

Leadership Council

Minutes

Friday, August 20, 2021 at 9am

ZOOM

Attendees:

Council Members: Chato Hazelbaker; Ryan Jones (Proxy for Rickey Jackson); Cassie Dows (Proxy for Wei Ma); Rebecca Hunt (Proxy for Ann Hess); Debra Myers (Proxy for Judy Yip-Reyes); Maderia Ellison; Gail Campbell; Scott Estes; Amber Hill; Pat Lopez; Melody Niesen; Ryan Orr; Jeremy Raisor; Josh Rogers; Mike Solomonson; Nicole Ulibarri; Ruth Zimmerman; Davis Huish.

Others Present: Paul Hempsey (Recorder); Betsy Wilson; Jonathan Schrader; Tamara Osborne; James Gil; Elizabeth Oliphant; Gary Santillanes; Amelinda Webb; Allison Landy; Donna Krieser; Scott Flake; Kevin Jones; Susan Jensen.

1. **Call to Order:** President Hazelbaker called the meeting to order.
2. **Roll Call and Quorum Check:** Paul Hempsey conducted a visual roll call and declared a quorum present.
3. **Approval of Minutes from April 16, April 30, and May 14, 2021 Meetings:**
Ruth Zimmerman made a motion to approve the April 16, April 30, and May 14, 2021 minutes. Josh Rogers seconded. The motion carried with a majority vote. Abstentions included Ryan Jones, Debra Myers, and Rebecca Hunt.
4. **Review of Tasks from May's Meeting**
Paul Hempsey reported that all tasks had been completed.
5. **Reports**
 - A. **Diversity, Equity, and Inclusion**
Dr. Elizabeth Oliphant provided an update from the group and invited anyone that wanted to attend meetings, join the Slack Channel, or be added to the email distribution list, to message her or anyone currently in the group.
 - B. **Student Success Alliance**
Melody Niesen and Ryan Jones provided an update from the Student Success Alliance highlighting their attendance at the Community College Research Center Summer Institute for Guided Pathways in rural colleges.

Melody introduced the idea of six broad areas of interest the group was looking at to assist a student on beginning on their path.
 - Creative and Communications Arts
 - Business and Entrepreneurship
 - Health and Biosciences
 - Advanced Manufacturing and Logistics
 - Public Service
 - Science and Technology
VPAS Ellison asked if there might be a high-level timeline available on what to expect. VPLSS Solomonson responded he was working on a timeline. Melody noted the Community College Research Center also had a very high-level timeline for what the steps might look like over a five-year period which she would send.

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VPAS Ellison suggested the opportunity for students to audit portions of classes to see if they really have an interest in that area, or assigning a mentor at the college in their field of interest. Jonathan Schrader suggested availability of a 2-3-hour sampler for courses available through the website.

Melody asked how the group could have the six areas of interest added to the NPC website and President Hazelbaker offered to take that as a task.

6. Old Business:

A. Key Result Areas Presentations

President Hazelbaker introduced the Key Results Areas (KRAs) discussion by noting why the group had moved away from only Key Performance Indicators (KPIs). This will be an ongoing process and will need constant reassessment.

President Hazelbaker noted that the next item on the agenda will be an action item to hopefully move the KRAs forward to the District Governing Board as an Informational Item.

I. Increase Enrollment

Josh Rogers presented the recommendations for Increasing enrollment noting he baseline year for data would be the 2021-22 Academic Year for headcount and Full Time Student Equivalency (FTSE). With assistance from Dr. Allison Landy Josh also covered the Replacement Ratio KRI.

II. Improve Student Outcomes

Jeremy Raisor presented the four categories suggested for evaluating student outcomes and the suggested targets, where applicable, the group believes should be aimed for.

III. Improve College Sustainability

Gail Campbell presented the three areas, along with the proposed KRIs to measure for Improving College Sustainability.

VPAS Ellison noted that she would like to discuss multiple questions with Dr. Yip-Reyes, but would do so away from the meeting.

B. Key Result Areas Next Steps

*Amber Hill made a motion to send the KRA document to the President's Cabinet and possibly on to the Board for their information. Josh Rogers seconded. **The motion Carried unanimously.***

C. Planning Procedure Discussion and Next Steps

President Hazelbaker displayed the current procedure and asked if it would be a good idea to pilot the process as the procedure works its way through the approval process at the college.

Josh Rogers noted that a staggered term may help with continuity of the Strategic Planning Task Force.

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D. Implementing next steps in Shared Governance Procedure

I. Assigning Meeting Co-Facilitators

II. Yearly Calendar

President Hazelbaker asked the committee to consider implementing the co-facilitators and yearly calendar proposals suggested in the most recent draft the Shared Governance procedure out for review with the college. President Hazelbaker also suggested the implementation of the new voting model.

Jeremy Raisor made a motion to allow the Convener to begin assigning co-facilitators for future meetings, for the convener to begin preparation of a yearly calendar for the committee, and for the implementation of the random nine voting model. Melody Niesen seconded.

Jeremy Raisor accepted an amendment to the motion to separate the voting model from the other items.

The motion carried unanimously.

Pat Lopez made a motion to adopt the proposed voting mechanism, as written, for the upcoming academic year. Jeremy Raisor seconded.

The group discussed the implementation of the random nine voting model at length.

The motion carried with a majority vote. Maderia Ellison, Amber Hill, and Josh Rogers voted against. Debra Myers abstained.

7. Adjourn:

*Amber Hill made a motion to adjourn. Josh Rogers seconded. **The vote carried unanimously.***

Tasks

- Discuss adding the six areas of interest to the NPC Website – **President Hazelbaker and VPLSS Solomonson**
- Assign Co-Facilitators for meetings – **Paul Hempsey**