

Leadership Council

Minutes

Friday, September 16, 2022 at 9am

WMC – Aspen Center 110

Attendees:

Council Members: Scott Flake; Ruth Zimmerman; Gail Campbell; Michael Solomonson; Curtis Stevens; Judy Yip-Reyes; Josh Rogers; Jeremy Raisor; Katie Matott; Pat Lopez; Jodie Humphrey; Melody Niesen; Shenethia Manuel; Wei Ma; Allison Landy; Luann Crosby; Ryan Jones; Justin White; Karen Zimmerman.

Others Present: Paul Hempsey (Recorder); Chato Hazelbaker; Betsy Wilson; Nicole Ulibarri. Susan Jensen; Gary Santillanes; Michael Jacob; Raeann Brittain; Tamara Osborne; Shanna Kukla.

1. **Call to Order:** Mike Solomonson called the meeting to order and provided a few reminders to everyone present.

2. **Roll Call and Quorum Check:** Paul Hempsey confirmed a quorum was present.

3. **Approval of Minutes from August Meeting**

Pat Lopez made a motion to approve the minutes from the August meeting. Wei Ma seconded. The motion carried unanimously.

4. **New Business:**

A. Remote and Hybrid Work

Chato Hazelbaker presented a first read of a revised Remote/Hybrid procedure outlining the changes being recommended and a timeline to move through the approval process. Chato noted the procedure was for staff and administrators and did not cover faculty at the college.

Allison Landy asked about situations with grant funded special status contracted employees and was informed that supervisors would likely be heavily involved in the decision-making process in those cases.

Jeremy Raisor noted that some employees at the college were required to work away from college locations on a regular basis, such as the community recruiters, and would like to see that addressed in the procedure.

Allison Landy made a motion to move the draft procedure through the process as outlined in the recommendation. Katie Matott seconded. The motion carried unanimously.

B. Leadership Council Orientation Part 2

Judy Yip-Reyes provided a recap of the orientation and discussion from the August meeting before leading further discussion on what was currently working in the view of committee members and what may need more evaluation or potentially rethought.



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No motions were made but the committee decided that;

- Co-facilitation was working well enough that it should continue, but co-facilitators may be asked to complete additional duties after the meeting ends.
- Hybrid meetings should continue but consideration will be given to having voting members required to attend in person for some meetings. Some training and additional technology may be required in the future.
- The creation and use of a template for agenda items, with guidelines to assist the drafter(s). (Judy Yip-Reyes offered to bring a recommendation template back for discussion.)
- Membership and voting should be revisited. Also, consideration on a sub-committee focused on strategic planning. (Chato Hazelbaker was asked to bring back a vision for Shared Governance and Leadership Council)

5. Next Meeting Reminders

Gail Campbell provided a reminder of details for the October meeting.

6. Adjourn:

Gail Campbell declared the meeting over.