

# Leadership Council

## Minutes

Friday, February 18, 2022 at 9am

ZOOM

### Attendees:

**Council Members:** Ernie Hess (Proxy for CIO); Raeann Brittain (Proxy for April Horne); Scott Flake (Proxy for Amber Hill); Josh Lowry; Gail Campbell; Ruth Zimmerman; Shannon Motter; Ann Hess; Judy Yip-Reyes; Josh Rogers; Melody Niesen; Mike Solomonson; Rickey Jackson; Pat Lopez; Maderia Ellison; Wei Ma; Jeremy Raisor; Ryan Orr.

**Others Present:** Paul Hempsey (Recorder); Xander Henderson; Harshika Bhatt; Tamara Osborne; Gary Santillanes; Susan Jensen; Rebecca Hunt; Ryan Jones; Amelinda Webb; Betsy Wilson; Curtis Stevens.

1. **Call to Order:** Joshua Lowry called the meeting to order and provided a few reminders to everyone present.
2. **Roll Call and Quorum Check:** Paul Hempsey confirmed a quorum was present.
3. **Approval of Minutes from December 2021**  
*Pat Lopez made a motion to approve the December 2021 minutes. Ann Hess seconded. **The motion carried unanimously.***
4. **Reports:**
  - A. **Diversity, Equity, and Inclusion**  
Judy Yip-Reyes provided an update from the Diversity, Equity, and Inclusion (DEI) group including details from the most recent meeting and future presentation items. Judy also added a reminder for submissions for the next newsletter.
  - B. **Entry Process Group**  
Rebecca Hunt shared a PowerPoint beginning with a reminder of the formation and charge of the Entry Process group, as well as the broad membership from across the college. Josh Rogers reviewed the purpose and guiding principals the group have approved and then presented the prioritized projects the group will focus on.
5. **New Business:**
  - A. **Virtual Success Center**  
Harshika Bhatt presented a vision for a Virtual Student Success Center and hoped the council would recommend the formation of an ad hoc implementation team.  
  
The committee discussed the team members likely required to implement and maintain a virtual success center and also noted that the project was directly related to the work of the Title III ad hoc group who would be looking at a One Stop Shop initiative. As there would be a large overlap in work the committee felt it would be best to combine under the One Stop Shop Initiative.  
  
*Pat Lopez made a motion to have Judy Yip-Reyes work with Harshika Bhatt to transfer the work already completed on the virtual student success center to the Title III group working on One Stop Shop and collaborate moving forward. Melody Niesen seconded. **The motion carried unanimously.***

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### B. HLC Interim Report Analysis

Judy Yip-Reyes presented the response from the Higher Learning Commission (HLC) on the interim report submitted by the college and provided her analysis on the feedback provided. Judy also noted that while no further interim reports were asked for but there was still work to complete prior to the next scheduled review by HLC.

### C. Strategic Planning Update

Judy Yip-Reyes reminded the committee that they had approved the use of the Great Colleges to Work For under the Strategic Goal of Improved College Sustainability. The college had recently enrolled in the 2022 Great Colleges to Work For program and this spring would see the first survey sent to the college to create the baseline data.

The committee discussed the civility survey sent to the college in Spring 2021 and the errors made, which they wanted to make sure were not repeated. There was general feeling that the company being used for this survey, and the instrument used, were a much better choice, and Judy's involvement was critical. The committee asked Judy to forward the two-page flier from Great Colleges to Work For.

### 6. Next Meeting Reminders

Joshua Lowry provided a reminder of details for the March meeting.

### 7. Adjourn:

*The co-facilitators declared the meeting over.*

#### Tasks

- Contact Harshika Bhatt to collect Virtual Student Success Center data and proposal for Title III One Stop Shop team – Judy Yip-Reyes
- Provide Great Colleges to Work For flier to Leadership Council members – Judy Yip-Reyes