



**NORTHEAST ARIZONA TRAINING CENTER**

*“Training Emergency Professionals for Public Service”*

**BOARD OF DIRECTORS MEETING**

Tuesday, December 5, 2023

11:00p-1:00p

**Board of Directors:** David Huish, Brian Gardner, Jeremy Raisor

**Advisory Committee:** Alden Whipple – Navajo County; Randy Chevalier – NAFC; Ken Arend – NAPA; Willie Nelson – Town of Taylor

Opening:

**1. Call to Order:** The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:09 AM on December 5, 2023 by Chad Kreuger via zoom.

**Attendance:** Chad Kreuger, Donna Soseman, David Huish, Morgan Hancock, Bill Solomon.

**2. Discussion of Approved Minutes:** Approved.

**3. Reports:**

**Financials: Donna Soseman**

Bank Balance: \$155,556.74

LGIP: \$30,940.84

**Maintenance Projects: Justin White**

N/A – Justin White. Per Chad – Crack sealant has been started but track was in use. David mentions that cold is the best time to do crack fill as cracks are more open.

**District Governing Board: Jeremy Raisor**

Per Jeremy, nothing new from board.

**Training Center Usage** – refer to calendar on NATC Website. Chad advises that NATC has been very busy and reiterates the importance of Staff being notified of usage as to not overlap areas. November was a busy month. December is looking full. Range and VIRTRA simulator being used frequently in December.

**4. Old Business:**

- BRIVO door / security systems – Per Chad, Chad explains electronic remote timer system. The center has had many issues with the system not working well. Further options considered, Scott McNeil can work on gates. Scott recommended local tech contractor Andy Wood. Andy wood recommends that overall gate needs some repair. System looks good, it is older but does not seem to need updating. Andy see's that doors need service and maintenance including new strike plates which Andy can do. David mentions Andy has done tech for the college and other schools. Recommends using Andy to do updates and go through him instead of SSMI unless Andy is unable to repair. Need to find original invoice for purchase of equipment. Questions on functionality if we stop paying SSMI.
- Shooting Range – Per Chad, survey done by Painted Sky. Will be completed in approx. 2 weeks.

- Current Tiny Homes interior stain complete. Per Chad, stain has been sent to George Meza in construction so future homes can match.
- VIRTRA system install completed in November. System is running good, agencies are already using and happy with results so far.

## **5. New Business:**

Discussion/Action – Insuring Simulator Building and Tiny Homes. Per Chad, Information has been sent to Hancock Leavitt, Georgia, still awaiting quotes to be finalized and sent. Conversation with Chad and Georgia, Tiny Homes are not yet insured but being worked on. Jeremy notes that coverage needs to take place by first of year as college will be dropping Tiny Homes from insurance at end of year.

Discussion/Action- Per Jeremy, College is very selective at this time about position requests. For every one cadet the academy has is essentially 2 full time students per credits. There is pressure on college in terms of budget at the moment, due to states budget shortfall which could translate in to cuts at college level. To revisit in spring 2024. Any approvals of new positions will not take place until July 2024. Discussion to approve roughly \$25,000 to be taken from operational funds for Spring 2024 academy. David supports the decision with hopes that NPC will approve funding for July 2024. Jeremy recommends taking action on using \$25,000.00 from operational funds for full time staff for Spring 2024. David motions, Jeremy seconds. Motion carries.

## **6. Partner Reports:**

*NAFCA:* Willie Nelson – nothing to report.

*NAPA:* N/A

*Navajo County:* Alden Whipple – Per Chad, VIRTRA ownership transfer paperwork is currently being worked on.

*NPC:* Jeremy Raisor – Show Low skills center is complete, certificate of occupancy has been obtained. NPC District Governing Board has approved may construction projects. Plans to add on to Goldwater Building at Show Low Campus have been approved. Board has also approved remodel and expansion of some existing buildings in Winslow. Holbrook center is being looked in to for expansion for possible automotive center. Funding approval from 3 local power plants to revamp EIT program. NPC is looking in to doing feasibility study for Industrial Technology Trades program.

*Town of Taylor:* Willie Nelson – To check with town on BRIVO System install information. David requests materials and dirt from road improvement at Park, to be brought to the training center and dumped in north side of lot until it can be used for Shooting Range. Town is looking at doing improvements to wash area for biking, walking trails. Bill recommends having a sign-up sheet for monitor for future Bike Race Events.

## **7. Future Agenda Items:**

**8. Next Regular NATC Monthly Board Meeting:** January 9, 2024 @ 11:00a.m.

**9. Adjournment:** Motion by David Huish.

Meeting adjourned at 11:46 pm      Minutes submitted by: Morgan Hancock