

Navajo County Community College District Governing Board Meeting Minutes

February 18 – 10:00a.m.

Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Chair. Everett Robinson, Ms. Kristine Laughter; Mr. Frank Lucero; Mr. Derrick Leslie (arrived at 10:05am); Ms. Rosie Sekayumtewa (arrived at 10:28am)

Governing Board Member Absent:

Others Present: President Von Lawson; VPLSS Michael Solomonson; CIO Michael Jacob; Betsy Wilson; Judy Yip-Reyes; VPAS Maderia Ellison; AVPHR Christine Schafer; Colleen Marsh; Katie Matott; Josh Rogers; Justin White; Russell Kupfer; Jennifer Brimhall; Allison Landy; Michael Broyles; Pamela Bishop; Rebecca Sweet; Farah Bughio; Ben Turner; Cynthia Blevins; Rebecca Diggs;

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 10:03 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chair Robinson asked if there was a motion to adopt the agenda with an amendment removing item 8.B.3. Ms. Laughter made a motion to adopt the amended agenda. Mr. Lucero seconded the motion.

The motion carried upon a roll-call vote with Mr. Lucero, Ms. Laughter, and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Discussion Items

4.A.1. Financial Position

VPAS Ellison expanded on the report provided in the packet.

No questions.

4.A.2. NPC Student Government Association (SGA)

SGA President, Pamela Bishop, gave a presentation to the Board.



No questions.

4.A.3. NPC Faculty Association

Ms. Laughter asked for a report at the next meeting.

4.A.4. Classified and Administrative Staff Organization (CASO)

CASO Vice President, Cynthia Blevins, introduced Rebecca Diggs who gave a report on libraries.

No questions.

4.A.5. Northland Pioneer College (NPC) Friends and Family

Betsy Wilson, Director of NPC Friends and Family gave an update on scholarships and NPC Friends and Family.

Chair Robinson asked about Arizona Gives Day. Director Wilson gave information on Arizona Gives Day.

4.A.6. Human Resources

AVPHR Christine Schaefer elaborated on a report provided in the packet.

No questions.

4.A.7. Construction Report

Director Justin White gave the Board an update on construction projects.

No questions.

4.A.8. Enterprise Resource Planning (ERP) Implementation Update

Project Manager Colleen Marsh elaborated on the report provided in the packet.

No questions.

4.A.9. Arizona Association of Community College Trustees (AACCT)

Derrick Leslie gave an update.

Agenda Item 5: Compensation Committee Salary Budget Recommendation

Associate Dean Allison Landy and Director Justin White presented the salary budget recommendation.

Mr. Lucero asked for clarification on the D3 line. Dean Landy responded with mid ranges for the D2 and D3 salary lines.



Chair Robinson asked about red line employees. Dean Landy clarified.

Agenda Item 6: 2025 – 26 Tuition and Fees

VPAS Maderia Ellison presented the proposed 2025 – 2026 tuition and fees.

No questions.

Agenda Item 7: Consent Agenda

- A. **January 21, 2025 Board Meeting Minutes** (Farah Bughio)
- B. **January 21, 2025 Work Session Minutes** Farah Bughio)
- C. **Program Modification** – Early Childhood Program (AAEC, CAS, AAS). (Michael Broyles)
- D. **Program Modification** – Associates of Science (AS). (Michael Broyles)
- E. **Program Modification** – Associates of Arts (AA). (Michael Broyles)
- F. **Program Modification** – Associates of General Studies (AGS). (Michael Broyles)

Ms. Laughter made a motion to approve all items on the consent agenda. Mr. Lucero seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

Agenda Item 8: For Discussion and Possible Action

8.A. Old Business

8.B. New Business

8.B.1. Request to Accept the Financial and Single Audit for Fiscal Year Ended June 30, 2024

Director of Financial Services Russell Kupfer and Signing Director Jean Dietrich requested the Board accept the financial and Single audits for fiscal year ended June 30, 2024.

No questions.

Ms. Laughter made a motion to accept the financial and single audit for fiscal year ended June 30, 2024. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

8.B.2. Request to Approve the Purchase of Modern Campus USA Inc

Project Manager Colleen Marsh requested the Board approve the purchase of Modern Campus USA Inc.



Chair Robinson asked how much NPC would save by switching. Ms. Marsh responded that there would be no savings.

Ms. Laughter made a motion to approve the purchase of Modern Campus USA Inc for \$143,277.74. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

Item 8.B.3 was removed

8.B.4. Request to Approve the Revision of Policy 1102

VPLSS Michael Solomonson requested the Board approve the revision of policy 1102.

No questions.

Ms. Laughter made a motion to approve the revision of policy 1102. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

Items 8.B.5 and 8.B.6 were not discussed as the college attorney was not available.

8.B.7. Request to Approve Board Member Travel

Recording Secretary for the Board, Farah Bughio, requested approval for Board member Leslie to travel to the HLC Conference.

Ms. Laughter made a motion to approve Board member Leslie's travel. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. Mr. Leslie abstained. There were no votes against.

Agenda Item 9: DGB Agenda Items and Informational Needs for Future Meetings.

None.

Agenda Item 10: Board Report/Summary of Current and Upcoming Events

Chair Robinson announced upcoming events.

Agenda Item 11: Announcement of Next Regular Meeting

March 18, 2025

Agenda Item 12: Adjournment

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Northland Pioneer College

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The meeting was adjourned at 11:31 a.m. upon a motion by Ms. Laughter and a second by Mr. Lucero. The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Leslie, Mr. Lucero, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

Respectfully submitted,



Farah Bughio
Recording Secretary to the Board

Approved

