



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, April 4, 2023

11:00a-1:00p

Board of Directors: David Huish, Brian Gardner, Jeremy Raisor

Advisory Committee: Alden Whipple – Navajo County; Randy Chevalier – NAFCA;
Ken Arend – NAPA; Willie Nelson – Town of Taylor

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:02a.m. on April 4, 2020 by Jon Wisner.

Attendance: David Huish, Brian Gardner, Jon Wisner, Jeremy Raisor, Donna Soseman, Willie Nelson, Ken Arend, Morgan Hancock, Justin White.

2. Discussion of Approved Minutes: Minutes from prior months completed and sent out for approval.

3. Reports:

a. Financial Report / NATC Funding – **Donna Soseman (Accounts Receivable)**

- Bank - \$ 108,472.98
- LGIP - \$ 125,211.98

b. Maintenance Projects – **Justin White**

- Dropped off bobcat to spread rock around new buildings.
- Dropped off floor mats for dirty class room.
- Scheduled for weed spray of facility later this week.
- Scheduled for machine to do crack seal on driving track.
- Scheduled for carpet and chairs steam clean.

c. District Governing Board Needs – **Jeremy Raisor**

- Discussion on transfer of ownership on tiny homes from NPC to NATC.
- NPC proposing NATC pay \$15,000.00 per tiny home.
- Discussion on past board plans on ownership of tiny homes.
Jon advised that Peggy Belnap says college previously planned to maintain ownership of tiny houses. David Huish confirms prior board discussion for NPC to maintain ownership in case of emergency.

- NATC was planned to be command center for NPC Admin or Emergency Services for Navajo County in event of a disaster/large scale emergency.
- Discussion of NPC to carry insurance and maintenance on tiny homes.
- Jon advises when tiny houses are rented to students income will be \$200 per week per student.
- Jon to draft response.
- Discussion of need for meeting of NPC/NATC to update/clarify partnership and responsibilities.
- Jeremy suggests inviting president cabinet to future board meeting to clarify partnership parameters and agreements. Jeremy to request and schedule meeting with cabinet.

d. Training Center Usage (<https://npc.edu/natc>) – *Jon Wisner*

- Facilities booked for month of April & May.
- NCSO, Sheriff's Posse using classrooms and range.
- TMFMD using burn tower in April as well as holding fire academy at NATC for entire month of May.
- Fire Science completer ceremony – May 16, 2023.
- Bill to spend 2 weeks inspecting and upgrading equipment before leaving for summer.

4. Old Business:

a. Discussion/Action on Phase 1 Construction – *Jon Wisner*

- Still waiting for Unisource to install gas line, weather permitting.
- Landscaping to be finished once Unisource completes install.
- Bid from Reidhead Sand & Rock - \$4,000.00 to rock area east of tower, by garage, around tiny homes, and all the way over to shooting range. Use funds from construction budget to pay for rock.
- Relocating existing cinders to improve low traffic areas behind tower. Potentially shooting range as well.

b. Discussion/Action on Annual Insurance Renewal – *Jon Wisner*

- Board took action telephonically on renewal bid from Hancock Leavitt. Executive board voted to approve and accept proposed renewal offer for insurance coverage. Increase on costs was minimal. Insurance has been renewed for another year. Shooting range policy to be reviewed and renewed in June.

5. New Business:

a. Discussion/Action on Phase 1 Dedication – *Jon Wisner*

- Currently no date set for dedication, planning on June 2023.
- Pending George/construction class to finish tiny homes. Weather permitting.
- Planning for new director to be in attendance.

b. Discussion/ Summer Operations – Jon Wisner

- Sheriff's office to be using facility for most of summer.

6. Partner Reports:

NAFCA: Willie Nelson advises nothing new to report.

NAPA: Ken Arend - Last meeting discussion on new DPS communication system.

NCSO: Alden Whipple – Chief Swanty presenting to state legislature for funding for new VIRTRA simulator. To include multiple years of service contract.

NPC: Jeremy Raisor –

- District Governing Board Approval of AJS degree program. Effective fall 2023. Change in fee structure for prior learning. Specific to AJS, if officer has obtained training through other academy, can apply to have training recognized and accredited by NPC to count towards AJS degree program.
- NPC has applied for congressional spending grant. NPC to fund the match for application. 2.6 Million applied for building addition to dirty class room to provide more office/classroom space for partners as well as expansion for NPC programs as well. Special appreciation to partners who submitted letters of support for the grant request.
- Behavioral Health and Sports Medicine programs to go to board for approval next month.

Town of Taylor: Willie Nelson advises Town of Taylor is working on materials for improving firearms range. They don't have trucks to transport material to facility.

7. Future Agenda Items: Jon Wisner –

- Discussion/Action on Phase 1 Dedication – Date TBA, June 2023.
- Director position for NATC posted internally through NPC.
To be posted externally by end of week.
- EMT/Paramedicine/Allied Health to come under CTE.
- Rename facilities and buildings.

8. Adjournment:

Motion made by Jon Wisner to adjourn meeting. Meeting adjourned at 11:59.

Minutes submitted by: Morgan Hancock

