

Navajo County Community College District Governing Board Meeting Minutes

April 15 – 10:00a.m.

Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Chair. Everett Robinson, Ms. Kristine Laughter; Mr. Frank Lucero Laughter (remote at 10:05am); Ms. Rosie Sekayumtewa

Governing Board Member Absent: Mr. Derrick Leslie

Others Present: President Von Lawson; VPLSS Michael Solomonson; CIO Michael Jacob; Betsy Wilson; Judy Yip-Reyes; VPAS Maderia Ellison; AVPHR Christine Schafer; Thomas Gilmer; Katie Matott; Justin White; Russell Kupfer; Allison Landy; Andi DeBellis; Becca Hunt; Norvita Charleston; Pat Lopez; Eleanor Hempsey; Jennifer Brimhall; Muriel Metcalf; Tonya Thacker; Gracelyn Lewis; Susan Hoffman; Farah Bughio; Amanda Sutter; Melody Niesen; Celia Iguado; Michael Broyles; David Borofsky; Stacy Rollins; Wei Ma; Tori Tessay; Tabitha Stickel; Talaina Fisher; Erin Pugh; Wei Ma; Paul Hempsey; Jeremy Raisor; Lia Keenan; Natalie Kee; Rickey Jackson; Luciana Frank

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 10:01 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chair Robinson asked if there was a motion to adopt the agenda. Ms. Sekayumtewa made a motion to adopt the amended agenda. Ms. Laughter seconded the motion.

The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumtewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Faculty Emeritus Award – Dr. Susan Hoffman

Dean Melody Niesen presented Dr. Susan Hoffman with the Faculty Emeritus Award.

Agenda Item 4: Administrator Emeritus Award – Dr. Judy Yip-Reyes

President Von Lawson presented Dr. Judy Yip-Reyes with the Administrator Emeritus Award.

Agenda Item 5: Call for Public Comment

None.

Agenda Item 6: Discussion Items



6.A.1. Financial Position

VPAS Ellison expanded on the report provided in the packet.

No questions.

6.A.2. NPC Student Government Association (SGA)

SGA Vice President, Gracelyn Lewis, gave the Board an update.

No questions.

6.A.3. NPC Faculty Association

Faculty Association President, Andi DeBellis, gave the Board an update.

No questions.

6.A.4. Classified and Administrative Staff Organization (CASO)

Melissa Willis gave the Board an update

No questions.

6.A.5. Compensation Committee

Rickey Jackson gave the Board an update.

No questions.

6.A.6. Northland Pioneer College (NPC) Friends and Family

Betsy Wilson, Director of NPC Friends and Family gave an update on scholarships and NPC Friends and Family.

No questions.

6.A.7. Human Resources

AVPHR Christine Schaefer elaborated on a report provided in the packet.

No questions.

6.A.8. Construction Report

Director Justin White gave the Board an update on construction projects.

No questions.

6.A.9. Enterprise Resource Planning (ERP) Implementation Update

Project Coordinator, Thomas Gilmer gave the Board an update.

No questions.



6.A.10. Arizona Association of Community College Trustees (AACCT)

Chair Robinson gave the Board an update.

No questions.

Agenda Item 7: FTSE Reports

Registrar Paul Hempsey presented the FTSE reports to the Board.

No questions.

Agenda Item 8: Invitation to Commencement

The Commencement Committee invited the Board to Commencement.

No questions.

Agenda Item 9: 2025 – 26 Introductory Budget Analysis

VPAS Maderia Ellison elaborated on documents provided in the packet.

No questions.

Agenda Item 10: President's Report.

President Von Lawson presented his update to the Board.

Ms. Sekayumptewa said that Dr. Lawson was very well received and welcomed at the Hopi Center. She said he was the first NPC President to visit Hopi. She said the Tribe would like to keep their students locally and thanked everyone for their efforts to help do so.

Ms. Laughter thanked Dr. Lawson for his time at Kayenta and emphasized the importance of education in the community and thanked NPC for their presence.

Agenda Item 11: Consent Agenda

- A. **March 18, 2025 Board Meeting Minutes** (Farah Bughio)
- B. **Board Policies 1402 through 1470**

*Ms. Sekayumptewa made a motion to approve all items on the consent agenda. Ms. Laughter seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

Agenda Item 12: For Discussion and Possible Action

12.A. Old Business



12.B. New Business

12.B.1. Request to Approve Purchase of Affordable Care Act (ACA)

AVPHR Schaefer requested the Board approve the purchase of ACA.

Ms. Laughter asked how long the subscription was good for. Ms. Schaefer responded it was annual.

*Ms. Laughter made a motion to approve the ACA. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

12.B.2. Request to Approve the Purchase of ADP API Subscription and Services.

CIO Michael Jacob requested that the Board approve the purchase of ADP API subscription and services.

Chair Robinson asked if NPC was paying for additional support. CIO Jacob responded yes.

*Ms. Sekayumptewa made a motion to approve ADP API subscription and services. Ms. Laughter seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

12.B.3 Request to Approve the 2027 – 2028 Academic Calendar

Dean Wei Ma requested that the Board approve the 2027-2028 Academic Calendar.

Ms. Sekayumptewa asked if a magnet calendar would be available. Dean Ma responded no.

Chair Robinson stated that the Show Low district approved their two-year calendar which NPC may want to consider.

*Ms. Sekayumptewa made a motion to approve the 2027 – 2028 Academic Calendar. Ms. Laughter seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

12.B.4. Request to Approve Proposal for WMC Goldwater Addition Communication System

Director White requested the Board approve a proposal for the WMC Goldwater Addition Communication System.

*Ms. Laughter made a motion to approve a Proposal for WMC Goldwater Addition Communication System. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***



12.B.5 Request to Approve Job Contract for Multi-Campus Fire Panel Repair and Replacement Project

Director White requested the Board approve a Job Contract for Multi-Campus Fire Panel Repair and Replacement Project.

Chair Robinson asked if this included White Mountain Campus. Director White responded yes.

Chair Robinson asked if the main panel was being moved. Director White responded that each building will have its own panel.

Ms. Sekayumptewa asked if all buildings were wired. Director White said that modular buildings were not wired and elaborated.

Ms. Laughter made a motion to approve a Job Contract for Multi-Campus Fire Panel Repair and Replacement Project. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

12.B.6. Request to Approve Job Order Contract for PDC Nizhoni Fire Panel Replacement

Director White requested that the Board approve a job order contract for PDC Nizhoni fire panel replacement.

Ms. Laughter made a motion to approve a Job Contract for PDC Nizhoni Fire Panel Replacement Project. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

12.B.7. Request to Approve 2026 – 2028 Preliminary Capital Budget

VPAS Ellison requested the Board approve the 2026 – 2028 preliminary capital budget.

Ms. Laughter requested that this notice and all future notices be posted in the Navajo newspaper. Ms. Ellison clarified the deadline and guidelines will have to be considered for each publication used. Ms. Laughter requested an update.

Chair Robinson elaborated on the publications NPC uses which meet requirements and added that Navajo newspaper had similar dimensions.

Ms. Sekayumptewa made a motion to approve the 2027 – 2028 Preliminary Capital Budget. Ms. Laughter seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.

12.B.8. Request to Approve 2025 – 2026 Preliminary Budget



VPAS Ellison requested that the Board approve the 2025 – 2026 preliminary budget.

Ms. Laughter asked if the budget took in account staffing at the Kayenta Center. VPAS Ellison replied that one position was included but not until the building was completed would other positions be included.

*Ms. Sekayumptewa made a motion to approve the 2025 – 2026 Preliminary Budget. Ms. Laughter seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Ms. Sekayumptewa, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

Agenda Item 13: DGB Agenda Items and Informational Needs for Future Meetings.

Ms. Sekayumptewa let the group know there would not be Kachina Dances this summer. Chair Robinson requested an update on the house construction project in Holbrook.

Agenda Item 14: Board Report/Summary of Current and Upcoming Events

Chair Robinson announced upcoming events. Ms. Sekayumptewa let the group know there would not be Kachina Dances this summer.

Agenda Item 15: Announcement of Next Regular Meeting

June 17, 2025

Agenda Item 16: Adjournment

*The meeting was adjourned at 12:07 p.m. upon a motion by Ms. Laughter and a second by Ms. Sekayumptewa. **The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Lucero, Ms. Laughter and Chair Robinson voting in favor. There were no votes against.***

Respectfully submitted,



Farah Bughio
Recording Secretary to the Board

