cost is \$4,286,500.

Monies for the Rural County Allocation are authorized by A.R.S. § 15-1469.01, and therefore do not appear in the General Appropriations Act.

Rural County Reimbursement Subsidy

The Baseline includes \$1,082,900 from the General Fund in FY 2027 for Rural County Reimbursement Subsidy. This amount is unchanged from FY 2026.

This line item partially offsets the remaining cost to counties that are not part of an established community college district. The funding is appropriated to Apache and Greenlee. The Baseline continues a General Appropriations Act footnote allocating these monies. Of the \$1,082,900 subsidy, \$699,300 is distributed to Apache and \$383,600 to Greenlee.

After the reimbursement subsidy, FY 2026 net costs are \$1,473,300 to Apache and \$146,300 to Greenlee.

Tribal Aid

Tribal Community Colleges

The Baseline includes \$1,474,700 from the General Fund in FY 2026 for Tribal Community Colleges. This amount is unchanged from FY 2026.

The FY 2026 budget assumed tribal community colleges would receive \$1,441,100 from the General Fund in FY 2025 and FY 2026 based on FY 2024 actual TPT distributions. This assumption included a distribution of \$923,700 to the Navajo Nation, comprised of \$615,800 for Diné College and \$307,900 for Navajo Technical College. The budget also assumed that \$517,400 would be distributed to Tohono O'odham Community College.

Based on FY 2025 actual distributions, the Baseline adjusts the assumption upward to \$1,474,700 in FY 2026 and FY 2027. This includes a distribution of \$984,100 to the Navajo Nation, comprised of \$656,100 for Diné College and \$328,000 for Navajo Technical College. The Baseline also assumes \$490,600 will be distributed to Tohono O'odham Community College.

As described below, each of these amounts will depend on actual FY 2027 TPT revenue collections and the FY 2027 appropriation will adjust automatically.

Background – This funding is limited to qualified tribes that instituted a compact with the state before September 1, 2017, to receive a portion of Transaction Privilege Tax (TPT) revenues for support of tribe's postsecondary institution(s). A.R.S. § 42-5031.01 allows any qualifying tribal community college to receive \$1,750,000, or 10% of the TPT revenues collected from all sources located on the reservation, whichever is less. A.R.S. § 42-5031.01 also allows any additional technical college located on the same reservation to receive \$875,000, or 5% of the TPT revenues collected from sources located on the reservation, whichever is less. Actual amounts for FY 2027 will depend on FY 2027 collections. Given the language of A.R.S. § 42-5031.01, these monies do not appear in the General Appropriations Act. (Please see the FY 2020 Appropriations Report for more information.)

The monies received are used to support maintenance, renewal, and capital expenses on each college campus.

Diné College Remedial Education

The Baseline includes \$1,000,000 from the General Fund in FY 2027 for Diné College Remedial Education. This amount is unchanged from FY 2026.

This line item provides additional funding to Diné College to provide remedial education to help students prepare for college-level courses such as reading, writing and mathematics. In addition, the budget continues a General Appropriations Act footnote that requires the Diné College Board of Regents to submit a report that details the course completion rate for students who received remedial education during the 2026-2027 academic year to the JLBC, Governor's office, and legislative leaders on or before October 15, 2027.

Other Aid

Additional Gila Workforce Development Aid

The Baseline includes \$200,000 from the General Fund in FY 2027 for Additional Gila Workforce Development Aid. This amount is unchanged from FY 2026.

Background – As a provisional community college district, Gila County is not eligible for a \$200,000 annual Workforce Development allocation from Proposition 301 monies (see A.R.S. § 42-5029).

Eastern Arizona College Expenses

The Baseline includes no funding in FY 2027 for Eastern Arizona College (Graham County) expenses. Adjustments are as follows:

Remove One-Time Funding

The Baseline includes a decrease of \$(1,000,000) from the General Fund in FY 2027 to remove one-time funding for expenses at Eastern Arizona College in Graham County.

Maricopa Wrestling Scholarships

The Baseline includes no funding in FY 2027 for Maricopa Wrestling Scholarships. Adjustments are as follows:

Remove One-Time Funding

The Baseline includes a decrease of \$(250,000) from the General Fund in FY 2027 to remove one-time funding for Maricopa County Community College District wrestling scholarships.

Other Issues

Statutory Changes

The Baseline would:

- As session law, continue to suspend the Operating State Aid funding at levels specified in the General Appropriations Act, which effectively means suspending the formula in FY 2027 for only Maricopa and Pima Counties.
- As session law, continue to set the Science, Technology, Engineering and Mathematics and Workforce Programs district funding at levels specified in the General Appropriations Act, which effectively means suspending the inflation adjustment in FY 2027 for all community college districts.

Long Term Budget Impacts

As part of the budget 3-year spending plan, Community College General Fund costs are projected to increase by \$4,492,300 in FY 2028 above FY 2027 and increase by \$4,799,200 in FY 2029 above FY 2028. These estimates are based on:

- Flat enrollment growth (no change in costs for Operating State Aid or STEM and Workforce Programs State Aid for FY 2028 and FY 2029).
- An increase of \$4,492,300 for Equalization Aid in FY 2028 above FY 2027 and \$4,799,200 in FY 2029 above FY 2028. These estimates assume total Net Assessed Value (NAV) growth of 6.4% in FY 2027 and FY 2028.

Community College Revenue Sources

In addition to state General Fund monies, Arizona’s community colleges receive revenues from a number of other sources, including student tuition and fees, local property taxes, grants, and other monies generated by the colleges. Of the total, the community colleges receive 3.7% of their revenues (excluding bond proceeds) from state aid.

For FY 2026, base operating revenues from all sources are estimated to be \$2,094,986,900. (See Table 4 for a summary of FY 2025 total revenue estimates.)

Property taxes are the single largest revenue source for the community colleges, accounting for 51.5% of their revenues. There are 2 types of property taxes: primary and secondary. For the community colleges, primary property taxes are levied for operating purposes and secondary property taxes are levied to pay for capital outlay expenses. Both taxes are levied on limited

Table 4

Total Estimated Community College Revenues – FY 2026 ^{1/}

District	State Aid ^{2/}	Tuition/Fees	Property Taxes	Grants	Other ^{3/}	FY 2026 Total ^{4/}	FY 2025 Total ^{5/}	% Change from FY 2025
Cochise	\$18,334,800	\$10,299,100	\$28,424,500	\$15,159,500	3,402,200	\$75,620,100	82,138,200	(7.9)%
Coconino	2,328,300	7,159,700	16,303,000	9,324,300	1,706,800	36,822,100	38,015,700	(3.1)%
Gila ^{6/}	411,500	-	-	-	-	411,500	1,862,400	(77.9)%
Graham	25,549,100	8,927,000	8,505,200	14,451,500	5,370,700	62,803,500	67,236,200	(6.6)%
Maricopa	-	230,494,900	657,525,100	245,652,900	56,398,300	1,190,071,200	1,148,488,900	(3.6)%
Mohave	2,259,100	11,177,500	29,270,100	20,246,100	1,839,500	64,792,300	64,016,900	1.2%
Navajo	15,168,200	4,100,000	19,127,700	7,140,000	7,131,200	52,667,100	64,132,200	(17.9)%
Pima	-	45,819,000	143,780,400	79,509,000	12,274,600	281,383,000	271,907,000	3.5%
Pinal	2,890,300	8,636,000	71,738,600	20,474,600	6,163,000	109,902,500	108,751,200	1.1%
Santa Cruz ^{6/}	145,000	-	1,853,500	323,600	-	2,322,100	2,414,800	(3.8)%
Yavapai	2,511,200	15,042,100	58,240,800	16,758,100	11,028,000	103,580,200	124,104,400	(16.5)%
Yuma/La Paz	7,168,000	17,253,600	43,767,400	39,187,300	7,235,000	114,611,300	117,467,000	(2.4)%
Total	\$76,765,500	\$358,908,900	\$1,078,536,300	\$468,226,900	\$112,549,300	\$2,094,986,900	\$2,090,534,900	0.2%

^{1/} The data in this table was provided by the Arizona Community College Coordinating Council.
^{2/} State Aid revenue includes Operating State Aid and Equalization Aid.
^{3/} Includes auxiliary programs, interest income, workforce development funds, and transfers.
^{4/} Total revenues do not include bond proceeds or district fund balances. Including these amounts, total revenues are estimated to be \$2,388,850,200 for FY 2026.
^{5/} Total revenues do not include bond proceeds or district fund balances. Including these amounts, total revenues are \$2,158,418,000 for FY 2025.
^{6/} Gila Provisional Community College contracts with Graham County’s Eastern Arizona College in order to provide degree programs. Therefore, Gila’s tuition and fee revenues are collected by Graham according to their contract agreement. Santa Cruz Provisional Community College contracts with Pima County’s Community College in order to provide degree programs. Therefore, Santa Cruz’s tuition and fee revenues are collected by Pima according to their contract agreement.

property values. Each community college district determines its primary and secondary property tax rates. (See *Table 5* for a summary of TY 2025 property tax rates.) Under A.R.S. § 42-17051, community colleges are allowed to collect 2% more in property tax revenues annually, not

Table 5
Community College Tax Rates – TY 2025

<u>District</u>	<u>Primary Rate</u>	<u>Secondary Rate</u>	<u>Combined Rate</u>	<u>% Change Combined Rate from TY 2024</u>
Cochise	\$2.44	\$0.00	\$2.44	(0.1)%
Coconino	0.67	0.00	0.67	(2.3)%
Gila	0.00	0.00	0.00	(100.0)%
Graham	2.78	0.00	2.78	13.1%
Maricopa	1.06	0.02	1.08	(2.0)%
Mohave	1.08	0.00	1.08	(3.3)%
Navajo	1.75	0.00	1.75	(1.1)%
Pima	1.22	0.00	1.22	(2.8)%
Pinal	1.65	0.12	1.76	(2.9)%
Santa Cruz	0.40	0.00	0.40	(1.1)%
Yavapai	1.45	0.00	1.45	(3.3)%
Yuma/La Paz	1.99	0.26	2.25	(3.5)%

including revenue from new construction. Any increase over 2% requires voter approval, unless the district has foregone increases in prior years and consolidates those increases into a single year.

The community colleges also collect tuition and fees from enrolled students. These collections account for approximately 17.1% of total revenues. Tuition and fees are assessed on a per credit hour basis. FY 2026 weighted average tuition (weighted for each district’s proportion of the statewide FTSE count) is \$2,918 if a full-time student attends for 30 hours a year. The FY 2026 amount represents an increase of 0.6% from FY 2025. (See *Table 6* for FY 2024 resident tuition and fee rates.)

Community colleges also receive grants and “other” revenue from a variety of sources. Combined, they account for approximately 27.7% of community college revenues.

Revenue listed in the “other” category includes auxiliary programs, interest incomes, workforce development funds, and transfers.

Total Community College Expenditures

Table 7 shows total budgeted FY 2026 community college expenditures. In FY 2026, total budgeted expenditures are \$2,379,890,700. As mentioned previously, base operating revenues for FY 2026 are \$2,094,986,900,

Table 6
Community College Resident Tuition and Fees – FY 2026

<u>District</u>	<u>Average Cost Per Credit Hour</u>	<u>Annual Cost ^{1/}</u>	<u>% Change from FY 2025</u>
Cochise	96	2,880	1.1%
Coconino	149	4,470	5.2%
Gila	98	2,940	0.0%
Graham	98	2,940	0.0%
Maricopa	97	2,910	0.0%
Mohave	95	2,850	4.4%
Navajo	94	2,820	3.3%
Pima	101	3,030	0.5%
Pinal	75	2,250	0.0%
Santa Cruz	50	1,500	(0.5)%
Yavapai	90	2,700	4.2%
Yuma/La Paz	100	3,000	3.1%
Weighted Average	\$97	\$2,918	0.6%

^{1/} Annual cost is for 30 hours a year, or 15 hours per semester.

however, this figure does not include allocated fund balances or bond proceeds. Including these amounts, total available revenues are \$2,388,850,200. Of the total \$2,379,890,700 in budgeted expenditures, \$1,903,157,200, or 80.0%, of these expenditures are from the community colleges’ General and Restricted Funds. This includes \$560,189,700, or 23.5%, for instruction and \$438,322,100, or 18.4%, for institutional support.

Expenditures for auxiliary enterprises, including revenue-generating retail and business services such as parking lots, bookstores, and food service, are \$98,437,900 or 4.1% of the total. Plant Fund expenditures, which generally include capital costs, are \$315,894,600, or

Table 7
Community Colleges - FY 2026 Budgeted Expenditures

<u>General/Restricted Funds</u>	<u>Total</u>	<u>% of Total</u>
Instruction	560,189,700	23.5%
Public Service	26,024,400	1.1%
Academic Support	187,690,500	7.9%
Student Services	218,244,800	9.2%
Institutional Support	438,322,100	18.4%
Operation & Maintenance	145,724,600	6.1%
Scholarships & Grants	255,699,800	10.7%
Auxiliary Enterprises	25,000	0.0%
Contingency	71,236,400	3.0%
Subtotal ^{1/}	\$1,903,157,300	80.0%
Auxiliary Enterprises Fund	98,437,900	4.1%
Plant Fund	315,894,600	13.3%
Debt Service	62,401,000	2.6%
Total ^{1/}	\$2,379,890,800	100%

^{1/} May not add to subtotal and total due to rounding.

13.3% of the total. The remaining \$62,401,000, or 2.6%, is for debt service.

Community College Expenditure Limitations

The Arizona Constitution requires the Economic Estimates Commission to calculate the expenditure limitation for community college districts based on FY 1980 expenditures. The base limit is adjusted each year for enrollment and inflation.

The expenditure limitation does not apply to certain monies received by community college districts, such as tuition and fees or federal grants. A.R.S. § 15-1444 also excludes from the expenditure limitation auxiliary fees, entrepreneurial and commercial activities, research and development agreements, and grants from the state, political subdivisions, tribal governments, or special taxing districts.

As part of the annual budget submission process, the community college districts calculate their expenditures for the current year. These figures are then audited by the Auditor General after the end of each fiscal year. *Table 8* includes the FY 2026 expenditure limits and the estimated expenditures reported by the districts. Of the 12 districts, 7 currently estimate that they will be at the limit in FY 2025. Mohave Community College district is reporting estimated expenditures that exceed the expenditure limit by \$5,800.

A.R.S. § 41-1279.07 stipulates that a community college district that exceeds its expenditure limitation without authorization will have the following amount of operating state aid withheld, based on the percentage of the excess expenditure:

- If the excess expenditures are less than 5% of the limitation, the amount withheld is equal to the excess expenditures.
- If the excess expenditures are between 5% and 10% of the limitation or are less than 5% of the limitation and it is at least the second consecutive instance of excess expenditures, the amount withheld is equal to 3 times the excess expenditures.
- If the excess expenditures are equal to 10% or more of the limitation, the amount withheld is equal to 5 times the excess expenditures or one-third of the district's allocation of state aid, whichever is less.

Table 8

Community College Expenditure Limits – FY 2026

<u>District</u>	<u>Expenditure Limit</u>	<u>Estimated Expenditures</u>
Cochise	\$70,987,479	\$59,568,583
Coconino	\$16,823,100	\$16,823,100
Gila*	\$4,560,527	\$0
Graham	\$65,511,398	\$65,511,398
Maricopa	\$948,603,685	\$948,603,685
Mohave	\$28,552,272	\$28,558,052
Navajo	\$15,982,010	\$15,982,010
Pima	\$145,506,429	\$145,506,428
Pinal	\$48,226,773	\$48,226,772
Santa Cruz*	\$3,267,555	\$3,193,248
Yavapai	\$60,012,291	\$60,012,291
Yuma/La Paz	\$73,737,948	\$58,599,000

* Indicates provisional community college district

SUMMARY OF FUNDS	FY 2025 Actual	FY 2026 Estimate
Smart and Safe Arizona Fund (varies by account/A.R.S. § 36-2856)		Non-Appropriated
Source of Revenue: The fund receives revenues from a 16.0% excise tax on the sale of recreational marijuana products and license and registration fees.		
Purpose of Fund: To pay costs incurred by state agencies to implement the provisions of Proposition 207, which legalized the adult use of recreational marijuana. After agencies pay administrative costs, the remaining funds are distributed 33.0% to community college districts, 31.4% to municipal police and fire departments, 25.4% to the Highway User Revenue Fund, 10.0% to the Justice Reinvestment Fund, and 0.2% to the Attorney General.		
Funds Expended	56,727,500	54,398,900
Year-End Fund Balance	0	0

SUMMARY OF FUNDS	FY 2025 Actual	FY 2026 Estimate
Tribal Assistance Fund (No Fund Number/A.R.S. § 42-5029)		Non-Appropriated
Source of Revenue: A portion of the 0.6% education sales tax. The law directs each qualifying tribal community college to receive distributions in the same manner as the transfers to individual community college district workforce development accounts. A "qualifying Indian tribe" is an Indian tribe that owns, operates, and charters any community college located on its own reservation in this state.		
Purpose of Fund: To fund workforce development and job training activities at a community college owned, operated, or chartered by a qualifying Indian tribe.		
Funds Expended	1,373,500	1,480,100
Year-End Fund Balance	0	0
Workforce Development Accounts (varies by account/A.R.S. § 15-1472)		Non-Appropriated
Source of Revenue: Three percent of collections from the 0.6% education sales tax, after debt service on state school facilities revenue bonds has been paid. This funding was authorized by voter approval of Proposition 301 in the November 2000 General Election.		
Purpose of Fund: To fund workforce development and training activities at the community college districts.		
Funds Expended	35,044,200	36,412,000
Year-End Fund Balance	0	0

Navajo County Community College District Governing Board Meeting Minutes

February 17, 2026 – 10:00a.m.

Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Chair Everett Robinson, Mr. Porter Black, Ms. Kristine Laughter (remote); Mr. Derrick Leslie

Governing Board Member Absent: Ms. Rosie Sekayumtewa

Others Present: President Von Lawson; EVPLSS Michael Solomonson; VPAS Maderia Ellison; VPHR Nicole Ulibarri; AVP Michael Jacob; AVP Rich Chanick; AVP Farah Bughio; AVP Katie Matott; Colleen Marsh; Justin White; Julia Wilson; Cynthia Blevins; Dr. Michael Broyles; Horatio Luna; Rennie Hutton; Muriel Metcalf; Debra Gibbons; Russell Kupfer; Alethia Broderick; CTE Dean Dr. Jeremy Raisor; NAVIT Superintendent Matt Weber

Remote Attendees: Cyndee Nichols; Rebecca Hunt; Karalee Belin; Tabitha Stickel; Jodie Humphrey; Charity Butler; Olivia Jaquez; Talaina Kor; Tiffani Martin; Kim Reed; Susan Jensen; Stacy Rollins; Tom Watkins; Paul Hempsey; Josh Rogers; Benjamin Turner; Tonya Thacker; Telena Begay; Kenneth Coggin; Allison Landy; Brynn Johnston; Rebeccah Sweet; Karen Baker; Rebecca Diggs; Chelsea Wood; Jesse Reeck; Jessica Kitchens; Thyra Jensen; Francis Skibicki; Dr. David Borofsky; Rickey Jackson; Karen Zimmerman; Marco Luna; Julius Marshall; Lia Keenan; Dr. Jeri Lastine; Eileen Lopez; Georgette Hackman; Jeff Hunt; Andrew Ulberg; Janalda Nash; Samuel Terry; Craig Channell; Andi DeBellis; Melody Niesen; Gary Santillanes; Chris Cribbs; Norvita Charleston; Dora Jaquez; Dr. Wei Ma; Pam Dominguez;

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chair Robinson called for a motion to adopt the agenda. Mr. Leslie made a motion to adopt the agenda. Chair Robinson asked if there was a second to adopt the agenda. Ms. Laughter seconded the motion.

The motion carried upon a roll-call vote with Mr. Leslie, Ms. Laughter, Mr. Black and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.



Agenda Item 4: Discussion Items

4.A Standing Presentations

4.A.1. Financial Position

VPAS Maderia Ellison provided a report on the financial position of the college from the period of July 1, 2025 to December 31, 2025. VPAS Ellison explained the timing and description of each of the line items on the Financial Report to Board Member Black. Ms. Laughter asked VPAS Ellison to explain the equalization funding the college receives. Mr. Black asked about the cash or bond funding on construction projects. VPAS Ellison explained that the college has been debt free since approximately 2008 and that the college practices incrementally saving for projects prior to starting them.

4.A.2. NPC Student Government Association (SGA)

No report.

4.A.3. NPC Faculty Association

No report.

4.A.4. Classified and Administrative Staff Organization (CASO)

CASO President Cynthia Blevins provided a verbal report to the Board. Ms. Blevins let the board know that the original report on the CCP Program would be given at the next meeting due to the presenter's illness. Ms. Blevins reported that CASO is working on their Silent Auction for Fall Convocation. There were no questions from the board. Chair Robinson explained to Mr. Black the membership makeup of CASO.

There were no questions.

4.A.5. Northland Pioneer College (NPC) Friends and Family

Friends and Family Director Jesse Reeck gave the Board a verbal report. Ms. Reeck explained the role of NPCFF to Board Member Black. Ms. Reeck reported that there are still AndyVon transportation grants available for students. She reported that they were working with CASO with their student scholarship applications that are due on March 1. She noted that the Fall 2026 scholarship application process opens on March 1 and runs through April 16. She noted they will be using their new scholarship software AwardSpring and that this will allow them to include more scholarship applications on the same application cycle. She expressed gratitude to several community partners who have supported NPCFF including Summit Healthcare Foundation, White Mountain Women's Club, and SRP. She announced fundraising events coming up including Arizona Gives Day on April 7 and the annual Pedal the Petrified event held on September 26 with registrations opening on February 18.

There were no questions.



4.A.6. Human Resources

VPHR Nicole Ulibarri presented the Board the monthly report from HR. VPHR Ulibarri began her report by asking for a moment of silence on behalf of Tamera Osborne, Springerville Center Manager, who recently passed away. Ms. Osborne served at NPC for over 26 years. Mr. Leslie asked for clarification about the classification of “open until filled” on the recruitment report. VPHR Ulibarri explained that they review the applicants or hold interviews and if no applicant is selected, they continue their search. Mr. Leslie asked how long was the process from the applicant being selected to onboarding. VPHR Ulibarri stated that depending on the number of qualified applicants, it takes approximately 90 days. VPAS Ellison commented that the position of Risk Manager has been open since July due to the lack of qualified applicants. Mr. Leslie asked about the implementation of exit interviews. VPHR Ulibarri replied that those were being built out in the new NeoED system. Chair Robinson asked about the letter received from Little Colorado Medical Center stating that our insurances would no longer be in network. VPHR Ulibarri stated that she reached out to our insurance provider, Summit, and they said they were looking into it. Summit said that sometimes insurances have a disagreement with their providers who say they potentially will not cover things and then Summit will have to negotiate with them. They assured VPHR Ulibarri that they are looking into this issue.

4.A.7. Compensation Committee

No report.

4.A.8 Construction Report

Director of Facilities Justin White provided an update on the Kayenta project. He reported that he will be presenting the Board with a request to approve the final GMP proposal from Core Construction to begin construction on the Kayenta Center. Mr. White also provided an updated on turning the Winslow Campus Multipurpose Building/Gym into the new location for the Cosmetology program. He stated that this will allow the program to expand as there are currently 21 cosmetology students in the program but only 20 stations. They are hoping to start the remodeling on that building on October 1. He reported on the addition to the Blunk Building creating space for the NAT and CTE programs to be able to move into that building. He reported that he has had several meetings with the Deans and Faculty of those programs to receive their input on the needs and requirements for their respective programs and for accreditation. Mr. White is hoping to break ground on that project in October as well. He is hoping that the same contractor will be able to do both projects on the Winslow Campus. Chair Robinson asked that if in the remodel of the Multipurpose Building if steps were taken to protect the art classroom there. Mr. White reported that there will be two classrooms included in the remodel, one for cosmetology and one for art. Mr. White said that art will be moved from that classroom temporarily so it can be revamped and remodeled. Mr. White assured Chair Robinson that art will be moved into a cleaner, nicer location on the Winslow campus. Mr. Black asked if there was a project timeline on the Kayenta building. Mr. White replied that the terms of the grant are that construction has a required end date of the last day of May 2027. Chair Robinson expressed concerns about the doors being ADA complaint at the new Goldwater Building in Show Low. Mr. White explained that the side door of the building is the ADA entrance due to the shading and potential ice melting issues of the front door. He reported that there is a heated ramp leading to the side door with an ADA button at the end of the ramp. He reported that better signage has been ordered to make the location of the button more visible. He also reported that the back door



has an ADA button entrance. He noted that the it is a straight shot into the building from the heated ramp to the side door entrance.

4.A.9. Leadership Council

No report.

4.A.10 ERP Implementation Update

ERP Project Manager Colleen Marsh reported on the implementation project. She reported that two ERP modules are now live and being used across the college (Finance and Human Resources). She provided a brief history of the project for the new board member, Mr. Black. She reported on key implementation dates for the project and potential go live dates for the Student, Portal, and Reach modules and for TouchNet integration. She updated the board on business and contract status of the project stating that NPC is now working with Anthology (Blackboard), Ellucian, and Encoura mostly involving administrative type changes like email address changes, but that NPC is still working with the same project teams. VPAS Ellison thanked Ms. Marsh and her team for their work. She reported that the Finance module go-live went well and that her team is actively using the new ERP system with only a few hiccups.

There were no questions.

4.A.11 External Relations

AVP Rich Chanick provided a report to the board on what is going on with the Legislature, with external relations within our local community and on funding projects currently in progress. AVP Chanick reported on House Resolution 2011 exempting NPC from the expenditure limitation. He reported that he and Dr. Lawson will have a call with AC4 on this resolution next week. Mr. Leslie asked if this resolution has gone to committee yet. AVP Chanick reported that it has not yet. He also reported that there are six other bills involving expenditure limitation and is exploring how they might be combined into one bill with six sponsors creating a bigger impact. There was a discussion with AC4 Executive Director David Borofsky on how AC4 might be able to support this resolution. AVP Chanick reported on House Bill 2236 regarding the Northern Arizona Training Center. He reported that is has passed committee and will now go to appropriations toward the end of the legislative session. Mr. Leslie asked if AVP Chanick could set up meeting with the chairs of the Education Appropriations committees. AVP Chanick said that he would set those up. Mr. Leslie also asked if there was a Community College Day scheduled at the legislature. AVP Chanick reported that there was not one scheduled for this year.

AVP Chanick reported that the Governor has confirmed that she is coming to the Kayenta Groundbreaking. He reported that he has a received a strong response from many local funders who are coming to the groundbreaking and are interested in seeing what we are doing in this community. He reported that the SBDC is continuing their work and holding events and office hours to be able to work with people in person as opposed to virtual meetings. They are holding meetings in Hopi, Whiteriver, Kayenta, and Window Rock. Ms. Laughter commented that her background has been helping entrepreneurs on the Navajo and Hopi Nations and that it can be very difficult to set up businesses there. She wanted to make sure that when the SBDC holds office hours in those communities that they have a clear understanding of what the entrepreneurs are dealing with there and who their customers are. AVP Chanick commented that those



concerns are valid and the SBDC is doing their best to understand those needs. AVP Chanick reported that NPC will be meeting with a couple of companies that are looking at coming into the area and are looking for affordable housing. He and Dr. Raisor (Dean of CTE) will be discussing with them on how we can help to meet those needs in the community. AVP Chanick reported on the community events that he and Dr. Lawson have been attending throughout the district giving them a report card of what is happening with NPC. He reported that these meetings have been well received by the communities. AVP Chanick reported on two events he will be attending with the Arizona Association of Economic Development in May and REAL AZ in April.

AVP Chanick reported on funding opportunities he is working on including a grant from the Halle Foundation for support with CTE initiatives and opportunities. He is looking into congressional directed spending to support the Northern Arizona Training Center (NATC). Lastly, he reported on the Rural Health Transformation Grant project. He reported that he has been working with the Dean of CTE Dr. Jeremy Raisor and the Dean of Nursing Dr. Jeri Lastine on a proposal for this funding. He reported that they have talked to Little Colorado Medical Center and Summit Healthcare on their concerns and needs.

Mr. Leslie asked for invitations to be sent out to Maria Chavova at Western and Theresa at Pima CC. AVP Chanick said he would take care of that. Mr. Leslie also commented that he is glad to see movement on the Rural Health Transformation Grant.

4.A.12. Arizona Association of Community College Trustees (AACCT)

Mr. Leslie reported on AACCT events. He reported the resignations of several presidents of community colleges. He reported that he was elected to be the Vice Chair of AZACCT. He also reported that the next meeting would be held in conjunction with the All Arizona Academic Team event in April. He reported that they will have their Board retreat August 18-19. He commented that some of the conflict between AZACCT and AC4 has been resolved since last year's board retreat. He reported on the ACCT conference that he, Chair Robinson, and Ms. Sekayumptewa attend last week in Washington, D.C. He noted that they were able to meet with Senator Mark Kelly, Representative Eli Crane, and Representative Adelita Grijalva. He felt that those meetings were very productive for the college. He also noted that he is working with Senator Ruben Gallego's office to arrange for him to visit some of our campuses. Mr. Leslie was also able to meet with the Secretaries of Education, Labor, and Interior. One of the items that was brought up in the meetings was the opportunity to create a community college specific accreditation. He asked if we could provide an update at the next board meeting from Financial Aid on the Big Beautiful Bill and how it may affect NPC, specifically Pell grants. Chair Robinson noted the legislators preferred talking to the students to get their perspective on how the community colleges were doing. He suggested that students should attend the conference with the Board next year.

Agenda Item 5: All Arizona Academic Team Update

Ms. Muriel Metcalf updated the board on the All Arizona Academic Team event. She invited the Board to attend the event on April 22. She explained the selection process and associated awards for the recipients. She also shared the names of the students that were selected to be on this year's team. She noted that Ms. Lia Keenan would be attending the March Board meeting to give the biographies of the students.



Agenda Item 6: 2027 – 2029 Tuition and Fee Schedules

VPAS Maderia Ellison presented the board the proposed tuition and fee schedule for 2027-2029. She commented that NPC sets the tuition and rates on a three-year cycle. She noted that historically NPC has the lowest or closest to the lowest tuition rates in the state. She noted that the rates presented were merely proposals for the Board to review and vote on at the next meeting. She noted that they are proposing no increase in tuition rates for the next three years. She also noted that out of state tuition rates would actually decrease based on the new calculations that were used. She reported that only a few fees were increasing and a couple of fees would be decreasing for next year. Mr. Leslie asked about the Ethical Hacking class and the associated fees. Dean of CTE Dr. Jeremy Raisor provided an explanation of the class to the Board and the associated fees. Mr. Leslie asked VPAS Ellison about the in-district tuition rates. He asked if Ms. Ellison could bring him the numbers of students that are paying the in-district tuition rate. Ms. Ellison said she would work with the Institutional Effectiveness Department to get that information for the next board meeting.

President's Report

Dr. Lawson provided the Board a report on the college's activities. He reported on the work completed on the Strategic Plan. He shared with the Board a draft of the Strategic Plan for the Board to review and vote on at the next Board meeting. He thanked the Leadership Council and CASO for the work that was done on the plan. Dr. Lawson thanked VPAS Ellison for the leadership roles in representing NPC across the state. He asked her to share some information regarding those roles with the Board. Chair Robinson commented that VPAS Ellison also chairs an national association as well. Dr Lawson noted that going forward he would like to use the All NPC meetings as a time to recognize the work and accomplishments of anyone at NPC. Dr. Lawson highlighted the renovations on the board room and thanked Justin White and the maintenance team for the work they did on the room. He encouraged everyone to share their accomplishments with him so they can be highlighted at the All NPC meetings. Dr. Lawson extended his condolences to the families and friends of Ms. Osborne. Ms. Hahn and Mr. Lucero who have passed away recently.

Mr. Leslie asked about a few of the sections in the Strategic Plan that were listed as "To Be Determined by the President and President's Cabinet". Dr. Lawson explained that those are worksheets where those responsibilities will be assigned to their respective areas so they can be held accountable for the strategies listed. Mr. Leslie asked if those areas could be filled in by the next meeting. Dr. Lawson assured Mr. Leslie it will all be in writing for the Board for the next meeting.

Agenda Item 8: Consent Agenda

- A. **January Regular Board Meeting Minutes Approval (Julia Wilson)**
- B. **General Education Course Option Modifications (Michael Broyles)**
 - 1. Film and Digital Video
 - 2. Early Childhood Education
 - 3. Early Childhood Studies



*Mr. Leslie made a motion to approve all items on the consent agenda. Ms. Laughter seconded the motion. **The motion carried upon a roll-call vote with Mr. Leslie, Mr. Black, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

Agenda Item 9: For Discussion and Possible Action

9.A. New Business

9.A.1 Request to purchase a generator for the Tawa Building

Mr. White requested the board approve the purchase of a generator for the Tawa Building at PDC.

*Mr. Leslie made a motion to approve the purchase of a generator for the Tawa Building in the amount of \$52,178. Ms. Laughter seconded the motion. **The motion carried upon a roll-call vote with Mr. Leslie, Mr. Black, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

9.A.2 Request to approve the GMP Proposal for Kayenta Project

Mr. White requested the Board approve the Greatest Maximum Price (GMP) Proposal from CORE Construction for the Kayenta Project.

*Ms. Laughter made a motion to approve the GMP Proposal from Core Construction in the amount of \$7,412,851. Mr. Leslie seconded the motion. **The motion carried upon a roll-call vote with Mr. Leslie, Mr. Black, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

9.B.3 Request to approve the yearly Adobe Products Renewal

AVP Jacob requested that the Board approve yearly Adobe Products renewal. He noted that the renewal would include services such as student licenses that NPC has not had previously. Mr. Black asked if the contract was only for 1 year. AVP Jacob explained that most subscription type contracts are only for 1 year.

*Mr. Leslie made a motion to approve the yearly Adobe Products renewal in the amount of \$52,218.87. Mr. Black seconded the motion. **The motion carried upon a roll-call vote with Mr. Leslie, Mr. Black, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

9.B.4 Request to approve the purchase of Cutaway Equipment.

Dr. Jeremy Raisor requested the Board approve the purchase of cutaway equipment from Cutaway Creations for the automotive training program. Dr. Raisor explained that this item was an engine cut in half that students can see the inner workings of the unit and how all the parts function. Chair Robinson asked if this was for just one unit and if it was portable. Dr Raisor replied that it was for one unit and it will be shared between the two locations. He noted that it is relatively portable for being an engine. Dr. Raisor noted that NAVIT would be providing funds for the purchase of this unit.



*Mr. Leslie made a motion to approve the purchase of cutaway equipment from Cutaway Creations in the amount of \$108,221.35. Mr. Black seconded the motion. **The motion carried upon a roll-call vote with Mr. Leslie, Mr. Black, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

9.A.5 Request to purchase GuestVision Software

Dr. Jeremy Raisor requested the Board approve the purchase of GuestVision software for the Cosmetology program.

Mr. Leslie asked Mr. Jacob about the integration with Anthology. Mr. Jacob commented that there is no native integration for any program with Anthology, but that this program had the best features and opportunity to create the integration with Anthology. Mr. Black asked if this was a one-time amount for one year. Dr Raisor replied that this amount was for a 5-year contract. Dr. Raisor noted that Carl Perkins funds will be used for this purchase.

*Mr. Leslie made a motion to approve the purchase of GuestVision Software in the amount of \$121,000. Mr. Black seconded the motion. **The motion carried upon a roll-call vote with Mr. Leslie, Mr. Black, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

9.A.6 Request to Approve Board Travel

Ms. Julia Wilson requested the board approve funds for travel for Board Member Derrick Leslie to attend the Higher Learning Commission Annual Conference in Chicago, Illinois in March 2026.

*Ms. Laughter made a motion to approve funds for Board Member Leslie to travel to the Higher Learning Commission Annual Conference in Chicago, IL. Mr. Black seconded the motion. **The motion carried upon a roll-call vote with Mr. Black, Ms. Laughter and Chair Robinson voting in favor. Mr. Leslie abstained from voting.***

9.A.7 Request to Approve Board Travel

This item was withdrawn as Board Member Sekayumtewa would not be available to travel to this conference.

9.B. Old Business

Chair Robinson asked for a motion to remove items 9.B.1 and 9.B.2 from the table and then a second motion to go into Executive Sessions 1 & 2.

*Mr. Leslie made a motion to remove items 9.B.1 and 9.B.2 from the table. Ms. Laughter seconded the motion. **The motion carried upon a roll-call vote with Mr. Leslie, Mr. Black, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***



Mr. Leslie then made a motion to enter into Executive Sessions 1 & 2. M. Black seconded the motions. The motion carried upon a roll-call vote with Mr. Leslie, Mr. Black, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

The board voted to enter Executive Session at 12:20 p.m. and returned to public session at 1:45 p.m.

9.B.1 Executive Session 1

Pursuant to A.R.S. § 38.431.03(A)(1) the Board may vote to enter into Executive Session to discuss the annual Board self-evaluations.

9.B.2 Executive Session 2

Pursuant to A.R.S. § 38.431.03(A)(1) the Board may vote to enter into Executive Session to discuss the annual evaluation of President Von Lawson.

9.B.3 Actions from Executive Sessions 1 and 2

The board did not take any action from Executive Sessions 1 and 2.

Agenda Item 10: DGB Agenda Items and Informational Needs for Future Meetings.

Chair Robinson noted that Policy 1102 needed to be updated to reflect names, not just offices. He also commented that there was a problem with the website not displaying all pages of the policy.

Mr. Leslie requested that Financial Aid present information on the Big Beautiful Bill. Chair Robinson also requested to know if we would be participating in Workforce Pell grants. Mr. Leslie asked for a list of talking points of what our Federal and State priorities are.

Agenda Item 11: Board Report/Summary of Current and Upcoming Events

Mr. Leslie mentioned that future ACCT Conferences/Meetings might interfere with scheduled board meeting dates.

Agenda Item 11: Announcement of Next Regular Meeting

Chair Robinson announced the next regular meeting of the DGB would be held March 17, 2026

Agenda Item 11: Adjournment

The meeting was adjourned at 1:51 p.m. upon a motion by Mr. Leslie seconded by Mr. Black. The motion carried upon a roll-call vote with Mr. Leslie, Mr. Black, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

Respectfully Submitted,



Julia Wilson
Recording Secretary to the Board



REQUEST TO APPROVE MODIFICATION OF THE ADMINISTRATION OF JUSTICE PROGRAM

Recommendation:

The Instructional Council (IC) recommends approval of the below indicated modifications to the Justice Studies Certificate of Proficiency (CP), Administration of Justice Studies Certificate of Applied Science (CAS), and Administration of Justice Studies Associate of Applied Science (AAS) in addition to a new Legal Studies CP.

Summary:

The notes changes below give students more flexibility, align the curriculum with other Arizona community colleges, support student completion, and align credit progression with most other AAS degrees in the Career and Technical Education Department. The new Legal Studies CP will support student career-achievements as paralegals, legal assistants, and legal secretaries.

Administration of Justice Studies (AJS)

Certificate of Proficiency (CP) & Certificate of Applied Science (CAS)

Northland Pioneer College's Administration of Justice Studies program is designed to:

- Prepare students for a career in judicial studies, law enforcement, corrections, and 911 dispatching.
- Provide students with a better understanding of criminal justice and public safety services.
- Meet the minimum standards of training for those that wish to be law enforcement officers in Arizona.
- Provide a basic understanding of the role administration of justice plays in society.



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The Associate of Applied Science in Administration of Justice Studies provides students with opportunities for continuing education and professional growth in support of career promotions. Students wishing to transfer to four-year institutions will have the academic foundation applicable to various career fields such as corrections, patrol officers, deputies, park rangers, fish and game wardens, and court officers.

Degree Requirements

The Peace Officer (CP) program prepares students for service as a sworn police officer by completing the **Arizona Peace Officers Standards and Training (AZPOST) curriculum. AZPOST establishes the minimum requirements for recruits in police academies in Arizona.

Peace Officer (CP) • 36 credits

AJS 102 Intensive Police Academy.....36 credits

Students who graduated from an AZPOST police academy or Land Management Police Training program from the Federal Law Enforcement Training Center (FLETC) will have fulfilled the above CP requirement toward an Administration of Justice degree. Graduates from other police academies will be evaluated on a case-by-case basis.

Criminal Justice Studies (CP) • 36 18 credits

Core Requirements.....18 credits

- AJS 101 Introduction to Administration of Justice 3 credits
- AJS 109 Substantive Criminal Law 3 credits
- AJS 230 The Police Function 3 credits
- AJS 240 The Correctional Function..... 3 credits
- AJS 260 Criminal Procedure 3 credits
- AJS 275 Criminal Investigation 3 credits

Additional Requirements.....18 credits

Choose from the following or any unduplicated Administration of Justice course at the 100 level or above:

Law

- AJS 106 Public Safety Telecommunication Dispatch 3 credits
- AJS 110 Forensic Law Enforcement Phlebotomy..... 3 credits
- AJS 111 Internship..... 1-6 credits
- AJS 212 Juvenile Justice Procedures 3 credits
- AJS 225 Criminology 3 credits
- AJS 270 Community Policing 3 credits

Computer Security

- CIS 105 Computer Applications and Information Technology 3 credits
- CIS 130 Information Security Fundamentals 3 credits
- CIS 146 Security+ Certification Preparation..... 3 credits
- CIS 231 Digital Forensics and Investigations..... 3 credits

Behavioral Health

- BHS 155 Professional Resiliency and Well Being 3 credits
- BHS 175 Trauma and Crisis Management 3 credits
- BHS 180 Child, Family & Adult Advocacy..... 3 credits
- BHS 185 Multicultural Competency 3 credits
- BHS 210 De-escalation and Conflict Resolution..... 1 credit



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Fire

EMT 104 Healthcare Provider CPR and First Aid	0.5 credit
FRS 110 Hazardous Materials for First Responder.....	2 credits
FRS 150 Wildland Firefighter	2 credits
FRS 203 Fire Prevention	3 credits

Legal Studies (CP) • 18 credits

Core Requirements.....18 credits

AJS 109 Substantive Criminal Law	3 credits
AJS140 Introduction to the Paralegal Profession.....	3 credits
AJS141 Civil Procedures	3 credits
AJS142 Legal Research	3 credits
AJS143 Legal Writing I.....	3 credits
AJS 260 Criminal Procedure	3 credits

Administration of Justice Studies (CAS) • 45 credits

Complete the Peace Officer, CP, or Criminal Justice, CP.....36 credits

Complete one of the following.....36 credits

- **Peace Officer CP**
- OR
- **Justice Studies CP or Legal studies CP and 18 additional unduplicated credits from either the other CP or Additional Requirements below.**

Additional Requirements

Choose from the following or any unduplicated Administration of Justice course at the 100-level or above:

Law

AJS 106 Public Safety Telecommunication-Dispatch	3 credits
AJS 110 Forensic Law Enforcement Phlebotomy.....	3 credits
AJS 111 Internship.....	1-6 credits
AJS 212 Juvenile Justice Procedures.....	3 credits
AJS 225 Criminology.....	3 credits
AJS 270 Community Policing	3 credits

Computer Security

CIS 105 Computer Applications and Information Technology	3 credits
CIS 130 Information Security Fundamentals	3 credits
CIS 146 Security+ Certification Preparation.....	3 credits
CIS 231 Digital Forensics and Investigations.....	3 credits

Behavioral Health

BHS 155 Professional Resiliency and Well Being	3 credits
BHS 175 Trauma and Crisis Management	3 credits
BHS 180 Child, Family & Adult Advocacy.....	3 credits
BHS 185 Multicultural Competency	3 credits
BHS 210 De-escalation and Conflict Resolution.....	1 credit

Fire

FRS 110 Hazardous Materials for First Responder.....	2 credits
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- FRS 150 Wildland Firefighter 2 credits
- FRS 203 Fire Prevention 3 credits
- Paramedicine (EMT)**
- EMT 101 Emergency Medical Responder..... 5 Credits

PLUS

General Education Courses 6 credits

Written and Oral Communication 3 credits

ENL 101 College Composition I 3 credits

Quantitative Reasoning 3 credits

Select any course under the **Quantitative Reasoning** General Education Course Options (for CAS and AAS Degrees).
A transferable course is recommended.

Core Requirements 3 credits

AJS 124 Ethics and the Administration of Justice 3 credits

Administration of Justice Studies (AJS)

Associate of Applied Science (AAS) Degree

First Responders

Not only is the field of administration of justice dangerous and complex, as a law enforcement officer you are frequently the first emergency personnel at the scene of a traffic accident or medical emergency and may be called upon to treat injuries or perform other vital functions. Through cooperation with local police departments, you'll train to deal with these and other critical situations, as well as the use of firearms and specialized emergency equipment.

Career Opportunities

Would you rather have an office job or an officer job? Local governments employ about 80% of law enforcement workers, and 20% are employed by the federal government. Police jobs are expected to grow by 10% over the next decade, with an edge going to applicants with a college education.

Administration of Justice Studies (AAS) • 64-61 credits

Complete the Administration of Justice Studies CAS 45 credits

PLUS

General Education Courses 10 credits

Written and Oral Communication 3 credits

Select any course under the **Written and Oral Communication** General Education Course Options (for AAS Degrees).

Discipline Studies 13 credits

Arts and Humanities or Institutions in the Americas or Social and Behavioral Sciences 3 credits

Select any course under the **Arts and Humanities** General Education Course Options. **one course from either the Arts and Humanities or Institutions in the Americas or Social and Behavioral Sciences** under the General Education Course Options.

Natural Sciences 4 credits

Select any course under the **Natural Sciences** General Education Course Options.

Social and Behavioral Sciences 6 credits



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Select any courses under the ~~Social and Behavioral Science~~ General Education Course Options.

PLUS

Electives.....3 6 credits

(Choose from any unduplicated courses at the 100-level or above)



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REQUEST TO APPROVE MODIFICATION OF THE FIRE SCIENCE PROGRAM

Recommendation:

The Instructional Council (IC) recommends approval of the below indicated modifications to the FRS Firefighter Certificate of Proficiency (CP), FRS Driver/Operator CP, FRS Leadership CP, Fire Science Certificate of Applied Science (CAS), and Fire Science Associate of Applied Science (AAS).

Summary:

The noted changes below are in response to advisory partner feedback and the identification of the need to incorporate the FRS Firefighter CP into the stackable progression. This will help clarify a degree-completion pathway for students and support their post-graduation employability.

Fire Science (FRS)

Certificate Options – CP & CAS

Northland Pioneer College's Fire Science program is designed to:

- Prepare students for a career in Fire Science or a related field;
- Provide students with a better understanding of fire and related hazards and challenges faced in providing public safety services, and
- Provide training to professional fire service personnel so that they may perform their duties in the safest, most efficient means possible.

The curriculum is designed after the ****U.S. Fire Administration's National Fire Academy (NFA) Fire and Emergency Services Higher Education (FESHE) model** in order to provide consistent training as offered in participating colleges around the United States.



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Degree Requirements

The Fire Science Certificate of Proficiency (CP) program prepares you for service as a firefighter in rural settings. These certificates emphasize professional firefighting skills corresponding to the everyday demands of the profession. It is designed for both individuals serving in the profession as firefighters and as a preparatory program for those seeking a career in firefighting.

Live-train at the Northeast Arizona Training Center (NATC) in Taylor, an “all-risk” facility complete with burn tower, flash chamber and 10-acre defensive driving track.

First Responders

Not only is fighting fires dangerous and complex, as a firefighter you are frequently the first emergency personnel at the scene of a traffic accident or medical emergency and may be called upon to treat injuries or perform other vital functions. In addition, some firefighters work in hazardous materials units that are specially trained for the control, prevention and cleanup of dangerous substances.

Through cooperation with local fire departments, you'll train to deal with these and other fire situations, as well as the use of specialized emergency equipment.

Career Opportunities

According to the U.S. Bureau of Labor Statistics, employment of firefighters is projected to grow 5 percent through 2024 **3 percent from 2024 to 2034**. Physically fit applicants with high test scores and **EMT or** paramedic training will have the best job prospects.

FRS Firefighter (CP) • ~~17~~**18** credits

FRS 103 Firefighter I	6 credits
FRS 105 Firefighter II	4 credits
FRS 110 Hazardous Materials for First Responder	2 credits
FRS 126 Rope Rescue I	1 credit
FRS 127 Rope Rescue II	1 credit
FRS 128 Rope Rescue III	1 credit
FRS 129 Firefighter Fitness and Conditioning	1 credit
FRS 150 Wildland Firefighter	2 credits

FRS Driver/Operator (CP) • ~~23~~**24** credits

Complete the Firefighter Certificate of Proficiency (CP)	1718 credits
FRS 135 Fire Protection Hydraulics and Water Supply	3 credits
FRS 137 Strategies and Tactics	3 credits

FRS Leadership (CP) • ~~23~~**27** credits

Complete the Firefighter Certificate of Proficiency (CP)	1718 credits
FRS 101 Principles of Fire and Emergency Services Administration	3 credits
FRS 138 Legal Aspects of Emergency Services	3 credits
FRS 216 Fire Officer I	3 credits
FRS 217 Fire Officer II	3 credits

Fire Science (CAS) • ~~34~~**33** credits

Complete the Firefighter Certificate of Proficiency (CP)	18 credits
FRS 103 Firefighter I	6 credits
FRS 105 Firefighter II	4 credits
FRS 200 Fire Behavior and Combustion	3 credits
FRS 201 Fire Protection Systems	3 credits
FRS 202 Principles of Emergency Services	3 credits
FRS 203 Fire Prevention	3 credits



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FRS 207 Building Construction for Fire Prevention.....	3 credits
FRS 208 Principles of Fire and Emergency Services Safety and Survival	3 credits

PLUS

Written and Oral Communication	3 credits
ENL 101 College Composition I.....	3 credits

Quantitative Reasoning	3 credits
Select any course under the Quantitative Reasoning General Education Course Options.	

Associate of Applied Science (AAS) Degree

Fire Science (AAS) • 6461 credits

Complete the Fire Science CAS.....**2433 credits**

General Education Courses 3 10credits

Written and Oral Communication	3 credits
Select any course under the Written and Oral Communication General Education Course Options.	

Arts and Humanities or Institutions in the Americas or Social and Behavioral Sciences 3 credits

Select one course from either the **Arts and Humanities or Institutions in the Americas or Social and Behavioral Sciences** under the General Education Course Options.

Social and Behavioral Sciences 6 credits

— PSY 101 Introduction to Psychology 3 credits

— and any non-PSY course from the **Social and Behavioral Sciences** General Education Course Options.

Natural Sciences..... 4 credits

Select one course from the **Natural Sciences** under the General Education Course Options.

PLUS

Core Requirements 912 credits

Complete a minimum of 912 credit hours from the following:

FRS 101 Principles of Fire and Emergency Services Administration.....	3 credits
FRS 110 Hazardous Materials for First Responder.....	2 credits
FRS 126 Rope Rescue I.....	1 credit
FRS 127 Rope Rescue II.....	1 credit
FRS 128 Rope Rescue III.....	1 credit
FRS 132 Fire Investigation I.....	3 credits
FRS 135 Fire Protection Hydraulics and Water Supply	3 credits
FRS 137 Strategies and Tactics	3 credits
FRS 138 Legal Aspects of Emergency Services.....	3 credits
FRS 139 Confined Space Operations	3 credits
FRS 141 Fire Service Communication	3 credits
FRS 150 Wildland Firefighter.....	2 credits
FRS 200 Fire Behavior and Combustion.....	3 credits
FRS 202 Principles of Emergency Services.....	3 credits
FRS 207 Building Construction for Fire Prevention.....	3 credits
FRS 216 Fire Officer I.....	3 credits
FRS 217 Fire Officer II.....	3 credits

Unrestricted Electives 9 6 credits

Choose any unduplicated courses at the 100 level or higher.



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REQUEST TO APPROVE NEW SPECIAL EDUCATION – POST-BACCALAUREATE CERTIFICATE

Recommendation:

The Instructional Council (IC) recommends approval of the new Special Education - Post-Baccalaureate Certificate (PBC)

Summary:

In response to the growing teacher shortage both in Arizona and across the country, particularly in rural communities where there is a high percentage of individuals without degrees, Educator Preparation Programs (EPP) proposes the creation of a Post-Baccalaureate Certificate (PBC) in Special Education. This program is designed for certified PreK-12 teachers who wish to add a special education endorsement onto their current teaching certificate. This proposal is part of the “grow your own” model already embraced by the communities of Navajo and Apache Counties, where local paraprofessionals are being encouraged by school leaders to pursue higher education. The Special Education - PBC aims to prepare educators with the knowledge and credentials needed to support students with disabilities, contributing to the educational growth and development of rural communities.

Special Education – Post-Baccalaureate Certificate

(P-BC)

The special education post-baccalaureate certificate program is designed for certified preK-12 teachers who wish to add a special education endorsement onto their current teaching certificate. The P-BC requires individuals to hold both a current bachelor’s degree and a current teaching certificate (early childhood, elementary, or secondary education). Courses provided meet Arizona Department of Education educational requirements for an endorsement in Mild/Moderate Disabilities, PreK-12. Teachers may complete the courses prior to being eligible for endorsement. Once candidates have three years of experience teaching in PreK-grade 12, they are then eligible to apply for the full endorsement with the state of Arizona.



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Special Education (P-BC) • 17 credits

ECD 222 Introduction to Early Childhood Special Education

Or EDU 222 Introduction to Special Education3 credits

EDP 410 Instructional Methods for Students with Disabilities 3 credits

EDP 412 Special Education Classroom Management and Positive Behavior Supports... 3 credits

EDP 414 Assessment, Evaluation, and Planning in Special Education..... 3 credits

EDP 416 Language Disorders and Interventions..... 3 credits

EDU 395 Special Education Practicum2 credits



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Call for Election

Recommendation:

Staff recommends approval of the resolution calling for Election of District Governing Board members for District #1, District #3, and District #4.

Summary:

The District Governing Board positions listed above will expire December 31, 2026. Navajo County Community College District partners with Navajo County Election Services to hold required elections for open positions.



Resolution

Inasmuch as the District Governing Board terms for District #1, and District #4, and the appointment for District #3 will expire on December 31, 2026, it is therefore

RESOLVED, that pursuant to Arizona Revised Statutes §16-226, §15-1441.E(1) and §15-1442.C, the Navajo County Community College District Governing Board hereby calls for a Special District Election to be held November 3, 2026, in order to fill the term for District #1 for a six-year term commencing January 1, 2027 and expiring on December 31, 2032; to fill the unexpired term for District #3 for a four-year term commencing January 1, 2027 and expiring December 31, 2030; and to fill the term for District #4 for a six-year term commencing January 1, 2027 and expiring December 31, 2032.

We request this election to be conducted by the Navajo County Elections Department in conjunction with the Navajo County General Election on November 3, 2026.

DATED this 17th day of March 2026.

BOARD MEMBERS

Everett C. Robinson, Chair

Kristine Laughter, Secretary

Rosabel Sekayumtewa

Porter Black

Derrick Leslie



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Election Calendar

November 3, 2026

Call of Election

May 7, 2026

Nomination Petitions and Papers

June 6, 2026 - July 6, 2026

Publication of Call of Election

April 25, 2026 - June 6, 2026

Ballot Language and/or Candidate List Due

August 7, 2026

First Day to Request an Early Ballot (Mail)

August 2, 2026

Last Day to File Nomination Papers for Write-in Candidates for Cancel and Appoint Districts

July 20, 2026

Last Day to File Nomination Papers for Write-in Candidates

September 4, 2026

Publication of Notice of Election

September 30, 2026 - October 14, 2026

Last Date to Register to Vote

October 5, 2026

Last Day to Request an Early Ballot (Mail)

October 23, 2026

Affidavit of Compliance

October 29, 2026

Last Day to Vote Early (In Person)

October 30, 2026

****Definitions and Explanations for each item listed above can be found on the back side of this sheet****

Quick Reference Dates

- 180 Days - May 7, 2026
- 150 Days - June 6, 2026
- 106 Days - July 20, 2026
- 90 Days - August 5, 2026
- 60 Days - September 4, 2026
- 45 Days - September 19, 2026
- 29 Days - October 5, 2026
- 27 Days - October 7, 2026

Navajo County Election Office: (928) 524-4062

Navajo County Recorder's Office: (928) 524-4389



Definitions and Explanations

Call of Election - A "Call of Election" must be issued at least 150 days prior to an Election (Call of Election times may vary depending on the type of district, refer to the Arizona Revised Statutes in order to maintain compliance with State law). The jurisdiction's governing board must meet and issue the Call of Election prior to this deadline. If you wish the County Election Dept. to conduct your election, minutes from the meeting in which the Call of Election was issued need to be submitted to the Election Dept. by the deadline also.

Nomination Petitions and Papers - Candidates can file completed petitions and other paperwork not less than 120 days and no more than 150 prior to an election. (Note: Candidates must first file a Statement of Intent prior to collecting signatures, not applicable for those districts covered under Title 48.) For most Special Districts, the County Elections Office will receive completed candidate paperwork. City and Town Clerks will receive the paperwork for their jurisdictions.

Publication of Call of Election - Once a week (twice a week if all mail election) during each of the six week calendar weeks preceeding 150 days, the Call of Election must be published in a newspaper of general circulation. (Usually done by the Elections Office)

Ballot Language and/or Candidate List Due - Official Language for any propositions or questions needs to be submitted by this date. For City and Towns who have received paperwork from candidates, an official list of candidates (names as they should appear on the ballot) with mailing addresses needs to be submitted.

First Day to Request an Early Ballot (Mail) - Voters may request an Early Ballot be mailed to their residence.

Last Day to File Nomination Papers for Write-in Candidates for Cancel and Appoint Districts - Candidates wishing to run as a write-in candidate for an office in an election that may be canceled and appointed (see A.R.S. Title 48) must file their nomination papers by close of buisness on this date.

Last Day to File Nomination Papers for Write-in Candidates - Cadidates wishing to run as a write-in candidate for an office in an election not covered above, must file their nomination papers by close of business on this date.

Publication of Notice of Election - Once a week (twice a week if all mail election) during each of the two calendar weeks preceeding 20 days, the Notice of Election must be published in a newspaper of general circulation. (Usually done by the Elections Office)

Last Date to Register to Vote - Last day to register to vote in the election.

Last Day to Request an Early Ballot (Mail) - Last day to request an Early Ballot be sent by mail.

Affidavit of Compliance - Jurisdictions shall submit an Affidavit of Compliance, stating that they have complied with all Federal and State Laws, no later than 5 days prior to an election

Last Day to Vote Early (In Person) - Last day to vote early. Must be done in person at the County Recorder's Office. All Early Ballots (mail) must be received by the County Recorder's Office no later than 7:00 PM on the day of Election.



Request to Accept the Financial Audit for Fiscal Year Ended June 30, 2025

Recommendation:

Staff recommends accepting the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2025. This report focuses on the financial audit and financial condition of the college. The audit opinion for this report is “unmodified,” which is positive and no findings related to the financials were identified.

Summary:

NPC issues two separate audit reports - the Annual Comprehensive Financial Report (ACFR) and the Single Audit. Both audits are conducted by the Arizona Auditor General (AG). The ACFR will be reviewed with the District Governing Board this month and the Single Audit report will be available at a later time. The ACFR was distributed electronically to the District Governing Board on February 27, 2026 by the AG and is available on their website at <https://www.azauditor.gov>.

The audited financial statements for the Northeast Arizona Training Center and the NPC Friends and Family are incorporated into the ACFR; both entities received a “clean” audit and were reviewed with the District Governing Board on October 21, 2025.

The ACFR will be submitted to the Government Finance Officers Association (GFOA) to be evaluated for the Certificate of Achievement for Excellence in Financial Reporting for the ninth consecutive year. It will also be submitted to the US Department of Education by March 31, 2026 and submitted to other external partners and the NPC Audit Committee.

Preparing for the audit and the issuance of the financial statements is a large annual undertaking, but what really makes the audit successful year after year is the daily commitment of all college departments and divisions to the internal controls and processes carefully put in place to ensure accuracy, efficiency and accountability. Numerous individuals from various departments and divisions worked on the audit and the related reports and all deserve a heartfelt thanks: Business Office, IT, Financial Aid, Human Resources/Payroll, Records & Registration, Marketing, the Instructional Division and the President.





Northland Pioneer College

ANNUAL COMPREHENSIVE FINANCIAL REPORT

YEAR ENDED JUNE 30, 2025



Northland Pioneer College

Navajo County Community College District

Holbrook, AZ

Annual Comprehensive Financial Report Year
Ended June 30, 2025

Prepared by the NPC District Financial Services Office

Navajo County Community College District
(Northland Pioneer College)
Annual Comprehensive Financial Report
June 30, 2025

Table of Contents

Introductory Section

President's Letter	1
Transmittal Letter	2-8
Certificate of Achievement for Excellence in Financial Reporting	9
Principal Officers	10
Organization Chart	11
Mission, Vision, Values	12

Financial Section

Independent Auditors' Report.....	14-16
Management Discussion and Analysis.....	17-24
Basic Financial Statements	
Statement of Net Position – Primary Government	25-26
Statement of Financial Position – Component Units	27
Statement of Revenues, Expenses, and Changes in Net Position – Primary Government ..	28
Statement of Activities – Component Units	29
Statement of Cash Flows – Primary Government	30-31
Notes to the Financial Statements.....	32-53

Required Supplementary Information

Schedule of District's Proportionate Share of Net Pension Liability	55
Schedule of District's Pension Contributions.....	56

Statistical Section

Statistical Section Introduction	58
Financial Trends:	
Net Position by Component – Last Ten Fiscal Years	59
Changes in Net Position – Last Ten Fiscal Years	60
Expenses by Function – Last Ten Fiscal Years	61
Expenses by Use – Last Ten Fiscal Years.....	62
Revenues by Source – Last Ten Fiscal Years	63

Navajo County Community College District
(Northland Pioneer College)
Annual Comprehensive Financial Report
June 30, 2025

Table of Contents

Statutory Limit to Budgeted Expenditures – Last Ten Fiscal Years	64
Revenue Capacity:	
Assessed Valuation, Tax Rate, and Estimated Actual Value – Last Ten Fiscal Years	65
Property Tax Levies and Collections – Last Ten Fiscal Years	66
Property Tax Rates, Direct and Overlapping Governments – Last Ten Fiscal Years (Per \$100 of Assessed Value).....	67
Principal Taxpayers– Current Year and Ten Years Ago	68
Historic General Resident Tuition – Last Ten Fiscal Years	69
Debt Capacity:	
Ratios of Outstanding Debt by Type – Last Ten Fiscal Years.....	70
Computation of Legal Debt Margin – Last Ten Fiscal Years.....	71
Demographic and Economic Information:	
Schedule of Demographic and Economic Statistics – Last Ten Years.....	72
Schedule of Employment by Sector and Major Employers – Last Ten Calendar Years	73
Operating Information:	
Enrollment and Degree Statistics – Last Ten Years.....	74
Student Enrollment and Demographic Statistics – Last Ten Years.....	75-76
Employee Statistics (Headcount) – Last Ten Fiscal Years.....	77
Schedule of Capital Asset Information – Last Ten Fiscal Years.....	78

Introductory Section



Northland Pioneer College
EXPANDING MINDS • TRANSFORMING LIVESSM



Greetings,

Our work together at Northland Pioneer College (NPC) over the past year has once again shown how deeply committed we are to serving our students and communities with purpose and vision. Everything we do is guided by one goal: to provide accessible, affordable, and meaningful education that prepares our students for success and strengthens the workforce across northeastern Arizona.

This year has been one of growth and momentum. NPC has expanded its bachelor's degree offerings to three programs, including the new Bachelor of Applied Management which is a flexible degree that can be built upon nearly any associate degree, even those rooted in vocational and technical training. We are also proud to now offer a Bachelor of Arts in Elementary Education, a high-demand, critical-need program designed to support our local school districts by preparing highly qualified teachers for classrooms in our region. These expanded degree pathways open new doors for our students to advance their education and careers without leaving the communities they call home.

We are also broadening opportunities in career and technical education. Our construction programs are evolving to include on-site built homes, giving students the chance to learn by doing while creating tangible assets for our region. Preliminary steps are underway to establish a Commercial Driver's License (CDL) training program, addressing the critical demand for skilled drivers in our rural economy. And at our Kayenta location, we are investing in expanded course offerings, ensuring that this vital center continues to meet the unique needs of its community.

At NPC, we understand the importance of using our resources wisely and strategically. Every decision is made with the intention of delivering high-quality education and workforce training that directly benefits our students and the communities we serve. The investments we make today, whether in academic programs, workforce initiatives, or community partnerships, are designed to create long-term value for generations of learners. I am proud of what we have accomplished together and optimistic about what lies ahead. With your continued support, NPC will remain a cornerstone of opportunity, growth, and resilience in our region.

Sincerely,

Dr. Von Lawson
President, Northland Pioneer College

February 27, 2026

To the Citizens and District Governing Board of the Navajo County Community College District:

We are pleased to provide you with the Annual Comprehensive Financial Report of the Navajo County Community College District (also referred to as Northland Pioneer College, NPC, or the District), for the fiscal year ended June 30, 2025.

Arizona Revised Statutes requires community college districts to prepare annual financial statements and for those financial statements to be audited. CliftonLarsonAllen, LLP audited the District's financial statements for the fiscal year ended June 30, 2025 and issued an unmodified opinion, indicating they believe the financial statements were fairly presented. See Independent Auditors' Report on page 14.

The responsibility for both the accuracy of the presented data and the completeness and fairness of the presentation, including all disclosures, rests with the District's management. To the best of our knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of the operations of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

Management is responsible for establishing and maintaining internal controls designed to ensure that assets are protected from loss, theft, or misuse, and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with Generally Accepted Accounting Principles (GAAP). The District's framework of internal controls has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement so that the cost of the internal controls does not outweigh the benefits.

Management's Discussion and Analysis (MD&A) immediately follows the Independent Auditors' Report and provides a narrative overview and analysis of the basic financial statements. This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it.

REPORTING ENTITY

The District is an independent reporting entity based on the criteria established by Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB). In accordance with GASB Statement No. 14, 39 and 61, the financial reporting entity

Transform your life!

consists of a primary government and two component units, NPC Friends & Family and Northeast Arizona Training Center (NATC).

The District is a primary government because it is a special-purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state and local governments. The financial activity of NPC Friends & Family and NATC are discretely presented as component units of the District. The District is not included in any other governmental financial reporting entity.

INSTITUTIONAL PROFILE

The District is a comprehensive community college providing services in northeast Arizona. It offers postsecondary degrees in over 65 occupational programs and specialty areas of study and offers lower division general education courses that are transferrable to a university for a degree. It has one of the lowest tuition rates in the state.

As a political subdivision of the State of Arizona, the District is subject to the oversight of its Governing Board which is comprised of five elected members representing each of the five districts of Navajo County. These members are elected for six-year terms on a staggered basis. The District's Governing Board is granted full authority by the Arizona Revised Statutes to manage the business and educational needs of the District. The administrative staff of the District, led by the President, is responsible for the operation and administration of all District functions.

History and Service Area – Established in 1972, the District first enrolled students starting with the fall semester of 1974. The District serves Navajo County as well as Apache County, which it does via an Intergovernmental Agreement. The combined service area is 21,158 square miles with a 2024 U.S. Census Bureau population of 174,316. The Navajo, Hopi, and White Mountain Apache Indian Reservations occupy more than 66% of the total land in the District's service area and account for 53% of the area's population.

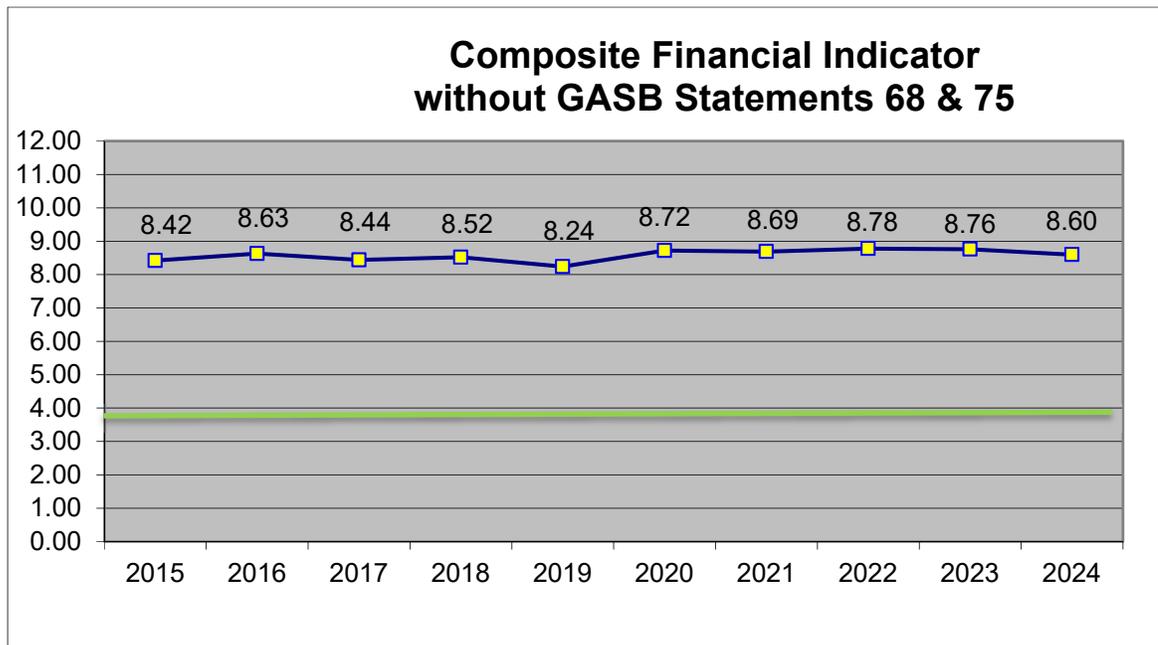
Campuses are located in Holbrook, Show Low, Snowflake/Taylor, Winslow, Keams Canyon (Hopi), Kayenta, St. Johns, Springerville/Eager and Whiteriver. Central District Offices are located on the Holbrook campus.

Staff and Student Demographics – Enrollment for the District increased between fall of 2024 and fall of 2023 by 12%. Of the 3,158 headcount, approximately 99% of students were in-state and 64% (or 2,011) were 19 years of age and younger. 61% of our students were racial/ethnic minorities and with 60% being females. Full time students made up only 20% of the unduplicated headcount while the remaining 80% were part time attendees. The full-time student equivalent per faculty remained flat at 7.0 from the year before. The average class size also remained static at 13 from the year before.

Accreditation – In order to award college degrees and certificates, institutions of higher education must be evaluated by a nationally recognized accrediting agency. The Higher Learning Commission (HLC) is an institutional accreditor charged with evaluating the District to ensure its students of an up-to-date, nationally recognized and accredited

educational experience. The District continues to conduct accreditation activities as required by HLC following a 10-year Open Pathway cycle. Every year, the District is required to complete its annual institutional update for HLC. In its most recent Assurance Review with the HLC, the District received a “Met” status in all but one accreditation criteria. The area that received a “Met with concern” status is related to the District’s strategic planning. The District has provided training on how to develop a strategic plan, has implemented a new process for its strategic planning and is currently developing its strategic plan for the period from 2025 to 2030 to address the “Met with concern” status. The HLC will reevaluate the District’s strategic planning in an embedded monitoring report that will be included in the HLC’s 2029-30 comprehensive evaluation.

Accreditation Financial Ratios – On an annual basis the HLC requires member institutions to provide financial information. The information is used to calculate a Composite Financial Index (CFI) made up of four financial ratios, each one weighted differently. The CFI evaluates an institution’s financial health; a CFI of 1.1 or higher indicates adequate financial health and requires no HLC review. The District’s composite ratio for the years 2015 to 2024 was greater than 8.0. In 2015, the HLC requested the CFI be calculated with and without the new accounting and financial reporting guidelines for pensions adopted in 2015. The HLC recognized it would have a significant impact to the financials and related indicators. The District’s 2024 CFI including pensions was 8.64 and excluding pensions was 8.60. The chart below indicates the CFI excluding pensions for 2024.



REGIONAL ECONOMIC OUTLOOK

Navajo and Apache Counties unemployment continues to struggle in spite of other signs of state and national recovery according to the Federal Reserve Economic Data (FRED), which uses the Bureau of Labor Statistics data as its source. Arizona's unemployment rate for August 2025 was 4.1% which increased from where it was a year ago at 3.4%. The national unemployed rate of 4.3% for August 2025 remained flat from 4.2% the year before. In Navajo County, unemployment was 6.4% in August 2025, which is higher than the national, state rates and the prior year of 5.4%. For Apache County, the unemployment rate is even higher at 8.6% for August 2025, which is an increase compared to the year before of 7.9%.

The District uses full time student equivalents to evaluate student enrollment, which increased when comparing fall 2024 to fall 2023, the District had an enrollment increase of 13%. NPC's growth out paced the enrollment figures tracked by the National Student Clearinghouse Research Center which shows an enrollment increase of 4.5% for fall 2024 compared to fall 2023.

FINANCIAL POLICIES

The District adopted the *Cash Reserve Policy* and the *Future Capital Reserve Policy* in prior years and they had a significant impact on current financials. The *Cash Reserve Policy* recognizes the importance of maintaining adequate reserves in order to ensure financial and operational stability and requires the College to maintain unallocated cash levels equal to at least one (1) year of budgeted expenses. The *Future Capital Reserve Policy* recognizes the importance of maintaining adequate reserves to ensure future capital financial resources and to reduce the cost of capital acquisitions. These policies result in \$35 to \$50 million set aside for financial stability.

CURRENT MAJOR INITIATIVES

President Von Lawson began his tenure with the District on January 1, 2025. President Lawson will be focusing on increasing enrollment, building stronger relationships with the communities the District serves and ensuring that a strategic plan is in place by the end of 2025.

Construction at three locations are underway or completed:

- The remodeling of the Goldwater building at the White Mountain Campus in Show Low will add approximately 9,000 sq. ft to the building has been substantially completed as of June 30, 2025 and on October 3, 2025, a grand opening was held. The remodel added a number of additional offices, a conference room, and service as the reception area for the campus students and visitors.
- The College has begun the design phase for the new center in Kayenta. Funds for the center were received from a grant funded by the Arizona Commerce Authority. The building phase of the center is expected to begin in the spring of 2026. The new center will allow for better classrooms, a science lab and an economic development office. The project is required to be completed by the summer of 2027.
- The remodel of the Construction program area of the Skills Center at the Painted Desert Campus in Holbrook has been completed. The remodel included retro fitting the area to accommodate the needs of the Automotive and CDL programs. Classes using the newly remodeled facilities began in the Fall 2025 semester.

The Enterprise Resource Planning (ERP) system used by the District is in the process of being replaced. The new ERP system implementation began in December 2023 and is currently in the build and test phases of the project. The new ERP system will have cascading go-live dates that will occur in the spring of 2026.

The District continues to strengthen its strategic planning process including incorporating recommendations from the Higher Learning Commission. The College has implemented a new process for its strategic planning and is currently developing its strategic plan for the period from 2025 to 2030. The strategic plan will focus on strengthening both student success and institutional excellence. The strategic plan is expected to be completed by December 2025.

Three years ago the District received a Title III grant, “A Relational Model for Student Success”, that provides funding of \$1.6 million over 5 years to help implement five initiatives that will make information easier to find and navigate for students, create five virtual One-Stop Centers that will allow students to engage face to face with support staff, train in and implement a Relational Advising model, Create and establish Learning Communities for students, and implement programs for Native American students success. During the fiscal year the budget for this program was cut to approximately \$946,000 and ended at the end of September 2025. Moving forward the District will incorporate these activities into its regular operational activities to finish the purpose of the grant and will continue to evaluate its effectiveness.

The District is in process of evaluating its operational structure to improve how it can better meet the needs of its students and employees. The evaluation will also improve the Districts ability to more effectively carry out its mission, strategy, and goals as well as improve operational efficiency.

UPCOMING MAJOR INITIATIVES

The remodel of the Multipurpose, Blunk and Ruby Hill buildings at the Winslow campus are expected to begin in the summer of 2026. The remodel will expand the Cosmetology program, the Allied Health/Nursing programs and create new student gathering space.

FINANCIAL INFORMATION

Effective management of the District's funds through internal controls, budgetary controls, cash management, financial policies and fiscal reporting comprises the District's responsibilities for stewardship, safeguarding of assets, and accountability of resource providers. Additional information relating to the District's financial management can be found in the statistical section towards the end of this report.

Internal Control – The District is responsible for establishing and maintaining a system of internal controls. Internal controls are designed to ensure reasonable, but not absolute, assurance that the assets of the District are protected from loss, theft or misuse and that the accounting records used to prepare the financial statements are reliable and conform to generally accepted accounting principles (GAAP). The concept of reasonable

assurance recognizes that the cost of a control should not exceed the benefits likely to be derived from that control element, and that the evaluation of costs and benefits requires estimates and judgments from management. All internal control evaluations occur within the above framework. The District believes the internal control structure adequately safeguards assets and provides reasonable assurance of proper recording of financial transactions.

Budgetary Controls – The District engages in an annual financial planning cycle that begins with the strategic planning process. The current strategic initiatives identify the strategic direction of the District in support of its mission and vision. They include increasing enrollment, improving student outcomes and improving college sustainability. These are monitored and updated and involve all levels of the organization. The District maintains budgetary controls in the form of detailed balanced budgets and budget transfer restrictions by fund, department and account. On a monthly basis, management presents various financial reports to the District Governing Board including a report of revenues, expenditures and budgets by fund, a report on property tax receipts, cash flow position, and a narrative discussing budget deviations by fund. The objective of these budgetary controls is to ensure compliance with the annual budget and to fulfill the requirements of the District Governing Board’s monitoring reports.

The District complies with Arizona Revised Statutes requiring that a report of the District’s adopted budget be published annually based on the prescribed format established by the Arizona Auditor General. The District also complies with the Arizona Revised Statutes regarding Truth in Taxation Notice and Hearing when the District’s primary property tax levy is greater than the amount levied in the preceding year.

The District also demonstrates compliance by issuance of an annual budgeted expenditure limitation report that is examined by the Arizona Auditor General. The expenditure limitation calculation determines the maximum allowable expenditure supported by local revenues.

Cash Management – The District is governed by the Arizona Revised Statutes relating to overall investment of public funds. The fiduciary responsibility for such investments is entrusted to the District Governing Board and facilitated through the Vice President of Administrative Services. The District invests unrestricted funds in a prudent, conservative, and secure manner for the highest available yield, given cash flow constraints, as prescribed by the Arizona Revised Statutes. The principal investment vehicles used during the fiscal year were the Navajo County Treasurer’s investment pool and the Local Government Investment Pool (LGIP) managed by the Arizona State Treasurer. Both have provided the District with safe liquid investments.

Financial Reporting – The District has an automated financial accounting system that captures all financial transactions to prepare the audited financial statements, data for the ACFR, and to develop internal management reports for decision-making needs and to aid in the allocation of resources.

The ACFR for the District was formulated with data from several sources including District records and the Navajo County Finance, Treasurer's and Assessor's Offices. These statements present information on the financial condition of the District and whether resources were adequate to cover the costs of providing services during the reporting period. The District's ACFR is distributed to the District Governing Board and administrators, the State legislature, Federal and State agencies, and financial institutions as well as others throughout the general public.

INDEPENDENT AUDIT

The District is audited by the Arizona Auditor General. The audit determines if the financial statements are free of material misstatements and ensures compliance with the Arizona Revised Statutes that require an annual audit of the District's financial statements. The Independent Auditors' Report is included in the financial section of this ACFR. The District received an unmodified opinion for the fiscal year ended June 30, 2025.

The District's component units, NPC Friends & Family and NATC, are audited by a local CPA. Both component units received unmodified opinions for the fiscal year ended June 30, 2025.

ACKNOWLEDGEMENTS

We express our appreciation to all those who assisted and contributed to the preparation of this report. Our deepest gratitude goes to the dedicated staff in the Business Office. We also express our appreciation to the Arizona Auditor General and the Navajo County Finance, Treasurer's and Assessor's Offices for their assistance with this report. Lastly, we thank the members of the District Governing Board and the President for their guidance and support in maintaining the financial stability of the District.

Respectfully submitted,

Maderia J. Ellison
Vice President for Administrative Services/CFO

Russell Kupfer
Director of Financial Services

Scott Flake
Controller



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Navajo County Community College District
Arizona**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2024

Christopher P. Morill

Executive Director/CEO

PRINCIPAL OFFICERS

As of June 30, 2025

DISTRICT GOVERNING BOARD

Mr. Kristine Laughter, District 1

Ms. Rosabel Sekayumtewa, District 2

Mr. Frank Lucero, District 3

Mr. Everett Robinson, District 4

Mr. Derrick Leslie, District 5

PRESIDENT'S CABINET

Dr. Von Lawson, President

Dr. Michael Solomonson, Vice President for Learning & Student Services

Maderia J. Ellison, Vice President for Administrative Services, Chief Financial Officer

Nicole Ulibarri, Interim Vice President Human Resources

Michael Jacob, Chief Information Officer

Dr. Farah Bughio, Director for Institutional Effectiveness

Jessica Reeck, Director of Friends & Family

Navajo County Taxpayers

Navajo County Community College District Governing Board

(Northland Pioneer College)

President

Assistant to the President

Vice President for Learning & Student Services

Arts & Sciences
Career & Technical Education
Early College
Education and College & Career Preparation
Enrollment Services
Instructional Innovation
Instructional Support/Carl Perkins Grant
Library Services
Marketing & Public Relations
Nursing & Allied Health
Student Services

Vice President for Administrative Services

Bookstore
Campus and Center Facilities/Transportation/Maintenance
Financial Services/Business Office
Printing & Duplicating
Payroll
Purchasing

Small Business Development Center

Chief Information Officer

Administrative Systems Support
Technical Services Dept.
Network Services Dept.

Director of Institutional Effectiveness

Accreditation Services
Institutional Research

Vice President Human Resources

Apache County Coordinator

Director of Friends & Family



Northland Pioneer College
EXPANDING MINDS • TRANSFORMING LIVESSM

MISSION

Northland Pioneer College provides educational excellence that is affordable and accessible for the enrichment of communities across northeastern Arizona.

VISION

NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.

VALUES

NPC upholds the following Values

- Integrity
- Inclusion
- Adaptability
- Civility
- Access

Read more at www.npc.edu/mission-vision-values.

Financial Section



Northland Pioneer College
EXPANDING MINDS • TRANSFORMING LIVESSM



INDEPENDENT AUDITORS' REPORT

The Arizona Auditor General and The Governing Board of
Navajo County Community College District

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the business-type activities and the discretely presented component units of the Navajo County Community College District (the District), as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, based on our audit and the report of the other auditors, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the discretely presented component units of the District, as of June 30, 2025, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

We did not audit the financial statements of the discretely presented component units, which represent 100 percent, 100 percent, and 100 percent, respectively, of the assets, net position, and revenues of the discretely presented component units as of June 30, 2025. Those statements were audited by other auditors whose reports have been furnished to us, and our opinions, insofar as they relate to the amounts included for discretely presented component units, are based solely on the reports of the other auditors.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions. The other auditors did not audit the discretely presented component units' financial statements in accordance with *Government Auditing Standards*.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair

The Arizona Auditor General and
The Governing Board of Navajo County Community College District

presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management discussion and analysis, schedule of the District's proportionate share of the net pension liability, and

The Arizona Auditor General and
The Governing Board of Navajo County Community College District

schedule of the District pension contributions be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we will issue our report dated on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters at a future date. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Phoenix, Arizona
February 27, 2026

Navajo County Community College District
(Northland Pioneer College)
Management's Discussion and Analysis
Year Ended June 30, 2025

Our discussion and analysis of the District's financial performance provides an overview of the District's financial activities for the year ended June 30, 2025. Please read it in conjunction with the transmittal letter which precedes this section and the District's basic financial statements, which immediately follow.

Basic Financial Statements

The District's annual financial statements are presented in accordance with U.S. generally accepted accounting principles prescribed by the Governmental Accounting Standards Board (GASB), the authoritative body for establishing Generally Accepted Accounting Principles (GAAP) for state and local governments, including public institutions of higher education. These standards permit public colleges and universities to use the guidance for special-purpose governments engaged in business-type activities. The standards allow for the presentation of the District's financial activity in a consolidated, single-column, entity-wide format. This format is similar to the type of financial statements typical of a business enterprise or not-for-profit organization. The basic financial statements consist of the following:

The *Statement of Net Position* reflects the District's financial position on June 30, 2025. It shows the various assets owned or controlled, deferred outflows of resources, related liabilities and other obligations, deferred inflows of resources and the various categories of net position. Net position is an accounting concept defined as total assets plus deferred outflows of resources, less total liabilities and deferred inflows of resources, and as such, represents institutional equity or ownership in the District's total assets.

The *Statement of Revenues, Expenses, and Changes in Net Position* reflects the results of operations and other changes for the year ending June 30, 2025. It shows the various revenues and expenses, both operating and nonoperating, reconciling the beginning net position amount to the ending net position amount, which is shown on the *Statement of Net Position* described above.

The *Statement of Cash Flows* reflects the inflows and outflows of cash and cash equivalents for the year ending June 30, 2025. It shows the various cash activities by type, reconciling the beginning cash and cash equivalents amount to the ending cash and cash equivalents amount, which is shown on the *Statement of Net Position* described above. In addition, this statement reconciles cash flows from operating activities to operating loss on the *Statement of Revenues, Expenses, and Changes in Net Position* described above.

Financial Highlights and Analysis

Consistent with its mission, the District provides, supports and promotes lifelong learning. Major funding sources supporting all functions include property taxes, state appropriations, government grants and contracts, and tuition and fees. The District may exercise primary and secondary property tax levy authority for the generation of funds used for operating, capital equipment, and debt retirement purposes.

The condensed financial information that follows highlights the main categories of the *Statement of Net Position*. Assets are distinguished as either current or noncurrent. Current assets are resources available to meet the District's operating needs. Current liabilities are made up of accounts payable, unearned revenues, and accrued payroll and employee benefits. Net position

Navajo County Community College District
(Northland Pioneer College)
Management's Discussion and Analysis
Year Ended June 30, 2025

is divided into three categories reflecting the broad characteristics of institutional equity in the assets of the District. In addition to the District's capital assets, the District holds resources that external parties have restricted for specific programs or purposes. The remaining net position is unrestricted but is dedicated to the District's primary mission. Over time, increases or decreases in net position may serve as a useful indicator of whether the District's financial position is improving or deteriorating.

Condensed Financial Information

The following is a listing of condensed financial information for the District as of June 30, 2025 and June 30, 2024:

Condensed Statement of Net Position - Primary Government
As of June 30

	<u>2025</u>	<u>2024</u>	<u>\$ Change</u>	<u>% Change</u>
Assets:				
Current assets	\$ 103,961,100	\$ 97,476,470	\$ 6,484,630	7%
Noncurrent assets, other than capital assets	9,753,110	893,150	8,859,960	992%
Capital assets, net	<u>58,195,095</u>	<u>51,898,681</u>	<u>6,296,414</u>	<u>12%</u>
Total assets	<u>171,909,305</u>	<u>150,268,301</u>	<u>21,641,004</u>	<u>14%</u>
Deferred Outflow of Resources:				
Deferred outflows related to pensions	<u>4,724,522</u>	<u>3,205,221</u>	<u>1,519,301</u>	<u>47%</u>
Liabilities:				
Current liabilities	5,534,455	3,036,088	2,498,367	82%
Long-term liabilities	<u>22,052,757</u>	<u>20,717,870</u>	<u>1,334,887</u>	<u>6%</u>
Total liabilities	<u>27,587,212</u>	<u>23,753,958</u>	<u>3,833,254</u>	<u>16%</u>
Deferred Inflow of Resources:				
Deferred inflows related to pensions	1,337,323	804,498	532,825	66%
Deferred inflows related to leases	<u>332,580</u>	<u>358,329</u>	<u>(25,749)</u>	<u>-7%</u>
	<u>1,669,903</u>	<u>1,162,827</u>	<u>507,076</u>	<u>44%</u>
Net Position:				
Net investment in capital assets	57,104,971	51,898,681	5,206,290	10%
Restricted	9,218,387	266,706	8,951,681	3356%
Unrestricted	<u>81,053,354</u>	<u>76,391,350</u>	<u>4,662,004</u>	<u>6%</u>
Total net position	<u>\$ 147,376,712</u>	<u>\$ 128,556,737</u>	<u>\$ 18,819,975</u>	<u>15%</u>

Total assets increased by \$21.6 million, or 14%. Current assets increased by \$6.5 million or 7% primarily related to an increase in cash and investments of \$8.9 million. The \$8.9 million increase in noncurrent assets is due to a receipt of a restricted grant with the purpose of funding the construction of a new building in Kayenta. The District has a policy to preserve and maintain ample operational and capital cash reserves. Net capital assets increased by \$6.3 million or 12% primarily due to the progress made in the remodel of the Goldwater building in Show Low and the progress made in the implementation of the new Enterprise Resource Planning System ("ERP"). The implementation of a new ERP is part of the Districts strategic plan and will give students

Navajo County Community College District
(Northland Pioneer College)
Management's Discussion and Analysis
Year Ended June 30, 2025

streamlined access to register for classes, pay tuition, see grades, and attend classes, among many other benefits. The new ERP will give District faculty and staff an improved system that will streamline their workflow, increase reporting capabilities and automate several processes that have historically been manual. As of the date of these financial statements the implementation of the new ERP is in the build and testing phases and has cascading go live dates between February 2026 to April 2026.

Current liabilities increased by \$2.5 million, or 82% primarily related to \$1.9 million increase in accounts payable at year end over the previous year and \$428,000 attributable to the implementation of GASB 101. This new pronouncement requires for the first time the accrual of sick leave, specifically sick leave that is expected to be used in the next 12 months.

Total net position increased by \$18.8 million or 15% primarily in net investment in capital assets. Capital assets increased by \$6.3 million or 12% due to the progress made in the remodel of the Goldwater building in Show Low and the progress made in the implementation of the new ERP system. An increase in restricted net assets of \$8.9 million received from a restricted grant with the purpose of funding the construction of a new building in Kayenta. The funds will be expended over the course of the next two years. In addition, unrestricted net position increased by \$4.7 million or 6%. Total revenues increased by \$13.7 million, excluding the Kayenta grant total revenues would have only increased \$4.8 million. Total revenues are offset by an increase in operating expenses of \$2.3 million. The increase in net position will be added to operational and capital reserves to bolster current and future financial health and strategic initiatives.

The condensed financial information highlights the main categories of the *Statement of Revenues, Expenses, and Changes in Net Position*. Generally, revenues generated by the District from exchange transactions are considered operating revenues. Other revenues such as state appropriations, property taxes, and certain government grants are considered nonoperating revenues. In compliance with U.S. generally accepted accounting principles, scholarships applied to tuition and fees are recorded as an offset to operating revenues instead of being reported as an expense to the District.

The District shows an operating loss because the three largest revenue sources (i.e., property taxes, state appropriations, and government grants) are considered nonoperating revenues. Please refer to the Summary of Significant Accounting Policies (Note 1), which directly follows the presentation of the basic financial statements, for a description of the differences between operating and nonoperating revenues.

Depreciation and amortization expense is recorded in accordance with the adoption of the economic resources measurement focus. The construction and acquisition of capital assets, although budgeted and tracked as expenditures in the accounting system, are not reflected as expenses in these statements. Such transactions are instead capitalized and reported as assets, with the systematic depreciation/amortization of the costs expensed over the useful lives of the assets constructed or acquired.

The District has four primary revenues sources: property taxes, state appropriations, government grants and contracts, and tuition and fees.

Navajo County Community College District
(Northland Pioneer College)
Management's Discussion and Analysis
Year Ended June 30, 2025

**Condensed Statement of Revenues, Expenses, and
Changes in Net Position - Primary Government
Year Ended June 30**

	2025	2024	\$ Change	% Change
Revenues:				
Operating				
Tuition and fees, net	\$ 1,777,798	\$ 1,444,133	\$ 333,665	23%
Government contracts	3,923,045	3,625,420	297,625	8%
Bookstore income, net	42,825	58,781	(15,956)	-27%
Other	628,839	313,427	315,412	101%
Total operating revenues	<u>6,372,507</u>	<u>5,441,761</u>	<u>930,746</u>	<u>17%</u>
Nonoperating				
Property taxes	18,321,504	16,995,277	1,326,227	8%
State appropriations	16,111,425	15,666,643	444,782	3%
Government grants	14,617,116	4,777,109	9,840,007	206%
Share of state sales taxes	745,163	708,503	36,660	5%
Private grants	384,036	410,279	(26,243)	-6%
Investment earnings	4,749,860	3,602,828	1,147,032	32%
Total nonoperating revenues	<u>54,929,104</u>	<u>42,160,639</u>	<u>12,768,465</u>	<u>30%</u>
Total revenues	<u>61,301,611</u>	<u>47,602,400</u>	<u>13,699,211</u>	<u>29%</u>
Expenses:				
Operating	42,467,710	40,140,056	2,327,654	6%
Nonoperating	13,926	33,302	(19,376)	100%
Total expenses	<u>42,481,636</u>	<u>40,173,358</u>	<u>2,308,278</u>	<u>6%</u>
Increase in net position	18,819,975	7,429,042	11,390,933	153%
Total net position, July 1	<u>\$ 128,556,737</u>	<u>\$ 121,127,695</u>	<u>\$ 7,429,042</u>	<u>6%</u>
Total net position, June 30	<u>\$ 147,376,712</u>	<u>\$ 128,556,737</u>	<u>\$ 18,819,975</u>	<u>15%</u>

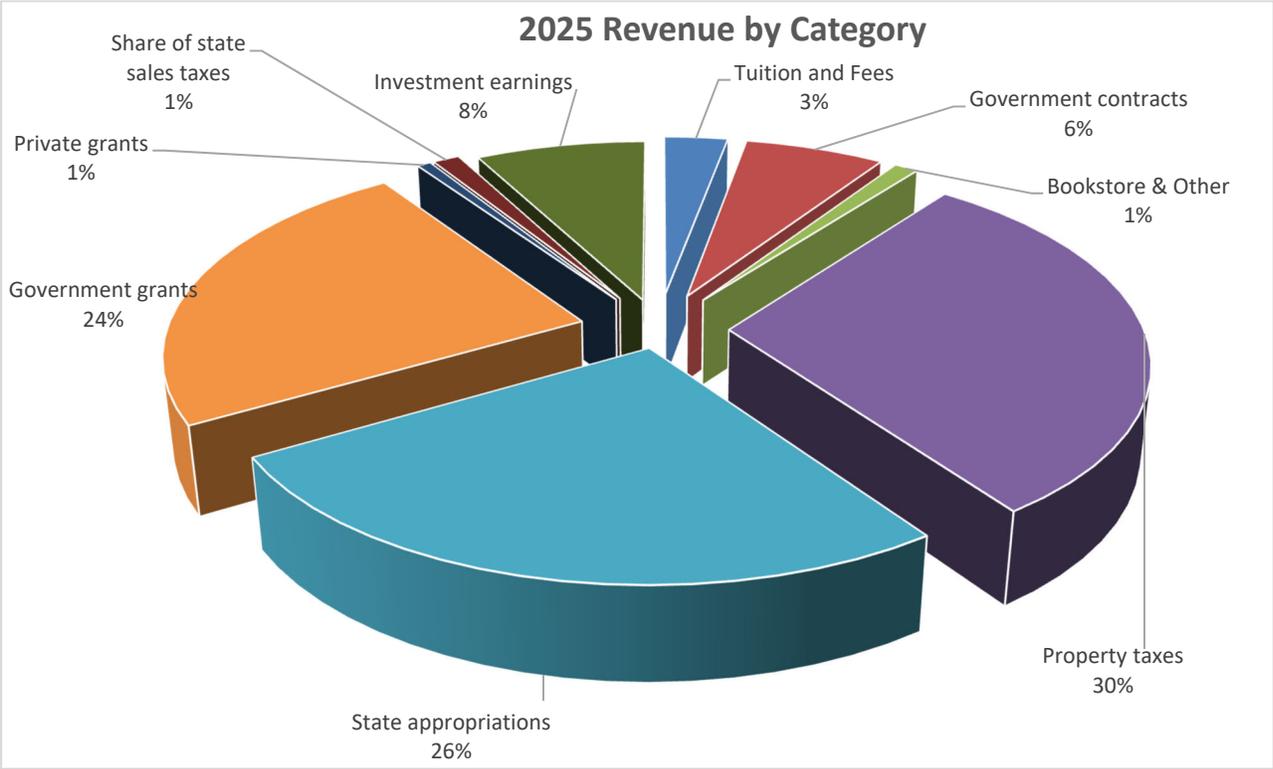
In 2025, total revenues exceed total expenses by \$18.8 million, an increase of \$11.4 million compared to the prior year. The available funds will support future capital needs by setting aside resources as outlined in the District's *Future Capital Reserve* policy.

Total operating revenues increased approximately \$931,000 or 17%. Tuition and fees revenue increased by approximately \$334,000 or 23% due to an increase in enrollment from the prior year. Government contracts increased approximately \$298,000 or 8%, related to providing educational services to Apache County via an intergovernmental agreement.

Total nonoperating revenues increased by \$12.8 million, or 30%. The increase is primarily related to a restricted grant in the amount \$8.9 million for the purpose of funding the construction of a new building in Kayenta. An increase in state appropriations of approximately \$445,000 or 3%, that is mainly the result of an increase in equalization funding. State appropriations include state aid, equalization, rural aid, Science, Technology, Engineering, and Mathematics (STEM) and Proposition 207 funding from the Smart and Safe Fund. Property taxes increased approximately \$1.3 million or 8% over the prior fiscal year. Property tax revenues normally accounts for approximately 40% of total revenues, but in 2025 with the one-time restricted grant revenue for the Kayenta building, property tax revenues accounted for approximately 30% of total revenues

Navajo County Community College District
 (Northland Pioneer College)
 Management's Discussion and Analysis
 Year Ended June 30, 2025

this year. Government grants increased approximately \$9.8 million or 206% as a result of the \$8.9 million grant to fund the construction of a new Kayenta building.

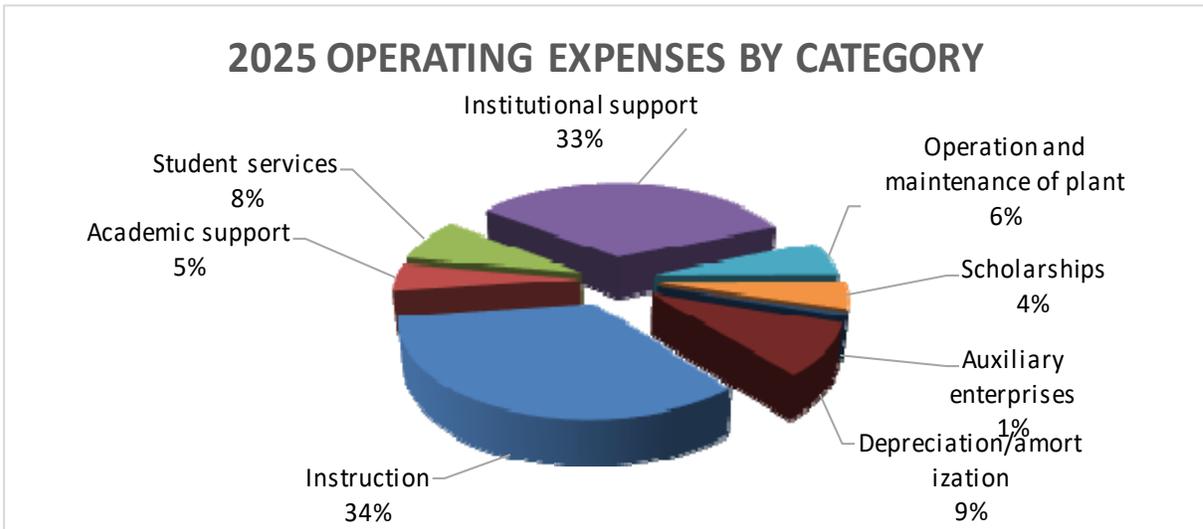


The largest funding source for the District is property taxes. For the fiscal year 2025 and 2024, the District set the property tax at the maximum rate allowable by statute.

Funding from external sources, including federal and local grants and contracts along with community and business partnerships, is important to the District. The District continuously pursues additional grant and partnership opportunities.

Navajo County Community College District
(Northland Pioneer College)
Management's Discussion and Analysis
Year Ended June 30, 2025

	<u>2025</u>	<u>2024</u>	<u>\$ Change</u>	<u>% Change</u>
Operating Expenses				
Educational and general:				
Instruction	\$ 14,447,768	\$ 13,239,101	\$ 1,208,667	9%
Academic support	2,014,348	1,862,186	152,162	8%
Student services	3,319,821	3,423,838	(104,017)	-3%
Institutional support	14,162,491	13,696,705	465,786	3%
Operation and maintenance of plant	2,575,193	2,905,614	(330,421)	-11%
Scholarships	1,906,596	1,611,754	294,842	18%
Auxiliary enterprises	305,014	334,562	(29,548)	-9%
Depreciation/amortization	3,736,479	3,066,296	670,183	22%
Total operating expense	<u>42,467,710</u>	<u>40,140,056</u>	<u>2,327,654</u>	<u>6%</u>
Nonoperating Expenses				
Loss on disposal of capital assets	7,835	27,497	(19,662)	-72%
Pass through grant to component unit	6,091	5,805	286	5%
Total nonoperating expense	<u>13,926</u>	<u>33,302</u>	<u>(19,376)</u>	<u>-58%</u>
Total expenses	<u><u>\$ 42,481,636</u></u>	<u><u>\$ 40,173,358</u></u>	<u><u>\$ 2,308,278</u></u>	<u><u>6%</u></u>



Total expenses increased by approximately \$2.3 million or 6%. The District continues to focus on maintaining comprehensive and quality services to the students and the needs of communities in its service area while practicing responsible stewardship. Instruction expenses increased by approximately \$1.2 million or 9%. Academic Support expenses increased by approximately \$152,000 or 8%, Student Services expenses decreased approximately \$104,000 or 3% and Institutional Support expenses increased approximately \$466,000 or 3%. Operations and Maintenance expenses decreased by \$330,000 or 11%. Auxiliary Enterprises expenses all saw a decrease of approximately \$30,000. Contributing to overall changes throughout the district was a net increase of approximately \$1.7 million salaries and benefits compared to the prior year caused by employee turnover. Also contributing to this was an increase of approximately \$670,000 in depreciation and amortization.

Navajo County Community College District
(Northland Pioneer College)
Management's Discussion and Analysis
Year Ended June 30, 2025

Total net position increased by approximately \$18.8 million or 14.6%.

Capital Assets and Debt Administration

The District has a rolling 3-year plan to manage capital needs; it sets aside a portion of its unrestricted net position to address these needs. Construction on the Goldwater building at its White Mountain Campus in Show Low began in August 2024 and was substantially completed at year end is expected to be put into operations in the fall of 2025. The District accepted a grant from the Arizona Commerce Authority for the purpose of building a new center in Kayenta the summer of 2024. This project is in the planning phase, is expected to enter into the build phase in the spring of 2026 and is required to be completed by the summer of 2027. The remodel of the Construction program area of the Skills Center at the Painted Desert Campus in Holbrook has been completed. The remodel included retro fitting the area to accommodate the needs of the Automotive and CDL programs. Classes using the newly remodeled facilities began in the Fall 2025 semester. The District is considering next steps for future expansion of its facilities.

Additional information on the District's capital assets can be found in Note 4 of the financial statements.

The District currently only has long-term liabilities for compensated absences, lease obligations, subscription-based information technology arrangement (SBITA) obligations, and pension liabilities. Total long-term liabilities increased by approximately \$1.7 million or 8%. This increase is primarily due to an increase in pension liabilities of approximately \$1.2 million and an increase of approximately \$441,000 in compensated absences as a result of implementing GASB Statement No. 101 *Compensated Absences*.

Additional information on the District's long-term liabilities can be found in Note 6 of the financial statements.

Current Factors Having Probable Future Financial Significance

The Enterprise Resource Planning (ERP) system used by the District is in the process of being replaced. A new ERP system was chosen in June 2023, implementation of the new ERP began in December 2023 and is currently in the build and testing phase of the project. The new ERP system is expected to have cascading go-live dates between February 2026 through April 2026.

President Von Lawson began his tenure with the District on January 1, 2025. President Lawson's focus will be on increasing enrollment, building stronger relationships with the communities the District serves and ensuring that a strategic plan is in place for 2026 – 2030.

This discussion and analysis is designed to provide a general overview of the Navajo County Community College District's finances for all those with an interest in such matters. Questions concerning any of the information provided in the basic financial statements or requests for additional information should be addressed to Administrative Services, Northland Pioneer College, PO Box 610, Holbrook, AZ 86025.

Navajo County Community College District
(Northland Pioneer College)
Management's Discussion and Analysis
Year Ended June 30, 2025

Separate financial statements are issued for Northland Pioneer College Friends & Family and Northeast Arizona Training Center, Inc., which are both discretely presented component units of Navajo County Community College District. Complete financial statements for component units can be obtained from Northland Pioneer College, PO Box 610, Holbrook, AZ 86025.

Navajo County Community College District
(Northland Pioneer College)
Statement of Net Position - Primary Government
June 30, 2025

	Business-Type Activities
Assets	
Current assets:	
Cash and cash equivalents	\$ 100,682,723
Receivables (net of allowances for uncollectibles):	
Grants	871,308
Contracts	358,209
State appropriations	263,156
Property taxes	614,912
Leases receivable	18,595
Other	5,020
Student	603,371
Prepaid items	543,806
Total current assets	103,961,100
Noncurrent assets:	
Restricted assets:	
Cash and investments	9,218,387
Property taxes receivable (net of allowances of \$90,000)	13,982
Student receivable (net of allowances of \$281,269)	168,379
Leases receivable	352,362
Capital assets, not being depreciated	6,993,989
Capital assets, being depreciated/amortized, net	51,201,106
Total noncurrent assets	67,948,205
Total assets	171,909,305
Deferred Outflows of Resources	
Deferred outflows related to pensions	4,724,522
Liabilities	
Current liabilities:	
Accounts payable	2,474,283
Accrued payroll and employee benefits	269,643
Due to component unit	114,038
Unearned revenues	1,525,490
Current portion of compensated absences payable	879,347
Current portion of lease obligations	91,566
Current portion of SBITA obligations	180,088
Total current liabilities	5,534,455
Noncurrent liabilities:	
Compensated absences payable	293,117
Lease obligations	729,731
SBITA obligations	88,739
Net pension liability	20,941,170
Total noncurrent liabilities	22,052,757
Total liabilities	27,587,212

(Continued)

See accompanying notes to financial statements.

Navajo County Community College District
(Northland Pioneer College)
Statement of Net Position - Primary Government
June 30, 2025
(Concluded)

	Business-Type Activities
Deferred Inflows of Resources	
Deferred inflows related to pensions	1,337,323
Deferred inflows related to leases	332,580
Total deferred inflows of resources	1,669,903
 Net Position	
Net investment in capital assets	57,104,971
Restricted:	
Expendable:	
Scholarships	279,450
Kayenta Building ACA Grant	8,938,937
Unrestricted	81,053,354
Total net position	\$ 147,376,712

See accompanying notes to financial statements.

Navajo County Community College District
(Northland Pioneer College)
Statement of Financial Position - Component Units
June 30, 2025

	NPC Friends & Family	Northeast Arizona Training Center, Inc.	Total
Assets			
Cash and cash equivalents	\$ 234,022	\$ 151,245	\$ 385,267
Restricted cash - savings	216,288	-	216,288
Accounts receivable	-	7,600	7,600
Investments:			
Marketable securities	807,803	-	807,803
Marketable securities - restricted	1,587,329	-	1,587,329
Prepaid expense	-	24,361	24,361
Property and equipment, net of accumulated depreciation	-	2,046,234	2,046,234
Total assets	<u>\$ 2,845,442</u>	<u>\$ 2,229,440</u>	<u>\$ 5,074,882</u>
Net Assets			
Without donor restrictions	\$ 1,041,825	\$ 2,229,440	\$ 3,271,265
With donor restrictions	1,803,617	-	1,803,617
Total net assets	<u>2,845,442</u>	<u>2,229,440</u>	<u>5,074,882</u>
 Total liabilities and net assets	 <u>\$ 2,845,442</u>	 <u>\$ 2,229,440</u>	 <u>\$ 5,074,882</u>

See accompanying notes to financial statements.

Navajo County Community College District
(Northland Pioneer College)
Statement of Revenues, Expenses, and Changes in Net Position - Primary Government
Year Ended June 30, 2025

	Business-Type Activities
Operating revenues:	
Tuition and fees, net of scholarship allowances of \$3,853,731	\$ 1,777,798
Government contracts	3,923,045
Bookstore income, net of scholarship allowances of \$28,449	42,825
Other sales and services	112,395
Other	516,444
Total operating revenues	6,372,507
Operating expenses:	
Educational and general:	
Instruction	14,447,768
Academic support	2,014,348
Student services	3,319,821
Institutional support	14,162,491
Operation and maintenance of plant	2,575,193
Scholarships	1,906,596
Auxiliary enterprises	305,014
Depreciation and amortization	3,736,479
Total operating expenses	42,467,710
Operating loss	(36,095,203)
Nonoperating revenues and expenses:	
Property taxes	18,321,504
State appropriations	16,111,425
Government grants	14,617,116
Share of state sales taxes	745,163
Private grants	384,036
Investment earnings	4,749,860
Gain (loss) on disposal of capital assets	(7,835)
Pass through grant to component unit	(6,091)
Total nonoperating revenues and expenses	54,915,178
Increase in net position	18,819,975
Total net position, July 1	128,556,737
Total net position, June 30	\$ 147,376,712

See accompanying notes to financial statements.

Navajo County Community College District
(Northland Pioneer College)
Statement of Activities - Component Units
Year Ended June 30, 2025

	NPC Friends & Family	Northeast Arizona Training Center, Inc.	Total
Changes in Unrestricted Net Assets			
Contributions	\$ 16,159	\$ -	\$ 16,159
Memberships and usage fees	-	65,400	65,400
Interest income	1,100	16	1,116
Unrestricted support	-	3,000	3,000
Donated capital items	-	-	-
Net investment return	76,147	-	76,147
Net special events revenue	45,535	-	45,535
Total unrestricted support	<u>138,941</u>	<u>68,416</u>	<u>207,357</u>
Net assets released from restrictions	<u>78,565</u>	<u>-</u>	<u>78,565</u>
Total unrestricted revenues and support	<u>217,506</u>	<u>68,416</u>	<u>285,922</u>
Expenses:			
Program services	65,505	-	65,505
Support services	15,224	149,056	164,280
Total expenses	<u>80,729</u>	<u>149,056</u>	<u>229,785</u>
Increase (Decrease) in net assets without donor restrictions	<u>136,777</u>	<u>(80,640)</u>	<u>56,137</u>
Changes in Net Assets with donor restrictions			
Contributions	337,344	-	337,344
Interest income	1,954	-	1,954
Net assets released from restrictions	(78,565)	-	(78,565)
Net investment return	92,035	-	92,035
Total restricted revenues and support	<u>352,768</u>	<u>-</u>	<u>352,768</u>
Expenses:			
Program services	154,830	-	154,830
Total expenses	<u>154,830</u>	<u>-</u>	<u>154,830</u>
Increase (Decrease) in net assets with donor restrictions	<u>197,938</u>	<u>-</u>	<u>197,938</u>
Increase (Decrease) in net assets	334,715	(80,640)	254,075
Net assets, beginning of year	<u>2,510,727</u>	<u>2,310,080</u>	<u>4,820,807</u>
Net assets, end of year	<u>\$ 2,845,442</u>	<u>\$ 2,229,440</u>	<u>\$ 5,074,882</u>

See accompanying notes to financial statements.

Navajo County Community College District
(Northland Pioneer College)
Statement of Cash Flows - Primary Government
Year Ended June 30, 2025

	Business-Type Activities
Cash flows from operating activities:	
Tuition and fees	\$ 1,973,991
Government contracts	4,287,039
Bookstore receipts	42,825
Other receipts	620,325
Payments to suppliers and providers of goods and services	(6,079,594)
Payments for employee wages and benefits	(27,968,989)
Payments to students for scholarships and loans	(1,933,223)
Net cash used for operating activities	(29,057,626)
Cash flows from noncapital financing activities:	
Property taxes	18,154,702
State appropriations	16,111,425
Government grants	14,764,984
Private grants	384,036
Share of State sales taxes	738,976
Net cash provided by noncapital financing activities	50,154,123
Cash flows from capital and related financing activities:	
Purchase and construction of capital assets	(9,659,392)
Principal paid on Lease	(96,947)
Principal paid on SBITA	(246,227)
Interest paid on Lease & SBITA	(38,162)
Net cash used by capital and related financing activities	(10,040,728)
Cash flows from investing activities:	
Interest received on investments	4,749,860
Net cash provided by investing activities	4,749,860
Net increase in cash and cash equivalents	15,805,629
Cash and cash equivalents, July 1, 2024	94,095,481
Cash and cash equivalents, June 30, 2025	\$ 109,901,110

(Continued)

See accompanying notes to financial statements.

Navajo County Community College District
(Northland Pioneer College)
Statement of Cash Flows - Primary Government
Year Ended June 30, 2025
(Concluded)

	Business-Type Activities
Reconciliation of operating loss to net cash used for operating activities:	
Operating loss	\$ (36,095,203)
Adjustments to reconcile operating loss to net cash used for operating activities:	
Depreciation/amortization	3,736,480
Changes in assets, deferred outflows of resources, liabilities and deferred inflows of resources:	
Inventories	17,884
Student accounts receivable	(34,581)
Accounts receivable	362,800
Prepaid items	122,822
Lease receivable	17,234
Accounts payable	1,884,706
Compensated absences payable	440,894
Accrued payroll and employee benefits	(6,454)
Unearned revenue	230,774
Lease liability	50,084
SBITA liability	7,934
Net pension liability	1,219,225
Deferred inflows related to pensions	532,825
Deferred inflows related to leases	(25,749)
Deferred outflows related to pensions	(1,519,301)
Net cash used for operating activities	\$ (29,057,626)
Reconciliation of cash and cash equivalents, as presented on the Statement of Net Position:	
Cash and cash equivalents	\$ 100,682,723
Restricted assets:	
Cash and cash equivalents	9,218,387
Total cash and cash equivalents, June 30, 2025	\$ 109,901,110
 Schedule of non-cash capital and related financing activities:	
New Subscription based IT arrangement (SBITA) liabilities	\$ 254,161
New lease liabilities	147,031

See accompanying notes to financial statements.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

Note 1 – Summary of Significant Accounting Policies

Navajo County Community College District's accounting policies conform to U.S. Generally Accepted Accounting Principles (GAAP) applicable to public institutions engaged only in business-type activities adopted by the Governmental Accounting Standards Board (GASB).

For the year ended June 30, 2025, the District implemented the provisions of GASB Statement No. 101 *Compensated Absences*, which improves the accounting and financial reporting for compensated absences, such as vacation, sick leave and other paid time off benefits. This Statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. As a result, the District's financial statements have been modified to reflect the implementation of this new standard. The District's analysis of compensated absences resulted in no changes to the beginning balances reported in the financial statements because the compensated absences liability was not deemed material to the District's financial statements.

A. Reporting Entity

The District is a special-purpose government that a separately elected governing body governs. It is legally separate and fiscally independent of other state and local governments. The accompanying financial statements present the activities of the District (the primary government) and its discretely presented component units, NPC Friends & Family, Inc., and the Northeast Arizona Training Center, Inc. (NATC).

NPC Friends & Family is a legally separate, tax-exempt organization. It acts primarily as a fund-raising organization that receives gifts and bequests, administers those resources, and disburses payments to, or on behalf of, the District for scholarships and other educational purposes. Although the District does not control the timing or amount of the receipts from NPC Friends & Family, its restricted resources can be used only by or for the benefit of the District or its constituents. Consequently, NPC Friends & Family is considered a component unit of the District and is discretely presented in the District's financial statements.

For financial reporting purposes, NPC Friends & Family follows the Financial Accounting Standards Board (FASB) standards for not-for-profit organizations. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. No modifications have been made to the NPC Friends & Family's financial information included in the District's financial report. Accordingly, those financial statements have been reported on separate pages following the District's respective counterpart financial statements. For financial reporting purposes, only NPC Friends & Family's statements of financial position and activities are included in the District's financial statements as required by GAAP for public colleges and universities. NPC Friends & Family has a June 30 year-end.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

During the year ended June 30, 2025, NPC Friends & Family distributed \$220,335 to the District for both restricted and unrestricted purposes. Complete financial statements for them can be obtained from NPC Friends & Family, P.O. Box 610, Holbrook, AZ 86025-0610.

NATC is a legally separate, tax-exempt organization. It acts primarily as a certified regional training center to meet the educational and testing needs of fire and law enforcement professionals in Northeast Arizona. The enabling legislation for NATC calls for the District to exercise operating control over NATC. The voting members of NATC's Board of Directors are employees of the District and the District is able to significantly influence the programs, activities or level of services provided by NATC. Consequently, NATC is considered a component unit of the District and is discretely presented in the District's financial statements.

For financial reporting purposes, NATC follows the FASB standards for not-for-profit organizations. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. No modifications have been made to NATC's financial information included in the District's financial report. Accordingly, those financial statements have been reported on separate pages following the District's respective counterpart financial statements. For financial reporting purposes, only NATC's statements of financial position and activities are included in the District's financial statements as required by GAAP for public colleges and universities. NATC has a June 30 year-end.

During the year ended June 30, 2020, the District received \$1 million in legislative appropriations for facility improvements at NATC. These funds are recorded as state appropriations and a pass-through grant to the component unit in the prior year's financial statements. Of these funds, \$898,857 has been passed through to NATC as of June 30, 2025, resulting in a liability of \$114,038 remaining due to the component unit.

Complete financial statements of NATC can be obtained from the Northeast Arizona Training Center, P.O. Box 610, Holbrook, AZ 86025-0610.

B. Basis of Presentation and Accounting

The financial statements include a statement of net position; a statement of revenues, expenses, and changes in net position; and a statement of cash flows.

A statement of net position provides information about the District's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position at the end of the year. Assets and liabilities are classified as either current or noncurrent. Net position is classified according to external donor restrictions or availability of assets to satisfy the District's obligations. Net investment in capital assets represents the value of capital assets, net of accumulated depreciation/amortization less any outstanding liabilities incurred to acquire or construct the assets. Nonexpendable restricted net position includes gifts that have been received for endowment purposes, the corpus of which cannot be expended. Expendable restricted net position represents grants, contracts, gifts, and other resources that have been externally restricted for specific purposes. Unrestricted net position consists of all other resources, including

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

those that have been designated by management to be used for other than general operating purposes.

A statement of revenues, expenses, and changes in net position provides information about the District's financial activities during the year. Revenues and expenses are classified as either operating or nonoperating, and all changes in net position are reported, including capital contributions and additions to endowments. Operating revenues and expenses generally result from exchange transactions. Accordingly, revenues such as tuition and bookstore charges, in which each party receives and gives up essentially equal values, are considered operating revenues. Other revenues, such as property taxes, state appropriations and government grants, result from transactions in which the parties do not exchange equal values and are considered nonoperating revenues. Operating expenses include the cost of sales and services, administrative expenses, and depreciation/amortization on capital assets. Other expenses, such as interest expense, are considered to be nonoperating expenses.

A statement of cash flows provides information about the District's sources and uses of cash and cash equivalents during the year. Increases and decreases in cash and cash equivalents are classified as operating, noncapital financing, capital financing, or investing.

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Property taxes are recognized as revenues in the year for which they are levied. State appropriations are recognized as revenue in the year in which the appropriation is first made available for use. Grants and donations are recognized as revenue as soon as all eligibility requirements the provider imposed have been met. The District eliminates all internal activity.

The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

C. Cash and Investments

For the statement of cash flows, the District's cash and cash equivalents are considered to be cash on hand, demand deposits, cash and investments held by the County Treasurer, investments in the State Treasurer's Local Government Investment Pool, and highly liquid investments with a maturity of 3 months or less when purchased. All investments are stated at fair value.

D. Inventories

Resale inventory is stated at the lower of cost (first-in, first-out method) or market.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

E. Capital Assets

Capital assets are reported at actual cost (or estimated historical cost if historical records are not available). Donated assets are reported at acquisition value.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation/amortization methods, and estimated useful lives of capital assets reported in the financial statements are as follows:

	Capitalization Threshold	Depreciation/ Amortization Method	Estimated Useful Life
Land	All	Not applicable	Not applicable
Buildings	5,000	Straight-line	10 - 40 years
Improvements other than buildings	5,000	Straight-line	20 - 40 years
Intangibles:			
Right-to-use subscription assets	100,000	Straight-line	See below
Right-to-use lease assets	100,000	Straight-line	See below
Equipment	5,000	Straight-line	5 - 10 years
Library books	All	Straight-line	10 years

Intangible right-to-use lease assets are amortized over the shorter of the lease term or the useful life of the underlying asset, unless the lease contains a purchase option that the District has determined is reasonably certain of being exercised—then the lease asset is amortized over the useful life of the underlying asset.

Intangible right-to-use subscription assets are amortized over the shorter of the subscription term or the useful life of the underlying IT assets.

F. Postemployment Benefits

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the pension plan’s fiduciary net position and additions to/deductions from the plan’s fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

G. Investment Earnings

Investment earnings are composed of interest, dividends, and net changes in the fair value of applicable investments.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

H. Scholarship Allowances

A scholarship allowance is the difference between the stated charge for goods and services the District provides and the amount that the student or third parties making payments on the student's behalf pays. Accordingly, some types of student financial aid, such as Pell grants and scholarships the District awards, are considered scholarship allowances. These allowances are netted against tuition and fees revenues and bookstore income in the statement of revenues, expenses, and changes in net position.

I. Compensated Absences

Compensated absences payable consists of annual and sick leave employees earned based on services already rendered. Other types of compensated absences were evaluated and were not accrued because they are not attributable to past service, balances are not carried forward to be used beyond the reporting period, or were determined to be immaterial.

Employees may carry forward up to 200 hours of annual leave, but they forfeit any unused vacation hours in excess of the maximum amount at the end of August each year. Upon terminating employment, the District pays all unused and un-forfeited vacation benefits to employees. Accordingly, vacation benefits are accrued as a liability in the financial statements.

Employees may accumulate up to 1040 hours of sick leave. Generally, sick leave benefits provide for ordinary sick pay and are cumulative but employees forfeit them upon terminating employment. The District uses a first-in, first-out (FIFO) flows assumption and historical usage data to determine the compensated absences liability. The historic use of sick leave was analyzed to determine the portion of sick leave estimated more likely than not to be used and has been accrued as a liability in the financial statements.

J. Leases and Subscription-Based Information Technology Arrangements

Leases

As lessee, the District recognizes lease liabilities with an initial, individual value of \$100,000 or more. The District uses an estimated incremental borrowing rate to measure lease liabilities unless it can readily determine the interest rate implicit in the lease. The estimated incremental borrowing rate is based on adding one percent to the treasury yield curve since the district has no recent debt issuance.

As lessor, the District recognizes lease receivables with an initial, individual value of \$100,000 or more. If there is no stated rate in the lease contract (or if the stated rate is not the rate the District charges the lessee) and the implicit rate cannot be determined, the District uses an estimated incremental borrowing rate as the discount rate to measure lease receivables. The estimated incremental borrowing rate is calculated as described above.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

Subscription-Based Information Technology Arrangements

The District recognizes subscription liabilities with an initial, individual value of \$100,000 or more. The District uses an estimated incremental borrowing rate to measure subscription liabilities unless it can readily determine the interest rate implicit in the arrangement. The District's estimated incremental borrowing rate is calculated as described above.

Note 2 – Deposits and Investments

Arizona Revised Statutes (A.R.S.) requires the District to deposit special tax levies for the District's maintenance or capital outlay with the County Treasurer. A.R.S. does not require the District to deposit other public monies in its custody with the County Treasurer; however, the District must act as a prudent person dealing with another's property when making investment decisions about those monies. A.R.S. requires collateral for deposits at 102 percent of all deposits not covered by federal depository insurance. A.R.S. does not include any requirements for credit risk, concentration of credit risk, interest rate risk, or foreign currency risk for the District's investments.

Deposits - At June 30, 2025, the carrying amount of the District's deposits was \$1,003,928 and the bank balance was \$1,828,996. The District does not have a policy for custodial credit risk.

Investments - The District's investments at June 30, 2025, were as follows:

External investment pools measured at fair value	Amounts
State Treasurer's investment pool 5	\$ 95,468,299
State Treasurer's investment pool 500	114,038
County Treasurer's investment pool	<u>13,310,110</u>
Total investments measured at fair value	<u><u>\$ 108,892,447</u></u>

Investments in the State Treasurer's investment pools are valued at the pool's share price multiplied by the number of shares the District held. The fair value of a participant's position in the pools approximates the value of that participant's pool shares. The investment in the County Treasurer's pool is valued using the District's proportionate participation in the pool because the pool's structure does not provide for shares. The State Board of Investment provides oversight for the State Treasurer's investment pools. No comparable oversight is provided for the County Treasurer's investment pool.

Credit Risk - The District does not have a formal policy for credit risk. At June 30, 2025, credit risk for the District's investments was as follows:

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

Investment Type	Rating	Agency	Amounts
State Treasurer’s investment pool 5	AAAf/S1+	Standard and Poor’s	\$ 95,468,299
State Treasurer’s investment pool 500	AA-3	Standard and Poor’s	114,038
County Treasurer’s investment pool	Unrated	Not applicable	13,310,110
Total			<u>\$ 108,892,447</u>

Custodial Credit Risk - For an investment, custodial credit risk is the risk that, in the event of the counterparty’s failure, the District will not be able to recover the value of its investments or collateral securities that are in an outside party’s possession. The District does not have a formal investment policy for custodial credit risk.

Concentration of Credit Risk – The District does not have a formal policy for concentration of credit risk.

Interest Rate Risk - The District does not have a formal policy for interest rate risk. At June 30, 2025, the District had the following investments in debt securities:

Investment Type	Amount	Weighted Average Maturity (In Years)
State Treasurer’s investment pool 5	\$ 95,468,299	.09
State Treasurer’s investment pool 500	114,038	.72
County Treasurer’s investment pool	<u>13,310,110</u>	2.02
Total	<u>\$108,892,447</u>	

A reconciliation of cash, deposits, and investments to amounts shown on the Statement of Net Position follows:

Cash, Deposits, and Investments:		Statement of Net Position:	
Cash on hand	\$ 4,735	Cash and cash equivalents	\$ 100,682,723
Amount of deposits	1,003,928	Restricted assets:	
Amount of investments	<u>108,892,447</u>	Cash and investments	<u>9,218,387</u>
Total	<u>\$ 109,901,110</u>	Total	<u>\$ 109,901,110</u>

Note 3 – Receivables

As lessor, the District recognizes lease receivables with an initial, individual value of \$100,000 or more. The District leases tower space to third parties under the provisions of various lease agreements that are used to mount communications equipment. If there is no stated rate in the lease contract and the implicit rate cannot be determined, the District uses its own estimated incremental borrowing rate as the discount rate to measure lease receivables. The District’s estimated incremental borrowing rate is calculated as described in Note 1 J above. During the fiscal year ended June 30, 2025, the District recognized lease revenue of \$28,189.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

Note 4 – Capital Assets

Capital asset activity for the year ended June 30, 2025, was as follows:

	Balance 7/1/2024	Increases	Decreases	Balance 6/30/2025
Capital assets not being depreciated/amortized:				
Land	\$ 733,365	\$ 10,748	\$ -	\$ 744,113
Construction in progress	467,106	3,130,850	-	3,597,956
Right-to-use subscription assets work in process	963,434	1,688,486	-	2,651,920
<i>Total capital assets not being depreciated/amortized:</i>	<u>2,163,905</u>	<u>4,830,084</u>	<u>-</u>	<u>6,993,989</u>
Capital assets being depreciated/amortized:				
Buildings	59,973,862	3,028,075	-	63,001,937
Equipment	12,014,933	568,546	128,496	12,454,983
Improvements other than buildings	10,754,110	1,163,164	-	11,917,274
Library books	533,480	49,669	54,764	528,385
Intangibles:				
Right-to-use subscription assets	556,137	254,161	-	810,298
Right-to-use lease assets:				
Buildings	286,604	147,031	118,084	315,551
Land	747,767	-	-	747,767
<i>Total capital assets being depreciated/amortized:</i>	<u>84,866,893</u>	<u>5,210,646</u>	<u>301,344</u>	<u>89,776,195</u>
Less accumulated depreciation/amortization for:				
Buildings	21,075,280	1,624,784	-	22,700,064
Equipment	7,117,244	1,262,084	120,661	8,258,667
Improvements other than buildings	6,015,170	462,168	-	6,477,338
Library books	331,228	41,943	54,764	318,407
Intangibles:				
Right-to-use subscription assets	278,068	237,208	-	515,276
Right-to-use lease assets:				
Buildings	192,981	61,724	118,083	136,622
Land	122,146	46,569	-	168,715
<i>Total accumulated depreciation/amortization</i>	<u>35,132,117</u>	<u>3,736,480</u>	<u>293,508</u>	<u>38,575,089</u>
Total capital assets being depreciated/amortized, net	<u>49,734,776</u>	<u>1,474,166</u>	<u>7,836</u>	<u>51,201,106</u>
Capital assets, net	<u>\$51,898,681</u>	<u>\$ 6,304,250</u>	<u>\$ 7,836</u>	<u>\$58,195,095</u>

Depreciation and Amortization expense totaled \$3,736,480 for the year-ended June 30, 2025

Note 5 –Commitments

As of June 30, 2025, the District had entered into a contract for a remodel and addition to the Goldwater building, at the White Mountain Campus in Show Low. The amount spent on this project as of June 30, 2025 was \$3,341,852. The remaining commitment on this project is approximately \$2,100,000 and is expected to be completed in the fall of 2025. This project is being financed by unrestricted net position designated by the District Governing Board for this

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

purpose. The District had also entered into a contract to build a student center at Kayenta. About \$32,000 had been spent at June 30, 2025, the amount of the commitment is about \$8,900,000 and is expected to be completed in the spring of 2027. This project is being financed by restricted funds provided by Arizona Economic Transition Resources.

The District had contractual commitments related to a subscription-based information technology arrangement for which the subscription term had not yet commenced at June 30, 2025, for implementation of a new District wide ERP. At June 30, 2025, the District had made payment of \$2,185,337 to the vendor and had remaining contractual commitments with the vendor of \$1,323,680 including the subscription liabilities that will be recognized at the commencement of the subscription terms.

Note 6 – Long-Term Liabilities

The following schedule details the District’s long-term liability and obligation activity for the year ended June 30, 2025:

	Balance July 1, 2024	Additions	Reductions	Balance June 30, 2025	Due within 1 Year
Compensated absences payable	\$ 731,570	\$ 1,388,451	\$ 947,557	\$ 1,172,464	\$ 879,347
Lease liabilities	771,213	147,031	96,947	821,297	91,566
SBITA liabilities	260,893	254,161	246,227	268,827	180,088
Net pension liability	19,721,945	5,761,769	4,542,544	20,941,170	-
Total long-term liabilities	<u>\$ 21,485,621</u>	<u>\$ 7,551,412</u>	<u>\$ 5,833,275</u>	<u>\$ 23,203,758</u>	<u>\$ 1,151,001</u>

Leases: The District has entered into certain leases that convey control of the right to use another entity’s nonfinancial asset for a period of time in an exchange or exchange-like transaction. These are generally for real property.

The total amount of lease assets and the related accumulated amortization are as follows:

Total intangible right-to-use lease assets	\$ 1,063,318
Less: accumulated amortization	<u>(305,337)</u>
Carrying value	<u>\$ 757,981</u>

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

The following schedule details minimum payments to maturity for leases greater than \$100,000.

Year	Principal	Interest
2026	\$ 91,566	\$ 27,442
2027	97,053	23,851
2028	96,104	20,051
2029	39,789	17,454
2030	43,253	16,111
2031-2035	275,487	56,088
2036-2038	178,044	10,971
Total	\$ 821,297	\$ 171,968

Subscription-Based Information Technology Arrangements (SBITAs): The District has entered into certain SBITAs giving the District the right to use various IT software and underlying assets. Significant arrangements that the District has entered into include enterprises systems and cloud platforms.

The total amount of subscription assets and related accumulated amortization are as follows:

Total intangible right-to-use subscription assets	\$ 810,298
Less: accumulated amortization	<u>(515,276)</u>
Carrying value	<u>\$ 295,022</u>

The following schedule details minimum subscription payments to maturity for the District's subscriptions liability at June 30, 2025:

Year	Principal	Interest
2026	\$ 180,088	\$ 3,356
2027	88,739	408
Total	\$ 268,827	\$ 3,764

Note 7 – Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District participates with other Arizona community college districts and school districts in the Arizona School Risk Retention Trust, Inc. (Trust), a public entity risk pool. The Trust insures the District against liabilities arising from general liability, employer's liability, cyber liability, professional liability, property, automobile, and commercial crime risks. The coverage limit for general liability is \$10 million per occurrence with no deductible. The coverage limit for employer's liability is \$2

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

million with a \$500,000 deductible. The coverage limit for cyber liability is \$1 million per occurrence with a \$15 million aggregate limit shared with all Trust members with a \$5,000 per occurrence deductible. The coverage limit for professional liability is \$1 million per occurrence and \$3 million aggregate limit with no deductible. Coverage limit for property insurance is based on the district's total insurable value at an estimated amount of \$101 million with a \$5,000 deductible per occurrence. The coverage limit for automobile physical damage is Actual Cash Value per occurrence with no deductible. The coverage limit for automobile liability is \$10 million per occurrence with no deductible. The coverage limit for commercial crime is \$1.5 million per occurrence with a \$1,000 per occurrence deductible.

The Trust's membership agreement includes a provision for the member to be charged an additional assessment should the Trust become insolvent or unable to make payments for which it is legally obligated. In the event of an assessment, the District would be assessed based on its pro rata share of the amount to satisfy the deficiency, which cannot exceed the amount of the District's annual contribution for the assessed year. The District would be obligated to pay the assessment amount in the timeframe detailed in the assessment notice. The District has never been charged such an assessment.

The District also carries commercial insurance for other risks of loss, including workers' compensation, accidental death and dismemberment for employees, employee travel, and extended reporting for errors and omissions. Settled claims resulting from these risks have not exceeded commercial insurance coverage in the past 3 fiscal years. There were no uninsured losses in the year ended June 30, 2025. Property damage insurance continues to be available for occurrences reported within 30 days of the event.

The District participates with several other entities in the Mountain Public Employee Benefit (MPEB Trust). MPEB Trust provides a medical insurance program for its members. MPEB Trust is funded by irrevocable contributions from the District for employee coverage and from employees for dependent coverage. MPEB Trust, which is managed by a separate board of trustees, allows the fund to be self-funded, insured, or both. Additionally, if MPEB Trust becomes insolvent, the District may be assessed, on a pro-rata basis, an additional assessment not to exceed the amount of the annual contribution. Should the District withdraw from MPEB Trust, it would then be responsible for its proportional share of claims and would forfeit all rights to the return of any surplus, unearned contributions, or other legally permitted distributions from MPEB Trust. Whether the District withdraws or MPEB Trust becomes insolvent, the District remains liable for assessments for liabilities of MPEB Trust incurred during the District's period of membership in MPEB Trust.

Note 8 – Pension Benefits

Plan description - District employees participate in the Arizona State Retirement System (ASRS). The ASRS administers a cost-sharing multiple-employer defined benefit pension plan. The Arizona State Retirement System Board governs the ASRS according to the provisions of A.R.S. Title 38, Chapter 5, Article 2. ASRS is a component unit of the State of Arizona. The ASRS

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

issues a publicly available financial report that includes its financial statements and required supplementary information. The report is available on its website at www.azasrs.gov.

Benefits provided - The ASRS provides retirement and survivor benefits. State statute establishes benefits terms. Retirement benefits are calculated on the basis of age, average monthly compensation, and service credit as follows:

	Retirement	
	Initial membership date:	
	Before July 1, 2011	On or after July 1, 2011
Years of service and age required to receive benefit	Sum of years and age equal 80 10 years, age 62 5 years, age 50* any years, age 65	30 years, age 55 25 years, age 60 10 years, age 62 5 years, age 50* any years, age 65
Final average salary is based on	Highest 36 consecutive months of last 120 months	Highest 60 consecutive months of last 120 months
Benefit percent per year of service	2.1% to 2.3%	2.1% to 2.3%

*With actuarially reduced benefits.

Retirement benefits for members who joined the ASRS prior to September 13, 2013, are subject to automatic cost-of-living adjustments based on excess investment earnings. Members with a membership date on or after September 13, 2013, are not eligible for cost-of-living adjustments. Survivor benefits are payable upon a member’s death. For retired members, the retirement benefit option chosen determines the survivor benefit. For all other members, the beneficiary is entitled to the member’s account balance that includes the member’s contributions and employer’s contributions, plus interest earned.

Contributions—In accordance with state statutes, annual actuarial valuations determine active member and employer contribution requirements. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. For the year ended June 30, 2025, statute required active ASRS members to contribute at the actuarially determined rate of 12.12 percent for retirement of the members’ annual covered payroll, and statute required the District to contribute at the actuarially determined rate of 12.05 percent for retirement of the active members’ annual covered payroll. In addition, the District was required by statute to contribute at the actuarially determined rate of 10.14 percent for retirement of annual covered payroll of retired members who worked for the District in positions that an employee who contributes to the ASRS would typically fill. The District’s contributions to the pension plan for the year ended June 30, 2025, were \$2,354,283.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

Pension liability—At June 30, 2025, the District reported a liability of \$20,941,170 for its proportionate share of the ASRS’ net pension liability.

The net liability was measured as of June 30, 2024. The total liability used to calculate the net liability was determined using update procedures to roll forward the total liability from an actuarial valuation as of June 30, 2023, to the measurement date of June 30, 2024.

The District’s proportion of the net liability was based on the District’s actual contributions to the plan relative to the total of all participating employers’ contributions for the year ended June 30, 2024. The District’s proportion measured as of June 30, 2024, was .13087 percent, which was an increase of .00899 from its proportion measured as of June 30, 2023.

Pension expense and deferred outflows/inflows of resources - For the year ended June 30, 2025 the District recognized pension expense for ASRS of \$2,969,147. At June 30, 2025, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,168,917	\$ -
Change of assumptions or other inputs		
Net difference between projected and actual earnings on pension plan investments	-	1,337,323
Changes in proportion and differences between district contributions and proportionate share of contributions	1,201,322	-
District contributions subsequent to the measurement date	2,354,283	-
Total	\$ 4,724,522	\$ 1,337,323

The \$2,354,283 reported as deferred outflows of resources related to ASRS pensions resulting from district contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2026. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to ASRS pensions will be recognized in pension expense as follows:

Year ending June 30,	
2026	\$ 136,222
2027	1,480,629
2028	(338,520)
2029	(245,415)

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

Actuarial assumptions - The significant actuarial assumptions used to measure the total pension liability are as follows:

Actuarial valuation date	June 30, 2023
Actuarial roll forward date	June 30, 2024
Actuarial cost method	Entry age normal
Investment rate of return	7.0%
Projected salary increases	2.9 - 8.4%
Inflation	2.3%
Permanent benefit increase	Included
Mortality rates	2017 SRA Scale U-MP

Actuarial assumptions used in the June 30, 2023 valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2020.

The long-term expected rate of return on ASRS plan investments was determined to be 7.0 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset class	Target allocation	Long-term expected geometric real rate of return
Public equity	44%	4.48%
Credit	23%	4.40%
Real estate	17%	6.05%
Private equity	10%	6.11%
Interest rate sensitive	6%	(0.45)%
Total	<u>100%</u>	

Discount rate – At June 30, 2024, the discount rate used to measure the ASRS total pension/OPEB liability was 7.0 percent. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers will be made based on the actuarially determined rates based on the ASRS Board’s funding policy, which establishes the contractually required rate under Arizona statute. Based on those assumptions, the plans’ fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

Sensitivity of the District’s proportionate share of the ASRS net pension liability to changes in the discount rate - The following table presents the District’s proportionate share of the net pension liability calculated using the discount rate of 7.0 percent, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.0 percent) or 1 percentage point higher (8.0 percent) than the current rate:

	1% Decrease (6.0%)	Current Discount Rate (7.0%)	1% Increase (8.0%)
District's proportionate share of the net pension liability	\$ 32,065,213	\$ 20,941,170	\$ 11,670,251

Pension plan fiduciary net position - Detailed information about the pension plan’s fiduciary net position is available in the separately issued ASRS financial report.

Note 9 – Operating Expenses

The District’s operating expenses are presented by functional classification in the Statement of Revenues, Expenses, and Changes in Net Position – Primary Government. The operating expenses can also be classified into the following:

Compensation and benefits	\$ 28,634,984
Contract services	2,247,756
Supplies and other services	4,278,040
Communications and utilities	1,637,228
Scholarships	1,906,596
Depreciation/amortization	3,736,479
Other	26,627
Total	\$ 42,467,710

The District uses credit cards to pay certain vendors for goods or services. The District received \$11,682 from credit card payments for the year ended June 30, 2025.

Note 10 – Discretely Presented Component Units Disclosures

A. Summary of Significant Accounting Policies

The significant accounting policies of NPC Friends & Family and NATC are described below to enhance the usefulness of the financial statements to the reader.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

Nature of the Component Units - NPC Friends & Family is a not-for-profit corporation operating in accordance with Section 501(c)(3) of the Internal Revenue Code. It is located in Snowflake, AZ, and provides supplemental philanthropic support for students, programs and services that advance the mission of Northland Pioneer College (College). NPC Friends & Family receives cash contributions, gifts, membership dues, and rental income, and administers and invests securities and property, conducts special-event fundraisers, and disburses payments to the College for educational purposes.

NATC is a not-for-profit corporation operating in accordance with Section 501(c)(3) of the Internal Revenue Code. NATC owns and operates a regional training center located in Taylor, AZ, which is utilized by fire and law enforcement personnel throughout Northeast Arizona. NATC derives its operating revenues primarily through membership dues paid by the various user agencies and through user fees charged to other private organizations.

NATC received a state appropriation distributed to the District as a pass-through grant. The District recorded the revenue as state appropriations of \$1 million and expense as a grant to the component unit during fiscal year 2020. The District invested the funds in a State LGIP Pool 500 and the investments gained \$11,895, resulting in a balance due to the component unit of \$114,038 as of June 30, 2025.

Basis of Accounting - The financial statements of NPC Friends & Family and NATC have been prepared on the accrual basis of accounting. All revenues received for support of current operations are immediately recorded as revenues while revenues received for support of future operations are deferred and recognized over the periods to which the revenues relate.

Financial Statement Presentation - NPC Friends & Family and NATC are required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Income Taxes - NPC Friends & Family and NATC are exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code and Section 43-1201 of the Arizona Revised Statutes. Therefore, the accompanying financial statements contain no provision or liability for income taxes. In addition, NPC Friends & Family qualifies for the charitable deduction under Internal Revenue Section 170(b)(1)(A).

NPC Friends & Family and NATC file informational tax returns with the U.S. federal and Arizona state governments.

Use of Estimates - The preparation of financial statements in conformity with Generally Accepted Accounting Principles (GAAP) in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

Cash and Cash Equivalents - NPC Friends & Family and NATC recognize highly liquid investments with an original maturity of three months or less as cash equivalents and are stated at fair value.

Investments – NPC Friends & Family recognizes investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the Statement of Financial Position. Unrealized gains and losses are included in the change in net assets.

Property & Equipment – NATC capitalizes purchased property and equipment with a cost of \$5,000 or more and having estimated useful lives of more than one year. Property and equipment are recorded at cost or, for donated items, at their estimated fair value on the date of donation. Property and equipment are depreciated using the straight-line method over the estimated useful lives of the related assets, which range from 5 to 50 years.

Contributions - NPC Friends & Family and NATC record contributions received as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions.

Endowment Funds – NPC Friends & Family is subject to an enacted version of the Uniform Prudent Management of Institutional Funds Act (UPMIFA), which requires enhanced disclosures for all its endowment funds. UPMIFA provides NPC Friends & Family with guidance on accounting for the net asset classification of such endowment funds.

Property Held for Sale – NPC Friends & Family receives certain assets from donors that are held for resale. Such assets are recorded at their approximate fair values at the date of donation. Property held for sale as of June 30, 2025 is reported as real estate investments.

Date of Management's Review - Management has reviewed events subsequent from June 30, 2025, up through the financial statements report date, for NPC Friends & Family, August 1, 2025, and for NATC, October 3, 2025. Management has also reviewed events subsequent to the component units' financial statement report date up through the District's financial statements report date to evaluate their effect on the fair presentation of the financial statements. As of the District's report date, there have been no events subsequent to June 30, 2025, that are required to be disclosed in order to present fairly the financial position and changes in net assets of either NPC Friends & Family or of NATC.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

B. Cash

The total cash held by NPC Friends & Family and NATC at June 30, 2025, are as follows:

	NPC Friends & Family	NATC
Checking	\$ 234,022	\$ 151,245
Money market	2,395,132	-
Savings	<u>216,288</u>	<u>-</u>
	<u>\$ 2,845,442</u>	<u>\$ 151,245</u>
Unrestricted cash	\$ 1,041,825	\$ 151,245
Restricted cash	<u>1,803,617</u>	<u>-</u>
	<u>\$ 2,845,442</u>	<u>\$ 151,245</u>

C. Fair Value Measurements

The following table represents the NPC Friends & Family fair value hierarchy for its financial assets (cash and investments) measured at fair value on a recurring basis as of June 30, 2025.

Level 1 inputs: Quoted prices in active markets for identical assets that the Organization has the ability to access at the measurement date.

Level 2 inputs: Inputs other than quoted prices included within Level 1 that are observable for the assets, either directly or indirectly. These include interest rates at commonly quoted intervals and other inputs not directly observable, but derived principally from, or corroborated by, observable market data.

Level 3 inputs: Unobservable inputs for the assets which are therefore based primarily upon management’s own estimates, the economic and competitive environment, the characteristics of the assets and other such factors. Therefore, the results cannot be determined with precision and may not be realized in an actual sale or immediate settlement of the assets.

The following table presents assets measured at fair value on a recurring basis at June 30, 2025.

Assets	Level 1	Total
Cash	\$ 450,310	\$ 450,310
Endowment Investments	<u>2,395,132</u>	<u>2,395,132</u>
Total	<u>\$ 2,845,442</u>	<u>\$ 2,845,442</u>

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

D. Investments

Investments are stated at fair value as of June 30, 2025.

For the year ended June 30, 2025, NPC Friends & Family had investments consisting of marketable securities held with Edward Jones and real estate comprising several lots of land. The marketable securities have a fair value of \$2,395,132 as of June 30, 2025.

E. Property and Equipment

The total property and equipment held by NATC at June 30, 2025 are as follows:

	NATC
Land	\$ 110,000
Construction in progress	872,778
Buildings	637,742
Training facilities	2,151,697
Other Capital Equipment	37,982
	3,810,199
Less accumulated depreciation	(1,763,965)
	\$ 2,046,234

F. Restrictions on Net Assets

NPC Friends & Family had net assets with donor restrictions in the amount of \$1,803,617 as of June 30, 2025, consisting of donated contributions and investment earnings, which are available for scholarships in future years.

G. Endowment Funds

As of June 30, 2025, NPC Friends and Family’s endowments consisted of the following funds: One fund established for the Martia A. Smith Memorial Art Scholarship, one for the Charles E. Listizky Scholarship, one for Prescott Winslow Memorial Scholarship, one for the Claude Endfield Early Childhood Scholarship Fund, one for Jon Graff Ph.D. for endowed scholarships, one for Jennifer Lee Witt Memorial Scholarship, one for Taking Flight Scholarships in memory of Dr. Eric B. Henderson, one for Mary Kath Smith Lindy Native American Scholarship, and one for NPC Friends and Family. The latter was established in October 2014 to assure the future viability of the organization. In addition, a Donor Restricted fund, Andy Von for Native American student Scholarships, is held in a cash only account with plans to continue donations to ensure long-term viability of the fund.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

As required by generally accepted accounting principles, net assets associated with endowment funds, including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of NPC Friends and Family has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, NPC Friends and Family classifies as permanently restricted net assets the original value of gifts donated to the permanent endowment and the original value of subsequent gifts to the permanent endowment.

The remaining portion of the donor-restricted endowment fund earnings that are not classified in permanently restricted net assets are classified as temporarily restricted net assets, until those amounts are appropriated for expenditure by NPC Friends and Family in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, NPC Friends and Family considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds: (1) The duration and preservation of the various funds; (2) The purposes of the donor-restricted endowment funds; (3) General economic conditions; (4) The possible effect of inflation and deflation; (5) The expected total return from income and the appreciation of investments; (6) Other resources of NPC Friends and Family; and (7) NPC Friends and Family's investment policies.

The endowments are managed in separate investment accounts. Transactions within each individual endowment are based on the unit market value at the end of the month during which the transaction takes place for withdrawals and additions. It is the goal of NPC Friends and Family that the total return from each endowment investment should be adequate to meet the following objectives:

- Preserve investment capital and its purchasing power
- Generate sufficient resources to meet spending needs (payout)
- Attain reasonable capital appreciation, through prudent acceptance of risk, to enhance the future purchasing power of the investment capital.

As of June 30, 2025, the endowment assets were invested in marketable securities with Edward Jones. The amount of investments uninsured by the Securities Investor Protection Corporation (SIPC) as of June 30, 2025, was \$426,349.

All endowment investments are carried at fair value and classified as non-current regardless of maturity due to restrictions limiting NPC Friends and Family's ability to use these investments. Each endowed account shall have a minimum of \$10,000, said amount to be reached within a three (3) year period from the time of initial donation, which must be at least \$5,000. If, after the three (3) year period has expired, the account has not reached the minimum level prescribed, the contributors to the fund shall have two options: (a) Award the existing amount over a designated period; or (b) authorize combining the fund with another, compatible, existing endowment fund. The three-year period may be waived if a plan has been designed with another approved time period and approved by the Board of Directors. All interest earned in developing endowed

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

accounts shall revert to the fund corpus during the three-year period. No awards shall be made from the developing fund during the three-year period, unless the minimum balance of \$10,000 is reached prior the end of the three-year period. For June 30, 2025, all funds had balances greater than \$10,000.

The contributor to the fund may impose additional provisions for the scholarships paid from endowments. In the fiscal year ending June 30, 2025, transfers were made from the investment earnings on select endowed scholarships to the Restricted Scholarship fund. It was determined there were sufficient gains on the investments to make the awards without invading the principal and preserving sufficient return to keep the fund growing in perpetuity. To ensure observance of limitations and restrictions placed on the use of resources available to NPC Friends and Family, net assets, revenues and expenses are classified and reported as follows, based on the existence or absence of donor-imposed restrictions.

Net Assets with Donor Restrictions - include permanent endowments. Such funds are generally subject to donor restrictions requiring the principal to be invested in perpetuity for the purpose of producing income that may be expended or added to principal in accordance with the donor's wishes. As of June 30, 2025, the Martia A. Smith Memorial Art Scholarship endowment agreement requires the average rate of inflation for the prior calendar year of investment earnings to be added back to permanently restricted funds. Contributions designated by donors for use by particular entities or programs or for specific purposes or earnings from permanently restricted endowments, which have not been appropriated for their intended purpose. Term endowments are temporarily restricted, because they are permanent-type endowments, which include an expiration date or stated period of time or occurrence of a specified event, after which all or part of the principal may be expended.

Net Assets without Donor Restrictions - are not subject to donor-imposed restrictions. They also include Board Restricted endowments, of which the corpus can be invaded upon a vote by the Board. The NPC Friends and Family Endowment, established October 2014, falls into this category.

Navajo County Community College District
(Northland Pioneer College)
Notes to Financial Statements
June 30, 2025

As of June 30, 2025, NPC Friends and Family had the following net asset composition by fund type:

	2025		Total
	Without Donor Restrictions	With Donor Restrictions	
Endowment net assets, beginning of year	\$ 569,825	\$ 1,223,146	\$ 1,792,971
Investment return, net	76,147	92,035	168,182
Contributions	94,724	258,779	353,503
Transfers	100,000	120,000	220,000
Distributions from board-designated endowment pursuant to policy	<u>(32,893)</u>	<u>(106,631)</u>	<u>(139,524)</u>
Endowment net assets, end of year	<u>\$ 807,803</u>	<u>\$ 1,587,329</u>	<u>\$ 2,395,132</u>

H. Related Parties

For the year ended June 30, 2025, NPC Friends & Family received support from the College. The Executive Director for NPC Friends & Family is an employee of the College. The value for this service is not recorded on NPC Friends & Family's financial statements.

For the year ended June 30, 2025 NATC received certain use of facilities and staff services from the College. However, since these provided facilities and services also benefit NPC's educational programs, no value for these amounts are recorded on NATC's financial statements.

Required Supplementary Information



Northland Pioneer College
EXPANDING MINDS • TRANSFORMING LIVESSM

Navajo County Community College District
(Northland Pioneer College)
Required Supplementary Information
Schedule of District's Proportionate Share of the Net Pension Liability
June 30, 2025

Arizona State Retirement System

	Reporting Fiscal Year (Measurement Date)									
	2025 (2024)	2024 (2023)	2023 (2022)	2022 (2021)	2021 (2020)	2020 (2019)	2019 (2018)	2018 (2017)	2017 (2016)	2016 (2015)
District's proportion of the net pension liability	.13087%	.12188%	.11660%	0.11882%	0.11508%	0.117950%	0.121000%	0.122840%	0.129700%	0.135990%
District's proportionate share of the net pension liability	\$20,941,170	\$19,721,945	\$19,031,710	\$15,612,420	\$19,939,359	\$17,163,097	\$16,875,242	\$19,136,078	\$20,934,883	\$21,181,785
District's covered payroll	\$18,425,287	\$15,964,572	\$13,919,615	\$13,489,573	\$12,616,819	\$12,475,283	\$12,064,178	\$12,028,742	\$12,224,338	\$12,601,405
District's proportionate share of the net pension liability as a percentage of its covered payroll	113.65%	123.54%	136.73%	115.74%	158.04%	137.58%	139.88%	159.09%	171.26%	168.09%
Plan fiduciary net position as percentage of the total pension liability	76.93%	75.47%	74.26%	78.58%	69.33%	73.24%	73.40%	69.92%	67.06%	68.35%

Navajo County Community College District
(Northland Pioneer College)
Required Supplementary Information
Schedule of District's Pension Contributions
June 30, 2025

**Arizona State
Retirement System**

Reporting Fiscal Year

	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016
Statutorily required contribution	\$2,354,283	\$2,223,753	\$1,913,995	\$1,695,704	\$1,566,826	\$1,440,999	\$1,392,742	\$1,310,764	\$1,292,303	\$1,317,742
District's contributions in relation to the statutorily required contribution	<u>2,354,283</u>	<u>2,223,753</u>	<u>1,913,995</u>	<u>1,695,704</u>	<u>1,566,826</u>	<u>1,440,999</u>	<u>1,392,742</u>	<u>1,310,764</u>	<u>1,292,303</u>	<u>1,317,742</u>
District's contribution deficiency (excess)	<u><u>-</u></u>									
District's covered payroll	\$19,511,542	\$18,425,287	\$15,964,572	\$13,919,615	\$13,489,573	\$12,616,819	\$12,475,283	\$12,064,178	\$12,028,742	\$12,224,338
District's contributions as a percentage of covered payroll	12.07%	12.07%	11.99%	12.18%	11.62%	11.42%	11.16%	10.86%	10.74%	10.78%

Statistical Section



Northland Pioneer College
EXPANDING MINDS • TRANSFORMING LIVESSM

Statistical Section Introduction

In accordance with Governmental Accounting Standards Boards Statement No. 44, Economic Condition Reporting: This is the statistical section of Navajo County Community College District's (the District's) annual comprehensive financial report (ACFR). The information in this section is presented in detail and is compiled data over ten years that addresses key areas that relate to the overall nature of the institution.

Financial Trends

These schedules contain trend information to help the reader understand how the District's financial performance and well-being have changed over-time.

- Net Position by Component
- Changes in Net Position
- Expenses by Function
- Expenses by Use
- Revenues by Source
- Statutory Limit to Budgeted Expenditures

Revenue Capacity

These schedules contain information to help the reader assess the District's most significant local revenue sources: tuition and property tax.

- Assessed Valuation, Tax Rate, and Estimated Actual Value
- Property Tax Levies and Collections
- Property Tax Rates, Direct and Overlapping Governments
- Principal Taxpayers
- Historic General Resident Tuition

Debt Capacity

These schedules present information to help the reader assess the affordability of the District's current levels of outstanding debt and the District's ability to issue additional debt in the future.

- Ratios of Outstanding Debt by Type
- Computation of Legal Debt Margin

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place.

- Schedule of Demographic and Economic Statistics
- Schedule of Employment by Sector

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the District's financial report relates to the services the District provides and the activities it performs.

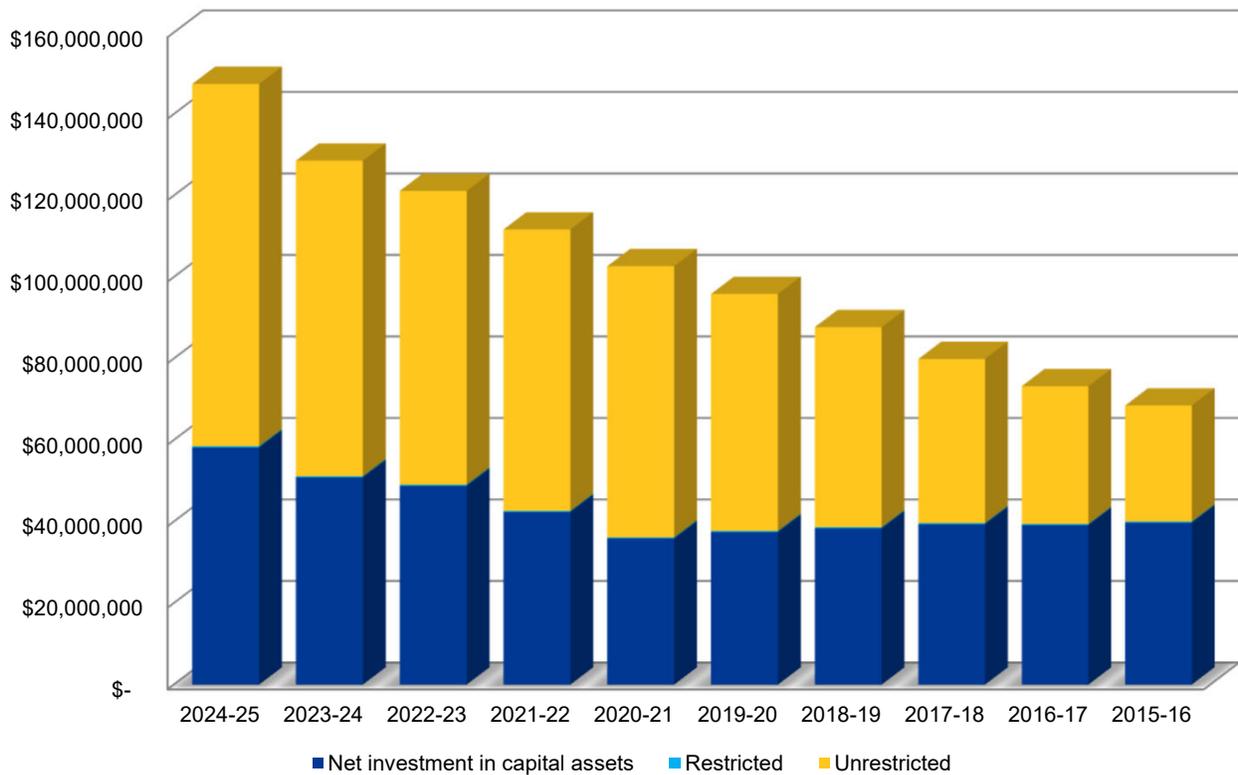
- Enrollment and Degree Statistics
- Student Enrollment and Demographic Statistics
- Employee Statistics
- Schedule of Capital Asset Information

**Navajo County Community College District
(Northland Pioneer College)
Net Position by Component
Last Ten Fiscal Years**

	2024-25	2023-24	2022-23	2021-22	2020-21
Primary government					
Net investment in capital assets	\$ 58,195,095	\$ 50,866,575	\$ 48,777,972	\$ 42,368,870	\$ 35,863,021
Restricted	279,450	266,706	276,408	266,879	266,230
Unrestricted	88,902,167	77,423,456	72,073,315	69,034,006	66,516,263
Total primary government net position	<u>\$ 147,376,712</u>	<u>\$ 128,556,737</u>	<u>\$ 121,127,695</u>	<u>\$ 111,669,755</u>	<u>\$ 102,645,514</u>

	2019-20	2018-19	2017-18	2016-17	2015-16
Primary government					
Net investment in capital assets	\$ 37,439,475	\$ 38,343,148	\$ 39,379,263	\$ 39,149,874	\$ 39,736,346
Restricted	265,935	262,066	256,361	253,180	251,756
Unrestricted	58,138,746	49,094,260	40,260,419	33,813,905	28,481,396
Total primary government net position	<u>\$ 95,844,156</u>	<u>\$ 87,699,474</u>	<u>\$ 79,896,043</u>	<u>\$ 73,216,959</u>	<u>\$ 68,469,498</u>

Net Position by Component



Source:
Audited financial statements.

**Navajo County Community College District
(Northland Pioneer College)
Changes in Net Position
Last Ten Fiscal Years**

	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16
Operating revenues:										
Tuition and fees,										
net scholarship allowances	\$ 1,777,798	\$ 1,444,133	\$ 1,633,882	\$ 1,652,679	\$ 1,169,747	\$ 2,320,187	\$ 2,400,758	\$ 2,328,188	\$ 2,388,164	\$ 2,478,625
Government contracts	3,923,045	3,625,420	3,300,742	2,478,267	2,736,560	2,642,769	3,021,888	2,516,324	2,808,825	2,606,064
Bookstore income, net of scholarship allowances	42,825	58,781	48,043	50,861	25,106	29,420	9,471	8,549	12,231	61,854
Other	628,839	313,427	349,500	488,412	189,002	234,592	281,638	270,958	412,543	330,747
Total operating revenues	6,372,507	5,441,761	5,332,167	4,670,219	4,120,415	5,226,968	5,713,755	5,124,019	5,621,763	5,477,290
Operating expenses:										
Instruction	14,447,768	13,239,101	11,782,418	10,616,851	9,768,640	10,214,313	9,181,020	9,555,791	9,592,910	10,304,514
Public service	-	-	-	-	-	15,407	23,644	32,012	35,657	29,904
Academic support	2,014,348	1,862,186	1,558,098	1,307,586	1,127,395	1,060,798	1,051,367	1,042,887	1,087,234	1,048,291
Student services	3,319,821	3,423,838	3,078,409	2,158,546	1,980,909	2,158,033	4,042,358	2,068,628	2,161,513	2,155,979
Institutional Support	14,162,491	13,696,705	11,617,772	10,815,738	11,112,076	9,809,049	7,489,043	8,484,090	8,204,043	7,959,606
Operation and maintenance of plant	2,575,193	2,905,614	1,919,900	1,901,482	1,749,827	1,583,140	1,681,903	1,481,875	2,270,571	1,780,832
Scholarships	1,906,596	1,611,754	2,547,638	2,302,757	2,054,658	2,247,251	2,163,155	2,000,677	2,133,721	2,292,036
Auxiliary enterprises	305,014	334,562	318,139	206,714	180,188	227,810	353,347	375,564	371,401	592,749
Depreciation	3,736,479	3,066,296	2,914,657	2,681,507	2,527,514	2,272,980	2,185,385	2,200,669	2,375,273	2,172,776
Total operating expenses	42,467,710	40,140,056	35,737,031	31,991,181	30,501,207	29,588,781	28,171,222	27,242,192	28,232,323	28,336,687
Operating loss	(36,095,203)	(34,698,295)	(30,404,864)	(27,320,962)	(26,380,792)	(24,361,813)	(22,457,467)	(22,118,173)	(22,610,560)	(22,859,397)
Nonoperating revenues (expenses):										
Property taxes	18,321,504	16,995,277	16,111,315	16,052,117	15,645,227	15,470,410	15,085,682	14,879,623	14,383,804	14,430,117
State appropriations	16,111,425	15,666,643	14,412,238	13,584,833	10,990,474	11,548,300	9,026,200	8,690,200	8,041,200	7,777,000
Government grants	14,617,116	4,777,109	6,206,433	5,442,154	6,011,021	4,308,940	3,986,711	3,921,699	3,800,723	5,126,742
Private grants (1)	745,163	708,503	688,629	600,253	264,994	444,916	411,170	326,482	381,230	436,779
Share of state sales taxes	384,036	410,279	451,493	323,417	664,780	533,294	550,981	471,721	474,310	427,216
Investment earnings	4,749,860	3,602,828	2,007,405	322,013	414,898	1,216,955	1,200,154	549,641	279,951	188,535
Pass through to component unit	(6,091)	(5,805)	(2,720)	-	-	(1,016,320)	-	-	(1,574)	(3,037)
Gain/(loss) on disposal of capital assets	(7,835)	(27,497)	(11,989)	-	(803,710)	-	-	(42,109)	(1,623)	8,484
Other	-	-	-	20,416	(5,534)	-	-	-	-	-
Total nonoperating revenues and expenses	54,915,178	42,127,337	39,862,804	36,345,203	33,182,150	32,506,495	30,260,898	28,797,257	27,358,021	28,391,836
Income before other revenues, expenses, gains or loss	18,819,975	7,429,042	9,457,940	9,024,241	6,801,358	8,144,682	7,803,431	6,679,084	4,747,461	5,532,439
Capital appropriations	-									
Increase in net position	18,819,975	7,429,042	9,457,940	9,024,241	6,801,358	8,144,682	7,803,431	6,679,084	4,747,461	5,532,439
Total net position, July 1 (1)	128,556,737	121,127,695	111,669,755	102,645,514	95,844,156	87,699,474	79,896,043	73,216,959	68,469,498	62,937,059
Total net position, June 30	\$ 147,376,712	\$ 128,556,737	\$ 121,127,695	\$ 111,669,755	\$ 102,645,514	\$ 95,844,156	\$ 87,699,474	\$ 79,896,043	\$ 73,216,959	\$ 68,469,498

Source:
Audited financial statements except as reclassified in (1).

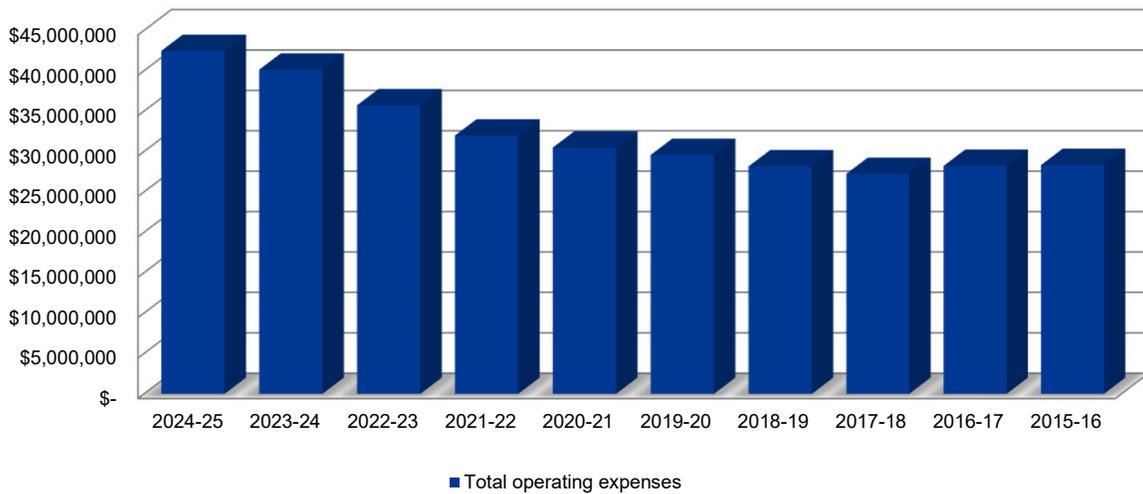
Notes:
(1) In fiscal year 2014-15, beginning net position was restated for implementation of GASB Statement No. 68, Accounting and Financial Reporting for Pensions.

**Navajo County Community College District
(Northland Pioneer College)
Expenses by Function
Last Ten Fiscal Years**

	2024-25	2023-24	2022-23	2021-22	2020-21
Instruction	\$ 14,447,768	\$ 13,239,101	\$ 11,782,418	\$ 10,616,851	\$ 9,768,640
Public service	-	-	-	-	-
Academic support	2,014,348	1,862,186	1,558,098	1,307,586	1,127,395
Student services	3,319,821	3,423,838	3,078,409	2,158,546	1,980,909
Institutional support	14,162,491	13,696,705	11,617,772	10,815,738	11,112,076
Operation and maintenance of plant	2,575,193	2,905,614	1,919,900	1,901,482	1,749,827
Scholarships	1,906,596	1,611,754	2,547,638	2,302,757	2,054,658
Auxiliary enterprises	305,014	334,562	318,139	206,714	180,188
Depreciation/amortization	3,736,479	3,066,296	2,914,657	2,681,507	2,527,514
Total operating expenses	42,467,710	40,140,056	35,737,031	31,991,181	30,501,207
Interest expense	-	-	-	-	-
Loss on disposal of capital assets	7,835	27,497	11,989	-	803,710
Pass through grant to component unit	6,091	5,805	2,720	-	5,534
Total nonoperating expenses	13,926	33,302	14,709	-	809,244
Total expenses	\$ 42,481,636	\$ 40,173,358	\$ 35,751,740	\$ 31,991,181	\$ 31,310,451

	2019-20	2018-19	2017-18	2016-17	2015-16
Instruction	\$ 10,214,313	\$ 9,181,020	\$ 9,555,791	\$ 9,592,910	\$ 10,304,514
Public service	15,407	23,644	32,012	35,657	29,904
Academic support	1,060,798	1,051,367	1,042,887	1,087,234	1,048,291
Student services	2,158,033	4,042,358	2,068,628	2,161,513	2,155,979
Institutional support	9,809,049	7,489,043	8,484,090	8,204,043	7,959,606
Operation and maintenance of plant	1,583,140	1,681,903	1,481,875	2,270,571	1,780,832
Scholarships	2,247,251	2,163,155	2,000,677	2,133,721	2,292,036
Auxiliary enterprises	227,810	353,347	375,564	371,401	592,749
Depreciation/amortization	2,272,980	2,185,385	2,200,669	2,375,273	2,172,776
Total operating expenses	29,588,781	28,171,222	27,242,193	28,232,323	28,336,687
Interest expense	-	-	-	1,574	3,037
Loss on disposal of capital assets	-	-	42,109	1,623	-
Pass through grant to component unit	1,016,320	-	-	-	-
Total nonoperating expenses	1,016,320	-	42,109	3,197	3,037
Total expenses	\$ 30,605,101	\$ 28,171,222	\$ 27,284,302	\$ 28,235,520	\$ 28,339,724

Total Operating Expenses



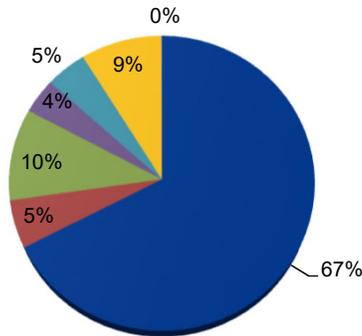
Source:
Audited financial statements.

**Navajo County Community College District
(Northland Pioneer College)
Expenses by Use
Last Ten Fiscal Years**

	2024-25	2023-24	2022-23	2021-22	2020-21
Compensation and benefits	\$ 28,634,984	\$ 26,947,546	\$ 23,025,293	\$ 19,870,792	\$ 19,415,939
Contract services	2,247,756	2,244,524	2,443,829	1,930,441	2,374,117
Supplies and other services	4,278,040	4,746,534	3,450,067	3,625,362	2,995,478
Communications and utilities	1,637,228	1,510,172	1,304,929	1,206,037	1,091,638
Scholarships	1,906,596	1,611,757	2,572,455	2,302,031	2,057,607
Depreciation/amortization	3,736,479	3,066,296	2,914,657	2,681,507	2,527,514
Other	26,627	13,227	25,801	375,011	38,914
Total operating expenses	42,467,710	40,140,056	35,737,031	31,991,181	30,501,207
Non operating expenses	-	-	-	-	809,244
Total expenses	\$ 42,467,710	\$ 40,140,056	\$ 35,737,031	\$ 31,991,181	\$ 31,310,451

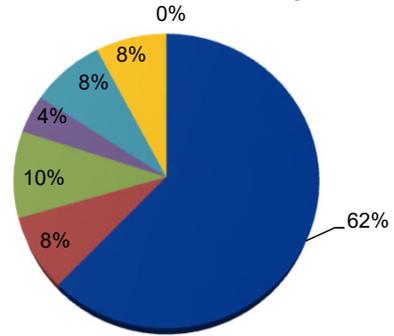
	2019-20	2018-19	2017-18	2016-17	2015-16
Compensation and benefits	\$ 18,226,508	\$ 16,677,080	\$ 16,818,499	\$ 17,121,078	\$ 17,635,444
Contract services	2,012,642	2,129,192	2,089,793	1,862,246	2,346,731
Supplies and other services	3,750,161	3,812,499	2,995,683	3,627,164	2,703,472
Communications and utilities	1,098,021	1,153,436	1,142,965	1,098,569	1,178,132
Scholarships	2,247,251	2,163,155	1,998,572	2,133,721	2,292,036
Depreciation	2,272,980	2,185,385	2,200,669	2,375,273	2,172,776
Other	(18,782)	50,474	(3,990)	14,272	8,096
Total operating expenses	29,588,781	28,171,222	27,242,192	28,232,323	28,336,687
Non operating expenses	1,016,320	-	42,109	3,197	3,037
Total expenses	\$ 30,605,101	\$ 28,171,222	\$ 27,284,301	\$ 28,235,520	\$ 28,339,724

FY24-25 Expenses by Use



- Compensation and benefits
- Supplies and other services
- Scholarships
- Other
- Contract services
- Communications and utilities
- Depreciation

FY15-16 Expenses by Use



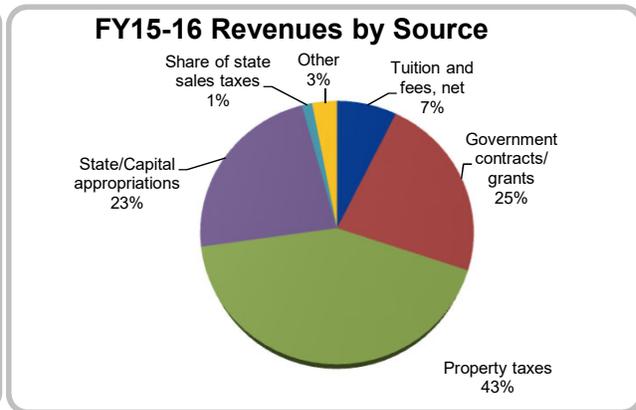
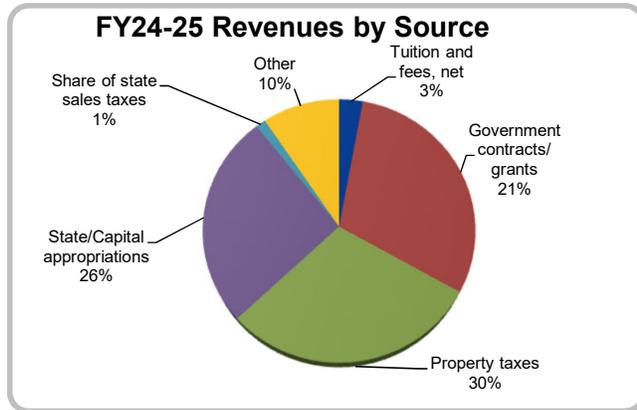
- Compensation and benefits
- Supplies and other services
- Scholarships
- Other
- Contract services
- Communications and utilities
- Depreciation

Source:
Audited financial statements.

**Navajo County Community College District
(Northland Pioneer College)
Revenues by Source
Last Ten Fiscal Years**

	2024-25	2023-24	2022-23	2021-22	2020-21
Tuition and fees, net	\$ 1,777,798	\$ 1,444,133	\$ 1,633,882	\$ 1,652,679	\$ 1,169,747
Government contracts	3,923,045	3,625,420	3,300,742	2,478,267	2,736,560
Bookstore income, net	42,825	58,781	48,043	50,861	25,106
Other	628,839	313,427	349,500	488,412	189,002
Total operating revenue	6,372,507	5,441,761	5,332,167	4,670,219	4,120,415
Property taxes	18,321,504	16,995,277	16,111,315	16,052,117	15,645,227
State appropriations	16,111,425	15,666,643	14,412,238	13,584,833	10,990,474
Government grants	14,617,116	4,777,109	6,206,433	5,442,154	6,011,021
Private grants	384,036	410,279	451,493	323,417	264,994
Share of state sales taxes	745,163	708,503	688,629	600,253	664,780
Investment earnings	4,749,860	3,602,828	2,007,405	342,429	414,898
Total nonoperating revenues	54,929,104	42,160,639	39,877,513	36,345,203	33,991,394
Capital appropriations	-	-	-	-	-
Total revenues	\$ 61,301,611	\$ 47,602,400	\$ 45,209,680	\$ 41,015,422	\$ 38,111,809

	2019-20	2018-19	2017-18	2016-17	2015-16
Tuition and fees, net	\$ 2,320,187	\$ 2,400,758	\$ 2,328,188	\$ 2,388,164	\$ 2,478,625
Government contracts	2,642,769	3,021,888	2,516,324	2,808,825	2,606,064
Bookstore income, net	29,420	9,471	8,549	12,231	61,854
Other	234,592	281,638	270,958	412,543	330,747
Total operating revenue	5,226,968	5,713,755	5,124,019	5,621,763	5,477,290
Property taxes	15,470,410	15,085,682	14,879,623	14,383,804	14,430,117
State appropriations	11,548,300	9,026,200	8,690,200	8,041,200	7,777,000
Government grants	4,308,940	3,986,711	3,921,699	3,800,723	5,126,742
Private grants	444,916	411,170	326,482	381,230	436,779
Share of state sales taxes	533,294	550,981	471,721	474,310	427,216
Investment earnings	1,216,955	1,200,154	549,641	279,951	188,535
Gain on disposal of capital assets	-	-	-	-	8,484
Total nonoperating revenues	18,052,405	30,260,898	28,839,366	27,361,218	28,394,873
Capital appropriations	-	-	-	-	-
Total revenues	\$ 18,052,405	\$ 35,974,653	\$ 33,963,385	\$ 32,982,981	\$ 33,872,163



Source:
Audited financial statements

**Navajo County Community College District
(Northland Pioneer College)
Expenditure Limitation
Statutory Limit to Budgeted Expenditures
Last Ten Fiscal Years**

Fiscal Year	Statutory Expenditure Limitation (1)	Budgeted Expenditures Subject to Limitation (2)	Amount Under/(Over) Expenditure Limitation
2024-25	15,282,620	15,282,620	- (3)
2023-24	15,470,441	17,326,120	(1,855,679) (4)
2022-23	15,255,258	16,018,020	(762,762) (4)
2021-22	15,503,375	16,278,527	(775,152) (4)
2020-21	15,268,903	14,839,288	429,615
2019-20	14,732,390	14,732,390	-
2018-19	14,288,001	13,317,976	970,025
2017-18	13,982,552	13,982,552	-
2016-17	13,857,022	13,857,022	-
2015-16	13,327,460	13,327,460	-
2014-15	13,412,368	13,412,368	-

Source:

Audited annual budgeted expenditure limitation reports.

Notes:

(1) The Statutory Expenditure Limitation is calculated by the Arizona Department of Revenue Economic Estimates Commission and applies to Current (General, Auxiliary Enterprises, and Restricted) and Plant Funds (Unexpended and Retirement of Indebtedness).

(2) Budgeted expenditures are net of allowable exclusions.

(3) Budgeted expenditures for fiscal year 2025 is an estimate, audited numbers not yet available.

(4) The District exceeded the expenditure limit to used less carryforward, taking advantage of the reduced penalty under Laws 2022, Chapter 367, Sec 1(1)(House Bill 2017).

**Navajo County Community College District
(Northland Pioneer College)
Assessed Valuation, Tax Rate, and Estimated Actual Value
Last Ten Fiscal Years**

Fiscal Year	Primary Assessed Valuation			Total Assessed Value	Total Direct Tax Rate	Estimated Actual Value	Assessed Value as Percentage of Actual Value
	Centrally Assessed (1)	Locally Assessed Real Property (1)	Locally Assessed Personal Property (1)				
2024-25	166,972,163	783,021,565	19,419,373	969,413,101	1.7536	9,076,099,748	10.68%
2023-24	166,972,163	783,021,565	19,419,373	969,413,101	1.7536	9,076,099,748	10.68%
2022-23	169,122,752	733,097,533	16,625,655	918,845,940	1.7505	8,539,919,964	10.76%
2021-22	200,661,019	695,202,180	15,614,890	911,478,089	1.7505	8,278,095,822	11.01%
2020-21	203,330,423	663,774,856	15,052,837	882,158,116	1.7827	8,000,295,495	11.03%
2019-20	205,630,301	631,342,222	15,667,722	852,640,245	1.8164	7,660,041,799	11.13%
2018-19	209,252,253	605,890,780	13,705,100	828,848,133	1.8164	7,393,828,127	11.21%
2017-18	219,892,518	587,340,948	13,874,290	821,107,756	1.8067	7,768,285,298	10.57%
2016-17	222,928,447	565,872,581	14,261,438	803,062,466	1.7884	7,320,532,963	10.97%
2015-16	261,979,130	556,128,109	14,662,934	832,770,173	1.7423	7,462,098,324	11.16%

Source:

District records, Arizona Department of Revenue, Navajo County Finance and Assessor offices.

Notes:

(1) Categories presented are based on information provided by the Property Tax Oversight Commission for the Arizona Department of Revenue. Categories based on Residential, Commercial and Personal Property is not available but is expected in future years. Centrally assessed property is assessed by the State of Arizona versus the County and includes railroads, pipelines, utilities and other real property. Assessed values include certain tax exempt properties.

**Navajo County Community College District
(Northland Pioneer College)
Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year	Total Adjusted Tax Levy (1)	Current Tax Collections (2)	Percent of Current Tax Collections to Total Tax Levy	Collections in Subsequent Years (2)	Total Tax Collections (2)	Percent of Total Tax Collections to Total Tax Levy
2024-25	18,320,812	17,705,900	96.64%	-	17,705,900	96.64%
2023-24	17,008,403	16,569,885	97.42%	415,854	16,985,739	99.87%
2022-23	16,088,806	15,677,802	97.45%	394,064	16,071,866	99.89%
2021-22	15,953,551	15,569,461	97.59%	370,623	15,940,084	99.92%
2020-21	15,613,830	15,257,643	97.72%	344,283	15,601,926	99.92%
2019-20	15,370,777	14,995,661	97.56%	368,018	15,363,679	99.95%
2018-19	14,996,321	14,607,735	97.41%	381,782	14,989,516	99.95%
2017-18	14,755,814	14,382,042	97.47%	357,387	14,739,429	99.89%
2016-17	14,249,653	13,890,497	97.48%	355,811	14,246,308	99.98%
2015-16	14,455,850	13,969,344	96.63%	483,215	14,452,560	99.98%

Source:

Navajo County Treasurer and Assessor Offices and District records.

Notes:

(1) The Total Adjusted Tax Levy amounts include cumulative adjustments from the year of levy until the present year for tax exempt property and/or court settlements.

(2) Tax collections are recorded on a cash basis.

**Navajo County Community College District
(Northland Pioneer College)
Property Tax Rates, Direct and Overlapping Governments
Last Ten Years (Per \$100 of Assessed Value)**

Fiscal Year	Overlapping Rates									
	Northland Pioneer College			Navajo County	Cities and Towns		Fire and Special Districts		School Districts	
	Primary	Secondary	Total		From	To	From	To	From	To
2024-25	1.7707		1.7707	0.8114	0.4784	1.2963	0.1041	3.7500	1.5930	7.3012
2023-24	1.7536		1.7536	0.8114	0.4784	1.3245	0.1114	3.5000	1.6549	7.3012
2022-23	1.7505		1.7505	0.8114	0.4854	1.3542	0.1196	3.3751	1.7133	7.3012
2021-22	1.7505		1.7505	0.8501	0.4866	1.3625	0.1266	3.1874	1.7694	7.3012
2020-21	1.7827		1.7827	0.8657	0.5022	1.3871	0.1318	3.2500	1.8371	7.3012
2019-20	1.8164		1.8164	0.8820	0.5115	1.3916	0.0500	3.2500	1.8954	8.0000
2018-19	1.8164		1.8164	0.8951	1.4231	1.4231	0.0500	3.2500	1.9679	8.0000
2017-18	1.8067		1.8067	0.8903	1.4231	1.4231	0.0500	3.5500	2.0234	8.0000
2016-17	1.7884		1.7884	0.8417	1.4021	1.4021	0.0500	3.5500	0.0813	7.3012
2015-16	1.7423		1.7423	0.8417	1.3646	1.3646	0.0500	3.5500	0.5261	7.3012

Source:

District records and Navajo County Treasurer.

**Navajo County Community College District
(Northland Pioneer College)
Principal Taxpayers
Current Year and Ten Years Ago**

	2024			2015		
	Primary Assessed Valuation	Rank	Percent of Navajo County's Primary Assessed Valuation	Primary Assessed Valuation	Rank	Percent of Navajo County's Primary Assessed Valuation
Arizona Public Service Company	\$ 117,558,060	1	12.10%	\$ 131,274,320	1	15.54%
Transwestern Pipeline Co	9,301,381	2	0.96%	10,415,034	4	1.23%
Navopache Electric Co-Op Inc	7,877,898	3	0.81%	5,686,243	7	0.67%
Unisource Energy Corporation	7,671,344	4	0.79%	4,916,132	9	0.58%
El Paso Natural Gas Company	6,986,901	5	0.72%	N/A	N/A	N/A
Burlington Northern/Santa Fe Railway	6,968,506	6	0.72%	7,359,777	5	0.87%
Wal-Mart Stores, Inc.	5,164,272	7	0.53%	N/A	N/A	N/A
Smith Bagley Inc	3,860,627	8	0.40%	4,367,509	10	0.52%
Citizens Telecomm of White Mtns	3,093,148	9	0.32%	5,010,520	8	0.59%
Arizona Public Service Company (CWIP)	2,670,391	10	0.27%	N/A	N/A	N/A
Navajo County Assessed Value	\$ 971,563,676			\$ 845,016,717		

Source:

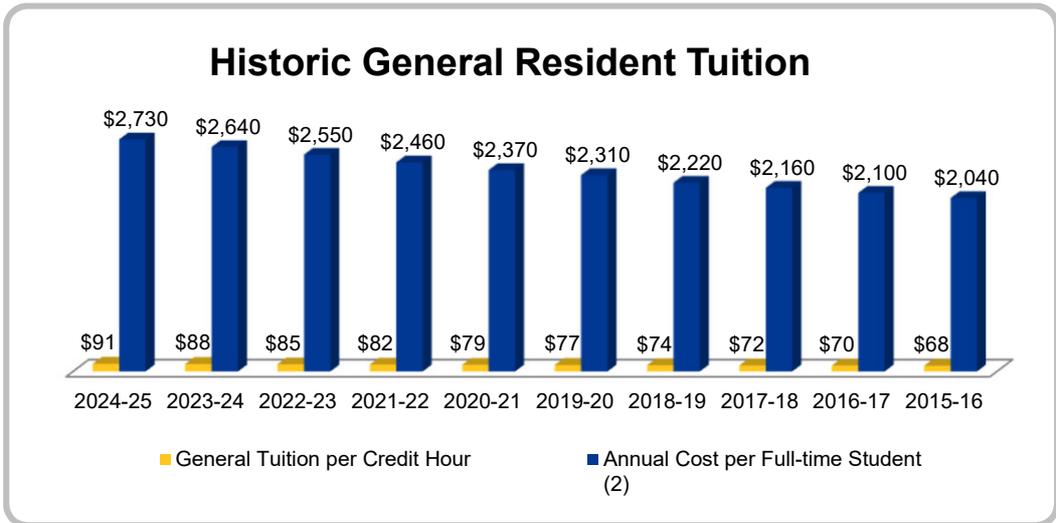
Navajo County Finance Department, 2024 Annual Comprehensive Financial Report.

Note:

Information presented is based on tax year.

**Navajo County Community College District
(Northland Pioneer College)
Historic General Resident Tuition
Last Ten Fiscal Years**

Fiscal Year (1)	District Historic Tuition			
	General Tuition per Credit Hour	Annual Cost per Full-Time Student (2)	Increase (Decrease)	
			Dollars	Percent
2024-25	\$ 91	\$ 2,730	\$ 3	3%
2023-24	88	2,640	3	4%
2022-23	85	2,550	3	4%
2021-22	82	2,460	3	4%
2020-21	79	2,370	2	3%
2019-20	77	2,310	3	4%
2018-19	74	2,220	2	3%
2017-18	72	2,160	2	3%
2016-17	70	2,100	2	3%
2015-16	68	2,040	2	3%



Source:
District records.

Notes:
(1) Tuition rate changes are effective beginning the fall term each year.
(2) Full-time students are defined as taking 30 credit hours in an academic year.

**Navajo County Community College District
(Northland Pioneer College)
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years**

Fiscal Year	Lease Obligations (1)	SBITA Obligations	Total Outstanding Debt	Per FTSE (2)	Per Capita
2024-25	821,297	268,827	1,090,124	709.72	9.99
2023-24	771,213	260,893	1,032,106	760.02	9.50
2022-23	754,340	408,655	1,162,995	876.41	10.75
2021-22	1,034,005	-	1,034,005	805.30	9.22
2020-21	-	-	-	-	-
2019-20	-	-	-	-	-
2018-19	-	-	-	-	-
2017-18	-	-	-	-	-
2016-17	-	-	-	-	-
2015-16	20,676	-	20,676	10.66	0.19

Source:

Audited financial statements, Audited FTSE report.

Notes:

- (1) Obligations prior to 2021-22 were Capital Lease Obligations
- (2) Full Time Student Equivalent (FTSE) is based on a fiscal year.

**Navajo County Community College District
(Northland Pioneer College)
Computation of Legal Debt Margin
Last Ten Fiscal Years**

	2024-25	2023-24	2022-23	2021-22	2020-21
Secondary Assessed Value of Real and Personal Property	\$ 1,649,501,450	\$ 1,320,575,800	\$ 1,048,845,359	\$ 1,027,632,739	\$ 987,306,973
Debt Limit, 15% of Secondary Assessed Value	247,425,218	198,086,370	157,326,804	154,144,911	148,096,046
Amount of Debt Applicable to Debt Limit: General Obligation Bonded Debt	-	-	-	-	-
Total net debt applicable to the limit	-	-	-	-	-
Legal debt margin	<u>\$ 247,425,218</u>	<u>\$ 198,086,370</u>	<u>\$ 157,326,804</u>	<u>\$ 154,144,911</u>	<u>\$ 148,096,046</u>
Total net debt as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

	2019-20	2018-19	2017-18	2016-17	2015-16
Secondary Assessed Value of Real and Personal Property	\$ 912,719,174	\$ 872,110,638	\$ 865,076,310	\$ 841,423,700	\$ 843,018,904
Debt Limit, 15% of Secondary Assessed Value	136,907,876	130,816,596	129,761,447	126,213,555	126,452,836
Amount of Debt Applicable to Debt Limit: General Obligation Bonded Debt	-	-	-	-	-
Total net debt applicable to the limit	-	-	-	-	-
Legal debt margin	<u>\$ 136,907,876</u>	<u>\$ 130,816,596</u>	<u>\$ 129,761,447</u>	<u>\$ 126,213,555</u>	<u>\$ 126,452,836</u>
Total net debt as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

Source:

Navajo County Assessor's Office and District records.

Notes:

The Arizona Constitution, Article 9, Section 8, states that a county or school district may become indebted for an amount not to exceed 15% of taxable property.

**Navajo County Community College District
(Northland Pioneer College)
Schedule of Demographic and Economic Statistics
Last Ten Years**

Calendar Year	County Population (1)	County Personal Income (In Thousands)	County Personal Income Per Capita	County Unemployment Rate
2024	109,175	\$ 4,876,520	\$ 44,667	4.9%
2023	108,652	4,573,815	42,096	5.5%
2022	108,147	4,507,525	41,680	4.2%
2021	106,802	4,114,493	38,524	9.9%
2020	106,191	3,584,565	33,756	8.5%
2019	106,174	3,489,921	32,870	7.9%
2018	105,384	3,302,610	31,339	7.6%
2017	105,331	3,137,542	29,787	7.6%
2016	104,989	2,983,303	28,415	9.4%
2015	105,543	2,895,102	27,431	9.6%

Sources:

Navajo County Finance Department, 2024 Annual Comprehensive Financial Report.

**Navajo County Community College District
(Northland Pioneer College)
Schedule of Employment by Sector and Major Employers
Last Ten Calendar Years**

Employment by Sector (1)	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Mining and Construction	1,643	1,549	1,469	1,162	1,252	1,164	1,725	2,625	1,525	1,725
Educational & Health Svcs	4,851	4,563	4,259	4,422	4,459	4,586	4,550	4,400	4,125	3,900
Financial Activities	572	525	577	554	492	640	625	525	650	625
Government	9,558	9,645	9,525	9,400	9,195	9,897	9,725	8,850	8,925	9,775
Leisure & Hospitality	4,001	3,960	3,986	3,141	3,243	3,824	3,925	3,850	3,450	3,200
Manufacturing	273	269	321	318	248	333	300	275	250	175
Information	243	224	165	156	232	92	950	950	1,050	1,200
Professional & Business Svcs	1,156	1,364	1,359	1,288	1,037	1,094	1,500	1,300	1,325	1,150
Trade, Transportation & Utilities	5,335	4,923	5,163	4,816	4,406	4,810	5,100	5,500	5,475	4,875
Other Services	606	562	554	447	489	595	650	450	975	950

Sources:

Navajo County Finance Department, 2024 Annual Comprehensive Financial Report.

Note:

(1) The number of employees for the 10 largest employers in the County is not available due to State of Arizona non-disclosure restrictions.

**Navajo County Community College District
(Northland Pioneer College)
Enrollment and Degree Statistics
Last Ten Years**

Location	Fall Historic Headcount									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Holbrook	293	330	442	284	181	399	450	469	443	469
Show Low	1146	1,079	1,497	1,027	660	1,199	1,098	983	1,020	1,024
Snowflake	389	312	565	237	175	353	369	334	411	367
Winslow	199	259	292	177	72	344	365	416	359	422
Kayenta	21	26	26	14	3	100	110	77	74	75
Hopi	37	45	62	25	10	72	92	101	77	97
Whiteriver	168	163	216	109	144	257	252	239	206	212
St Johns	121	117	101	103	118	158	165	183	176	199
Springerville/Eager	114	118	145	94	59	85	97	107	174	180
Navajo County Misc.	294	3	7	8	6	16	77	40	33	58
Apache County Misc.	75	26	58	51	35	86	114	123	96	112
Department of Corrections		-	-	-	-	-	28	33	32	92
Other	1342	781	1,323	1,108	1,372	468	441	377	461	559
Total District (1)	3158	2,825	2,740	2,786	2,703	3,008	3,182	3,021	3,044	3,354

Location	Fall Historic FTSE (2)									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Holbrook	114	137	128	120	94	189	190	201	202	213
Show Low	503	500	484	423	304	533	501	490	470	493
Snowflake	167	144	166	118	89	170	186	161	164	131
Winslow	88	116	83	74	39	142	154	174	160	186
Kayenta	6	7	6	4	1	33	35	26	24	21
Hopi	9	13	13	9	6	25	34	34	26	34
Whiteriver	56	64	59	46	65	115	109	93	92	98
St Johns	64	65	48	53	61	83	78	95	80	99
Springerville/Eager	26	31	29	21	19	28	33	26	46	55
Navajo County Misc	91	2	2	3	2	4	17	9	7	16
Apache County Misc	27	11	16	19	19	32	33	35	22	24
Department of Corrections		-	-	-	-	-	15	19	24	95
Other	385	268	292	464	609	135	115	104	122	136
Total District	1536	1,358	1,327	1,284	1,308	1,491	1,500	1,468	1,440	1,601

Degrees & Certificates	Degrees and Certificates Awarded									
	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Bachelor of Applied Science	4	-	-	-	-	-	-	-	-	-
Associate of Arts	19	42	43	39	25	48	30	39	33	30
Associate of Arts in Early Childhd	1	-	2	3	3	3	1	1	1	-
Associate of Arts in Elementary Ed	2	9	7	7	6	5	4	10	7	11
Associate of Business	5	2	4	4	5	4	5	3	3	8
Associate of Science	5	8	11	9	6	12	12	13	17	15
Associate of General Studies	17	10	11	8	6	14	16	11	22	16
Associate of Applied Science	89	82	82	99	99	82	113	123	125	121
Certificate of Proficiency	593	461	103	321	314	435	468	472	734	545
Certificate of Applied Science	105	83	438	84	98	99	85	102	97	82

Source:

District records.

Notes:

(1) Totals are unduplicated headcounts.

(2) FTSE refers to Full Time Student Equivalent which is calculated by dividing total enrolled credit hours per semester by 15 credit hours.

**Navajo County Community College District
(Northland Pioneer College)
Student Enrollment and Demographic Statistics—Page 1
Last Ten Years**

Fall Semester	Attendance		Residency			Gender	
	Full-Time	Part-Time	In State	Out of County (1)	Out of State	Female	Male
2024	20%	80%	90%	10%	1%	1,882	1,244
2023	18%	82%	81%	18%	0.18%	1,766	1,059
2022	19%	81%	89%	11%	0%	1,749	991
2021	16%	84%	89%	11%	0%	1,694	1,092
2020	17%	83%	92%	8%	1%	1,616	1,147
2019	20%	80%	89%	11%	0%	1,791	1,217
2018	20%	80%	88%	12%	0%	1,902	1,262
2017	20%	80%	86%	14%	0%	1,809	1,212
2016	21%	79%	87%	13%	0%	1,778	1,266
2015	24%	76%	89%	11%	0%	1,952	1,402

Fall Semester	Ethnic Background						
	White (Caucasian)	American Indian	Black	Hispanic	Asian	Pacific Islander	Other/ Unknown
2024	39%	28%	1%	17%	1%	0%	12%
2023	37%	29%	1%	18%	1%	1%	9%
2022	39%	29%	1%	8%	1%	1%	19%
2021	51%	28%	1%	15%	1%	1%	3%
2020	42%	28%	1%	9%	1%	0%	20%
2019	45%	34%	0%	9%	1%	0%	10%
2018	43%	37%	1%	7%	1%	0%	12%
2017	45%	37%	1%	5%	1%	0%	11%
2016	49%	34%	1%	3%	1%	0%	12%
2015	46%	36%	1%	1%	1%	0%	14%

Source:

District records.

Notes:

(1) The District's Enterprise Resource Planning system tracks in-state and out-of-state students; a customized tracking system was created to specifically track students in Apache County. The Out of County amounts listed on this schedule represent Apache County students taking classes in Apache County.

**Navajo County Community College District
(Northland Pioneer College)
Student Enrollment and Demographic Statistics—Page 2
Last Ten Years**

Fall Semester	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
19 & Under	2,011	1,765	1,621	1,692	1,579	1,668	1,772	1,534	1,618	1,651
20 - 24	310	306	324	296	316	372	409	447	462	505
25 - 29	187	177	219	227	234	292	313	322	313	332
30 - 39	339	296	304	290	311	356	346	356	330	425
40 - 49	175	152	143	166	160	176	185	206	164	228
50 - 59	80	72	74	69	64	92	106	104	97	158
60 & Over	56	57	55	46	39	52	51	52	60	55
Unknown	-	-	-	-	-	-	-	-	-	-
Total (1)	3,158	2,825	2,740	2,786	2703	3,008	3,182	3,021	3,044	3,354

Source:

District records.

Note:

(1) Totals are unduplicated headcounts.

**Navajo County Community College District
(Northland Pioneer College)
Employee Statistics
(Headcount)
Last Ten Fiscal Years**

Employees	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15
Faculty											
Full-time	89	88	85	77	78	69	74	74	75	78	75
Part-time	93	106	100	82	68	74	73	86	70	83	83
Subtotal of Faculty	182	194	185	159	146	143	147	160	145	161	158
Administrative & Support Staff											
Full-time	170	169	165	111	140	138	140	124	130	129	135
Part-time	143	131	134	94	151	128	146	184	168	131	138
Subtotal of Staff	313	300	299	205	291	266	286	308	298	260	273
Total Employees	495	494	484	364	437	409	433	468	443	421	431
Students per Faculty (1)	7.00	7.00	7.17	8.08	8.96	10.42	11.85	11.08	12.60	12.06	11.72
Students per Staff (1)	4.53	4.53	4.44	6.27	4.49	5.61	6.09	5.75	6.13	7.46	6.78
Average class size (2)	13	13	14	13	14	13	14	15	14	14	13

Source:

District records.

Notes:

- (1) Audited Fall Full Time Student Equivalent (FTSE) divided by Subtotal Faculty or Subtotal Staff.
- (2) Average class size is based on an academic year and is calculated using only classes for Liberal Arts and Nursing excluding multicourse labs and two internet classes (POS221 & POS222).
- (3) Average class size for 2013-14 was corrected from 12 to 11

**Navajo County Community College District
(Northland Pioneer College)
Schedule of Capital Asset Information
Last Ten Fiscal Years**

Location	Fiscal Years									
	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16
Maintenance/Construction										
Total Square Footage	8,000	8,000	11,320	11,320	11,320	11,320	11,320	11,320	11,320	11,320
102 N. 1st Avenue	6,000	6,000	8,320	8,320	8,320	8,320	8,320	8,320	8,320	8,320
Construction	2,000	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Total Acreage	0.89	0.89	0.89	0.89	0.89	0.89	0.89	0.54	0.54	0.54
Holbrook Campus										
Total Square Footage	101,287	101,287	101,287	101,287	101,287	101,287	101,287	101,287	101,287	101,287
Total Acreage	27.71	27.71	27.71	27.71	27.71	27.71	27.71	27.71	27.71	27.71
Show Low Campus										
Total Square Footage	114,426	114,426	84,646	84,646	84,646	84,646	84,646	84,646	84,646	84,646
Total Acreage	31.69	31.69	31.69	31.69	31.69	31.69	31.69	31.69	31.69	31.69
Snowflake Campus										
Total Square Footage	60,404	60,404	61,921	60,240	60,240	60,240	60,240	60,240	60,240	60,240
Total Acreage	18.5	18.5	18.5	18.5	18.5	18.5	18.5	18.5	18.5	18.5
Winslow Campus										
Total Square Footage	53,434	53,434	52,880	50,540	50,540	50,540	50,540	50,540	50,540	50,540
Total Acreage	26.72	26.72	26.72	26.72	26.72	26.72	26.72	26.72	26.72	26.72
Kayenta Center (1)										
Total Square Footage	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Hopi Center (2)										
Total Square Footage (3)	9,686	9,686	9,686	9,686	9,686	9,686	9,686	9,686	9,686	9,686
Whiteriver Center (2)										
Total Square Footage	14,194	14,194	14,194	14,194	14,194	14,194	14,194	12,992	12,054	12,054
St Johns Center (1)										
Total Square Footage	12,943	12,943	5,320	5,320	5,320	5,320	5,320	5,320	5,320	5,320
Springerville/Eager Center (1)										
Total Square Footage	3,050	3,050	25,670	25,670	25,670	25,670	25,670	25,670	25,670	25,670
Tower Buildings										
Total Square Footage	1,120	1,120	1,120	1,120	1,120	1,120	1,120	980	980	980
Greens Peak	360	360	140	140	140	140	140	-	-	-
Wht River Point (3)	192	192	140	140	140	140	140	140	140	140
McKays Peak (3)	284	284	420	420	420	420	420	420	420	420
Dry Lake (3)	284	284	420	420	420	420	420	420	420	420
Total District										
Total Square Footage	368,601	368,601	372,164	368,143	368,143	368,143	368,143	366,661	365,723	365,723
Total Acreage	105.51	105.51	105.51	105.51	105.51	105.51	105.51	105.16	105.16	105.16

Source:

District records.

Notes:

- (1) Leased facilities, only square footage of facilities included.
- (2) District owned building on Tribal lands, only square footage of building included.
- (3) Corrections to square footage made in FY 2019-20 represented retroactively

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT | HOLBROOK, AZ



Over fifty years ago, Northland Pioneer College began its journey in a previously abandoned hospital, a former school, and a cluster of old commercial buildings scattered throughout Navajo County. These deeply rooted centers became the foundation of a college designed to make a lasting difference for generations to come. Strategically located near population hubs, these centers offered college courses, community workshops, and vocational training, built upon a decentralized concept unique in Arizona. In its earliest days, NPC's commitment to access and innovation was already clear, with computer labs and libraries housed in converted school buses traveling between remote communities to bring education directly to the people.

Today, NPC continues to embody that same pioneering spirit. Recognized statewide for its leadership in distance learning and educational technology, NPC was among the first to utilize microwave transmission to provide interactive video instruction, allowing instructors to teach students at multiple locations simultaneously. That innovative foundation has evolved into a modern wireless wide area network (WWAN) connecting nine campuses and centers across 21,000 square miles, including partnerships with 25 regional high schools, many located in rural and tribal communities throughout Apache and Navajo Counties.

In the previous year, NPC reached several major milestones. The college proudly celebrated its first bachelor's degree graduates, marking a historic step in expanding affordable higher education opportunities across northeastern Arizona. The Construction Technology program also reached new heights with the launch of on-site, student-built home projects, offering hands-on learning experiences that strengthen both skills and communities. Through continual growth and innovation, NPC remains steadfast in its mission to provide educational opportunities that would otherwise be beyond the geographical and financial reach of many. For more than five decades, NPC has worked tirelessly to open doors, uplift communities, and change lives, one student at a time.



Northland Pioneer College

Locations

Show Low | Snowflake/Taylor | Holbrook | Winslow
Springerville/Eager | St. Johns | Whiteriver | Hopi | Kayenta

2027-2029 Tuition and Fees

Recommendation:

Staff recommends approving the tuition, course fees and general fees as presented.

Summary:

Staff is providing the proposed tuition schedule and proposed rates for course fees and general fees.

The tuition rates and fees are set in accordance with the Budget Development Guidelines and includes the following assumptions:

Tuition and general fees will be set at a rate that:

- A. gives consideration to the impact on students, student enrollment, and student retention rates;*
- B. increases incrementally; and*
- C. is competitive in our market by maintaining a comparative position to the average tuition at other Arizona community colleges.*

Course fees will be set at a rate calculated to offset expendable supplies and equipment.

Tuition

The District Governing Board (DGB) approves tuition on a three-year cycle to help students properly plan for tuition costs. The attached schedule covers the period 2027 to 2029 and was proposed February 17, 2026.

Course Fees

Instructional staff review course fees to assure fees are based on cost of consumable supplies and other course specific expenses. Proposed course fee changes are expected to cover new courses and the increased cost of course supplies, equipment maintenance, and course-specific operational expenses. Changes in the fees are noted by bold type.



General Fees

General fees include the Media Fee, transcript fees, testing fees and other. These fees are per transaction and not assessed on a credit hour basis. Changes in the fees are noted by bold type.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
Proposed 2/17/26**

TUITION	Approved 2025-26	Proposed 2026-27	Proposed 2027-28	Proposed 2028-29
IN-DISTRICT (Navajo & Apache Counties)	Approximately 80% of in-state rate (\$75 per credit hour)	Approximately 80% of in-state rate (\$75 per credit hour)	Approximately 80% of in-state rate (\$75 per credit hour)	Approximately 80% of in-state rate (\$75 per credit hour)
IN-STATE (All AZ Counties except Navajo & Apache)	\$94 per credit hour	\$94 per credit hour	\$94 per credit hour	\$94 per credit hour
OUT-OF-STATE	\$410 per credit hour	\$376 per credit hour (4x In-State Rate)	\$376 per credit hour (4x In-State Rate)	\$376 per credit hour (4x In-State Rate)
EARLY COLLEGE IN-DISTRICT (Navajo & Apache Counties)	Approximately 80% of in-state rate (\$75 per credit hour)	Approximately 80% of in-state rate (\$75 per credit hour)	Approximately 80% of in-state rate (\$75 per credit hour)	Approximately 80% of in-state rate (\$75 per credit hour)
EARLY COLLEGE IN-STATE (All AZ Counties except Navajo & Apache)	\$94 per credit hour	\$94 per credit hour	\$94 per credit hour	\$94 per credit hour
EARLY COLLEGE OUT-OF-STATE	\$94 per credit hour	\$94 per credit hour	\$94 per credit hour	\$94 per credit hour
SENIOR CITIZENS 60 years or older	50% of the applicable rate: In-District, In-State, or Out-of-State. (Does not apply to non-credit courses)			
BACHELOR COURSES (3XX & 4XX)	150% of the applicable In-State or Out-State rate. No discounts.			
CCP COURSES	50% of the applicable rate: In-District, In-State, or Out-of-State. (Does not apply to non-credit courses)			
SUMMER SESSION COURSES	Summer course will be discounted 100%. Free tuition for In-District, In-State, or Out-of-State. (Does not apply to non-credit courses or Bachelor Courses) <i>Effective for Summer 2026-27 TBD for 2027-28 & 2028-29</i>			
WICHE WUE	150% of the In-State rate			
REFUNDS FOR TUITION	100% through the second week of the semester. 100% if NPC cancels the class.			
SUMMER SESSION REFUNDS	100% through the first week of the semester. 100% if NPC cancels the class.			
SHORT-TERM COURSE REFUNDS	100% before the first day of class. 100% if NPC cancels the class.			

Notes:

*50% discounts are not to be combined

Bold items indicate a change from prior year

- Form submitted by EOD Tuesday to be considered for the agenda
- Agenda developed by President and Assistant to the President by EOD Thursday
- Friday A.M. Agenda sent to Executive Cabinet in order to prepare for upcoming meeting

Executive Cabinet Agenda Item

Goal or Intended Outcome	X Decision <input type="checkbox"/> Discussion/Direction <input type="checkbox"/> Information Only
Recommendation/ Title/or Brief Introduction	FY27 Budget – Tuition Recommendation
Recommended by (Person or committee)	Maderia Ellison
Executive Sponsor (if applicable)	Maderia Ellison

Pertinent Information

NPC sets tuition on a three-year cycle to help students manage their budget for school. The next three-year cycle is for FY27, FY28 and FY29 with the tuition proposal shared with the District Governing Board (DGB) in February and approved in March.

NPC has one of the lowest in-state rates in Arizona. However, when comparing the annualized tuition rate to the median annual income per county (see separate analysis), NPC has one of the highest ratio/percent to income. Navajo and Apache counties are among the poorest in the country, so in an effort to reduce that ratio/percent Administrative Services is recommending NPC not increase its in-district and in-state tuition and reduce out-of-state tuition. The majority of NPC students utilize the in-district rate which is discounted from the in-state rate by 20%. Out-of-state tuition has increased over the years by approximately 2-4% per year, and the desire is to tie that rate to the in-state rate by reducing it to 4 times the in-state rate. This will help with future proposals where the key rates are based on the in-state rate.

In-State Tuition per Credit Hour:

Current 3-Year Cycle	Next 3-Year Cycle
FY2324 = \$88r	FY2627 = \$94
FY2425 = \$91	FY2728 = \$94
FY2526 = \$94	FY2829 = \$94

In-District Tuition per Credit Hour (80% of in-state rate):

Current 3-Year Cycle	Next 3-Year Cycle
FY2324 = \$70r	FY2627 = \$75
FY2425 = \$73	FY2728 = \$75
FY2526 = \$75	FY2829 = \$75

Out-of-State Tuition per Credit Hour (4x of in-state rate):

Current 3-Year Cycle	Next 3-Year Cycle
FY2324 = \$410	FY2627 = \$376
FY2425 = \$410	FY2728 = \$376
FY2526 = \$410	FY2829 = \$376

Alignment with Strategic Goal Area(s)

Check all that apply:
 Increase Enrollment Improve Student Outcomes Improve College Sustainability
 Narrative (Description of how the project/decision will meet the objectives of the goal area
 (Please attach and supporting documentation)
 Maintaining in-state tuition and in-district tuition at the same level for the next tuition cycle,
 along with a reduction to out-of-state tuition may help with increasing enrollment.

Approval

Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No	Notes/Next Steps
----------	--	------------------

Northland Pioneer College
FY27 Budget - Tuition Analysis

Arizona County	2023 Arizona Median Household Income	Rank of Income	Community College	2022-23 In-State Tuition per 30 Credit Hours	Tuition % of Income	Rank of Tuition/Income	2022-23 In-State Tuition Rate per Credit Hour	Rank of Tuition/ per credit hour	2025-26 In-State Tuition Rate per Credit Hour	Rank of Tuition/ per credit hour	26 v 23 Growth	Rank of Tuition/ per credit hour
Coconino County	\$69,748	3	Coconino CC	\$4,068	5.8%	1	\$136	1	\$149	1	10%	8
Navajo County	\$52,752	11	NPC	\$2,550	4.8%	2	\$85	7	\$94	9	11%	7
Gila County	\$59,089	8	Gila CC	\$2,790	4.7%	3	\$93	3	\$98	4	5%	10
Yuma County	\$60,417	7	AZ Western College	\$2,760	4.6%	4	\$92	4	\$100	3	9%	9
Mohave County	\$55,799	10	Mohave CC	\$2,430	4.4%	5	\$81	8	\$95	8	17%	3
Graham County	\$67,326	5	Eastern AZ College	\$2,790	4.1%	6	\$93	2	\$98	5	5%	11
Cochise County	\$58,970	9	Cochise College	\$2,370	4.0%	7	\$79	9	\$96	7	22%	2
Pima County	\$67,929	4	Pima CC	\$2,670	3.9%	8	\$89	5	\$101	2	13%	6
Yavapai County	\$66,106	6	Yavapai College	\$2,352	3.6%	9	\$78	10	\$90	10	15%	4
Maricopa County	\$85,518	1	Maricopa CC	\$2,550	3.0%	10	\$85	6	\$97	6	14%	5
Pinal County	\$77,588	2	Central AZ College	\$1,500	1.9%	11	\$50	11	\$75	11	50%	1
Average							\$87		\$99			
Range							\$50 to \$136		\$75 to \$149			

Excluded - no Stand Alone Community College

Apache County	\$40,338	served by Navajo County
Greenlee County	\$75,239	close to Eastern
La Paz County	\$49,506	served by Yuma County
Santa Cruz County	\$53,614	close to Cochise/Pima

NPC had the lowest (11th) Median Household Income but had the 2nd highest in-state tuition cost per income while tuition per credit hour was 7th lowest. Recommendation is to maintain current rates for all tuition amounts for FY27, FY28 and FY29. NPC sets tuition on a three-year cycle.

Notes:

Source for AZ Median Household Income: 2023 American Community Survey 5-Year Estimates
 Source for AZ Tuition Rates: Annual Request for State Aid, submitted by each community college
 Central AZ College lowered tuition to \$0 at one point, and shortly after started to increase and did it in phases

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
2026-2027 COURSE FEES**

DGB APPROVED:

ARTS & SCIENCES			Approved 2025-26	Proposed 2026-27
ANT	104	Biological Anthropology & Human Origins	\$40	\$40
ART	103	Basic Design	\$0	\$0
ART	105	Beginning Drawing I	\$25	\$25
ART	110	Figure Drawing I	\$25	\$25
ART	121	Digital Photography I	\$25	\$25
ART	140	Lettering	\$25	\$25
ART	150	Advertising Design	\$25	\$25
ART	155	Printmaking	\$25	\$25
ART	170	Sculpture I	\$25	\$25
ART	175	Painting	\$25	\$25
ART	180	Watercolor	\$25	\$25
ART	185	Handbuilding Pottery	\$40	\$40
ART	186	Clay Sculpture	\$40	\$40
ART	187	Raku Pottery	\$40	\$40
ART	190	Ceramics	\$40	\$40
ART	199	Photography Enrichment	\$25	\$25
ART	199	Ceramic Enrichment	\$40	\$40
ART	205	Drawing II	\$25	\$25
ART	206	Figure Drawing II	\$25	\$25
ART	220	Painting II	\$25	\$25
ART	221	Digital Photography II	\$25	\$25
ART	222	Digital Photography Practicum	\$25	\$25
ART	225	Watercolor II	\$25	\$25
ART	245	Ceramics II	\$40	\$40
ART	246	Ceramics III	\$40	\$40
ART	247	Ceramics IV	\$40	\$40
ART	280	Art Studio – 2 Dimensional	\$25	\$25
ART	281	Art Studio – 3 Dimensional	\$25	\$25
ART	289	Figurative Ceramics	\$40	\$40
BIO	100	Biological Concepts	\$40	\$40
BIO	105	Environmental Biology	\$40	\$40
BIO	160	Intro. to Human Anatomy & Physiology	\$40	\$40
BIO	181	General Biology I	\$40	\$40

ARTS & SCIENCES (cont'd)			Approved 2025-26	Proposed 2026-27
BIO	182	General Biology II	\$40	\$40
BIO	201	Human Anatomy & Physiology I	\$40	\$40
BIO	202	Human Anatomy & Physiology II	\$40	\$40
BIO	205	Microbiology	\$40	\$40
CHM				
CHM	ALL	All Courses	\$40	\$40
ECD				
ECD	128	Culture, Language and Community	\$20	\$20
ECD	141	Healthy and Safe Early Childhood Practices	\$40	\$40
ECD	175	Professionalism	\$20	\$20
ECD	184	Early Social and Emotional Development	\$40	\$40
ECD	186	Effective Interactions for Learning	\$20	\$20
ECD	187	Supporting STEM in Early Childhood	\$20	\$20
ECD	208	Observation and Assessment in Early Childhood	\$20	\$20
ECD	290	Early Childhood Practicum I	\$60	\$60
ECD	297	ECD Capstone I	\$20	\$20
ECD	387	STEM Instruction in the Early Childhood Classroom	\$0	\$0
ECD	390	EC Practicum II	\$60	\$60
ECD	391	EC Practicum III	\$60	\$60
ECD	490	Capstone/Student Teaching B-PreK	\$60	\$60
ECD	491	Capstone/Student Teaching K-3 (Traditional)	\$100	\$100
ECD	491b	Capstone/Student Teaching K-3 (Student Teaching Intern Certificate)	\$300	\$300
EDP				
EDP	301	Foundations in Reading	\$145	\$145
EDU				
EDU	223	Classroom Observation Skills	\$20	\$20
EDU	280	Introduction to Structured English Immersion	\$30	\$30
EDU	390	Elementary Practicum I	\$60	\$60
EDU	391	Elementary Practicum II	\$80	\$80
EDU	392	Elementary Practicum III	\$80	\$80
EDU	490	Elementary Education Capstone	\$100	\$100
GEO				
GEO	111	Physical Geography	\$40	\$40
GLG				
GLG	ALL	All Geology Courses	\$40	\$40
MUS				
MUS	155	Music Applied (all)	\$120	\$120

ARTS & SCIENCES (cont'd)			Approved 2025-26	Proposed 2026-27
POS	221	Arizona Constitution and Government	\$20	\$20
POS	222	U.S. Constitution	\$20	\$20
PHY	ALL	All Physics Courses	\$40	\$40
SPT	130	Introduction to Theatre	\$50	\$25
SPT	178	Stage Makeup	\$100	\$100

Note: **BOLD** Items indicate a change from prior year

-EDU491b - is the same course as 491 - but it is for students with a specialty certification called a STIC. It's the same class, but the "b" allows us to ID in schedule.

-EDU490b - STIC capstone allows students to be employed during student teaching, fee covers cost of exams that are required by ADE.

-SPT130 - Individual scripts are not being purchased, so the expenses for the course are not as high.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
2026-2027 COURSE FEES**

DGB APPROVED:

CAREER & TECHNICAL EDUCATION			Approved 2025-26	Proposed 2026-27
AJS	ALL	All Administration of Justice courses except AJS102	\$15	\$15
AJS	102	Intensive Police Academy	\$300	\$300
ATO	ALL	All Automotive Courses except ATO116	\$155	\$155
ATO	116	Introduction to Auto and Safety	\$160	\$160
BUS	179	Medical Coding	\$85	\$85
CIS	ALL	All CIS Courses except CIS 141, 142, 145, and 146	\$15	\$15
CIS	141	A+ Certification Preparation I	\$150	\$150
CIS	142	A+ Certification Preparation II	\$150	\$150
CIS	145	Network+ Certification Preparation	\$150	\$150
CIS	146	Security+ Certification Preparation	\$150	\$150
CIS	171	Linux Operating System	\$100	\$100
CIS	233	Ethical Hacking	\$15	\$150
CON	ALL	All Construction Courses except CON102 & CON107	\$50	\$50
CON	102	Introduction to Construction Methods	\$75	\$75
COS	ALL	All Cosmetology Courses except COS143	\$40	\$40
COS	143	Introduction to Basic Skin Care	\$50	\$50
DRF	ALL	All Drafting Courses	\$30	\$30
EIT	ALL	All Energy and Industrial Technician Courses except EIT100 & EIT201	\$150	\$150
EIT	100	Introduction to Advanced Manufacturing	\$175	\$175
EIT	201	Introduction to an Industrial Environment	\$175	\$175
EMT	101	Emergency Medical Responder	\$175	\$175
EMT	104	Healthcare Provider CPR & First Aid	\$20	\$20
EMT	105	EMR Refresher	\$25	\$25
EMT	130	EMT Preparation Course	\$10	\$10
Note: BOLD Items indicate a change from prior year				
CIS233-Cost increase covers new simulator software for course				

CAREER & TECHNICAL EDUCATION (cont'd)			Approved 2025-26	Proposed 2026-27
EMT	131	Emergency Medical Training	\$365	\$365
EMT	133	Refresher Course - EMT Recertification	\$50	\$50
EMT	135	EMT IVC	\$90	\$90
EMT	175	Advanced Emergency Medical Technician	\$450	\$450
EMT	240	Basic ECG & Pharmacy	\$30	\$30
EMT	241	ALS Refresher	\$210	\$210
EMT	246	Paramedic Training I	\$1,045	\$1,045
EMT	247	Paramedic Training II	\$1,045	\$1,045
FRS	101	Principles of Fire and Emergency Service Administration	\$15	\$15
FRS	103	Firefighter I	\$220	\$220
FRS	105	Firefighter II	\$220	\$220
FRS	110	HazMat First Responder	\$55	\$55
FRS	126	Rope Rescue I	\$60	\$60
FRS	127	Rope Rescue II	\$60	\$60
FRS	128	Rope Rescue III	\$60	\$60
FRS	130	Incident Command System	\$15	\$15
FRS	132	Fire Investigation I	\$15	\$15
FRS	135	Fire Protection Hydraulics & Water Supply	\$15	\$15
FRS	137	Strategies and Tactics	\$15	\$15
FRS	138	Legal Aspects of Emergency Services	\$15	\$15
FRS	139	Confined Space Operations	\$40	\$40
FRS	141	Fire Service Communication	\$15	\$15
FRS	150	Wild Land Firefighter	\$35	\$35
FRS	200	Fire Behavior and Combustion	\$15	\$15
FRS	201	Fire Protection Systems	\$15	\$15
FRS	202	Principles of Emergency Services	\$15	\$15
FRS	203	Fire Prevention	\$15	\$15
FRS	207	Building Construction for Fire Prevention	\$15	\$15
FRS	208	Principles of Fire Emergency Services, Safety & Survival	\$15	\$15
HES	ALL	All Health Science courses except HES 109 and HES 190	\$25	\$25
HES	109	Phlebotomy	\$275	\$275
HES	190	Human Body in Health and Disease - ON CAMPUS	\$60	\$60

CAREER & TECHNICAL EDUCATION (cont'd)			Approved 2025-26	Proposed 2026-27
HES	190	Human Body in Health and Disease - ONLINE	\$0	\$0
HES	201	Micro	\$60	\$60
HPE	113	Foundations of Strength and Conditioning	\$35	\$35
HPE	146	Personal Training	\$35	\$35
HPE	162	Exercise Physiology	\$35	\$35
HPE	178	Professional Activities in Weight Training	\$35	\$35
HPE	179	Professional Activities in Aerobic Training	\$35	\$35
HPE	200	Rehabilitative Techniques	\$35	\$35
HPE	210	Prevention and Care of Athletic Injuries	\$35	\$35
HPE	250	Physical Therapy Technician	\$35	\$35
INA	ALL	All Industrial Arts Courses	\$45	\$45
ITT	ALL	All Industrial Technology Trades Courses except ITT100	\$150	\$150
ITT	100	Craft Skills Core Curriculum	\$175	\$175
MDA	124	Clinical Procedures I	\$345	\$345
MDA	125	Clinical Procedures II	\$395	\$395
PHT	103	Pharmacy Technician	\$125	\$125
PHT	104	Pharmacy Technician	\$125	\$125
SGT	ALL	All Surgical Technology courses except SGT 122, 221, 222, and 229	\$250	\$250
SGT	121	Surgical Sterile Techniques and Instrumentation	\$250	\$250
SGT	122	Surgical Techniques	\$310	\$310
SGT	221	Perioperative Procedures	\$310	\$310
SGT	222	Surgical Concepts and Specialty Procedures	\$310	\$310
TMP	ALL	All Therapeutic Massage courses except TMP 240	\$50	\$50
TMP	108	A & P with Kinesiology Techniques I	\$65	\$65
TMP	109	A & P with Kinesiology Techniques II	\$65	\$65
TMP	240	Massage Therapy Clinical Practice	\$115	\$115
WLD	ALL	All Welding Courses except WLD 100 and WLD170	\$200	\$200
WLD	100	Safety and Math	\$60	\$60

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
2026-2027 COURSE FEES**

DGB APPROVED:

NURSING			Approved 2025-26	Proposed 2026-27
NAT	101	Nursing Assistant	\$170	\$170
NUR	116	LPN to RN Transition	\$495	\$495
NUR	117	Pharmacology I	\$10	\$10
NUR	118	Pharmacology II	\$10	\$10
NUR	121	Nursing I	\$500	\$500
NUR	122	Nursing II	\$500	\$500
NUR	123	Paramedic to Nurse Bridge	\$495	\$500
NUR	199	IV Cert for LPN	\$130	\$150
NUR	221	Nursing III	\$500	\$500
NUR	222	Nursing IV	\$500	\$500
NUR	291	RN Refresher Course	\$450	\$500

Note: **BOLD** Items indicate a change from prior year

-NUR123 NUR199, & NUR291 - Increased cost & supplies

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
2026-2027 GENERAL FEES**

GENERAL AND SPECIAL FEES	Approved 2025-26	Proposed 2026-27
GENERAL		
Media Fee (1)	\$50/Semester	\$50/Semester
Media Fee Day Pass	\$2.50/Day	\$2.50/Day
SPECIAL		
Transcript (each) Online Order	\$14.50	\$5
Diploma/Certificate Replacement	\$17	\$10
Credit by Exam		
Proctoring	\$25	\$25
Credit by Evaluation Fee (non-refundable) (2)	\$45	\$45
ACCUPLACER Testing (3)	\$20	\$20
HESI Testing	\$65	\$65
NSF Check Collection	\$35	\$45
Money Card Replacement (Bank Mobile):	\$0	\$0
ACTIVE card	\$10	\$10
INACTIVE card	\$10	\$10
Student ID Replacement Fee	\$5	\$5
Note: BOLD Items indicate a change from prior year		

(1) Assessed to all students enrolling in three (3) or more credit hours.

(2) Evaluation of Learning Certificates (Assessed Credits) from business, industry, government, and non-regionally accredited institutions without waiver agreement.

(3) Includes up to three (3) tests.

Request to Approve Nursing Lab Renovations at White Mountain Campus

Recommendation:

Staff recommends approval of an award of a contract with CORE Construction to renovate the nursing labs in the Ponderosa Building at the White Mountain campus to include new flooring and storage in the amount of \$105,000.

Procurement Process and Budget Information:

Procurement used 1 GPA, contract number #23-15PV-04, for this proposal. CORE Construction goes through the bidding process and selects the best company for the project. The costs for the renovations will be paid for using the grant funds awarded by AZ DHS for the Nurse Education Investment Pilot Program.

Summary:

The replacement of the existing flooring and installation of additional cabinetry in the nursing laboratory are essential improvements that will directly enhance the student learning environment. Currently, the flooring tiles in the nursing lab are separating from the surface and the adhesive beneath the tiles are seeping through, creating a sticky floor surface. The polished concrete flooring will improve ease of the moving of beds and equipment along with the ease of cleaning and maintenance.

The addition of cabinetry for storage will further enhance the instructional effectiveness of the nursing laboratory. Nursing programs rely on a large volume of instructional supplies and equipment. Currently, limited storage space can make it difficult to keep supplies organized and readily accessible. Additional cabinetry will allow the department to store equipment safely, maintain inventory organization, and ensure that instructional materials are easily accessible during lab and simulation activities.

Addressing these needs proactively helps ensure a safe, efficient, and well-organized learning environment that supports student success and responsible stewardship of college resources.



Request to Approve Job Order Contract for New Parking Lot in Winslow

Recommendation:

Staff recommends approval of a Job Order Contract with CORE Construction in the amount of \$794,713 to build a new parking lot on the Winslow campus.

Procurement Process and Budget Information:

Procurement used 1 GPA, contract number #23-15PV-04, for this proposal. CORE Construction goes through the bidding process and selects the best company for the project. The budget for this project is included in the Facility Capital budget for FY26.

Summary:

Job Order Contracting is a competitive process used for projects like maintenance, repair and minor construction. It allows for faster execution than traditional bidding.

The Blunk and Multipurpose buildings in Winslow will be undergoing construction to remodel and expand the Cosmetology and Nursing/Allied Health programs. With these projects, there will be a need for 50 additional parking spaces. As a result of this new parking lot, we will also be turning eleven of the current parking spaces into eight ADA spaces.





Additional Parking Improvement

GMP - October 15, 2025

CORE PROJECT NUMBER: 26-04-047

LOCATION: Winslow, AZ

ENGINEER: Woodson/Ardurra

PROCUREMENT: 1 GPA - #23-15PV-04

DURATION(mnths): 2

WARRANTY(yrs): 2

#	Description		Base Price
	GENERAL REQUIREMENTS		\$10,000
MT	Material Testing		\$10,000
	DEMOLITION/ OFF-SITE INFRASTRUCTURE		\$15,584
1	Demolition		\$15,584
	SITE WORK (ROUGH)		\$501,560
6	Surveying/Staking		\$12,000
7	Earthwork & Paving		\$489,560
	SITE WORK (FINISH)		\$8,500
14	Site Signage & Striping		\$8,500
	STRUCTURE		\$0
	ENCLOSURE		\$0
	INTERIOR FINISHES		\$0
	SPECIALTIES		\$0
	EQUIPMENT		\$0
	MEP SYSTEMS		\$33,406
102	Electrical Systems		\$33,406
	SPECIAL SYSTEMS		\$0
	CONTINGENCIES & ALLOWANCES		\$31,789
4.0%	Construction Contingency		\$31,789
	GENERAL REQUIREMENTS & GENERAL CONDITIONS		\$50,073

Subtotal		\$650,912
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Subtotal (with GC's & Insurance)		\$694,701
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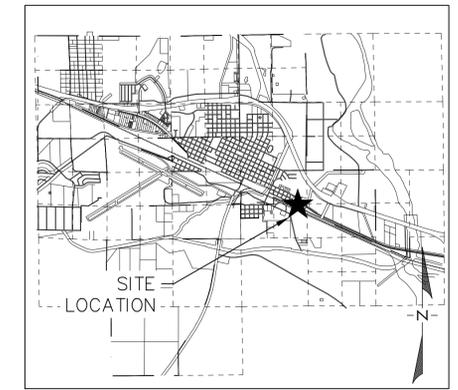
Subtotal (with GC's, Insurance, & Tax)		\$739,083
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Subtotal (GC's, Insurance, Tax, & Fee)		\$794,713
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	Estimate Amount
Estimate Total	\$794,713

CITY OF WINSLOW NPC ADDITIONAL PARKING IMPROVEMENT PLANS

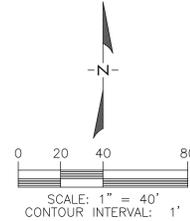
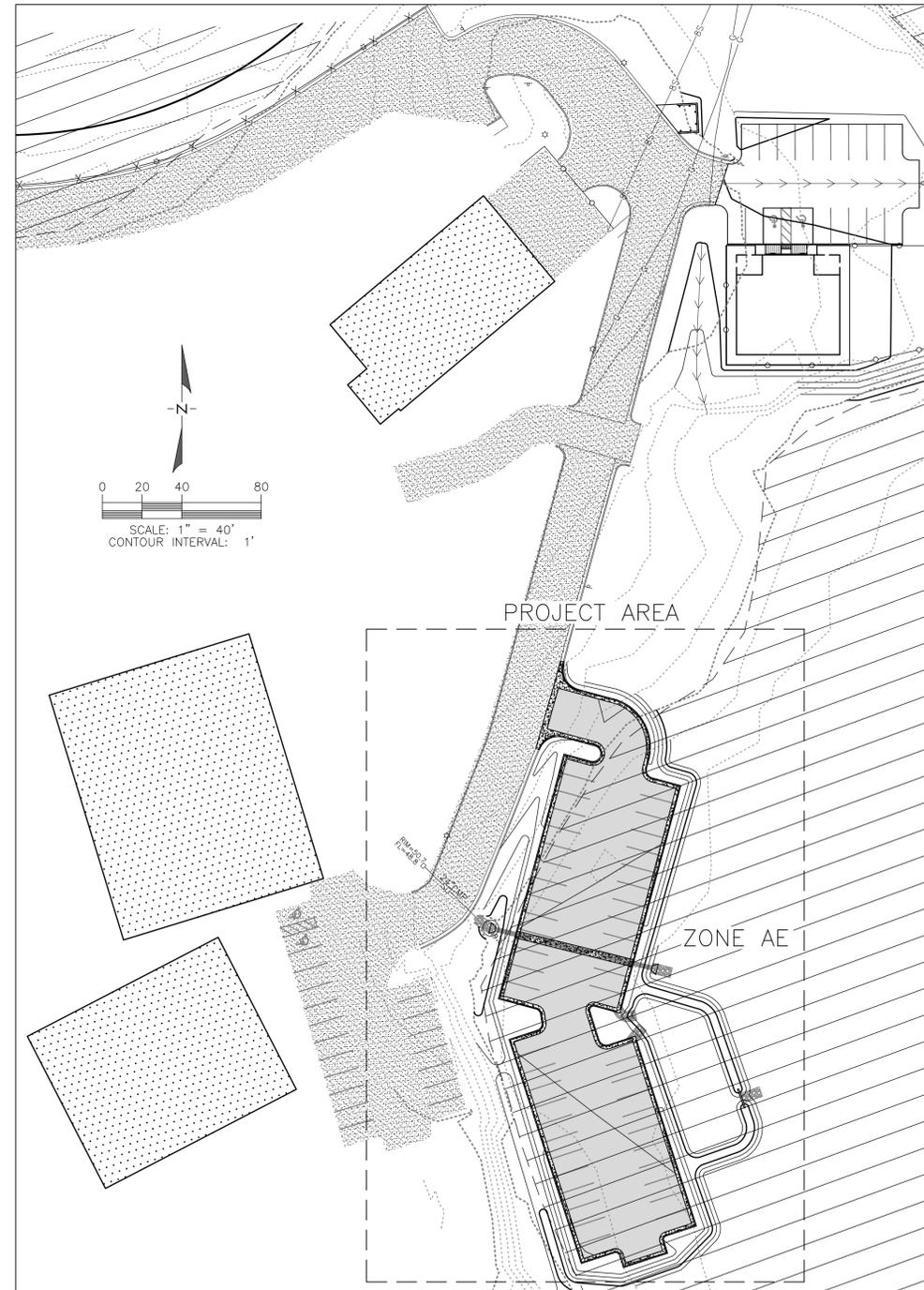
A PROPOSED IMPROVEMENT IN THE NE QUARTER OF THE NE QUARTER OF SECTION 30, TOWNSHIP 19 NORTH, RANGE 16 EAST, GILA AND SALT RIVER BASE AND MERIDIAN, NAVAJO COUNTY, ARIZONA



VICINITY MAP
NOT TO SCALE

LEGEND

	EXISTING PROPERTY LINE
	EXISTING MAJOR CONTOUR
	EXISTING MINOR CONTOUR
	EXISTING FLOWLINE
	EXISTING 6" WATER LINE
	EXISTING 8" SANITARY SEWER LINE
	EXISTING GAS LINE
	EXISTING BARBED WIRE FENCE
	EXISTING CHAIN LINK FENCE
	EXISTING GUARD RAIL
	EXISTING CONCRETE
	EXISTING STRUCTURE
	EXISTING PAVEMENT
	PROPOSED EASEMENT
	PROPOSED MAJOR CONTOUR
	PROPOSED MINOR CONTOUR
	PROPOSED FLOWLINE
	PROPOSED CULVERT
	PROPOSED CONCRETE
	PROPOSED STRUCTURE
	EXISTING STREET LIGHT
	EXISTING WATER VALVE
	EXISTING FIRE HYDRANT
	EXISTING SANITARY SEWER MANHOLE
	EXISTING GAS READOUT
	EXISTING LIGHT POLE
	EXISTING SIGN POST
	EXISTING BOLLARD
	FOUND REBAR AS NOTED



SHEET INDEX

- 1 COVER
- 2 NOTES
- 3 DETAILS
- 4 GRADING & DRAINAGE

SURVEY CONTROL NOTE

BASIS OF BEARINGS: GEODETIC NORTH DERIVED FROM GPS OBSERVATIONS. THE LABELED BEARINGS BETWEEN ANY TWO POINTS SHOWN HEREON MAY BE USED AS A BASIS OF BEARINGS.

FLOOD ZONE NOTE

THE PROJECT IS LOCATED IN ZONE X AND ZONE AE PER FEMA FIRM 04017C3018F (EFF. 3/2/2016).

UTILITY ACKNOWLEDGEMENT

BY LETTER	ARIZONA PUBLIC SERVICE	DATE
BY LETTER	UNISOURCE ENERGY	DATE
BY LETTER	CENTURYLINK	DATE
BY LETTER	CABLE ONE	DATE

CITY OF WINSLOW APPROVAL

PUBLIC WORKS DIRECTOR	DATE
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CONCEPT APPROVAL

THE CITY OF WINSLOW APPROVES THESE PLANS FOR CONCEPT ONLY. ALL LIABILITY FOR ERRORS OR OMISSIONS IS THE RESPONSIBILITY OF THE DESIGN ENGINEER.

AUTHORIZATION TO CONSTRUCT

THE SIGNATURES ABOVE ARE REQUIRED BEFORE THE CONTRACTOR CAN COMMENCE. UNSIGNED, THESE PLANS HAVE NOT BEEN COMPLETED WITH RESPECT TO AGENCY REVIEW AND APPROVAL.

OWNER

NORTHLAND PIONEER COLLEGE
1400 E THIRD ST
WINSLOW, AZ 86047
(928) 289-6511

ENGINEER

WOODSON ENGINEERING AND SURVEYING, INC.
124 N. ELDEN ST.
FLAGSTAFF, AZ 86001
(928) 774-4636

WOODSON
ENGINEERING & SURVEYING
124 N. ELDEN ST. FLAGSTAFF, AZ 86001
(928) 774-4636 WWW.WOODSONENG.COM



Richard L. Schuller



122509

WOODSON ENGINEERING AND SURVEYING, INC.
124 N. ELDEN ST. • FLAGSTAFF, AZ 86001 • PHONE: (928) 774-4636 • WWW.WOODSONENG.COM

4/11/2022

CITY OF WINSLOW
NPC ADDITIONAL PARKING
IMPROVEMENT PLANS

DRAFTED BY: IS
DATE: 4/11/2022
PROJ. NO.: 122509
EN. 01 COVER

WATER AND SEWER NOTES

- ROUGH GRADING SHALL BE COMPLETED WITHIN ONE TENTH OF A FOOT OF PLAN GRADE PRIOR TO INSTALLATION OF UNDERGROUND UTILITIES.
- NO TRENCH SHALL BE FILLED WITH BEDDING MATERIAL OR BACKFILL UNTIL THE EXCAVATION AND PIPE LAYING, RESPECTIVELY, HAVE BEEN APPROVED BY THE CITY'S AUTHORIZED REPRESENTATIVE.
- A WATER PRESSURE TEST IS REQUIRED OF ALL WATER LINES AND A HYDROSTATIC OR AIR TEST IS REQUIRED OF ALL SEWER LINES. TESTS ARE TO BE CONDUCTED AFTER BACKFILLING IS COMPLETE AND COMPACTED. THE WATER LINE SHALL BE LEAKAGE AND PRESSURE TESTED PER AWWA C-600 STANDARDS.
- WATER AND SEWER SERVICE LINES ARE TO BE MARKED AS SHOWN ON THE STANDARD SERVICE DETAILS. NO SEWER SERVICE LINES ARE PERMITTED IN A MANHOLE.
- WATER LINE DISINFECTION IS TO BE ACCOMPLISHED AS OUTLINED IN ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY (ADEQ) BULLETIN NO. 8.
- WATER PIPE CLASSIFICATION SHALL BE CLASS 200 C-900 IRON AND SHALL CONFORM TO CAST-IRON OUTSIDE DIAMETER AND HAVE ELASTOMERIC GASKETS AND COUPLINGS. ALL DUCTILE IRON PIPE LINES SHALL BE POLYETHYLENE ENCASED IN ACCORDANCE WITH MAG SPECIFICATIONS.
- ALL PUBLIC SANITARY SEWER LINES WILL BE INSPECTED PRIOR TO ACCEPTANCE BY THE CITY.
- IN ORDER TO PROTECT PUBLIC WATER SYSTEMS FROM POSSIBLE CONTAMINATION, A WATER MAIN SHALL NOT:
 - INFRINGE UPON AN AREA WHICH IS WITHIN SIX FEET OF EITHER SIDE OF A WATER MAIN AND SHALL NOT BE BELOW, AT THE SAME LEVEL AS, OR LESS THAN TWO FEET ABOVE THE TOP OF THE SEWER MAIN, UNLESS EXTRA PROTECTION IS PROVIDED, EXTRA PROTECTION SHALL CONSIST OF CONSTRUCTING THE SEWER MAIN WITH MECHANICAL JOINT DUCTILE IRON PIPE OR WITH SLIP JOINT DUCTILE IRON PIPE IF JOINT RESTRAINT IS PROVIDED OR SHALL CONSIST OF ENCASING BOTH THE WATER AND SEWER MAINS IN AT LEAST SIX INCHES OF CONCRETE. EXTRA PROTECTION SHALL CONSIST OF ENCASING BOTH WATER AND SEWER IN SIX INCHES OF CONCRETE FOR AT LEAST TEN FEET BEYOND THE AREA COVERED IN THIS SUBPARAGRAPH.
 - UNDER ANY CIRCUMSTANCES, INFRINGE UPON AN AREA WHICH IS WITHIN TWO FEET OF EITHER SIDE OF OR TWO FEET BELOW THE SEWER MAIN.
- NO WATER PIPE SHALL PASS THROUGH, OR COME INTO CONTACT WITH ANY PART OF A SEWER MANHOLE, THE MINIMUM HORIZONTAL SEPARATION BETWEEN WATER MAINS AND MANHOLES SHALL BE SIX FEET, MEASURED FROM THE CENTER OF THE MANHOLE.
- THE MINIMUM SEPARATION BETWEEN FORCE MAINS OR PRESSURE SEWERS AND WATER MAINS SHALL BE TWO FEET VERTICALLY AND SIX FEET HORIZONTALLY UNDER ALL CONDITIONS. WHERE A SEWER FORCE MAIN CROSSES ABOVE A WATER LINE, OR LESS THAN SIX FEET BELOW IT, THE SEWER MAIN SHALL BE ENCASED IN AT LEAST SIX INCHES OF CONCRETE FOR TEN FEET ON EITHER SIDE OF THE WATER MAIN.
- ALL DISTANCES ARE MEASURED PERPENDICULARLY FROM THE OUTSIDE OF THE SEWER MAIN TO THE OUTSIDE OF THE WATER MAIN. THESE SEPARATION REQUIREMENTS DO NOT APPLY TO BUILDING PLUMBING OR INDIVIDUAL HOUSE SERVICE CONNECTIONS.
- WHEN HYDROSTATIC TESTING IS PERFORMED, SEWER LINES AND MANHOLES SHALL BE TESTED FOR INFILTRATION PER ADEQ BULLETIN NO. 11. EXCEPT 100% OF THE SEWER LINES AND MANHOLES SHALL BE TESTED. THE MAXIMUM ALLOWABLE INFILTRATION/EXFILTRATION SHALL BE 0.158 GALLONS/INCH DIAMETER/HOUR 100 FEET. AIR TESTING IS TO BE DONE IN ACCORDANCE WITH THE APPLICABLE SECTION OF MAG SPECIFICATIONS.
- NO WATER SETTLING OF TRENCH FILL MATERIAL IS ALLOWED.
- ALL WATER AND SEWER DESIGN AND CONSTRUCTION SHALL CONFORM TO THE CURRENT ADEQ REQUIREMENTS. WHEN ADEQ REQUIREMENTS ARE IN CONFLICT WITH THESE STANDARDS, THE MORE RESTRICTIVE SHALL APPLY.
- TRACER WIRES AND TAPES SHALL BE INSTALLED PRIOR TO TESTING THE WATER AND SEWER MAIN.

JOBSITE SAFETY

NEITHER THE PROFESSIONAL ACTIVITIES OF THE DESIGN PROFESSIONAL, NOR THE PRESENCE OF THE DESIGN PROFESSIONAL OR HIS OR HER EMPLOYEES AND SUB CONSULTANTS AT A CONSTRUCTION SITE, SHALL RELIEVE THE GENERAL CONTRACTOR AND ANY OTHER ENTITY OF THEIR OBLIGATIONS, DUTIES AND RESPONSIBILITIES INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION MEANS, METHODS, SEQUENCE, TECHNIQUES OR PROCEDURES NECESSARY FOR PERFORMING, SUPERINTENDING OR COORDINATING ALL PORTIONS OF THE WORK OF CONSTRUCTION IN ACCORDANCE WITH THE CONTRACT DOCUMENTS AND ANY HEALTH OR SAFETY PRECAUTIONS REQUIRED BY ANY REGULATORY AGENCIES. THE DESIGN PROFESSIONAL AND HIS OR HER PERSONNEL HAVE NO AUTHORITY TO EXERCISE ANY CONTROL OVER ANY CONSTRUCTION CONTRACTOR OR OTHER ENTITY OR THEIR EMPLOYEES IN CONNECTION WITH THEIR WORK OR ANY HEALTH OR SAFETY PRECAUTIONS. THE CLIENT AGREES THAT THE GENERAL CONTRACTOR IS SOLELY RESPONSIBLE FOR JOBSITE SAFETY, AND WARRANTS THAT THIS INTENT SHALL BE MADE EVIDENT IN THE CLIENT'S AGREEMENT WITH THE GENERAL CONTRACTOR. THE CLIENT ALSO AGREES THAT THE CLIENT, THE DESIGN PROFESSIONAL AND THE DESIGN PROFESSIONAL'S CONSULTANTS SHALL BE INDEMNIFIED AND SHALL BE MADE ADDITIONAL INSUREDS UNDER THE GENERAL CONTRACTOR'S GENERAL LIABILITY INSURANCE POLICY.

DESIGN WIND LOAD

ALL SIGNS, LIGHT POSTS, AND OTHER STREET RELATED STRUCTURES SHALL BE DESIGNED AND MANUFACTURED TO WITHSTAND A DESIGN WIND LOAD OF ONE HUNDRED AND FIFTEEN (115) MILES PER HOUR (MPH) AND SHALL ALSO COMPLY WITH ALL OTHER LOCAL CODES, ORDINANCES AND REGULATIONS.

RIGHT-OF-WAY AND TRAFFIC CONTROL

THE CONTRACTOR SHALL PROVIDE ANY NECESSARY TRAFFIC CONTROL DEVICES REQUIRED FOR THE CONTROL OF VEHICLE AND PEDESTRIAN TRAFFIC AFFECTED BY THE CONSTRUCTION. ALL TRAFFIC CONTROL PLANS MUST BE APPROVED BY THE OWNER OR HIS REPRESENTATIVE PRIOR TO IMPLEMENTATION.

FILL CONSTRUCTION

SITE PREPARATION, EXCAVATION, AND PLACEMENT SHALL BE IN ACCORDANCE WITH ADOT AND (OR) MAG SPECIFICATIONS. THE BID SCHEDULE ITEM FOR FILL CONSTRUCTION IS INTENDED TO INCLUDE FULL PAYMENT FOR ALL MATERIAL REQUIRED TO BUILD THE PROJECT AND THE DISPOSAL OF ANY EXCESS MATERIAL FROM THE SITE.

UTILITIES

UNDERGROUND UTILITY LOCATIONS SHOWN ON THESE PLANS WERE DETERMINED FROM FIELD MEASUREMENTS, CONSTRUCTION PLANS, RECORD PLANS, OR UTILITY MAPS FURNISHED BY OTHERS. LOCATIONS OF UTILITIES ARE TO BE REGARDED AS APPROXIMATE ONLY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ESTABLISH IN THE FIELD THE ACTUAL LOCATIONS OF ALL UNDERGROUND LINES WHICH MAY IN ANY WAY AFFECT THE WORK.

IT IS NOT WITHIN THE SCOPE OF THE PLANS FOR THE ENGINEER TO LOCATE, IDENTIFY OR FORESEE EVERY UTILITY CONFLICT WHICH MAY ARISE DURING THE CONSTRUCTION PHASE OF THE PROJECT. BUT IT IS THE INTENT OF THE OWNER TO REASONABLY COMPENSATE THE CONTRACTOR FOR WORK REQUIRED TO RELOCATE OR ADJUST UTILITIES CONFLICTING WITH THE CONSTRUCTION OF THE PROJECT. TO THAT END, UTILITIES (AS DEFINED IN MAG SS 101.2) WHICH ARE ENCOUNTERED WILL BE ADDRESSED AS FOLLOWS:

- UTILITY RELOCATIONS OR ADJUSTMENTS NOTED ON THE PLANS SHALL BE PAID FOR PER THE BID SCHEDULE.
- UTILITY RELOCATIONS OR ADJUSTMENTS NOT NOTED ON THE PLANS SHALL BE ADDRESSED ON A CASE BY CASE BASIS. THE CITY SHALL DETERMINE WHAT WORK IS REQUIRED TO PRODUCE THE DESIRED FINAL PRODUCT. IF A UNIT BID PRICE DOES NOT EXIST THEN COMPENSATION MUTUALLY ACCEPTABLE TO THE OWNER AND CONTRACTOR SHALL BE MADE.

IN EITHER SITUATION, WORK ON THE SPECIFIC CASE SHALL NOT PROCEED UNTIL THE AMOUNT OF COMPENSATION IS AGREED UPON.

COMPENSATION FOR UTILITY RELOCATIONS AND ADJUSTMENTS SHALL NOT INCLUDE COSTS FOR REPAIR TO THE UTILITY DAMAGED BY THE CONTRACTOR OR HIS SUBCONTRACTOR(S). THE CONTRACTOR IS NOT RELIEVED OF THE RESPONSIBILITY FOR DETERMINING THE LOCATION OF ALL UTILITIES AFFECTING THE WORK.

THE APPROPRIATE UTILITY COMPANIES SHALL BE NOTIFIED BY THE CONTRACTOR PRIOR TO ANY CONSTRUCTION. THE "BLUE STAKE" NUMBER IS 1-800-STAKEIT. CONTRACTOR SHALL ALLOW TWO WORKING DAYS AFTER "BLUE STAKE" IS NOTIFIED, BEFORE COMMENCING ANY EXCAVATION WORK IN THE PROXIMITY OF BURIED UTILITIES.

AT LEAST 48 HOURS PRIOR NOTICE IS REQUIRED BEFORE DISRUPTING EXISTING UTILITY SERVICE TO MAKE CONNECTIONS OR DISCONNECTIONS. THE NOTICE MUST INCLUDE THE EXACT TIME OF THE DISRUPTION OF SERVICE AND THE EXPECTED DURATION OF THE LOSS OF SERVICE. CERTAIN UTILITIES ARE TO REMAIN IN SERVICE DURING THE CONSTRUCTION OF THE FILL AND UPON COMPLETION OF THIS CONTRACT. THESE UTILITIES SHALL BE PROTECTED DURING THE CONSTRUCTION AND CUT OR FILL PLACEMENT SHALL NOT PROHIBIT MAINTENANCE ACCESS TO THESE UTILITIES.

DRAINAGE MAINTENANCE DURING CONSTRUCTION

ADEQUATE DRAINAGE OF THE CONSTRUCTION AREA SHALL BE PROVIDED AT ALL TIMES. CONSTRUCTION DRAINS SHALL BE PROVIDED AS NEEDED TO ENABLE WATER TO DRAIN FROM THE CONSTRUCTION AREA RAPIDLY AND WITHOUT DAMAGING THE WORK IN PROGRESS. TO FURTHER PROMOTE GOOD DRAINAGE OF THE SITE, DRAINAGE CHANNELS, CULVERTS, AND STRUCTURES SHALL BE CONSTRUCTED FROM DOWNSTREAM TO UPSTREAM IN SUCH A WAY THAT, DURING CONSTRUCTION, THEY DO NOT IMPEDE THE FLOW OF WATER FROM THE CONSTRUCTION AREA. DAMAGE TO ADJACENT PROPERTIES OR TO ANY PORTION OF THE WORK CAUSED BY THE CONTRACTOR'S FAILURE TO PROVIDE ADEQUATE DRAINAGE OF THE CONSTRUCTION AREA OR TO ORDER THE WORK SO AS TO MINIMIZE THE POSSIBLE EXTENT OF SUCH DAMAGE, SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE. NO EXTENSION OF TIME SHALL BE GRANTED ON ACCOUNT OF THE TIME REQUIRED TO MAKE SUCH REPAIRS.

MISCELLANEOUS REMOVALS AND OTHER WORK

REMOVALS NECESSITATED BY THE WORK AS IT PROGRESSES AND NOT SPECIFICALLY CALLED OUT ON THE PLANS WILL BE CONSIDERED INCIDENTAL WORK.

WATER SUPPLY

THE CONTRACTOR SHALL MAKE ARRANGEMENTS FOR AND PROVIDE ALL NECESSARY WATER FOR HIS CONSTRUCTION OPERATION AT HIS OWN EXPENSE.

CLEANUP AND DUST CONTROL

THROUGHOUT ALL PHASES OF THE CONSTRUCTION THE CONTRACTOR SHALL KEEP THE WORK AREA, ADJACENT PROPERTIES, AND STREETS CLEAN AND FREE FROM RUBBISH, EXCESS MATERIALS, DUST, AND DEBRIS GENERATED BY THE CONSTRUCTION ACTIVITY.

GENERAL STRIPING NOTES

ALL PAVEMENT STRIPING SHALL CONFORM TO THE APPLICABLE ADOT SPECIFICATIONS FOR PAINT.

ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

THE STATE LAW, ARS SECTION 49-104.B.10, REQUIRES THAT CONSTRUCTION OF THE PROJECT MUST BE IN ACCORDANCE WITH RULES AND REGULATIONS OF THE ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY. THIS CERTIFICATE WILL BE VOID IF CONSTRUCTION HAS NOT STARTED WITHIN ONE YEAR OF THE APPROVAL DATE. UPON REQUEST A WRITTEN TIME EXTENSION MAY BE GRANTED BY THE DEPARTMENT.

SHORT TERM DEFLECTION TESTING OF AT LEAST 20% OF PVC SEWER PIPE MUST BE PERFORMED. SHORT TERM DEFLECTION IN EXCESS OF 5% SHALL BE CONSIDERED UNSERVICEABLE AND SHALL BE REPAIRED AND RE-TESTED.

ALL PVC WATERLINES AND FITTING SHALL HAVE NSF-PW SEAL. ALL MATERIALS AND PRODUCTS USED IN DRINKING WATER SYSTEMS SHALL CONFORM TO NSF STANDARD 61.

EXFILTRATION/INFILTRATION FROM MANHOLES SHALL BE LIMITED TO 0.1 GALLONS/HOUR/VERT. FOOT.

INSTALLATION OF PVC SEWERS MUST BE IN CONFORMANCE WITH CURRENT ASTM STANDARD SPECIFICATION D2321.

PAVING NOTES

- EXACT POINT OF MATCHING TERMINATION AND OVERLAY, IF NECESSARY, SHALL BE DETERMINED IN THE FIELD BY THE CITY'S REPRESENTATIVE.
- NO JOB WILL BE CONSIDERED COMPLETE UNTIL: A) ALL CURBS, PAVEMENTS, SIDEWALKS, AND MANHOLES HAVE BEEN CLEANED OF ALL DIRT AND DEBRIS; B) SURVEY MONUMENTS ARE INSTALLED AND STAMPED; C) ALL FRAMES, COVERS, AND VALVE BOXES ARE ADJUSTED TO GRADE.
- NO PAVING CONSTRUCTION SHALL BE STARTED UNTIL ALL UTILITY LINES ARE COMPLETED AND APPROVED UNDER PROPOSED PAVED AREAS.
- BASE COURSE WILL NOT BE PLACED UNTIL SUBGRADE HAS BEEN APPROVED BY THE CITY'S REPRESENTATIVE.
- THE LOCATION OF ALL WATER VALVES, FIRE HYDRANTS, AND MANHOLES MUST AT ALL TIMES DURING CONSTRUCTION BE REFERENCED AND MADE ACCESSIBLE TO THE CITY.
- UTILITY FACILITIES IN CONFLICT WITH THIS WORK WILL BE RELOCATED BY THE PERMITTEE OR THE UTILITY OWNER. THIS ACTIVITY SHALL BE COORDINATED WITH THE OWNER OF THE UTILITY TO PREVENT ANY UNNECESSARY INTERRUPTION OF SERVICE TO EXISTING CUSTOMERS.
- EXISTING STREET AND TRAFFIC SIGNS WILL BE MAINTAINED DURING CONSTRUCTION AND RELOCATED BY THE PERMITTEE AS DIRECTED BY THE CITY REPRESENTATIVE.
- APPLY TYPE "A" PRESERVATIVE SEAL FOR ASPHALT CONCRETE AS PER MAG SS 718, AT THE RATE OF 0.12 GALLONS PER SQUARE YARD DILUTED.
- PAVEMENT OUTSIDE OF PROJECT LIMITS TO BE PROTECTED IN PLACE.
- ANY PAVEMENT REMOVED OUTSIDE OF THE INDICATED PROJECT LIMITS WILL BE REPLACED SOLELY AT THE EXPENSE OF THE CONTRACTOR.

APPROXIMATE QUANTITIES PRIVATE IMPROVEMENTS

ITEM	QUANTITY
100 CLEAR & GRUB	1 LS
101 EARTHWORK	1 LS
103 SAWCUT & REMOVE EX CURB & GUTTER	80 LF
104 SAWCUT & REMOVE EX PAVEMENT	30 SY
200 3" AC ON 8" AB	1,623 SY
210 TYPE "A" VERTICAL CURB & GUTTER	798 LF
213 CURB TERMINATION	4 EA
214 3" VALLEY GUTTER	116 SF
503 28"x20" CMP ARCH W/ END SECTIONS	81 LF
505 CONCRETE ENCASE CULVERT	61 LF
508 RIPRAP APRON (D50-H7)	9 CY
511 WEIR OUTLET CONTROL STRUCTURE	1 LS
601 STRIPING	1 LS

EARTHWORK QUANTITIES		
TOTAL CUT (CY)	TOTAL FILL (CY)	NET FILL (CY)
0	2,073	2,073

THE EARTHWORK QUANTITIES SHOWN ABOVE ARE VOLUMETRIC WITH NO ADJUSTMENT FOR ANY SHRINKAGE OR SWELLING THAT MAY OCCUR.

THE QUANTITIES SHOWN ON THE PLANS ARE APPROXIMATE ONLY. THE CONTRACTOR IS RESPONSIBLE FOR INDEPENDENTLY ESTIMATING THE CONTRACT QUANTITIES. BY SUBMITTING HIS BID, THE CONTRACTOR REPRESENTS THAT THE TOTAL CONTRACT SUM IS ADEQUATE COMPENSATION FOR COMPLETING THE ENTIRE PROJECT AS SHOWN ON THE PLANS.

Z:\APPROVAL\122509 SPS ARCHITECTS - NPC PARKING LOT\00 DESIGN\CDS\02 NOTES.DWG

122509

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4/11/2022

SPS ARCHITECTS - NORTHLAND PIONEER COLLEGE ADDITIONAL PARKING LOT IMPROVEMENT PLANS



REVISIONS:		



Richard L. Schuller

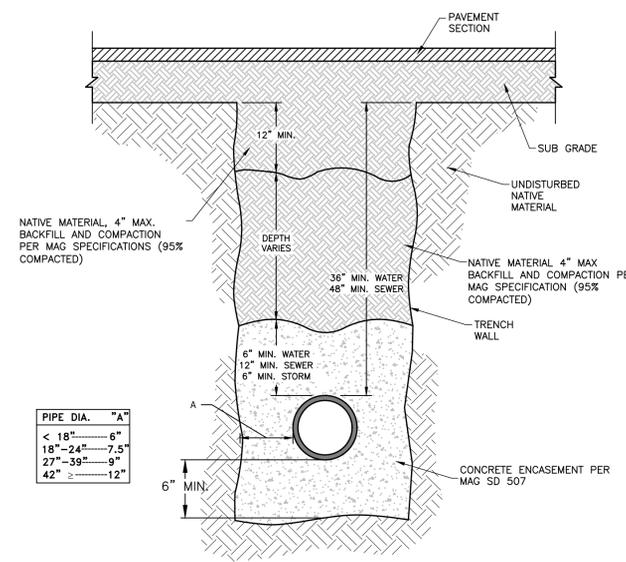
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SPS ARCHITECTS - NPC
 ADDITIONAL PARKING LOT

HOR SCALE:
VERT SCALE:
DATE: 4/11/2022
PROJECT NO.: 122509
AGENCY NO.:
SHEET NO.: 2 OF 4

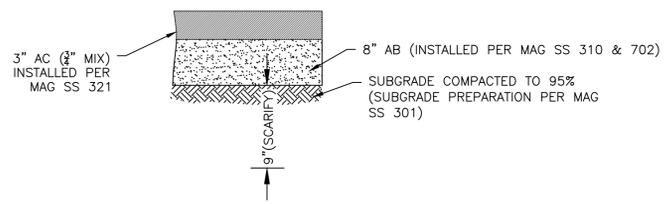
DESIGNED BY: JBG
DRAFTED BY: IS
CHECKED BY: RS

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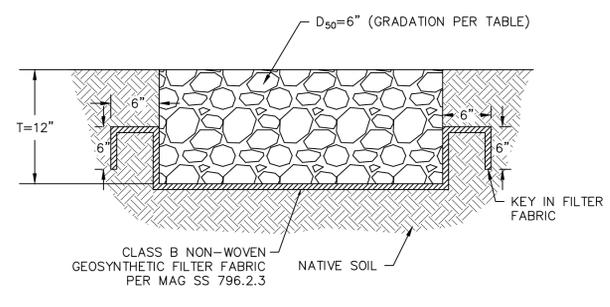


- NOTES:
1. NATIVE BACKFILL SHALL BE PER MAG SPECS AND MAY BE SELECTED FROM THE EXCAVATION MATERIAL OR FROM A SOURCE SELECTED BY THE CONTRACTOR AND APPROVED BY THE ENGINEER.
 2. CONTROLLED LOW STRENGTH MATERIAL IN ACCORDANCE WITH MAG SS 604 MAY BE USED FOR BACKFILL UP TO EXISTING SUBGRADE.

DETAIL 3-1: NEW PAVEMENT TRENCH
NOT TO SCALE



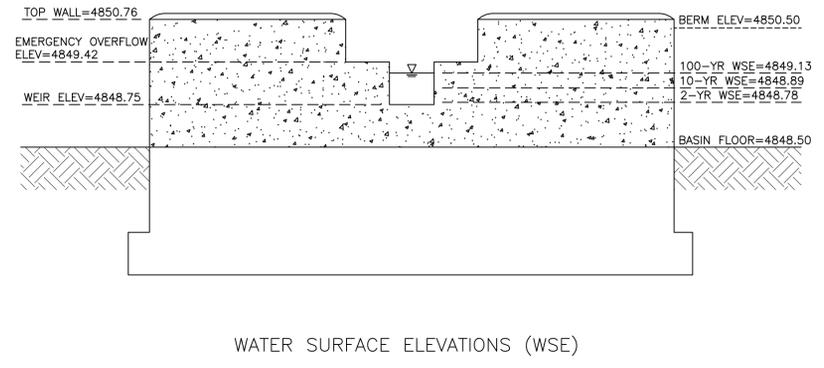
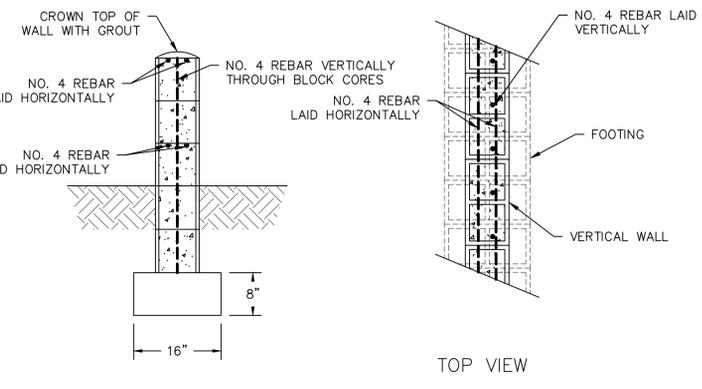
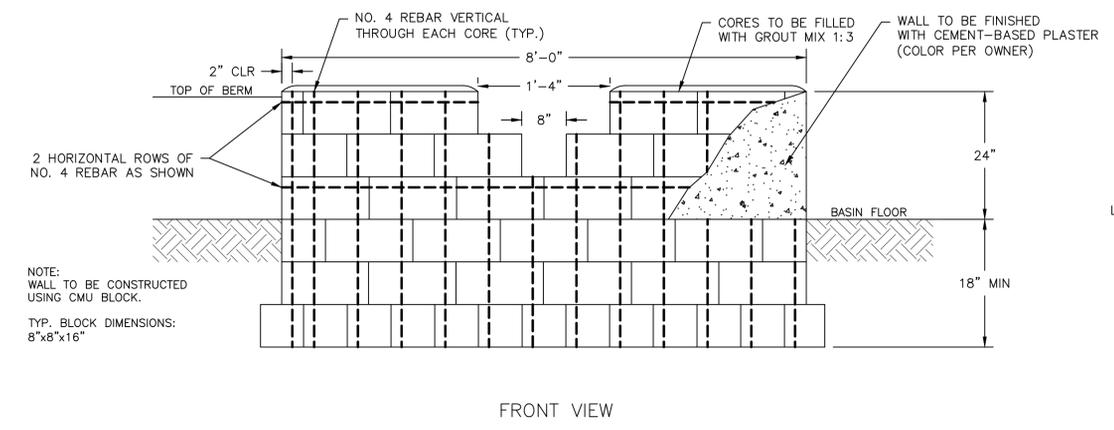
DETAIL 3-2: TYPICAL PAVEMENT SECTION
NOT TO SCALE



- RIPRAP NOTES:
1. RIPRAP MATERIAL AND GRADATION IN ACCORDANCE WITH MAG SS 703 AND THESE PLANS.
 - 1.1. $D_{MIN} = 50\%$ OF D_{50}
 - 1.2. $D_{MAX} = 150\%$ OF D_{50}
 2. RIPRAP INSTALLATION IN ACCORDANCE WITH MAG SS 220.
 3. RIPRAP TO BE ANGULAR AND HAND-PLACED WITH LARGE ROCKS EVENLY SPACED; SMALL ROCKS TO FILL VOID SPACES BETWEEN LARGE ROCKS.
 4. ALL ROCKS SHALL HAVE A MINIMUM DIMENSION EQUAL TO ONE THIRD OF ITS LARGEST DIMENSION AND A GRADATION IN REASONABLE CONFORMITY TO THAT SHOWN ON THE PLANS.
 5. RIPRAP SHALL BE CLEAN OF ALL DIRT AND DELETERIOUS MATERIAL.
 6. FINES AND ROCKS SMALLER THAN THE MINIMUM ROCK SIZE PERMISSIBLE SHALL BE REMOVED FROM THE RIPRAP BLANKET/APRON.

RIPRAP GRADATION ($D_{50}=6$ INCH)	
PARTICLE SIZE	PERCENT PASSING
9 INCH	100
7 INCH	85
6 INCH	50
4 INCH	15
3 INCH	0

DETAIL 3-3: RIPRAP APRON
NOT TO SCALE

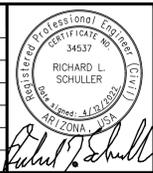


DETAIL 3-4: WEIR OUTLET STRUCTURE
NOT TO SCALE

Z:\APPROJ\122509 SPS ARCHITECTS - NPC PARKING LOT\00 DESIGN\CDS\03 DETAILS.DWG



REVISIONS:		



Richard L. Schuller

WOODSON
ENGINEERING & SURVEYING
124 N ELDEN ST, FLAGSTAFF, AZ 86001
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SPS ARCHITECTS - NPC
ADDITIONAL PARKING LOT

DETAILS

HOR SCALE:
VERT SCALE:
DATE: 4/11/2022
PROJECT NO.: 122509
AGENCY NO.:
SHEET NO.: 3 OF 4

DESIGNED BY: JBG
DRAFTED BY: IS
CHECKED BY: RS

122509

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4/11/2022

SPS ARCHITECTS - NORTHLAND PIONEER COLLEGE
ADDITIONAL PARKING LOT
IMPROVEMENT PLANS

CONSTRUCTION NOTES

PRIVATE IMPROVEMENTS

- 100 CLEAR & GRUB PER MAG SS 201.
- 101 EARTHWORK PER MAG SS 205, 210 & 211. SEE SHEET 2 FOR QUANTITIES.
- 103 SAWCUT, REMOVE AND DISPOSE OF EXISTING CURB AND GUTTER PER MAG SS 350. REMOVAL TO BE COMPLETED TO THE NEAREST JOINT.
- 104 SAWCUT, REMOVE, AND DISPOSE OF EXISTING A.C. PAVEMENT AND SOIL MATERIAL PER MAG SS 350 AND 336.
- 200 INSTALL ASPHALT CONCRETE AND AGGREGATE BASE COURSE PER MAG SS 310 & 321. SEE TYPICAL PAVEMENT SECTION ON SHEET 3.
- 210 6" (TYPE "A") VERTICAL CURB AND GUTTER PER MAG SD 220, MODIFIED TO PLACE 3" AB UNDER ALL CURB.
- 213 CURB TERMINATION PER MAG SD 222.
- 214 CONCRETE VALLEY GUTTER (WIDTH=3") PER MAG SD 240, MODIFIED TO PLACE 3" AB UNDER ALL CONCRETE.
- 503 INSTALL 28" X 20" CMP ARCH (14 GA. HELICAL 2-2/3"x1/2") WITH END SECTIONS PER MAG SS 601 & 621. TYPICAL TRENCHING AND BACKFILL PER DETAIL ON SHEET 3.
- 505 CONCRETE ENCASE CULVERT PER MAG SD 507. ENCASEMENT TO EXTEND FROM BACK OF CURB TO BACK OF CURB.
- 508 INSTALL RIPRAP APRON (STONE D50=6", STONE DEPTH=12") IN ACCORDANCE WITH MAG SS 220 AND PER DETAIL ON SHEET 3. DIMENSIONS PER PLAN.
- 511 WEIR OUTLET CONTROL STRUCTURE PER DETAILS ON SHEET 3.
- 603 INSTALL SINGLE WHITE 4" STRIPE PER ADOT STANDARD SPECIFICATION 708.

POINT TABLE

POINT NO.	NORTHING	EASTING	ELEVATION	DESCRIPTION
5028	6064.24	18671.42	4852.12	BOC-PT
5029	6068.02	18670.80	4852.10	BOC-PC
5030	6070.95	18668.24	4852.05	BOC-PT
5031	6075.98	18649.51	4852.14	BOC-PI
5032	6198.63	18682.48	4853.37	BOC-PI
5033	6195.01	18695.93	4853.25	BOC-PC
5034	6202.74	18698.01	4853.30	BOC-PT
5035	6207.00	18682.15	4852.88	BOC-PC
5036	6200.85	18670.19	4852.63	BOC-PT-ME
5037	6199.46	18678.59	4853.00	FL
5038	6176.94	18669.59	4852.00	FL
5039	6157.59	18663.61	4851.00	FL
5040	6127.53	18652.44	4850.00	FL
5041	6110.81	18647.91	4848.35	INV
5042	6091.43	18726.78	4848.00	INV
5043	6067.54	18639.34	4850.00	FL
5044	6043.30	18650.61	4851.00	FL
5045	6038.80	18651.15	4851.00	FL
5046	5970.53	18671.53	4850.00	FL
5047	6079.18	18725.32	4850.50	TOP BERM
5048	6071.97	18750.26	4850.50	TOP BERM
5049	6065.66	18756.91	4850.50	TOP BERM
5050	6014.57	18774.80	4850.50	TOP BERM
5051	6001.82	18768.67	4850.50	TOP BERM
5052	5995.88	18751.68	4850.00	TOP BERM

POINT TABLE

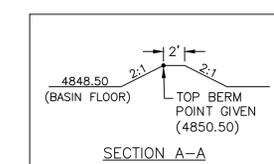
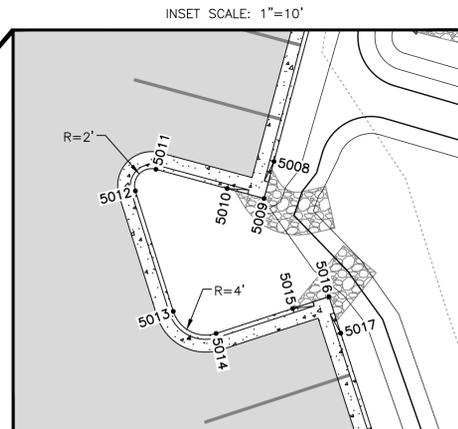
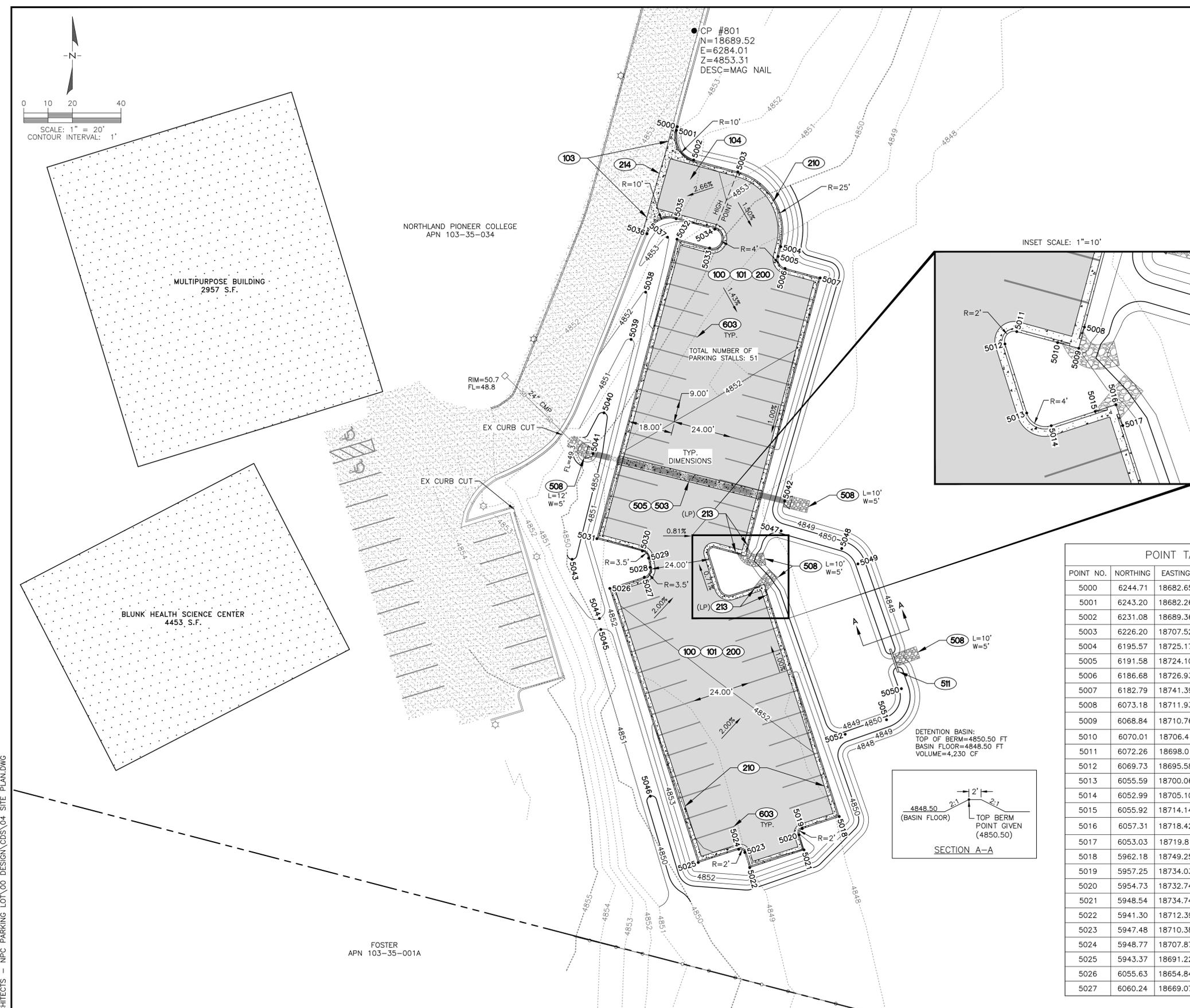
POINT NO.	NORTHING	EASTING	ELEVATION	DESCRIPTION
5000	6244.71	18682.65	4853.10	BOC-ME
5001	6243.20	18682.26	4853.07	BOC-PT
5002	6231.08	18689.36	4853.20	BOC-PC
5003	6226.20	18707.52	4853.58	BOC-PC
5004	6195.57	18725.17	4853.02	BOC-PT
5005	6191.58	18724.10	4852.97	BOC-PC
5006	6186.68	18726.93	4852.84	BOC-PT
5007	6182.79	18741.39	4852.71	BOC-PI
5008	6073.18	18711.93	4851.60	BOC-TERM
5009	6068.84	18710.76	4851.07	BOC (H=0")
5010	6070.01	18706.41	4851.60	BOC-TERM
5011	6072.26	18698.01	4851.68	BOC-PC
5012	6069.73	18695.58	4851.74	BOC-PT
5013	6055.59	18700.06	4851.84	BOC-PC
5014	6052.99	18705.10	4851.79	BOC-PT
5015	6055.92	18714.14	4851.62	BOC-TERM
5016	6057.31	18718.42	4851.07	BOC (H=0")
5017	6053.03	18719.81	4851.60	BOC-TERM
5018	5962.18	18749.25	4852.74	BOC-PI
5019	5957.25	18734.03	4852.92	BOC-PC
5020	5954.73	18732.74	4853.01	BOC-PT
5021	5948.54	18734.74	4853.05	BOC-PI
5022	5941.30	18712.39	4853.35	BOC-PI
5023	5947.48	18710.38	4853.32	BOC-PC
5024	5948.77	18707.87	4853.35	BOC-PT
5025	5943.37	18691.22	4853.58	BOC-PI
5026	6055.63	18654.84	4852.44	BOC-PI
5027	6060.24	18669.07	4852.22	BOC-PC

GENERAL NOTES

FIELD TOPOGRAPHY INFORMATION USED TO PREPARE THIS DRAWING WAS MADE BY WOODSON ENGINEERING & SURVEYING, INC. IN FEBRUARY 2022.

ALL ELEVATIONS SHOWN ON THE PLANS ARE FINISHED SURFACE ELEVATIONS (EXCEPT AS NOTED).

THE INFORMATION ON THESE CONSTRUCTION PLANS CONCERNING THE TYPE, SIZE, AND LOCATION OF UTILITIES HAS BEEN SHOWN BASED ON THE BEST INFORMATION AVAILABLE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINATION OF EXACT LOCATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROTECT ALL EXISTING UTILITIES, IN PLACE, UNLESS OTHERWISE NOTED OR SPECIFIED.



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4/11/2022

SPS ARCHITECTS - NORTHLAND PIONEER COLLEGE
ADDITIONAL PARKING LOT
IMPROVEMENT PLANS

HOR SCALE: 1" = 20'
VERT SCALE:
DATE: 4/11/2022
PROJECT NO.: 122509
AGENCY NO.:
SHEET NO.: 4 OF 4

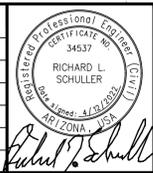
WOODSON
ENGINEERING & SURVEYING
124 N ELDEN ST, FLAGSTAFF, AZ 86001
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SPS ARCHITECTS - NPC
ADDITIONAL PARKING LOT

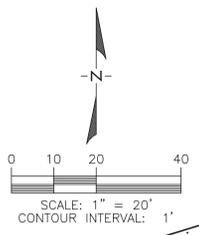
GRADING & DRAINAGE

Z:\APPROVAL\122509 SPS ARCHITECTS - NPC PARKING LOT\00 DESIGN\CDS\04 SITE PLAN.DWG

REVISIONS:



Richard L. Schuller



NORTHLAND PIONEER COLLEGE
APN 103-35-034

MULTIPURPOSE BUILDING
2957 S.F.

BLUNK HEALTH SCIENCE CENTER
4453 S.F.

FOSTER
APN 103-35-001A

CP #801
N=18689.52
E=6284.01
Z=4853.31
DESC=MAG NAIL

TOTAL NUMBER OF
PARKING STALLS: 51

DETENTION BASIN:
TOP OF BERM=4850.50 FT
BASIN FLOOR=4848.50 FT
VOLUME=4,230 CF

260533 RACEWAYS & BOXES FOR ELECTRICAL SYSTEMS

- A. COORDINATE WITH OTHER WORK, AS NECESSARY TO INTERFACE INSTALLATION OF ELECTRICAL RACEWAYS WITH OTHER DISCIPLINES. PROVIDE SUPPORTS PER NEC.
- B. OUTDOORS: APPLY AS SPECIFIED BELOW (UNLESS NOTED OTHERWISE)
- EXPOSED CONDUIT (DAMP, DRY, OR CONCEALED LOCATIONS): ELECTRICAL METALLIC TUBING (EMT), COMPRESSION FITTINGS.
 - EXPOSED CONDUIT (WET LOCATIONS): ELECTRICAL METALLIC TUBING (EMT), LISTED WEATHERPROOF COMPRESSION FITTINGS
 - EXPOSED CONDUIT (WHERE SUBJECT TO PHYSICAL DAMAGE): GALVANIZED RIGID CONDUIT (GRG), INTERMEDIATE METAL CONDUIT (IMC).
 - UNDERGROUND CONDUIT: RIGID NONMETALLIC CONDUIT, MINIMUM SCHEDULE 40.
 - CONNECTION TO VIBRATING EQUIPMENT: LIQUID-TIGHT FLEX METAL CONDUIT 18" MAX.
 - BOXES AND ENCLOSURES, ABOVE GROUND: NEMA 250, TYPE 3R.
- C. INDOORS APPLY AS SPECIFIED BELOW (UNLESS NOTED OTHERWISE):
- EXPOSED: ELECTRICAL METALLIC TUBING (EMT).
 - EXPOSED (WHERE SUBJECT TO PHYSICAL DAMAGE): GALVANIZED RIGID CONDUIT (GRG), INTERMEDIATE METAL CONDUIT (IMC).
 - CONCEALED: ELECTRICAL METALLIC TUBING (EMT).
 - CONCEALED, FROM JUNCTION BOX TO CONCEALED WIRING DEVICE BOX(ES): ELECTRICAL METALLIC TUBING (EMT), MC CABLE (AVOID MC CABLE HOMERUNS TO PANELBOARD).
 - EMBEDDED IN SLAB: RIGID NONMETALLIC CONDUIT, SCHEDULE 40 MIN.
 - WITHIN PLenums: NO LIQUID-TIGHT FLEXIBLE METAL CONDUIT.
 - CONNECTION TO VIBRATING EQUIPMENT: LIQUID-TIGHT FLEXIBLE METAL CONDUIT 18" MAX.
 - TYPE NM CABLE (ROMEX) IS NOT PERMITTED IN COMMERCIAL APPLICATIONS.
 - BOXES AND ENCLOSURES: NEMA 250, TYPE 1, EXCEPT USE NEMA 250, TYPE 4 STAINLESS STEEL OR NONMETALLIC IN INSTITUTIONAL AND COMMERCIAL KITCHENS AND DAMP OR WET LOCATIONS. 4" SQUARE x 2-1/8" DEEP BOXES.
 - EMT FITTINGS (INDOORS): COMPRESSION, SET SCREW.
- D. MINIMUM RACEWAY SIZE: 3/4-INCH (21-MM) TRADE SIZE. 1" MINIMUM, UNDERGROUND.
- E. DO NOT INSTALL ALUMINUM CONDUITS, BOXES, OR FITTINGS IN CONTACT WITH CONCRETE OR EARTH.
- F. CONCEAL CONDUIT AND EMT, UNLESS INDICATED OTHERWISE (EXCEPTION: ELECTRICAL AND MECHANICAL ROOMS), WITHIN FINISHED WALLS, CEILINGS, AND FLOORS. KEEP RACEWAYS AT LEAST 6 INCHES AWAY FROM FLUES, STEAM OR HOT WATER PIPES.
- G. COMPLY WITH REQUIREMENTS IN SECTION 260529 "HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS" FOR HANGERS AND SUPPORTS.
- H. INSTALL NO MORE THAN THE EQUIVALENT OF THREE 90-DEGREE BENDS IN ANY CONDUIT RUN EXCEPT FOR CONTROL WIRING CONDUITS, FOR WHICH FEWER BENDS ARE ALLOWED. SUPPORT WITHIN 12 INCHES (300 MM) OF CHANGES IN DIRECTION.
- I. SUPPORT CONDUIT WITHIN 12 INCHES (300 MM) OF ENCLOSURES TO WHICH ATTACHED.
- J. RACEWAYS EMBEDDED IN SLABS:
- RUN CONDUIT LARGER THAN 1-INCH (27-MM) TRADE SIZE, PARALLEL OR AT RIGHT ANGLES TO MAIN REINFORCEMENT. WHERE AT RIGHT ANGLES TO REINFORCEMENT, PLACE CONDUIT CLOSE TO SLAB SUPPORT. SECURE RACEWAYS TO REINFORCEMENT AT MAXIMUM 10-FOOT (3-M) INTERVALS.
 - ARRANGE RACEWAYS TO CROSS BUILDING EXPANSION JOINTS AT RIGHT ANGLES WITH EXPANSION FITTINGS.
- K. STUB-UPS TO ABOVE RECESSED CEILINGS:
- USE EMT, IMC, OR RMC FOR RACEWAYS.
 - USE A CONDUIT BUSHING OR INSULATED FITTING TO TERMINATE STUB-UPS NOT TERMINATED IN HUBS OR IN AN ENCLOSURE.
- L. PROVIDE APPROVED FIRE SEALS AND SEALING MATERIAL WHEREVER CONDUIT PASSES THROUGH FIRE-RATED WALLS OR FLOORS. (SEE ARCHITECTURAL PLANS)
- M. INSTALL PULL WIRES IN EMPTY RACEWAYS. USE NO. 14 AWG ZINC-COATED STEEL OR MONOFILAMENT PLASTIC LINE HAVING NOT LESS THAN 200 LBS TENSILE STRENGTH. LEAVE NOT LESS THAN 12 INCHES OF SLACK AT EACH END OF THE PULL WIRE.

260510 GENERAL REQUIREMENTS

- A. THIS SECTION INCLUDES ALL ELECTRICAL WORK AND RELATED ITEMS REQUIRED TO COMPLETE THE WORK INCLUDED ON DRAWINGS. FURNISH ALL LABOR, MATERIALS, EQUIPMENT, SERVICES & ALL ELSE REQUIRED TO MAKE COMPLETE AND OPERATIVE ELECTRICAL SYSTEMS & INSTALLATIONS IN ACCORDANCE WITH MANUFACTURER'S INSTRUCTIONS, CODES & REGULATIONS IN FORCE. ALSO INCLUDED IS ANY REPAIR REQUIRED TO MATCH EXISTING CONDITIONS AND FINISHES, OF ANY AREAS OR MATERIALS DUE TO ELECTRICAL DEMOLITION OR RELOCATIONS.
- B. ALL EQUIPMENT, FIXTURES, DEVICES, MATERIALS SHALL BE NEW AND UL LISTED OR LISTED BY A THIRD-PARTY NRTL ACCEPTABLE TO THE AHJ. INDUSTRIAL CONTROL PANELS SHALL COMPLY WITH NFPA 79 AND NEC ART. 409, IN PARTICULAR WITH RESPECT TO SCOR, LISTING, AND NAMEPLATE REQUIREMENTS.
- C. ACCEPTABLE MANUFACTURERS FOR ELECTRICAL EQUIPMENT (GEAR, PANELS, TRANSFORMERS, BREAKERS, DISCONNECTS, CONTROLLERS) INCLUDE: SQUARE D, GE, EATON (CUTLER-HAMMER), SIEMENS.
- D. COMPLY WITH NFPA 70 "NATIONAL ELECTRICAL CODE" LATEST EDITION OR AS INDICATED IN CODES AND STANDARDS.
- E. UNLESS ITEMS OF MATERIAL, EQUIPMENT OR WORK ARE SPECIFICALLY REQUIRED HEREIN TO BE SUPPLIED OR FURNISHED BY OTHERS, THEY SHALL BE PROVIDED UNDER THIS SECTION WHETHER OR NOT SO SPECIFICALLY DENOTED.
- F. SUBMITTAL OF SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES WILL BE ACCEPTED ONLY WHEN SUBMITTED BY THE CONTRACTOR TO THE DESIGNATED PERSON BY THE OWNER. DATA SUBMITTED FROM SUBCONTRACTORS AND MATERIAL SUPPLIERS DIRECTLY TO THE ARCHITECT/ENGINEER WILL NOT BE PROCESSED.
- G. MARK DRAWINGS TO INDICATE REVISIONS TO EQUIPMENT, RACEWAY, AND DEVICE LOCATIONS AND REVISIONS TO PANEL SCHEDULES.
- H. CONTRACTOR SHALL MAKE TESTS AT HIS OWN EXPENSE, IN THE PRESENCE OF THE OWNER OR HIS REPRESENTATIVE, AS REQUIRED BY OWNER AND/OR ANY INSPECTION DEPARTMENT. TESTS SHALL BE MADE TO ASCERTAIN WHETHER THE SYSTEM AND EQUIPMENT INSTALLED COMPLY WITH THE DRAWINGS AND SPECIFICATIONS.
- I. COORDINATE ELECTRICAL EQUIPMENT AND MATERIALS INSTALLATION WITH OTHER BUILDING COMPONENTS. VERIFY ALL DIMENSIONS BY FIELD MEASUREMENTS. ARRANGE FOR CHASES, SLOTS, AND OPENINGS IN OTHER BUILDING COMPONENTS TO ALLOW FOR ELECTRICAL INSTALLATIONS.
- J. COORDINATE THE INSTALLATION OF REQUIRED SUPPORTING DEVICES AND SLEEVES TO BE SET IN POURED IN PLACE CONCRETE AND OTHER STRUCTURAL COMPONENTS, AS THEY ARE CONSTRUCTED.
- K. SEQUENCE, COORDINATE, & INTEGRATE INSTALLATIONS OF ELECTRICAL MATERIALS AND EQUIPMENT, GIVING PARTICULAR ATTENTION TO LARGE EQUIPMENT REQUIRING POSITIONING PRIOR TO CLOSING-IN BUILDING AREAS.
- L. MAINTAIN WORKING CLEARANCE ABOUT ELECTRICAL EQUIPMENT PER NEC ART. 110.
- M. WHERE INDICATED, INSTALL 120V BRANCH CIRCUIT, JUNCTION BOX, AND CONNECTION TO LOAD, 2#12(CU), 1#12(CU)G, 3/4"C OR AS COMBINED WITH OTHER BRANCH CONDUITS WITHIN CONDUIT FILL & AMPACITY DERATING. COORDINATE BOX LOCATION & CONNECTION TYPE WITH EQUIPMENT/APPLIANCE SHOP DRAWINGS.
- N. STORE EQUIPMENT AND MATERIALS AT THE SITE, UNLESS OFF-SITE STORAGE IS AUTHORIZED IN WRITING. PROTECT STORED EQUIPMENT AND MATERIALS FROM DAMAGE. THE EQUIPMENT SHALL BE KEPT UNDER CONTROLLED CONDITIONS TO PREVENT MOISTURE AND/OR CONDENSATION ON CRITICAL ELECTRICAL PARTS.

260519 LOW VOLTAGE (600V AND BELOW) ELECTRICAL POWER CONDUCTORS AND CABLES

- ALUMINUM AND COPPER CONDUCTORS: COMPLY WITH NEMA WC 70/ICEA 5-95-658.
- CONDUCTOR MATERIAL APPLICATIONS:
- A. FEEDERS: COPPER FOR FEEDERS SMALLER THAN 100A RATING; COPPER OR ALUMINUM FOR FEEDERS 100A AND LARGER. SOLID FOR NO. 12 AWG AND SMALLER; STRANDED FOR NO. 10 AWG AND LARGER.
- B. BRANCH CIRCUITS: COPPER, SOLID FOR NO. 12 AWG AND SMALLER; STRANDED FOR NO. 10 AWG AND LARGER.
- CONDUCTOR INSULATION:
- A. FEEDERS: TYPE XHHW-2, SINGLE CONDUCTORS IN RACEWAY.
- B. BRANCH CIRCUITS, TYPE THHN/THWN-2, SINGLE CONDUCTORS IN RACEWAY.
- C. CONCEAL CABLES IN FINISHED WALLS, CEILINGS, AND FLOORS UNLESS OTHERWISE INDICATED.
- D. USE MANUFACTURER APPROVED PULLING COMPOUND OR LUBRICANT WHERE NECESSARY; COMPOUND USED MUST NOT DEGRADATE CONDUCTOR OR INSULATION. DO NOT EXCEED MANUFACTURER'S RECOMMENDED MAXIMUM PULLING TENSIONS AND SIDEWALL PRESSURE VALUES.
- E. USE PULLING MEANS, INCLUDING FISH TAP, CABLE, ROPE, AND BASKET-WEAVE WIRE/CABLE GRIPS, THAT WILL NOT DAMAGE CABLES OR RACEWAY.
- F. TIGHTEN ELECTRICAL CONNECTORS AND TERMINALS ACCORDING TO MANUFACTURER'S PUBLISHED TORQUE-TIGHTENING VALUES. IF MANUFACTURER'S TORQUE VALUES ARE NOT INDICATED, USE THOSE SPECIFIED IN UL488A-488B.
- G. MAKE SPLICES, TERMINATIONS, AND TAPS THAT ARE COMPATIBLE WITH CONDUCTOR MATERIAL. USE OXIDE INHIBITOR IN EACH SPLICE, TERMINATION, AND TAP FOR ALUMINUM CONDUCTORS.
- H. WIRING AT OUTLETS: INSTALL CONDUCTOR AT EACH OUTLET, WITH AT LEAST 6 INCHES OF SLACK.
- I. APPLY FIRESTOPPING TO ELECTRICAL PENETRATIONS OF FIRE-RATED FLOOR AND WALL ASSEMBLIES TO RESTORE ORIGINAL FIRE-RESISTANCE RATING OF ASSEMBLY.
- J. AFTER INSTALLING CONDUCTORS AND CABLES AND BEFORE ELECTRICAL CIRCUITRY HAS BEEN ENERGIZED, TEST SERVICE ENTRANCE AND FEEDER CONDUCTORS. PERFORM EACH VISUAL AND MECHANICAL INSPECTION AND ELECTRICAL TEST STATED IN NETA ACCEPTANCE TESTING SPECIFICATION. CERTIFY COMPLIANCE WITH TEST PARAMETERS.
- PERFORM INSULATION RESISTANCE ON EACH CONDUCTOR WITH RESPECT TO GROUND AND ADJACENT CONDUCTORS. 1000 VOLTS DC FOR 600 VOLT RATED CABLE. TEST DURATION SHALL BE ON MINUTE.
 - MINIMUM INSULATION RESISTANCE VALUES SHOULD NOT BE LESS THAN 50 MEGOHMS.

WIRING DEVICES AND BOXES

JUNCTION BOXES, HANDHOLES, AND MANHOLES

- [EMH]** ELECTRICAL MANHOLE OR HANDHOLE (EHH)
- [J]** JUNCTION BOX, SIZED PER NEC (U.N.O.)
- [W]** WIRING DEVICES - POWER
- CONNECTION POINT TO EQUIPMENT SPECIFIED, SUPPLIED AND INSTALLED UNDER OTHER DIVISIONS. RACEWAY, CONDUCTORS AND CONNECTIONS UNDER THIS DIVISION.
- [L5-30]** SPECIAL PURPOSE RECEPTACLE NEMA CONFIGURATION AND AMPERAGE. CONFIGURATION/LABEL VARIES.
- [C]** CONVENIENCE RECEPTACLE-SINGLE, DUPLEX, 4-PLEX, MTD @ 18" AFF, UNLESS NOTED OTHERWISE. WP - WEATHERPROOF, "EXTRA DUTY" IN-USE METALLIC, COOPER #WUWM(HH)-1 [PHORIZONTAL AS NEEDED] WPF - WEATHERPROOF, "EXTRA DUTY", FLUSH SERVICE, COOPER #WBR(VS/VM/HR/HB)C (STYLE TO SUIT) GFCI - GROUND FAULT CIRCUIT INTERRUPTER IG - ISOLATED GROUND
- [F]** FLOOR BOX, ROUND, COMBINATION POWER/DATA OR POWER ONLY, NON-METALLIC. LEGRAND RFB SERIES OR EQUAL.
- [S]** FLOOR BOX, SQUARE, COMBINATION POWER/DATA OR POWER ONLY, RECESSED COVER. LEGRAND RFBA SERIES OR EQUAL.
- [F4]** FLOOR BOX, SQUARE, FOUR GANG, POWER & DATA LEGRAND RFBA SERIES OR EQUAL.
- [CLG]** SAME AS ABOVE, CEILING MOUNTED
- [TMB]** SAME AS ABOVE, MOUNTED ABOVE COUNTER
- [PML-99]** WHERE INDICATED, INSTALL 120V BRANCH CIRCUIT, JUNCTION BOX, AND CONNECTION TO LOAD, 2#12(CU), 1#12(CU)G, 3/4"C OR AS COMBINED WITH OTHER BRANCH CONDUITS WITHIN CONDUIT FILL & AMPACITY DERATING. COORDINATE BOX LOCATION & CONNECTION TYPE WITH EQUIPMENT/APPLIANCE SHOP DRAWINGS.

- [FLOOR BOX, ROUND, COMBINATION POWER/DATA OR POWER ONLY, NON-METALLIC. LEGRAND RFB SERIES OR EQUAL.]**
- [FLOOR BOX, SQUARE, COMBINATION POWER/DATA OR POWER ONLY, RECESSED COVER. LEGRAND RFBA SERIES OR EQUAL.]**
- [FLOOR BOX, SQUARE, FOUR GANG, POWER & DATA LEGRAND RFBA SERIES OR EQUAL.]**
- [SAME AS ABOVE, CEILING MOUNTED]**
- [SAME AS ABOVE, MOUNTED ABOVE COUNTER]**
- [WHERE INDICATED, INSTALL 120V BRANCH CIRCUIT, JUNCTION BOX, AND CONNECTION TO LOAD, 2#12(CU), 1#12(CU)G, 3/4"C OR AS COMBINED WITH OTHER BRANCH CONDUITS WITHIN CONDUIT FILL & AMPACITY DERATING. COORDINATE BOX LOCATION & CONNECTION TYPE WITH EQUIPMENT/APPLIANCE SHOP DRAWINGS.]**

WIRING DEVICES - COMMUNICATIONS

- [DATA/TELEPHONE/COMBINATION TEL./DATA OUTLET]**
- [TELEVISION OUTLET]**
- [BLANK COVER PLATE WITH JUNCTION BOX AND CONDUIT STUB ABOVE THE CEILING.]**
- [#(1-6)=NUMBER OF ETHERNET JACK(S) TERMINATED TO CAT6 CABLING. CABLING VIA TRAY TO MDF/IDF ROOM OR PER OWNER'S I.T. REPRESENTATIVE.]**
- [CEILING MOUNTED ETHERNET JACK TERMINATED TO CAT6 CABLING. CABLING VIA TRAY TO MDF/IDF ROOM OR PER OWNER'S I.T. REPRESENTATIVE.]**

LIGHTING

- [FIXTURE TYPE. SEE SCHEDULE.]**
- [SOLID = EMERGENCY BACKUP (REQUIRES HOT LEG)]** **[CIRCUIT NUMBER, SUCCEEDING LETTERS INDICATE CONTROLS.]**
- [L = VIA LIGHTING CONTROLLER]**
- [N = NIGHT LIGHT (UNSWITCHED) (REQUIRES HOT LEG)]**
- [α = LOCAL SWITCH (LOWER CASE LETTER)]**
- [ob = TANDEM SWITCHING. PROVIDE FIXTURE W/ (2) BALLASTS. (LOWER CASE LETTER)]**
- [POLE MOUNTED FIXTURE]**
- [SURFACE, PENDANT OR WALL MOUNTED LUMINAIRE]**
- [RECESSED DOWN LIGHT]**
- [LANDSCAPE OR SPECIALTY LIGHT FIXTURE]**
- [EXIT LIGHT-CEILING OR WALL MOUNTED, ARROW INDICATES DIRECTION. SHADING INDICATES FACE OF SIGN. TYPE AS SHOWN.]**
- [BATTERY OPERATED EMERGENCY LIGHT WITH EXIT SIGN WHEN INDICATED]**
- [SAME AS ABOVE, CEILING MOUNTED]**
- [REMOTE BATTERY]**
- [LIGHTING CONTROLS]**
- [WALL SWITCH, SUBSCRIPT INDICATE TYPE: 2=2 CIRCUIT D=DIMMER P=PILOT LIGHT 3=THREE WAY K=KEY OPERATED T=TIMED SWITCH 4=FOUR WAY LV=LOW VOLTAGE WP=WEATHERPROOF DOW=WALL MOUNTED OCC SENSOR WITH DIMMER OW=WALL MOUNTED OCC SENSOR OW2=WALL MOUNTED OCC SENSOR, 2-CIRCUIT (I.E. LTG & EF)]**
- [2 ZONES WITH DIMMING]**
- [xy TANDEM SWITCH (PROVIDE FIXTURE W/ 2 BALLASTS) OR ALTERNATE FIXTURE SWITCHING OR 2 ZONES.]**
- [M.O. MANUAL OVERRIDE SWITCH. SEE LIGHTING CONTROLLER SPECIFICATIONS.]**
- [PC PHOTOELECTRIC LIGHTING CONTROL SENSOR, AIMED NORTH UNLESS OTHERWISE NOTED.]**
- [TC ASTRONOMICAL TIME CLOCK.]**
- [OC CEILING MOUNTED OCCUPANCY SENSOR. SEE LIGHTING DETAIL INDICATED.]**
- [OC a,b CEILING MOUNTED, 2 ZONES OR 2 CIRCUIT (I.E. LTG. & EXHAUST FAN)]**

PRIMARY EQUIPMENT

- [1-LINE PLAN] MAJOR EQUIPMENT**
- [UTILITY POWER POLE]**
- [UTILITY PAD MOUNT TRANSFORMER]**
- [PLAN] MAJOR EQUIPMENT**
- [MAJOR ELECTRICAL EQUIPMENT OR DEVICE, I.E., MOTOR CONTROL CENTER, SWITCHBOARD, ETC.]**
- [SWITCHBOARDS AND PANELBOARDS]**
- [PANELBOARD - SURFACE OR FLUSH MOUNTED AS INDICATED. 'HATCHED' AREA REPRESENTS NEC REQUIRED CLEARANCE. WIDTH MINIMUM OF 30". DEPTH AS REQUIRED BY NEC ART 110. HATCHED AREA NOT DRAWN TO SCALE.]**
- [480V PANELBOARD]**
- [120/240V OR 120/208V PANELBOARD]**

- [1-LINE PLAN] TRANSFORMERS**
- [POWER TRANSFORMER SUBSTATION OR DISTRIBUTION TYPE. KVA, IMPEDANCE, VOLTAGE, AND CONNECTIONS ARE AS NOTED.]**

- [1-LINE PLAN] CIRCUIT BREAKERS**
- [CIRCUIT BREAKER, TRIP/FRAME RATING AS SHOWN. ENCLOSED WHEN SHOWN ON PLAN.]**

- [1-LINE PLAN] DISCONNECTS & FUSES**
- [DISCONNECT SWITCH, RATING AS SHOWN, NF = NON-FUSED. ENCLOSED WHEN SHOWN ON PLAN.]**

- [1-LINE PLAN] MOTORS & MOTOR STARTERS**
- [MOTOR CONNECTION. FOR HORSEPOWER, REFER TO ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE]**
- [CONTACTOR, NEMA SIZE AS SHOWN. ENCLOSED WHEN SHOWN ON PLAN.]**
- [STARTER, NEMA SIZE AS SHOWN. ENCLOSED WHEN SHOWN ON PLAN.]**
- [COMBINATION STARTER, NEMA SIZE AS SHOWN CIRCUIT BREAKER OR FUSED DISCONNECT SWITCH TYPE. ENCLOSED WHEN SHOWN ON PLAN.]**

RACEWAYS, WIRE, & CABLE

- [BRANCH CIRCUIT(S) HOMERUN TO PANELBOARD. 3/4" CONDUIT UNLESS NOTED OTHERWISE. FIELD ROUTE. SUPPORT PER NEC.]**
- [7#12 AWG CONDUCTORS, (3) NEUTRALS, (3) HOT, 1 GROUND IN 3/4" CONDUIT.]**
- [7#10 AWG CONDUCTORS, (3) NEUTRALS, (3) HOT, 1 GROUND IN 3/4" CONDUIT.]**
- [NO MULTI-WIRE BRANCH CIRCUITS PERMITTED.]**
- [CONDUIT AND CONDUCTORS ABOVE GRADE]**
- [CONDUIT AND CONDUCTORS BELOW GRADE OR SLAB.]**
- [CONDUIT TURN DOWN/CONDUIT TURN UP]**
- [CONDUIT, STUBBED AND CAPPED]**
- [G=G-GROUND ELECTRODE CONDUCTOR]**
- [CONDUIT SEAL FITTING]**

- [POWER CONDUIT FILL EXAMPLE: (2) 4"C., 4 #500, 1 #1/0G.]** - GROUND CONDUCTOR SIZE
- [QUANTITY OF GROUND CONDUCTORS]**
- [CONDUCTOR SIZE (AWG OR KCMIL)]**
- [QUANTITY OF PHASE, NEUTRAL, OR CONTROL CONDUCTORS (NEUTRAL CONDUCTORS MAY BE SPECIFIED WITH AN 'N' SUFFIX)]**
- [CONDUIT SIZE (SEE SPECIFICATION FOR TYPES)]**
- [TOTAL QUANTITY OF IDENTICAL CONDUITS AS SPECIFIED (IF MULTIPLE)]**
- [EQUIPMENT SCHEDULE REFERENCE INDICATOR. REFER TO SHEET # INDICATED ON PLAN.]**

GROUNDING

- [GROUND ROD, GROUND WELL]**
- [COPPER GROUNDING BUS W/ STANDOFF INSULATORS, 1/4"x4"x24"W U.N.O.]**
- [EXOTHERMIC WELD, COMPRESSION CONNECTION]**
- [SURGE PROTECTION DEVICE (SPD)]**

SHEET INDEX

REV NO	DATE	DESC.	SHEET NO	SHEET TITLE	REV NO	DATE	HIST.
A	03/28/22	SD SET	E0.0	ELECTRICAL COVER SHEET	0	04/06/22	A.0
0	04/06/22	FOR PERMIT	E1.0	ELECTRICAL SITE PLAN	0	04/06/22	A.0
			E1.1	PHOTOMETRIC SITE PLAN AND SITE LIGHTING CUTSHEET	0	04/06/22	A.0

ANNOTATIONS

- [KEYED NOTE]**
- [CONTINUATION]**
- [FEEDER TYPE]**
- [DETAIL REFERENCE]**
- [EQUIPMENT TAG]**
- [SPECIFICATION NUMBER]**
- [EQUIPMENT BILL-OF-MAT'L REFERENCE]**
- [DRAWING REFERENCE. SEE SHEET INDICATED FOR DETAILED INFORMATION]**
- [EQUIPMENT SCHEDULE REFERENCE INDICATOR]**

ABBREVIATIONS

- A. AMP** AMMETER, AMPERE
- AC** ALTERNATING CURRENT
- ACB** AIR CIRCUIT BREAKER
- AF** AMPERE FRAME
- AFCI** AFCI FAULT CIRCUIT INTERRUPTER
- AFD** ADJUSTABLE FREQUENCY DRIVE
- AFF** ABOVE FINISHED FLOOR
- AIC** AMPS INTERRUPTING CURRENT
- ANN** ANNUNCIATOR
- AS** AMP TRIP
- AT** AMP SWITCH
- ATS** AUTOMATIC TRANSFER SWITCH
- AWG** AMERICAN WIRE GAUGE
- BC** BARE COPPER
- BFF** BELOW FINISHED FLOOR
- BKR** BREAKER
- BLDG** BUILDING
- BMS** BUILDING MANAGEMENT SYSTEM
- BOC** BOTTOM OF CONDUIT
- BOD** BOTTOM OF DUCT
- BOF** BOTTOM OF PIPE
- BOT** BOTTOM OF TRAY
- C** CONDUIT, COIL
- CAP** CAPACITOR
- CAT#** CATALOG NUMBER
- CB** CIRCUIT BREAKER
- CCTV** CLOSED CIRCUIT TELEVISION
- CL** CLOCK
- CO** CONDUIT ONLY
- CP** CONTROL POWER TRANSFORMER
- CR** CONTROL RELAY
- CT** CURRENT TRANSFORMER
- DEM** DEMOLISH, DEMO
- DC** DIRECT CURRENT
- DIA** DIAMETER
- DN** DIVISION
- Δ** DELTA CONNECTED
- (E), EX** EXISTING
- (O)** ELEVATION
- ELEC** ELECTRICAL
- EM** EMERGENCY
- EMH** ELECTRICAL MANHOLE
- EMO** EMERGENCY MANUAL OFF
- EMT** ELECTRICAL METALLIC CONDUIT
- EOL** END-OF-LINE DEVICE
- ETM** ELAPSED TIME METER
- ETR** EXISTING TO REMAIN
- (F)** FUTURE
- FA** FIRE ALARM
- FACP** FIRE ALARM CONTROL PANEL
- FBO** FURNISHED BY OTHERS
- FCS** FACILITY CONTROL SYSTEM
- FDR** FEEDER
- FUSE** FUSE
- FVNR** FULL VOLTAGE NON-REVERSING
- FVR** FULL VOLTAGE REVERSING
- GND** GROUND
- GFCI** GROUND FAULT CIRCUIT INTERRUPTER
- HH** HANDHOLE
- HID** HIGH INTENSITY DISCHARGE
- HVA** HAND-OFF-AUTOMATIC HEATING, VENTILATION, AND AIR CONDITIONING
- HP** HORSEPOWER
- I.D.** IDENTIFICATION
- IER** INTEGRATED EQUIPMENT RATING
- IBC** INSTRUMENTATION AND CONTROL
- IMC** INTERMEDIATE METALLIC CONDUIT
- I/O** INPUT/OUTPUT
- J. JB** JUNCTION BOX
- KMIL** 1000 CIRCULAR MIL
- KV** KILOVOLT
- KVA** KILOVOLT-AMPERE
- KVAR** KILOVAR
- KW** KILOWATT
- KWH** KILOWATT-HOUR
- LAN** LOCAL AREA NETWORK
- LTG** LIGHTING
- LV** LOW VOLTAGE
- M** MAG CONTACTOR, COIL/CONTACT
- MAX** MAXIMUM
- MCB** MAIN CIRCUIT BREAKER
- MCC** MOTOR CONTROL CENTER
- MCP** MOTOR CIRCUIT BREAKER
- MH** MANHOLE
- MIN** MINIMUM
- MLO** MAIN LUGS ONLY
- MTD** MOUNTED
- N** NEUTRAL
- NA** NON-AUTOMATIC
- N.C.** NORMALLY CLOSED
- N.E.C.** NATIONAL ELECTRICAL CODE
- NEMA** NATIONAL ELECTRIC MANUFACTURER'S ASSOCIATION
- NIC** NOT IN CONTRACT
- N.O.** NORMALLY OPEN
- NTS** NOT TO SCALE
- OCB** OIL CIRCUIT BREAKER
- OFCI** OWNER FURNISHED, CONTRACTOR INSTALLED
- OFI** OWNER FURNISHED, OWNER INSTALLED
- OL** OVERLOAD RELAY
- P** POWER
- PF** POWER FACTOR
- PL** PILOT LIGHT
- PB** PUSHBUTTON SWITCH
- PC** PHOTOCELL
- PV** PHASE INDICATOR VALVE
- PANEL** PANEL
- PH** PHASE
- PCS** POLYVINYL CHLORIDE
- QTY** QUANTITY
- REC** RECEPTACLE
- RCY** RACEWAY
- RF** RADIO FREQUENCY
- RCS** RIGID GALVANIZED STEEL
- RMS** ROOT MEAN SQUARE
- RTM** RUNNING TIME METER
- RVNR** REDUCED VOLTAGE NON-REVERSING SHORT CIRCUIT
- SEC** SECONDS
- SES** SERVICE ENTRANCE SUBSTATION
- SP** SPARE
- SS** STAINLESS STEEL
- STD** STANDARD
- SW** SWITCH
- SWBD** SWITCHBOARD
- SWGR** SWITCHGEAR
- SYM** SYMMETRICAL
- SYNC** SYNCHRONIZER
- ZSW** TWO SPEED, ONE WINDING
- ZSW2** TWO SPEED, TWO WINDING
- TSTAT** THERMOSTAT
- TB** TERMINAL BLOCK
- TBD** TO BE DETERMINED
- TDR** TIME DELAY RELAY
- TSP** TAMPER SWITCH
- TYP** TYPICAL
- TWP** TWISTED SHIELDED PAIR
- UPS** UNINTERRUPTIBLE POWER SUPPLY
- UNO** UNLESS NOTED OTHERWISE
- V** VOLT/METER, VOLT
- VA** VOLT-AMPERE
- VESDA** VERY EARLY SMOKE DETECTION APPARATUS
- VFD** VARIABLE FREQUENCY DRIVE
- VF** VERIFY IN FIELD
- W** WATT, WIRE
- WHD** WATH-HOUR DEMAND METER
- WP** WEATHERPROOF
- XP** EXPLOSION-PROOF
- XFMR** TRANSFORMER
- Y** WYE-CONNECTED
- Z** IMPEDANCE

CODES & STANDARDS

CODES & STANDARDS:

GENERAL	EDITION
NATIONAL ELECTRICAL CODE (NFPA 70)	2014*
LOCAL AND STATE CODES AND CODE AMENDMENTS	WINSLOW, AZ
AMERICANS WITH DISABILITIES ACT (ADA)	LATEST
INTERNATIONAL BUILDING CODE (IBC)	2015*
INTERNATIONAL EXISTING BUILDING CODE (IEBC)	2015*
INTERNATIONAL MECHANICAL CODE (IMC)	2015*

FIRE & LIFE SAFETY CODES

EDITION
INTERNATIONAL FIRE CODE (IFC)
NFPA 72 - NATIONAL FIRE ALARM CODE
NFPA 101 - LIFE SAFETY CODE
NFPA 13 - FIRE SPRINKLER CODE
NATIONAL ELECTRICAL SAFETY CODE (NESC)

ENERGY CODES

EDITION
INTERNATIONAL ENERGY CONSERVATION CODE (IECC)
2006*

ALL OF THE PRECEDING ARE HEREBY MADE A PART OF THESE SPECIFICATIONS. THEY SHALL BE SATISFIED BY THE CONTRACTOR AT NO ADDITIONAL EXPENSE TO THE OWNER.

DESCRIPTION OF WORK

DESCRIPTION OF WORK:

THE WORK SHALL INCLUDE, BUT IS NOT LIMITED TO, FURNISHING AND INSTALLING THE FOLLOWING:

PARKING LOT LIGHTING INSTALLATION, POLE MOUNTED AREA LIGHTS, BASE, POWER DISTRIBUTION, CONTROLS, TRENCHING, AND ALL ELSE REQUIRED.

ESTIMATED POINT(S) OF CONNECTION & METERING:

EXISTING BRANCH PANEL(S).

PROJECT CONTACTS:

ELECTRIC UTILITY: APS.

FIRE ALARM REQUIREMENTS:

FIRE ALARM SYSTEM (SEE BELOW).

NO FIRE ALARM DESIGN IS INCLUDED IN THIS PROJECT PHASE.*

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REVISIONS
MARK DATE DESCRIPTION

REVIEWED BY: WB
DRAWN BY: ETS/DT/AO

04/14/22

Professional Engineer

30536
WILLIAM J. BETHURUM, IV

William J. Bethurum, IV

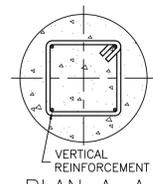
SEAL EXPIRES: 09/30/23

ORIGINAL ISSUE DATE: 04-14-2022

JOB No: 200409

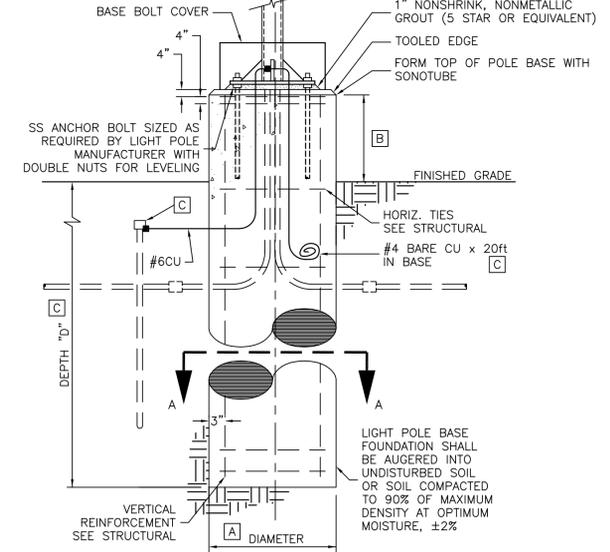
SHEET:

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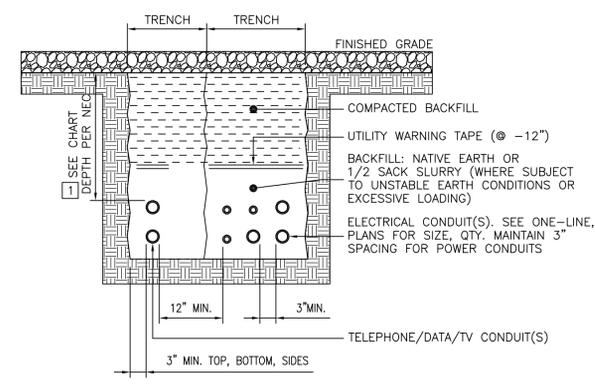


- KEYED NOTES**
- A. UNLESS PROVIDED IN STRUCTURAL PLANS, POLE BASE DIMENSION & REINFORCEMENT SHALL BE PROVIDED BY POLE SUPPLIER AND SEALED BY STRUCTURAL ENGINEER REGISTERED IN THE SAME STATE AS PROJECT. MAINTAIN NET POLE HEIGHT PER FIXTURE SCHEDULE WHEN POLE BASE EXTENDS ABOVE GRADE.
 - B. 2'-6" IN AREAS EXPOSED TO TRAFFIC, 6" OTHERWISE.
 - C. 5/8", 8'-0" GROUND ROD (OR #4 BARE CU X 20' UFER COILED IN BASE) CONNECT TO POLE. CONNECTION TO REINFORCING BAR IS OPTIONAL EXCEPT WHEN USED AS UFER (20FT X #4 REBAR MINIMUM).

NOTE: ORIENT BOLT PATTERN AS SHOWN ON PLANS. CONFIRM BOLT PATTERN WITH POLE MANUFACTURER PRIOR TO INSTALLATION.



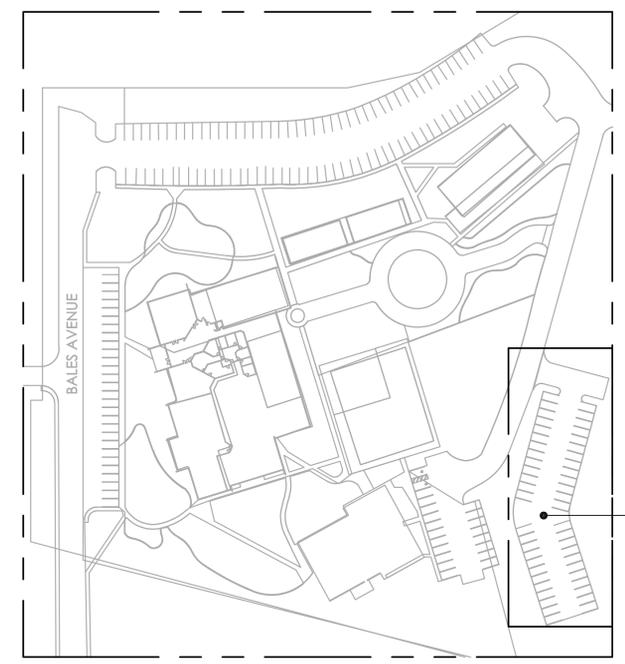
L2 POLE FOUNDATION
NO SCALE



U1 MINIMUM DEPTH (TABLE 300.5)

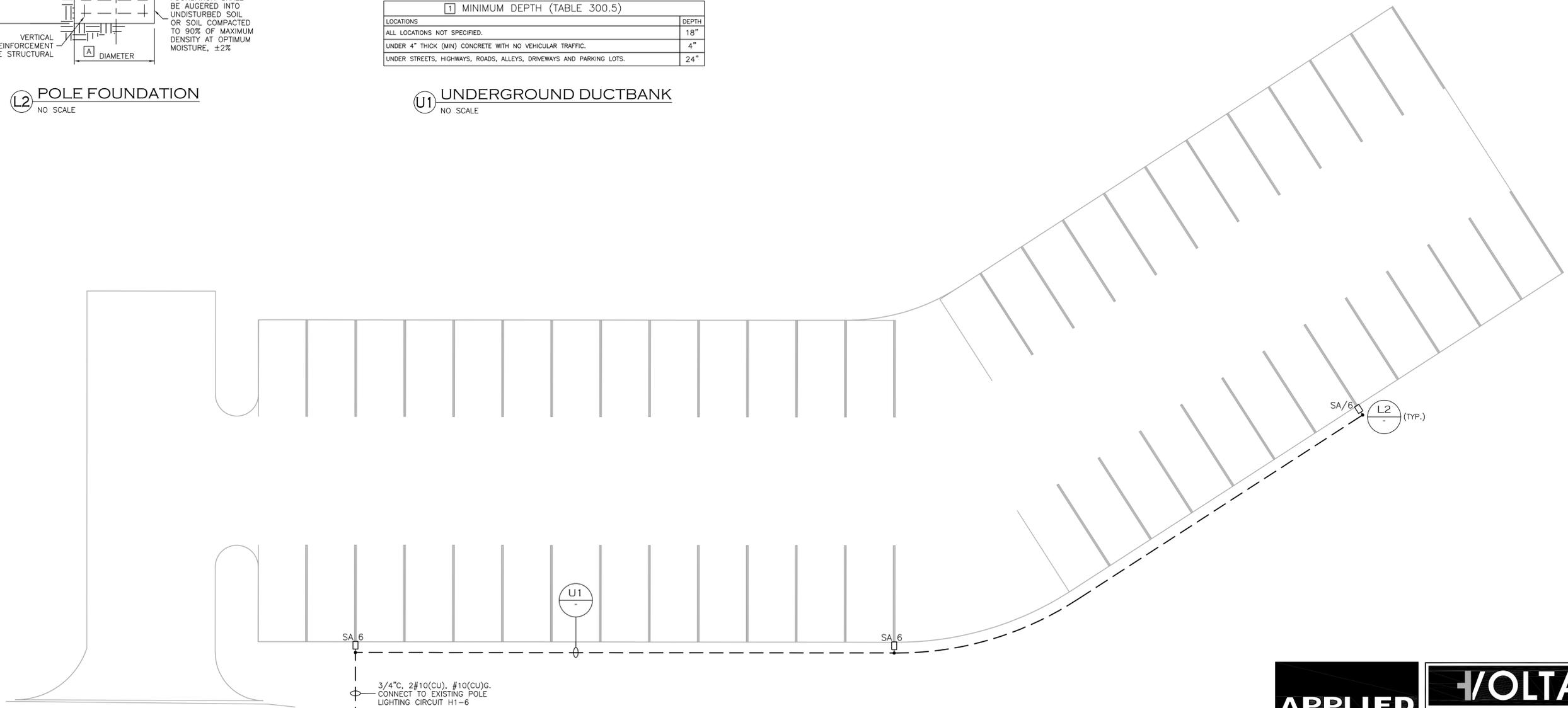
LOCATIONS	DEPTH
ALL LOCATIONS NOT SPECIFIED.	18"
UNDER 4" THICK (MIN) CONCRETE WITH NO VEHICULAR TRAFFIC.	4"
UNDER STREETS, HIGHWAYS, ROADS, ALLEYS, DRIVEWAYS AND PARKING LOTS.	24"

U1 UNDERGROUND DUCTBANK
NO SCALE



1 KEY PLAN
NOT TO SCALE

- GENERAL NOTES**
- A. REFER TO ELECTRICAL LEGEND AND SPECIFICATIONS FOR ADDITIONAL INFORMATION.
 - B. PROVIDE DETECTABLE UNDERGROUND LOCATION DEVICE (MIN. #18 COPPER TRACER ATTACHED AT 8FT INTERVALS) IN ALL NON-METALLIC UNDERGROUND CONDUITS PER A.R.S. 40-360.22M.
 - C. CONTRACTOR SHALL ARRANGE AND ATTEND A NIGHTTIME INSPECTION OF THE ENERGIZED LIGHTING BY OWNER'S STAFF AND SHALL CORRECT ALL NON-COMFORMING ITEMS IDENTIFIED DURING THE INSPECTION PRIOR TO THE CITY ISSUING THE FINAL CERTIFICATE OF OCCUPANCY/COMPLETION.



2 ELECTRICAL SITE PLAN
SCALE: 1"=10'-0"

SPS+ ARCHITECTS
S.P.S.+ ARCHITECTS LLP
17700 N. WILSON AVE.
SCOTTSDALE, AZ 85258
P: 480.971.0800
F: 480.981.1180

LITTLE COLORADO CAMPUS WINSLOW, AZ
ELECTRICAL SITE PLAN

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REVISIONS		
MARK	DATE	DESCRIPTION

REVIEWED BY: WB
DRAWN BY: ETS/DT/AO



SEAL EXPIRES: 09/30/23
ORIGINAL ISSUE DATE: 04-14-2022
JOB No: 200409
SHEET:

E1.0

APPLIED ENGINEERING
2800 S. RURAL RD, SUITE 101
TEMPE, AZ 85282 (480)988 3070
JOB NUMBER

VOLTA
2633 E. Indian School Rd., Ste. 210, Phoenix, AZ 85016
Tel. (480) 659-0511, VoltaUS.com

04/14/22
VBS #200409



VIPER Area/Site

VIPER LUMINAIRE

FEATURES

- Low profile LED area/site luminaire with a variety of IES distributions for lighting applications such as auto dealership, retail, commercial, and campus parking lots
- Featuring two different optical technologies, Strike and Micro Strike Optics, which provide the best distribution patterns for retrofit or new construction
- Rated for high vibration applications including bridges and overpasses. All sizes are rated for 1.5G
- Control options including photo control, occupancy sensing, NX Distributed Intelligence™, wISCAPE and 7-pin with networked controls
- New customizable lumen output feature allows for the wattage and lumen output to be customized in the factory to meet whatever specification requirements may entail
- Field interchangeable mounting provides additional flexibility after the fixture has shipped



CONTROL TECHNOLOGY

NX DISTRIBUTED INTELLIGENCE wISCAPE

SPECIFICATIONS

CONSTRUCTION

- Die-cast housing with hidden vertical heat fins are optimal for heat dissipation while keeping a clean smooth outer surface
- Corrosion resistant, die-cast aluminum housing with 1000 hour powder coat paint finish
- External hardware is corrosion resistant
- Micro Strike Optics (R60, 320, 480 or 720 LED counts) maximize uniformity in applications and come standard with mid-power LEDs which evenly illuminate the entire luminous surface area to provide a low glare appearance. Catalog logic found on page 2
- Strike Optics (36, 72, 108, or 162 LED counts) provide best in class distributions and maximum pole spacing in new applications with high powered LEDs. Strike optics are held in place with a polycarbonate bezel to mimic the appearance of the Micro Strike Optics to both solutions can be combined on the same application. Catalog logic found on page 3
- Both optics maximize target zone illumination with minimal losses at the house-side, reducing light trespass issues. Additional backlight control shields and house side shields can be added for further reduction of illumination behind the pole
- One-piece silicone gasket ensures a weatherproof seal
- Zero up light at 0 degrees of tilt
- Field rotatable optics

INSTALLATION

- Mounting patterns for each arm can be found on page 11
- Optional universal mounting block for ease of installation during retrofit applications. Available as an option (ASQ4) or accessory for square and round poles.
- All mounting hardware included

DATE: _____ LOCATION: _____
 TYPE: _____ PROJECT: _____
 CATALOG #: _____

MICROSTRIKE | STRIKE



INSTALLATION (CONTINUED)

- Knockout arm fitter option available for 2-3/8" OD tenon
- For products with EPA less than 1 mounted to a pole greater than 20ft, a vibration damper is recommended

ELECTRICAL

- Universal I20-277 VAC or 347-480 VAC input voltage, 50/60 Hz
- Ambient operating temperature -40°C to 40°C
- Drivers have greater than 90% power factor and less than 20% THD
- LED drivers have output power over-voltage, over-current protection and short circuit protection with auto recovery
- Field replaceable surge protection device provides 20kA protection meeting ANSI IEEE C62.41.2 Category C High and Surge Location Category C3. Automatically takes future off-line for protection when device is compromised

CONTROLS

- Photo control, occupancy sensor programmable control, and Zigbee wireless control available for complete on/off and dimming control
- Please consult brand or sales representative when combining control and electric options as some combinations may not operate as anticipated depending on your application
- 7-pin ANSI C136.41-2013 photocentro-receiver option available for twist lock photocenters or wireless control modules (control accessories sold separately)
- 0-10V Dimming Drivers are standard and dimming leads are extended out of the luminaire unless control options require connection to the dimming leads. Must specify if wiring leads are to be greater than the 6" standard

CONTROLS (CONTINUED)

- NX Distributed Intelligence™ available with in fixture wireless control module, features dimming and occupancy sensor
- wISCAPE® available with in fixture wireless control module, features dimming and occupancy sensor. Also available in 7-pin configuration

CERTIFICATIONS

- Meets the qualifications for DLC Premium
- Listed to UL1598 and CSA C22.2/250A-24 for wet locations and 40°C ambient temperatures
- 1.5 G rated for ANSI C136.31 high vibration applications
- Fixture is IP65 rated
- Meets ICA recommendations using 3K CCT configuration at 0 degrees of tilt
- This product qualifies as a "designated country construction material" per FAR 92.226-11 Buy American Construction Materials under Trade Agreements effective 04/29/2020. See [Buy American Solutions](#)

WARRANTY

- 5 year warranty
- See [IHL Commercial and Industrial Outdoor Lighting Warranty](#) for additional information

KEY DATA	
Lumen Range	5,000-80,000
Wattage Range	36-600
Efficacy Range (LPW)	92-155
Weight lbs. (kg)	13.7-30.9 (6.2-13.9)

② FIXTURE TYPE 'SA'
NO SCALE

① PHOTOMETRIC SITE PLAN
SCALE: 1"=10'-0"

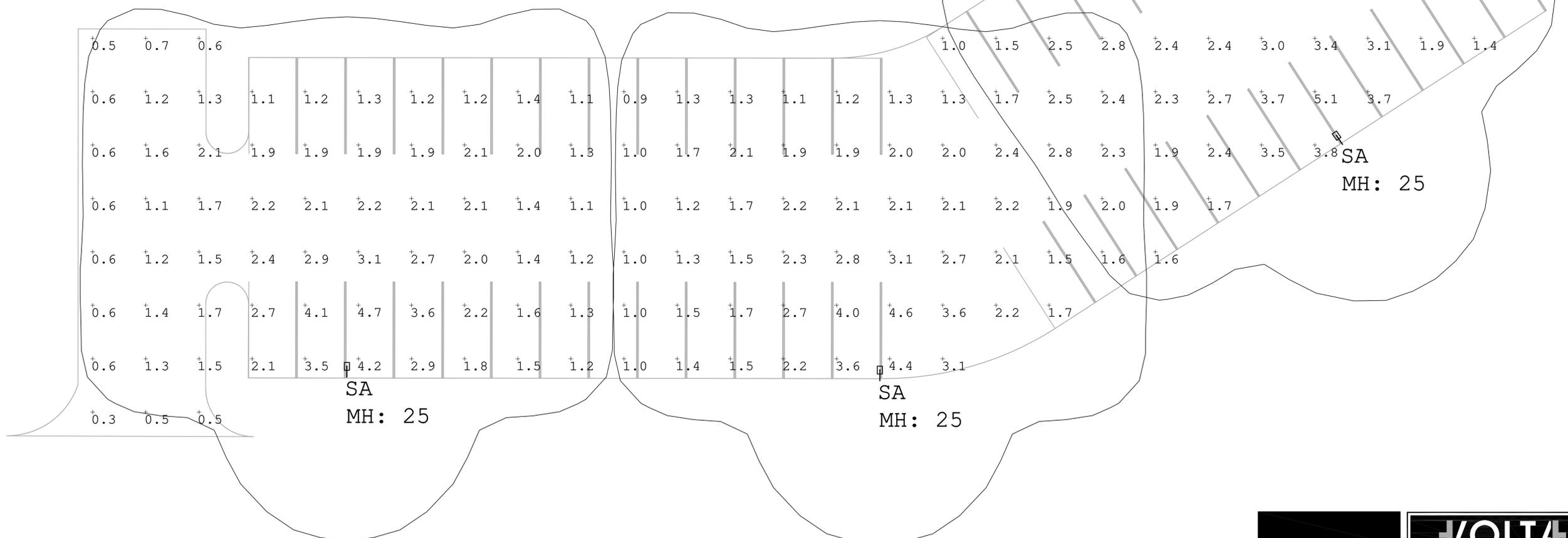
Luminaire Schedule										
Qty	Label	Symbol	Manufacturer	Description	MH	LLF	Lumens	Watts	Total Watts	
3	SA	SA	HUBBELL OUTDOOR	VP-1-160L-135-4K-4F	25'	0.900	17300	141.4	424.2	

Calculation Summary									
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min		
Added Parking_Planar	Illuminance	Fc	1.90	5.1	0.3	6.33	17.00		

LAMP TEMP TO MATCH EXISTING
(VERIFY IN THE FIELD)

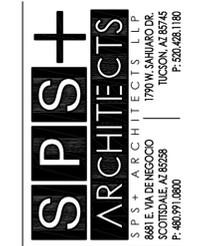
22.5' POLE ON 2.5' HIGH BASE FOR 25'
NET FIXTURE HEIGHT (SEE BASE DETAIL)

PROVIDE PHOTOCELL MOUNTED TO EACH FIXTURE FOR CONTROL



PHOTOMETRIC NOTES

- A. THE PHOTOMETRIC DATA ON THIS SHEET HAS BEEN REVIEWED BY THE ENGINEER FOR COMPLIANCE WITH APPLICABLE LIGHTING CODES. THE CALCULATIONS ARE PERFORMED BY LIGHTING SUPPLIER AND THE ENGINEER'S REVIEW IS NOT A GUARANTEE OF PERFORMANCE. SUBSTITUTIONS TO ANY FIXTURE WILL REQUIRE UPDATED PHOTOMETRICS WHICH WILL BE THE RESPONSIBILITY OF THE CONTRACTOR. THE FIXTURE SCHEDULE SHOWN ON THIS SHEET IS FOR CALCULATION PURPOSES ONLY. DO NOT USE AS A BILL-OF-MATERIAL. REFER TO THE PROJECT FIXTURE SCHEDULE.



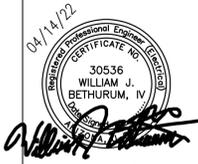
LITTLE COLORADO CAMPUS WINSLOW, AZ

PHOTOMETRIC SITE PLAN AND SITE LIGHTING CUTSHEET

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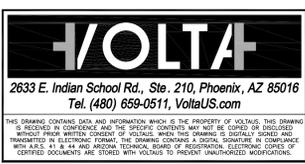
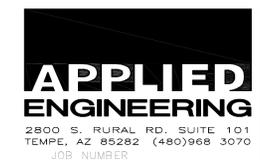
REVISIONS		
MARK	DATE	DESCRIPTION

REVIEWED BY: WB
DRAWN BY: ETS/DT/AO



SEAL EXPIRES: 09/30/23
ORIGINAL ISSUE DATE: 04-14-2022
JOB No: 200409
SHEET:

E1.1



04/14/22

2026-2027 Compensation Recommendation

Recommendation:

Staff recommend an economic adjustment of 3% for all employees. Staff also request an additional amount of \$350,000 to address compression and bring-to-minimum adjustments for all staff positions within the attached salary ranges.

Board Recommendation / Request

Staff recommend an economic adjustment of 3% for all employees. This recommendation reflects current economic conditions, including a 5% increase in insurance rates for the upcoming year and overall inflation estimated at approximately 3%. The adjustment is intended to help maintain the college's competitiveness in attracting and retaining employees while supporting the financial stability of the workforce.

In addition to the economic adjustment, staff request an additional amount of \$350,000 to address compression and bring-to-minimum adjustments within the attached salary ranges. Currently, 28 employees fall below the established minimum of their assigned salary range, and 66 employees are experiencing compression as a result of the implementation of the \$20 minimum base salary. These adjustments will ensure employees are aligned with the college's salary structure and support internal equity across positions.

Staff are also continuing to evaluate long-term compensation strategies to support fairness and sustainability. In the upcoming fiscal year, staff plans to:

- Conduct an analysis and prepare a recommendation to address faculty salary compression next year.
- Review and revise the professional development compensation procedure, which is currently contributing to compression issues, and to better align professional development with compensation progression.
- Expand recognition of industry-recognized certifications for positions that may not require a traditional degree, supporting workforce development and career advancement.
- Develop a stipend procedure that allows stipends to be applied more consistently and equitably across all employee groups.

These efforts are intended to support a pay-for-performance framework that recognizes employees who actively pursue professional growth, contribute beyond



the minimum expectations of their role, and enhance their knowledge, skills, and institutional impact.

These actions will strengthen the college's compensation framework, improve equity across employee groups, and ensure that compensation practices remain competitive, transparent, and fiscally responsible.

Staff respectfully requests approval of the 3% economic adjustment and the additional funds to address staff compression and bring-to-minimum adjustments as outlined above.

Included in this request are the proposed salary schedules for 2026-2027



Northland Pioneer College

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Staff Salary Schedule 2026-2027

Grade	MIN Annual	New Hire Max	MAX Annual	MIN Hourly	New Hire Max	MAX Hourly
A	41,600.00	49,088.00	54,080.00	20.00	23.60	26.00
B	44,512.00	52,524.16	57,865.60	21.40	25.25	27.82
C	47,627.84	56,200.85	61,916.19	22.90	27.02	29.77
D	51,438.07	60,696.92	66,869.49	24.73	29.18	32.15
E	55,553.11	65,552.67	72,219.05	26.71	31.52	34.72
F	59,997.36	70,796.89	77,996.57	28.84	34.04	37.50
G	66,122.09	78,024.07	92,570.93	31.79	37.51	44.51
H	76,040.41	89,727.68	106,456.57	36.56	43.14	51.18
I	91,248.49	107,673.22	127,747.88	43.87	51.77	61.42
J	109,498.18	122,637.97	153,297.46	52.64	58.96	73.70
K	136,872.73	153,297.46	191,621.82	65.80	73.70	92.13
L	171,090.91	191,621.82	239,527.28	82.26	92.13	115.16
M	213,863.64	239,527.28	299,409.10	102.82	115.16	143.95

NPC Requested a structure using \$20.00 as the anchor.



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A

Accounting Clerk
Financial Aid Office Assistant
Learning Assistant
Campus Monitor
Cashier/Bursar
CCL Specialist North
CCL Specialist South
Cosmetology Office Manager
Course Schedule & Records Specialist
Custodian
EMT Program Clerk
Financial Aid Advisor One Stop Shop
Financial Aid Specialist
Inventory Clerk
Assistant to the Science Lab Manager
Payroll Assistant
Rec & Reg Admissions Clerk
Rec & Reg Grade Entry Clerk
Records & Registration Clerk-Veteran's Certifying Official
Student Account Specialist

B

Admin Assist for Health & Public Safety
Assist to the Campus Manager
College Wide Lead Custodian
Data & Compliance Coordinator
Document Management Technician
Lead Custodian
Assistant to the Center Manager
Maintenance I
Marketing Generalist

C

Accounting Technician
Admin Assist Associate Dean CCP
Admin Assist to Dean of Nursing
Admin Assistant to Dean of CTE



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Admin Asst to the Dean of Arts & Science
Administrative Assistant to the Director of Facilities and Transportation
Audio/Video Specialist I
Center Advisor/Library Tech
Center Manager
CTR Advisor Library Tech WR
Educator Preparation Programs (EPP) Coordinator
Library Specialist III
Maintenance II
NPC Friends & Family Development Coordinator
Payroll Specialist III
Project Coordinator & Implementation Consultant
Support Center Operator
Technical Support Tech. I
Testing Manager

D

Academic Advisor
Associate Librarian
Budget & Accounting Analyst
Campus Manager
Community Recruiter - South
Community Recruiter North
Early College Advisor
Financial Aid Systems Technician
Graphic Designer & Digital Media Specialist
HR Staffing Specialist
Lead Support Center Operator
Maintenance III
Maintenance/Pest Control Technician
Manager of Career Services
Network Technician II
PDC Campus Manager
SBDC Program Coordinator/Business Analyst
Small Business Analyst
Technical Designer and Director
Training & Professional Development Specialist



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E

Grant Accountant
HRIS Specialist
HVAC Service & Repair Tech
Lead Academic Advisor
Assistant to VP Learning Student Services
Asst To VP For Admin Svcs/CFO
Maintenance Lead
Manager of Financial Aid Operations
Media Relations Coordinator
MGR Emerg Svcs & Public Safety
Science Lab Manager
Student Accounts Manager
Technical Support Supervisor
Admin. Asst. to CIO
Benefits & Comp Coordinator

F

Facilities Supervisor
Assistant to President/Recording Secretary to DGB
Information Security Analyst
Institutional Research Analyst
Learning Communities Coordinator
Network and Systems Engineer
Procurement Manager
Safety & Security Systems Specialist
Student Accommodation Services Coordinator
Systems Administrator I
Systems Analyst I
ERP Operation Lead

G

Director of Enterprise & Data Systems
Director of IT Infrastructure & Operations
Director of SBDC
Director of Technical Services
Assistant Registrar
Systems Analyst II
SNAP CAN Program Coordinator



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H

Director of Public Safety Education
Project Manager
Title III Project Director/Native Amer Student Success Coordinator
Director of Library Services
Director of SBDC
Registrar

I

Assoc Dean of College & Career Preparation
Associate Dean Educator Preparation Programs
Associate Dean of CTE
Director of Student Engagement
Chief of Staff

J

Dean of Career & Tech Ed
Dean of Instructional Innovation
Dean of Nursing
Development Director- NPC Friends & Family
Director of Facilities & Transportation
Director of Financial Services
Director of Student Services
Director of Total Rewards

K

Associate Vice President of Communications
Associate Vice President of Institutional Effectiveness
Associate Vice President Chief Information Officer
Associate Vice President of External Relations

L

Executive VPLSS
Vice President Human Resources
Vice President For Admin Services/CFO

M

College President



Northland Pioneer College

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FACULTY**9 Month Faculty**

Column1	Minimum	New Hire Max*	Maximum
BA/BS	\$50,941	\$57,054	\$91,985
Masters	\$52,469	\$58,766	\$92,943
Masters + 15	\$53,256	\$59,647	\$93,896
Masters + 30	\$54,055	\$60,542	\$94,859
Masters + 45	\$54,866	\$61,450	\$95,831
Masters + 60	\$55,689	\$62,372	\$96,814
Doctorate or Terminal Degree	\$57,360	\$64,243	\$97,807

10 Month Faculty

Column1	Minimum	New Hire Max*	Maximum
BA/BS	\$56,601	\$63,393	\$102,206
Masters	\$58,299	\$65,295	\$103,270
Masters + 15	\$59,174	\$66,274	\$104,329
Masters + 30	\$60,061	\$67,269	\$105,398
Masters + 45	\$60,962	\$68,278	\$106,479
Masters + 60	\$61,877	\$69,302	\$107,571
Doctorate or Terminal Degree	\$63,733	\$71,381	\$108,674

12 Month Faculty

Column1	Minimum	New Hire Max*	Maximum
BA/BS	\$67,921	\$76,072	\$122,647
Masters	\$69,959	\$78,354	\$123,924
Masters + 15	\$71,008	\$79,529	\$125,194
Masters + 30	\$72,073	\$80,722	\$126,478
Masters + 45	\$73,155	\$81,933	\$127,775
Masters + 60	\$74,252	\$83,162	\$129,085
Doctorate or Terminal Degree	\$76,479	\$85,657	\$130,409



NAT**9 Month Faculty**

Column1	Minimum	New Hire Max*	Maximum
BA/BS	\$53,233	\$59,621	\$96,125
Masters	\$54,830	\$61,410	\$97,125
Masters + 15	\$55,653	\$62,331	\$98,121
Masters + 30	\$56,488	\$63,266	\$99,127
Masters + 45	\$57,335	\$64,215	\$100,144
Masters + 60	\$58,195	\$65,178	\$101,171
Doctorate or Terminal Degree	\$59,941	\$67,134	\$102,208

10 Month Faculty

Column1	Minimum	New Hire Max*	Maximum
BA/BS	\$59,148	\$66,246	\$106,805
Masters	\$60,923	\$68,233	\$107,917
Masters + 15	\$61,836	\$69,257	\$109,023
Masters + 30	\$62,764	\$70,296	\$110,141
Masters + 45	\$63,705	\$71,350	\$111,271
Masters + 60	\$64,661	\$72,420	\$112,412
Doctorate or Terminal Degree	\$66,601	\$74,593	\$113,564

12 Month Faculty

Column1	Minimum	New Hire Max*	Maximum
BA/BS	\$70,978	\$79,495	\$128,166
Masters	\$73,107	\$81,880	\$129,500
Masters + 15	\$74,204	\$83,108	\$130,828
Masters + 30	\$75,317	\$84,355	\$132,170
Masters + 45	\$76,447	\$85,620	\$133,525
Masters + 60	\$77,593	\$86,904	\$134,894
Doctorate or Terminal Degree	\$79,921	\$89,512	\$136,277



**Allied Health
9 Month Faculty**

Column1	Minimum	New Hire Max*	Maximum
BA/BS	\$58,327	\$65,327	\$105,323
Masters	\$60,077	\$67,287	\$106,419
Masters + 15	\$60,978	\$68,296	\$107,511
Masters + 30	\$61,893	\$69,320	\$108,613
Masters + 45	\$62,822	\$70,360	\$109,727
Masters + 60	\$63,764	\$71,415	\$110,852
Doctorate or Terminal Degree	\$65,677	\$73,558	\$111,989

10 Month Faculty

Column1	Minimum	New Hire Max*	Maximum
BA/BS	\$64,808	\$72,585	\$117,026
Masters	\$66,753	\$74,763	\$118,244
Masters + 15	\$67,754	\$75,884	\$119,456
Masters + 30	\$68,770	\$77,023	\$120,681
Masters + 45	\$69,802	\$78,178	\$121,919
Masters + 60	\$70,849	\$79,351	\$123,169
Doctorate or Terminal Degree	\$72,974	\$81,731	\$124,432

12 Month Faculty

Column1	Minimum	New Hire Max*	Maximum
BA/BS	\$77,770	\$87,102	\$140,431
Masters	\$80,103	\$89,715	\$141,893
Masters + 15	\$81,305	\$91,061	\$143,348
Masters + 30	\$82,524	\$92,427	\$144,818
Masters + 45	\$83,762	\$93,813	\$146,302
Masters + 60	\$85,018	\$95,221	\$147,803
Doctorate or Terminal Degree	\$87,569	\$98,077	\$149,318



NURSING**9 Month Faculty**

	Minimum	New Hire Max*	Maximum
BA/BS	\$63,422	\$71,032	\$114,522
Masters	\$65,324	\$73,163	\$115,714
Masters + 15	\$66,304	\$74,261	\$116,900
Masters + 30	\$67,299	\$75,374	\$118,099
Masters + 45	\$68,308	\$76,505	\$119,310
Masters + 60	\$69,333	\$77,653	\$120,533
Doctorate or Terminal Degree	\$71,413	\$79,982	\$121,769

10 Month Faculty

	Minimum	New Hire Max*	Maximum
BA/BS	\$70,468	\$78,925	\$127,247
Masters	\$72,582	\$81,292	\$128,571
Masters + 15	\$73,671	\$82,512	\$129,889
Masters + 30	\$74,776	\$83,749	\$131,221
Masters + 45	\$75,898	\$85,006	\$132,567
Masters + 60	\$77,036	\$86,281	\$133,926
Doctorate or Terminal Degree	\$79,347	\$88,869	\$135,299

12 Month Faculty

	Minimum	New Hire Max*	Maximum
BA/BS	\$84,562	\$94,710	\$152,696
Masters	\$87,099	\$97,551	\$154,285
Masters + 15	\$88,405	\$99,014	\$155,867
Masters + 30	\$89,731	\$100,499	\$157,465
Masters + 45	\$91,077	\$102,007	\$159,080
Masters + 60	\$92,444	\$103,537	\$160,711
Doctorate or Terminal Degree	\$95,217	\$106,643	\$162,359



Northland Pioneer College

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Construction, Welding, EIT, Automotive

9 Month Faculty

	Minimum	New Hire Max*	Maximum
Technical or BA/BS	\$50,941	\$57,054	\$91,985
Masters	\$52,469	\$58,766	\$92,943
Masters + 15	\$53,256	\$59,647	\$93,896
Masters + 30	\$54,055	\$60,542	\$94,859
Masters + 45	\$54,866	\$61,450	\$95,831
Masters + 60	\$55,689	\$62,372	\$96,814
Doctorate or Terminal Degree	\$57,360	\$64,243	\$97,807

10 Month Faculty

	Minimum	New Hire Max*	Maximum
Technical or BA/BS	\$56,601	\$63,393	\$102,206
Masters	\$58,299	\$65,295	\$103,270
Masters + 15	\$59,174	\$66,274	\$104,329
Masters + 30	\$60,061	\$67,269	\$105,398
Masters + 45	\$60,962	\$68,278	\$106,479
Masters + 60	\$61,877	\$69,302	\$107,571
Doctorate or Terminal Degree	\$63,733	\$71,381	\$108,674

12 Month Faculty

	Minimum	New Hire Max*	Maximum
Technical or BA/BS	\$67,921	\$76,072	\$122,647
Masters	\$69,959	\$78,354	\$123,924
Masters + 15	\$71,008	\$79,529	\$125,194
Masters + 30	\$72,073	\$80,722	\$126,478
Masters + 45	\$73,155	\$81,933	\$127,775
Masters + 60	\$74,252	\$83,162	\$129,085
Doctorate or Terminal Degree	\$76,479	\$85,657	\$130,409



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Request to approve new District Governing Board policy regarding external relations of the college.

Recommendation:

Staff recommends approval of a new Governing Board Policy to establish clear standards governing external relations of the college.

Summary:

Purpose

The purpose of this policy is to establish clear standards governing external relations of the Institution and to ensure that communications, representations, and actions involving external entities are consistent with the mission, values, priorities, and legal obligations of the District. This policy protects the integrity of the Institution, clarifies authority to speak on its behalf, and affirms the rights of individuals as private citizens.

Scope

This policy applies to all members of the District Governing Board; the President and other administrators; faculty; staff; students; volunteers; and alumni when engaging with external parties in matters that may reasonably be perceived as representing the Institution or District.

General Principles

Anyone, including a member of the District Governing Board, the President or other members of the administration, a member of the faculty, a member of the student body, or an alumnus may affect the Institution when speaking of it in public. Accordingly:

1. Individuals who speak **unofficially** about the Institution must clearly indicate that they are speaking in a personal capacity and not on behalf of the District or College.
2. Individuals who speak **officially** for the Institution, the Board, the administration, faculty, staff, or student body must receive prior authorization and act in accordance with established Board policy, institutional mission, strategic priorities, and applicable law.
3. Only the District Governing Board speaks legally for the Institution as a whole, except where authority has been formally delegated.



Policy xxxx – External Relations of the Institution

Purpose

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3. Only the District Governing Board speaks legally for the Institution as a whole, except where authority has been formally delegated.

Authority to Represent the Institution

1. **Board Authority** The District Governing Board is the sole legal representative of the Institution. The Board may delegate authority to speak or act on its behalf to the President or other designated agents through formal action or written authorization.
2. **Presidential Authority** The President serves as the chief executive officer and primary spokesperson of the Institution, unless otherwise directed by the Board. The President may further delegate limited authority to administrators or employees as necessary to conduct institutional business.
3. **Delegation of Authority** Any delegation of authority to represent the Institution in official matters including media relations, governmental affairs, contractual negotiations, fundraising, or legal matters must be explicit and may be limited in scope and duration.

4. Unauthorized Representation Prohibited No individual may represent themselves as speaking or acting on behalf of the District or Institution without proper authorization. Unauthorized representation may result in removal from District property, revocation of privileges, disciplinary action, or other sanctions as permitted by law and policy.

External Communications and Media Relations

1. All official communications with the media, governmental bodies, accrediting agencies, or other external organizations must be coordinated through the President or a designated office.
2. Employees or students contacted by external parties regarding institutional matters must refer such inquiries to the appropriate authorized spokesperson unless expressly authorized to respond.
3. Official statements must be accurate, professional, and consistent with Board policy and institutional priorities.

Political and Public Activities

1. **Individual Rights** Members of the Board, employees, students, and others retain their constitutional rights as citizens to speak on general educational issues and public matters.
2. **Institutional Neutrality** When engaging in political activities, advocacy, or campaigns, individuals must not state or imply that they are speaking on behalf of the Institution or Governing Board unless expressly authorized.
3. **Candidacy for Public Office** Any employee running for public office must certify, in writing if required, that they will not involve the Institution, its resources, or its name in their campaign.
4. **Compliance with Law** All political activities must comply with applicable federal, state, and local laws, including restrictions related to public institutions.

Use of Institutional Name and Resources

1. **Use of College or District Name** The name of the Institution, District, or any of its units may not be used to endorse private opinions, political positions, products, services, or private enterprises without prior written authorization.
2. **Fundraising and Solicitation** No individual may solicit funds or commitments using the Institution's name or reputation without authorization from the President or the Institutional Advancement Office.

3. Use of Resources Institutional resources including letterhead, email systems, logos, facilities, work time, and equipment may not be used to promote personal views, private businesses, or external causes without proper authorization.

Alumni, Students, and Volunteers

Alumni, students, and volunteers are encouraged to support and promote the Institution; however, they may not represent themselves as official spokespersons or agents unless formally authorized. Use of institutional branding or name by these groups is subject to approval and applicable policies.

Violations and Enforcement

1. Violations of this policy may result in disciplinary action, up to and including termination of employment, removal from office, revocation of privileges, or other remedies as permitted by law.
2. Alleged violations shall be reviewed through established administrative or Board procedures, with due process afforded as required.

Legal and Ethical Considerations

This policy does not abridge the lawful rights of individuals to free expression but recognizes legal constraints relating to defamation, misrepresentation, conflicts of interest, and professional propriety.

Policy Review

This policy shall be reviewed periodically by the District Governing Board to ensure continued compliance with law, accreditation standards, and best practices in higher education governance