Northland Pioneer College
Surgical Technology Program 1001 W. Deuce of Clubs Show Low AZ 85901 (928) 532-6159

SURGICAL TECHNOLOGY APPLICATION PACKET

DEADLINE: November 13th, 2026, by 4:00 PM

Name: _____ Date:_____

Thank you for your interest in the Northland Pioneer College Associate of Surgical Technology Degree Program.

Only complete applications received in the Allied Health Department Office by November 13th, 2026, 4:00 pm will be considered for admission. Late applications will be considered on a space available basis if they meet the admission criteria but will not be accepted before applications are submitted on time. Please include this checklist as the first page of your application packet. If you are not already an NPC student, please enroll and obtain a Student ID # **prior to** submitting the application. You may enroll by going to your nearest campus or center or on-line at: https://www.npc.edu/Application.

****NOTE: Applicants must be aware that clinical sites may impose COVID and Influenza vaccinations requirements, which may or may not include declinations for not obtaining the vaccines. Students are obligated to comply with these requirements when they exist in order to attend clinical experiences.**

Submit the following items:

- Completed, signed and notarized application.
- Signed Notice of No Guarantee of Certification.
- Transfer students must submit official transcripts (in original sealed envelope) from original institution(s) for all prerequisite and co-requisite courses to the Records and Registration (R&R) office at PO Box 610 Holbrook, AZ 86025. Transcripts can also be sent electronically to Records and Registration (evaluation@npc.edu). Meet with an Advisor once you have submitted your transcripts. To guarantee that your transcripts are evaluated and sent to the Allied Health -SGT Department before the application deadline we strongly recommend that your transcripts are received in the R&R office by November 1st, 2026**.** Please plan accordingly. If an official transcript has previously been received and posted to your NPC account, you do not need to order it again unless you have taken additional coursework.
- You are required to meet with an NPC Academic Adviser and have a **Degree Audit** printed to include with your application. If you are transferring credits you should meet with an Academic Adviser after the courses have been posted to your NPC transcript but before the deadline date. Transferred courses will appear on your transcript in MyNPC.
- Math placement score at minimum of: Next Gen ACCUPLACER 263 Arithmetic/Numeric; or ACT 17 or MAT101/HES101 MAT109 or higher completed within three years.
- A one page typed double spaced "Personal Statement" must be submitted with the application. The "personal statement" should address why you wish to attend the SGT program, what you have done to meet your goals, and what you bring to the Surgical Technology Program. Please describe any experience you have as a healthcare provider, including the location, job description, number of years and responsibilities in that role.
- Include a copy of your current Arizona DPS Level 1 Fingerprint Clearance Card (front and back). Apply at: http://www.azdps.gov/services/public/fingerprint as a health science student. Plan as the process requires 6-8 weeks or more barring any problems. (If your application is still being processed, enclose a copy of your receipt). A copy of the clearance card must be received before registering for any SGT course. If you need instructions on how to obtain a fingerprint card, contact an Academic Advisor.
- All students must provide current proof of valid Healthcare Provider Cardiopulmonary Resuscitation (CPR) and First Aid (FA) certification by January 19th, 2027, and keep current throughout the program. No online courses are accepted for healthcare programs. See an academic advisor to sign up for EMT104 for the scheduled CPR/FA courses offered. Please provide CPR/FA cards with application if student already has current certifications.
- You will meet with the Surgical Tech instructor after a complete application is submitted for an interview.

You are responsible for making sure that all of the required documents are received in the Allied Health office *on time.* If *all items* are not received on time your entire application will be considered late.

MAIL (postmarked by 11/13/26):
Northland Pioneer College
SGT Program – Attn: Alyssa Medhus
1001 W. Deuce Clubs
Show Low, AZ 85901

OR

HAND DELIVER (received by 11/13/26):
White Mountain Campus Front Office
SGT Program -Attn: Alyssa Medhus
1001 W. Deuce of Clubs
Show Low, AZ 85901

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Surgical Technology Program
NOTICE OF NO GUARANTEE OF CERTIFICATION

Admission or graduation from the Surgical Technology Program does not guarantee obtaining certification for surgical technologist. Certification requirements and the subsequent procedures are the exclusive right and responsibility of the National Board of Surgical Technology and Surgical Assisting (NBSTSA). Students must satisfy the requirements of the board independently of any college or school requirements for graduation as they exist at the time of certification. Although this explanation and handbook materials may provide information concerning the certification process, the applicant/student is solely responsible for understanding and meeting certification requirements. NPC does not guarantee the accuracy of any of the information presented here or in any other materials presented to the applicant/student concerning the certification process. Verifying the accuracy of such information is solely the responsibility of the applicant/student. If there is any question about eligibility for certification, students may contact the National Board of Surgical Technology and Surgical Assisting.

To be eligible to become certified, the student must be a graduate from a NBSTSA recognized surgical technology program. This Program is currently accredited with Nation Center for Competency Testing (NCCT) for a Tech in Surgery TS-C. The program is not currently accredited with NBSTSA. The college makes no representation, promise or guarantee that completion of this program ensures eligibility for/or passage of any certification examination or acceptance by any state board. This program is not intended to prepare students for employment in any other state than Arizona.

A clear Department of Public Safety (DPS) Fingerprint Clearance Card is a requirement of the application process for the Surgical Technology Program.

I have read and understood the above statement.

Signature	Print Name	Date

This statement will become part of your permanent record.

PUBLIC NOTICE OF NONDISCRIMINATION:

Northland Pioneer College does not discriminate based on race, color, national origin, veteran status, religion, marital status, gender, age or disability in admission or access to, or treatment or employment in its educational programs or activities. District grievance procedures will be followed for compliance with Title IX and Section 504 requirements. The Affirmative Action Compliance Officer is the Vice President of Human Resources, 2251 E. Navajo Blvd., Holbrook, Arizona 86025, (928) 524-7471. The Section 504 Compliance Officer is the Coordinator of the Office of Student Accommodation Services, 1611 S. Main Snowflake, AZ 85937, (928) 536- 6246. The lack of English language skills will not be a barrier to admission and participation in vocational education programs.

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SURGICAL TECHNOLOGY PROGRAM
APPLICATION FOR ADMISSION

Application Deadline: November 13th, 2026 @ 4:00 PM Please fill out all spaces- do not leave blanks

Name_____
Last First Middle Other names used now or in the past

NPC ID#_____NPC e-mail (preferred)_____Personal e-mail _____

Mailing Address_____
Number Street City State Zip

Phone: Cell _____Home _____Work _____

When do you anticipate starting the SGT Program? Semester/Year _____

High school graduation date_____or GED date_____

You must fill in **ALL** the following information and provide OFFICIAL sealed transcripts by November 2nd, 2026, **from all colleges other than NPC** for the courses listed below, if not previously submitted. Before you will be considered eligible to enroll in the SGT program, all courses must be completed with a grade of "C" or higher. A cumulative GPA of 3.0 "B" or higher is preferred for the pre-requisite courses. If you are currently enrolled in any of the below prerequisite courses, your application may still be considered by the Admission Committee. Please submit your application with "IP" listed for the course that is in progress. **Please note: College courses over eight years old may be accepted with appropriate documentation and approval (See an Academic Advisor).**

PRE-REQUISITE COURSE	DATE COMPLETED OR SCHEDULED FOR COMPLETION	SCHOOL/COLLEGE ATTENDED	GRADE
HES170 Medical Terminology			
HES190 Human Body in Health & Disease			
AAS-CO-REQUISITE COURSES: (Not required prior to admission)			
ENL101 College Composition I			
ENL102 College Composition II			
HES101 or MAT109 or Higher Basic Technical Math			
HES201- Microbiology for the Healthcare Professional Preferred students take prior to SGT 121.			
BIO181 General Biology I or any 4 Credit Science			
PSY 101 Introduction to Psychology or SOC 101 General Sociology *or* ANT 102 Cultural Anthropology			

SGT223 Summer Externship: 24 to 36 hours a week depending on the rotating schedule = 272 clinical case hours
SGT224 Fall Externship: 24 to 36 hours a week depending on the rotating schedule =496 Clinical Case Hours

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Explain your career goals as a Surgical Technologist. (What do you want to do when you graduate from NPC?)

_____

_____

_____

Bearing in mind the essential functions delineated in the admission information, are you able, with or without reasonable accommodations, to successfully perform these functions? ☐ **Yes** ☐ **No**

Have you ever been convicted of a felony? ☐ **Yes** ☐ **No**

Are you a legal resident of the United States of America? ☐ **Yes** ☐ **No**

Are you currently using illegal drugs or misusing prescription drugs? ☐ **Yes** ☐ **No**

Have you ever been or are you currently the subject of any complaint, investigation or disciplinary action against your license, certificate, registration or membership by any state regulatory board, any professional or occupational credentialing authority or any professional association in Arizona or any other state? ☐ **Yes** ☐ **No**
If yes, please explain:

(Regulatory action against any licenses or certifications you hold may be grounds for dismissal. Failure to disclose regulatory actions against your license or certificate may constitute a basis for denial of admission or for dismissal from the SGT Program.)
****NOTE: Applicants must be aware that clinical sites may impose Covid and influenza vaccination requirements, which may or may not include declination for not obtaining the vaccine. Students are obligated to comply with these requirements when they exist in order to attend clinical experiences.**

Right of Refusal

The Northland Pioneer College Surgical Technology Program reserves the right to refuse admission to any applicant based on evidence that the applicant cannot perform the functional abilities essential for practice of Surgical Technology as defined in the application packet, for prior documented conduct requiring disciplinary action, or for unethical behavior as defined by the Northland Pioneer College Student Conduct Code and the NPC Surgical Technology Student Handbook.

AFFIDAVIT

STATE OF _____ County of _____

The undersigned being duly sworn declares that he/she is the person referred to in the foregoing application; that the statements are true in every respect; that he/she has not suppressed any information that would affect this application: that he/she will conform to the ethical standards of conduct in the profession of SGT; and that he/she has read and understands this affidavit.

_____
SIGNATURE

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20_____.

_____
Notary Public

Notary Seal