

Leadership Council

Minutes

Friday, October 15, 2021 at 9am

ZOOM

Attendees:

Council Members: Wes King (Proxy for Pat Lopez); Allison Landy (Proxy for Rickey Jackson); Amelinda Webb (Proxy for Ruth Zimmerman); Josh Rogers; Shannon Motter; Joshua Lowry; Scott Estes; Ann Hess; Amber Hill; Melody Niesen; Mike Solomonson; Judy Yip-Reyes; Jeremy Raisor; Ryan Orr; Gail Campbell; Wei Ma; Nicole Ulibarri.

Others Present: Paul Hempsey (Recorder); Curtis Stevens; Ryan Jones; Tony Hill; Tamara Osborne; Scott Flake; Jonathan Schrader; Denise Rominger; Donna Krieser; Betsy Wilson; Olivia Jaquez; Susan Jensen; Gary Santillanes; Chato Hazelbaker; Kevin Jones.

1. **Call to Order:** Josh Rogers called the meeting to order and provided a few reminders to everyone present.
2. **Roll Call and Quorum Check:** Paul Hempsey conducted a visual roll call and declared a quorum present.
3. **Approval of Minutes from September 17 Meeting:**
Gail Campbell made a motion to approve the September 17 minutes. Amelinda Webb seconded. The motion carried unanimously.
4. **Review of Tasks from September's Meeting**
Paul Hempsey noted that the salary calculation documents had been sent out this morning and the council asked for an item to be added to the next meeting agenda for discussion. Allison Landy asked for HR staff to be prepared to talk about proration also.
5. **Reports**
 - A. **Diversity, Equity, and Inclusion**
Judy Yip-Reyes provided an update from the group, which included a change to the regular meeting day and time due to the college being closed on Veteran's Day.
6. **New Business:**
 - A. **Student Success Module**
Ryan Jones asked the committee to table this item to allow for further conversations with interested parties, with the hope to bring it back soon as there were some time sensitive decisions to be make.

Attendees asked Ryan to pass along suggestions that the Student Success Alliance (SSA) and task force may wish to consider. They included:

- Data to demonstrate the need
- Making sure NAVIT and High School student loads are considered
- Looking at the amount of content in the proposal with the suggestion of paring it down a great deal.
- Making sure it goes through the regular Instructional Council process

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*Mike Solomonson made a motion to table the Student Success Module discussion. Amber Hill seconded. **Motion carried unanimously.***

B. Dropping Students for Non-payment practice

Amelinda Webb opened the discussion on non-payment drops and the harm it deals to students within the first few weeks of class. Faculty feels the process needs revised to help students succeed. Ryan Jones seconded the harm to student success and suggested this was a joint recommendation from Faculty Association and the Student Success Alliance.

The council felt that a smaller ad-hoc group would be better researching the issues and providing a recommendation. Ideas to assist the group included:

- An identified and recommended payment path for students which could be part of an advanced recruitment/registration/advising model
- Identify any overlapping processes and procedures that also need reviewed at the same time
- Strategies to increase the application and awarding of Pell (Josh Lowry noted at a previous institution he worked at students who completed a FAFSA were offered a payment deferment later in the semester to avoid drops)
- Inescapable advising! Working toward a relational model instead of transactional.
- Bring data to the discussions

*Jeremy Raisor made a motion to create a sub-committee to explore changes to the non-payment drop process, which should include a college recruiter, a business office employee, a financial aid employee, a faculty or SSA member, and any interested volunteers. Amber Hill seconded. **The motion carried unanimously.***

Amber Hill and Gail Campbell were asked, and agreed, to become co-chairs of the sub-committee. It was suggested an initial report be available for the December Leadership Council meeting.

Betsy Wilson volunteered to serve on the group. Ann Hess suggested Frank Orona also be invited to join.

7. Old Business:

A. Strategic Planning Task Force Updates on KRI Development

Judy Yip-Reyes provided an update on the development of KRIs to go along with the Strategic Goal areas.



KRI Development -
October Updates to

B. Strategic Planning Timeline

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Judy Yip-Reyes and Chato Hazelbaker reviewed the draft timeline to get the college back on a Strategic Planning cycle, starting with a transition year, before showing what the expected cycle would be for the future.



Strategic Planning
Timeline.pdf



Planning
Cycle_Visual_LC 2021

C. Leadership Council Yearly Calendar

Paul Hempsey announced that no items had been received for the yearly calendar and suggested that council members or represented groups be charged with providing some suggestions.

*Gail Campbell made a motion to approve the framework of the calendar with current facilitators. Jeremy Raisor seconded. **The motion carried unanimously.***

*Josh Rogers made a motion to ask Maderia Ellison and Amber Hill bring suggested budget items for the calendar, Judy Yip-Reyes provide applicable Accreditation dates, the Strategic Planning Oversight Committee provide Strategic Planning dates, and Paul Hempsey add the review of Procedure 2125. Amber Hill seconded. **The motion carried unanimously.***

D. Procedure 2125

Paul Hempsey reviewed the comments received from the college on the changes to Procedure 2125 and asked the committee to discuss, approve, reject, or suggest changes based on the comments.

The Council agreed to add the clarifications sought by Faculty Association and Paul Hempsey volunteered to make the changes.

The Council also agreed to keep membership and voting as written with the need to review on a yearly basis.

8. Adjourn:

Melody Niesen declared the meeting over.

Tasks

- How salaries are pro-rated – **Amber Hill** and **Nicole Ulibarri**
- Add Salary calculations to November meeting agenda – **Paul Hempsey**
- Provide motion and suggestions from Non-payment discussion to Co-chairs – **Paul Hempsey**
- Make clarification changes to Procedure 2125 – **Paul Hempsey**