



## NORTHEAST ARIZONA TRAINING CENTER

*“Training Emergency Professionals for Public Service”*

### BOARD OF DIRECTORS MEETING

Tuesday, May 2, 2023

11:00p-1:00p

**Board of Directors:** David Huish, Brian Gardner, Jeremy Raisor

**Advisory Committee:** Alden Whipple – Navajo County; Randy Chevalier – NAFCA; Ken Arend – NAPA; Willie Nelson – Town of Taylor

#### **Opening:**

**1. Call to Order:** The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:02 AM on May 2, 2023 by Jon Wisner via zoom.

**Attendance:** Brian Gardner, Jon Wisner, Jeremy Raisor, Donna Soseman, David Huish, Ken Arend, Randy Chevalier, Willie Nelson, Morgan Hancock.

**2. Discussion of Approved Minutes:** March minutes approved.

#### **3. Reports:**

##### ***Financials: Donna Soseman***

March ending bank statement: \$152,335.68

Current Bank: \$151,084.05

LGIP: \$125,211.98

##### ***Maintenance Projects: Justin White***

Currently working on weed treatment on grounds. Working on procuring machine to do crack filling on track. Tentatively will have machine in the next 2-3 mo. Dropped off bobcat for rock relocation and placement around tiny homes and simulator building. Need to paint stairs and ramps on entrance to admin building.

Training Center Usage – refer to calendar on NATC Website. Jon advises that NATC is very busy for month of May and June.

#### **4. Old Business:**

- a. Phase 1 Construction – Unisource has ran new lines. Meter not set as it needs to be ran to appliance. Contractor/Subcontractor to complete the connections. David advises that subcontractor needs to convert gas line orifices back to Unisource specs. Completion pending work by POINTE contractors. Bobcat back on location to remove cinders before ordering new rock to be delivered and spread.
- b. Tiny Houses – received 12 new mattresses but they do not fit. Anticipation of receiving proper replacements beginning of next week (May 8,2023).

## 5. New Business:

Per Jon, Phase 1 construction Dedication scheduled for June 21, 2023. Time TBD, tentatively 1100. Discussion on time pertaining to NAFCA meeting being held at NATC prior to dedication.

Discussion about meeting for insurance on tiny homes with Maderia Ellison and Michael Solomonson. Discussion around NPC relinquishing ownership of tiny houses to NATC. Jon advises that NPC originally wanted to maintain ownership of tiny homes, but current standpoint is if NATC were to manage the on-site housing and recoup the income from renting out the tiny homes to recruits, NATC would retain \$200 per week rental fees to offset insurance and maintenance of tiny homes. To present proposal to District Governing Board to decide an appropriate amount to transfer ownership of units to NATC. NATC was not previously approached about purchasing.

NATC open to purchase tiny homes for nominal fee. Jeremy notes positive take away that Maderia is open to NATC purchasing tiny homes from NPC for a nominal fee. Fee and transfer of ownership to be discussed and decided upon. David notes that exchanging ownership between entities can be as low as \$1.00 per unit and recommends to present to the college that transfer of ownership would be a benefit to NPC as NATC would take over liability and responsibility for the units. Prepayment for future units to be provided also discussed. Jon explains that it is important to present to the District Governing Board that the units are on site at NATC to support and facilitate housing of students for an NPC program.

David notes that in previous conversations about NATC, in the event of a natural disaster or local emergency, NATC could assume position as a command center, housing local groups and public entities noting that there is plenty of room for helicopter landing pad and local access to water as well as plenty of room for Firefighters, Incident Command, and Administration to stay on site. David recommends that NATC have ownership of the units for above said reasons as well as the units serve a dual purpose to further multiple NPC programs.

When unit is delivered that is almost complete, there will be 6 units on site at NATC.

Jon has discussed with Jorge (NPC Construction Dept.) that once current housing unit is completed, the next unit is to be built as a breakroom/kitchen to reduce cost as well as allow for access to breakroom kitchen, when the dirty classroom is in use.

David makes motion to bring recommendation to the NPC Board to sell existing tiny homes to NATC for \$1.00 per unit. Second by Brian Gardner. No opposed. Motion carries per Jeremy.

Jon advises that Fire Tower is due for a 5-year inspection this year. The estimated cost to be \$5,000.00. Representative to spend several hours doing full inspection of the tower. Company to send full report after inspection of what needs to be replaced or updated on tower. Last inspection completed in 2018. Facilities to help with repairs if Bill Solomon is not available. Motion and second, no opposition, Motion carries per Jeremy Raisor. WHP Fire Towers to provide inspection.

Per Jon, annual audit needs approval from board to be completed in July of 2023. Donna suggested shopping around for audits. Jon reached out to 4 other accounting firms in area with zero response from them. Engagement letter sent to Brian Richards and response from Brian by end of day. Motion to move forward with BDR for annual audit. David motions, Brian second. Jeremy advises motion passes.

## 6. Partner Reports:

*NAFCA:* Randy is in 100% support of dedication in June. Thanks to Jon and Staff for accommodating Timber Mesa Fire in recent grounds usage. NAFCA is discussing holding ICSave rescue taskforce trainings to include active shooter, violent crime events where there are savable life's. NAFCA to be hosting event in Show Low in a few months and are inviting NPC, NATC, Community leaders to take part in training.

*NAPA:* Ken Arend, Dedication of peace memorial dedicated to local fallen officers in front of Show Low City Hall. Ken notes that similar Rescue Taskforce ICSave training is to be held in August of 2023 in Winslow, Arizona.

MUTUAL LINK Radio combination communication system being implemented in Navajo County to be used for law enforcement, schools, and public safety entities. This system provides instant intel with live feeds to school camera systems. Jon to set up demonstration for NPC to see equipment used to facilitate response and communication in the event of emergency. Grants are available at the time to purchase the equipment.

*Navajo County:* Jon advises NCSO is using NATC for armed posse program Tuesday and Thursday nights as well as most Saturdays through July. Jeremy advises NPC partnered with NCSO to hold a 911 dispatch event at SCC with mobile dispatch center, as well as recruitment for dispatch positions. NPC promoted new AJS program which is to include dispatch training.

*NPC:* Planning to roll out new AJS program for any officer that has completed AZ Post training to get accreditation of those certifications to work towards a degree program. Law enforcement ethics classes to be scheduled for the fall as well as introduction to criminal justice courses. Per David Huish, construction is going as planned on skills center in Show Low. Planning to move programs into new skills center in June. Goldwater Center improvements being discussed with construction team. Per Brain, programs are wrapping up skills testing. Per Jon, FRS is doing live burn and finishing state testing. Per Jon, NATC has received roof system of Connex boxes to be staged near shooting range. Working with town of Taylor for material to make improvements on Shooting Range. Per Jeremy, FRS Completers ceremony May 16, 2023 1800 at the PAC, SCC. Chief Randy Chevalier to be the guest speaker, Chief Willie Nelson to be Chaplain.

*Town of Taylor:* Per Willie Nelson, Materials for shooting range still available, NATC may need to find contractor that would be willing to donate time and equipment to move material to NATC grounds. Range to be updated and berm elevated for safety purposes for mountain biking trails behind the shooting range. Southwest corner of NATC parking lot is commonly used by mountain bikers to gain access to current trails. NATC is ok with bikers using our parking lot for safety concerns of bikers parking off of road.

**7. Future Agenda Items: New Director Introductions**

**8. Next Regular NATC Monthly Board Meeting: Aug 1, 2023 @ 11:00a.m.**

**9. Adjournment:** Motion by Jon Wisner.

Meeting adjourned at 11:58am      Minutes submitted by: Morgan Hancock