Navajo County Community College District
Governing Board Meeting Minutes

August 19, 2025 – 10:00a.m.
Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Chair. Everett Robinson, Ms. Kristine Laughter; Mr. Frank Lucero; Ms. Rosie Sekayumptewa; Mr. Derrick Leslie

Governing Board Member Absent:

Others Present: President Von Lawson; VPLSS Michael Solomonson; CIO Michael Jacob; Russell Kupfer; Rebecca Hunt; Colleen Marsh (remote); Katie Matott; Justin White; Allison Landy; Julia Wilson; Farah Bughio; Cynthia Blevins; Jesse Reeck; Andi DeBellis

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chair Robinson asked if there was a motion to adopt the agenda. Mr. Leslie made a motion to adopt the amended agenda. Mr. Lucero seconded the motion.

The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Discussion Items

4.A.1. Financial Position

Director Russell Kupfer expanded on the report provided in the packet.

Ms. Laughter asked where the interest money from grants received goes to.

4.A.2. NPC Student Government Association (SGA)

No report.

4.A.3. NPC Faculty Association

Ms. Andi DeBellis gave a report on the Faculty Association including a video presentation from Ms. Rachel Townsend of the Business Department.

No questions.

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4.A.4. Classified and Administrative Staff Organization (CASO)
CASO President, Ms. Cynthia Blevins gave a report on the CASO Silent Auction held at Fall Convocation and presented early college education information that was requested by the board.

No questions.

4.A.5. Compensation Committee
No report.

4.A.6. Northland Pioneer College (NPC) Friends and Family
Ms. Jessica Reeck gave the board an update on NPC Friends and Family reporting recent audit results with no findings and scholarship updates from around the district. Invitations were extended for the

Ms. Laughter inquired if there could be a goal to reach out to the students in Kayenta regarding the scholarships that are available and possibly set a goal to have a certain number of students from the Kayenta area apply and receive scholarships.

4.A.7. Human Resources
A written report from VPHR Ulibarri was reviewed by the board in her absence.

Chair Robinson asked Mr. Jacobs about ongoing problems with ADP. Mr. Jacobs will get information from ADP on these issues and report back to the board at a future meeting.

4.A.8. Construction Report
Director Justin White gave the Board an update on construction projects including the automotive program construction at PDC, the Goldwater Building at WMC, and updates at LCC in Winslow. Director White also provided an update on the Kayenta project in Dr. Thacker's absence.

The board requested architect drawings for the Winslow construction projects.
Mr. Leslie asked why Mr. White was not providing more information on the Kayenta project.
Mr. White explained that he was more in charge of construction activities which have not started yet, and he did not want to step on Ms. Thacker's toes in her absence. He assured the board the he and Ms. Thacker attend all the meetings together and that reports will be forthcoming.
Ms. Laughter also requested to review the invitee list for the Kayenta groundbreaking.

4.A.9. Enterprise Resource Planning (ERP) Implementation Update
Ms. Rebecca Hunt provided an update to the board on behalf of Ms. Marsh and the ERP team.

Mr. Leslie asked for clarification on go live protocols for Anthology. Ms. Hunt explained the UAT (user acceptance testing) activities that will occur.
The board asked questions on delays and concerns about the dual agreement made between Cochise and NPC. They also asked questions regarding billing status and ongoing concession

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discussions. Chair Robinson requested that the ERP team express the Board's disappointment in not being able to meet the deadlines initially provided.

4.A.10. Arizona Association of Community College Trustees (AACCT)
Chair Robinson gave the Board an update.

No questions.

Agenda Item 5: President's Report

President Lawson provided an update to the Board.

The board took a break at 11:15 a.m.

Agenda Item 6: Consent Agenda

A. **June 17, 2025 Regular Board Meeting Minutes** (Farah Bughio)
B. **2025 - 31 Intergovernmental Agreement** between Navajo County Community College District and Northern Arizona Training Center for Members
C. **2025 - 31 Intergovernmental Agreement** between Navajo County Community College District and Northeastern Arizona Law Enforcement Training Academy for Members
D. **2025 - 31 Intergovernmental Agreement** between Navajo County Community College District and Northern Arizona Training Center for Members
E. **Memorandum of Understanding** between Maricopa Community Colleges and Northland Pioneer College.

*Mr. Leslie made a motion to approve all items on the consent agenda. Mr. Lucero seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Mr. Leslie and Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

Agenda Item 7: For Discussion and Possible Action

7.A. Old Business

7.B. New Business

12.B.1 **Request to Approve Annual SMARTnet Renewal**

Mr. Jacob requested that the Board approve annual SMARTnet services for the year.

*Mr. Lucero made a motion to approve the purchase of the annual SMARTnet renewal for $79611.40. Mr. Leslie seconded the motion. **The motion carried upon a roll-call vote***

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with Mr. Lucero, Ms. Sekayumptewa, Mr. Leslie, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

7.B.2 **Request to Approve 5-Year Contract with Blackboard**

Mr. Jacob requested the board to approve the purchase of Blackboard. He asked the board if Ms. Andi DeBellis could provide a presentation on this software to them.

Mr. Lucero asked what would happen with Blackboard if Anthology isn't up in 2026 and whether this product purchase would have similar issues as the Anthology ERP implementation. Ms. Laughter and Chair Robinson echoed these concerns. Mr. Jacob, Ms. DeBellis, and Ms. Hunt provided additional information to the board.

Mr. Leslie made a motion to approve the purchase of Blackboard for $274639.01. Mr. Lucero seconded the motion. ***The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Mr. Leslie, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

7.B.3 Request to Enter in to a Contract with TouchNet

Mr. Kupfer requested the board to approve the purchase of a contract with TouchNet.

Mr. Lucero asked for clarification on the approximate amount of the contract and the associated fees that would change the contract amount. Mr. Kupfer provided additional information on the break down of the contract costs and fee structure.

Mr. Leslie made a motion to approve the purchase of Blackboard for $274639.01. Mr. Lucero seconded the motion. ***The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Mr. Leslie, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

7.B.4 **Request to Hold DGB Meetings at Another Location**

Ms. Sekayumptewa requested to hold a future board meeting at a different location that PDC.

Mr. Leslie expressed concern that the Administrative Headquarters of NPC was at PDC.

Chair Robinson made note that the board used to travel, and we have connected classrooms at all the locations.

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Mr. Jacob confirmed that we have connected classrooms available that could accommodate this request.
Mr. Lucero asked about the associated costs of having these meetings in different locations.
Dr. Lawson spoke to some of the associated costs and resources that are already in place throughout the campuses district-wide.
Ms. Laughter noted that some students travel 3 or more hours to attend classes.
Chair Robinson suggested that this discussion be moved to the Board retreat in September.

***7.B.*5 Request to Approve Board Member Travel**

Ms. Wilson requested for the Board to approve the travel of Board Members to the ACCT conference in October.

Ms. Laughter made a motion to approve the travel of Board Members Leslie and Sekayumptewa for approximately $3500 per member. Mr. Lucero seconded the motion. ***The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. Mr. Leslie abstained from voting.***

***7.B.6* Request to Approve VPHR Nicole Ulibarri as NPC Trustee**

President Lawson requested for the Board to approve VPHR Ulibarri as the NPC Trustee for MPEBT.

Mr. Lucero made a motion to approve VPHR Ulibarri as the NPC Trustee for MPEBT. Mr. Leslie seconded the motion. ***The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor.***

***7.B.7* Request to Approve Lease with Kayenta.**

President Lawson requested for the Board to approve the lease with Kayenta for the new facilities being built there.

Ms. Laughter noted that this is a monumental task to accomplish anything on Federal Lands and what an accomplishment this is for the Kayenta community.

Mr. Lucero made a motion to approve the lease with Kayenta. Mr. Leslie seconded the motion. ***The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor.***

Agenda Item 8: DGB Agenda Items and Informational Needs for Future Meetings.

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Mr. Leslie asked when the Special Session will be set up to discuss the claim notice. Dr. Lawson noted that he will be doing more research and reaching out for legal advice to be able to present information to the Board.

Agenda Item 9: Board Report/Summary of Current and Upcoming Events

Agenda Item 10: Announcement of Next Regular Meeting

September 16th, 2025 with a Board retreat after.

President Lawson noted that Board pictures will be posted in all nine sites this year.

Agenda Item 11: Adjournment

The meeting was adjourned at 12:13 p.m. upon a motion by Mr. Leslie and a second by Mr. Lucero. ***The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Lucero, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

Respectfully Submitted,

Julia Wilson

Julia Wilson

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