

**MINUTES – NPC FRIENDS & FAMILY BOARD MEETING**

***Supporting and promoting lifelong learning through fund raising, advocacy and volunteerism***

**Monday, August 22<sup>nd</sup> – 3:30 p.m. – WMC Aspen 111 with Zoom option Call to Order –**

- I. **Roll Call and Introductions – President Terry Shove called the meeting to order at 3:31 p.m.** Present included Terry Shove (Apache County – President – via Zoom); Pat Ceballos (LCC – Vice-president – in person); Myrtle Dayzie-Grey (Kayenta – via Zoom); Jon Saline (WMC – in person); Rebecca Hunt (volunteer; NPC liaison – via Zoom); Cara Dukepoo (Hopi – via Zoom) Wendy McVicker (SCC – Treasurer) absent due to work conflict; Mary Koury (PDC) absent due to appointment; Claude Endfield (Secretary – Whiteriver) absent due to appointment.
  
- II. **Action Item: Approval of the Minutes of the June 6, 2022 meeting:** Pat Ceballos made a motion to approve the minutes as presented; Cara Dukepoo seconded the motion. No discussion. All voted in favor; no abstentions.
  
- III. **Action Item: Approval of Treasurer’s Report – NPC Friends and Family Treasurer Wendy McVicker:** Pat Ceballos made a motion to approve the report; Jon Saline seconded the motion. Betsy presented the report on behalf of Wendy McVicker. Betsy pointed out the checks made to individual winners of the disc golf tournament, and the transfer of funds from the unrestricted scholarships account to the operational checking account to cover those checks. She also noted the donation of \$100,000.00 from AndyVon, which was direct-deposited into the restricted scholarships account. The amount of \$96,000.00 was then transferred to the AndyVon cash account at Edward Jones, which is the donation, less the amount that was needed to award the fall 2022 AndyVon Baccalaureate-Bound Scholarships. Betsy noted the significant losses to the endowed accounts in June, some of which was gained back in July. She reported that the markets are still volatile, and she and Wendy have chosen not to transfer funds from unrestricted scholarships into the NPCFF endowment at this time. Betsy and Wendy met with Hyrum Cottrell, financial advisor at Edward Jones, on Friday, August 19, to ask him to summarize the analysts’ viewpoints of what the next few months may hold. They will prepare a detailed report of this meeting for the September NPCFF board meeting. For now, donations made to endowed scholarships are being deposited into the restricted scholarships account, rather than the endowment account, to assure that those scholarships can be awarded for spring 2023, in the event that the markets do not recover by November, when awards will be made. Betsy called for questions; there were none. Terry Shove called for a vote on the motion. All voted in favor; no abstentions.

**a. Operational Checking Account Activity**

<b>Beginning Balance – 5/31/2022</b>						<b>\$33,561.67</b>
<b>Check #</b>	<b>Date</b>	<b>+/-</b>	<b>Amount</b>	<b>Payee/Payer</b>	<b>Purpose</b>	

Transfer	6/3/2022	+	\$1,528.95	US	Transfer from US to OC for Visa charges for Disc Golf 22
Transfer	6/3/2022	+	\$4,363.00	RS	Transfer from RS to OC for Visa charges for Food Pantry
Transfer	6/6/2022	-	\$6,112.90	Bankcard Center	May Visa payment
1388	6/27/2022	-	\$455.00	Zach Lyons-Wade	1 <sup>st</sup> Place MPO DG 22
1389	6/27/2022	-	\$305.00	Tanner Patoni	2 <sup>nd</sup> Place MPO DG 22
1394	6/27/2022	-	\$455.00	Ryan Johnson	1 <sup>st</sup> Place MP40 DG 22
1395	6/28/2022	-	\$305.00	Aaron Verhoff	2 <sup>nd</sup> Place MP40 DG 22
1397	6/27/2022	-	\$155.00	Steven Carillo	4 <sup>th</sup> Place MP40 DG 22
1398	6/27/2022	-	\$120.00	Rick Kinkle	5 <sup>th</sup> Place MP40 DG 22
1400	6/28/2022	-	\$110.00	Benny Serna	2 <sup>nd</sup> Place MP50 DG 22
1401	6/27/2022	-	\$265.00	Scott Carle	1 <sup>st</sup> Place MP55 DG 22
1404	6/27/2022	-	\$165.00	Joshua Johnson	3-way tie for 3 <sup>rd</sup> Place MPO DG 22
Transfer	6/27/2022	+	\$3,180.00	US	Transfer from US to OC to cover checks written to pro winners in each DG division
1405	6/30/2022	-	\$165.00	Nick Duran	3-way tie for 3 <sup>rd</sup> Place MPO DG 22
Autopay	6/30/22	-	\$777.00	The Hartford	Annual liability insurance policy
<b>Ending Balance</b>	<b>\$33,243.72</b>				
<b>Beginning Balance – 6/30/2022</b>	<b>\$33,243.72</b>				
<b>Check #</b>	<b>Date</b>	<b>+/-</b>	<b>Amount</b>	<b>Payee/Payer</b>	<b>Purpose</b>
Transfer	7/01/2022	+	\$1,153.70	RS	Transfer from RS to OC for June Visa purchases for Food Pantry
Transfer	7/01/2022	+	\$2,569.57	US	Transfer from US to OC for June Visa purchases for disc golf tournament
1393	7/01/2022	-	\$100.00	Crystal Begay	1 <sup>st</sup> Place FPO DG 22
1399	7/01/2022	-	\$200.00	Bradley Bice	1 <sup>st</sup> Place MP50 DG 22
Transfer	7/05/2022	-	\$3,886.21	Bankcard Center	June Visa payment
1406	7/06/2022	-	\$165.00	Mike Lassuy	3 <sup>rd</sup> Place (tie) MP40 DG 22
1403	7/20/2022	-	\$215.00	Ija Kothrade	2 <sup>nd</sup> Place MP40 DG 22
<b>Ending Balance 7/29/2022</b>	<b>\$32,400.78</b>				

**b. Restricted Scholarships (Money Market) Account**

<b>Beginning Balance 5/31/2022</b>						<b>\$94,174.05</b>
<b>Check #</b>	<b>Date</b>	<b>+/-</b>	<b>Amount</b>	<b>Payee/Payer</b>	<b>Purpose</b>	
Transfer	6/03/2022	-	\$4,363.00	OC	Transfer from RS to OC for May Visa purchases for Food Pantry	
Transfer	6/14/2022	-	\$11.00	NBAZ	Service charge for wire transfer from AndyVon	
Transfer	6/14/2022	+	\$100,000.00	AndyVon	Wire-in transfer donation	
Transfer	6/15/2022	+	\$1,000.00	US	US to RS for FA 22-SP 23 US Vets scholarships	
Transfer	6/15/2022	+	\$2,200.00	US	US to RS for AZ Gives donations to Tim Shove Memorial Scholarship	
Transfer	6/15/2022	+	\$6,000.00	US	US to RS for AZ Gives donation to NPC On The House	
Transfer	6/16/2022	-	\$96,000.00	EJ AndyVon	Transfer of \$100,000 donation, less \$4,000.00 for FA scholarships	
Deposit	6/17/2022	+	\$200.00	Donation	Pres Winslow Memorial Scholarship	
52	6/17/2022	-	\$10,000.00	NPC Business Office	FA 22 SHRMC NUR Scholarships	
Transfer	6/21/2022	+	\$1,500.00	EJ AndyVon	½ AV BB Scholarship for N Manheimer	
Transfer	6/22/2022	+	\$3,150.00	EJ Graff	FA 22 JG Scholarships	
Transfer	6/24/2022	+	\$2,700.00	EJ Taking Flight	\$1,200 for A Adakai's FA 22 TF Scholarship + \$1,500.00 for FA 23 TG Scholarship (amount increased by \$300 at Amy Henderson's request)	
Deposit	6/27/2022	+	\$35.00	Donation	Pres Winslow Memorial Scholarship	
Deposit	6/28/2022	+	\$300.00	Donation	MKSL Scholarship	
55	6/30/2022	-	\$2,000.00	NPC Business Office	FA22 Endfield Scholarships (2) + FA22 J Thompson Memorial Scholarship	
Interest	6/30/2022	+	\$1.66	Interest	Interest	
<b>Ending Balance</b>						<b>\$98,886.71</b>

<b>6/30/2022</b>					
<b>Beginning Balance</b>					
<b>Check #</b>	<b>Date</b>	<b>+/-</b>	<b>Amount</b>	<b>Payee/Payer</b>	<b>Purpose</b>
TRANSFER	7/01/2022	-	\$1,153.70	RS	Transfer from RS to OC for June Visa purchases for Food Pantry
54	7/06/2022	-	\$3,000.00	University of Arizona	AndyVon Baccalaureate Bound Scholarship for Ashlyn Adakai
56	7/08/2022	-	\$1,500.00	Ft. Lewis College	Half of AndyVon Baccalaureate Bound Scholarship for Nicholas Manheimer per donor's approval
53	7/19/2022	-	\$1,200.00	Ashlyn Adakai	22-23 Taking Flight Scholarship in Memory of Dr. Eric B. Henderson
Transfer	7/22/2022	+	\$30,000.00	Edward Jones – AndyVon Cash	Transfer for Fall 2022 AndyVon transportation grants @ \$1,500.00 each x 20 grants
57	7/25/2022	-	\$7,500.00	NPC Business Office	AndyVon Transportation Grant awards, Round 1 for FA 22
Transfer	7/26/2022	+	\$550.00	PayPal	Donations made to restricted scholarships via PayPal
Deposit	7/27/2022	+	\$500.00	White River Lodge #62	Donation to establish new CTE scholarship for FA 22
58	7/27/2022	-	\$500.00	NPC Business Office	Mary Kay Smith Lindy Nursing Scholarship for J. Todacheenie – FA 22
Interest	7/29/2022	-	\$1.60	Interest	Interest
<b>Ending Balance 7/29/2022</b>	<b>\$115,084.61</b>				

**c. Unrestricted Scholarships (Money Market) Account**

<b>Beginning Balance 5/31/2022</b>	<b>\$158,425.69</b>				
<b>Check #</b>	<b>Date</b>	<b>+/-</b>	<b>Amount</b>	<b>Payee/Payer</b>	<b>Purpose</b>

Deposit	6/1/2022	+	\$125.00	Donation	PtP 22
Transfer	6/3/2022	-	\$1,528.95	OC	Transfer from US to OC for Visa charges for Disc Golf 22
Deposit	6/7/2022	+	\$4,128.52	Town of Taylor + active.com	\$1,000 from Town of Taylor for DG 22 + \$3,128.00 in proceeds from registrations for PtP 22
Deposit	6/14/2022	+	\$1,028.96	Active.com	Proceeds from registrations for PtP 22
Transfer	6/15/2022	-	\$1,000.00	RS	US to RS for FA 22-SP 23 US Vets scholarships
Transfer	6/15/2022	-	\$2,200.00	RS	US to RS for AZ Gives donations to Tim Shove Memorial Scholarship
Transfer	6/15/2022	-	\$6,000.00	RS	US to RS for AZ Gives donation to NPC On The House
Deposit	6/17/2022	+	\$2,502.00	Summit Healthcare	Sponsorship for 22 DG + anonymous donation of \$2.00 cash
83	6/17/2022	-	\$3,000.00	NPC Business Office	3 NUR Scholarships for FA 22 (from underspend emergency fund for FY 21-22)
84	6/24/2022	-	\$100.00	Cash	Change for 22 DG Tournament
Deposit	6/27/2022	+	\$344.66	Active.com + Disc Golf sales and donations during event	\$4.66 from active – Proceeds from registrations for PtP 22 + \$240.00 in sales and donations during DG tournament + \$100.00 withdrawn to make change for DG 22
Transfer	6/27/2022	-	\$3,180.00	OC	Transfer from US to OC to cover checks written to pro winners in each DG division
Deposit	6/28/2022	+	\$635.94	Active.com	Proceeds from registrations for PtP 22
Interest	6/30/2022	+	\$2.55	Interest	Interest
<b>Ending Balance 6/30/2022</b>	<b>\$150,184.37</b>				
<b>Beginning Balance</b>					

Check #	Date	+/-	Amount	Payee/Payer	Purpose
Transfer	7/01/2022	-	\$2,569.57	US	Transfer from US to OC for June Visa purchases for disc golf tournament
Deposit	7/13/2022	-	\$721.66	Active.com	Proceeds from registrations for PtP 22
Transfer	7/19/2022	+	\$921.00	AZ Gives Day platform	Donation to MKSL NUR Scholarship
85	7/20/2022	-	\$20.00	NPC Business Office	FA 22 Placement Test
Deposit	7/21/2022	+	\$175.00	Donations	\$75 from AmEx Giving Fund for PtP and \$100 from R Chanick for PtP
Transfer	7/26/2022	+	\$5,900.00	PayPal	Donations made to US via PayPal, including registrations for DG 22
Deposit	7/27/2022	+	\$783.79	Active.com	Proceeds from registrations for PtP
Interest	7/29/2022	+	\$2.37	Interest	Interest
<b>Ending Balance 7/29/2022</b>	<b>\$156,098.62</b>				

**d. Endowed Edward Jones – NPCFF Endowment**

<b>Beginning Balance – 5/28/2022</b>			<b>\$524,845.25</b>
Activity	Date	Amount	Purpose
-	6/24/2022	\$25,305.63	Loss on Investment
-		\$576.05	Investment Fees
<b>Ending Balance 6/24/2022</b>	<b>\$498,963.57</b>		
<b>Beginning Balance – 6/25/2022</b>			<b>\$498,963.57</b>
Activity	7/29/2022	Amount	Purpose
+		\$19,584.66	Gain on Investment
-		\$545.03	Investment Fees
<b>Ending Balance 7/29/2022</b>	<b>\$518,003.20</b>		

**e. Endowed Edward Jones – Smith Endowment**

<b>Beginning Balance – 5/28/2022</b>	<b>\$123,936.77</b>
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Activity	Date	Amount	Purpose
-	6/24/2022	\$6,084.99	Loss on investment
-		\$135.91	Investment Fees
<b>Ending Balance 6/24/2022</b>			<b>\$117,715.87</b>
<b>Beginning Balance – 6/25/2022</b>			
Activity	Date	Amount	Purpose
+	7/29/2022	\$4,694.23	Gain on investment
-		\$128.58	Investment Fees
<b>Ending Balance 7/29/2022</b>			<b>\$122,281.52</b>

**f. Endowed Edward Jones – Lisitzky Endowment**

<b>Beginning Balance – 5/28/2022</b>			<b>\$49,642.81</b>
Activity	Date	Amount	Purpose
-	6/24/2022	\$2,218.51	Loss on Investment
-		\$44.31	Investment Fees
<b>Ending Balance 6/24/2022</b>			<b>\$47,379.99</b>
<b>Beginning Balance – 6/25/2022</b>			
Activity	Date	Amount	Purpose
+	7/29/2022	\$1,548.51	Gain on Investment
-		\$42.09	Investment Fees
<b>Ending Balance 7/29/2022</b>			<b>\$48,886.41</b>

**g. Endowed Edward Jones – Endfield Endowment**

<b>Beginning Balance – 5/28/2022</b>			<b>\$71,518.47</b>
Activity	Date	Amount	Purpose
-		\$3,389.83	Loss on Investment
-		\$77.97	Investment Fees
<b>Ending Balance 6/24/2022</b>			<b>\$68,050.67</b>
<b>Beginning Balance – 6/25/2022</b>			
Activity	Date	Amount	Purpose
+	7/29/2022	\$2,634.21	Gain on Investment
-		\$73.97	Investment Fees
<b>Ending Balance 7/29/2022</b>			<b>\$70,610.91</b>

**Endowed Edward Jones – Pres Winslow Endowment**

<b>Beginning Balance – 5/28/2022</b>			<b>\$89,360.92</b>
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
-	6/24/2022	\$4,386.94	Loss on Investment
-		\$97.89	Investment Fees
<b>Ending Balance 6/24/2022</b>		<b>\$84,876.09</b>	
<b>Beginning Balance – 6/25/2022</b>			
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
+	7/29/2022	\$3,396.18	Gain on Investment
-		\$92.70	Investment Fees
<b>Ending Balance 7/29/2022</b>		<b>\$88,179.57</b>	

**h. Endowed Edward Jones – Jon Graff, Ph.D. Fund**

<b>Beginning Balance – 5/28/2022</b>			<b>\$101,749.69</b>
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
-	6/24/2022	\$3,150.00	Assets withdrawn from account
		\$111.42	Investment Fees
-		\$4,826.20	Loss on Investment
<b>Ending Balance 6/24/2022</b>	<b>\$93,662.07</b>		
<b>Beginning Balance – 6/25/2022</b>			
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
+	7/29/2022	\$3,635.76	Gain on Investment
-		\$104.69	Investment Fees
<b>Ending Balance 7/29/2022</b>		<b>\$97,193.14</b>	

**i. Endowed Edward Jones - Jennifer Lee Witt Memorial Scholarship Fund**

<b>Beginning Balance – 5/28/2022</b>			<b>\$200,903.93</b>
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
-	6/24/2022	\$9,051.30	Loss on Investment



-		\$220.24	Investment fees
<b>Ending Balance 6/24/2022</b>			<b>\$191,632.39</b>
<b>Beginning Balance – 6/25/2022</b>			
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
+	7/29/2022	\$6,259.52	Gain on Investment
-		\$209.62	Investment fees
<b>Ending Balance 7/29/2022</b>			<b>\$197,682.29</b>

**j. Taking Flight Scholarship**

<b>Beginning Balance – 5/28/2022</b>			<b>\$61,786.24</b>
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
-	6/24/2022	\$2,700.00	Assets withdrawn from investment
+		\$500.00	Assets added to account
-		\$2,990.32	Loss on Investment
-		\$63.11	Investment fees
<b>Ending Balance 6/24/2022</b>			<b>\$56,532.81</b>
<b>Beginning Balance – 6/25/2022</b>			
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
+	7/29/2022	\$2,209.33	Gain on Investment
-		\$63.73	Investment fees
<b>Ending Balance 7/29/2022</b>			<b>\$58,678.41</b>

**k. AndyVon Endowment**

<b>Investment account closed per donor's request and opened as cash-only account.</b>			
<b>Beginning Balance – 5/28/2022</b>			<b>\$155,269.43</b>
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
+	6/24/2022	\$1,500.00	Assets withdrawn from account
+		\$96,010.74	Assets added to account
+		\$1.39	Change in value
<b>Ending Balance</b>			<b>\$249,781.56</b>

6/24/2022			
<b>Beginning Balance – 6/25/2022</b>			
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
-	7/22/2022	\$30,000.00	Assets withdrawn from account
+	7/29/2022	\$30.90	Change in value
<b>Ending Balance 7/29/2022</b>			<b>\$219,812.46</b>

**I. Mary Kay Smith Lindy Endowment**

<b>Beginning Balance – 5/28/2022</b>			<b>\$18,441.58</b>
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
-	6/24/2022	\$802.37	Loss on Investment
-		\$19.00	Investment fees
<b>Ending Balance 6/24/2022</b>			<b>\$17,620.21</b>
<b>Beginning Balance – 6/25/2022</b>			
<b>Activity</b>	<b>Date</b>	<b>Amount</b>	<b>Purpose</b>
+		\$488.29	Gain on Investment
-		\$18.10	Investment fees
<b>Ending Balance 7/29/2022</b>			<b>\$18,090.40</b>

**Report of Endowed Funds as of 07/29/2022 –**

<b>Name of Account</b>	<b>*One Year Ago</b>	<b>Current</b>	<b>Change</b>
<a href="#">Smith</a>	\$138,694.61	\$122,281.52	-\$16,413.09 (-11.83%)
<a href="#">Lisitzky</a>	\$56,342.04	\$48,886.41	-\$7,455.63 (-13.23%)
<a href="#">Endfield</a>	\$79,348.31	\$70,610.91	-\$8,737.40 (-11.01%)
<a href="#">NPCFF</a>	\$462,049.58	\$518,003.20	+\$55,953.62 (+12.11%)
Winslow	\$95,991.70	\$88,179.57	-\$7,812.13 (-8.14%)

Jon Graff	0	\$97,193.14	N/A
Jennifer Witt	\$221,203.21	\$197,682.29	-\$23,520.92 (-10.63%)
Taking Flight	\$56,044.03	\$58,678.41	+\$2,634.35 (+4.70%)
AndyVon	0	\$219,812.46	N/A
Mary Kay Smith Lindy	0	\$18,090.40	N/A
<b>Total</b>	<b>\$888,691.683</b>	<b>\$1,439,418.31</b>	<b>+\$550,726.63 (+62.0%)</b>

\*Change shows general trends only. Change includes gains and losses based on interest, but also includes gains based on assets added to the accounts through donations and revenues, and losses based on assets withdrawn from accounts for scholarship awards. Amounts highlighted in turquoise show growth due to continued donations.

#### IV. Director's Report/Old Business – Betsyann Wilson –

- A. Updated guiding documents from June 22 retreat – Bylaws and Policies and Procedures Regarding Meetings and Fund Raising - Attached** Betsy noted that these documents had been amended following the discussion and vote at the June 2022 NPCFF board retreat. She asked if there were any questions; there were none.
- B. Status of 2021-22 audit** – Betsy reported that all documents had been submitted to BDR Richards, CPAs, and that she was working primarily with Dustin Richards, who was handling the audit. She noted that she hoped to receive the audited financial statements and auditors' opinion within the next couple of weeks, and she asked the group to watch for them in preparation for an online vote. She reminded the group that we have conducted online voting to accept the audited financial statements and auditors' opinion in the past, because of the need for timeliness. Northland Pioneer College's annual audit relies in part on the findings for the NPCFF audit.
- C. Outcomes from June 2022 Chain Smokin' for Scholarships Disc Golf Tournament –** Betsy reported that over \$2,600.00 was raised for the US Military Veterans Scholarship, which is the purpose of the tournament. She reminded the group that the disc golf tournament is not a fundraiser of the same caliber as Pedal the Petrified, but an event to draw attention to the towns of Snowflake and Taylor, both of which provide \$1,000 contributions to be added to the pro purse as a draw to players. In this regard, the tournament was a great success. Registration was capped at 90 players, and this was the first Professional Disc Golf Association (PDGA) sanctioned tournament NPCFF has hosted. Of the 80 players who registered, 78 played. (In 2019, our last disc golf tournament, there were 55 registrants.) Of the 78 who played this year, 53 traveled over 100 miles, most from the Flagstaff area. Of the 53, 23 traveled over 200 miles, most from the Phoenix area and Tucson, and one from Alamogordo, NM. Overall response to the tournament from players was unanimously positive. Betsy has reported on the tournament to the town councils of both Snowflake and Taylor, who were also pleased with the results. Pat Ceballos commented that the event would certainly continue to grow with the popularity of disc golf and the response from this year's participants.

**D. Progress on Pedal the Petrified – October 1, 2022 – Finalizing volunteer schedules and assignments** – Betsy reported that there are 209 riders registered, and registration is capped at 250. She reported a need for volunteers to staff a couple of sag stops, and to assist with the pre-ride check-in event at the Painted Desert Campus from 3:00-9:00 on Friday, September 30. Pat Ceballos volunteered to assist with the 3:00-5:00 shift at the pre-ride check-in.

**E. Update on Fall 2022 Scholarships – New method for processing applications; two new scholarship funds for CTE students** – Betsy was pleased to report that, while all existing NPCFF scholarships were awarded in April for the fall 2022 semester, she has received two brand-new scholarship donations, totaling four new scholarships for fall 2022. Mr. Doug Seaman, who recently purchased Sentry Welding Supply in Lakeside, donated three \$500 scholarships for Welding students. The White River Lodge #62 (freemasons) also donated a \$500 scholarship for students in Career and Technical Education (vocational education) programs, such as welding, construction technology, Engineering and Industrial Technology, and automotive technology. Betsy will be making presentations to the evening classes in these disciplines, because these are when the non-NAVIT students attend. She will explain how to apply for the scholarships and assist applicants as needed in preparing competitive essays and applications.

The number of NPCFF scholarships (there are now over 30) prompted Betsy to work on a new way of managing applications. She has been working with Jeremy Raisor, NPC Dean of Career and Technical Education, to develop an online application using an application called Dynamic Forms. This will enable all applicants to submit a single application and upload all required documents to be considered for all scholarships for which they meet the criteria, rather than having to email Betsy an application for every scholarship for which they want to apply. She plans to have the online process ready for use by mid-September, when she will present a demonstration to the NPC academic advisors at their monthly meeting. The scholarship application window for spring 2023 will open from October 1 through November 17 at 12:00 noon, MST.

## **V. New Business**

**A. Discussion Item – Assistance for “Dreamers”. Background:** All NPCFF scholarships require students complete the FAFSA, since this is the best way we have of estimating a student’s unmet need. Deferred Action for Childhood Arrivals (DACA) students, or “Dreamers”, as they are referred to in the media, are not US citizens, so they cannot complete the FAFSA. Moreover, they must pay out-of-state tuition to attend NPC, unless they can show certain documentation, which is very restrictive. While we do not have many DACA students, they face significant financial barriers to attend college. Should NPCFF designate funds, budgeted annually from the Unrestricted Scholarships account, that DACA students can apply for, or is it sufficient to just allow them to apply for NPCFF scholarships without completing the FAFSA? Designating funds will require a budget amendment, and we would have to decide whether the funds would be awarded competitively, or on a first-come, first-served basis.

Pat Ceballos suggested designating a scholarship, so the “Dreamers” could apply and know what they were applying for. Becca Hunt noted there are also international exchange students who remain in the country after HS graduation on a Visa. The group wondered

how many such students NPC has had in the past. Betsy said she could go to the NPC registrar's office before the next meeting and see how many DACA/International students NPC has had in the past two years. Becca noted that Betsy's research will not capture the students who don't attend, because they feel they cannot afford it. Jon Saline asked: If you open up a specific scholarship for them does that limit them to just that scholarship, and preclude them from applying for other NPCFF scholarships? Betsy affirmed that it would. Jon thought it was important that they be able to apply for all NPCFF scholarships, emphasizing that they would need to get the same amount as any awardee. Jon pointed out he thought it best to treat them like other students, even though they pay out-of-state tuition. Becca also commented that we cannot help everyone, nor can we provide everything. A scholarship would help, but couldn't do everything. The group questioned how financial need could be ascertained, since they cannot complete the FAFSA. Jon noted, in court he would have them fill out an affidavit and get it notarized. Cara liked the idea of waiving the FAFSA criteria and allowing them to apply for all regular NPCFF scholarships. She asked if the Textbook Scholarship could be included. Betsy noted that the Textbook Scholarship was an internal NPC scholarship; NPCFF does not manage that one. Jon will send Betsy a sample affidavit. Terry commented that she believes if there is anything we can do to help Dreamers, we should. They have no control about being "Dreamers", and in the meantime, they need to be educated, so they can make a living. Terry likes the idea of an affidavit to assess financial need, because some international exchange students come from wealthy backgrounds. Cara put a list of DACA scholarships in the chat: [www.alientoaz.org/scholarships](http://www.alientoaz.org/scholarships). Betsy will come to the September NPCFF meeting with a report from the NPC Registrar's Office on the number of DACA and international students NPC has had in the past five years. She will also bring Jon's sample affidavit, and she will consult with Dr. Hazelbaker about whether NPCFF should include information about NPCFF scholarships on the website Cara shared. The decision of whether to create a special DACA scholarship, or to simply waive the FAFSA requirement for DACA/international students will be placed on the September agenda as an action item.

VI. **Next Meeting:**– Painted Desert Campus – 3:30-5:00 and WebEx instead of Zoom.

IX. **Adjournment** – Terry Shove adjourned the meeting at 4:37 p.m.