

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold Public Hearings, a Special Meeting and a Regular District Governing Board Meeting open to the public, on **May 21, 2024 beginning at 10:00 a.m.** The meetings will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona. The meeting can also be joined remotely using [WebEx](#). A passcode is required under certain circumstances and it is May24DGB.

One or more Board members and/or staff members may participate in the meeting remotely if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Farah Bughio at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter(s) pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). The Board may vote to hold an executive session for the purpose of considering its position and instructing its attorney regarding the public body's position regarding contracts that are the subject of negotiations pursuant to A.R.S. §38-431.03 (A)(4). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Farah Bughio, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 20th day of May, 2024, at 10:00 a.m.

Farah Bughio
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. KINO RADIO
5. KNNB RADIO
6. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
7. KWKM RADIO
8. WHITE MOUNTAIN RADIO
9. NPC WEB SITE
10. NPC ADMINISTRATORS AND STAFF
11. NPC FACULTY ASSOCIATION PRESIDENT
12. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
13. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT

M I S S I O N

**NORTHLAND PIONEER COLLEGE
PROVIDES EDUCATIONAL
EXCELLENCE THAT IS AFFORDABLE
AND ACCESSIBLE FOR THE
ENRICHMENT OF COMMUNITIES
ACROSS NORTHEASTERN ARIZONA.**

V I S I O N

NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.

V A L U E S

INTEGRITY
INCLUSION
ADAPTABILITY
CIVILITY
ACCESS



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVES

Governing Board Public Hearings and Special Meeting Agenda

Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona
Or you can join on [WebEx](#) (Passcode May24DGB).

Date: May 21, 2024

Time: 10:00 a.m. (MST)

Truth in Taxation – Notice of Tax Increase Public Hearing

| <u>Item</u> | <u>Description</u> | <u>Resource</u> |
|--------------------|--|------------------------|
| 1. | Call to Order | Chair Robinson |
| 2. | Public Hearing - Truth in Taxation Publications VPAS Ellison will review the process required by Arizona State Statute for notifying taxpayers of the college's intention for Property Taxes. | VPAS Ellison |
| 3. | Public Hearing for Truth in Taxation VPAS Ellison will review the recommendation for setting the Primary Property Tax rate for 2024-2025. | VPAS Ellison |
| 4. | Call for Public Comment..... | Chair Robinson |
| 5. | Adjournment..... (Action) | Chair Robinson |

2024-2025 Proposed Budget Public Hearing:

| <u>Item</u> | <u>Description</u> | <u>Resource</u> |
|--------------------|---|------------------------|
| 1. | Call to Order | Chair Robinson |
| 2. | Presentation of Proposed 2024-2025 Budget VPAS Ellison will review the recommended budget for fiscal year 2024-2025. | VPAS Ellison |
| 3. | Call for Public Comment..... | Chair Robinson |
| 4. | Adjournment..... (Action) | Chair Robinson |

Special Meeting:

| <u>Item</u> | <u>Description</u> | <u>Resource</u> |
|--------------------|--|------------------------|
| 1. | Call to Order | Chair Robinson |
| 2. | Request to Approve 2024-25 Primary Property Tax Rate & Levy .. (Action) VPAS Ellison will seek approval to set the Property Tax Rate and expected levy. | VPAS Ellison |
| 3. | Request to Approve 2024-2025 Budget (Action) VPAS Ellison will seek approval of the proposed 2024-2025 budget. | VPAS Ellison |
| 4. | Request to Approve 2025-2027 Proposed Capital Budget (Action) VPAS Ellison will seek approval of the proposed 2025-2027 capital budget. | VPAS Ellison |
| 5. | Adjournment..... (Action) | Chair Robinson |

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action regarding any items in sections 5 and 6. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

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Public Hearing – Truth in Taxation Publications

Summary:

In compliance with Arizona Revised Statutes §15-1461.01, the college is required to notify property taxpayers of its intention to raise primary property taxes over last year's level. The following notices were provided.

- Newspapers – The Truth in Taxation (TNT) notice is required to be “published twice in a newspaper of general circulation”. The college uses the White Mountain Independent and the Holbrook Tribune. The notice was published in the White Mountain Independent on April 30 and May 14, 2024, and in the Holbrook Tribune on May 1 and May 15, 2024.
- Press release – The college is also required to issue a press release to newspapers of general circulation in the District. A press release was issued following the April 23, 2024 regular District Governing Board meeting.
- NPC Website – The college also includes supporting documents related to the proposed tax rate on the website.



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Truth in Taxation Hearing

Notice of Tax Increase

In compliance with section §15-1461.01, Arizona Revised Statutes, Navajo County Community College District is notifying its property taxpayers of Navajo County Community College District's intention to raise its primary property taxes over last year's level. The Navajo County Community College District is proposing an increase in primary property taxes of **\$719,516** or **4.23%**.

For example, the proposed tax increase will cause Navajo County Community College District's primary property taxes on a \$100,000 home to be **\$177.07**. Without the proposed tax increase, the total taxes that would be owed on a \$100,000 home would have been **\$169.88**.

This proposed increase is exclusive of increased primary property taxes received from new construction. The increase is also exclusive of any changes that may occur from property tax levies for voter approved bonded indebtedness or budget and tax overrides.

All interested citizens are invited to attend the public hearing on the tax increase that is scheduled to be held **Tuesday, May 21, 2024** at 10:00 A.M. (M.S.T.) at the Holbrook – Painted Desert Campus Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona.

NPC schedules Truth in Taxation, Public Budget Hearing for May 21, 2024

HOLBROOK — The Navajo County Community College District Governing Board will conduct a Truth in Taxation and Public Budget Hearing for consideration of the proposed budget for the 2024–2025 fiscal year at the Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025, on Tuesday, May 21, 2024, at 10:00 a.m. (M.S.T.). The hearing may also be attended remotely using the link: <https://npc.webex.com/npc/j.php?MTID=mc0d6b22d2239ed9594e7ba940acdbd9a> (password May24DGB – if needed), for both public viewing and comment. Additional access to the hearing is available by phone: dial-in +1-415-655-0001, meeting number (access code): 2634 089 9444 or join by video system: dial 26340899444@npc.webex.com.

At its April 16 meeting, the board adopted a preliminary 2024-2025 budget. The college stands ready to help students and employees. The proposed budget includes the following key items.

- Upgrade the Enterprise Resource Planning (ERP) software used to manage college operations, including class offerings, registration, financial aid, student payments, and all aspects of accounting.
- Facilities expansion will continue at the Show Low campus by renovating an existing building to offer one-stop-shop services for students.
- Facilities expansion at the Winslow and Holbrook campus are planned and will affect the Automotive, Cosmetology, and Allied Health programs.
- NPC conducted a third-party salary study, and the results of the study will be implemented.

Under the state's Truth in Taxation (TNT) statutes, the college district is requesting an increase in primary property taxes of \$719,516 or 4.23 percent. According to the TNT formula, the primary property tax for an owner-occupied residence with an assessed valuation of \$100,000 would increase from \$169.88 to \$177.07. NPC does not have a secondary tax rate to pay for any improvement bonds or budget overrides.

The assessed valuation of utilities, power plants, transmission lines, and mines is set by the state's Department of Revenue. The Navajo County Assessor's Office is responsible for setting the assessed valuations for local real property and buildings. These combined assessed valuations are used by various taxing jurisdictions as the basis for calculating the primary property tax levy.

After the public hearing, the governing board can decrease or accept the budget from the preliminary figures adopted on April 16. The budget data can be viewed or downloaded as a PDF from the college's website: <https://www.npc.edu/fy2025-preliminary-budget>. Answers to many frequently asked questions are also posted on the website.

Interested citizens are encouraged to attend the Truth in Taxation and Public Budget Hearing and make comments prior to the formal adoption of the budget by the local governing board during a special meeting immediately following the public hearing.

Comments about the proposed primary tax rate or budget can be made during the meeting or submitted online at www.npc.edu/public-comment-form.

Notice of the May 21, 2024, Truth in Taxation Hearing, Public Budget Hearing, and the proposed tax is published in the White Mountain Independent newspaper(s) dated April 30, 2024, and May 14, 2024, and in the Holbrook Tribune newspaper(s) dated May 1, 2024, and May 15, 2024.

NEWSROOM

NEWSROOM HOME

EVENTS CALENDAR

PHOTO GALLERY

April 23, 2024

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At its April 16 meeting, the board adopted a **preliminary 2024-2025 budget**. The college stands ready to help students and employees. The proposed budget includes the following key items.

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NPC conducted a third-party salary study, and the results of the study will be implemented.

Under the state's Truth in Taxation (TNT) statutes, the college district is requesting an increase in primary property taxes of **\$719,516** or **4.23** percent. According to the TNT formula, the primary property tax for an owner-occupied residence with an assessed valuation of \$100,000 would increase from **\$169.88** to **\$177.07**. NPC does not have a secondary tax rate to pay for any improvement bonds or budget overrides.

The assessed valuation of utilities, power plants, transmission lines, and mines is set by the state's Department of Revenue. The Navajo County Assessor's Office is responsible for setting the assessed valuations for local real property and buildings. These combined assessed valuations are used by various taxing jurisdictions as the basis for calculating the primary property tax levy.

After the public hearing, the governing board can decrease or accept the budget from the preliminary figures adopted on April 16. The budget data can be viewed or downloaded as a PDF from the college's website: <https://www.npc.edu/fy2025-preliminary-budget>. Answers to many **frequently asked questions** are also posted on the website.

Interested citizens are **encouraged to attend the Truth in Taxation and Public Budget Hearing and make comments prior** to the formal adoption of the budget by the local governing board during a special meeting immediately following the public hearing.

Comments about the proposed primary tax rate or budget can be made during the meeting or **submitted online** at www.npc.edu/public-comment-form.

Notice of the May 21, 2024, Truth in Taxation Hearing, Public Budget Hearing, and the proposed tax is published in the White Mountain Independent newspaper(s) dated April 30, 2024, and May 14, 2024, and in the Holbrook Tribune newspaper(s) dated May 1, 2024, and May 15, 2024.



May 2, 2024
Del E. Webb Foundation Awards NPC Friends & Family \$102,000 Grant

On Tuesday, April 16, NPC Friends and Family learned they would be receiving a \$102,000 grant award.



April 29, 2024
Arizona Governor Announces Arizona Community College Workforce Scholarship Program

Governor Katie Hobbs in partnership with Arizona's 10 public community college districts has created...



April 23, 2024
NPC schedules Truth in Taxation, Public Budget Hearing for May 21, 2024

The Navajo County Community College District Governing Board will conduct a Truth in Taxation and...



April 23, 2024
NPC Friends and Family Has Record-Breaking Arizona Gives Day

No matter how you look at it, Northland Pioneer College (NPC) students won big on Tuesday, April 2...



April 17, 2024
MCCCD, NPC Join Forces to Foster Healthy Environments and Support Mental Health

The Maricopa County Community College District (MCCCD) and Northland Pioneer College (NPC) is proud...



April 16, 2024
NPC's 38th Annual High School Juried Art Exhibit features excellent student artists in northeastern Arizona

High School seniors Raeshawn Smith of Ganado High School, Caira Estilly of Holbrook High School, and...

LEGAL NOTICES

Northland Pioneer College

TRUTH IN TAXATION HEARING

Notice of Tax Increase

Navajo County Community College District is notifying its property taxpayers of its intention to raise its primary property tax rate over last year's level. The proposed tax rate will be **\$1.7707**.

Under the Truth in Taxation (TNT) statutes, **§15-1461.01**, if a proposed primary tax levy, excluding amounts that are attributable to new construction, is greater than the amount levied in the preceding tax year the district must comply with appropriate TNT notice and hearing. In accordance with the TNT formula, the district is proposing an increase in primary property taxes of **\$719,516** or **4.23%**. As an example, the primary property taxes on a \$100,000 home will be **\$177.07**. Without the proposed tax increase, the total taxes for the \$100,000 home would have been **\$169.88**.

All Interested citizens are invited to attend the public hearing on the tax increase that is scheduled to be held **Tuesday, May 21, 2024**, at 10:00 a.m. (M.S.T.) at the Holbrook – Painted Desert Campus Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona.

NOTICE OF BUDGET HEARING

Notice is hereby given to the residents and taxpayers of the Navajo County Community College District that the District Governing Board will conduct a **Public Budget Hearing** for consideration of the proposed budget for the 2024–2025 Fiscal Year at the Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025, on **Tuesday, May 21, 2024**, at 10:00 a.m. (M.S.T.). The hearing may also be attended remotely using the link:

<https://npc.webex.com/npc/j.php?MTID=mc0d6b22d2239ed9594e7ba940acdbd9a> (password May24DGB – if needed), for both public viewing and comment.

Additional access to the hearing is available by phone: dial-in +1-415-655-0001, meeting number (access code): 2634 089 9444 or join by video system:

dial 26340899444@npc.webex.com.

A **Special Board Meeting** for the purpose of adopting the District's 2024–2025 budget shall be held immediately following the Budget Hearing at the same location and with the same access information.

Budget data conforms to mandates of law specified in Arizona Revised Statutes §15-1461 concerning the advertisement and publication of budget information. The budget is posted for public review on the college's website, www.npc.edu/fy2025-preliminary-budget.

Dr. Chato Hazelbaker, President, Northland Pioneer College.

Questions and comments about the budget should be directed to **Maderia Ellison**, Vice President of Administrative Services, Chief Financial Officer, **(928) 532-6743** or be submitted online at www.npc.edu/public-comment-form.

PUBLIC COMMENT FORM

The Navajo County Community College District Governing Board will conduct a **Public Budget Hearing** on **Tuesday, May 21, 2024**, beginning at 10:00 a.m. (M.S.T.) at the Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025. The hearing may also be attended remotely using the link: <https://npc.webex.com/jnp7MTID=mc0d6b22d2239ed9594e7ba940acdbd9a> (password May24DGB - if needed), for both public viewing and comment. Additional access to the hearing is available by phone: dial-in +1-415-655-0001, meeting number (access code) 2634 089 9444 or join by video system: dial **26340899444@npc.webex.com**

Review the FY25 Preliminary Budget

You may use the form below to submit your comments or request clarification on the proposed **FY 2025** budget.

| Title | First * | Middle | Last * | Suffix |
|----------|---------|--------|--------|-------------------|
| - None - | | | | |
| | | | | Jr., Sr., II, III |

Address

Where the U.S. Postal Service delivers your mail

Address 2

Physical address, if different from above.

| City/Town | State | ZIP/Postal Code |
|-----------|----------|-----------------|
| | - None - | |

Contact Phone

Please enter a **daytime** phone number where we can contact you if we have questions about your comments or questions.

- Type -

Ext:

Email Address

Please enter a valid email address that can be used to contact you.

Please re-enter your email address

I have a comment/question about...

Select one or more of the following:

- ☐ Proposed Tax Rate
 ☐ General Comment
☐ Proposed Budget
 ☐ Other...

Please share my comments

with members of the District Governing Board during the public hearing on **May 21, 2024**.

☐ Yes
 ☐ No

My comment/question

Please keep your comments civil, with no profanity or racial comments.

▼ CAPTCHA

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

☐ I'm not a robot



SUBMIT



CONTACT
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VIRTUAL
STUDENT
CENTER

COLLEGE
CATALOG

REPORT IT



Public Hearing for Truth in Taxation

Summary:

Prior to the May 21, 2024 District Governing Board Special Meeting, a Public Hearing will be held to review the Truth in Taxation notice associated with the proposed budget for fiscal year 2024-25.

If the proposed tax levy, excluding amounts that are related to new construction, is greater than the amount levied in the previous tax year, a Truth in Taxation hearing must be held.

Correspondence from the Property Tax Oversight Commission concerning the Levy Limit Worksheet and the Truth in Taxation hearing are included.



Northland Pioneer College

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2024 LEVY LIMIT WORKSHEET

| |
|--|
| NAVAJO COUNTY - NORTHLAND PIONEER COLLEGE |
|--|

| MAXIMUM LEVY | 2023 |
|---|--------------|
| A.1. Maximum Allowable Primary Tax Levy | \$17,371,883 |
| A.2. A.1 multiplied by 1.02 | \$17,719,321 |

| CURRENT YEAR NET ASSESSED VALUE SUBJECT TO TAXATION IN PRIOR YEAR | 2024 |
|--|-----------------|
| B.1. Centrally Assessed | \$160,952,478 |
| B.2. Locally Assessed Real Property | \$818,835,645 |
| B.3. Locally Assessed Personal Property | \$20,930,076 |
| B.4. Total Assessed Value (B.1 through B.3) | \$1,000,718,199 |
| B.5. B.4. divided by 100 | \$10,007,182 |

| CURRENT YEAR NET ASSESSED VALUES | 2024 |
|---|------------------------|
| C.1. Centrally Assessed | \$178,406,909 |
| C.2. Locally Assessed Real Property | \$836,453,934 |
| C.3. Locally Assessed Personal Property | \$20,930,076 |
| C.4. Total Assessed Value (C.1 through C.3) | \$1,035,790,919 |
| C.5. C.4. divided by 100 | \$10,357,909 |

| LEVY LIMIT CALCULATION | 2024 |
|--|---------------------|
| D.1. LINE A.2 | \$17,719,321 |
| D.2. LINE B.5 | \$10,007,182 |
| D.3. D.1/D.2 (MAXIMUM ALLOWABLE TAX RATE) | 1.7707 |
| D.4. LINE C.5 | \$10,357,909 |
| D.5. D.3 multiplied by D.4 = MAXIMUM ALLOWABLE LEVY LIMIT | \$18,340,750 |
| D.6. Excess Collections/Excess Levy | |
| D.7. Amount in Excess of Expenditure Limit | |
| D.8. ALLOWABLE LEVY LIMIT (D.5 - D.6 - D.7) | \$18,340,750 |

| | |
|------------------------------|---------------------|
| <i>2024 New Construction</i> | \$35,072,720 |
|------------------------------|---------------------|

Enter data in yellow-shaded cells only.

Calculated data in tan should be used in published notice.

Reference updated language for published notice per Chapter 198 (HB 2286, Laws 2017).

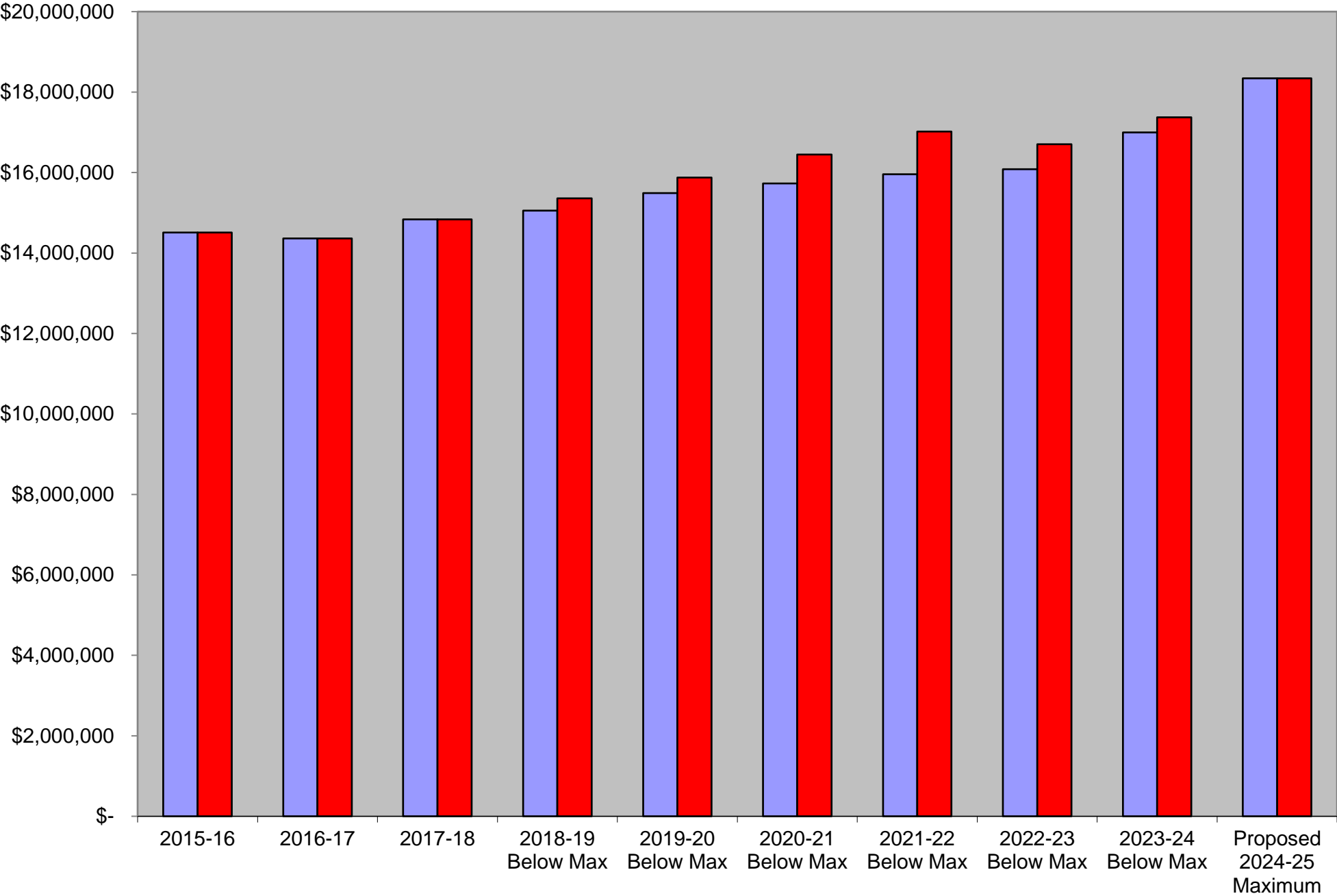
Truth in Taxation Analysis

Calculation for Truth in Taxation Hearing Notice pursuant to A.R.S. § 42-17107

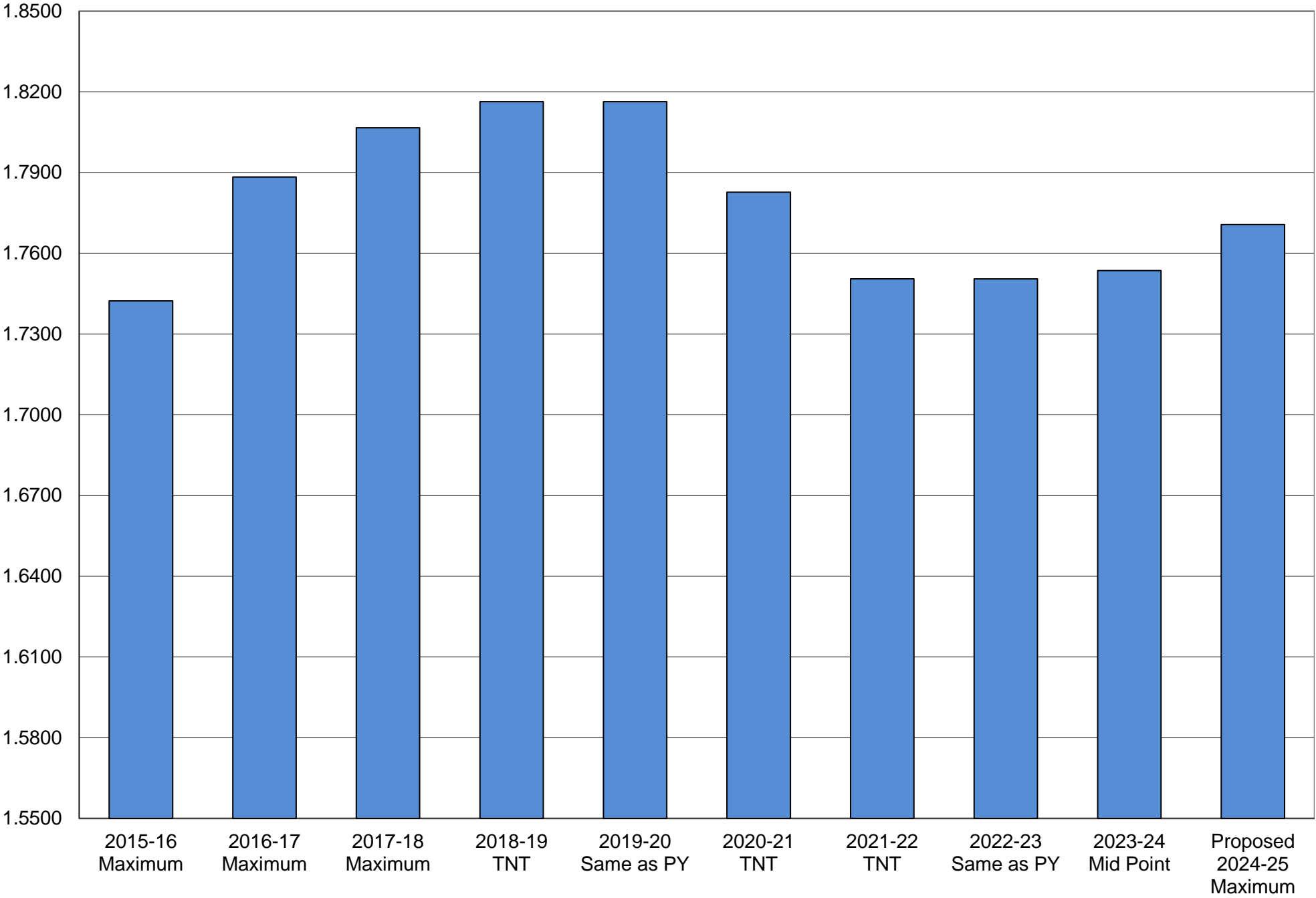
| | |
|---|------------------|
| Actual current primary property tax levy: (line F.1. actual levy from prior year's final levy limit worksheet) | \$ 17,000,000 |
| Net assessed valuation: (line C.4. from current year's worksheet) | \$ 1,035,790,919 |
| Value of new construction: | \$ 35,072,720 |
| Net assessed value minus new construction: (line B.4. from current year's levy limit worksheet) | \$ 1,000,718,199 |
| MAXIMUM TAX RATE THAT CAN BE IMPOSED WITHOUT A TRUTH IN TAXATION HEARING: | \$ 1.6988 |
| Growth in property tax levy capacity associated with new construction: | \$ 595,815 |
| MAXIMUM PRIMARY PROPERTY TAX LEVY WITHOUT A TRUTH IN TAXATION HEARING: | \$ 17,596,016 |
| Proposed primary property tax levy: | \$ 18,340,750 |
| Proposed increase in primary property tax levy, exclusive of new construction | \$ 719,516 |
| Proposed percentage increase in primary property tax levy: | 4.23% |
| Proposed primary property tax rate: | \$ 1.7707 |
| Proposed increase in primary property tax rate: | \$ 0.0719 |
| Proposed primary property tax levy on a home valued at \$100,000 | \$ 177.07 |
| Primary property tax levy on a home valued at \$100,000 if the tax rate was not raised: | \$ 169.88 |
| Proposed primary property tax levy increase on a home valued at \$100,000: | \$ 7.19 |

NPC Primary Maximum Property Tax Levy compared to Actual Levy

Levy - Assessed Levy Limit - Max



NPC Historical Property Tax Rates & Current Year Proposal



Presentation of Proposed 2024-25 Budget

Summary:

The preliminary budget was approved by the District Governing Board (Board) on April 16, 2024. The budget can be reduced, but cannot be increased.

Staff anticipates the expenditure limit will be breached in FY 2025, but carryforward balances will be used to cover any overage. The current available carryforward amount is \$32 million.

Arizona Revised Statutes (A.R.S) §15-1461 outlines the noticing requirements for the publication of the proposed budget, the budget public hearing, and adoption of the proposed budget at a special board meeting. The following notices have occurred:

- Public Budget Hearing & Adoption of Proposed Budget at Special Board Meeting – NPC issued a press release (April 23, 2024), issued a notice of a budget hearing in the White Mountain Independent (April 30 & May 14, 2024) and in the Holbrook Tribune (May 1 & May 15, 2024), and posted a legal notice on its website.
- Proposed Budget – NPC published the budget on the npc.edu website, in the White Mountain Independent (May 14, 2024) and in the Holbrook Tribune (May 15, 2024).

Staff will answer questions from the Board and the public.



Northland Pioneer College

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**Official Budget Forms
Navajo County Community College District
Northland Pioneer College
Fiscal year 2025**

Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2025
Summary of budget data

| | | | Increase/Decrease From budget 2024 To budget 2025 | |
|--|-----------------|-----------------|---|--------|
| | Budget 2025 | Budget 2024 | Amount | % |
| I. Current General and Plant Funds | | | | |
| A. Expenditures: | | | | |
| Current General Fund | \$ 38,827,550 | \$ 39,072,827 | \$ (245,277) | -0.6% |
| Unexpended Plant Fund | 17,900,329 | 12,782,500 | 5,117,829 | 40.0% |
| Retirement of indebtedness Plant Fund | 0 | | 0 | |
| Total | \$ 56,727,879 | \$ 51,855,327 | \$ 4,872,552 | 9.4% |
| B. Expenditures per Full-time student equivalent (FTSE): | | | | |
| Current General Fund | \$ 22,111 /FTSE | \$ 21,316 /FTSE | \$ 795 /FTSE | 3.7% |
| Unexpended Plant Fund | \$ 10,194 /FTSE | \$ 6,974 /FTSE | \$ 3,220 /FTSE | 46.2% |
| Projected FTSE count | 1,756 | 1,833 | | |
| II. Total all funds estimated personnel compensation | | | | |
| Employee salaries and hourly costs | \$ 22,048,897 | \$ 20,059,059 | \$ 1,989,838 | 9.9% |
| Retirement costs | 2,705,400 | 2,209,092 | 496,308 | 22.5% |
| Healthcare costs | 2,747,364 | 2,423,572 | 323,792 | 13.4% |
| Other benefit costs | 1,814,903 | 2,263,346 | (448,443) | -19.8% |
| Total | \$ 29,316,564 | \$ 26,955,069 | \$ 2,361,495 | 8.8% |
| III. Summary of primary and secondary property tax levies and rates | | | | |
| A. Amount levied: | | | | |
| Primary tax levy | \$ 18,340,750 | \$ 17,000,000 | \$ 1,340,750 | 7.9% |
| Property tax judgment | | | 0 | |
| Secondary tax levy | | | 0 | |
| Total levy | \$ 18,340,750 | \$ 17,000,000 | \$ 1,340,750 | 7.9% |
| B. Rates per \$100 net assessed valuation: | | | | |
| Primary tax rate | 1.7707 | 1.7536 | 0.0171 | 1.0% |
| Property tax judgment | | | 0.0000 | |
| Secondary tax rate | | | 0.0000 | |
| Total rate | 1.7707 | 1.7536 | 0.0171 | 1.0% |
| IV. Maximum allowable primary property tax levy for fiscal year 2025 pursuant to A.R.S. §42-17051 | | | \$ 18,340,750 | |
| V. Amount received from primary property taxes in fiscal year 2024 in excess of the maximum allowable amount as calculated pursuant to A.R.S. §42-17051 | | | \$ _____ | |

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2025**

Resources

| | Current funds | | | Plant Fund | | | | | |
|--|----------------------|-------------------------|------------------------|-------------------------------|------------------------------------|---------------------|-------------------------|-------------------------|-------------------------|
| | General Fund 2025 | Restricted Fund 2025 | Auxiliary Fund 2025 | Unexpended Plant Fund 2025 | Retirement of indebtedness 2025 | Other funds 2025 | Total all funds 2025 | Total all funds 2024 | % Increase/ Decrease |
| Beginning balances/(deficits)—July 1* | | | | | | | | | |
| Restricted | \$ | | | | | | 0 | \$ 0 | 0.0% |
| Unrestricted | 83,600,000 | | | 29,500,000 | | | 113,100,000 | 105,300,000 | 7.4% |
| Total beginning balances | \$ 83,600,000 | \$ 0 | \$ 0 | \$ 29,500,000 | \$ 0 | \$ 0 | \$ 113,100,000 | \$ 105,300,000 | 7.4% |
| Revenues and other inflows | | | | | | | | | |
| Student tuition and fees | | | | | | | | | |
| General tuition | \$ 3,170,000 | \$ | \$ | \$ | \$ | \$ | 3,170,000 | \$ 3,170,000 | 0.0% |
| Out-of-district tuition | | | | | | | 0 | 0 | 0.0% |
| Out-of-State tuition | 90,000 | | | | | | 90,000 | 90,000 | 0.0% |
| Student fees | 540,000 | | | | | | 540,000 | 540,000 | 0.0% |
| Tuition and fee remissions or waivers | | | | | | | 0 | 0 | 0.0% |
| State appropriations | | | | | | | | | |
| Maintenance support | 1,375,600 | | | | | | 1,375,600 | 1,349,900 | 1.9% |
| Equalization aid | 12,016,200 | | | | | | 12,016,200 | 11,189,600 | 7.4% |
| STEM Workforce | | | | 273,600 | | | 273,600 | 262,500 | 4.2% |
| Rural Community College Aid | 815,000 | | | | | | 815,000 | 1,305,600 | -37.6% |
| | | | | | | | 0 | | 0.0% |
| | | | | | | | 0 | | 0.0% |
| Property taxes | | | | | | | | | |
| Primary tax levy | 18,340,750 | | | | | | 18,340,750 | 17,000,000 | 7.9% |
| Secondary tax levy | | | | | | | 0 | 0 | 0.0% |
| Gifts, grants, and contracts | 2,730,000 | 7,200,000 | 100,000 | | | | 10,030,000 | 7,737,811 | 29.6% |
| Sales and services | | | | | | | 0 | 0 | 0.0% |
| Investment income | 2,000,000 | | | | | | 2,000,000 | 300,000 | 566.7% |
| State shared sales tax (Prop 301) | | 600,000 | 140,000 | | | | 740,000 | 750,000 | -1.3% |
| Smart and Safe Arizona Act (Prop 207) | | 1,000,000 | | | | | 1,000,000 | 900,000 | 11.1% |
| Other revenues | 350,000 | | | | | | 350,000 | 400,000 | -12.5% |
| Proceeds from sale of bonds | | | | | | | 0 | | 0.0% |
| Total Revenues and Other Inflows | \$ 41,427,550 | \$ 8,800,000 | \$ 240,000 | \$ 273,600 | \$ 0 | \$ 0 | \$ 50,741,150 | \$ 44,995,411 | 12.8% |
| Transfers | | | | | | | | | |
| Transfers in | | 400,000 | 200,000 | 17,626,729 | | | 18,226,729 | 11,145,000 | 63.5% |
| (Transfers out) | (18,226,729) | | | | | | (18,226,729) | (11,145,000) | 63.5% |
| Total transfers | \$ (18,226,729) | \$ 400,000 | \$ 200,000 | \$ 17,626,729 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | 0.0% |
| Reduction for amounts reserved for future budget year expenses: | | | | | | | | | |
| Maintained for future financial stability | (39,072,827) | | | | | | (39,072,827) | (35,265,978) | 10.8% |
| Maintained for future capital acquisitions/projects | (13,273,718) | | | (29,500,000) | | | (42,773,718) | (43,273,568) | -1.2% |
| Maintained for future debt retirement | | | | | | | 0 | 0 | 0.0% |
| Maintained for grants or scholarships | | | | | | | 0 | 0 | 0.0% |
| Maintained for future retirement contributions | | | | | | | 0 | 0 | 0.0% |
| Fund Balance | (15,626,726) | | | | | | (15,626,726) | (12,342,727) | 26.6% |
| Total resources available for the budget year | \$ 38,827,550 | \$ 9,200,000 | \$ 440,000 | \$ 17,900,329 | \$ 0 | \$ 0 | \$ 66,367,879 | \$ 59,413,138 | 11.7% |

*These amounts exclude nonspendable amounts (e.g., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact. See the Instructions tab, cell C11 for more information about the amounts that should and should not be included on this line.

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2025**

Expenditures and other outflows

| | Current funds | | | Plant Fund | | Other funds 2025 | Total all funds 2025 | Total all funds 2024 | % Increase/ Decrease |
|--|----------------------|-------------------------|------------------------|-------------------------------|------------------------------------|---------------------|----------------------------|----------------------------|-------------------------|
| | General Fund 2025 | Restricted Fund 2025 | Auxiliary Fund 2025 | Unexpended Plant Fund 2025 | Retirement of indebtedness 2025 | | | | |
| Total resources available for the budget year (from Schedule B) | \$ 38,827,550 | \$ 9,200,000 | \$ 440,000 | \$ 17,900,329 | | \$ | \$ 66,367,879 | \$ 59,413,138 | 11.7% |
| Expenditures and other outflows | | | | | | | | | |
| Instruction | \$ 13,651,901 | \$ 3,650,000 | | | | \$ | \$ 17,301,901 | \$ 16,861,424 | 2.6% |
| Public service | | | | | | | 0 | 0 | 0.0% |
| Academic support | 1,877,849 | 1,860,000 | | | | | 3,737,849 | 1,910,251 | 95.7% |
| Student services | 2,739,999 | | | | | | 2,739,999 | 3,608,800 | -24.1% |
| Institutional support (Administration) | 15,170,070 | | | | | | 15,170,070 | 16,017,719 | -5.3% |
| Operation and maintenance of plant | 2,458,451 | | | | | | 2,458,451 | 2,352,916 | 4.5% |
| Scholarships | 1,875,000 | 3,290,000 | | | | | 5,165,000 | 4,241,931 | 21.8% |
| Auxiliary enterprises | | | 440,000 | | | | 440,000 | 600,000 | -26.7% |
| Capital assets | | | | 17,900,329 | | | 17,900,329 | 12,782,500 | 40.0% |
| Debt service—general obligation bonds | | | | | | | 0 | 0 | 0.0% |
| Debt service—other long term debt | | | | | | | 0 | 0 | 0.0% |
| Other expenditures | | 400,000 | | | | | 400,000 | 0 | -- |
| Property tax judgments | | | | | | | 0 | 0 | 0.0% |
| Contingency | 1,054,280 | | | | | | 1,054,280 | 1,037,597 | 1.6% |
| Total expenditures and other outflows | \$ 38,827,550 | \$ 9,200,000 | \$ 440,000 | \$ 17,900,329 | \$ 0 | \$ 0 | \$ 66,367,879 | \$ 59,413,138 | 11.7% |

FINAL FY 2024/25 EXPENDITURE LIMITS: COMMUNITY COLLEGES

| COMMUNITY COLLEGE DISTRICT | POPULATION** | | POPULATION FACTOR | INFLATION FACTOR* | FY 1979/80 BASE LIMIT | FINAL FY 2024/25 EXPENDITURE LIMITATION |
|----------------------------------|----------------|---------------|----------------------|----------------------|--------------------------|--|
| | 2024/25 | 1979/80 | | | | |
| COCHISE | 7,124 | 2,156 | 3.3043 | 3.6671 | \$6,038,815 | \$73,173,322 |
| COCONINO | 1,856 | 1,000 | 1.8560 | 3.6671 | \$2,459,758 | \$16,741,573 |
| GILA | 612 | 905 | 0.6762 | 3.6671 | \$1,948,412 | \$4,831,807 |
| GRAHAM | 2,587 | 1,329 | 1.9466 | 3.6671 | \$4,508,230 | \$32,181,287 |
| MARICOPA | 65,722 | 27,299 | 2.4075 | 3.6671 | \$52,841,755 | \$466,516,664 |
| MOHAVE | 2,353 | 1,033 | 2.2778 | 3.6671 | \$3,163,993 | \$26,429,139 |
| NAVAJO | 1,756 | 1,566 | 1.1213 | 3.6671 | \$3,716,543 | \$15,282,620 |
| PIMA | 13,588 | 11,038 | 1.2310 | 3.6671 | \$30,555,962 | \$137,938,978 |
| PINAL | 4,198 | 2,452 | 1.7121 | 3.6671 | \$7,534,121 | \$47,302,104 |
| SANTA CRUZ | 215 | 700 | 0.3071 | 3.6671 | \$2,900,000 | \$3,266,362 |
| YAVAPAI | 3,948 | 1,568 | 2.5179 | 3.6671 | \$5,759,613 | \$53,180,239 |
| YUMA/LA PAZ | 5,369 | 1,952 | 2.7505 | 3.6671 | \$6,215,322 | \$62,690,700 |
| TOTAL | 109,328 | 52,998 | 2.0629 | | \$127,642,524 | \$939,534,794 |

* SOURCE: Bureau of Economic Analysis March 2024 - (2023 GDP Implicit Price Deflator/1978 GDP Implicit Price Deflator) = 122.273/33.343

** FTSE counts are calculated pursuant to A.R.S. §15-1466.01

NPC schedules Truth in Taxation, Public Budget Hearing for May 21, 2024

HOLBROOK — The Navajo County Community College District Governing Board will conduct a Truth in Taxation and Public Budget Hearing for consideration of the proposed budget for the 2024–2025 fiscal year at the Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025, on Tuesday, May 21, 2024, at 10:00 a.m. (M.S.T.). The hearing may also be attended remotely using the link: <https://npc.webex.com/npc/j.php?MTID=mc0d6b22d2239ed9594e7ba940acdbd9a> (password May24DGB – if needed), for both public viewing and comment. Additional access to the hearing is available by phone: dial-in +1-415-655-0001, meeting number (access code): 2634 089 9444 or join by video system: dial [26340899444@npc.webex.com](tel:26340899444).

At its April 16 meeting, the board adopted a preliminary 2024-2025 budget. The college stands ready to help students and employees. The proposed budget includes the following key items.

- Upgrade the Enterprise Resource Planning (ERP) software used to manage college operations, including class offerings, registration, financial aid, student payments, and all aspects of accounting.
- Facilities expansion will continue at the Show Low campus by renovating an existing building to offer one-stop-shop services for students.
- Facilities expansion at the Winslow and Holbrook campus are planned and will affect the Automotive, Cosmetology, and Allied Health programs.
- NPC conducted a third-party salary study, and the results of the study will be implemented.

Under the state's Truth in Taxation (TNT) statutes, the college district is requesting an increase in primary property taxes of \$719,516 or 4.23 percent. According to the TNT formula, the primary property tax for an owner-occupied residence with an assessed valuation of \$100,000 would increase from \$169.88 to \$177.07. NPC does not have a secondary tax rate to pay for any improvement bonds or budget overrides.

The assessed valuation of utilities, power plants, transmission lines, and mines is set by the state's Department of Revenue. The Navajo County Assessor's Office is responsible for setting the assessed valuations for local real property and buildings. These combined assessed valuations are used by various taxing jurisdictions as the basis for calculating the primary property tax levy.

After the public hearing, the governing board can decrease or accept the budget from the preliminary figures adopted on April 16. The budget data can be viewed or downloaded as a PDF from the college's website: <https://www.npc.edu/fy2025-preliminary-budget>. Answers to many frequently asked questions are also posted on the website.

Interested citizens are encouraged to attend the Truth in Taxation and Public Budget Hearing and make comments prior to the formal adoption of the budget by the local governing board during a special meeting immediately following the public hearing.

Comments about the proposed primary tax rate or budget can be made during the meeting or submitted online at www.npc.edu/public-comment-form.

Notice of the May 21, 2024, Truth in Taxation Hearing, Public Budget Hearing, and the proposed tax is published in the White Mountain Independent newspaper(s) dated April 30, 2024, and May 14, 2024, and in the Holbrook Tribune newspaper(s) dated May 1, 2024, and May 15, 2024.



Northland Pioneer College

MEMO

Marketing & Public Relations Office • 1001 W. Deuce of Clubs, M2, Show Low AZ 85901-6221

Lia Keenan, Media Relations Coordinator • 928-532-6174 • lia.keenan@npc.edu

April 19, 2024

TO: Legal Clerk – WMI and Holbrook Tribune

Re: Notice of Budget Hearing

Please run the following Public Notice in the Tuesday, April 30, 2024, and the Tuesday, May 14, 2024, editions of the *White Mountain Independent* and in the Wednesday, May 1, 2024, and Wednesday, May 15, 2024, editions of the *Holbrook Tribune*. Please send the invoices and affidavits via email: lia.keenan@npc.edu and mail hard copies to Northland Pioneer College, Marketing Department, Attn: Lia Keenan, 1001 W. Deuce of Clubs, Show Low, AZ 85901-6221. Thank you.

Notice is hereby given to the residents and taxpayers of the Navajo County Community College District that the District Governing Board will conduct a **Public Budget Hearing** for consideration of the proposed budget for the 2024–2025 Fiscal Year at the Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025, on **Tuesday, May 21, 2024**, at 10:00 a.m. (M.S.T.). The hearing may also be attended remotely using the link: <https://npc.webex.com/npc/j.php?MTID=mc0d6b22d2239ed9594e7ba940acdbd9a> (password May24DGB – if needed), for both public viewing and comment. Additional access to the hearing is available by phone: dial-in +1-415-655-0001, meeting number (access code): 2634 089 9444 or join by video system: dial 26340899444@npc.webex.com.

A **Special Board Meeting** for the purpose of adopting the District’s 2024–2025 budget shall be held immediately following the Budget Hearing at the same location and with the same access information.

Budget data conforms to mandates of law specified in Arizona Revised Statutes §15-1461 concerning the advertisement and publication of budget information. The budget is posted for public review on the college’s website, www.npc.edu/fy2025-preliminary-budget.

Dr. Chato Hazelbaker, President, Northland Pioneer College.

Questions and comments about the budget should be directed to **Maderia Ellison**, Vice President of Administrative Services, Chief Financial Officer, **(928) 532-6743** or **be submitted online at www.npc.edu/public-comment-form**.

LEGAL NOTICES

Northland Pioneer College

TRUTH IN TAXATION HEARING

Notice of Tax Increase

Navajo County Community College District is notifying its property taxpayers of its intention to raise its primary property tax rate over last year's level. The proposed tax rate will be **\$1.7707**.

Under the Truth in Taxation (TNT) statutes, **§15-1461.01**, if a proposed primary tax levy, excluding amounts that are attributable to new construction, is greater than the amount levied in the preceding tax year the district must comply with appropriate TNT notice and hearing. In accordance with the TNT formula, the district is proposing an increase in primary property taxes of **\$719,516** or **4.23%**. As an example, the primary property taxes on a \$100,000 home will be **\$177.07**. Without the proposed tax increase, the total taxes for the \$100,000 home would have been **\$169.88**.

All interested citizens are invited to attend the public hearing on the tax increase that is scheduled to be held **Tuesday, May 21, 2024**, at 10:00 a.m. (M.S.T.) at the Holbrook – Painted Desert Campus Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona.

NOTICE OF BUDGET HEARING

Notice is hereby given to the residents and taxpayers of the Navajo County Community College District that the District Governing Board will conduct a **Public Budget Hearing** for consideration of the proposed budget for the 2024–2025 Fiscal Year at the Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025, on **Tuesday, May 21, 2024**, at 10:00 a.m. (M.S.T.). The hearing may also be attended remotely using the link:

<https://npc.webex.com/npc/j.php?MTID=mc0d6b22d2239ed9594e7ba940acdbd9a> (password May24DGB – if needed), for both public viewing and comment.

Additional access to the hearing is available by phone: dial-in +1-415-655-0001, meeting number (access code): 2634 089 9444 or join by video system: dial [26340899444](tel:26340899444) at npc.webex.com.

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Dr. Chato Hazelbaker, President, Northland Pioneer College.

Questions and comments about the budget should be directed to **Maderia Ellison**, Vice President of Administrative Services, Chief Financial Officer, (928) **532-6743** or be submitted online at www.npc.edu/public-comment-form.

Notice of Non-Discrimination

PUBLIC NOTICE OF NON-DISCRIMINATION: Northland Pioneer College does not discriminate on the basis of race, color, national origin, veteran status, religion, marital status, gender, age or disability in admission or access to, or treatment or employment in its educational programs or activities. District grievance procedures will be followed for compliance with Title IX and Section 504 requirements. The Affirmative Action Compliance Officer is the Chief Human Resource Officer, 2251 E. Navajo Blvd., Holbrook, Arizona 86025, (928) 524-7471. The Section 504 Compliance Officer is the Coordinator of the Office of Accessibility and Inclusion, 1611 S. Main Snowflake, AZ 85937, (928) 536-6246. The lack of English language skills will not be a barrier to admission and participation in vocational education programs.





Northland Pioneer College

Notice is hereby given to the residents and taxpayers of the Navajo County Community College District that the District Governing Board will conduct a **Public Budget Hearing** for consideration of the proposed budget for the 2024–2025 Fiscal Year at the Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025, on **Tuesday, May 21, 2024**, at 10:00 a.m. (M.S.T.). The hearing may also be attended remotely using the link: <https://npc.webex.com/npc/j.php?MTID=mc0d6b22d2239ed9594e7ba940acd9a> (password May24DGB – if needed), for both public viewing and comment. Additional access to the hearing is available by phone: dial-in +1-415-655-0001, meeting number (access code): 2634 089 9444 or join by video system: dial 26340899444@npc.webex.com.

A **Special Board Meeting** for the purpose of adopting the District’s 2024–2025 budget shall be held immediately following the Budget Hearing at the same location and with the same access information.

Budget data conforms to mandates of law specified in Arizona Revised Statutes §15-1461 concerning the advertisement and publication of budget information. The budget is posted for public review on the college’s website, <https://www.npc.edu/fy2025-preliminary-budget>

Dr. Chato Hazelbaker, President, Northland Pioneer College.

Questions and comments about the budget should be directed to **Maderia Ellison**, Vice President of Administrative Services, Chief Financial Officer, **(928) 532-6743** or be submitted online at www.npc.edu/public-comment-form.

Published in the White Mountain Independent May 14, 2024
Published in the Holbrook Tribune May 15, 2024

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE BUDGET FOR FISCAL YEAR 2025
SUMMARY OF BUDGET DATA — SCHEDULE A

| | | | | Increase/Decrease From Budget 2024 to Budget 2025 | |
|--|----------------|----------------|---------------|---|--|
| | Budget 2025 | Budget 2024 | Amount | | |
| I. CURRENT GENERAL AND PLANT FUNDS | | | | | |
| A. Expenditures: | | | | | |
| Current General Fund | \$38,827,550 | \$39,072,827 | (\$245,277) | -0.6% | |
| Unexpended Plant Fund | \$17,900,329 | \$12,782,500 | \$5,117,829 | 40.0% | |
| Retirement of Indebtedness Plant Fund | -0- | -0- | -0- | -0- | |
| TOTAL | \$56,727,879 | \$51,855,327 | \$4,872,552 | 9.4% | |
| B. Expenditures Per Full-Time Student Equivalent (FTSE) | | | | | |
| Current General Fund | \$22,111 /FTSE | \$21,316 /FTSE | \$795 /FTSE | 3.7% | |
| Unexpended Plant Fund | \$10,194 /FTSE | \$6,974 /FTSE | \$3,220 /FTSE | 46.2% | |
| Projected FTSE Count | 1,756 | 1,833 | | | |
| II. TOTAL ALL FUNDS ESTIMATED PERSONNEL COMPENSATION | | | | | |
| Employee Salaries and Hourly Costs | \$22,048,897 | \$20,059,059 | \$1,989,838 | 9.9% | |
| Retirement Costs | \$2,705,400 | \$2,209,092 | \$496,308 | 22.5% | |
| Healthcare Costs | \$2,747,364 | \$2,423,572 | \$323,792 | 13.4% | |
| Other Benefit Costs | \$1,814,903 | \$2,263,346 | (\$448,443) | -19.8% | |
| TOTAL | \$29,316,564 | \$29,955,069 | \$2,361,495 | 8.8% | |
| III. SUMMARY OF PRIMARY AND SECONDARY PROPERTY TAX LEVIES AND RATES | | | | | |
| A. Amount Levied: | | | | | |
| Primary Tax Levy | \$18,340,750 | \$17,000,000 | \$1,340,750 | 7.9% | |
| Property Tax Judgment | -0- | -0- | -0- | -0- | |
| Secondary Tax Levy | -0- | -0- | -0- | -0- | |
| TOTAL LEVY | \$18,340,750 | \$17,000,000 | \$1,340,750 | 7.9% | |
| B. Rates Per \$100 Net Assessed Valuation: | | | | | |
| Primary Tax Rate | 1.7707 | 1.7536 | 0.0171 | 1.0% | |
| Property Tax Judgment | -0- | -0- | -0- | -0- | |
| Secondary Tax Rate | -0- | -0- | -0- | -0- | |
| TOTAL RATE | 1.7707 | 1.7536 | 0.0171 | 1.0% | |
| IV. MAXIMUM ALLOWABLE PRIMARY PROPERTY TAX LEVY FOR FISCAL YEAR 2025 PURSUANT TO A.R.S. §42-17051 | | | \$18,340,750 | | |
| V. AMOUNT RECEIVED FROM PRIMARY PROPERTY TAXES IN FISCAL YEAR 2024 IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT AS CALCULATED PURSUANT TO A.R.S. §42-17051. | | | -0- | | |

RESOURCES — SCHEDULE B

| | | CURRENT FUNDS | | | PLANT FUND | | Other Funds 2025 | Total All Funds 2025 | Total All Funds 2024 | % Increase/ Decrease |
|--|--|-------------------|----------------------|---------------------|----------------------------|---------------------------------|------------------|----------------------|----------------------|----------------------|
| | | General Fund 2025 | Restricted Fund 2025 | Auxiliary Fund 2025 | Unexpended Plant Fund 2025 | Retirement of Indebtedness 2025 | | | | |
| BEGINNING BALANCES (deficits) – JULY 1 * These amounts exclude nonspendable amounts (e.g. prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact. | | | | | | | | | | |
| Restricted | | | | | | | | -0- | -0- | -0- |
| Unrestricted | | \$83,600,000 | | | \$29,500,000 | | | \$113,100,000 | \$105,300,000 | 7.4% |
| Total Beginning Balances | | \$83,600,000 | -0- | -0- | \$29,500,000 | | | \$113,100,000 | \$105,300,000 | 7.4% |
| REVENUES AND OTHER INFLOWS | | | | | | | | | | |
| Student Tuition and Fees | | | | | | | | | | |
| General Tuition | | \$3,170,000 | | | | | | \$3,170,000 | \$3,170,000 | -0- |
| Out-of-District Tuition | | | | | | | | -0- | -0- | -0- |
| Out-of-State Tuition | | \$90,000 | | | | | | \$90,000 | \$90,000 | -0- |
| Student Fees | | \$540,000 | | | | | | \$540,000 | \$540,000 | -0- |
| Tuition and Fee Remissions or Waivers | | | | | | | | -0- | -0- | -0- |
| State Appropriations | | | | | | | | | | |
| Maintenance Support | | \$1,375,600 | | | | | | \$1,375,600 | \$1,349,900 | 1.9% |
| Equalization Aid | | \$12,016,200 | | | | | | \$12,016,200 | \$11,189,600 | 7.4% |
| STEM Workforce | | | | | \$273,600 | | | \$273,600 | \$262,500 | 4.2% |
| Rural Community College Aid | | \$815,000 | | | | | | \$815,000 | \$1,305,600 | -37.6% |
| Property Taxes | | | | | | | | | | |
| Primary Tax Levy | | \$18,340,750 | | | | | | \$18,340,750 | \$17,000,000 | 7.9% |
| Secondary Tax Levy | | | | | | | | -0- | -0- | -0- |
| Gifts, Grants, and Contracts | | \$2,730,000 | \$7,200,000 | \$100,000 | | | | \$10,030,000 | \$7,737,811 | 29.6% |
| Sales and Services | | | | | | | | -0- | -0- | -0- |
| Investment Income | | \$2,000,000 | | | | | | \$2,000,000 | \$300,000 | 566.7% |
| State Shared Sales Tax (Prop 301) | | | \$600,000 | \$140,000 | | | | \$740,000 | \$750,000 | -1.3% |
| Smart and Safe Arizona Act (Prop 207) | | | \$1,000,000 | | | | | \$1,000,000 | \$900,000 | 11.1% |
| Other Revenues | | \$350,000 | | | | | | \$350,000 | \$400,000 | -12.5% |
| Proceeds from Sale of Bonds | | | | | | | | -0- | -0- | -0- |
| Total Revenues and Other Inflows | | \$41,427,550 | \$8,800,000 | \$240,000 | \$273,600 | -0- | -0- | \$50,741,150 | \$44,995,411 | 12.8% |
| TRANSFERS | | | | | | | | | | |
| Transfers In | | | \$400,000 | \$200,000 | \$17,626,729 | | | \$18,226,729 | \$11,145,000 | 63.5% |
| (Transfers Out) | | (\$18,226,729) | | | | | | (\$18,226,729) | (\$11,145,000) | 63.5% |
| Total Transfers | | (\$18,226,729) | \$400,000 | \$200,000 | \$17,626,729 | -0- | -0- | -0- | -0- | -0- |
| Reduction for amounts reserved for future budget year expenditures: | | | | | | | | | | |
| Maintained for future financial stability | | (\$39,072,827) | | | | | | (\$39,072,827) | (\$35,265,978) | 10.8% |
| Maintained for future capital acquisitions/projects | | (\$13,273,718) | | | (\$29,500,000) | | | (\$42,773,718) | (\$43,273,568) | -1.2% |
| Maintained for future debt retirement | | | | | | | | -0- | -0- | -0- |
| Maintained for grants or scholarships | | | | | | | | -0- | -0- | -0- |
| Fund Balance | | (\$15,626,726) | | | | | | (\$15,626,726) | (\$12,342,727) | 26.6% |
| Total Resources Available for the Budget Year | | \$38,827,550 | \$9,200,000 | \$440,000 | \$17,900,329 | -0- | -0- | \$66,367,879 | \$59,413,138 | 11.7% |

*These amounts exclude nonspendable amounts (e.g. prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.

EXPENDITURES AND OTHER OUTFLOWS — SCHEDULE C

| | CURRENT FUNDS | | | PLANT FUND | | Other Funds 2025 | Total All Funds 2025 | Total All Funds 2024 | % Increase/ Decrease |
|--|-------------------------|----------------------------|---------------------------|----------------------------------|---------------------------------------|------------------------|----------------------------|-------------------------|----------------------------|
| | General Fund 2025 | Restricted Fund 2025 | Auxiliary Fund 2025 | Unexpended Plant Fund 2025 | Retirement of Indebtedness 2025 | | | | |
| TOTAL RESOURCES AVAILABLE FOR THE BUDGET YEAR (from Schedule B) | \$38,827,550 | \$9,200,000 | \$440,000 | \$17,900,329 | -0- | -0- | \$66,367,879 | \$59,413,138 | 11.7% |
| EXPENDITURES AND OTHER OUTFLOWS | | | | | | | | | |
| Instruction | \$13,651,901 | \$3,650,000 | | | | | \$17,301,901 | \$16,861,424 | 2.6% |
| Public Service | | | | | | | -0- | -0- | -0- |
| Academic Support | \$1,877,849 | \$1,860,000 | | | | | \$3,737,849 | \$1,910,251 | 95.7% |
| Student Services | \$2,739,999 | | | | | | \$2,739,999 | \$3,608,800 | -24.1% |
| Institutional Support (Administration) | \$15,170,070 | | | | | | \$15,170,070 | \$16,017,719 | -5.3% |
| Operation and Maintenance of Plant | \$2,458,451 | | | | | | \$2,458,451 | \$2,352,916 | 4.5% |
| Scholarships | \$1,875,000 | \$3,290,000 | | | | | \$5,165,000 | \$4,241,931 | 21.8% |
| Auxiliary Enterprises | | | \$440,000 | | | | \$440,000 | \$600,000 | -26.7% |
| Capital Assets | | | | \$17,900,329 | | | \$17,900,329 | \$12,782,500 | 40.0% |
| Debt Service – General Obligation Bonds | | | | | | | -0- | -0- | -0- |
| Debt Service – Other Long Term Debt | | | | | | | -0- | -0- | -0- |
| Other Expenditures | | \$400,000 | | | | | \$400,000 | -0- | -0- |
| Property tax judgments | | | | | | | -0- | -0- | -0- |
| Contingency | \$1,054,280 | | | | | | \$1,054,280 | \$1,037,597 | 1.6% |
| Total Expenditures and Other Outflows | \$38,827,550 | \$9,200,000 | \$440,000 | \$17,900,329 | -0- | -0- | \$66,367,879 | \$59,413,138 | 11.7% |

FY2025 Preliminary Budget

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Navajo County Community College District Northland Pioneer College Budget for Fiscal Year 2025 Summary of Budget Data

| SCHEDULE A | | | | |
|--|---------------------|---------------------|---|-------------|
| | BUDGET 2025 | BUDGET 2024 | INCREASE/DECREASE FROM BUDGET 2024 TO BUDGET 2025 | |
| | | | AMOUNT | % |
| I. CURRENT GENERAL AND PLANT FUNDS | | | | |
| A. Expenditures: | | | | |
| Current General Fund | \$38,827,550 | \$39,072,827 | (\$245,277) | -0.6% |
| Unexpended Plant Fund | \$17,900,329 | \$12,782,500 | \$5,117,829 | 40.0% |
| Retirement of Indebtedness Plant Fund | -0- | -0- | -0- | -0- |
| TOTAL | \$56,727,879 | \$51,855,327 | \$4,872,552 | 9.4% |
| B. Expenditures Per Full-Time Student Equivalent (FTSE): | | | | |
| Current General Fund | \$22,111 /FTSE | \$21,316 /FTSE | \$795 /FTSE | 3.7% |
| Unexpended Plant Fund | \$10,194 /FTSE | \$6,974 /FTSE | \$3,220 /FTSE | 46.2% |
| Projected FTSE Count | 1,756 | 1,833 | | |
| II. TOTAL OF ALL FUNDS ESTIMATED PERSONNEL COMPENSATION | | | | |
| Employee Salaries and Hourly Costs | \$22,048,897 | \$20,059,059 | \$1,989,838 | 9.9% |
| Retirement Costs | \$2,705,400 | \$2,209,092 | \$496,308 | 22.5% |
| Healthcare Costs | \$2,747,364 | \$2,423,572 | \$323,792 | 13.4% |
| Other Benefit Costs | \$1,814,903 | \$2,263,346 | (\$448,443) | -19.8% |
| TOTAL | \$29,316,564 | \$26,955,069 | \$2,361,495 | 8.8% |
| III. SUMMARY OF PRIMARY AND SECONDARY PROPERTY TAX LEVIES AND RATES | | | | |
| A. Amount Levied: | | | | |
| Primary Tax Levy | \$18,340,750 | \$17,000,000 | \$1,340,750 | 7.9% |
| Property Tax Judgment | -0- | -0- | -0- | -0- |
| Secondary Tax Levy | -0- | -0- | -0- | -0- |
| TOTAL LEVY | \$18,340,750 | \$17,000,000 | \$1,340,750 | 7.9% |
| B. Rates per \$100 Net Assessed Valuation: | | | | |
| Primary Tax Rate | 1.7707 | 1.7536 | 0.0171 | 1.0% |
| Property Tax Judgment | -0- | -0- | -0- | -0- |
| Secondary Tax Rate | -0- | -0- | -0- | -0- |
| TOTAL RATE | 1.7707 | 1.7536 | 0.0171 | 1.0% |
| IV. MAXIMUM ALLOWABLE PRIMARY PROPERTY TAX LEVY FOR FISCAL YEAR 2025 PURSUANT TO A.R.S. §42-17051 | | | \$18,340,750 | |
| V. AMOUNT RECEIVED FROM PRIMARY PROPERTY TAXES IN FISCAL YEAR 2024 IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT AS CALCULATED PURSUANT TO A.R.S. §42-17051 | | | -0- | |



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**Navajo County Community College District
Northland Pioneer College
Budget for Fiscal Year 2025
Resources**

| SCHEDULE B | | | | | | | | | |
|---|-----------------------|----------------------|---------------------|----------------------------|---------------------------------|------------------|----------------------|----------------------|----------------------|
| | CURRENT FUNDS | | | PLANT FUND | | OTHER FUNDS 2025 | TOTAL ALL FUNDS 2025 | TOTAL ALL FUNDS 2024 | % INCREASE/ DECREASE |
| | GENERAL FUND 2025 | RESTRICTED FUND 2025 | AUXILIARY FUND 2025 | UNEXPENDED PLANT FUND 2025 | RETIREMENT OF INDEBTEDNESS 2025 | | | | |
| BEGINNING BALANCES (deficits) – July 1* | | | | | | | | | |
| Restricted | | | | | | | -0- | -0- | -0- |
| Unrestricted | \$83,600,000 | | | \$29,500,000 | | | \$113,100,000 | \$105,300,000 | 7.4% |
| Total Beginning Balances | \$83,600,000 | -0- | -0- | \$29,500,000 | -0- | -0- | \$113,100,000 | \$105,300,000 | 7.4% |
| REVENUES AND OTHER INFLOWS | | | | | | | | | |
| Student Tuition and Fees | | | | | | | | | |
| General Tuition | \$3,170,000 | | | | | | \$3,170,000 | \$3,170,000 | 0.0% |
| Out-of-District Tuition | | | | | | | -0- | -0- | 0.0% |
| Out-of-State Tuition | \$90,000 | | | | | | \$90,000 | \$90,000 | 0.0% |
| Student Fees | \$540,000 | | | | | | \$540,000 | \$540,000 | 0.0% |
| Tuition and Fee Remissions or Waivers | | | | | | | -0- | -0- | 0.0% |
| State Appropriations | | | | | | | | | |
| Maintenance Support | \$1,375,600 | | | | | | \$1,375,600 | \$1,349,900 | 1.9% |
| Equalization Aid | \$12,016,200 | | | | | | \$12,016,200 | \$11,189,600 | 7.4% |
| STEM Workforce | | | | \$273,600 | | | \$273,600 | \$262,500 | 4.2% |
| Rural Community College Aid | \$815,000 | | | | | | \$815,000 | \$1,305,600 | -37.6% |
| Property Taxes | | | | | | | | | |
| Primary Tax Levy | \$18,340,750 | | | | | | \$18,340,750 | \$17,000,000 | 7.9% |
| Secondary Tax Levy | | | | | | | -0- | -0- | 0.0% |
| Gifts, Grants, and Contracts | \$2,730,000 | \$7,200,000 | \$100,000 | | | | \$10,030,000 | \$7,737,811 | 29.6% |
| Sales and Services | | | | | | | -0- | -0- | 0.0% |
| Investment Income | \$2,000,000 | | | | | | \$2,000,000 | \$300,000 | 566.7% |
| State Shared Sales Tax (Prop 301) | | \$600,000 | \$140,000 | | | | \$740,000 | \$750,000 | -1.3% |
| Smart and Safe Arizona Act (Prop 207) | | \$1,000,000 | | | | | \$1,000,000 | \$900,000 | 11.1% |
| Other Revenues | \$350,000 | | | | | | \$350,000 | \$400,000 | -12.5% |
| Proceeds from Sale of Bonds | | | | | | | -0- | -0- | 0.0% |
| Total Revenues and Other Inflows | \$41,427,550 | \$8,800,000 | \$240,000 | \$273,600 | -0- | -0- | \$50,741,150 | \$44,996,411 | 12.8% |
| Transfers | | | | | | | | | |
| Transfers In | | \$400,000 | \$200,000 | \$17,626,729 | | | \$18,226,729 | \$11,145,000 | 63.5% |
| (Transfers Out) | (\$18,226,729) | | | | | | (\$18,226,729) | (\$11,145,000) | 63.5% |
| Total Transfers | (\$18,226,729) | \$400,000 | \$200,000 | \$17,626,729 | -0- | -0- | -0- | -0- | 0.0% |
| Reduction for amounts reserved for future budget year expenditures: | | | | | | | | | |
| Maintained for future financial stability | (\$39,072,827) | | | | | | (\$39,072,827) | (\$35,265,978) | 10.8% |
| Maintained for future capital acquisitions/projects | (\$13,273,718) | | | (\$29,500,000) | | | (\$42,773,718) | (\$43,273,568) | -1.2% |
| Maintained for future debt retirement | | | | | | | -0- | -0- | 0.0% |
| Maintained for grants or scholarships | | | | | | | -0- | -0- | 0.0% |
| Fund Balance | (\$15,626,726) | | | | | | (\$15,626,726) | (\$12,342,727) | 26.6% |
| Total Resources Available for Budget Year | \$38,827,550 | \$9,200,000 | \$440,000 | \$17,900,329 | -0- | -0- | \$66,367,879 | \$59,413,138 | 11.7% |

* These amounts exclude nonspendable amounts (e.g., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.

Navajo County Community College District
Northland Pioneer College
Budget for Fiscal Year 2025
Expenditures and Other Outflows

| SCHEDULE C | | | | | | | | | |
|--|-------------------------|----------------------------|---------------------------|----------------------------------|--|------------------------|-------------------------|-------------------------|----------------------------|
| | CURRENT FUNDS | | | PLANT FUND | | | | | |
| | GENERAL FUND 2025 | RESTRICTED FUND 2025 | AUXILIARY FUND 2025 | UNEXPENDED PLANT FUND 2025 | RETIREMENT OF INDEBTEDNESS 2025 | OTHER FUNDS 2025 | TOTAL ALL FUNDS 2025 | TOTAL ALL FUNDS 2024 | % INCREASE/ DECREASE |
| TOTAL RESOURCES AVAILABLE FOR THE BUDGET YEAR (FROM SCHEDULE B) | \$38,827,550 | \$9,200,000 | \$440,000 | \$17,900,329 | -0- | -0- | \$66,367,879 | \$59,413,138 | 11.7% |
| EXPENDITURES AND OTHER OUTFLOWS | | | | | | | | | |
| Instruction | \$13,651,901 | \$3,650,000 | | | | | \$17,301,901 | \$16,861,424 | 2.6% |
| Public Service | | | | | | | -0- | -0- | 0.0% |
| Academic Support | \$1,877,849 | \$1,860,000 | | | | | \$3,737,849 | \$1,910,251 | 95.7% |
| Student Services | \$2,739,999 | | | | | | \$2,739,999 | \$3,608,800 | -24.1% |
| Institutional Support (Administration) | \$15,170,070 | | | | | | \$15,170,070 | \$16,017,719 | -5.3% |
| Operation and Maintenance of Plant | \$2,458,451 | | | | | | \$2,458,451 | \$2,352,916 | 4.5% |
| Scholarships | \$1,875,000 | \$3,290,000 | | | | | \$5,165,000 | \$4,241,931 | 21.8% |
| Auxiliary Enterprises | | | \$440,000 | | | | \$440,000 | \$600,000 | -26.7% |
| Capital Assets | | | | \$17,900,329 | | | \$17,900,329 | \$12,782,500 | 40.0% |
| Debt Service - General Obligation Bonds | | | | | | | -0- | -0- | 0.0% |
| Debt Service - Other Long- Term Debt | | | | | | | -0- | -0- | 0.0% |
| Other Expenditures | | | | | | | -0- | -0- | 0.0% |
| Property tax judgments | | | | | | | -0- | -0- | 0.0% |
| Contingency | \$1,054,280 | | | | | | \$1,054,280 | \$1,037,597 | 1.6% |
| Total Expenditures and Other Outflows | \$38,827,550 | \$9,200,000 | \$440,000 | \$17,900,329 | -0- | -0- | \$66,367,879 | \$59,413,138 | 11.7% |

Request to Approve 2024-25 Primary Property Tax Rate & Levy

Recommendation:

Staff recommends approval of the 2024-25 primary property tax rate of \$1.7707 generating a tax levy of \$18,340,750.

Summary:

Property tax options were reviewed at the March 19, 2024 regular board meeting. The recommended rate and levy are included in the proposed budget and is at the maximum amount allowable.

The recommended rate and levy were used in the public notices in compliance with A.R.S. § 42-17107(A) and § 15-1461.01. It states, if a proposed primary tax levy, excluding amounts that are attributable to new construction, is greater than the amount levied in the preceding tax year the district must comply with appropriate truth in taxation (TNT) notice and hearing.



Northland Pioneer College

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Enter data in yellow-shaded cells only.

Calculated data in tan should be used in published notice.

Reference updated language for published notice per Chapter 198 (HB 2286, Laws 2017).

Truth in Taxation Analysis

Calculation for Truth in Taxation Hearing Notice pursuant to A.R.S. § 42-17107

| | |
|---|------------------|
| Actual current primary property tax levy: (line F.1. actual levy from prior year's final levy limit worksheet) | \$ 17,000,000 |
| Net assessed valuation: (line C.4. from current year's worksheet) | \$ 1,035,790,919 |
| Value of new construction: | \$ 35,072,720 |
| Net assessed value minus new construction: (line B.4. from current year's levy limit worksheet) | \$ 1,000,718,199 |
| MAXIMUM TAX RATE THAT CAN BE IMPOSED WITHOUT A TRUTH IN TAXATION HEARING: | \$ 1.6988 |
| Growth in property tax levy capacity associated with new construction: | \$ 595,815 |
| MAXIMUM PRIMARY PROPERTY TAX LEVY WITHOUT A TRUTH IN TAXATION HEARING: | \$ 17,596,016 |
| Proposed primary property tax levy: | \$ 18,340,750 |
| Proposed increase in primary property tax levy, exclusive of new construction | \$ 719,516 |
| Proposed percentage increase in primary property tax levy: | 4.23% |
| Proposed primary property tax rate: | \$ 1.7707 |
| Proposed increase in primary property tax rate: | \$ 0.0719 |
| Proposed primary property tax levy on a home valued at \$100,000 | \$ 177.07 |
| Primary property tax levy on a home valued at \$100,000 if the tax rate was not raised: | \$ 169.88 |
| Proposed primary property tax levy increase on a home valued at \$100,000: | \$ 7.19 |

Request to Approve 2024-25 Budget

Recommendation:

Staff recommends approval of the 2024-25 budget as presented.

Summary:

The District Governing Board approved the preliminary budget at its April 16, 2024 meeting, which can be reduced but not increased.

NPC has complied with all required public notices related to the public hearing for the budget, the special board meeting to adopt the budget, and publication of the budget in accordance with Arizona Revised Statutes A.R.S. § 15-1461.

Although the Arizona State Budget is not final, NPC anticipates it will receive state appropriations at the level included in the preliminary budget.



Northland Pioneer College

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**Official Budget Forms
Navajo County Community College District
Northland Pioneer College
Fiscal year 2025**

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2025
Summary of budget data**

| | | Increase/Decrease From budget 2024 To budget 2025 | |
|--|------------------------|--|----------------------|
| | Budget 2025 | Budget 2024 | Amount % |
| I. Current General and Plant Funds | | | |
| A. Expenditures: | | | |
| Current General Fund | \$ 38,827,550 | \$ 39,072,827 | \$ (245,277) -0.6% |
| Unexpended Plant Fund | 17,900,329 | 12,782,500 | 5,117,829 40.0% |
| Retirement of indebtedness Plant Fund | 0 | 0 | 0 |
| Total | \$ 56,727,879 | \$ 51,855,327 | \$ 4,872,552 9.4% |
| B. Expenditures per Full-time student equivalent (FTSE): | | | |
| Current General Fund | \$ 22,111 /FTSE | \$ 21,316 /FTSE | \$ 795 /FTSE 3.7% |
| Unexpended Plant Fund | \$ 10,194 /FTSE | \$ 6,974 /FTSE | \$ 3,220 /FTSE 46.2% |
| Projected FTSE count | 1,756 | 1,833 | |
| II. Total all funds estimated personnel compensation | | | |
| Employee salaries and hourly costs | \$ 22,048,897 | \$ 20,059,059 | \$ 1,989,838 9.9% |
| Retirement costs | 2,705,400 | 2,209,092 | 496,308 22.5% |
| Healthcare costs | 2,747,364 | 2,423,572 | 323,792 13.4% |
| Other benefit costs | 1,814,903 | 2,263,346 | (448,443) -19.8% |
| Total | \$ 29,316,564 | \$ 26,955,069 | \$ 2,361,495 8.8% |
| III. Summary of primary and secondary property tax levies and rates | | | |
| A. Amount levied: | | | |
| Primary tax levy | \$ 18,340,750 | \$ 17,000,000 | \$ 1,340,750 7.9% |
| Property tax judgment | | | 0 |
| Secondary tax levy | | | 0 |
| Total levy | \$ 18,340,750 | \$ 17,000,000 | \$ 1,340,750 7.9% |
| B. Rates per \$100 net assessed valuation: | | | |
| Primary tax rate | 1.7707 | 1.7536 | 0.0171 1.0% |
| Property tax judgment | | | 0.0000 |
| Secondary tax rate | | | 0.0000 |
| Total rate | 1.7707 | 1.7536 | 0.0171 1.0% |
| IV. Maximum allowable primary property tax levy for fiscal year 2025 pursuant to A.R.S. §42-17051 | | | \$ 18,340,750 |
| V. Amount received from primary property taxes in fiscal year 2024 in excess of the maximum allowable amount as calculated pursuant to A.R.S. §42-17051 | | | \$ |

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2025**

Resources

| | Current funds | | | Plant Fund | | Other funds 2025 | Total all funds 2025 | Total all funds 2024 | % Increase/ Decrease |
|--|-------------------------|----------------------------|---------------------------|----------------------------------|---------------------------------------|---------------------|----------------------------|----------------------------|----------------------------|
| | General Fund 2025 | Restricted Fund 2025 | Auxiliary Fund 2025 | Unexpended Plant Fund 2025 | Retirement of indebtedness 2025 | | | | |
| Beginning balances/(deficits)—July 1* | | | | | | | | | |
| Restricted | \$ | | | | | | 0 | \$ 0 | 0.0% |
| Unrestricted | 83,600,000 | | | 29,500,000 | | | 113,100,000 | 105,300,000 | 7.4% |
| Total beginning balances | \$ 83,600,000 | \$ 0 | \$ 0 | \$ 29,500,000 | \$ 0 | \$ 0 | \$ 113,100,000 | \$ 105,300,000 | 7.4% |
| Revenues and other inflows | | | | | | | | | |
| Student tuition and fees | | | | | | | | | |
| General tuition | \$ 3,170,000 | \$ | \$ | \$ | \$ | \$ | 3,170,000 | \$ 3,170,000 | 0.0% |
| Out-of-district tuition | | | | | | | 0 | 0 | 0.0% |
| Out-of-State tuition | 90,000 | | | | | | 90,000 | 90,000 | 0.0% |
| Student fees | 540,000 | | | | | | 540,000 | 540,000 | 0.0% |
| Tuition and fee remissions or waivers | | | | | | | 0 | 0 | 0.0% |
| State appropriations | | | | | | | | | |
| Maintenance support | 1,375,600 | | | | | | 1,375,600 | 1,349,900 | 1.9% |
| Equalization aid | 12,016,200 | | | | | | 12,016,200 | 11,189,600 | 7.4% |
| STEM Workforce | | | | 273,600 | | | 273,600 | 262,500 | 4.2% |
| Rural Community College Aid | 815,000 | | | | | | 815,000 | 1,305,600 | -37.6% |
| | | | | | | | 0 | | 0.0% |
| | | | | | | | 0 | | 0.0% |
| Property taxes | | | | | | | | | |
| Primary tax levy | 18,340,750 | | | | | | 18,340,750 | 17,000,000 | 7.9% |
| Secondary tax levy | | | | | | | 0 | 0 | 0.0% |
| Gifts, grants, and contracts | 2,730,000 | 7,200,000 | 100,000 | | | | 10,030,000 | 7,737,811 | 29.6% |
| Sales and services | | | | | | | 0 | 0 | 0.0% |
| Investment income | 2,000,000 | | | | | | 2,000,000 | 300,000 | 566.7% |
| State shared sales tax (Prop 301) | | 600,000 | 140,000 | | | | 740,000 | 750,000 | -1.3% |
| Smart and Safe Arizona Act (Prop 207) | | 1,000,000 | | | | | 1,000,000 | 900,000 | 11.1% |
| Other revenues | 350,000 | | | | | | 350,000 | 400,000 | -12.5% |
| Proceeds from sale of bonds | | | | | | | 0 | | 0.0% |
| Total Revenues and Other Inflows | \$ 41,427,550 | \$ 8,800,000 | \$ 240,000 | \$ 273,600 | \$ 0 | \$ 0 | \$ 50,741,150 | \$ 44,995,411 | 12.8% |
| Transfers | | | | | | | | | |
| Transfers in | | 400,000 | 200,000 | 17,626,729 | | | 18,226,729 | 11,145,000 | 63.5% |
| (Transfers out) | (18,226,729) | | | | | | (18,226,729) | (11,145,000) | 63.5% |
| Total transfers | \$ (18,226,729) | \$ 400,000 | \$ 200,000 | \$ 17,626,729 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | 0.0% |
| Reduction for amounts reserved for future budget year expenses: | | | | | | | | | |
| Maintained for future financial stability | (39,072,827) | | | | | | (39,072,827) | (35,265,978) | 10.8% |
| Maintained for future capital acquisitions/projects | (13,273,718) | | | (29,500,000) | | | (42,773,718) | (43,273,568) | -1.2% |
| Maintained for future debt retirement | | | | | | | 0 | 0 | 0.0% |
| Maintained for grants or scholarships | | | | | | | 0 | 0 | 0.0% |
| Maintained for future retirement contributions | | | | | | | 0 | 0 | 0.0% |
| Fund Balance | (15,626,726) | | | | | | (15,626,726) | (12,342,727) | 26.6% |
| Total resources available for the budget year | \$ 38,827,550 | \$ 9,200,000 | \$ 440,000 | \$ 17,900,329 | \$ 0 | \$ 0 | \$ 66,367,879 | \$ 59,413,138 | 11.7% |

*These amounts exclude nonspendable amounts (e.g., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact. See the Instructions tab, cell C11 for more information about the amounts that should and should not be included on this line.

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2025**

Expenditures and other outflows

| | Current funds | | | Plant Fund | | Other funds 2025 | Total all funds 2025 | Total all funds 2024 | % Increase/ Decrease |
|--|-------------------------|----------------------------|---------------------------|----------------------------------|---------------------------------------|---------------------|----------------------------|----------------------------|----------------------------|
| | General Fund 2025 | Restricted Fund 2025 | Auxiliary Fund 2025 | Unexpended Plant Fund 2025 | Retirement of indebtedness 2025 | | | | |
| Total resources available for the budget year (from Schedule B) | \$ 38,827,550 | \$ 9,200,000 | \$ 440,000 | \$ 17,900,329 | \$ | \$ | \$ 66,367,879 | \$ 59,413,138 | 11.7% |
| Expenditures and other outflows | | | | | | | | | |
| Instruction | \$ 13,651,901 | \$ 3,650,000 | \$ | \$ | \$ | \$ | \$ 17,301,901 | \$ 16,861,424 | 2.6% |
| Public service | | | | | | | 0 | 0 | 0.0% |
| Academic support | 1,877,849 | 1,860,000 | | | | | 3,737,849 | 1,910,251 | 95.7% |
| Student services | 2,739,999 | | | | | | 2,739,999 | 3,608,800 | -24.1% |
| Institutional support (Administration) | 15,170,070 | | | | | | 15,170,070 | 16,017,719 | -5.3% |
| Operation and maintenance of plant | 2,458,451 | | | | | | 2,458,451 | 2,352,916 | 4.5% |
| Scholarships | 1,875,000 | 3,290,000 | | | | | 5,165,000 | 4,241,931 | 21.8% |
| Auxiliary enterprises | | | 440,000 | | | | 440,000 | 600,000 | -26.7% |
| Capital assets | | | | 17,900,329 | | | 17,900,329 | 12,782,500 | 40.0% |
| Debt service—general obligation bonds | | | | | | | 0 | 0 | 0.0% |
| Debt service—other long term debt | | | | | | | 0 | 0 | 0.0% |
| Other expenditures | | 400,000 | | | | | 400,000 | 0 | -- |
| Property tax judgments | | | | | | | 0 | 0 | 0.0% |
| Contingency | 1,054,280 | | | | | | 1,054,280 | 1,037,597 | 1.6% |
| Total expenditures and other outflows | \$ 38,827,550 | \$ 9,200,000 | \$ 440,000 | \$ 17,900,329 | \$ 0 | \$ 0 | \$ 66,367,879 | \$ 59,413,138 | 11.7% |

Request to Approve 2025-2027 Proposed Capital Budget

Recommendation:

Staff recommends approval of the 2025 – 2027 Capital Budget as presented.

Summary:

The District Governing Board approved the preliminary budget at its April 16, 2024 meeting, which can be reduced but not increased. The first year of the capital budget is incorporated into the 2025-26 annual budget.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

Northland Pioneer College
Capital Fund (50) Budget
FY25 Budget Cycle

| | FY24 Budget | FY25 Budget | FY26 Budget | FY27 Budget |
|---|------------------------|------------------------|------------------------|------------------------|
| State Funding - STEM | \$ 262,500 | \$ 273,600 | \$ 273,600 | \$ 273,600 |
| Fund Balance Transfer - Operations | 4,075,000 | 4,000,000 | 2,000,000 | 3,000,000 |
| Fund Balance Transfer - Construction | 5,000,000 | 10,000,000 | 3,000,000 | - |
| Fund Balance Transfer- ERP | 3,445,000 | 3,626,729 | 2,426,729 | 1,435,264 |
| Total Resources | <u>\$ 12,782,500</u> | <u>\$ 17,900,329</u> | <u>\$ 7,700,329</u> | <u>\$ 4,708,864</u> |

Key Projects

Construction

| | | | | |
|-------------------------|------------------|-------------------|------------------|----------|
| WMC Goldwater | - | 5,000,000 | - | - |
| LCC Cosmo/Allied Health | - | 3,000,000 | 3,000,000 | - |
| PDC Automotive | - | 1,000,000 | - | - |
| Other Construction | - | 1,000,000 | - | - |
| WMC Facilities | 5,075,250 | - | - | - |
| Total | <u>5,075,250</u> | <u>10,000,000</u> | <u>3,000,000</u> | <u>-</u> |

Technology/Software

| | | | | |
|---|------------------|-------------------|------------------|------------------|
| Tower Upgrade | | 1,200,000 | - | - |
| TAS-ERP | | 2,426,729 | 2,426,729 | 1,435,264 |
| | <u>-</u> | <u>3,626,729</u> | <u>2,426,729</u> | <u>1,435,264</u> |
| Total Projects Supported by Fund Balance | <u>5,075,250</u> | <u>13,626,729</u> | <u>5,426,729</u> | <u>1,435,264</u> |

Other Capital Projects

| | | | | |
|---|-------------------|-------------------|------------------|------------------|
| Student Services | 50,000 | 50,000 | 50,000 | 50,000 |
| Instruction: | | | | |
| Arts & Science | 8,421 | 11,600 | - | - |
| CTE | 244,000 | 414,000 | 532,000 | 248,000 |
| Nursing | 25,000 | - | - | - |
| Human Resources | - | 89,766 | 76,412 | 89,147 |
| TAS | 5,359,200 | 1,921,000 | 1,902,000 | 2,093,000 |
| Facilities/Transportation | 2,289,629 | 1,934,000 | 1,890,000 | 1,890,000 |
| Total - Annual Requests | <u>7,976,250</u> | <u>4,420,366</u> | <u>4,450,412</u> | <u>4,370,147</u> |
| Total Expenses before Perkins Offset & Contingency | <u>13,051,500</u> | <u>18,047,095</u> | <u>9,877,141</u> | <u>5,805,411</u> |

| | | | | |
|-----------------------|----------------------|----------------------|---------------------|---------------------|
| Perkins Projects | (269,000) | (146,766) | - | - |
| Contingency | - | - | - | - |
| Total Expenses | <u>\$ 12,782,500</u> | <u>\$ 17,900,329</u> | <u>\$ 9,877,141</u> | <u>\$ 5,805,411</u> |

| | | | | |
|-------------------|-----|---|-------------|-------------|
| Surplus/(Deficit) | (0) | - | (2,176,812) | (1,096,547) |
|-------------------|-----|---|-------------|-------------|

**Northland Pioneer College
Capital Budget
FY25-FY27**

Sorted by Division

| Div | Dept | Dept # | Object Code | FY25 Budget Request \$ | FY26 Budget Request \$ | FY27 Budget Request \$ | Description of Capital Item(s) Requested | Justification for Request | Paid for by Perkins Grant? Y/N | Postpone Y/N |
|--------|-----------------------------------|--------|-------------|------------------------|------------------------|------------------------|--|---|--------------------------------|--------------|
| Ma | Library Serv | 3500 | 5650 | \$ 50,000 | \$ 50,000 | \$ 50,000 | Capital Books | \$50,000 is the original budget amount | N | |
| | Total - Student Services | | | \$ 50,000 | \$ 50,000 | \$ 50,000 | | | | |
| Niesen | Biology | 1310 | 5645 | \$ 11,600 | \$ - | \$ - | B4000-28-120 BioClave Research Autoclave 28L, 120V | This request is to replace a damaged, unrepairable, outdated autoclave for the NPC PDC Science lab. We need to replace it with a higher capacity machine to accommodate capacity for sterilization, ensuring compliance with safety standards. This equipment allows us to provide quality science education, which allows students to progress towards their academic goals. If the item is not funded this year, there is a high probability that the cost will rise in subsequent years. | N | |
| | Total - Arts & Science | | | \$ 11,600 | \$ - | \$ - | | | | |
| Raisor | ATO | 1110 | 5645 | \$ - | \$ 48,000 | \$ - | GM Cutaway | Introduces students to new technology used in industry, improves efficiency | N | |
| Raisor | ATO | 1110 | 5645 | \$ - | \$ 52,000 | \$ - | Hybrid Cutaway | Introduces students to new technology used in industry, improves efficiency | N | |
| Raisor | ATO | 1110 | 5645 | \$ - | \$ - | \$ 32,000 | Used EV Vehicle | Introduces students to new technology used in industry, improves efficiency | N | |
| Raisor | ATO | 1110 | 5645 | \$ 35,000 | | | Newest scanners. Newer system will be realeased. | Introduces students to new technology used in industry, improves efficiency | N | |
| Raisor | CON | 1135 | 5645 | \$ - | \$ 90,000 | \$ - | Work Truck | To support Home-site bults home | N | |
| Raisor | CON | 1135 | 5645 | \$ - | \$ 22,000 | \$ - | Enclosed Trailer | To support Home-site bults home | N | |
| Raisor | CON | 1135 | 5645 | \$ - | \$ 10,000 | \$ - | Flooring Tools | To support Training for flooring installation courses | N | |
| Raisor | EIT | 1155 | 5645 | \$ 8,000 | \$ - | \$ - | Alternative Energy Trainer | Introduces students to new technology used in industry, improves efficiency | N | |
| Raisor | FRS | 1336 | 5645 | \$ 15,000 | \$ - | \$ - | Padgenite Burn Tower Panels | Replacement of worn panel on burn tower for propor student training. | N | |
| Raisor | FRS | 1336 | 5645 | \$ 14,000 | \$ - | \$ - | Ultra eleite MSA Postive presure air mask | Replace current 18 year old worn ones for propor student training. | Y | |
| Raisor | WLD | 1170 | 5645 | \$ 72,000 | \$ 80,000 | \$ 85,000 | Welding Machines 4-WMC 6-PDC 2-STJ | Replace worn machines as part of facility maintenance | N | |
| Raisor | WLD | 1170 | 5645 | \$ - | \$ 18,000 | \$ - | Computer Plasma System | To enhance student learning | N | |
| Raisor | WLD | 1170 | 5645 | \$ - | \$ - | \$ 30,000 | Replace Booth Snorkles at PDC | Replace worn equipment as part of facility maintenance and safety | N | |
| Raisor | EMT | 1335 | 5645 | \$ 45,000 | \$ - | \$ - | Ventilator, second skin, and mask | Life Cycle Replacement | Y | |
| Raisor | EMT | 1335 | 5645 | \$ - | \$ 150,000 | \$ - | Immersion Room | Life Cycle Replacement | N | |
| Raisor | EMT | 1335 | 5645 | \$ - | \$ - | \$ 50,000 | Ventilator, second skin, and mask | Life Cycle Replacement | N | |
| Raisor | PHLE | 1376 | 5645 | \$ - | \$ 10,000 | \$ - | Arthroscopy Console | Provides students with training tools needed for skills development | N | |
| Raisor | PHT | 1378 | 5645 | \$ - | \$ - | \$ 26,000 | Energy Platform | To enhance student Learning | N | |

**Northland Pioneer College
Capital Budget
FY25-FY27**

Sorted by Division

| Div | Dept | Dept # | Object Code | FY25 Budget Request \$ | FY26 Budget Request \$ | FY27 Budget Request \$ | Description of Capital Item(s) Requested | Justification for Request | Paid for by Perkins Grant? Y/N | Postpone Y/N |
|-----------|------|--------|------------------------|------------------------|------------------------|------------------------|---|--|--------------------------------|--------------|
| Raisor | SGT | 1369 | 5645 | \$ - | \$ - | \$ 25,000 | Arm Locking Extremity Limb Positioner Set | To enhance student Learning | N | |
| Raisor | SGT | 1369 | 5645 | \$ - | \$ 25,000 | \$ - | Synthes Titanium Trochanteric Fixation Nail System | Provides students with training tools needed for skills development | N | |
| Raisor | SGT | 1369 | 5645 | \$ 145,000 | \$ - | \$ - | Virtual Reality Laparoscopic Training System | Simulation system of equipment used by industry | N | |
| Raisor | SGT | 1369 | 5645 | \$ 80,000 | \$ - | \$ - | ARTHRO SIMULATOR | Simulation system of equipment used by industry | Y | |
| Raisor | SGT | 1369 | 5645 | \$ - | \$ 27,000 | \$ - | TraumaChild System | Life Cycle Replacement | N | |
| | | | Total - CTE | \$ 414,000 | \$ 532,000 | \$ 248,000 | | | | |
| Zimmerman | NUR | | | \$ - | \$ - | \$ - | | | | |
| | | | Total - Nursing | \$ - | \$ - | \$ - | | | | |
| Schaefer | HR | 5200 | 5635 | | | | Requesting monies to purchase NEOED - Implementation costs. | Discounts include 40% off of first year set-ups, 30% off yr1 Subscription, 10% off yr2 Subscription. NEOED will replace iSolved (\$70,000 annually) which will be discontinued due to the Anthology implementation. Safe Colleges will be discontinued (\$7,000 annually) because NEOED has a more robust training module. HR needs to replace the HRIS, ATS | N | |
| | | | | \$ 59,431 | \$ 76,412 | \$ 89,147 | | | | |
| Schaefer | HR | 5200 | 5635 | \$ 30,335 | \$ - | \$ - | Requesting monies to purchase NEOED - Subscription fee | Discounts include 40% off of first year set-ups, 30% off yr1 Subscription, 10% off yr2 Subscription. NEOED will replace iSolved (\$70,000 annually) which will be discontinued due to the Anthology implementation. Safe Colleges will be discontinued (\$7,000 annually) because NEOED has a more robust training module. HR needs to replace the HRIS, ATS | N | |
| | | | Total - HR | \$ 89,766.00 | \$ 76,412.00 | \$ 89,147.00 | | | | |
| Jacob | TAS | 5070 | 5600 | \$ 250,000 | \$ 450,000 | \$ 200,000 | Cisco Solution classrooms | Lifecycle, add or replace connected classroom equipment | N | |
| Jacob | TAS | 5070 | 5600 | \$ - | \$ - | \$ - | 0 | Begin lifecycle replacement of old smartboards non-distance learning | N | |
| Jacob | TAS | 5070 | 5600 | \$ - | \$ - | \$ - | 0 | This line item TAS for future classroom technology request that are unknow at thTAS time.... Could include DRA | N | |
| Jacob | TAS | 5070 | 5615 | \$ 75,000 | \$ 75,000 | \$ - | Jenzabar Consultants | Consultant training/update NPC Servers | N | |
| Jacob | TAS | 5070 | 5615 | \$ 60,000 | \$ 125,000 | \$ 125,000 | JTS | Support and maintenance of towers | N | |
| Jacob | TAS | 5070 | 5615 | \$ 100,000 | \$ 100,000 | \$ 100,000 | Cisco Smartnet Renewal | Smartnet coverage | N | |
| Jacob | TAS | 5070 | 5615 | \$ 550,000 | \$ 600,000 | \$ 600,000 | Hyetech, Cisco, HP | Network capital contractual services | N | |
| Jacob | TAS | 5070 | 5615 | \$ 100,000 | \$ 100,000 | \$ 100,000 | Security ELA Renewal once every 3 yrs pay again FY2425 | Coverage for edge email, AMP, Unbrella, Netflow connector, and firewalls | N | |

**Northland Pioneer College
Capital Budget
FY25-FY27**

Sorted by Division

| Div | Dept | Dept # | Object Code | FY25 Budget Request \$ | FY26 Budget Request \$ | FY27 Budget Request \$ | Description of Capital Item(s) Requested | Justification for Request | Paid for by Perkins Grant? Y/N | Postpone Y/N |
|-------|----------------|--------|------------------------------------|------------------------|------------------------|------------------------|--|---|--------------------------------|--------------|
| Jacob | TAS | 5070 | 5620 | \$ - | \$ - | \$ 500,000 | Server Replacements @ 5 years | Update Aging Server/Blade Cycle | N | |
| Jacob | TAS | 5070 | 5620 | \$ 175,000 | \$ - | \$ - | Replace old routers, switches and AP's @ 6 years | Update Aging Routers, Switches, and Aps | N | |
| Jacob | TAS | 5070 | 5620 | \$ 125,000 | \$ - | \$ - | UPS (batteries for servers) lifecycle Replacements @ 5 years | Replace aging UPS systems - adding more and replacing more - failure rates from dirty power | N | |
| Jacob | TAS | 5070 | 5630 | \$ 250,000 | \$ 275,000 | \$ 300,000 | Computers | Replace aging computers and new requests | N | |
| Jacob | TAS | 5070 | 5630 | \$ 5,000 | \$ 5,000 | \$ 5,000 | | Replace TAS aging printers | N | |
| Jacob | TAS | 5070 | 5630 | \$ 5,000 | \$ 10,000 | \$ - | | Replace or add monitors per standard | N | |
| Jacob | TAS | 5070 | 5635 | \$ 100,000 | \$ 100,000 | \$ 100,000 | Microsoft Azure Software and Professional Services | Intune, ESA replacments mimecast, Tools forever, and other enterprise software | N | |
| Jacob | TAS | 5070 | 5635 | \$ 85,000 | \$ - | \$ - | TargetX | TAS to start paying FY2324 | N | |
| Jacob | TAS | 5070 | 5635 | \$ - | \$ 50,000 | \$ 50,000 | Dual Enroll Software and AdAstra | Grant ending-TAS to start paying FY2627 | N | |
| Jacob | TAS | 5070 | 5635 | \$ 22,000 | \$ 12,000 | \$ 13,000 | Coursedog | New digital college catalog | N | |
| Jacob | AS/Marketing | 5070 | 5635 | \$ 19,000 | \$ - | \$ - | Marketing-College Catalog Software | It is software that will all NPC to produce a digital college catalog and provide a system to control proofing, text changes and content approval in the cloud. This software is not only for Marketing but also for the Learning side of the house. Michael Broyles will be heavily using the system | N | |
| | | | Total - TAS | \$ 1,921,000 | \$ 1,902,000 | \$ 2,093,000 | | | | |
| Jacob | TAS | 5070 | 5615 | \$ 1,200,000 | \$ - | \$ - | | Replacement and upgrade of Towers | N | |
| | | | Total - TAS - Tower Upgrade | \$ 1,200,000 | \$ - | \$ - | | | | |
| Jacob | ERP | 5071 | 5615 | \$ 2,000,000 | \$ 2,000,000 | \$ 1,000,000 | Jenzabar Replacement (Project Services Costs) | Total \$5.4M services, estimated split over 3y (inc. FY24) | N | |
| Jacob | ERP | 5071 | 5615 | \$ 426,729 | \$ 426,729 | \$ 435,264 | Anthology Maintenance & Support - new ERP | Contracted amount + 9.43% tax | N | |
| Jacob | ERP | 5071 | 5615 | \$ - | \$ - | \$ - | New ERP System / support for users | | N | |
| | | | Total - TAS - ERP | \$ 2,426,729 | \$ 2,426,729 | \$ 1,435,264 | | | | |
| White | Transportation | 5750 | 5645 | \$ 48,000 | \$ 40,000 | \$ 40,000 | Operational needs - Equipment | Life Cycle Replacement | N | |
| White | Transportation | 5750 | 5680 | \$ 164,000 | \$ 100,000 | \$ 100,000 | Operational needs - Vehicles | Life Cycle Replacement | N | |
| White | Op & Maint | 6100 | 5610 | \$ 481,000 | \$ 500,000 | \$ 500,000 | LED lighting upgrades landscaping Replace Sidewalks Interior and Exterior paint of buildings Parking lot maintenance Flooring fire alarm maint | Life Cycle Replacement | N | |

**Northland Pioneer College
Capital Budget
FY25-FY27**

Sorted by Division

| Div | Dept | Dept # | Object Code | FY25 Budget Request \$ | FY26 Budget Request \$ | FY27 Budget Request \$ | Description of Capital Item(s) Requested | Justification for Request | Paid for by Perkins Grant? Y/N | Postpone Y/N |
|--|--------------|--------|-------------|------------------------|------------------------|------------------------|---|---|--------------------------------|--------------|
| White | Op & Maint | 6100 | 5605 | \$ 95,000 | \$ 50,000 | \$ 50,000 | Operational needs - Furniture | Life Cycle Replacement | N | |
| White | Op & Maint | 6100 | 5610 | \$ 1,122,000 | \$ 1,200,000 | \$ 1,200,000 | Fire alarm upgrade parking blocks and restripe Field Fencing parking lot maintenance Replace front doors Tile Removal Replace water heaters Modular HVAC update Replace stairs and remps Facility Changes for Technology | | N | |
| White | Op & Maint | 6100 | 5645 | \$ 24,000 | \$ - | \$ - | Replaceaging shop equipment | Life Cycle Replacement | N | |
| Total - Facilities & Transportation | | | | \$ 1,934,000 | \$ 1,890,000 | \$ 1,890,000 | | | | |
| White | Construction | 6150 | 5610 | \$ 5,000,000 | \$ - | \$ - | 2024-WMC Goldwater-\$5,000,000 | Establish entry to Campus & One-Stop-Shop | N | |
| White | Construction | 6150 | 5610 | \$ 3,000,000 | \$ - | \$ - | 4032: LCC Blunk \$3,000,000 | Expand Comsmo program in Winslow | N | |
| White | Construction | 6150 | 5610 | \$ - | \$ 3,000,000 | \$ - | 4033-LCC Ruby Hill \$3,000,000 | Movement of Cosmo program will displace Allied Health | N | |
| White | Construction | 6150 | 5610 | \$ 1,000,000 | \$ - | \$ - | 1040-PDC Skill Center \$1,000,000 | Add new program in Holbrook | N | |
| White | Construction | 6151 | 5611 | \$ 1,000,000 | \$ - | \$ - | Kayenta Center or other needs | | N | |
| Total - Construction | | | | \$ 10,000,000 | \$ 3,000,000 | \$ - | | | | |
| Grand Total | | | | \$ 18,047,095 | \$ 9,877,141 | \$ 5,805,411 | | | | |

Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

The meeting location will be open to the public at 9:55 a.m. at the latest.

Or you can join on [WebEx](#) (Passcode May24DGB).

Date: May 21, 2024

Time: After Special Meetings beginning at 10:00 a.m. (MST)

| Item | Description | Resource |
|------|--|----------------------|
| 1. | Call to Order and Pledge of Allegiance | Chair Robinson |
| 2. | Adoption of the Agenda (Action) | Chair Robinson |
| 3. | Faculty Emeritus Award – Dr. Gary Reyes VPLSS Michael Solomonson will present Faculty Emeritus status to retired Faculty in Psychology, Dr. Gary Reyes. | VPLSS Solomonson |
| 4. | Call for Public Comment Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. | Chair Robinson |
| 5. | Discussion Items: | |
| | A. Standing Presentations: | |
| | 1. Financial Position Vice President Ellison will provide a report on the financial position of the college for period July 1, 2023 to March 31, 2024. | VPAS Ellison |
| | 2. NPC Student Government Association (SGA) Student Jillian Henry will give a presentation. There is also a written report in the packet. | Jillian Henry |
| | 3. NPC Faculty Association Curriculum Coordinator, Dr. Michael Broyles, will address the Board regarding statewide changes to general education. | Dr. Michael Broyles |
| | 4. Classified & Administrative Staff Organization (CASO) A written report and silent auction flyer are provided in the packet. | Written Report |
| | 5. Northland Pioneer College (NPC) Friends and Family A written report is provided in the packet which Friends & Family Director, Betsy Wilson, will expand upon during the meeting. | Director Wilson |
| | 6. Strategic Planning Director Wilson will provide an update on the progress made to the 2025 – 2030 strategic plan. | Director Wilson |
| | 7. Human Resources A written report is provided in the packet which AVPHR Schaefer will expand upon during the meeting. | AVPHR Schaefer |
| | 8. Construction Report A written report is provided in the packet. | Written Report |
| | 9. Enterprise Resource Planning (ERP) Implementation Update Colleen Marsh, Project Manager, will provide an update on activities related to the implementation of Anthology. | Colleen Marsh |
| | 10. Arizona Association of Community College Trustees (AACCT) .. Report if available. | Chair Robinson |
| | B. Whitepaper on Student Trustee A written report is provided in the packet which President Hazelbaker will expand upon during the meeting. | President Hazelbaker |
| | C. Office of Institutional Effectiveness Update A written report is provided in the packet which Director Judy Yip-Reyes will expand upon. | Director Yip-Reyes |
| 6. | President's Summary of Current Events President Hazelbaker will provide a report on activities from the college since the April 2024 meeting. | President Hazelbaker |

7. **Consent Agenda for Action** Chair Robinson
- A. [April 16, 2024 Board Meeting Minutes](#) (Farah Bughio)
 - B. [April 30, 2024 Special Board Meeting Minutes](#) (Farah Bughio)
 - C. [May 8, 2024 Special Board Meeting Minutes](#) (Farah Bughio)
 - D. [2024-27 TALON Intergovernmental Agreement](#) between Navajo County Community College District and Kayenta Unified School District NO. 27.
 - E. [2024-27 TALON Intergovernmental Agreement](#) between Navajo County Community College District and Holbrook Unified School District NO. 3.
 - F. [2024-27 Dual Enrollment Intergovernmental Agreement](#) between Navajo County Community College District and Holbrook Unified School District NO. 3.
 - G. [2024-27 Intergovernmental Agreement](#) between Navajo County Community College District and Northern Arizona Vocational Institute of Technology.
 - H. [2024-27 TALON Intergovernmental Agreement](#) between Navajo County Community College District and Whiteriver Unified School District NO.20.
 - I. [2024-27 Dual Enrollment Intergovernmental Agreement](#) between Navajo County Community College District and Whiteriver Unified School District NO.20.
 - J. [2024-27 TALON Intergovernmental Agreement](#) between Navajo County Community College District and St. Johns Unified School District NO. 1.
 - K. [2024-27 Dual Enrollment Intergovernmental Agreement](#) between Navajo County Community College District and St. Johns Unified School District NO. 1.
 - L. [2024-27 TALON Intergovernmental Agreement](#) between Navajo County Community College District and Heber-Overgaard Unified School District NO.6.
 - M. [2024-27 Dual Enrollment Intergovernmental Agreement](#) between Navajo County Community College District and Heber-Overgaard Unified School District NO.6.
 - N. [2024-27 TALON Intergovernmental Agreement](#) between Navajo County Community College District and Hopi JR/SR High School.
 - O. [2024-27 Dual Enrollment Intergovernmental Agreement](#) between Navajo County Community College District Hopi JR/SR High School.
 - P. [2024-27 TALON Intergovernmental Agreement](#) between Navajo County Community College District and Window Rock Unified School District NO.8.
 - Q. [2024-27 TALON Intergovernmental Agreement](#) between Navajo County Community College District and Red Mesa Unified School District NO. 27.
 - R. [2024-27 TALON Intergovernmental Agreement](#) between Navajo County Community College District and Sanders Unified School District NO. 18.
 - S. [Resolution to Navajo County Election Services to Conduct Special Election](#)
8. **For Discussion and Possible Action:**
- A. **Old Business**
None.
 - B. **New Business:**
 - 1. [Request to Accept Funds from OEO Grant](#) WEDO Chanick
Workforce and Economic Development Officer Rich Chanick will request the Board accept funds from the Arizona Office of Economic Opportunity Quality Jobs Grant.
 - 2. [Request to Approve the Purchase of Fire Training Equipment.](#) WEDO Chanick
Workforce and Economic Development Officer Rich Chanick will request the Board approve the purchase of fire training equipment.
 - 3. [Request to Approve the Purchase of CDL Training Equipment.](#) WEDO Chanick
Workforce and Economic Development Officer Rich Chanick will request the Board approve the purchase of CDL training equipment.
 - 4. [Request to Approve the Purchase of CDL Truck Simulator](#)..... WEDO Chanick
Workforce and Economic Development Officer Rich Chanick will request the Board approve the purchase of CDL training equipment.
 - 5. [Request to Approve the Purchase of Welding Equipment](#)..... WEDO Chanick

- Workforce and Economic Development Officer Rich Chanick will request the Board approve the purchase of welding equipment.
6. [Request to Approve the Purchase of HVAC Trainer](#)..... WEDO Chanick
Workforce and Economic Development Officer Rich Chanick will request the Board approve the purchase of HVAC training equipment.
 7. [Request to Approve City of St Johns Lease Renewal](#)..... Director Ulibarri
Director Ulibarri will request the Board approve the renewal of a lease with the city of St. John.
 8. [Request to Approve Board Member Travel](#) Farah Bughio
Farah Bughio, Recording Secretary to the Board, will present a request for Board members to travel to the annual ACCT Leadership Congress in October 2024.
 9. [Request to Approve Board Member Travel](#) Farah Bughio
Farah Bughio, Recording Secretary to the Board, will present a request for Board Member Sekayumptewa to travel to the Governance Leadership Institute Conference in August, 2024.
 10. [Presidential Search Committee](#) Chair Robinson
The Board will be asked to approve the Presidential Search Committee.
 11. **Presidential Compensation Range** Chair Robinson
The Board will discuss the Presidential compensation range.
 12. **Executive Session 1** Chair Robinson
Pursuant to Arizona Revised Statute 38-431.03(A)(1) the Board may vote to enter Executive Session for discussion on the President's review and exit interview.
 13. **Action from Executive Session 1** Chair Robinson
The Board may choose to take action on the President's Evaluation.
 14. **Executive Session 2** Chair Robinson
Pursuant to ARS 38-431.03(A)(1) the Board may vote to enter Executive Session for discussion on the Interim President's contracts.
 15. **Action from Executive Session 2** Chair Robinson
The Board may choose to take action on the Interim President's contracts.
9. **DGB Agenda Items and Informational Needs for Future Meetings**..... Chair Robinson
 10. **Board Report/Summary of Current Events**..... Board Members
College/Board Events:
Community Events:
White Mountain Symphony Orchestra Season Finalé Concert - Saturday, June 1 at 3 p.m. at Show Low, 500 W. Old Linden Road 85901
Police Academy – Friday, June 21 at 3 p.m. at the Performing Arts Center, Silver Creek Campus, 1611 S. Main St. Snowflake, AZ 85937
High Country Barbershop Chorus & NPC present The Sounds of Summer - Saturday, July 27, 2024, Shows at 1 and 6 p.m. at Blue Ridge High School Auditorium 1200 W. White Mountain Blvd., Lakeside 85929
 11. **Announcement of Next Regular Meeting**..... **June 18, 2024** Chair Robinson
 12. **Adjournment**..... **(Action)** Chair Robinson

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action regarding any items in sections 5 and 6. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu



Memo

Date: 1-30-24

To: Melody Niesen, Dean of Arts and Sciences and Michael Solomonson, VPLSS

From: Amy Grey, Chair of Social and Behavioral Sciences

Regarding: Faculty Emeritus Recognition for Dr. Gary Reyes

Gary Reyes, who is retiring in August of 2024, has taught psychology classes full-time at Northland Pioneer College since August 20, 2001—for 22 years. Prior to that Dr. Reyes taught as an adjunct for two years, teaching TLC math classes and Abnormal Psychology. Because Dr. Reyes has served NPC loyally and enthusiastically for so many years, the Social and Behavioral Sciences department would be pleased if NPC would honor him with emeritus recognition.

After Dr. Reyes retired from the Air Force in 1998, he attended Northern Arizona University to complete a Ph.D. in psychology in 2001. In 1999, he began teaching college preparatory math classes and abnormal psychology as an adjunct faculty on the NPC Whiteriver campus. He was hired for a full-time psychology faculty position in 2001 and commuted between Flagstaff and the NPC Winslow campus until the completion of his Ph.D. Gary would like to express his gratitude for the flexibility of teaching at NPC that allowed him to complete his degree, complete his internship and residency, and become licensed as a psychologist. He maintained a private practice while teaching for NPC. His licensure and clinical practice were integral components of his lectures which have been beneficial for students to gain knowledge of the field and practice of psychology.

Dr. Reyes continued to commute between Tucson and Phoenix to teach psychology classes on the NPC Winslow campus for 20 years until transferring to the Snowflake campus in 2022. During his tenure at NPC, he served on multiple NPC committees and programs. Among the accomplishments that Dr. Reyes is most proud of are the development of six substance abuse counseling courses in the early 2000s, which are being utilized to develop courses in the current Behavioral Health Sciences program. Dr. Reyes served on the Employee Relations Committee and contributed to NPC through the creation of a sick leave bank and a process for NPC employees to take NPC classes to earn their degrees. These employees were able to attend classes during their work hours incorporating flex time to make up for the class hours held during the workday. He served for many years on the Care Team as the licensed psychologist prepared to help students at risk of self-harm. Dr. Reyes also served on NPC's Institutional Review Board for research requests made outside of NPC. Above all, Dr. Reyes has enjoyed serving on many hiring and probationary committees as a mentor to new faculty as they arrive at NPC.

Transform your life!

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position

July 1, 2023 to March 31, 2024

Budget Period Expired

75%

| Tax Supported Funds | | | | |
|-------------------------------------|----------------------|-------------------------|----------------------|------------|
| Current General Fund | | | | |
| | Revised Budget | Current Month Actual | Y-T-D Actual | % |
| REVENUES | | | | |
| Primary Tax Levy | 17,000,000 | 497,390 | 12,378,283 | 73% |
| State Aid: | | | | |
| Maintenance and Operations | 1,346,100 | - | 1,009,575 | 75% |
| Equalization | 11,189,600 | - | 8,392,200 | 75% |
| Rural Aid | 1,322,400 | - | 991,800 | 75% |
| Tuition and Fees | 3,800,000 | 180,797 | 3,102,036 | 82% |
| Investment earnings | 300,000 | 280,565 | 2,306,852 | 769% |
| Grants and Contracts | 2,530,000 | - | 1,505,582 | 60% |
| Other Miscellaneous | 387,000 | 17,507 | 212,004 | 55% |
| Fund Balance | 12,342,727 | - | - | 0% |
| Transfers | (11,145,000) | (566,774) | (2,604,693) | 23% |
| TOTAL REVENUES | \$ 39,072,827 | \$ 409,485 | \$ 27,293,639 | 70% |
| EXPENDITURES | | | | |
| Salaries and Benefits | 26,487,637 | 2,023,741 | 17,764,942 | 67% |
| Operating Expenditures | 12,585,190 | 493,385 | 6,230,314 | 50% |
| TOTAL EXPENDITURES | \$ 39,072,827 | \$ 2,517,126 | \$ 23,995,256 | 61% |
| Unrestricted Plant | | | | |
| | Revised Budget | Current Month Actual | Y-T-D Actual | % |
| REVENUES | | | | |
| State Aid: | | | | |
| Capital/STEM | 262,500 | - | 196,875 | 75% |
| Fund Balance | 2,075,000 | 370,517 | 1,507,883 | 73% |
| Transfers In | 10,445,000 | 179,383 | 2,108,508 | 20% |
| TOTAL REVENUES | \$ 12,782,500 | \$ 549,900 | \$ 3,813,266 | 30% |
| EXPENDITURES | | | | |
| Capital Expenditures - Construction | 5,000,000 | 370,517 | 1,507,883 | 30% |
| Capital Expenditures - Other | 7,782,500 | 179,383 | 2,305,383 | 30% |
| TOTAL EXPENDITURES | \$ 12,782,500 | \$ 549,900 | \$ 3,813,266 | 30% |

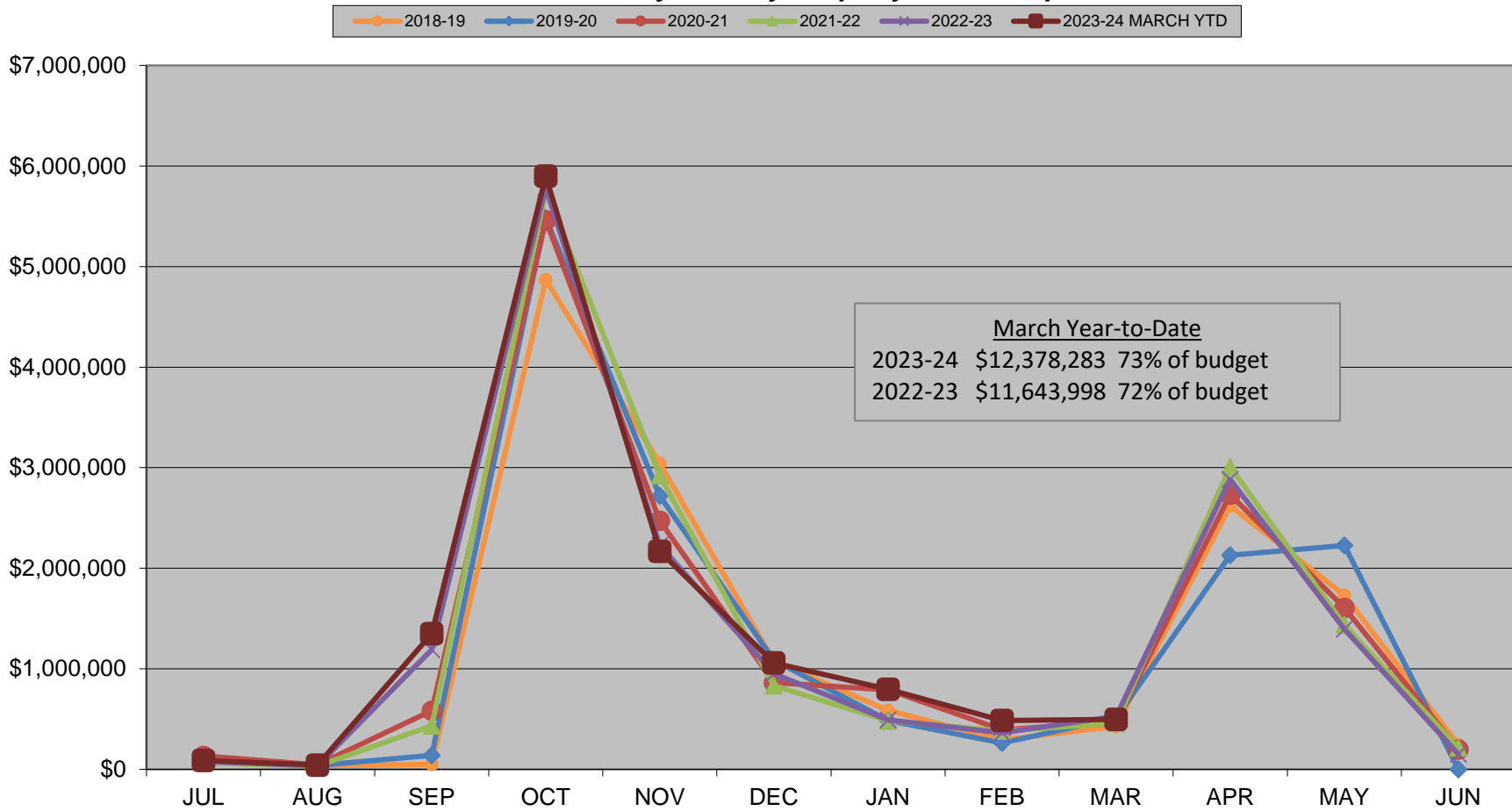
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Statement of Financial Position
July 1, 2023 to March 31, 2024

Budget Period Expired 75%

| Restricted and Auxiliary Funds | | | | |
|--------------------------------|--------------|----------------------|--------------|-----|
| Restricted | | | | |
| | Budget | Current Month Actual | Y-T-D Actual | % |
| REVENUES | | | | |
| Grants and Contracts | 6,457,811 | 192,207 | 4,156,200 | 64% |
| Fund Balance | | | | |
| Transfers In | 500,000 | 375,000 | 375,000 | 75% |
| TOTAL REVENUES | \$ 6,957,811 | \$ 567,207 | \$ 4,531,200 | 65% |
| EXPENDITURES | | | | |
| Salaries and Benefits | 2,201,602 | 160,702 | 1,396,730 | 63% |
| Operating Expenditures | 4,756,209 | 147,873 | 2,820,492 | 59% |
| TOTAL EXPENDITURES | \$ 6,957,811 | \$ 308,575 | \$ 4,217,222 | 61% |
| Auxiliary | | | | |
| | Budget | Current Month Actual | Y-T-D Actual | % |
| REVENUES | | | | |
| Sales and Services | 400,000 | 7,022 | 96,169 | 24% |
| Fund Balance | | | | |
| Transfers | 200,000 | 12,391 | 121,185 | 61% |
| TOTAL REVENUES | \$ 600,000 | \$ 19,413 | \$ 217,354 | 36% |
| EXPENDITURES | | | | |
| Salaries and Benefits | 226,154 | 14,286 | 136,443 | 60% |
| Operating Expenditures | 373,846 | 5,127 | 80,911 | 22% |
| TOTAL EXPENDITURES | \$ 600,000 | \$ 19,413 | \$ 217,354 | 36% |

| Cash Flows | |
|--|---------------|
| Cash flows from all activities (YTD) | \$ 35,855,459 |
| Cash used for all activities (YTD) | \$ 32,243,098 |
| Net Cash for all activities (YTD) | \$3,612,361 |

Monthly Primary Property Tax Receipts



Student Government Association (SGA)

District Governing Board Report on May 21, 2024

SGA hosted Brain Food Snacks for finals week at WMC, LCC, PDC and WRV. Students are very appreciative of this TLC during the stress of studying for finals. Tables were set up and maintained by SGA members and advisors at the various locations.

SGA also assisted with funding for the all-campus potluck at LCC on May 2, 2024. Campus Manager Ina Sommers reported that over 75 people attended, mostly students and that it was a very successful mixer for students, staff and faculty. SGA is grateful for the representation and foot work of LCC academic advisor Dawn Palen in collaborating with LCC campus staff in hosting this event.

SGA sponsored Eagle Fest on April 12 from 3:00 to 6:00 at WMC. More than 20 departments attended. We highlighted the new Skills Center at WMC. The Welding and Automotive shops were open for tours, and Jeff LeFevre had demonstrations to introduce the new Industrial Trades Technology (ITT) program that will be rolled out this fall. Welding and Automotive NAVIT students pitched in with set up and were indispensable!

To attract more attendees to the Skills Center, Therapeutic Massage Therapy offered chair massages in the lobby. They were busy non-stop! Surgical Tech also had their demonstration table set up in the lobby, accompanied by Phlebotomy and Medical Assistant. It was great to show off our new facility at this year's Eagle Fest and we appreciate everyone's efforts in this.

Two new clubs created an impactful presence at Eagle Fest: Art Club and Mental Wellness (sponsored by our Behavioral Health Sciences program). Art Club had easels set up at every height inviting attendees of all ages to create their original chalk art. Mental Wellness Club even brought in puppies to pet and cuddle and promoted other self-care activities. We are excited to get these two new student clubs off to a good start.

Mark Camisa made an inaugural appearance for Administration of Justice Studies to highlight the addition of the Criminal Justice program for students other than those that have attended Peace Officer academies. We are thrilled with the addition of this program in Snowflake.

Representatives from the Business Department were present to talk about the upcoming (pending final approval) addition of the Bachelors of Applied Management degree. We have already gotten a great deal of interest in that program from our AAS students.

SGA funded the food truck from The House who served over 300 plates of food to staff and attendees, demonstrating the outstanding attendance at the event. In addition, hot tea was provided by Andi DeBellis of Instructional Design and iced wild tea was hosted by Whiteriver Center staff Monique Fowler-Pacheco and Jillian Henry. This was our first Eagle Fest to showcase one of our centers and WRV made a substantial impression with their maps, WMAT stickers, and tea. We plan on showcasing at least one NPC center at every Eagle Fest going forward.

The Nursing and Science Departments had fabulous eye-catching and hands-on demonstrations, as did Computer Information Systems and Corporate and Community Learning. Other departments in attendance were Library Services, Office of Accessibility and Inclusion, Financial Aid, English, Small Business Development, PTK, EMT, Early College, College and Career Prep, and Advising. Eagle Club members were there to paint happy faces and Cosmetology had the salon open and offered services.

SGA funded the band, Covered in Sun. It was a very successful event for NPC. We are grateful for everyone's participation to introduce our new facilities, programs, and student clubs to the community. SGA is grateful for the support and can-do attitude of WMC staff under the leadership of Jessica Kitchens, the Marketing Team (Katie Mattot, Lia Keenan, Matthew Chavez, and Brett Halfpop), and Recruitment.

Please check out the photos from Eagle Fest Lia posted at :

<https://www.flickr.com/photos/npcedu/albums/72177720316246748> under the [Photo Gallery](#).

Jillian Henry

All-Arizona Academic 2nd Team



Northland Pioneer College



Student Government



Navajo County Community College District Governing Board



Eagle Club



May 21, 2024

Navajo County Community College District Governing Board

Packet Page 56

Phi Theta Kappa




May 21, 2024

Navajo County Community College District Governing Board

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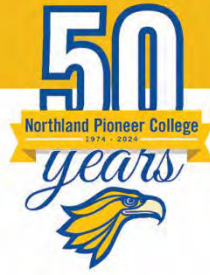
My path to





An EDUCATED Apache is a DANGEROUS APACHE

-Delbert Altaha



May 8, 2023

CASO Report to DGB

Members of the District Governing Board:

With the end of the semester and graduation quickly approaching, it has been a very busy month for all staff, faculty and students. We are also excited to be commemorating the 50th Anniversary at the May 2024 commencement.

CASO has elected Melissa Willis (Community & Corporate Learning Specialist) as the new Vice President for SY23-24, thereafter, she will assume the role of CASO President beginning July 1, 2024 for the SY24-25. We welcome Melissa and appreciate her accepting the position.

We also appreciate Rickey Jackson (Learning Communities Coordinator) accepting to be a CASO delegate for the Compensation Committee which was vacated by Jenna Herman. Mr. Jackson will represent CASO along with Dawn Palen.

At the time of submission of this report, we are in the process of delegating three CASO representatives to serve on the Presidential Search Committee as requested by Chair Everett C. Robinson. We will be submitting the names of the three CASO delegates by the deadline of May 13, 2024.

One of the ways that CASO supports the college mission is by providing scholarship opportunities for Northland Pioneer College students in the way of the CASO Student Scholarship which comes from funds raised by CASO. One of CASO's major fundraisers is the CASO Silent Auction held during the NPC Convocation in August. CASO has received approval to hold the Silent Auction at the convocation on August 12, 2024. This is an event where we accept donations of items to be silently auctioned, which is a way for all NPC and others to be a part of assisting students to achieve their educational goals. We are currently accepting donations and are preparing for the upcoming event. I have include a flyer with this report.

As the Summer 2024 session approaches, CASO is looking forward to continuing to support NPC for another successful semester.

Sincerely,

Janalda Nash

CASO President

Center Advisor/Library Tech

HELPING ONE STUDENT AT A TIME...

CASO SILENT AUCTION

Donate your new or like new items to the silent auction to raise money for student scholarships

Silent Auction will be held during
Convocation, August 12th

SUGGESTED ITEMS TO DONATE

| | |
|-----------------------------------|----------------|
| Knick Knacks | Electronics |
| Movies | BBQ Items |
| Jewelry | Quilts/Afghans |
| Artwork | Unique Items |
| Books | Fishing Items |
| New or Like New Clothing | |
| Or Get Creative with Gift Baskets | |

See any CASO Delegate to donate items all summer or drop off/send your donations to Donna at WMC



BRING YOUR CASH/CHECK BE PREPARED TO BID!

May 2024 NPCFF Board/NPC DGB Report on Fall 2024 NPCFF Scholarships

The single-application, online submission process for NPC Friends and Family (NPCFF) scholarships, launched in Fall 2022 for Spring 2023 scholarships, multiple scholarship information classes, the online availability of both written and video tutorials for developing and writing the scholarship essay (this has been in use for the past three years), and a concerted push to market scholarship opportunities through direct email to all registered students, and to all high schools in the NPC service area, resulted in NPCFF receiving 61 applications from 61 unique students.

- Of the 61 applications received, 54 (88.5%) were complete. In Spring 2024, 52-56 (93%) were complete and qualified for assessment. In Fall 2023, only 40/49 (81.6%) were complete and qualified for assessment.
- Of the 54 applications that were complete, 9 (16.7%) qualified only for the Jon Graff, PhD, College and Career Prep (CCP) scholarship. The preparation and submission of a scholarship application was a class assignment, given to students in the NAT-IET program by their instructor, Ms. Jesse Reeck, Faculty in CCP. These will be reviewed and awarded separately from those that qualified for all other NPCFF scholarships.
- 46 of the 54 (85.2%) qualified applications were assessed by scholarship review committees comprised of members of the NPCFF board, NPC faculty, staff, and administrators.
- The number of total applications is up from 56 to 61 (8.9%) from Spring 2024; the number of qualified applications is up from 52 to 54 (3.8%) from Spring 2024.
- All seven of the applications that were ineligible for review due to errors were submitted on the deadline date, within two hours of the deadline.
- The applicants were apprised of the need to submit future applications well in advance of the deadline date, so any errors can be corrected.
- 26 of the 54 qualified applications were received within 36 hours of the deadline.

Applicants by Program of Study

- Of the 54 qualified applicants, 17 (31.5%) are pursuing the Associate Degree in Nursing (ADN) Two of those are taking NUR prerequisites.
- 9/54 (16.4%) are in the NAT-IET program, qualified for the Jon Graff, PhD, CCP scholarship.
- 0/54 are pursuing the Arizona General Education Curriculum (AGEC) – Look for this to change as the new AGEC is implemented.
- 3/54 (5.5%) are pursuing the Associate of Arts (AA) degree
- 1/54 (1.9%) is pursuing the Associate of Science (AS) degree
- 4/54 (7.4%) are pursuing the Associate of Arts in Elementary Education (AAEE)
- 4/54 (7.4%) are pursuing the Associate of Business (ABUS) degree
- 2/54 (3.7%) are pursuing the Associate of Applied Science (AAS) in Cosmetology
- 2/54 (3.7%) are pursuing the BAS-ECE degree (one is completing her bridge classes)
- 1/54 (1.9%) is pursuing the AAS in Welding (WLD)
- 1/54 (1.9%) is pursuing the AAS in Early Childhood Development (ECD)

- 2/54 (3.7%) are pursuing the AAS in Medical Office Administration (MA)
- 2/54 (3.7%) are pursuing the Certificate of Proficiency (CP) in Nursing Assistant (NAT)
- 1/54 (1.9%) is pursuing the AAS in Behavioral Health Technology
- 1/54 (1.9%) is pursuing the Certificate of Proficiency in Pharmacy Tech (PHT)
- 4/54 (7.4%) are pursuing the AAS in Surgical Technology (SGT)

Applicants by Race and Traditional* vs Non-Traditional (Traditional = Graduated high school within the past two years)

| Race of Applicant | # of Applicants Who Self-Identified in SP 24 for FA 24 | % of Applicants Who Self-Identified in SP 24 for FA 24 | # of Applicants Who Self-Identified in FA 23 for SP 2024 | % of Applicants Who Self-Identified in FA 23 for SP 2024 |
|---|--|--|--|--|
| White | 21 | 38.9% | 23 | 44.2% |
| American India/Alaska Native | 23 | 42.6% | 19 | 36.5% |
| Hispanic | 8 | 14.8% | 6 | 11.5% |
| Black/African American | 2 | 3.7% | 3 | 5.8% |
| Two or more races | 0 | 0 | 0 | 0 |
| Asian American | 0 | 0 | 1 | 1.9% |
| Native Hawaiian or Other Pacific Islander | 0 | 0 | 0 | 0 |
| Unknown; Prefer Not to Say | 0 | 0 | 0 | 0 |
| | 54 | 100.00% | 52 | 99.90% |

*A greater number and percentage of applicants are expected to be traditional in the fall-semester scholarship competition, since there is a greater number of scholarships available for traditional students in fall than in spring.

- 23/54 applicants identified as Native American (42.6%) Of those, 21 (38.9%) are non-traditional students; 2 (3.7%) are traditional
- 8/54 applicants identified as Hispanic (14.8%); 6/6 (100%) are non-traditional
- 2/54 applicants identified as Black (3.7%); 1 (1.8%) is non-traditional; one student (1.8%) is traditional;
- 21/54 applicants identified as White (38.9%); 17 (81%) are non-traditional; 4 (19%) are traditional

The table below shows the most current student race/ethnicity profile, which is used to provide an approximate comparison to the race/ethnicity profile among our scholarship applicants.

Student Race/Ethnic Diversity Profile, Spring 2024*

| Race | # of NPC Credit-Bearing Students in Spring 2024 | % of NPC Credit-Bearing Students in Spring 2024 |
|---|---|---|
| White | 1102 | 40.3% |
| American Indian/Alaskan Native | 708 | 25.9% |
| Hispanic | 475 | 17.4% |
| Black/African American | 13 | 0.5% |
| Two or more races | 69 | 2.5% |
| Asian American | 30 | 1.1% |
| Native Hawaiian or Other Pacific Islander | 13 | 0.5% |
| Unknown; Prefer not to Say | 324 | 11.9% |
| | 2734 | 100.0% |

*Source: Office of Institutional Effectiveness. These figures provide an *approximate* comparison only. They represent the ethnic distribution of all students who took at least one credit-bearing course in SP 24, and not all students are eligible for scholarships. Also, due to some issues within the online application process, the race/ethnic data were not complete, resulting in a large percentage of students being reported as “unknown/prefer not to say”.

Number of Qualified Applications for all NPCFF Scholarships by NPC Location

| NPC Location | Number of Qualified Applications | Total Scholarships Awarded | Total Scholarship Dollars Awarded |
|----------------------------|----------------------------------|----------------------------|-----------------------------------|
| White Mountain Campus | 19 | 19 | \$19,235.00 |
| Painted Desert Campus | 3 | 3 | \$3,000.00 |
| Silver Creek Campus | 4 | 5 | \$4,500.00 |
| Little Colorado Campus | 7 | 9 | \$8,070.00 |
| Whiteriver Center | 3 | 3 | \$2,535.00 |
| Hopi Center | 0 | 0 | 0 |
| Kayenta Center | 2 | 2 | \$2,035.00 |
| St. Johns Center | 5 (2 online) | 6 | \$5,500.00 |
| Springerville/Eagar Center | 2 | 2 | \$2,035.00 |
| TOTALS | 45 | 49 | \$46,910.00 |

In addition to these scholarship awards for Fall 2024, additional awards for Fall 2024 were made, as follows:

- \$4,000.00 – Four (4) BAS-ECE scholarships (Hopi, LCC, PDC, and WRV) were made to provide the balance to SP24-FA24 awardees.

This brings the total number of scholarships awarded for Fall 2024 to 53, totaling \$50,910.00. This does not include the AndyVon Transportation Grants for Spring 2024 (\$12,500.00) or the Martin Lucas Memorial Scholarship for Spring 2024 (\$1,000.00).

In addition, these Fall 2024 scholarships have yet to be awarded. Two (2) \$1000 NPC On The House scholarships are pending verification. Ten (10) \$1,000.00 nursing scholarships, provided by Summit Healthcare Foundation, one \$3,105.00 AndyVon Baccalaureate-Bound scholarship, and one \$1,500.00 Taking Flight Scholarship in Memory of Dr. Eric B. Henderson will be awarded in June 2024 (deadline for applications is June 13, 2024 at 12:00 noon, MST.) In July, four \$1,000.00 BAS-ECE scholarships will be awarded.

Application Process and Scoring Methodology

Applicants are scored on a personal essay that is evaluated based on criteria including the applicant's sense of college and career goals and how well they are aligned, their resourcefulness with regard to college planning, their need for the scholarship, and their academic merit. Written and video tutorials on how to prepare the essay are provided to each registered student via direct email, and links to the tutorials are available at the application site:

www.npc.edu/ffscholarships. Applicants are strongly encouraged, both via email, and on the application site, to review the tutorials, before preparing their essays. They are also apprised that they can send drafts of their essays to me at betsy.wilson@npc.edu for review and editing, as long as they submit them well in advance of the scholarship deadline date. Some scholarships require letters of recommendation, and students are strongly encouraged to get two letters of recommendation, in order to be considered for the most scholarships possible. Scholarship reviewers are provided with a scoring rubric to assist them in assessing each applicant according to the criteria. For this particular round of scholarships, there were four teams, each comprised of 7-9 individuals. To calculate each applicant's score, the high and low score for each applicant is discarded, and the remaining scores are averaged.

Application Scoring Patterns

The cutoff score for scholarships was 81%. Thirty-nine of the 46 qualified applicants (85%) received at least one scholarship. Some applicants received two, based on the scores they received and their degree plan. For example, some scholarships are only available to Welding students; some are only for Early Childhood students.

The average score among the 39 awardees was 87.89% (Average score in Spring 2024 was 89.04%.)

The highest score among the 39 awardees was 96.9% (Highest score in Spring 2024 was 98.0%)

The lowest score among the 39 awardees was 81% (Lowest score in Spring 2024 was 78.6%)

The median score was 87.43% (Median in Spring 2024 was 88.75%)

Three of the top ten scorers, including the top three scores, (30%) identified as Native American; 1 (10%) identified as Hispanic; 6 (60%) identified as White.

Of the 39 qualified applicants, 30 (77.0%) consulted me on their scholarship essays; all of the top 10 scorers consulted me at least once on their scholarship essays. Five of the top 10 are past NPCFF scholarship awardees; 21 of the 39 applicants (53.8%) are past NPCFF awardees.

Total Awards by Race

After review, it was determined that 43 students (including four BAS-ECE scholarship recipients) will receive a total of \$50,910.00 in NPCFF scholarships for the Fall 2023 semester.

- \$19,745.00 (38.8%) of NPCFF scholarship dollars were awarded to students who identified as Native American
- \$9,000.00 (17.7%) of NPCFF scholarship dollars were awarded to students who identified as Hispanic
- \$2,000.00 (3.9%) of NPCFF scholarship dollars were awarded to students who identified as Black
- \$21,200.00 (41.6%) of NPCFF scholarship dollars were awarded to students who identified as White.



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

HUMAN RESOURCES

MONTHLY REPORT

May 2024

EMPLOYEE RELATIONS AND STAFFING

On May 16th the department will host our next new employee onboarding session. This session is open to all NPC employees who wish to register for a refresher, or if they have never attended a session before.

WELCOME AND RECOGNITION

We would like to welcome the following new employees to Northland Pioneer College

- ❖ Craig Channell Campus Manager-Silver Creek Campus
- ❖ Dylan Stiegemeier Faculty in Political Science

Congratulations to the below employees as they transition to new positions

- ❖ Isabel Rogers Assistant to the Campus Manager-Silver Creek Campus
- ❖ Radinka Dale Assistant to the Campus Manager-White Mountain Campus
- ❖ Andrew Ulberg Maintenance 1

RECRUITMENT

| | Location | # Qualified Applicants | Date Opened | Closing Date | Status |
|--|-----------------------|------------------------|-------------|-------------------|-----------|
| Director of Information Technology Infrastructure and Operations | White Mountain Campus | 14 | 2/26/2024 | Open Until Filled | In Review |
| Development Coordinator | Silver Creek Campus | 1 | 04/11/2024 | Open Until Filled | In Review |
| Director of Early College Programs | Silver Creek Campus | 2 | 4/11/24 | Open until Filled | In Review |
| Senior Financial Aid Specialist | Painted Desert Campus | 7 | 01/19/24 | Closed 3/31/24 | In Review |
| Faculty in Surgical Technology | White Mountain Campus | 1 | 4/25/24 | Open Until Filled | In Review |
| Payroll Assistant | Painted Desert Campus | 9 | 4/10/24 | Open Until Filled | In Review |
| Faculty in Childhood Education | Painted Desert Campus | 6 | 4/9/24 | 8/12/24 | In Review |
| Temporary Office Staff Part-Time | Painted Desert Campus | 10 | 4/22/24 | Open Until Filled | In Review |

| | | | | | |
|--|-----------------------|----|----------|----------|---|
| Human Resources Information Specialist- Back-Fill | Painted Desert Campus | 23 | 11/30/23 | 01/30/24 | Permanent position filled 1/16/2024 |
|--|-----------------------|----|----------|----------|---|

EMPLOYEE CENSUS DATA

| Turnover Rate For FY23/24 | Employee Count | Separated | Turnover Rate |
|---|----------------|-----------|---------------|
| Total Employees as of 7/1/2023 | 334 | 19 | 5.08% * |
| Total New Hires from 07/01/2023 to 05/01/2024 | | 6 | 6.94% |
| Total Faculty Turnover FY23/24 to date | | 1 | 0.29% |
| Total Staff Turnover FY 23/24 to date | | 18 | 4.79% |

| Turnover Rate For the Last 12 Months | Employee Count | Separated | Turnover Rate |
|--|----------------|-----------|---------------|
| Totals for May 2023- May 2024 | 321 | 31 | 9.66% |
| Total Faculty Turnover May 2023- May 204 | | 2 | 0.63% |
| Total Staff Turnover May 2023- May 2024 | | 29 | 9.03% |

*Turnover Rate Calculated by dividing the number of separated employees during the period by the number of employees at the beginning of the period. This figure reflects contract employees only and excludes temporary employees

EMPLOYEE DEVELOPMENT

On April 24th, VP Solomonson and AVPHR Schaefer conducted Title IX and Title VII training sessions for supervisors, underscoring the importance of maintaining compliance and fostering inclusivity within the workplace. Looking ahead, the next supervisor training, scheduled for May 22nd, will be led by Director of Total Rewards Lance Heister and Benefits and Compensation Coordinator Lori Moore. This upcoming session aims to equip supervisors with comprehensive insights into the array of benefits accessible to all employees. Specifically, the focus will be on providing information on benefits that are available, empowering supervisors to effectively guide their team members. Additionally, the training will delve into strategies for promoting enhanced work-life balance for all employees.

TOTAL REWARDS

BENEFITS AND COMPENSATION

The Payroll Office would like to welcome Ms. Telena Begay as our new Payroll Assistant. Ms. Begay is transferring to Payroll from her former position in the front office at the Painted Desert Campus. The Human Resources and Payroll departments are thrilled to have someone with Ms. Begay's payroll-specific knowledge and dedication to the college joining the team.

The Human Resources and Payroll departments are proud to announce that the vast majority of the 2024-2025 employee contracts were issued by May 2, 2024. Most of the issued contracts have met with staff approval and have already been signed and returned. This has been one of the most efficient contracting periods in recent memory. Special thanks are due to Nicole Ulibarri, Angie King, Lori Moore, Charity Butler, and Stacy Rollins for their dedicated commitment in making this happen.

Facilities Report

White Mountain Campus

Skills center has had some minor warranty work done.

Goldwater Building Project had its Mandatory Pre-bid conference on May 8th.

12 Contractor firms were present in-person and/or on a WebEx call. We should have a recommendation at the next Board meeting if all goes well.

Purchasing, Receiving and Duplicating has been officially moved to Building A (old Maintenance shop).

Painted Desert Campus

Construction class's new home is now vacant and ready for remodel. (PAD)

RFP is nearly ready for the Automotive Program Project at the Skills center, scheduled to put out for bid in early June. Permit was submitted to the City of Holbrook.

Little Colorado Campus

Waiting for other projects to begin to focus attention to finalized drawings.

KAYENTA

We are actively engaged in waiting for an answer to begin the CMAR (Construction Manager At Risk) RFP. We will put out to bid the CMAR the earliest day possible to get this project going and within time limits.



Northland Pioneer College

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NPC Whitepaper

Adding a Student Trustee to the District Governing Board

Summary: At the February 2024 District Governing Board (DGB) meeting, members asked me to explore what it would take to add a Student Trustee to the DGB. This exploration is meant to focus on the legal, financial and process considerations in adding a Student Trustee and will not address the reasons that the DGB might support such a move.

In gathering information for this whitepaper, I considered the legal aspect, reviewed historical documents, and researched other Arizona community colleges who have a Student Trustee.

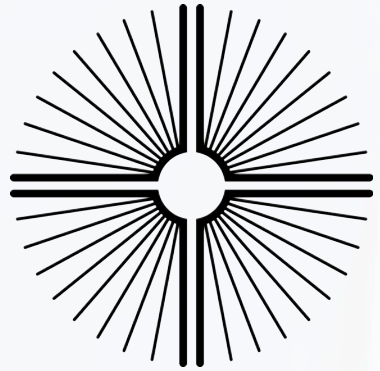
Based on my analysis, there are potential challenges to adding a Student Trustee to the DGB, but none rise to a level that would prohibit us from creating this position. However, it would be important to work with shared governance groups and the student population, set aside appropriate time and funding and amend current Board policy in order to support the addition of a Student Trustee. Due to the state law, the Student Trustee would be advisory, similar to the guidelines outlined below for the Maricopa student board member.

Legal Considerations: Student Trustees are not specifically addressed in Arizona Statutes regarding Governing Board Members, though internal policies and procedures would need to be amended to reflect the details of this unique role. Currently, there is only one Student Trustee position in Arizona, representing the Maricopa county group of community colleges. The Maricopa District Governing Board approved this position in April 2019, amending its [Board policies](#) to outline the responsibilities and criteria for holding the position of Student Board Member. This position holds an advisory voting role which does not contribute to quorum or official votes. Further, this position is exempt from Executive Sessions. Maricopa's Student Board Member is elected by the Maricopa Student Senate (representing ten community colleges) with a term of one year.

Process Considerations: Student Trustees in the community college setting dates to 1977 when California established a law to include this non-voting position on their District Governing Boards. Since this creation, there has been debate about the role and responsibilities of Student Trustees. This includes the potential conflict in whether this role is one of a student representative or a member of the board. In a representative role, the Student Trustee would have to work closely with the Student Government Association (SGA). This would require additional work in amending SGA procedure to include details about this relationship and specify roles and responsibilities of each party (the SGA and the representative). As a member of the board, a Student Trustee would represent the general student perspective instead of the specific input of the SGA or student population. This interpretation of the student role would be more autonomous and require less amendments to working group procedure. Both interpretations of the position have benefits and drawbacks which are detailed in the article provided in this packet (Appendix A).

There are additional considerations in establishing this position. This includes creating a structure of election cycles, term limits and criteria which must be met in order for a student to be eligible. Maricopa's DGB policy includes a GPA and credit enrollment limit to qualify as a candidate. Further considerations are the scope of privileges allowed to a Student Trustee and the responsibilities of that role to the student population (partially addressed above).

Financial Considerations: As the only example in Arizona, Maricopa's District Governing Board has provided financial incentives to their Student Board Member position. In addition to receiving the same level of reimbursement for DGB business as other Board Members, Student Board Members receive a scholarship equivalent to six credit hours of tuition each semester. More broadly, a Student Trustee would also have the same opportunity to attend local and national conferences and professional meetings as other Board Members. From a financial perspective, this would equate to the cost of an additional Board Member plus any scholarship which may or may not be added.



PERSPECTIVES

on the Role of Student Trustees

Perspectives on the Role of Student Trustees ©

Developed by:

Advisory Committee on Education Services

Principal Author: Cindra J. Smith, Ed.D.


October 1998, *reviewed 2018*

Design and Processing: Samantha DeMelo

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May 30, 2024 May 30, 2024 Community College District Governance Board

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Student trustees have been members of local community college governing boards since 1977. Local governing boards determine their privileges and establish procedures to elect student trustees. Boards, as well as college administrators, establish the environment and expectations for student trustees.

This paper explores the roles and responsibilities of student trustees from two different perspectives or points of view. It is intended to promote discussion among trustees, associated student representatives (A.S.), and college administrators to help clarify expectations of student trustees and the role they play. It was developed by the League's Advisory Committee on Education Services in response to concerns about differing assumptions about the role of student trustees on the board.

The concerns expressed include frustration about limits on the student trustee role, disagreements over whether or not the student trustee is a representative of or advocate for the student body, disagreements over the extent to which the student trustee is considered to be a regular member of the board, the ability of the student to productively contribute to the board, and the time and support that should be devoted to the student trustee position.

Frustration, lack of clarity, and differences of opinion about student trustees' roles and responsibilities reduce their potential effectiveness as members of the board. Student trustee effectiveness may be enhanced if assumptions and expectations about the role are explored, clarified, and made public, and if related practices and the support provided to the student trustees are aligned with the expectations for their role.

BACKGROUND: STUDENT ROLES IN GOVERNANCE

In 1977, the student trustee seat on local governing boards was established in law. The California Education Code (Section 72023.5) reads:

72023.5. (a) The governing board of each community college district shall order the inclusion within the membership of the governing board, in addition to the number of members otherwise prescribed, of one or more nonvoting students who are residents of California as determined pursuant to Part 41 (commencing with Section 68000). These students shall have the right to attend each and all meetings of the governing board, except that student members shall not have the right, or be afforded the opportunity, to attend executive sessions of the governing board.

The students in a district select the student board member(s) in accordance with procedures established by the governing board. The board also determines which privileges are granted to the student trustees (*a survey of district practices is available on the League's website*).

AB 1725 charged the Board of Governors to develop, in cooperation with district and student representatives, a plan for encouraging greater student participation in appropriate aspects of campus, district, and systemwide governance. The ensuing regulations identified the associated student organization (or its equivalent) as the representative body to offer opinions and to make recommendations to the college administration and governing board with regard to policies and procedures that have a significant effect on students.

TWO PERSPECTIVES ON THE STUDENT TRUSTEE ROLE

There are two general perspectives on the role of the student trustee in local governance. One emphasizes the “student” nature of the role; the other emphasizes the “trustee” aspect of the position. The different views reflect different assumptions about the role and person’s responsibilities. The perspectives are not necessarily exclusive; student trustees may find themselves integrating, balancing, or being torn between two different sets of expectations.

Perspective One: Representative of the Students

The first perspective is that the student trustee represents the students currently enrolled in the district. The student trustee is considered to be the voice of the students, based on the fact that the students select the trustee. This perspective predates the Associated Students designation in AB1725 as the official voice of the students in participatory governance.

The former California Student Association of the Community Colleges (CalSACC) affirmed this perspective in a 1991 resolution when it stated that “the purpose of the Student Trustee position is to represent the students as a member of the district Governing Board and to represent a cross-section of the students’ views to the Board at all meetings.”

In this perspective, both the student trustee and the associated student body organization have the responsibility to be the voice of students in the governance of the district. The A.S. has the responsibility in deliberations within the participatory governance structure, including the board, to the extent provided for in local policy. The student trustee is the voice of the students in deliberations of the governing board. The student trustees’ participation in those deliberations may be limited to topics in which there is an advocacy role for students.

The joint responsibility implies that the A.S. and the student trustee should work closely together and their roles be clearly defined to ensure cooperation and delineation of functions. In multi-college districts, student trustees may be expected to meet with the Associated Students or other student groups in all colleges in the district. Administrative support for the student trustee would likely be the responsibility of the same office that advises the district Associated Students.

The limitations of this perspective include its constituency-based view of the member of the board. It minimizes adherence to the principle that all members of the governing board have a responsibility to consider the greater good of the institution and the community in their deliberations. (Effective boards and trustees recognize that individual trustees do not represent any one constituency, whether or not the person received support from or was elected by a particular area or group. Instead, effective boards take into account and integrate multiple interests in their communities in making their decisions.)

Inherent in the limited, constituency-based view, this perspective allows the student trustee to be viewed as not a “real” member of the board. Privileges granted to and support for the student trustee would likely be limited.

Strengths of this perspective include that it provides two avenues for official student input into college and district governance.

It reinforces the advocacy power of the student trustee as a representative of the clientele of the institution. It reflects the difference between how the student trustee becomes a member of the governing board and how other members are elected.

Perspective Two: Trustee Member of the Governing Board

The second perspective emphasizes the responsibilities of the student trustee as a full member of the board. Student trustees are considered to have the same responsibility to deliberate for the good of the district as a whole as do other trustees. The common good, aggregate interests, and the future direction and needs of the students and community become the primary considerations in decision-making.

In this view, the purpose of the student trustee seat is to ensure that a board member with a student perspective is part of the deliberations of the governing board. It ensures that a member of the group that uses college services and programs has an official voice. However, in this perspective, the student member is not on the board to be an agent for the current student body.

This second perspective requires that student trustees are held to the same high standards of trusteeship, including participation and preparation, as are all trustees. They are valued as “real” members of the board and their role and contributions assume more importance than they might otherwise.

Limitations of this perspective include its inconsistency with the limited selection process and the year-length term. Those factors make it difficult to expect the student trustee to have the same responsibilities as trustees who are elected in general elections. It is unfair to expect student trustees to contribute at the same level as other trustees, since they are elected for only one year. Their primary responsibility is to be a successful student, which may prevent them from being able to fully participate as a trustee.

In addition, since by law they cannot vote, they do not have the power or authority of other trustees, and therefore it is inconsistent to consider that they are the same as other trustees. Since they cannot vote, the only role they have is one of influence.

One strength of this perspective is that it is aligned with principles of effective trusteeship, which include that the trustee role should not be limited to being an agent for constituent groups or specific electorates or areas. Another strength is that the perspective also helps differentiate the responsibilities of the student trustee and the Associated Students in local governance. Student trustees play a profoundly different role than being advocates or representatives of that particular group.

The League's approach to student trustees reflects this perspective. For the most part, the same materials are used in the Student Trustee Workshop to describe governing board responsibilities and the role of individual trustees as those that are used in the Effective Trusteeship Workshop for all new trustees. The presentations emphasize stewardship for the larger community and future students, as well as boardsmanship responsibilities and skills. The workshop encourages student trustees to adopt principles of good trusteeship.

COMPARISON OF THE TWO PERSPECTIVES

The chart below compares and summarizes a number of assumptions and implications related to each perspective. However, expectations and practices in any one district do not necessarily reflect only one or the other perspective. They are often an amalgamation of approaches resulting from the evolution of the role of the student trustee in the district.

| ARENA | PERSPECTIVE ONE: STUDENT REPRESENTATIVE | PERSPECTIVE TWO: TRUSTEE MEMBER OF BOARD |
|------------------------------|--|---|
| Role of Associated Student | Both A.S. and the student trustee represent students in participatory governance. | The Associated Student government is the official representative of the students in the participatory governance. |
| Relationship with A.S. | Close working relationship. In multi-college districts, the student trustee would meet with the district A.S. (if any) and/or may need to meet with college A.S. groups. | Student trustees and A.S. representatives are not expected to work closely together. Student trustees may be independent from student groups |
| Expectations for Involvement | Attend regular board meetings. Likely attend A.S. meetings or use other avenues to talk with student groups. Participate in discussions of topics that affect students. May play a state and national advocacy role on student-related issues. | Same expectations for participation as for all trustees, including external community meetings. Educated and informed about a broad range of issues. May attend state and national conferences and play an advocacy role. |
| Contact Point | Likely the same advisor as the A.S. | Superintendent or chancellor (the same as for all trustees). |
| Point of View | Immediate and operational issues on behalf of current students and A.S. | Long range and broad on behalf of future students and external community. |

| ARENA | PERSPECTIVE ONE: STUDENT REPRESENTATIVE | PERSPECTIVE TWO: TRUSTEE MEMBER OF BOARD |
|---|--|--|
| Orientation and Training for the Position | Focus on internal, student-oriented issues. Orientation and major sources of information are the A.S., other students, and administration. | Focus on both internal and external trends and issues. Orientation and sources of information are the same as for all board members. |
| Rights and Privileges | Likely to be limited to the rights provided for in law. | Privileges are likely to be granted as far as law allows; has an advisory vote. |
| Financial Support | Funds for travel and board related responsibilities likely come from A.S. funds and may be limited. | Same support as other trustees receive. |
| Multi-College Districts | May have a student trustee from each college in the district who is expected to represent the college. | Would likely have one student trustee. |

Again, the two perspectives are not necessarily mutually exclusive nor are policies and practices necessarily aligned with one perspective or the other in any one district. Policies and practices often have been adopted as a result of board philosophy, experiences with individual student trustees, proposals from the Associated Students, and administrative and organizational needs. They reflect the various perspectives of the people or groups proposing or implementing the policy or practice.

Blending or alternating between the perspectives can and does work in some districts, as long as the rationale for each practice or policy is understood and supported by the parties involved. However, confusion and disagreements can and do result from differences and clashes between perspectives. One or more of the parties (the student trustee, governing board, A.S., CEO, or student affairs personnel) may make and act on assumptions about the role that are different than those of the other parties. The resulting discussion may require problem-solving time and energy. Confusion and disagreement can reduce the effectiveness of the student trustee role, no matter how the role is defined.

CONCLUSION

Student trustees have a unique responsibility to balance many demands and expectations during their relatively short time as board members. They can and do make valuable and consistent contributions to their boards either as student representatives or as trustee members of the board. Alternatively, they may find the responsibilities to be too overwhelming and/or the expectations for their role too conflicting, and sporadic participation and contributions may result.

Therefore, to help create and sustain an environment in which student trustees can be effective, it is important that districts clarify and make public their expectations and provide the appropriate support necessary for student trustees to carry out their responsibilities.

This paper is designed to be a resource to help local districts engage in discussion about the student trustee role. Local governing boards may wish to use this paper to review their assumptions about the student trustee role and responsibilities and to explore their assumptions with the Associated Students, the CEO and other college staff, as appropriate. The assumptions and perspectives about the role may then be compared with policies and practices related to student trustees. This process enables boards to ensure that policy and practice reflect their perspective and assumptions about the role.

This paper is also used in the League's Student Trustee Workshop to explore the different perspectives. While the workshop covers the roles and responsibilities of governing boards, the presentations emphasize that local districts determine the policies and practices that define the role and responsibilities of student trustees.

CCCT ACTION

The California Community College Trustees board of directors clearly recognizes that each local board must evaluate and assess its own district needs and establish policies that reflect local history, traditions, demographics, and needs.

However, the CCCT board supports Perspective Two and urges serious consideration by all local boards to establish policies that ensure the student trustee can fulfill the role as a member of the board with a student perspective rather than as a representative of student government.

Office of Institutional Effectiveness

The Office of Institutional Effectiveness (OIE) has worked on the following categories of reporting and analytic activities for the past few months:

1. Produced external data-related reports/files: Integrated Postsecondary Education Data System (IPEDS) Spring Collection Reports; and Higher Learning Commission Annual Institutional Update.
2. Worked with the Higher Learning Commission peer review team for its onsite visit on April 8-9, 2024 concerning the college's two proposed bachelor's degree programs (BAEE and BAM).
3. Assisted the College in preparing for the Higher Learning Commission Year 4 Assurance Argument, to be submitted by the June 3, 2024 deadline. A copy of the Argument will be made available to the DGB members upon request after the June 3 deadline.
4. Assisted in internal data requests from the Advising, Early College, Business, Financial Aid, Nursing, CIS, Marketing, and ITCS Departments.
5. Generated and distributed the weekly enrollment reports to the President and the Director of Strategic Enrollment Management for Spring 2024; helped validate the Spring 2024 45th Day Attendance report and the NPC website reports produced by the interim Registrar.
6. Presented the Fall 2023 Revealing Institutional Strengths and Challenges (RiSC) survey results to the President's Cabinet, select departments, and the entire college (via AllCollege virtual meeting). ***Please see the attached report.***
7. Provided survey assistance to the Assessment of Student Knowledge subcommittee, CASO, Belonging Subcommittee, Human Resources Department, and the District Governing Board.
8. Supported the Leadership Council in facilitating the 2025-30 strategy development process, including the Mission/Vision Reflection Survey, the Focus Group Discussion manual, and the Community Input Survey.

9. Conducted course-specific Spring 2024 course improvement surveys; implemented an alternate survey distribution method for dual enrollment and select CTE classes.
10. Provided over 200 hours of support with data-specific aspects of the ongoing ERP implementation project with Anthology.
11. Provided data to support the President in facilitating the Leadership Council retreat and the Deans and Directors retreat.

Northland Pioneer College

Revealing Institutional Strengths and Challenges Survey

Summary of Fall 2023 Survey Results

~Prepared by the Office of Institutional Effectiveness~

In Fall 2023 Northland Pioneer College contracted Percontor, a survey vendor, to conduct the *Revealing Institutional Strengths and Challenges Survey* (RISC). The RISC survey asks students about the problems they face in college focusing on “more than 80 specific areas colleges can act to improve student success, including... functional areas that excel in helping students succeed in college” (<https://risc.college>).

The RISC Survey provides detailed, actionable data about student success, using the latest advances in survey research and computing. Survey results identify where college students experience obstacles and identify campus offices that excel in helping students succeed. The survey has four main sections: demographics, challenges to student success, student-office interactions, and overall views of the institution. Data collection included a mixed-methods approach using both closed-ended Likert scale responses and open-ended responses.

The following are the results from Fall 2023 for Northland Pioneer College (NPC):

Demographics

The survey was distributed to 2,568 NPC students. 417 responses were collected, yielding a 16.2% response rate. Of the 417 respondents, 68% identified as female. 53% of respondents identified as White and 37% identified as Native American. 36% of respondents were 18 years of age or younger and 17% were 45 years of age or older. 70% of respondents were part-time students, and 44% of respondents have completed at least 16 credit hours.

Challenges to Student Success

The three (3) top categories identified by respondents as major challenges to their success as students at NPC were: *Work and Personal Issues (58%), Success in Courses (53%), and Academic Support Services (34%)*. Each primary category was broken down into sub-challenge categories to identify specifics concerning each of the primary challenge categories.

| Challenges to Student Success | | | |
|----------------------------------|-------------------------|------------|--|
| Primary Challenge | Sub-Challenge | NPC% | Respondent Suggested Improvements |
| Work and Personal Issues | | 58% | |
| | Family | 36% | Providing childcare |
| | Work | 33% | Increase in night class options |
| | Health/Disability | 21% | Increasing instructor knowledge |
| Success in Courses | | 53% | |
| | Online Classes | 31% | Increased online instructor presence |
| | Developmental Courses | 21% | Improving instructional study materials |
| | College-Level Work | 19% | College level study skills courses |
| Academic Support Services | | 34% | |
| | Registering for Courses | 17% | Varying meeting days/times for courses |
| | Academic Advising | 11% | Improve advisor/student communication |
| | Tutoring | 9% | Improve tutor effectiveness/availability |

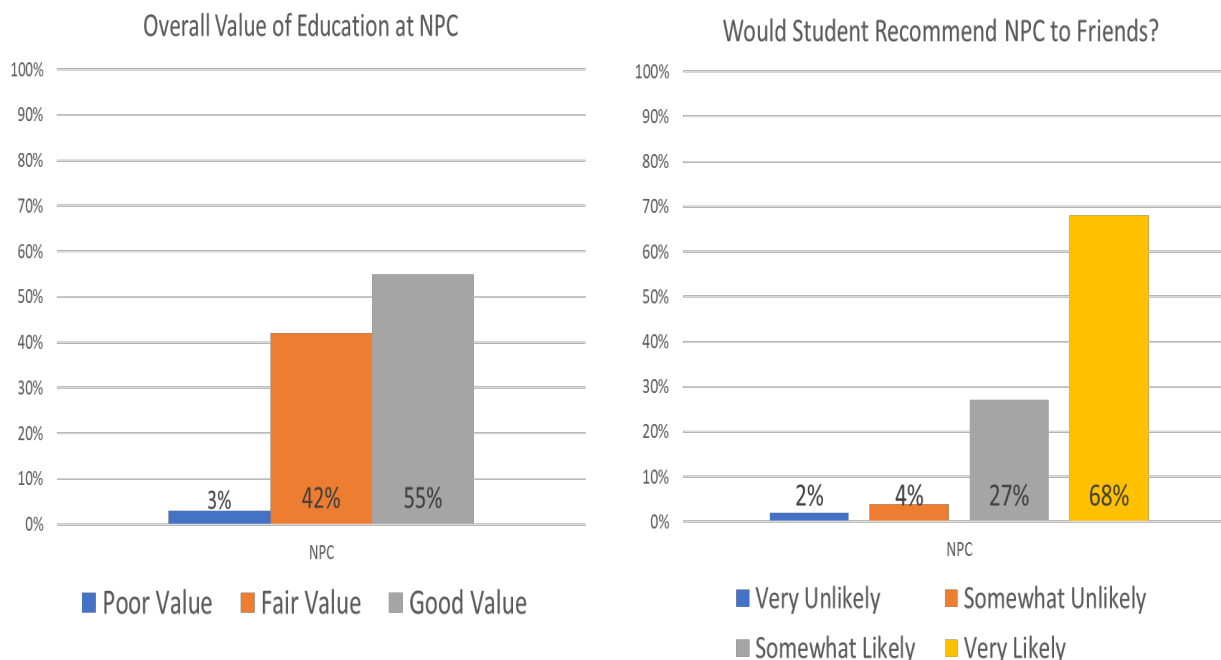
Student-Office Interaction

Respondents were asked which campus offices they accessed most frequently and to rate their experiences interacting with the staff of those offices in areas of availability of the office staff, the amount of concern the staff demonstrated when addressing the students' issue, and how effective the staff was at addressing the students' issue.

- The top 5 offices identified as being accessed by the students were the campus/center front office (58%), advising (44%), financial aid (27%), records & registration (26%), and the business office (17%).
- Respondents reported varying levels of experiences when interacting with staff at different offices:
 - "Very available": 49% -82%
 - "Very concerned": 51% -67%
 - "Very effective": 56%-74%

Student Views

Students were asked if they would recommend NPC to a friend, whether NPC is a good value, and how well NPC is helping them meet their enrollment goals. 97% of respondents indicated that they received at least a fair value of their education at NPC. 95% of respondents would recommend NPC to their friends.



When considering respondent enrollment goals, there were three (3) predominant categories: *Increase Job and Career Opportunities*, *Prepare for 4-year Degree*, and *Self-Improvement*. In general, four out of 10 respondents commented that NPC is helping them “very well” in meeting their enrollment goals.

| STATEMENTS OF GOAL ACCOMPLISHMENT AT NPC | | | |
|--|-------|--|--|
| Purpose of taking courses at NPC... | NPC % | How well is education at NPC... (%Very Well) | |
| Increase job and career opportunities | 44 | 44 | “Attending at NPC has helped me in many ways...as a Early Childhood Educator...” |
| Prepare for 4-year degree | 37 | 45 | Having this college experience has prepared me for a 4 year university/college...” |
| Self-improvement | 18 | 45 | “...I am learning new things and maintaining academic knowledge while challenging myself mentally. ...I am bettering society...” |

Finally, respondents were given three open-response questions: “What is NPC’s greatest strength?”, “If NPC could change one thing to increase student success, what should it change?”, and “Overall, Do you feel you belong at NPC? Why or Why not?”.

72% of respondents identified areas of NPC's greatest strengths. The top three (3) strengths were:

- Positive Instructor and Staff Support (21%)
- Support Services and Resources (16%)
- Accessibility (13%)

66% of survey respondents provided suggested improvements to help support student success. The top three (3) suggestions included:

- Improving Resources and Services (17%) in the areas of advising, financial aid, housing, and tutoring
- Improving Course Structure (16%) in areas of course content, course modality, and class/lab technologies
- Additional Programs (8%) to include expanding choices for areas of study and increasing the number of bachelor programs offered through NPC

66% of survey respondents reflected on whether they feel they belong at NPC.

- 69% of those who responded indicated they felt a sense of belonging at NPC. The top reasons given included NPC's welcoming and supportive environment, positive instructor interactions/experiences, and having academic/career goals supported.

In conclusion, the RISC survey has provided some great insights into areas of improvement and areas of strength at NPC. The data will be stored as college-wide student feedback baseline data. The RiSC survey administration is currently funded by the Title III-NSANTI (Native American Serving Nontribal Institutions) grant. NPC will continue to conduct this survey to our students every Spring and Fall semester for at least the next 3 years.

Navajo County Community College District Governing Board Meeting Minutes

April 16, 2024 – 10:00 a.m.

Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Ms. Rosabel Sekayumtewa; Mr. Frank Lucero; Mr. Everett Robinson; Mr. Derrick Leslie.

Governing Board Member Absent: Ms. Kristine Laughter

Others Present: President Chato Hazelbaker; VPAS Maderia Ellison; CIO Michael Jacob; Betsy Wilson; Norvita Charleston; David Borofsky; Josh Rogers; Katie Matott; Jessica Kitchens; Nicole Ulibarri; Rebecca Hunt; Justin White; Michael Broyles; Lynn Oldham; Russel Kupfer; Jeremy Raisor; Colleen Marsh; Tamara Osborne; Jeanette Hancock; Janalda Nash; James Gil; Karen Baker; Tabitha Stickel; Pamela Dominguez; Paul Hempsey; Andi Debellis; Jason Reiner; Nicole Hendricks; Ryan Jones; Tiffani Martin; Judy Yip-Reyes; Ryan Jones; Alexander Henderson; Carlos Baki; Charles DiCarlo; Chun-Hung Wang; Eileen Lopez; Eleanor Hempsey; Erin Pugh; Frank Pinnell; Gary Santillanes; Lia Keenan; Maria Jaquez; Melody Niesen; Michelle Prentice; Natalie Kee; Rene Freese; Ruth Zimmerman; Scott Waite; Shanna Kukla; Victoria Fisher.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chair Robinson asked if there was a motion to adopt the agenda without items 14 and 15. Mr. Lucero made a motion to adopt the agenda without items 14 and 15. Ms. Sekayumtewa seconded the motion.

The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumtewa and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Administrator Emeritus Award

Director Justin White presented Lynn Oldham with the Administrator Emeritus Award.

Agenda Item 4: Call for Public Comment

None.

Agenda Item 5: Discussion Items

5.A.1. Financial Position

Navajo County Community College District Governing Board Meeting – 04/16/2024 – Page 1 of 9



Northland Pioneer College

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VPAS Maderia Ellison expanded on the report provided in the document.

Mr. Lucero asked for clarification on what auxiliary salaries paid. VPAS Ellison replied that there were a few personnel paid from this fund. Mr. Lucero wanted to know what positions these employees had. VPAS Ellison responded that these individuals were primarily with the performing arts program.

Mr. Lucero asked what Auxiliary was. VPAS Ellison responded that it was meant to represent self-funded departments.

5.A.2. NPC Student Government Association (SGA)

A written report was provided in the document.

Chair Robinson shared his experience attending the Spring Eagle Fest which was reference in the document.

No questions.

5.A.3. NPC Faculty Association

Ryan Jones, President of Faculty Association, addressed the Board.

No questions.

5.A.4. Classified and Administrative Staff Organization (CASO)

A written report was provided in the document.

No questions.

5.A.5. Northland Pioneer College (NPC) Friends and Family

Betsy Wilson, Director of NPC Friends and Family, addressed the Board and presented the results from Arizona Gives Day. She further gave an update on scholarships and donations.

Ms. Sekayumptewa asked if NPC Friends and Family accepted donations at all times. Director Wilson responded that yes, donations are accepted at all times. She further elaborated how donations could be made and what those donations could be made to.

5.A.6. Northland Pioneer College (NPC) Friends and Family

Director Betsy Wilson gave an update to the 2025-2030 Strategic Plan.

Ms. Sekayumptewa asked about a mobile skills center and placing that into the goals for the future. Director Wilson responded with the process that would need to be followed in order for a mobile skills center to be created. President Hazelbaker added to the process and when the Board would have the opportunity for input.

5.A.7. Human Resources

Navajo County Community College District Governing Board Meeting – 04/16/2024 – Page 2 of 9



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Director Nicole Ulibarri expanded upon the report provided in the packet.

No questions.

5.A.8. Construction Report

Director Justin White addressed the Board and provided an update to construction projects.

Mr. Lucero asked if the construction program was staying at PDC. President Hazelbaker clarified that it was staying in Holbrook but not at the NPC campus.

Mr. Lucero asked when the automotive center would be done and ready for students. Director White responded he was hoping that the 1st of March everything would be in but that students would not be able to use the facilities until the following August. VPAS Ellison added that the Board would be updated on the time frame should something change. Mr. Lucero responded that it seemed there was some leeway between March and August.

Chair Robinson asked for clarification on the move of Printing And Duplicating (PAD) to the White Mountain Campus. Director White confirmed PAD had moved.

Chair Robinson stated that the facility would need to be remodeled. Director White asked for clarification on which facility. Chair Robinson responded the Show Low facility. Director White responded that there was a garage door at the rear of the building which could facilitate the needs of PAD and Shipping and Receiving.

Chair Robinson asked for confirmation on the tentatively scheduled work session in June to discuss construction projects. Director White responded yes. Chair Robinson informed Director White that NAVIT Superintendent Matt Weber had been invited to join that work session.

Ms. Sekayumtewa asked if there was a way for NPC to work with high school automotive programs. President Hazelbaker responded that there was the option to do dual enrollment and elaborated on how that might work.

5.A.9. Enterprise Resource Planning (ERP) Implementation Update

Project Manager Colleen Marsh expanded on the report provided in the packet.

Chair Robinson asked if the ERP team was considering doing 4-10s over the summer. Ms. Marsh answered no.

5.A.10. Arizona Association of Community College Trustees (AACCT)

Chair Robinson reminded the Board of the All Trustee meeting taking place on April 24 and discussed the agenda.

5.B. Commencement Invitation

Commencement Chair Jessica Kitchens invited the Board to the Commencement Ceremony.



VPAS Ellison expanded on the quality work in organizing commencement from Jessica Kitchens and others.

5.C. Whitepaper on Athletics Program

Report provided in the packet. President Hazelbaker offered to answer any questions.

Chair Robinson asked how an athletics program would affect expenditure limitation. President Hazelbaker responded with an example of Mohave Community College which utilized the community and fundraising to help pay for their program.

5.D. Spring 2024 Enrollment Report

Director Josh Rogers expanded on the report provided in the packet.

Ms. Sekayumptewa asked when the first individual would graduate with a Bachelor's Degree from NPC. Director Rogers said he did not know. President Hazelbaker said in theory it could be as soon as next year.

Chair Robinson asked if it would be possible to add a bachelors program column to the report. Director Rogers said that would not be a problem.

5.E. 2024-25 Introductory Budget Analysis

Report provided in the packet. Vice President Ellison offered to answer any questions.

Chair Robinson asked if there was enough money in contingency for the presidential search. VPAS Ellison answered that there were sufficient funds.

Agenda Item 6: President's Summary of Current Events

President Hazelbaker addressed the Board and expanded upon the President's Summary of Current Events.

No questions.

Agenda Item 7: Consent Agenda

- A. April 16, 2024 Board Meeting Minutes** (Farah Bughio)
- B. Program Modification** – Behavioral Health (CP, CAS, AAS). (Michael Broyles)
- C. Program Modification** – Medical Assistant (CP, CAS, AAS). (Michael Broyles)
- D. Program Modification** – Surgical Technology (CP, CAS, AAS) (Michael Broyles)
- E. New Program** – Industrial Technology Trades (CPs, CAS, AAS) (Michael Broyles)
- F. 2024-27 TALON Intergovernmental Agreement** between Navajo County Community College District and Dishchii'bikoh Community School.
- G. 2024-27 Concurrent Enrollment Intergovernmental Agreement** between Navajo County Community College District and Winslow Unified School District NO. 1
- H. 2024-27 Dual Enrollment Intergovernmental Agreement** between Navajo County Community College District and Winslow Unified School District NO.1

Navajo County Community College District Governing Board Meeting – 04/16/2024 – Page 4 of 9



Northland Pioneer College

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- I. **2024-27 Dual Enrollment Intergovernmental Agreement** between Navajo County Community College District and Round Valley Unified School District NO.10
- J. **2024-27 TALON Intergovernmental Agreement** between Navajo County Community College District and Round Valley Unified School District NO.10

Ms. Sekayumptewa expressed concern that there was an item missing from the March minutes, specifically about summer tuition.

Chair Robinson called for a motion to approve all items, except for the March minutes, on the Consent Agenda.

Mr. Leslie made a motion to approve items B-J. Mr. Lucero seconded the motion.

The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

Agenda Item 7: For Discussion and Possible Action

8.A. Old Business

None.

8.B. New Business

8.B.1. Request to Purchase EMT SimMan Trainer

Director Frank Pinnell addressed the Board and expanded upon a request to purchase an EMT SimMan Trainer.

No questions.

Ms. Sekayumptewa made a motion to approve the purchase of an EMT SimMan Trainer as presented. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. Mr. Lucero had stepped out of the room. There were no votes against.

8.B.2. Request to Accept the Single Audit for Fiscal Year Ended June 30, 2023

Director Kupfer introduced Arizona State Auditors Jason Reiner and Victoria Fisher who expanded upon the report provided in the packet.

No questions.

Mr. Lucero made a motion to approve the Single Audit for Fiscal Year Ended June 30, 2023. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

8.B.3. Request to Approve Nursing Fees – Amended

VPAS Ellison expanded on the request to accept the amended nursing fees.



*Ms. Sekayumptewa made a motion to approve the amended nursing fees. Mr. Lucero seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.***

8.B.4. Request to Award Contract to Replace Roof at Winslow Campus

VPAS Ellison expanded on the request to award a contract to replace the roof on the multi-purpose building at the Winslow Campus provided in the packet.

Mr. Lucero asked why the specific vendor was chosen. Director White responded that the vendor was able to start much sooner than the vendor with the lower cost. Director White added that the chosen vendor also had a better warranty. VPAS Ellison explained the point system used to select a vendor.

*Mr. Leslie made a motion to award the contract to replace the multi-purpose building roof at the Winslow Campus. Ms. Sekayumptewa seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.***

8.B.5 Request to Award Contract to Replace Roof at Hopi Center

VPAS Ellison expanded on the request to award a contract to replace the roof at the Hopi Center provided in the packet.

Ms. Sekayumptewa asked if the vendor had multiple crews to accomplish the roofing in two separate locations. Director White replied that they had one crew but each location would only take a week to complete. Mr. Lucero asked for clarification that the crew would complete work at one location and then move to the next. Director White confirmed.

*Ms. Sekayumptewa made a motion to award the contract to replace the roof at the Hopi Center. Mr. Leslie seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.***

8.B.6 Request to Award Contract to Replace HVAC at Winslow Campus.

VPAS Ellison expanded on the request to award a contract to replace the HVAC system in the multi-purpose building at the Winslow Campus provided in the packet.

Chair Robinson asked if the swamp coolers will be removed. Director White responded yes.

Ms. Sekayumptewa asked where the company was from. Director White responded that the company was from Joseph City.

*Ms. Sekayumptewa made a motion to award the contract to replace the multi-purpose building HVAC at the Winslow Campus. Mr. Leslie seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.***



8.B.7 Request to Approve NPC Cisco Systems Core Network Equipment.

CIO Jacob expanded on the request to approve the purchase of Cisco Systems Core Network.

Mr. Lucero commented that he thought that NPC was switching from Cisco to another company. CIO Jacob responded that NPC has always used Cisco and will continue to do so. President Hazelbaker suggested that Mr. Lucero was thinking about the switch from HP to Dell for computers. Mr. Lucero responded that he may have been thinking about the switch in computers.

Ms. Sekayumptewa made a motion to approve the purchase of Cisco Systems Core Network Equipment. Mr. Lucero seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

8.B.8 Request to Approve 2025-27 Preliminary Capital Budget

VPAS Ellison expanded on the request to approve the 2025-27 preliminary capital budget.

Mr. Lucero made a motion to approve the 2025-27 Preliminary Capital Budget. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

8.B.9 Request to Approve 2024-25 Preliminary Budget

VPAS Ellison expanded on the request to approve the 2024-25 preliminary budget.

Mr. Lucero asked what the actual increase in property tax would be. VPAS Ellison responded 4.3%.

Ms. Sekayumptewa made a motion to approve the 2024-25 Preliminary Budget. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

8.B.10 Executive Session 1

The Board voted to enter Executive Session 1 to discuss President Hazelbaker's resignation.

Mr. Lucero made a motion to enter Executive Session 1. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

8.B.11 Action from Executive Session 1

The Board voted to accept President Hazelbaker's resignation.

Mr. Lucero made a motion to accept President Hazelbaker's resignation. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.



President Hazelbaker made a statement. VPAS Ellison also made a statement. Chair Robinson requested that the Board complete President Hazelbaker's evaluation survey before the May meeting. President Hazelbaker clarified the survey process.

8.B.11 Executive Session 2

The Board voted to enter Executive Session 2 to discuss the Interim process and qualifications of college personnel.

Mr. Lucero made a motion to enter Executive Session 2. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

8.B.12 Action from Executive Session 2

The Board voted to do an internal search for the Interim position.

Mr. Lucero made a motion to do an internal search for the Interim position. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

Chair Robinson stated that there would be a call for letters of interest and a special meeting to discuss candidates and the Presidential search process on April 30, 2024.

Agenda Item 10: DGB Agenda Items and Informational Needs for Future Meetings.

Chair Robinson stated that search firms for a new President needed to be investigated for the May meeting. Dr. Borofsky stated that he believed the Board should ask VPAS Ellison for a list of potential search firms. VPAS Ellison responded that a list had already been provided to Chair Robinson.

Chair Robinson stated that travel authorization to the ACCT Leadership Congress in Seattle, WA in October would need to be placed on the May agenda.

Recording Secretary Bughio stated the summer tuition item was in the February agenda and not the March agenda.

Mr. Lucero made a motion to approve the March minutes that were removed from the Consent Agenda. Ms. Sekayumptewa seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

Chair Robinson stated that an Executive Session for the President's evaluation and exit interview would also be needed for the May meeting.



Agenda Item 11: Board Report/Summary of Current and Upcoming Events

Chair Robinson announced the community items in the next month.

Agenda Item 12: Announcement of Next Regular Meeting

May 21, 2024

Agenda Item 13: Adjournment

The meeting was adjourned at 1:17 p.m. upon a motion by Mr. Lucero and a second by Ms. Sekayumptewa. The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Lucero, and Chair Robinson voting in favor. Mr. Leslie had to leave the meeting before adjournment. There were no votes against.

Respectfully submitted,



Farah Bughio
Recording Secretary to the Board



Navajo County Community College District Governing Board Meeting Minutes

April 30, 2024 – 2:00 p.m.

Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Ms. Rosabel Sekayumtewa; Mr. Frank Lucero; Mr. Everett Robinson; Mr. Derrick Leslie; Ms. Kristine Laughter

Governing Board Member Absent:

Others Present: Michael Jacob; Betsy Wilson; Norvita Charleston; Paul Hempsey; Isaac Hutton; Renee Freese; Eileen Lopez; Frank Pinnell; Harshika Bhatt; Carlos Baki; Tonya Thacker; Lia Keenan; Kathleen Berlyn; Jefferey LeFevre; Rebecca Sweet; Wei Ma; Michael Broyles; Judy Yip-Reyes; Natalie Kee; Rachel Arroyo-Townsend; Janalda Nash; Xu Xie; Marletha Baloo; Bill Solomon; Jeremy Raisor; Rebecca Hunt; Josh Rogers; Kristin Mackin; Ryan Jones.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 2:00 p.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chair Robinson asked if there was a motion to adopt the agenda. Ms. Laughter motioned to accept the agenda. Mr. Lucero seconded the motion.

The motion carried upon a roll-call vote with Ms. Laughter, Mr. Lucero, Mr. Leslie, Ms. Sekayumtewa and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: For Discussion and Possible Action:

4.B.1. Executive Session 1

Chair Robinson asked if there was a motion to enter Executive Session 1. Mr. Lucero motioned to enter Executive Session 1. Ms. Laughter seconded the motion.

The motion carried upon a roll-call vote with Ms. Laughter, Mr. Lucero, Mr. Leslie, Ms. Sekayumtewa and Chair Robinson voting in favor. There were no votes against.

The Board entered Executive Session 1 at 2:02 p.m.

Navajo County Community College District Governing Board Meeting – 04/30/2024 – Page 1 of 3



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The Board returned to public session at 2:54 p.m.

4.B.2. Action from Executive Session 2

Chair Robinson asked if there were any motions from Executive Session 1. Mr. Lucero motioned to approve Dr. Michael Solomonson as the Interim President. Ms. Sekayumtewa seconded the motion.

The motion carried upon a roll-call vote with Ms. Laughter, Mr. Lucero, Mr. Leslie, Ms. Sekayumtewa and Chair Robinson voting in favor. There were no votes against.

4.B.3. Executive Session 2.

Chair Robinson asked if there was a motion to enter Executive Session 2. Mr. Leslie motioned to enter Executive Session 2. Mr. Lucero seconded the motion.

The motion carried upon a roll-call vote with Ms. Laughter, Mr. Lucero, Mr. Leslie, Ms. Sekayumtewa and Chair Robinson voting in favor. There were no votes against.

The Board entered Executive Session 2 at 3:07 p.m.

The Board returned to public session at 3:45 p.m.

4.B.4. Action from Executive Session 2.

Chair Robinson asked if there was a motion from Executive Session 2. Ms. Laughter motioned to direct the College Attorney to work with Chair Robinson and Human Resources on negotiating a contract for the Interim President effective May 1, 2024. Mr. Lucero seconded the motion.

The motion carried upon a roll-call vote with Ms. Laughter, Mr. Leslie, Mr. Lucero, Ms. Sekayumtewa and Chair Robinson voting in favor. There were no votes against.

4.B.5. Presidential Search and Timeline.

Chair Robinson discussed the ACCT proposal to aid in the Presidential Search.

Mr. Lucero commented that an aggressive timeline may lead to losing quality candidates because they may not be able to end their current contracts until July 1.

Ms. Laughter commented that she liked the aggressive timeline as selecting candidates who weren't first choice at other institutions may lead to more loyalty to NPC. Mr. Lucero responded that some candidates may not be able to get out of their contracts until July 1. Ms. Laughter said the Board would entertain a start date of July 1 if needed.

Mr. Leslie left the meeting at 3:49 p.m.



Chair Robinson asked if there was a motion to accept the ACCT Presidential Search Proposal as presented. Ms. Laughter motioned to accept the proposal as is. Ms. Sekayumptewa seconded the motion.

The motion carried upon a roll-call vote with Ms. Laughter, Mr. Lucero, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

Chair Robinson announced the community items in the next month.

Agenda Item 5: Announcement of Next Regular Meeting

May 21, 2024

Agenda Item 6: Adjournment

The meeting was adjourned at 3:57 p.m. upon a motion by Ms. Laughter and a second by Mr. Lucero. The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumptewa, Mr. Lucero, and Chair Robinson voting in favor. Mr. Leslie had to leave the meeting before adjournment. There were no votes against.

Respectfully submitted,



Farah Bughio
Recording Secretary to the Board



Navajo County Community College District Governing Board Meeting Minutes

May 8, 2024 – 10:00am
Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Ms. Rosabel Sekayumptewa; Mr. Frank Lucero; Mr. Everett Robinson; Ms. Kristine Laughter

Governing Board Member Absent: Mr. Derrick Leslie

Others Present: Michael Jacob; Norvita Charleston; Paul Hempsey; Sandy Caldwell; Julie Golder; Christine Schaefer; Judy Yip-Reyes; Jillian Henry; Janalda Nash;

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 10a.m.

Agenda Item 2: Adoption of Agenda

Chair Robinson asked if there was a motion to adopt the agenda. Mr. Lucero motioned to accept the agenda. Ms. Laughter seconded the motion.

The motion carried upon a roll-call vote with Ms. Laughter, Mr. Lucero, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: For Discussion and Possible Action:

4.B.1. Timeline and Presidential Profile

Dr. Golder gave an overview of the topics for the meeting and introduced Dr. Sandy Caldwell.

Dr. Golder continued with an overview and asked if the Board members had been a part of a Presidential search before. Each present Board member answered.

Mr. Lucero expressed that he was still concerned about finding a President by January due to contracts. Dr. Caldwell and Dr. Golder responded that this should not be a problem though if it were, ACCT would be happy to extend the timeline.

Dr. Golder continued with an overview of the Presidential profile and timeline including dates.



Chair Robinson asked how many members were recommended for the search committee. Dr. Golder responded that 11-15 members were recommended. Dr. Caldwell further elaborated on the proposed structure of the committee. Chair Robinson stated that he was gathering names of individuals to serve on the committee.

Ms. Sekayumtewa asked if there were going to be representatives from the communities in the service area on the search committee. Chair Robinson answered that he had asked Ms. Laughter to find individuals from Tribal communities. Chair Robinson further stated that he had a commitment from the Snowflake Superintendent to serve on the search committee. Chair Robinson continued with the groups he has reached out to in order to find a diverse group of representation.

Mr. Lucero asked who was going to make the decision on the search committee. Chair Robinson responded that he thought it would be appropriate for the full board to decide at the May 21 regular DGB meeting.

Dr. Caldwell expressed wanting to be present in person when the committee discussed the semifinalists. Chair Robinson expressed that would be appropriate but that due to the large geographic area it would be important to make sure everyone was available on the selected date.

Dr. Caldwell expressed that she felt the search committee should meet in person for the first round of interviews in which the Presidential candidates would be virtual. Chair Robinson stated that he thought that should be the decision of the search committee and asked if there were any thoughts from the Board members. Mr. Lucero responded that he agreed that they should be in person. Chair Robinson responded that the committee members could be encouraged to attend in person but, as it would be a two day event, some of the members may need a hotel room. Chair Robinson further stated that they should allow the committee final word, but strongly recommend an in person meeting. Ms. Laughter stated that she recommended an in person meeting as well. Ms. Sekayumtewa expressed she would also like an in-person meeting.

Dr. Caldwell continued with the overview.

Dr. Caldwell asked about approving the timeline. Chair Robinson said it could be approved today or delayed until the regular meeting on May 21. Mr. Lucero expressed that he would like this delayed until May 21.

Dr. Golder elaborated on the Presidential profile.

Mr. Lucero expressed that he would like to use the profile used previously and give the Board members an opportunity to edit the document as they saw fit. Mr. Robinson agreed and suggested that a reference to the pandemic should be removed but otherwise it was a clean document.

Chair Robinson asked for additional comments from the Board. Ms. Sekayumtewa asked if she could nominate someone from her area for the search committee. Chair responded that the search



committee was getting large and that he had asked Ms. Laughter to find interested Tribal members but that Ms. Sekayumptewa should send him the names of interested individuals. Ms. Laughter commented that she wanted equitable representation and that if the committee grew that would be fine as long as there was good representation.

Chair Robinson asked if NPC was to prepare a survey or if ACCT would prepare a survey. Dr. Golder answered that ACCT would be preparing the survey.

Dr. Caldwell asked about the end of the semester with concern to faculty involvement and the timeline. Chair Robinson responded that the semester ends Friday and that faculty is off contract as of Saturday after commencement. Dr. Golder asked if that meant the survey should go out tomorrow. Chair Robinson responded that an email could be sent out requesting that individuals check their emails for an upcoming survey. Dr. Caldwell agreed. Chair Robinson said he would draft the email.

Dr. Caldwell asked if reference to the pandemic should be left in the Presidential profile as there still might be lingering effects including enrollment numbers. Chair Robinson responded that enrollment was up 10% and things were just getting back to normal.

Chair Robinson asked if any Board members wanted to comment. Ms. Sekayumptewa asked if the announcement of search committee nominees would be presented through an email to the college or posted in a newspaper. Dr. Golder responded that the announcement is typically internal and informal.

Ms. Laughter asked about the size of a typical search committee. Dr. Golder responded 11 to 15 people.

Ms. Laughter recommended faculty from the Whiteriver, Kayenta or Hopi centers. Chair Robinson responded that full time faculty are usually not assigned to centers. Ms. Laughter asked who ran the centers and if they were staff. Chair Robinson responded that they were staff. Ms. Laughter asked if staff would be on this committee. Mr. Robinson responded yes. Ms. Laughter stated that she would like staff from one of the centers to be on the committee.

Dr. Golder asked if it made sense to have the Presidential profile approved during the June Board meeting. Chair Robinson, Dr. Golder and Dr. Caldwell agreed this would be good timing.

Chair Robinson asked if the Board had any other comments. AVPHR Schaefer introduced herself to the ACCT representatives and offered her assistance.

Chair Robinson asked if the Board wanted to limit the Presidential search to the Rocky Mountain /West area or if they wanted to open it to the entire country. Mr. Lucero responded that it should be the entire country. Mr. Robinson responded with an experience of a candidate from the deep south who was unable to adjust to the lifestyle of this region. Mr. Lucero responded that it needed to be opened up to the entire country and individuals could be weeded out. Dr. Golder offered her insight.



Chair Robinson asked if they wanted to discuss compensation at this time. Dr. Golder responded that it was good to initially consider this issue and that the current compensation for the President was low for the region. Dr. Caldwell added that it may be better to increase compensation in order to keep an individual for longer instead of having to spend money on search firms.

Chair Robinson asked for final questions and comments from Board members. Mr. Lucero asked who the Board should submit any modifications on the Presidential profile to. Dr. Golder responded either her, Dr. Caldwell or Chair Robinson. Mr. Lucero asked if the Board could have the contact information of the ACCT representatives. Dr. Golder responded absolutely.

Dr. Golder asked who would be ACCT's primary contact. Chair Robinson responded that it should be the administrative assistant.

Chair Robinson asked if there were any other questions or comments. Ms. Laughter asked how they could recruit a President that had an understanding of Tribal communities. Dr. Golder responded that the request for such an individual should be woven throughout the search process. Ms. Sekayumptewa stated that she agreed with Ms. Laughter and would like to see that herself.

Agenda Item 5: Announcement of Next Regular Meeting

May 21, 2024

Agenda Item 6: Adjournment

The meeting was adjourned at 11:05 a.m. upon a motion by Ms. Sekayumptewa and a second by Ms. Laughter. The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumptewa, Mr. Lucero, and Chair Robinson voting in favor.

Respectfully submitted,



Farah Bughio
Recording Secretary to the Board



**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
KAYENTA UNIFIED SCHOOL DISTRICT NO.27**

This Intergovernmental Agreement (“Agreement”) is entered into between Navajo County Community College District (dba Northland Pioneer College; “College”), and Kayenta Unified School District No.27 (“School District”) (collectively “Parties”). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it;
and

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
HOLBROOK UNIFIED SCHOOL DISTRICT NO.3**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Holbrook Unified School District No.3 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it;
and
- b. On the date that authorized representatives of both Parties have signed it ("Effective Date").

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
HOLBROOK UNIFIED SCHOOL DISTRICT NO. 3**

This Intergovernmental Agreement (“Agreement”) is entered into between Navajo County Community College District (dba Northland Pioneer College; “College”), and Holbrook Unified School District No.3 (“School District”) (collectively “Parties”). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

“Dual Enrollment Course” shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- i. After the governing boards of School District and College have approved it; and
- ii. On the date that authorized representatives of both Parties have signed it (“Effective Date”).

B. The term of this Agreement shall be from the Effective Date through **June 30, 2027** (“Term”).

INTERGOVERNMENTAL AGREEMENT

**by and between
CTED
and
COLLEGE
At
College Location
(Central Programs)**

This Intergovernmental Agreement (“Agreement”) is entered into as of the ____ day of _____, 20____, by and between the Northern Arizona Vocational Institute of Technology (NAVIT), an Arizona joint technical educational (hereinafter known as “CTED”), and Navajo County Community College District dba Northland Pioneer College (hereinafter known as “College”), for the joint exercise of powers pursuant to A.R.S. §11-952 *et seq.*, A.R.S. §15-342, A.R.S. §15-393 and A.R.S. §15-1444(E);

WHEREAS, the Parties are authorized to enter into this Agreement pursuant to A.R.S. §11-952 and A.R.S. §15-342 and A.R.S. §15-393 and A.R.S. §15-1444(E);

WHEREAS, the Parties want to provide joint technical education courses (“CTED Courses”) as a part of a joint technical education program (“CTED Program”), as those terms are defined in A.R.S. §15-391, at a College location designated by the College, and to operate under a central model with the College continuing to provide the instruction and facilities for such courses;

WHEREAS, the Parties may want to provide CTED Courses and/or CTED Programs” at College locations in Navajo and Apache Counties and to receive classes under the centralized model utilizing video conferencing distance learning (VCDL) technology to deliver classes. College will continue to provide facilities and facilitators for the CTED Courses;

NOW THEREFORE, in consideration of the mutual agreements set forth, the Parties agree as follows:

1. Purpose

The purpose of this Agreement is to establish the terms and conditions under which CTED will provide CTED Courses and a CTED Program, as defined below, which meet the criteria provided in A.R.S. §15-391.

2. Term

This Agreement shall commence and be effective on July 1, 2024, and shall be for a period of three (3) years, unless terminated by either Party as provided for in this Agreement. Payment, performance and obligations for succeeding fiscal periods are subject to the availability and appropriation of monies.

3. Termination

This Agreement may be terminated by either Party upon written notice to the other Party given no later than thirty (30) days before the end of the semester; provided, however, that termination shall not become effective until the end of the current semester in which notice is given. Unless otherwise agreed in writing by the Parties, all property purchased by a CTED, or by a College with CTED funding, under this Agreement shall remain the property of the CTED and shall be returned to the CTED by the College when no longer in use or upon termination, whichever is sooner. The CTED shall, using the procedures specified in the Uniform System of Financial Records for Arizona School s (“USFR”), maintain an inventory of all equipment which the CTED supplies to the College and which is to be returned to the CTED.

4. Requirements under A.R.S. §15-393(L)

A. Financial Provisions and Format for Billing. See Exhibit A.

(1) In determining the cost of delivering services set forth in Exhibit A, the Parties proportionally calculated the services provided by each.

(2) Payment for services shall not exceed the cost of the services provided. Unexpended funds remaining at the school year end will be used to decrease the reimbursement allocation in the next school year. A written plan for the accumulation of funds must be requested and approved by the CTED Governing Board.

(3) Payment obligations of CTED under this Agreement are conditioned upon receipt of funds from the State of Arizona or from funds received from tax levies. The obligations of College are conditioned upon the availability to College of funds that may lawfully be used for such purpose.

B. Accountability Provisions. The Parties agree to cooperate as appropriate to ensure compliance of both Parties with required student testing schedules and procedures, reporting, and other requirements of applicable state and federal law concerning accountability in educational programs. CTED may, at its expense, request an audit or accounting of expenditures by College related to joint technical education programs.

C. Responsibilities.

(1) Responsibilities of CTED.

- a. CTED will manage and control the joint technical education district.
- b. CTED will be responsible for the content and quality of CTED Courses taught by the College and shall ensure that courses meet the standards and outcomes expected of a course under the criteria of ARS §15-782.
- c. CTED will review with the College the standard for the quality of the teachers who instruct CTED Courses and ensure that each teacher meets the College's requirements for teaching college courses and the requirements outlined in A.R.S. §15-782.01, as applicable.
- d. CTED and College have agreed that all teachers are employees of the College and CTED may reimburse College for a portion of the salary of any teacher instructing a CTED Course.
- e. Pursuant to College reporting any student discipline problems to CTED, CTED will be responsible to address discipline problems with the student involved and shall administer discipline pursuant to the NAVIT Handbook.
- f. CTED will coordinate with College to upload central student attendance reports into the ADE SAIS AzEDS system.
- g. Within Thirty (30) calendar days of approval by CTED's Governing Board, CTED shall submit College requests for approval or addition of Central CTED Courses or CTED Programs directly to the Career and Technical Education Division of the Arizona Department of Education.
- h. CTED shall submit the report required by A.R.S. §15-393.01 in the manner mandated by said statute by no later than December 31st of year for which this Agreement is in effect.
- i. CTED shall provide professional development for Satellite District CTED Course and CTED Program teachers. The nature, duration, frequency, and type of professional development provided by CTED pursuant to this section shall be determined in the sole discretion of CTED.
- j. CTED shall provide ongoing evaluation and support services to Satellite District CTED Courses and CTED Programs. The nature, duration, frequency, and type of evaluation and support services provided by CTED pursuant to this section shall be determined in the sole discretion of CTED.

k. CTED will coordinate with Satellite to upload Satellite student attendance reports into the ADE SAIS AzEDS system.

l. CTED will maintain an itemized listing of goods and services that are provided to Satellite District and which are paid for by the retention of Satellite District student funding. CTED shall provide said itemized list to Satellite District within Thirty (30) calendar days of receipt of a request for same from Satellite.

m. Within Thirty (30) calendar days of approval by CTED's Governing Board, CTED shall submit Satellite District requests for approval or addition of Satellite District CTED Courses or CTED Programs directly to the Career and Technical Education Division of the Arizona Department of Education.

(2) Responsibilities of College. Failure of College to comply with any of the reporting requirements of this Paragraph (2) may result in CTED withholding funds to the College on a temporary or long-term basis.

a. Attendance data must be reported at least every 7 (seven) days by the College to CTED in order for the site to receive funding as agreed upon in this Agreement. College will be compliant with ADE reporting standards, provided, however that CTED and College may agree that College will upload the attendance data.

b. College is solely responsible to comply with its legal obligations to generate the required Average Daily Membership and to refrain from efforts to prevent or prohibit any student from attending a CTED Course.

c. College will provide the instruction in any CTED Course referenced in Exhibit C at the College through College teachers who shall remain employees of College and subject to College's employment policies. However, College may, to the extent permitted under A.R.S. §15-537 and the personnel policies of College, consult with and consider the input received from CTED in teacher evaluations.

d. College will provide a cost analysis and course CTED eligibility documents for each potential CTED class by November 1st of each year for consideration and approval by the CTED Governing Board.

e. If College is participating in Distance Learning CTE classes, see Exhibit B.

f. College will provide necessary facilities, equipment, supplies, maintenance, property and liability insurance, and instructional staff to conduct the CTED Courses as agreed upon by the CTED and College.

g. College will comply with all applicable state, federal and CTED safety procedures and regulations.

h. College will cooperate with CTED to provide CTED with timely information for purposes of generating the itemized list required in Section C(i) above and any reports required by A.R.S. §15-393.

i. College shall provide CTED with any and all documentation requested by CTED for the purposes of generating the report required by A.R.S. §15-393.01 by no later than November 30th of the then current CTED fiscal year. College shall provide any documentation requested by CTED after November 30th of the then current CTED fiscal year for the purposes of complying with A.R.S. §15-393.01 in a timely manner.

j. College will receive and utilize as it deems appropriate its proportionate share of all funds, if any, received from the CTED under A.R.S. §15-977 (Proposition 301- Classroom Site Funds) and A.R.S. §15-979 (Proposition 202 – Instructional Improvement Fund).

k. College shall submit all requests for approval or addition of Central CTED Courses or CTED Programs directly to CTED.

l. College will cooperate with CTED to provide CTED with timely information for purposes of generating the itemized list required in Section C(i) above and any reports required by A.R.S. §15-393.

D. Type of Instruction. All Central courses must be submitted for approval by June 1st of each school year and approved by the CTED Governing Board. The list of approved courses, type of instruction, the quality and content of each course, shall be attached hereto as Exhibit C. All classes that may generate funding must meet the criteria for programs as required by law. All College teachers are required to follow these criteria.

E. Quality of Instruction. “Career technical education course” (“CTED Course”) shall mean a course which is part of a sequence of courses taught as a CTED Program and which meets the criteria identified in A.R.S. §§15-391(2) and (4).

F. Enrollment.

(1) CTED will coordinate enrollment and registration with the staff of each College.

(2) College and CTED must approve all enrollments, verifying student eligibility in classes approved by the CTED Governing Board.

(3) College will provide registration and attendance information for CTED students in approved courses consistent with State guidelines and subject to the requirements of the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. §1232g, *et seq.*

(4) CTED will not be responsible to pay tuition or provide any financial assistance to any student who cannot document that the student is a United States citizen or lawfully present in the United States.

(5) For purposes of this Agreement, a “student” is defined as any person enrolled in the joint district without regard to the person’s age or high school graduation status. Adults and post-secondary students may enroll in CTED courses subject to College’s policy. College shall be responsible to acquire documentation pursuant to A.R.S. §15-828(A).

5. Cancellation for Conflict of Interest

Pursuant to A.R.S. §38-511, either Party may, within three (3) years after the execution of this Agreement, cancel it without further penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement is at any time while the Agreement is in effect, an employee or agent of any other Party to the Agreement in any capacity or a consultant to any other Party, of the contract with respect to the subject matter of the Agreement. A cancellation made pursuant to this provision shall be effective when either Party receives written notice of the cancellation unless the notice specifies a later time.

6. Non-discrimination

The Parties shall comply with Executive Order 2009-09 and all other applicable State and Federal employment laws, rules, and regulations, mandating that all persons shall have equal access to employment opportunities, and that no person shall be discriminated against due to race, creed, color, religion, sex, national origin or disability.

7. Insurance

College and CTED each represent and warrant to the other that it shall at all times retain insurance coverage in compliance with State laws and shall name the other Party as an additional insured.

8. Employees

An employee of any Party to this Agreement who works under the jurisdiction or control of or within the jurisdictional boundaries of another Party to this Agreement pursuant to this Agreement is deemed to be an employee of both public agencies for the purposes of Arizona workers' compensation law, and A.R.S. §23-1022. The primary employer shall be solely liable for the payment of workers' compensation benefits.

9. Mutual Indemnification

Each Party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other Parties (as "Indemnitees") from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney fees), hereinafter collectively referred to as "claims," arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

10. Applicable Law

This Agreement shall be governed and interpreted by the laws of the State of Arizona. CTED shall operate under the provisions of A.R.S. Title 15, Ch. 3, Art. 6 (§§15- 391 through 15-396), as amended, and in the event a conflict exists between this Agreement and the laws of the State of Arizona, the laws of the State of Arizona shall control.

11. Mediation

Neither Party may file a claim against the other without first participating in good faith in mediation with a trained and impartial mediator. The Parties shall share the expenses of the mediator, however, each Party shall bear its own cost for presentation before the mediator, including the cost incurred by the Party for representation by an attorney at the mediations, if such representation is desired.

12. Attorney Representation Informed Consent

The parties to this agreement acknowledge that they are aware that Sims Mackin, Ltd. has acted to assist the Parties in drafting this Agreement. Each party acknowledges that it is aware of the representation, acknowledges that no actual conflict of interest exists, and consents to the continued representation of Sims Mackin on behalf of both parties in the drafting, review, and approval of this Agreement in accordance with A.R.S. § 11-952(D).

13. Notice

Any notice required or permitted under the terms of this Agreement shall be deemed given or served if sent by certified mail, return receipt requested, postage prepaid, to:

CTED

Matthew G. Weber, Superintendent
NAVIT
951 West Snowflake Boulevard
Snowflake, AZ 85937
Phone: 928-536-6100
Fax: 928-536-7287

COLLEGE

Chatto Hazelbaker, President
Northland Pioneer College
P.O. Box 610
Holbrook, AZ 86025
Phone: 928-524-7311
Fax: 928-524-7419

13. Counterparts

This Intergovernmental Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement. This Intergovernmental Agreement is effective as of the date first written above.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK
Signature pages follow

IN WITNESS HEREOF, the Parties sign this Agreement:

FOR CTED:

By: Matt Weber

Title: Superintendent

Dated this ____ day of _____, 20____, upon resolution of the CTED Governing Board approving this Agreement and authorizing its Superintendent to sign below:

FOR CTED:

By: _____

Title: Superintendent

Attorney approval:

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the CTED Governing Board.

By: _____

Legal Counsel for CTED

NORTHLAND PIONEER COMMUNITY COLLEGE DISTRICT

Dated this ____ day of _____, 20____, upon resolution of the Governing Board of the Navajo County Community College District approving this Agreement and authorizing its President to sign below:

By: _____
Title: College President

This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Governing Board of the Navajo County Community College District.

By: Kristin Mackin
Legal Counsel for College

Exhibit A

Financial Provisions and Format for Billing

\$2,100.00 per student /per Semester Fiscal Year 24-25

- (1) The parties have agreed to a cost (or rate) per student billing model commencing with FY25. The negotiated rate for FY25 will be known as the base rate.
- (2) The parties will adjust the base rate annually using the increase to the base support level as provided by the Arizona Auditor General's Office School District Budget Forms.
- (3) The number of students enrolled in courses for the Fall and Spring semesters will be based on the 45th enrollment census date.
- (4) NPC will issue an invoice each semester, no later than 20 business days after, the 45th enrollment census date. As the rate is negotiated, no detailed cost information is available.
- (5) If funding is reduced due to instruction delivery, the base rate will be reduced by the amount the funding is reduced.

Exhibit B

Distance Learning CTE Courses

Any College participating in Distance Learning CTE Classes utilizing the CTED Video Conferencing Distance Learning (VCDL) network will present the VCDL course to the CTED to accept as an approved site course, participate in CTED training to acquire usage procedures and instructional strategies, provide appropriate classroom environment and staff, and complete all necessary ADE forms in order for the class enrollment to be reported by the College to CTED.

Exhibit C

Type Of Instruction

| NPC FY24 | | | | |
|---|---|--|---|---|
| Program | Semester 1 (Auto Tech I - AZ 20900) | Semester 2 (Auto Tech II - AZ 20104) | Semester 3 (Auto Tech III - AZ 20106) | Semester 4 (Auto Tech IV - AZ 20904) |
| AUTOS 47.0604.11, 47.0604.20, 47.0604.25, | ATO116 Intro to Automotive Safety (2) ATO118 Electrical I (3) ATO120 Electrical II (3) ATO122 Electrical III (3) | ATO124 Engine Repair I (3) ATO126 Engine Repair II (3) ATO128 Engine Performance I (3) ATO130 Engine Performance II (3) | ATO226 Automotive Diesel (4) ATO216 Suspension & Steering (4) ATO218 Automatic Transmission (4) | ATO220 Manual Transmission (4) ATO222 Brake Systems (4) ATO224 HVAC Systems (4) |
| | | | | |
| Program | Semester 1 (Law and Public Safety I - AZ 15101) | Semester 2 (Law and Public Safety II - AZ 15103) | | |
| Adminstration of Justice (Law and Public Safety) 43.0100.10, 43.0100.20 | AJS 101 Intro to Administration of Justice (3) | AJS 106 Public Safety Telecommunicator - Dispatch (3) | | |
| | AJS 124 Ethics and the Administration of Justice (3) | AJS 240 The Correction Function (3) | | |
| | AJS230 The Police Function (3) | AJS 275 Criminal Investigation (3) | | |
| | AJS199 Skills Practicum I (3) | AJS199 Skills Practicum II (3) | | |
| | | | | |
| Program | Semester 1 - (Network Security I - AZ10905) | Semester 1 - (Network Security II - AZ10101) | | |
| Computer Information Systems (Network Security) 11.1999.12 11.1999.30 | CIS 107 IT Fundamentals & ITF Certification Prep (3) | CIS 145 Network+ Certification Preparation (3) | | |
| | CIS 141 A+ Certification Preparation I (3) | CIS 161 Microsoft Operating System (3) | | |
| | CIS 142 A+ Certification Preparation II (3) | CIS 230 Operating System Security (3) | | |
| | CIS 130 Information Security Fundamentals (3) | CIS 232 Network Security (3) | | |
| | | | | |
| Program | Semester 1 (Nursing Services I - AZ14050) | | | |
| *CNA (Certified Nursing Assistant) 51.3902.1 51.3902.20 (NAT) | NAT101-Nursing Assistant (5) (AZ 14051) | | | |
| | HES170-Medical Terminology(3) (AZ 14050) | | | |
| | HES145-Nutrition (3) (AZ 14050) | | | |
| | EMT 104 CPR & First Aid (.5) (AZ 14050) | | | |
| | | | | |
| Program | Semester 1 (Construction Tech I - AZ 17930) | Semester 2 (Construction Tech II - AZ 17959) | Semester 3 (Construction Tech III - AZ 17933) | Semester 4 (Construction Tech IV - AZ 17934) |
| Construction 46.0415.11, 46.0415.20, 46.0415.25, 46.0415.31 | CON102 - Intro to Construction Methods (3) | CON 121 - Cabinetmaking (3) | CON140-Computer Applications in Construction (3) | CON150 - Interior Finish System (3) |
| | CON111 - Plan Reading and Employment (3) | CON145-Roofing, Thermal, and Moisture Protection Systems (3) | CON200-Integrated Construction Management/Design Laboratory (3) | CON181 - Building Maintenance (3) |
| | CON 120 - Concrete and Ma (3) | CON228 - Electrical Systems (3) | CON230-Sustainable Construction (3) | CON180 - Construction Service Learning (3) |
| | CON 126 - Framing Systems (4) | CON229 - Mechanical and Plumbing Systems (3) | CON263- Cost Estimating, Scheduling, and Planning (3) | CON265 - Construction Capstone (2) |
| | | | | |
| Program | Semester 1 (Cosmetology I - AZ 19101) | Semester 2 (Cosmetology II - AZ 19103) | Semester 3 (Cosmetology III - AZ 19901) | Semester 4 (Cosmetology IV - AZ 19902) |

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|--|--|---|--------------------------------------|--------------------------------------|
| Hairstyling 12.0400.10, 12.0400.20, 12.0400.25, 12.0400.40 | COS142 - Intro to Hair Care Services (6) | COS 145 - Laws and Ethics for a Beauty Professional (3) | COS 147 - Scientific Concepts II (3) | COS 108 - Business Skills II (3) |
| | COS 143 - Intro to Basic Skin Care (2) | COS 146 - Scientific Concepts I (3) | COS 107 - Business Skills I (3) | COS 233 - Advanced Hair Care III (3) |
| | COS144 - Intro to Basic Nail Care (2) | COS 231 - Advanced Hair Care I (3) | COS 232 - Advanced Hair Care II (3) | COS 240 - Prepare for Licensure (2) |
| | | | | COS 236 - Advanced Skin Care III (3) |

| Program | Semester 1 (Fire Service I - AZ 15151) | Semester 2 (Fire Service II - AZ 15152) |
|--|--|--|
| Fire Science 43.0202.10, 430202.20 | FRS103 Firefighter I (6) FRS126 Rope Rescue I (1) FRS127 Rope Rescue II (1) FRS128 Rope Rescue III (1) FRS130 The Incident Command System (1) FRS150 Wildland Firefighter (2) FRS203 Fire Prevention (3) | FRS105 Firefighter II (4) FRS110 HazMat. for First Responder (2) FRS139 Confined Space Operations (3) FRS201 Fire Protection Systems (3) FRS208 Principles of Fire & Emergency Ser Safety & Survival (3) |

| Program | Semester 1 (Medical Assisting I -AZ 14918) | Semester 2 (Medical Assisting II -AZ 14151) | Semester 3 (Medical Assisting III- AZ 14925) | Semester 4 (Medical Assisting IV -AZ 14926) |
|---|--|---|--|---|
| *Medical Assistant 51.0801.15, 51.0801.60, 51.0801.65, 51.0801.68 | HES 101 - Basic Technical Math (3) | HES099x - HES lab (0) | BUS 127 - Microsoft Office Level I (3) | BUS 183 - Electronic Medical Records (3) |
| | BUS119-Medical Office Admin Procedures (3) | HES 120 - Law and Ethics of the Health Care Professionals (3) | HES099x - HES lab (0) | HES102 - Health Career Occupations (3) |
| | HES145-Nutrition (3) | HES180-Basic Pharmacology (3) | HES199 - Medical Assisting Phlebotomy (2) | HES199 – Medical Assisting Lab (2) |
| | HES099x - HES lab (0) | HES 190 - Human Body in Health and Disease (4) | MDA124-Clinical Procedures I (5) | MDA125-Clinical Procedures (5) |
| | HES170-Medical Terminology (3) | | | EMT 104 CPR & First Aid (.5) |

| Program | Semester 1 (Sports Med and Rehab I - AZ 15151) | Semester 2 (Sports Med and Rehab II - AZ 15152) |
|--|---|---|
| Personal Training & Rehabilitation (Sports Medicine and Rehabilitation) 51.0913.14 51.0913.50 | HPE 113 Foundations of Strength & Conditioning (3) HPE 146 Personal Training (3) HPE 162 Exercise Physiology (4) HPE 178 Professional Activities in Weight Training (2) HPE 181 Fitness and Performance (1) | HPE 179 Professional Activities in Aerobic Training (2) HPE 200 Rehabilitative Techniques (3) HPE 210 Prevention and Care of Athletic Injuries (3) HPE 250 Physical Therapy Technician (3) |

| Program | Semester 1 (Welding Tech I - AZ 13207) | Semester 2 (Welding Tech II - AZ 13241) | Semester 3 (Welding Tech III - AZ 13910) | Semester 4 (Welding Tech IV-AZ 13911) |
|---|---|---|--|--|
| Welding 48.0508.10, 48.0508.20, 48.0508.25, 48.0508.40 | WLD100-Safety and Math (2) | WLD174 SMAW V-Groove with Backing (2) | WLD280 GMAW (MIG) Pipe (3) | WLD134 Fundamentals of Plastic Welding (3) |
| | WLD170 Metal Preparation, Quality & Alignment (2) | WLD175 GMAW Plate (3) | WLD281 FCAW Pipe (3) | WLD179 AWS Prep (2) |
| | WLD171 Welding Cutting Processes (2) | WLD176 FCAW Plate (3) | WLD282 GTAW CS Pipe (3) | WLD200 AWS Certification (4) |
| | WLD172 SMAW Arc (3) | WLD177 GTAW (TIG) Plate (3) | WLD283 GTAW LA and SS Pipe (3) | WLD284 SMAW CS Pipe (3) |

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| | WLD173 SMAW Open Root Plate (2) | WLD178 Metallurgy, Drawing & Symbols (2) | | |
|--|---------------------------------|--|--|--|

GCC FY24

| Program | Semester 1 (Cosmetology 1 - AZ 19101) | Semester 2 (Cosmetology II - AZ 19103) | Semester 3 (Cosmetology III - AZ 19901) | Semester 4 (Cosmetology IV - AZ 19902) |
|--|---|---|---|---|
| Cosmetology 12.0400.10, 12.0400.20, 12.0400.25, 12.0400.40 | COS101 Theory of Cosmetology I (2) | COS103 Theory of Cosmeetology II (2) | COS105 Theory of Cosmetology III (2) | COS107 Theory of Cosmetology IV (2) |
| | COS111 Perm. Waving, Shamp, & Hairstyling I (4) | COS113 Perm. Waving, Sham, & Hairstyling II (4) | COS108 Skin Care I (1) | COS109 Skin Care II (2) |
| | COS121 Nail Care I (1) | COS131 Haircutting Scalp Treatment, & Tinting I (5) | COS115 Perm Waving, Shamp, & Hairstyling III (3) | COS117 Perm Waving, Shamp, & Hairstyling IV (2) |
| | COS125 Manicuring I (4) | | COS133 Haircutting Scalp Treatment & Tinting II (4) | COS135 Haircutting Scalp Treatment, & Tinting III (4) |
| | | | | COS137 Haircutting Scalp Treatment & Tinting IV (2) |

| Program | Semester 1 (Medical Assisting I - AZ 14918) | Semester 2 (Medical Assisting II - AZ 14151) | Semester 3 (Medical Assisting III - AZ 14925) | Semester 4 (Medical Assisting IV - AZ 14926) |
|---|---|---|--|--|
| *Medical Assistant 51.0801.15, 51.0801.60, 51.0801.65, 51.0801.68 | EMT122 First Aid and CPR (2) | HCE116 Medical Dosage Calculations (2) | HCE160 Medical Assisting: Clinical Comptencies (6) | HCE189 Phelbotomy Certification Review (2) |
| | HCE100 Health Care Concepts (4) | HCE 125 Future Health Professionals I (2) | HCE186 Phlebotmy & Clinical Laboratory (2) | HCE170 Medical Assisting: Externship (4) |
| | HCE112 Medical Terminology (2) | HCE130 Medical Assisting: Administrative Competencies (4) | HCE190 Human Body in Health & Disease (4) | NUR100 Nursing Assistant (6) |
| | HCE156 Science for Allied Health (4) | HCE171 Introduction to Pharmacology (3) | | HCE126 Future Health Professionals II (2) |
| | | | | updated 11/27/23 |

| CIP | Carnegie Units | C T S O | |
|------------|-------------------|------------------|------------|
| 52.0301.00 | 2 | FBLA | Accounting |
| | | | 52.0301.10 |
| | | | 52.0301.20 |
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| 13.1200.00 | 2 | | Education P |
| | | | 13.1200.10 |
| | | | |
| | | | 13.1200.20 |
| | | | |
| | | FCCLA | 13.1200.25 |
| | | | 13.1200.40 |
| | | | |
| | | | 13.1200.70 |
| | | | |
| | | | 13.1200.75 |
| | | | |
| | | | 13.1200.80 |
| | | | |
| 46.0301.00 | 2 | | Electrical an |
| | | | 46.0301.11 |
| | | | |
| | | | 46.0301.20 |
| | | | |
| | | SkillsUSA | 46.0301.25 |
| | | | 46.0301.40 |
| | | | |
| | | | 46.0301.70 |

| | | | |
|------------|---|-----------|-----------------------|
| | | | 46.0301.75 |
| | | | 46.0301.80 |
| 14.1001.00 | 3 | SkillsUSA | Electronic Technology |
| | | | 14.1001.10 |
| | | | 14.1001.20 |
| | | | 14.1001.25 |
| | | | 14.1001.40 |
| | | | 14.1001.70 |
| | | | 14.1001.75 |
| | | | 14.1001.80 |
| 15.1305.00 | 2 | SkillsUSA | Electronics I |
| | | | 15.1305.12 |
| | | | 15.1305.30 |
| | | | 15.1305.35 |
| | | | 15.1305.39 |
| | | | 15.1305.71 |
| | | | 15.1305.76 |
| | | | 15.1305.81 |
| 51.0904.00 | 2 | HOSA | Emergency Medical |
| | | | 51.0904.30 |
| | | | 51.0904.35 |
| | | | 51.0904.38 |
| | | | 51.0904.40 |
| | | | 51.0904.70 |
| | | | 51.0904.75 |

| | | | |
|------------|---|--|-------------|
| | | | 51.0904.80 |
| | | | |
| 47.0701.00 | 2 | | Energy Syst |
| | | | 47.0701.10 |
| | | | 47.0701.20 |
| | | | 47.0701.30 |
| | | | 47.0701.40 |
| | | | 47.0701.70 |
| | | | 47.0701.75 |
| | | | 47.0701.80 |
| | | | |
| 15.0000.00 | 3 | | Engineering |
| | | | |
| | | | 15.0000.10 |
| | | | 15.0000.11 |
| | | | 15.0000.12 |
| | | | 15.0000.13 |
| | | | 15.0000.14 |
| | | | 15.0000.20 |
| | | | 15.0000.30 |
| | | | 15.0000.40 |
| | | | 15.0000.70 |
| | | | 15.0000.75 |
| | | | 15.0000.80 |
| | | | |
| 52.1900.20 | 2 | | Fashion Des |
| | | | 52.1900.11 |
| | | | |
| | | | 52.1900.20 |

| | | | |
|------------|---|----------------|--------------|
| | | FCCLA | 52.1900.25 |
| | | | 52.1900.31 |
| | | | 52.1900.70 |
| | | | 52.1900.75 |
| | | | 52.1900.80 |
| | | | |
| 50.0602.00 | 2 | FBLA/SkillsUSA | Film and TV |
| | | | 50.0602.16 |
| | | | 50.0602.90 |
| | | | 50.0602.95 |
| | | | 50.0602.99 |
| | | | 50.0602.76 |
| | | | 50.0602.83 |
| | | | 50.0602.89 |
| | | | |
| 52.0801.00 | 2 | FBLA/DECA | Finance |
| | | | 52.0801.10 |
| | | | 52.0801.20 |
| | | | 52.0801.30 |
| | | | 52.0801.40 |
| | | | 52.0801.70 |
| | | | 52.0801.75 |
| | | | 52.0801.80 |
| | | | |
| 43.0202.00 | 2 | SA | Fire Service |
| | | | 43.0202.10 |
| | | | 43.0202.20 |
| | | | 43.0202.25 |

| | | | |
|------------|---|----------------|--------------|
| | | SkillsUS | |
| | | | 43.0202.40 |
| | | | 43.0202.70 |
| | | | 43.0202.75 |
| | | | 43.0202.80 |
| | | | |
| 50.0409.00 | 2 | FBLA/SkillsUSA | Graphic Des |
| | | | 50.0409.12 |
| | | | 50.0409.30 |
| | | | 50.0409.35 |
| | | | 50.0409.41 |
| | | | 50.0409.71 |
| | | | 50.0409.78 |
| | | | 50.0409.85 |
| | | | |
| 47.0201.00 | 2 | SkillsUSA | Heating, Ver |
| | | | 47.0201.10 |
| | | | 47.0201.20 |
| | | | 47.0201.25 |
| | | | 47.0201.40 |
| | | | 47.0201.70 |
| | | | 47.0201.75 |
| | | | 47.0201.80 |
| | | | |
| 49.0202.00 | 2 | killsUSA | Heavy Equip |
| | | | 49.0202.10 |
| | | | 49.0202.20 |
| | | | 49.0202.25 |
| | | | 49.0202.40 |

| | | | |
|------------|---|------------|---------------|
| | | Sk | |
| | | | 49.0202.70 |
| | | | 49.0202.75 |
| | | | 49.0202.80 |
| | | | |
| 47.0300.00 | 2 | | Heavy Indus |
| | | | 47.0300.10 |
| | | | 47.0300.20 |
| | | | 47.0300.30 |
| | | SkillsUSA | 47.0300.40 |
| | | | 47.0300.70 |
| | | | 47.0300.75 |
| | | | 47.0300.80 |
| | | | |
| 51.2602.00 | 2 | | Home Health |
| | | | 51.2602.10 |
| | | | 51.2602.20 |
| | | | 51.2602.25 |
| | | HOSA | 51.2602.40 |
| | | | 51.2602.70 |
| | | | 51.2602.75 |
| | | | 51.2602.80 |
| | | | |
| 52.0900.00 | 2 | | Hospitality M |
| | | | 52.0900.10 |
| | | | 52.0900.20 |
| | | | 52.0900.25 |
| | | FCCLA/DECA | 52.0900.40 |
| | | | 52.0900.70 |

| | | | |
|------------|---|-----------------|-----------------|
| | | | 52.0900.75 |
| | | | 52.0900.80 |
| | | | |
| 50.0408.00 | 2 | FCCLA | Interior Design |
| | | | 50.0408.12 |
| | | | |
| | | | 50.0408.30 |
| | | | |
| | | | 50.0408.35 |
| | | | |
| | | | 50.0408.40 |
| | | | |
| | | | 50.0408.71 |
| | | | |
| | | | 50.0408.76 |
| | | | |
| | | | 50.0408.81 |
| | | | |
| 51.0802.00 | 2 | HOSA | Laboratory A |
| | | | 51.0802.12 |
| | | | |
| | | | 51.0802.30 |
| | | | |
| | | | 51.0802.35 |
| | | | |
| | | | 51.0802.40 |
| | | | |
| | | | 51.0802.71 |
| | | | |
| | | | 51.0802.76 |
| | | | |
| | | | 51.0802.81 |
| | | | |
| 28.0101.00 | 2 | JROTC/SkillsUSA | JROTC Air Force |
| | | | 28.0101.10 |
| | | | |
| | | | 28.0101.20 |
| | | | |
| | | | 28.0101.30 |
| | | | |
| | | | 28.0101.40 |
| | | | |
| 28.0301.00 | 2 | IsUSA | JROTC Army |
| | | | 28.0301.10 |
| | | | |

| | | | |
|------------|---|-----------------|-----------------------|
| | | JROTC/Skil | 28.0301.20 |
| | | | 28.0301.30 |
| | | | 28.0301.40 |
| | | | |
| 28.0401.00 | 2 | JROTC/SkillsUSA | JROTC Navy |
| | | | 28.0401.10 |
| | | | 28.0401.20 |
| | | | 28.0401.30 |
| | | | 28.0401.40 |
| | | | |
| 43.0100.00 | 2 | SkillsUSA | Law and Public Safety |
| | | | 43.0100.10 |
| | | | 43.0100.20 |
| | | | 43.0100.25 |
| | | | 43.0100.40 |
| | | | 43.0100.70 |
| | | | 43.0100.75 |
| | | | 43.0100.80 |
| | | | |
| 52.1801.00 | 2 | DECA | Marketing |
| | | | 52.1801.11 |
| | | | 52.1801.20 |
| | | | 52.1801.25 |
| | | | 52.1801.31 |
| | | | 52.1801.70 |
| | | | 52.1801.75 |
| | | | 52.1801.80 |
| 15.1306.00 | 2 | | Mechanical I |
| | | | 15.1306.13 |

| | | | |
|------------|------------|-----------|--------------|
| | | SkillsUSA | 15.1306.40 |
| | | | 15.1306.45 |
| | | | 15.1306.50 |
| | | | 15.1306.72 |
| | | | 15.1306.77 |
| | | | 15.1306.82 |
| | | | |
| 51.0801.00 | 2 | HOSA | Medical Assi |
| | 51.0801.15 | | |
| | 51.0801.60 | | |
| | 51.0801.65 | | |
| | 51.0801.68 | | |
| | 51.0801.74 | | |
| | 51.0801.79 | | |
| 51.0801.84 | | | |
| | | | |
| 51.0707.00 | 2 | HOSA | Medical Rec |
| | 51.0707.10 | | |
| | 51.0707.20 | | |
| | 51.0707.30 | | |
| | 51.0707.40 | | |
| | 51.0707.70 | | |
| | 51.0707.75 | | |
| 51.0707.80 | | | |
| | | | |
| 51.1502.00 | 2 | | Mental and S |
| | 51.1502.10 | | |
| | 51.1502.20 | | |

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|------------|---|--------------|------------|
| | | HOSA | 51.1502.25 |
| | | | 51.1502.40 |
| | | | 51.1502.70 |
| | | | 51.1502.75 |
| | | | 51.1502.80 |
| | | | |
| 15.0307.00 | 2 | Music and A | 15.0307.17 |
| | | | 15.0307.18 |
| | | | 15.0307.05 |
| | | | 15.0307.10 |
| | | | 15.0307.77 |
| | | | 15.0307.84 |
| | | | 15.0307.91 |
| | | | |
| 11.1999.00 | 2 | Network Sec | 11.1999.12 |
| | | | 11.1999.30 |
| | | | 11.1999.35 |
| | | | 11.1999.41 |
| | | | 11.1999.71 |
| | | | 11.1999.76 |
| | | | 11.1999.81 |
| | | | |
| 51.3902.00 | 2 | Nursing Serv | 51.3902.10 |
| | | | 51.3902.20 |
| | | | 51.3902.25 |

| | | | |
|------------|---|-----------|--------------|
| | | HOSA | 51.3902.40 |
| | | | 51.3902.70 |
| | | | 51.3902.75 |
| | | | 51.3902.80 |
| | | | |
| 51.0805.00 | 2 | HOSA | Pharmacy S |
| | | | 51.0805.11 |
| | | | 51.0805.20 |
| | | | 51.0805.25 |
| | | | 51.0805.31 |
| | | | 51.0805.70 |
| | | | 51.0805.75 |
| | | | 51.0805.80 |
| | | | |
| 46.0503.00 | 2 | SkillsUSA | Plumbing |
| | | | 46.0503.10 |
| | | | 46.0503.20 |
| | | | 46.0503.30 |
| | | | 46.0503.40 |
| | | | 46.0503.70 |
| | | | 46.0503.75 |
| | | | 46.0503.80 |
| | | | |
| 48.0510.00 | 3 | SkillsUSA | Precision Ma |
| | | | 48.0510.13 |
| | | | 48.0510.30 |
| | | | 48.0510.35 |
| | | | 48.0510.40 |

| | | | |
|------------|---|----------------|--------------|
| | | Sk | |
| | | | 48.0510.71 |
| | | | 48.0510.76 |
| | | | 48.0510.81 |
| | | | |
| 11.0202.00 | 2 | | Software and |
| | | | 11.0202.13 |
| | | | 11.0202.40 |
| | | FBLA/SkillsUSA | 11.0202.45 |
| | | | 11.0202.49 |
| | | | 11.0202.72 |
| | | | 11.0202.77 |
| | | | 11.0202.82 |
| | | | |
| 51.0913.00 | 2 | | Sports Medi |
| | | | 51.0913.14 |
| | | | 51.0913.50 |
| | | | 51.0913.55 |
| | | HOSA | 51.0913.59 |
| | | | 51.0913.73 |
| | | | 51.0913.78 |
| | | | 51.0913.83 |
| | | | |
| 50.0599.00 | 2 | | Stagecraft |
| | | | 50.0599.20 |
| | | | 50.0599.25 |
| | | | 50.0599.26 |
| | | | 50.0599.40 |
| | | | 50.0599.70 |

| | | | |
|------------|---|----------------|--------------|
| | | | 50.0599.75 |
| | | | 50.0599.80 |
| 15.1202.00 | 2 | FBLA/SkillsUSA | Technology |
| | | | 15.1202.11 |
| | | | 15.1202.20 |
| | | | 15.1202.25 |
| | | | 15.1202.60 |
| | | | 15.1202.70 |
| | | | 15.1202.75 |
| | | | 15.1202.80 |
| 51.3501.00 | 2 | HOSA | Therapeutic |
| | | | 51.3501.10 |
| | | | 51.3501.20 |
| | | | 51.3501.25 |
| | | | 51.3501.40 |
| | | | 51.3501.70 |
| | | | 51.3501.75 |
| | | | 51.3501.80 |
| 01.8301.00 | 3 | FFA/HOSA | Veterinary A |
| | | | 01.8301.10 |
| | | | 01.8301.20 |
| | | | 01.8301.30 |
| | | | 01.8301.40 |
| | | | 01.8301.70 |
| | | | 01.8301.75 |

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|------------|---|--|--------------------|
| | | | 01.8301.80 |
| | | | |
| 48.0508.00 | 2 | | Welding Tec |
| | | | 48.0508.10 |
| | | | |
| | | | 48.0508.20 |
| | | | |
| | | | 48.0508.25 |
| | | | |
| | | | 48.0508.40 |
| | | | |
| | | | 48.0508.70 |
| | | | |
| | | | 48.0508.75 |
| | | | |
| | | | 48.0508.80 |

CTE Coherent Sequence School Year 2023-2024

| Program | Subject Area Code |
|--|-------------------------|
| | |
| Accounting I | AZ12 |
| and | |
| Accounting II | AZ12 |
| and program may elect to add: | |
| Accounting III | AZ12 |
| or | |
| Accounting IV | AZ12 |
| or | |
| Accounting - DCE (Diversified Cooperative Education) | AZ12 |
| or | |
| Accounting - Internship | AZ12 |
| or | |
| Accounting - Cooperative Education | AZ12 |
| | |
| | |
| AgriScience I | AZ18 |
| and | |
| AgriScience II | AZ18 |
| and | |
| AgriScience III | AZ18 |
| and program may elect to add: | |
| AgriScience IV | AZ18 |
| or | |
| AgriScience - DCE (Diversified Cooperative Education) | AZ18 |
| or | |
| AgriScience - Internship | AZ18 |
| or | |
| AgriScience - Cooperative Education | AZ18 |
| | |
| tation | |
| Air Transportation I | AZ20 |
| and | |
| Air Transportation II | AZ20 |
| and | |
| Air Transportation III | AZ20 |
| and program may elect to add: | |
| Air Transportation IV | AZ20 |
| or | |
| Air Transportation - DCE (Diversified Cooperative Education) | AZ20 |
| or | |

| | |
|---|------|
| Air Transportation - Internship | AZ20 |
| or | |
| Air Transportation - Cooperative Education | AZ20 |
| | |
| h | |
| Aircraft Mechanics I | AZ20 |
| and | |
| Aircraft Mechanics II | AZ20 |
| and | |
| Aircraft Mechanics III | AZ20 |
| and program may elect to add: | |
| Aircraft Mechanics IV | AZ20 |
| or | |
| Aircraft Mechanics - DCE (Diversified Cooperative Education) | AZ20 |
| or | |
| Aircraft Mechanics - Internship | AZ20 |
| or | |
| Aircraft Mechanics - Cooperative Education | AZ20 |
| | |
| I Drafting | |
| Architectural Drafting I | AZ21 |
| and | |
| Architectural Drafting II | AZ21 |
| and program may elect to add: | |
| Architectural Drafting III | AZ21 |
| or | |
| Architectural Drafting IV | AZ21 |
| or | |
| Architectural Drafting - DCE (Diversified Cooperative Education) | AZ21 |
| or | |
| Architectural Drafting - Internship | AZ21 |
| or | |
| Architectural Drafting - Cooperative Education | AZ21 |
| | |
| and Robotics | |
| Automation and Robotics I | AZ13 |
| and | |
| Automation and Robotics II | AZ13 |
| and program may elect to add: | |
| Automation and Robotics III | AZ13 |
| or | |
| Automation and Robotics IV | AZ13 |
| or | |
| Automation and Robotics - DCE (Diversified Cooperative Education) | AZ13 |
| or | |
| Automation and Robotics - Internship | AZ13 |
| or | |

| | |
|---|------|
| Automation and Robotics - Cooperative Education | AZ13 |
| | |
| Collision Repair | |
| Automotive Collision Repair I | AZ20 |
| and | |
| Automotive Collision Repair II | AZ20 |
| and | |
| Automotive Collision Repair III | AZ20 |
| and program may elect to add: | |
| Automotive Collision Repair IV | AZ20 |
| or | |
| Automotive Collision Repair - DCE (Diversified Cooperative Education) | AZ20 |
| or | |
| Automotive Collision Repair - Internship | AZ20 |
| or | |
| Automotive Collision Repair - Cooperative Education | AZ20 |
| | |
| Technologies | |
| Automotive Technologies I | AZ20 |
| and | |
| Automotive Technologies II | AZ20 |
| and | |
| Automotive Technologies III | AZ20 |
| and program may elect to add: | |
| Automotive Technologies IV | AZ20 |
| or | |
| Automotive Technologies - DCE (Diversified Cooperative Education) | AZ20 |
| or | |
| Automotive Technologies - Internship | AZ20 |
| or | |
| Automotive Technologies - Cooperative Education | AZ20 |
| | |
| | |
| Bioscience I | AZ14 |
| and | |
| Bioscience II | AZ14 |
| and program may elect to add: | |
| Bioscience III | AZ14 |
| or | |
| Bioscience IV | AZ14 |
| or | |
| Bioscience - DCE | AZ14 |
| | |
| Bioscience - Internship | AZ14 |
| or | |
| Bioscience - Cooperative Education | AZ14 |
| | |

| | |
|---|------|
| Management | |
| Business Management I | AZ12 |
| and | |
| Business Management II | AZ12 |
| and program may elect to add: | |
| Business Management III | AZ12 |
| or | |
| Business Management IV | AZ12 |
| or | |
| Business Management - DCE (Diversified Cooperative Education) | AZ12 |
| or | |
| Business Management Internship | AZ12 |
| or | |
| Business Management Cooperative Education | AZ12 |
| | |
| Operations | |
| Business Operations I | AZ12 |
| and | |
| Business Operations II | AZ12 |
| and program may elect to add: | |
| Business Operations III | AZ12 |
| or | |
| Business Operations IV | AZ12 |
| or | |
| Business Operations - DCE (Diversified Cooperative Education) | AZ12 |
| or | |
| Business Operations Internship | AZ12 |
| or | |
| Business Operations Cooperative Education | AZ12 |
| | |
| ing | |
| Cabinetmaking I | AZ17 |
| and | |
| Cabinetmaking II | AZ17 |
| and program may elect to add: | |
| Cabinetmaking III | AZ17 |
| or | |
| Cabinetmaking IV | AZ17 |
| or | |
| Cabinetmaking - DCE (Diversified Cooperative Education) | AZ17 |
| or | |
| Cabinetmaking - Internship | AZ17 |
| or | |
| Cabinetmaking - Cooperative Education | AZ17 |
| | |
| | |
| Carpentry I | AZ17 |

| | |
|--|------|
| and | |
| Carpentry II | AZ17 |
| and program may elect to add: | |
| Carpentry III | AZ17 |
| or | |
| Carpentry IV | AZ17 |
| or | |
| Carpentry - DCE (Diversified Cooperative Education) | AZ17 |
| or | |
| Carpentry - Internship | AZ17 |
| or | |
| Carpentry - Cooperative Education | AZ17 |
| | |
| Construction Technologies | |
| Construction Technologies I | AZ17 |
| and | |
| Construction Technologies II | AZ17 |
| and program may elect to add: | |
| Construction Technologies III | AZ17 |
| or | |
| Construction Technologies IV | AZ17 |
| or | |
| Construction Technologies - DCE (Diversified Cooperative Education) | AZ17 |
| or | |
| Construction Technologies - Internship | AZ17 |
| or | |
| Construction Technologies - Cooperative Education | AZ17 |
| | |
| Cosmetology and Related Services | |
| Cosmetology and Related Services I | AZ19 |
| and | |
| Cosmetology and Related Services II | AZ19 |
| and program may elect to add: | |
| Cosmetology and Related Services III | AZ19 |
| or | |
| Cosmetology and Related Services IV | AZ19 |
| or | |
| Cosmetology and Related Services - DCE (Diversified Cooperative Education) | AZ19 |
| or | |
| Cosmetology and Related Services - Internship | AZ19 |
| or | |
| Cosmetology and Related Services - Cooperative Education | AZ19 |
| | |
| Culinary Arts | |
| Culinary Arts I | AZ16 |
| and | |
| Culinary Arts II | AZ16 |

and program may elect to add:

| | |
|-------------------|------|
| Culinary Arts III | AZ16 |
|-------------------|------|

or

| | |
|------------------|------|
| Culinary Arts IV | AZ16 |
|------------------|------|

or

| | |
|---|------|
| Culinary Arts - DCE (Diversified Cooperative Education) | AZ16 |
|---|------|

or

| | |
|--------------------------|------|
| Culinary Arts Internship | AZ16 |
|--------------------------|------|

or

| | |
|---------------------------------------|------|
| Culinary Arts - Cooperative Education | AZ16 |
|---------------------------------------|------|

ing

| | |
|--------------------|------|
| Dental Assisting I | AZ14 |
|--------------------|------|

and

| | |
|---------------------|------|
| Dental Assisting II | AZ14 |
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and program may elect to add:

| | |
|----------------------|------|
| Dental Assisting III | AZ14 |
|----------------------|------|

or

| | |
|---------------------|------|
| Dental Assisting IV | AZ14 |
|---------------------|------|

or

| | |
|--|------|
| Dental Assisting - DCE (Diversified Cooperative Education) | AZ14 |
|--|------|

or

| | |
|-------------------------------|------|
| Dental Assisting - Internship | AZ14 |
|-------------------------------|------|

or

| | |
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| Dental Assisting - Cooperative Education | AZ14 |
|--|------|

ie Repair

| | |
|------------------------|------|
| Diesel Engine Repair I | AZ20 |
|------------------------|------|

and

| | |
|-------------------------|------|
| Diesel Engine Repair II | AZ20 |
|-------------------------|------|

and

| | |
|--------------------------|------|
| Diesel Engine Repair III | AZ20 |
|--------------------------|------|

and program may elect to add:

| | |
|-------------------------|------|
| Diesel Engine Repair IV | AZ20 |
|-------------------------|------|

or

| | |
|--|------|
| Diesel Engine Repair - DCE (Diversified Cooperative Education) | AZ20 |
|--|------|

or

| | |
|-----------------------------------|------|
| Diesel Engine Repair - Internship | AZ20 |
|-----------------------------------|------|

or

| | |
|--|------|
| Diesel Engine Repair - Cooperative Education | AZ20 |
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ation

| | |
|---------------------|------|
| Digital Animation I | AZ10 |
|---------------------|------|

and

| | |
|----------------------|------|
| Digital Animation II | AZ10 |
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and program may elect to add:

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|-----------------------|------|
| Digital Animation III | AZ10 |
|-----------------------|------|

or

| | |
|----------------------|------|
| Digital Animation IV | AZ10 |
|----------------------|------|

or

| | |
|---|------|
| Digital Animation - DCE (Diversified Cooperative Education) | AZ10 |
|---|------|

or

| | |
|--------------------------------|------|
| Digital Animation - Internship | AZ10 |
|--------------------------------|------|

or

| | |
|---|------|
| Digital Animation - Cooperative Education | AZ10 |
|---|------|

| | |
|--|--|
| | |
|--|--|

Communication

| | |
|-------------------------|------|
| Digital Communication I | AZ11 |
|-------------------------|------|

and

| | |
|--------------------------|------|
| Digital Communication II | AZ11 |
|--------------------------|------|

and program may elect to add:

| | |
|---------------------------|------|
| Digital Communication III | AZ11 |
|---------------------------|------|

or

| | |
|--------------------------|------|
| Digital Communication IV | AZ11 |
|--------------------------|------|

or

| | |
|---|------|
| Digital Communication - DCE (Diversified Cooperative Education) | AZ11 |
|---|------|

or

| | |
|------------------------------------|------|
| Digital Communication - Internship | AZ11 |
|------------------------------------|------|

or

| | |
|---|------|
| Digital Communication - Cooperative Education | AZ11 |
|---|------|

| | |
|--|--|
| | |
|--|--|

Photography

| | |
|-----------------------|------|
| Digital Photography I | AZ11 |
|-----------------------|------|

and

| | |
|------------------------|------|
| Digital photography II | AZ11 |
|------------------------|------|

and program may elect to add:

| | |
|-------------------------|------|
| Digital Photography III | AZ11 |
|-------------------------|------|

or

| | |
|------------------------|------|
| Digital Photography IV | AZ11 |
|------------------------|------|

or

| | |
|---|------|
| Digital Photography - DCE (Diversified Cooperative Education) | AZ11 |
|---|------|

or

| | |
|----------------------------------|------|
| Digital Photography - Internship | AZ11 |
|----------------------------------|------|

or

| | |
|---|------|
| Digital Photography - Cooperative Education | AZ11 |
|---|------|

| | |
|--|--|
| | |
|--|--|

Printing

| | |
|--------------------|------|
| Digital Printing I | AZ11 |
|--------------------|------|

and

| | |
|---------------------|------|
| Digital Printing II | AZ11 |
|---------------------|------|

and program may elect to add:

| | |
|----------------------|------|
| Digital Printing III | AZ11 |
|----------------------|------|

or

| | |
|---------------------|------|
| Digital Printing IV | AZ11 |
|---------------------|------|

or

| | |
|--|------|
| Digital Printing - DCE (Diversified Cooperative Education) | AZ11 |
|--|------|

or

| | |
|-------------------------------|------|
| Digital Printing - Internship | AZ11 |
|-------------------------------|------|

or

| | |
|--|------|
| Digital Printing - Cooperative Education | AZ11 |
|--|------|

ood Education

| | |
|-----------------------------|------|
| Early Childhood Education I | AZ19 |
|-----------------------------|------|

and

| | |
|------------------------------|------|
| Early Childhood Education II | AZ19 |
|------------------------------|------|

and program may elect to add:

| | |
|-------------------------------|------|
| Early Childhood Education III | AZ19 |
|-------------------------------|------|

or

| | |
|------------------------------|------|
| Early Childhood Education IV | AZ19 |
|------------------------------|------|

or

| | |
|---|------|
| Early Childhood Education - DCE (Diversified Cooperative Education) | AZ19 |
|---|------|

or

| | |
|---|------|
| Early Childhood Education - Internship: | AZ19 |
|---|------|

or

| | |
|---|------|
| Early Childhood Education - Cooperative Education | AZ19 |
|---|------|

rofessions

| | |
|-------------------------|------|
| Education Professions I | AZ19 |
|-------------------------|------|

and

| | |
|--------------------------|------|
| Education Professions II | AZ19 |
|--------------------------|------|

and program may elect to add:

| | |
|---------------------------|------|
| Education Professions III | AZ19 |
|---------------------------|------|

or

| | |
|--------------------------|------|
| Education Professions IV | AZ19 |
|--------------------------|------|

or

| | |
|---|------|
| Education Professions - DCE (Diversified Cooperative Education) | AZ19 |
|---|------|

or

| | |
|------------------------------------|------|
| Education Professions - Internship | AZ19 |
|------------------------------------|------|

or

| | |
|---|------|
| Education Professions - Cooperative Education | AZ19 |
|---|------|

d Power Transmission Installation

| | |
|--|------|
| Electrical and Power Transmission Installation I | AZ17 |
|--|------|

and

| | |
|---|------|
| Electrical and Power Transmission Installation II | AZ17 |
|---|------|

and program may elect to add:

| | |
|--|------|
| Electrical and Power Transmission Installation III | AZ17 |
|--|------|

or

| | |
|---|------|
| Electrical and Power Transmission Installation IV | AZ17 |
|---|------|

or

| | |
|--|------|
| Electrical and Power Transmission Installation - DCE (Diversified Cooperative Education) | AZ17 |
|--|------|

or

| | |
|---|------|
| Electrical and Power Transmission Installation - Internship | AZ17 |
|---|------|

or

| | |
|--|------|
| Electrical and Power Transmission Installation - Cooperative Education | AZ17 |
|--|------|

Electronic Technologies

| | |
|---------------------------|------|
| Electronic Technologies I | AZ17 |
|---------------------------|------|

and

| | |
|----------------------------|------|
| Electronic Technologies II | AZ17 |
|----------------------------|------|

and

| | |
|-----------------------------|------|
| Electronic Technologies III | AZ17 |
|-----------------------------|------|

and program may elect to add:

| | |
|----------------------------|------|
| Electronic Technologies IV | AZ17 |
|----------------------------|------|

or

| | |
|---|------|
| Electronic Technologies - DCE (Diversified Cooperative Education) | AZ17 |
|---|------|

or

| | |
|--------------------------------------|------|
| Electronic Technologies - Internship | AZ17 |
|--------------------------------------|------|

or

| | |
|---|------|
| Electronic Technologies - Cooperative Education | AZ17 |
|---|------|

Drafting

| | |
|------------------------|------|
| Electronics Drafting I | AZ21 |
|------------------------|------|

and

| | |
|-------------------------|------|
| Electronics Drafting II | AZ21 |
|-------------------------|------|

and program may elect to add:

| | |
|--------------------------|------|
| Electronics Drafting III | AZ21 |
|--------------------------|------|

or

| | |
|-------------------------|------|
| Electronics Drafting IV | AZ21 |
|-------------------------|------|

or

| | |
|--|------|
| Electronics Drafting - DCE (Diversified Cooperative Education) | AZ21 |
|--|------|

or

| | |
|-----------------------------------|------|
| Electronics Drafting - Internship | AZ21 |
|-----------------------------------|------|

or

| | |
|--|------|
| Electronics Drafting - Cooperative Education | AZ21 |
|--|------|

Medical Services

| | |
|------------------------------|------|
| Emergency Medical Services I | AZ14 |
|------------------------------|------|

and

| | |
|-------------------------------|------|
| Emergency Medical Services II | AZ14 |
|-------------------------------|------|

and program may elect to add:

| | |
|--------------------------------|------|
| Emergency Medical Services III | AZ14 |
|--------------------------------|------|

or

| | |
|-------------------------------|------|
| Emergency Medical Services IV | AZ14 |
|-------------------------------|------|

or

| | |
|--|------|
| Emergency Medical Services – DCE (Diversified Cooperative Education) | AZ14 |
|--|------|

or

| | |
|---|------|
| Emergency Medical Services - Internship | AZ14 |
|---|------|

or

| | |
|--|------|
| Emergency Medical Services - Cooperative Education | AZ14 |
|--|------|

ems

| | |
|------------------|------|
| Energy Systems I | AZ17 |
|------------------|------|

and

| | |
|-------------------|------|
| Energy Systems II | AZ17 |
|-------------------|------|

and program may elect to add:

| | |
|--------------------|------|
| Energy Systems III | AZ17 |
|--------------------|------|

or

| | |
|-------------------|------|
| Energy Systems IV | AZ17 |
|-------------------|------|

or

| | |
|----------------------|------|
| Energy Systems - DCE | AZ17 |
|----------------------|------|

or

| | |
|-----------------------------|------|
| Energy Systems - Internship | AZ17 |
|-----------------------------|------|

or

| | |
|--|------|
| Energy Systems - Cooperative Education | AZ17 |
|--|------|

LEA's may select to offer either Engineering I or one set of the Algebra II parts or both below. The Algebra II parts are not interchangeable— they must be taken within their particular sets. Beginning in SY 2021-2022, the freshman will not be eligible to use Algebra II as part of the coherent sequence to become a concentrator for Perkins V performance measures

| | |
|---------------|------|
| Engineering I | AZ21 |
|---------------|------|

or

| | |
|---------------------------|------|
| Algebra II - Other Part 1 | AZ02 |
|---------------------------|------|

and

| | |
|---------------------------|------|
| Algebra II - Other Part 2 | AZ02 |
|---------------------------|------|

or

| | |
|---------------------|------|
| Algebra II - Part 1 | AZ02 |
|---------------------|------|

and

| | |
|---------------------|------|
| Algebra II - Part 2 | AZ02 |
|---------------------|------|

and

| | |
|----------------|------|
| Engineering II | AZ21 |
|----------------|------|

and

| | |
|-----------------|------|
| Engineering III | AZ21 |
|-----------------|------|

and program may elect to add:

| | |
|----------------|------|
| Engineering IV | AZ21 |
|----------------|------|

or

| | |
|---|------|
| Engineering - DCE (Diversified Cooperative Education) | AZ21 |
|---|------|

or

| | |
|--------------------------|------|
| Engineering - Internship | AZ21 |
|--------------------------|------|

or

| | |
|-------------------------------------|------|
| Engineering - Cooperative Education | AZ21 |
|-------------------------------------|------|

ign and Merchandising

| | |
|------------------------------------|------|
| Fashion Design and Merchandising I | AZ19 |
|------------------------------------|------|

and

| | |
|-------------------------------------|------|
| Fashion Design and Merchandising II | AZ19 |
|-------------------------------------|------|

and program may elect to add:

| | |
|--------------------------------------|------|
| Fashion Design and Merchandising III | AZ19 |
|--------------------------------------|------|

or

| | |
|-------------------------------------|------|
| Fashion Design and Merchandising IV | AZ19 |
|-------------------------------------|------|

or

| | |
|--|------|
| Fashion Design and Merchandising - DCE (Diversified Cooperative Education) | AZ19 |
|--|------|

or

| | |
|---|------|
| Fashion Design and Merchandising - Internship | AZ19 |
|---|------|

or

| | |
|--|------|
| Fashion Design and Merchandising - Cooperative Education | AZ19 |
|--|------|

| | |
|--|--|
| | |
|--|--|

Production

| | |
|--------------------------|------|
| Film and TV Production I | AZ11 |
|--------------------------|------|

and

| | |
|---------------------------|------|
| Film and TV Production II | AZ11 |
|---------------------------|------|

and program may elect to add:

| | |
|----------------------------|------|
| Film and TV Production III | AZ11 |
|----------------------------|------|

or

| | |
|---------------------------|------|
| Film and TV Production IV | AZ11 |
|---------------------------|------|

or

| | |
|--|------|
| Film and TV Production - DCE (Diversified Cooperative Education) | AZ11 |
|--|------|

or

| | |
|-------------------------------------|------|
| Film and TV Production - Internship | AZ11 |
|-------------------------------------|------|

or

| | |
|--|------|
| Film and TV Production - Cooperative Education | AZ11 |
|--|------|

| | |
|--|--|
| | |
|--|--|

Finance

| | |
|-----------|------|
| Finance I | AZ12 |
|-----------|------|

and

| | |
|------------|------|
| Finance II | AZ12 |
|------------|------|

and program may elect to add:

| | |
|-------------|------|
| Finance III | AZ12 |
|-------------|------|

or

| | |
|------------|------|
| Finance IV | AZ12 |
|------------|------|

or

| | |
|---|------|
| Finance - DCE (Diversified Cooperative Education) | AZ12 |
|---|------|

or

| | |
|--------------------|------|
| Finance Internship | AZ12 |
|--------------------|------|

or

| | |
|-------------------------------|------|
| Finance Cooperative Education | AZ12 |
|-------------------------------|------|

| | |
|--|--|
| | |
|--|--|

Fire Service

| | |
|----------------|------|
| Fire Service I | AZ15 |
|----------------|------|

and

| | |
|-----------------|------|
| Fire Service II | AZ15 |
|-----------------|------|

and program may elect to add:

| | |
|------------------|------|
| Fire Service III | AZ15 |
|------------------|------|

or

| | |
|-----------------|------|
| Fire Service IV | AZ15 |
|-----------------|------|

or

| | |
|--|------|
| Fire Service - DCE (Diversified Cooperative Education) | AZ15 |
|--|------|

or

| | |
|-------------------------|------|
| Fire Service Internship | AZ15 |
|-------------------------|------|

or

| | |
|------------------------------------|------|
| Fire Service Cooperative Education | AZ15 |
|------------------------------------|------|

| | |
|--|--|
| | |
|--|--|

ign

| | |
|------------------|------|
| Graphic Design I | AZ11 |
|------------------|------|

and

| | |
|-------------------|------|
| Graphic Design II | AZ11 |
|-------------------|------|

and program may elect to add:

| | |
|--------------------|------|
| Graphic Design III | AZ11 |
|--------------------|------|

or

| | |
|-------------------|------|
| Graphic Design IV | AZ11 |
|-------------------|------|

or

| | |
|--|------|
| Graphic Design - DCE (Diversified Cooperative Education) | AZ11 |
|--|------|

or

| | |
|-----------------------------|------|
| Graphic Design - Internship | AZ11 |
|-----------------------------|------|

or

| | |
|--|------|
| Graphic Design - Cooperative Education | AZ11 |
|--|------|

| | |
|--|--|
| | |
|--|--|

tilation and Air Conditioning

| | |
|---|------|
| Heating, Ventilation and Air Conditioning I | AZ17 |
|---|------|

and

| | |
|--|------|
| Heating, Ventilation and Air Conditioning II | AZ17 |
|--|------|

and program may elect to add:

| | |
|---|------|
| Heating, Ventilation and Air Conditioning III | AZ17 |
|---|------|

or

| | |
|--|------|
| Heating, Ventilation and Air Conditioning IV | AZ17 |
|--|------|

or

| | |
|---|------|
| Heating, Ventilation and Air Conditioning - DCE (Diversified Cooperative Education) | AZ17 |
|---|------|

or

| | |
|--|------|
| Heating, Ventilation and Air Conditioning - Internship | AZ17 |
|--|------|

or

| | |
|---|------|
| Heating, Ventilation and Air Conditioning - Cooperative Education | AZ17 |
|---|------|

| | |
|--|--|
| | |
|--|--|

ment Operations

| | |
|------------------------------|------|
| Heavy Equipment Operations I | AZ20 |
|------------------------------|------|

and

| | |
|-------------------------------|------|
| Heavy Equipment Operations II | AZ20 |
|-------------------------------|------|

and program may elect to add:

| | |
|--------------------------------|------|
| Heavy Equipment Operations III | AZ20 |
|--------------------------------|------|

or

| | |
|-------------------------------|------|
| Heavy Equipment Operations IV | AZ20 |
|-------------------------------|------|

or

| | |
|--|------|
| Heavy Equipment Operations - DCE (Diversified Cooperative Education) | AZ20 |
|--|------|

or

| | |
|---|------|
| Heavy Equipment Operations - Internship | AZ20 |
|---|------|

or

| | |
|--|------|
| Heavy Equipment Operations - Cooperative Education | AZ20 |
|--|------|

Industrial Maintenance

| | |
|--------------------------------|------|
| Heavy Industrial Maintenance I | AZ13 |
|--------------------------------|------|

and

| | |
|---------------------------------|------|
| Heavy Industrial Maintenance II | AZ13 |
|---------------------------------|------|

and program may elect to add:

| | |
|----------------------------------|------|
| Heavy Industrial Maintenance III | AZ13 |
|----------------------------------|------|

or

| | |
|---------------------------------|------|
| Heavy Industrial Maintenance IV | AZ13 |
|---------------------------------|------|

or

| | |
|------------------------------------|------|
| Heavy Industrial Maintenance - DCE | AZ13 |
|------------------------------------|------|

or

| | |
|---|------|
| Heavy Industrial Maintenance - Internship | AZ13 |
|---|------|

or

| | |
|--|------|
| Heavy Industrial Maintenance - Cooperative Education | AZ13 |
|--|------|

Home Health Aide (Emerging Program)

| | |
|--------------------|------|
| Home Health Aide I | AZ14 |
|--------------------|------|

and

| | |
|---------------------|------|
| Home Health Aide II | AZ14 |
|---------------------|------|

and program may elect to add:

| | |
|----------------------|------|
| Home Health Aide III | AZ14 |
|----------------------|------|

or

| | |
|---------------------|------|
| Home Health Aide IV | AZ14 |
|---------------------|------|

or

| | |
|--|------|
| Home Health Aide - DCE (Diversified Cooperative Education) | AZ14 |
|--|------|

or

| | |
|-------------------------------|------|
| Home Health Aide - Internship | AZ14 |
|-------------------------------|------|

or

| | |
|--|------|
| Home Health Aide - Cooperative Education | AZ14 |
|--|------|

Hospitality Management

| | |
|--------------------------|------|
| Hospitality Management I | AZ16 |
|--------------------------|------|

and

| | |
|---------------------------|------|
| Hospitality Management II | AZ16 |
|---------------------------|------|

and program may elect to add:

| | |
|----------------------------|------|
| Hospitality Management III | AZ16 |
|----------------------------|------|

or

| | |
|---------------------------|------|
| Hospitality Management IV | AZ16 |
|---------------------------|------|

or

| | |
|--|------|
| Hospitality Management - DCE (Diversified Cooperative Education) | AZ16 |
|--|------|

or

| | |
|-------------------------------------|------|
| Hospitality Management - Internship | AZ16 |
|-------------------------------------|------|

or

| | |
|--|------|
| Hospitality Management - Cooperative Education | AZ16 |
|--|------|

gn

| | |
|-------------------|------|
| Interior Design I | AZ19 |
|-------------------|------|

and

| | |
|--------------------|------|
| Interior Design II | AZ19 |
|--------------------|------|

and program may elect to add:

| | |
|---------------------|------|
| Interior Design III | AZ19 |
|---------------------|------|

or

| | |
|--------------------|------|
| Interior Design IV | AZ19 |
|--------------------|------|

or

| | |
|---|------|
| Interior Design - DCE (Diversified Cooperative Education) | AZ19 |
|---|------|

or

| | |
|------------------------------|------|
| Interior Design - Internship | AZ19 |
|------------------------------|------|

or

| | |
|---|------|
| Interior Design - Cooperative Education | AZ19 |
|---|------|

Assisting

| | |
|------------------------|------|
| Laboratory Assisting I | AZ14 |
|------------------------|------|

and

| | |
|-------------------------|------|
| Laboratory Assisting II | AZ14 |
|-------------------------|------|

and program may elect to add:

| | |
|--------------------------|------|
| Laboratory Assisting III | AZ14 |
|--------------------------|------|

or

| | |
|-------------------------|------|
| Laboratory Assisting IV | AZ14 |
|-------------------------|------|

or

| | |
|--|------|
| Laboratory Assisting - DCE (Diversified Cooperative Education) | AZ14 |
|--|------|

or

| | |
|-----------------------------------|------|
| Laboratory Assisting - Internship | AZ14 |
|-----------------------------------|------|

or

| | |
|--|------|
| Laboratory Assisting - Cooperative Education | AZ14 |
|--|------|

rc/Space Force

| | |
|------------------------------|------|
| JROTC Airforce/Space force I | AZ09 |
|------------------------------|------|

and

| | |
|-------------------------------|------|
| JROTC Airforce/Space force II | AZ09 |
|-------------------------------|------|

and program may elect to add:

| | |
|--------------------------------|------|
| JROTC Airforce/Space force III | AZ09 |
|--------------------------------|------|

or

| | |
|-------------------------------|------|
| JROTC Airforce/Space force IV | AZ09 |
|-------------------------------|------|

/

| | |
|--------------|------|
| JROTC Army I | AZ09 |
|--------------|------|

and

| | |
|---|------|
| JROTC Army II | AZ09 |
| and program may elect to add: | |
| JROTC Army III | AZ09 |
| or | |
| JROTC Army IV | AZ09 |
| | |
| /Marine | |
| JROTC Navy/Marine I | AZ09 |
| and | |
| JROTC Navy/Marine II | AZ09 |
| and program may elect to add: | |
| JROTC Navy/Marine III | AZ09 |
| or | |
| JROTC Navy/Marine IV | AZ09 |
| | |
| Public Safety | |
| Law and Public Safety I | AZ15 |
| and | |
| Law and Public Safety II | AZ15 |
| and program may elect to add: | |
| Law and Public Safety III | AZ15 |
| or | |
| Law and Public Safety IV | AZ15 |
| or | |
| Law and Public Safety - DCE (Diversified Cooperative Education) | AZ15 |
| or | |
| Law and Public Safety - Internship | AZ15 |
| or | |
| Law and Public Safety - Cooperative Education | AZ15 |
| | |
| | |
| Marketing I | AZ12 |
| and | |
| Marketing II | AZ12 |
| and program may elect to add: | |
| Marketing III | AZ12 |
| or | |
| Marketing IV | AZ12 |
| or | |
| Marketing – DCE (Diversified Cooperative Education) | AZ12 |
| or | |
| Marketing – Internship | AZ12 |
| or | |
| Marketing – Cooperative Education | AZ12 |
| | |
| Drafting | |
| Mechanical Drafting I | AZ21 |

and

| | |
|------------------------|------|
| Mechanical Drafting II | AZ21 |
|------------------------|------|

and program may elect to add:

| | |
|-------------------------|------|
| Mechanical Drafting III | AZ21 |
|-------------------------|------|

or

| | |
|------------------------|------|
| Mechanical Drafting IV | AZ21 |
|------------------------|------|

or

| | |
|---|------|
| Mechanical Drafting - DCE (Diversified Cooperative Education) | AZ21 |
|---|------|

or

| | |
|----------------------------------|------|
| Mechanical Drafting - Internship | AZ21 |
|----------------------------------|------|

or

| | |
|---|------|
| Mechanical Drafting - Cooperative Education | AZ21 |
|---|------|

isting Services

| | |
|------------------------------|------|
| Medical Assisting Services I | AZ14 |
|------------------------------|------|

and

| | |
|-------------------------------|------|
| Medical Assisting Services II | AZ14 |
|-------------------------------|------|

and program may elect to add:

| | |
|--------------------------------|------|
| Medical Assisting Services III | AZ14 |
|--------------------------------|------|

or

| | |
|-------------------------------|------|
| Medical Assisting Services IV | AZ14 |
|-------------------------------|------|

or

| | |
|--|------|
| Medical Assisting Services - DCE (Diversified Cooperative Education) | AZ14 |
|--|------|

or

| | |
|---|------|
| Medical Assisting Services - Internship | AZ14 |
|---|------|

or

| | |
|--|------|
| Medical Assisting Services - Cooperative Education | AZ14 |
|--|------|

ords Technologies

| | |
|--------------------------------|------|
| Medical Records Technologies I | AZ14 |
|--------------------------------|------|

and

| | |
|---------------------------------|------|
| Medical Records Technologies II | AZ14 |
|---------------------------------|------|

and program may elect to add:

| | |
|----------------------------------|------|
| Medical Records Technologies III | AZ14 |
|----------------------------------|------|

or

| | |
|---------------------------------|------|
| Medical Records Technologies IV | AZ14 |
|---------------------------------|------|

or

| | |
|--|------|
| Medical Records Technologies - DCE (Diversified Cooperative Education) | AZ14 |
|--|------|

or

| | |
|---|------|
| Medical Records Technologies Internship | AZ14 |
|---|------|

or

| | |
|--|------|
| Medical Records Technologies Cooperative Education | AZ14 |
|--|------|

Social Health Technician

| | |
|---------------------------------------|------|
| Mental and Social Health Technician I | AZ14 |
|---------------------------------------|------|

and

| | |
|--|------|
| Mental and Social Health Technician II | AZ14 |
|--|------|

and program may elect to add:

| | |
|---|------|
| Mental and Social Health Technician III | AZ14 |
|---|------|

or

| | |
|--|------|
| Mental and Social Health Technician IV | AZ14 |
|--|------|

or

| | |
|---|------|
| Mental and Social Health Technician - DCE (Diversified Cooperative Education) | AZ14 |
|---|------|

or

| | |
|--|------|
| Mental and Social Health Technician - Internship | AZ14 |
|--|------|

or

| | |
|---|------|
| Mental and Social Health Technician - Cooperative Education | AZ14 |
|---|------|

| | |
|--|--|
| | |
|--|--|

Audio Production

| | |
|------------------------------|------|
| Music and Audio Production I | AZ11 |
|------------------------------|------|

and

| | |
|-------------------------------|------|
| Music and Audio Production II | AZ11 |
|-------------------------------|------|

and program may elect to add:

| | |
|--------------------------------|------|
| Music and Audio Production III | AZ11 |
|--------------------------------|------|

or

| | |
|-------------------------------|------|
| Music and Audio Production IV | AZ11 |
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or

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|--|------|
| Music and Audio Production - DCE (Diversified Cooperative Education) | AZ11 |
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or

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|---|------|
| Music and Audio Production - Internship | AZ11 |
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or

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| Music and Audio Production - Cooperative Education | AZ11 |
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Security

| | |
|--------------------|------|
| Network Security I | AZ10 |
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and

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| Network Security II | AZ10 |
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and program may elect to add:

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|----------------------|------|
| Network Security III | AZ10 |
|----------------------|------|

or

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| Network Security IV | AZ10 |
|---------------------|------|

or

| | |
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| Network Security - DCE (Diversified Cooperative Education) | AZ10 |
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or

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| Network Security - Internship | AZ10 |
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or

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| Network Security - Cooperative Education | AZ10 |
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Nursing Services

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| Nursing Services I | AZ14 |
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and

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| Nursing Services II | AZ14 |
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and program may elect to add:

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|----------------------|------|
| Nursing Services III | AZ14 |
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|---|------|
| or | |
| Nursing Services IV | AZ14 |
| or | |
| Nursing Services - DCE (Diversified Cooperative Education) | AZ14 |
| or | |
| Nursing Services - Internship | AZ14 |
| or | |
| Nursing Services - Cooperative Education | AZ14 |
| | |
| Support Services | |
| Pharmacy Support Services I | AZ14 |
| and | |
| Pharmacy Support Services II | AZ14 |
| and program may elect to add: | |
| Pharmacy Support Services III | AZ14 |
| or | |
| Pharmacy Support Services IV | AZ14 |
| or | |
| Pharmacy Support Services - DCE (Diversified Cooperative Education) | AZ14 |
| or | |
| Pharmacy Support Services - Internship | AZ14 |
| or | |
| Pharmacy Support Services - Cooperative Education | AZ14 |
| | |
| | |
| Plumbing I | AZ17 |
| and | |
| Plumbing II | AZ17 |
| and program may elect to add: | |
| Plumbing III | AZ17 |
| or | |
| Plumbing IV | AZ17 |
| or | |
| Plumbing - DCE | AZ17 |
| or | |
| Plumbing - Internship | AZ17 |
| or | |
| Plumbing - Cooperative Education | AZ17 |
| | |
| Machining | |
| Precision Machining I | AZ13 |
| and | |
| Precision Machining II | AZ13 |
| and | |
| Precision Machining III | AZ13 |
| and program may elect to add: | |
| Precision Machining IV | AZ13 |

or

| | |
|---|------|
| Precision Machining - DCE (Diversified Cooperative Education) | AZ13 |
|---|------|

or

| | |
|--------------------------------|------|
| Precision Machining Internship | AZ13 |
|--------------------------------|------|

or

| | |
|---|------|
| Precision Machining Cooperative Education | AZ13 |
|---|------|

Software and App Design

| | |
|---------------------------|------|
| Software and App Design I | AZ10 |
|---------------------------|------|

and

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| Software and App Design II | AZ10 |
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and program may elect to add:

| | |
|-----------------------------|------|
| Software and App Design III | AZ10 |
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or

| | |
|----------------------------|------|
| Software and App Design IV | AZ10 |
|----------------------------|------|

or

| | |
|---|------|
| Software and App Design - DCE (Diversified Cooperative Education) | AZ10 |
|---|------|

or

| | |
|--------------------------------------|------|
| Software and App Design - Internship | AZ10 |
|--------------------------------------|------|

or

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|---|------|
| Software and App Design - Cooperative Education | AZ10 |
|---|------|

Sports Medicine and Rehabilitation

| | |
|--------------------------------------|------|
| Sports Medicine and Rehabilitation I | AZ14 |
|--------------------------------------|------|

and

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|---------------------------------------|------|
| Sports Medicine and Rehabilitation II | AZ14 |
|---------------------------------------|------|

and program may elect to add:

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|--|------|
| Sports Medicine and Rehabilitation III | AZ14 |
|--|------|

or

| | |
|---------------------------------------|------|
| Sports Medicine and Rehabilitation IV | AZ14 |
|---------------------------------------|------|

or

| | |
|--|------|
| Sports Medicine and Rehabilitation - DCE (Diversified Cooperative Education) | AZ14 |
|--|------|

or

| | |
|---|------|
| Sports Medicine and Rehabilitation - Internship | AZ14 |
|---|------|

or

| | |
|--|------|
| Sports Medicine and Rehabilitation - Cooperative Education | AZ14 |
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| | |
|--------------|------|
| Stagecraft I | AZ05 |
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and

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| Stagecraft II | AZ05 |
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and program may elect to add:

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|----------------|------|
| Stagecraft III | AZ05 |
|----------------|------|

or

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| Stagecraft IV | AZ05 |
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or

| | |
|--|------|
| Stagecraft - DCE (Diversified Cooperative Education) | AZ05 |
|--|------|

or

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|-------------------------|------|
| Stagecraft - Internship | AZ05 |
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or

| | |
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| Stagecraft - Cooperative Education | AZ05 |
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Devices Maintenance (Formerly Computer Maintenance)

| | |
|----------------------------------|------|
| Technology Devices Maintenance I | AZ10 |
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and

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|-----------------------------------|------|
| Technology Devices Maintenance II | AZ10 |
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and program may elect to add:

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|------------------------------------|------|
| Technology Devices Maintenance III | AZ10 |
|------------------------------------|------|

or

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|-----------------------------------|------|
| Technology Devices Maintenance IV | AZ10 |
|-----------------------------------|------|

or

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|--|------|
| Technology Devices Maintenance - DCE (Diversified Cooperative Education) | AZ10 |
|--|------|

or

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|---|------|
| Technology Devices Maintenance - Internship | AZ10 |
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or

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| Technology Devices Maintenance - Cooperative Education | AZ10 |
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Massage

| | |
|-----------------------|------|
| Therapeutic Massage I | AZ14 |
|-----------------------|------|

and

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|------------------------|------|
| Therapeutic Massage II | AZ14 |
|------------------------|------|

and program may elect to add:

| | |
|-------------------------|------|
| Therapeutic Massage III | AZ14 |
|-------------------------|------|

or

| | |
|------------------------|------|
| Therapeutic Massage IV | AZ14 |
|------------------------|------|

or

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|---|------|
| Therapeutic Massage - DCE (Diversified Cooperative Education) | AZ14 |
|---|------|

or

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|----------------------------------|------|
| Therapeutic Massage - Internship | AZ14 |
|----------------------------------|------|

or

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|---|------|
| Therapeutic Massage - Cooperative Education | AZ14 |
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Assisting

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|------------------------|------|
| Veterinary Assisting I | AZ18 |
|------------------------|------|

and

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| Veterinary Assisting II | AZ18 |
|-------------------------|------|

and

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|--------------------------|------|
| Veterinary Assisting III | AZ18 |
|--------------------------|------|

and program may elect to add:

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|-------------------------|------|
| Veterinary Assisting IV | AZ18 |
|-------------------------|------|

or

| | |
|--|------|
| Veterinary Assisting - DCE (Diversified Cooperative Education) | AZ18 |
|--|------|

or

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|-----------------------------------|------|
| Veterinary Assisting - Internship | AZ18 |
|-----------------------------------|------|

or

| | |
|--|------|
| Veterinary Assisting - Cooperative Education | AZ18 |
|--|------|

Welding Technologies

| | |
|------------------------|------|
| Welding Technologies I | AZ13 |
|------------------------|------|

and

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| Welding Technologies II | AZ13 |
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and program may elect to add:

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|--------------------------|------|
| Welding Technologies III | AZ13 |
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or

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| Welding Technologies IV | AZ13 |
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or

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|--|------|
| Welding Technologies - DCE (Diversified Cooperative Education) | AZ13 |
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or

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| Welding Technologies - Internship | AZ13 |
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or

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| Welding Technologies - Cooperative Education | AZ13 |
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| Course Code |
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**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
WHITERIVER UNIFIED SCHOOL DISTRICT NO.20**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Whiteriver Unified School District No.20 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it;
and

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
WHITERIVER UNIFIED SCHOOL DISTRICT NO. 20**

This Intergovernmental Agreement (“Agreement”) is entered into between Navajo County Community College District (dba Northland Pioneer College; “College”), and Whiteriver Unified School District No.20 (“School District”) (collectively “Parties”). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

“Dual Enrollment Course” shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- i. After the governing boards of School District and College have approved it; and
- ii. On the date that authorized representatives of both Parties have signed it (“Effective Date”).

B. The term of this Agreement shall be from the Effective Date through **June 30, 2027** (“Term”).

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
ST. JOHNS UNIFIED SCHOOL DISTRICT NO.1**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and St. Johns Unified School District No.1 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it; and
- b. On the date that authorized representatives of both Parties have signed it ("Effective Date").

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
ST. JOHNS UNIFIED SCHOOL DISTRICT NO.1**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and St. Johns Unified School District No.1 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

"Dual Enrollment Course" shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

- A. This Agreement shall be effective:
 - i. After the governing boards of School District and College have approved it; and
 - ii. On the date that authorized representatives of both Parties have signed it ("Effective Date").
- B. The term of this Agreement shall be from the Effective Date through June 30, 2027 ("Term").

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
HEBER-OVERGAARD UNIFIED SCHOOL DISTRICT NO.6**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Heber-Overgaard Unified School District No.6 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it;
and

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
HEBER-OVERGAARD UNIFIED SCHOOL DISTRICT NO. 6**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Heber-Overgaard Unified School District No.6 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

"Dual Enrollment Course" shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- i. After the governing boards of School District and College have approved it; and
- ii. On the date that authorized representatives of both Parties have signed it ("Effective Date").

B. The term of this Agreement shall be from the Effective Date through June 30, 2027 ("Term").

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
HOPI JR/SR HIGH SCHOOL**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Hopi Jr/Sr High School ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it;
and
- b. On the date that authorized representatives of both Parties have signed it ("Effective Date").

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
HOPI JR/SR HIGH SCHOOL**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Hopi Jr/Sr High School ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

"Dual Enrollment Course" shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- i. After the governing boards of School District and College have approved it; and
- ii. On the date that authorized representatives of both Parties have signed it ("Effective Date").

B. The term of this Agreement shall be from the Effective Date through **June 30, 2027** ("Term").

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
WINDOW ROCK UNIFIED SCHOOL DISTRICT NO.8**

This Intergovernmental Agreement (“Agreement”) is entered into between Navajo County Community College District (dba Northland Pioneer College; “College”), and Window Rock Unified School District No.8 (“School District”) (collectively “Parties”). Both Parties are political subdivisions of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it; and
- b. On the date that authorized representatives of both Parties have signed it (“Effective Date”).

B. The term of this Agreement shall be from the Effective Date through June 30, 2027.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
RED MESA UNIFIED SCHOOL DISTRICT NO.27**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Red Mesa Unified School District No. 27 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it;
and

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
SANDERS UNIFIED SCHOOL DISTRICT NO.18**

This Intergovernmental Agreement (“Agreement”) is entered into between Navajo County Community College District (dba Northland Pioneer College; “College”), and Sanders Unified School District No.18 (“School District”) (collectively “Parties”). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it;
and

RESOLUTION

Inasmuch as the District Governing Board term for District #2, and District #3, will expire on December 31, 2024, it is therefore

RESOLVED, that pursuant to ARS §16-226, §15-144I.E (I) and §15-1442.C, the Navajo County Community College District Governing Board hereby calls for a Special District Election to be held November 5, 2024, in order to fill the unexpired term for District # 2 for a four- year term commencing January 1, 2025 and expiring on December 31, 2028; and to fill the term for District #3 for a six-year term commencing January 1, 2025 and expiring on December 31, 2030.

We request this election to be conducted by the Navajo County Elections Department in conjunction with the Navajo County General Election on November 5, 2024.

DATED this 21st day of May 2024.

BOARD MEMBERS

Everett Robinson, Chair

Frank Lucero, Secretary

Kristine Laughter

Rosabel Sekayumtewa

Derrick Leslie

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
SNOWFLAKE UNIFIED SCHOOL DISTRICT NO.5**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Snowflake Unified School District No.5 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

"Dual Enrollment Course" shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

- A. This Agreement shall be effective:
 - i. After the governing boards of School District and College have approved it; and
 - ii. On the date that authorized representatives of both Parties have signed it ("Effective Date").
- B. The term of this Agreement shall be from the Effective Date through **June 30, 2027** ("Term").

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
SNOWFLAKE UNIFIED SCHOOL DISTRICT NO.5**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Snowflake Unified School District No.5 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it;
and
- b. On the date that authorized representatives of both Parties have signed it ("Effective Date").

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
SHOW LOW UNIFIED SCHOOL DISTRICT NO.10**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Show Low Unified School District No.10 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 11-952, § 15-342(13), § 15-701.01(F), and § 15-1445.

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Concurrent Enrollment Courses via video conferencing, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Courses offered under this IGA are a hybrid approach of concurrent offerings. These are college courses offered by college faculty through technology to the high school classrooms.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- a. After the governing boards of School District and College have approved it;
and

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
SHOW LOW UNIFIED SCHOOL DISTRICT NO.10**

This Intergovernmental Agreement ("Agreement") is entered into between Navajo County Community College District (dba Northland Pioneer College; "College"), and Show Low Unified School District No.10 ("School District") (collectively "Parties"). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes ("A.R.S.") § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

"Dual Enrollment Course" shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- i. After the governing boards of School District and College have approved it; and
- ii. On the date that authorized representatives of both Parties have signed it ("Effective Date").

B. The term of this Agreement shall be from the Effective Date through **June 30, 2027** ("Term").

Arizona Office of Economic Opportunity Quality Jobs Grant

Recommendation:

Staff recommends that the District Governing Board accept the grant award in the amount of \$472,000 for the purchase of the below listed equipment for the benefit of the fire-fighting program, welding and to set up a CDL training program.

Summary:

CDL Equipment:

| | |
|------------------------------|-----------|
| 2019 Freightliner 323K miles | \$45,000 |
| 2018 Freightliner 293K miles | \$45,000 |
| 2011 Wabash Dry 53' trailer | \$13,500 |
| 2012 Wabash Dry 53' trailer | \$13,500 |
| 1998 Ford Shuttle Bus 177K | \$26,000 |
| Virage Simulator | \$120,000 |
| Fencing for truck storage | \$12,000 |

Firefighting Equipment:

| | |
|---|----------|
| NFPA Nomex Cancer Turnout Gear Packages | \$54,000 |
| SCBA Niosh Approved Aluminum Cylinders | \$71,000 |

Welding Equipment:

| | |
|---|----------|
| (2) Lincoln Electric Flextec 350X PowerConnects | \$24,500 |
| (4) Lincoln Aspect 230 Part # K4341 | \$23,500 |
| Victor VCM 200 Track torch | \$6,000 |
| (2) Miller PipeWorx dual feeder 3000366 | \$15,000 |
| Miller XR Aluma pro lite 300948 | \$3,000 |

Entire award letter included



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

**ARIZONA OFFICE OF ECONOMIC OPPORTUNITY
QUALITY JOBS
GRANT AGREEMENT**

Grant Number: OEO-QUALITYJOBS-24-04

This Grant Agreement (“**Agreement**”) is between the **Navajo County Community College District dba Northland Pioneer Community College**, (“**Grantee**”), and the State of Arizona, acting through the Arizona Office of Economic Opportunity (“**OEO**” or “**the State**”), (sometimes, individually, a “**Party**,” or collectively, “**Parties**”).

AUTHORIZATION

1. The Arizona Office of Economic Opportunity is authorized to contract and incur obligations that are reasonably necessary or desirable within the general scope of the Office's activities and operations, including supporting the development and implementation of the Workforce Innovation and Opportunity Act (“**WIOA**”) through the Quality Jobs Program. A.R.S § 41-5303; A.R.S. § 41-5402.

BACKGROUND

2. The Arizona Quality Jobs Grant Program is designed to support the Governor's priorities around improving Education, Housing and Human Services, Health and Reproductive Freedom, Resilience, Water, and the Environment, Affordable and Thriving Economy, and Infrastructure.

3. The Arizona Office of Economic Opportunity is the selected fiscal agent for the Quality Jobs Program, which is funded through WIOA. The Catalog of Federal Domestic Assistance (CFDA)/Assistance Listing numbers for activity pursuant to this Agreement include 17.258, 17.259, and 17.278.

PURPOSE OF THE AGREEMENT

4. The main objective of the Quality Jobs Funding Opportunity Program (hereinafter referred to as “**Quality Jobs**”) is to provide funding for training programs towards targeted high school career and technical education (CTE) and adult Community College training programs that lead to a “**Quality Job Grant**” opportunity defined with:

- 1.1. ***Self-Sufficiency Wages***: Providing sufficient income to afford a decent standard of living.
- 1.2. ***Safe Working Conditions/Worker Engagement***: Providing dignity and respect and welcoming engagement in workplace operations.
- 1.3. ***Predictable Hours***: Providing a predictable number of hours that are offered per week to minimize hardship on employees and their families.
- 1.4. ***Comprehensive Benefits***: Providing basic benefits that increase economic security, improve health and overall well-being including healthcare, childcare, transportation, wellness programs, and access to retirement savings programs, among other supports.

- 1.5. ***Accessible Hiring and Onboarding Practices:*** Providing transparent and accessible hiring and onboarding practices to ensure that employer and employee are set for success.
- 1.6. ***Training and Advancement Opportunities*** Providing opportunities to build skills and access new roles and responsibilities in a workplace.

TERM, EFFECTIVE DATE, AND TERMINATION

5. **Term and Effective Date:** This Agreement will commence on April 1, 2024 and terminate on June 30, 2024.
6. **Termination:** Either party may terminate this Agreement at any earlier time by providing written notice to the other party at least thirty (30) days prior to the termination date, or as otherwise provided herein.

OBLIGATIONS OF THE PARTIES

7. **Responsibilities of the Grantee:**

7.1. **Scope of Work:** Grantee will perform activities and services consistent with its Scope of Work (Attachment A).

7.2. Grantee agrees that grant funds will be used in accordance with applicable statutes, Quality Jobs program rules, guidelines and special conditions, and that Grantee will comply with all Federal, State or local laws, rules, or regulations applicable to the subject matter of this Agreement. Grantee further agrees that funds provided by OEO to Grantee shall not be used to supplant federal, state, local or other funds that would otherwise be available to Grantee for the purposes identified in this Agreement and shall be used to supplement funds already available to Grantee for these purposes.

7.3. Grantee agrees that it will submit financial and activity reports to OEO in a format provided by OEO, documenting the activities supported by these grant funds and providing an assessment of the impact of these activities which may include documentation of project milestones if requested by OEO. In the event reports are not received on or before the indicated date(s), funding may be suspended until such time as delinquent report(s) are received.

7.4. Grantee understands that financial reports are required as an accounting of expenditures for either reimbursement or OEO-approved payments. Reports are due pursuant to the schedule listed in this agreement.

7.5. Grantee agrees to pay vendors in a timely manner. Late fees on invoices will not be reimbursed by OEO.

7.6. The final request for reimbursement of grant funds must be received by OEO by June 30, 2024.

7.7. All goods and services must be received or have reasonable expectations thereof and placed in service by Grantee by the expiration of this award.

7.8. Grantee agrees to remit all unexpended grant funds to OEO within thirty (30) days of written request received from OEO.

7.9. Grantee agrees that all encumbered funds must be expended and that goods and services must be paid within fifteen (15) days of expiration of this award. Only eligible encumbered funds that meet this requirement may be included in the final Financial Report(s) required under clause 7.12.

7.10. Grantee agrees to cooperate and participate with any and all assessments, evaluation efforts or information and data collection requests, and acknowledges that the State has the right to obtain, reproduce, publish, or use data concerning this award in accordance with applicable statutes, rules, and guidelines.

7.11. Grantee understands that grant funds may not be released until Grantee is compliant with all requirements of this Agreement.

7.12. Required activity and financial reports are submitted according to the following schedule(s):

| | | |
|--------------------------|----------------------------------|--|
| | ACTIVITY REPORTS | |
| | Report Due: June 30, 2024 | |
| FINANCIAL REPORTS | | |
| Report Period: | Due Date: | |
| April 15 – April 30 | May 25 | |
| May 1 – June 30 | June 30 | |

*More frequent reports may be required for GRANTEES who are considered high risk.

8. Responsibilities of the State:

8.1. It is agreed and understood that the total to be paid by OEO under this Agreement shall not exceed \$472,000 in federal funds. See Exhibit A for the approved Project Budget.

8.2. Once the financial reimbursement request is approved by OEO, payment to Grantee will be completed within 5 business days.

TERMS AND CONDITIONS

9. Applicability of Federal Regulations. Grantee agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F. R. Part 200. The following 2 C.F.R. policy requirements apply to this grant:

Subpart B, General provisions

Subpart C, Pre-Federal Award Requirements and Contents of Federal Awards

Subpart D, Post Federal; Award Requirements

Subpart E, Cost Principles

Subpart F, Audit Requirements

Applicable WIOA Statute, Regulations, and Guidance:

Workforce Innovation and Opportunity Act

29 USC Chapter 32- WIOA as codified in statute

Electronic Code of Federal Regulations, Title 20, Chapter V

WIOA Programs 17.258, 17.259, 17.278: 20 CFR Part 603, 651, 652, 660-667, 676-678, 681 et al,

Workforce Innovation and Opportunity Act; Department of Labor Only; Final Rule

Implementation of the Nondiscrimination and Equal Opportunity Provisions of the Workforce Innovation and Opportunity Act (Section 188)

Employment and Training Administration (ETA) Advisories

10. Grant Administration and Operation

10.1. Records and Audit. Under A.R.S. § 35-214 and § 35-215, the Grantee shall retain any and all data and other records relating to the acquisition and performance of the agreement for a period of five (5) years after the completion of the award. All records shall be subject to inspection and audit by the State at reasonable times and where applicable, by the federal government. Upon request, the grantee shall produce a legible copy of any or all such records.

10.2. Non-Discrimination. The Grantee shall comply with State Executive Orders No. 2023-01, 2023-09, 2009-09, and any and all other applicable Federal and State non-discrimination and equal employment laws, rules and regulations, including the Americans with Disabilities Act.

10.3. Facilities Inspection and Materials Testing. The Grantee agrees to permit access to its facilities, and the grantee's processes or services, at reasonable times for inspection of

the facilities or materials covered under this award as required under A.R.S. § 41-2547. The State shall also have the right to test, at its own cost, the materials to be supplied under this award. The state may at reasonable times inspect the part of the plant or place of business of a contractor or any subcontractor which is related to the performance of any contract awarded or to be awarded by this state

- 10.4. Advertising, Publishing and Promotion of Award. The Grantee shall not use, advertise or promote information for commercial benefit concerning this grant award without the prior written approval of the State.

11. Federal Immigration and Nationality Act. Grantee shall comply with all federal, state and local immigration laws and regulations relating to the immigration status of their employees during the term of the award. The State shall retain the right to perform random audits of grantee records or to inspect papers of any employee thereof to ensure compliance. Should the State determine that the grantee be found noncompliant, the State may pursue all remedies allowed by law, including, but not limited to: suspension of work, termination of the award for default and suspension.

12. E-Verify Requirements. In accordance with A.R.S. § 41-4401, Grantee warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23- 214, Subsection A.

12.1. Any breach of the warranty in paragraph 12 shall be deemed a material breach of this Agreement that is subject to penalties up to and including termination of this Agreement;

12.2. The State retains the legal right to inspect the employment records of any employee who performs work related to this Agreement to ensure that the Grantee or subcontractor is complying with the warranty in paragraph 12

13. Relationship of Parties. Nothing contained in this Agreement creates a relationship of partnership, joint venture, agency, or employment between the Parties or any of their employees, officers, agents, or contractors. Neither Party to this Agreement shall be deemed to be the employee or agent of the other Party to the Agreement.

14. Personnel. Grantee warrants that its personnel will perform their duties under the agreement in a professional manner, applying the requisite skills and knowledge, consistent with industry standards, and in accordance with the requirements of the award. Grantee further warrants that its key personnel will maintain any and all certifications relevant to their work, and grantee shall provide individual evidence of certification to State's authorized representatives upon request.

15. False Statements. Grantee represents and warrants that all statements and information grantee prepared and submitted in response to the Solicitation or as part of the grantee documents are current, complete, true, and accurate. If the State determines that grantee submitted an application with a false statement, or makes material misrepresentations during the performance of the award, the State may determine that grantee has materially breached the agreement and may void the submitted application and any resulting agreement.

16. Agreement Termination

16.1. Cancellation for Conflict of Interest. Pursuant to A.R.S. § 38-511, the State may cancel this agreement within three (3) years after agreement execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the agreement on behalf of the State is or becomes at any time while the agreement or an extension of the agreement is in effect an employee of or a consultant to any other party to this agreement with respect to the subject matter of the agreement. The cancellation shall be effective when the Grantee receives written notice of the cancellation unless the notice specifies a later time. If the Grantee is a political subdivision of the State, it may also cancel this award as provided in A.R.S. § 38-511.

16.2. Non-Availability of Funds. In accordance with ARS § 35-154, every payment obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

17. Dispute Resolution. All agreement claims or controversies under this Agreement shall be resolved according to A.R.S. Title 41, Chapter 24, Article 1, and any rules adopted thereunder.

18. Arbitration. The parties to this Agreement agree to resolve all disputes arising out of or relating to this Agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes (A.R.S. Title 41).

19. No Implied Authority. This Agreement does not imply authority to perform any tasks or accept any responsibility not expressly stated in this Agreement.

20. No Implied Duty or Responsibility. This Agreement does not create a duty or responsibility unless the intention to do so is clearly and unambiguously stated in this Agreement. This Agreement shall not relieve the Parties of any obligation or responsibility imposed on it by law.

21. Entire Agreement. This Agreement contains the entire agreement of the Parties with respect to its subject matter and supersedes all prior and contemporaneous agreements, understandings, and inducements, whether express or implied, oral or written.

22. Amendment. This Agreement can be modified only by a writing that expressly states that it is intended to modify this Agreement and that is signed by authorized representatives of both parties. Any change, modification, or extension of this Agreement proposed by Grantee must be submitted through OEO's online grant management system, eCivis, and approved by OEO.

23. Rule of Construction. This Agreement has been arrived at by negotiation and shall not be construed for or against any Party.

24. Applicable Law and Venue. The substantive laws of Arizona (without reference to any choice of law principles) shall govern the interpretation, validity, performance and enforcement of this

Agreement. The Parties further agree to cooperate in all ways reasonable and necessary to comply with the applicable statutes, including amending this Agreement as needed in the future and making any refunds or payments that might be required to bring the Parties into full compliance with applicable law. Venue for resolution of any dispute arising out of this Agreement shall be Maricopa County, Arizona.

25. No Third Party Beneficiaries. Nothing in this Agreement is intended to create any third-party beneficiary rights; and the State and the Grantee expressly state that this Agreement does not create any third-party rights of enforcement.

26. Execution. Each person signing this Agreement warrants that he or she has the authority to execute this Agreement on behalf of the Party that he or she represents. This Agreement may be executed in any number of counterparts, all such counterparts shall be deemed to constitute one and the same instrument, and each of said counterparts shall be deemed an original hereof. A signature on a counterpart may be made by facsimile or otherwise electronically transmitted, and such signature shall have the same force and effect as an original signature. Further, this Agreement may be retained in any electronic format, and all electronic copies thereof shall likewise be deemed to be an original and shall have the same force and effect as an original copy of this Agreement.

27. Time. If the last day of any time stated herein shall fall on a Saturday, Sunday, or legal holiday in the State of Arizona, then the duration of such time shall be extended so that it shall end on the next succeeding day which is not a Saturday, Sunday, or legal holiday.

28. Delegation and Assignment. Except as expressly provided herein, the Grantee shall not delegate or assign its rights or responsibilities under this Agreement without prior written approval of the State and any purported assignment or delegation in violation of this provision shall be void.

29. Further Actions. Each Party hereby agrees to perform any further acts and to execute and deliver any documents that may be reasonably necessary to carry out the provisions of this Agreement.

30. Notice of Claims. In the event that either Party becomes aware of any claim made by or expected from a claimant against a Party to this Agreement, which claim relates to the subject matter of this Agreement, that Party will immediately notify the other Party.

31. Implied Terms. Each provision of law and any terms required by law to be in this Agreement are a part of this Agreement as if fully stated in it.

32. Right to Assurance. If the State in good faith has reason to believe that Grantee does not intend to, or is unable to perform or continue performing under this Agreement, the State may demand in writing that Grantee give a written assurance of its intent to perform. Failure by Grantee to provide written assurance within the number of days specified in the demand may, at the State's option, be the basis for terminating this Agreement, or exercising any of its other rights and remedies available by law or provided by this Agreement.

33. Failure to Comply and Non-Exclusive Remedies. Any deviation or failure to comply with the purpose and/or conditions of this Agreement without OEO's prior written approval may constitute sufficient reason for OEO to terminate this Agreement, revoke the grant, require the return of all unspent funds, perform an audit of expended funds, and/or require the return of any previously spent funds which are deemed to have been spent in violation of the purpose or conditions of this grant. The rights and the remedies of the State under this Agreement are not exclusive.

34. Notice. All notices required or permitted under this Agreement shall be given in writing and addressed as follows:

A. If to the STATE:

Arizona Office of Economic Opportunity
Attn: Stacey Faulkner - Quality Jobs
1400 W Washington St., 3rd Floor
Phoenix, AZ 85007
stacey.faulkner@oeo.az.gov

B. If to the GRANTEE:

Northland Pioneer Community College
1001 W. Deuce of Clubs, Goldwater Bldg, Room 108
Show Low, AZ 85901
Attn: Richard Chanick
richard.chanick@npc.edu

IN WITNESS WHEREOF, the parties have made and executed the Agreement the day and year first above written.

FOR GRANTEE:


Chato Hazelbaker (Apr 23, 2024 16:39 PDT) Apr 23, 2024

Authorized Signatory Date
Chato Hazelbaker, President

Printed Name and Title

Additional signature(s) if required by political subdivision Date

Printed Name and Title Date

FOR ARIZONA OFFICE OF ECONOMIC OPPORTUNITY:

DocuSigned by:

10B50857D4B646A... 4/24/2024 | 8:41 AM MST

Cabinet Executive Officer Date
Arizona Office of Economic Opportunity

**ARIZONA OFFICE OF ECONOMIC OPPORTUNITY
Quality Jobs**

EXHIBIT A

SCOPE OF WORK

Northland Pioneer Community College CDL, FireFighter and Welding Training Project

Project Objective and Scope

- Increase the availability of a qualified and eligible workforce in *Holbrook* by offering:
 - A CDL program that delivers a program that on average delivers an average hourly compensation of \$31.52/hour
- Increase the availability of a qualified Firefighter workforce *Taylor* by funding:
 - Equipment used to train new cadets to earn their state firefighter and EMT certifications. On average, these positions earn a median wage of \$45,390 throughout Apache County and a median wage of \$41,910 in Apache County.
- Increase the availability of a qualified welding workforce *Holbrook, Show Low and St Johns* by funding:
 - Equipment used to train approximately 175 students in new technology in the welding trades with a median wage of \$50,790.

Tasks and Deliverables

- Train a minimum of 48 students in a 12-month period, leading to a CDL-A and CDL-B readiness certification in commercial driving. Each course is 10 weeks in duration.
- Create at least one CDL Training session a year *Kayenta, AZ* that serves the Navajo Nation.
- Train a minimum of 20 cadets during a 17-week period leading to multiple certifications including:
 - ❖ Firefighter I
 - ❖ Firefighter II
 - ❖ Hazardous Materials
 - ❖ Wildland Firefighter
 - ❖ EMT-Basic
- ❖ Train approximately 175 students in 3 different cities in Northeastern Arizona in the Welding Trades

Key Stakeholders

- Office of Economic Opportunity (OEO)
- Northland Pioneer Community College District (NPCC)
- White Mountain Apache Tribal Housing Authority
- Local employers in Northeastern Arizona
- Local, State and Federal Government agencies providing fire safety and healthcare services

Projected Expenses/Budget

| Northland Pioneer Community College Quality Jobs CDL , Welding & FireFighter Training Project | |
|--|------------------|
| Equipment, supplies, materials | \$472,000 |

CDL Equipment:

- 2019 Freightliner 323K miles \$45,000
- 2018 Freightliner 293K miles \$45,000
- 2011 Wabash Dry 53' trailer \$13,500
- 2012 Wabash Dry 53' trailer \$13,500
- 1998 Ford Shuttle Bus 177K \$26,000
- Virage Simulator \$120,000
- Fencing for truck storage \$12,000

Firefighting Equipment:

- NFPA Nomex Cancer Turnout Gear Packages \$54,000
- SCBA Niosh Approved Aluminum Cylinders \$71,000

Welding Equipment:

- (2) Lincoln Electric Flextec 350X PowerConnects \$24,500
- (4) Lincoln Aspect 230 Part # K4341 \$23,500
- Victor VCM 200 Track torch \$6,000
- (2) Miller PipeWorx dual feeder 3000366 \$15,000
- Miller XR Aluma pro lite 300948 \$3,000






Northland Pioneer Community College Quality Jobs Agreement -Final (4-19-24).docx

Final Audit Report

2024-04-23

| | |
|-----------------|--|
| Created: | 2024-04-23 |
| By: | Farah Bughio (Farah.Bughio@npc.edu) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAADLRDSz3ejRBw9SEZgVH3hoHUAQhfcz4p |

"Northland Pioneer Community College Quality Jobs Agreement -Final (4-19-24).docx" History

-  Document created by Farah Bughio (Farah.Bughio@npc.edu)
2024-04-23 - 11:37:55 PM GMT
-  Document emailed to Chato Hazelbaker (chato.hazelbaker@npc.edu) for signature
2024-04-23 - 11:38:52 PM GMT
-  Email viewed by Chato Hazelbaker (chato.hazelbaker@npc.edu)
2024-04-23 - 11:39:14 PM GMT
-  Document e-signed by Chato Hazelbaker (chato.hazelbaker@npc.edu)
Signature Date: 2024-04-23 - 11:39:23 PM GMT - Time Source: server
-  Agreement completed.
2024-04-23 - 11:39:23 PM GMT

Request to Approve Fire Training Equipment

Recommendation:

Staff recommends that the District Governing Board authorize purchase of Fire training equipment as is listed in the accompanying Curtis quote totaling the amount of \$95,011.16. Funds for this purchase were provided through the Arizona Office of Economic Opportunity Quality Jobs Grant. This purchase will replace older equipment and is more in line with the modern equipment our students will be using in local fire departments

Picture and Quote included for your convenience.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

Ph: 602-453-3911
TF: 877-453-3911
Fax: 602-453-3910
azsales@lncurtis.com
UEI#: DDLSADSWN7U7



Southwest Division
4647 South 33rd Street
Phoenix, AZ 85040
www.LNCurtis.com

Quotation

CUSTOMER:

Northland Pioneer College
PO Box 610
Holbrook AZ 86025

SHIP TO:

Northland Pioneer College
P.O. Box 610
Holbrook AZ 86025

| QUOTATION NO. | ISSUED DATE | EXPIRATION DATE |
|---------------|-------------|-----------------|
| 300972 | 05/07/2024 | 06/06/2024 |

| SALESPERSON | CUSTOMER SERVICE REP |
|---|--|
| Travis Sparks tsparks@lncurtis.com 520-709-6360 | Brett Milholin bmilholin@lncurtis.com 602-800-7845 |

| REQUISITION NO. | REQUESTING PARTY | CUSTOMER NO. | TERMS | OFFER CLASS |
|-----------------|------------------|--------------|--------|-------------|
| | | C35578 | Net 30 | SW-FFE |

| F.O.B. | SHIP VIA | DELIVERY REQ. BY |
|--------|-------------------|------------------|
| DEST | Standard Shipping | |

SPECIAL INSTRUCTIONS

Pricing in accordance with Sourcewell Contract #011824

NOTES & DISCLAIMERS

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

Safety Warning Notice: Products offered, sold, or invoiced herewith may have an applicable Safety Data Sheet (SDS) as prepared by the manufacturer of the product. The SDS is provided with the product. In addition, manufacturer's safety and/or warning notices, instructions and information relating to the proper use and care of the product is provided with the product. All applicable SDS, safety and/or warning notices, instructions and other information provided with the product should be thoroughly read, reviewed, and understood prior to handling, distributing, using, reselling, or servicing any and all products provided by Curtis. Materials utilized to clean, repair, maintain and/or service your owned equipment, as well as Curtis owned equipment, may contain per-and polyfluoroalkyl substances (PFAS) to meet national standards or original equipment manufacturer specifications. For other important product notices and warnings, or to request an SDS, product specifications, manufacturer's safety notices, instructions and/or warning notices, please contact Curtis or visit <https://www.lncurtis.com/product-notices-warnings>

Transportation is included in below pricing.

Ph: 602-453-3911
 TF: 877-453-3911
 Fax: 602-453-3910
azsales@lncurtis.com
 UEI#: DDLSADSWN7U7



Southwest Division
 4647 South 33rd Street
 Phoenix, AZ 85040
www.LNCurtis.com

| LN | QTY | UNIT | PART NUMBER | DESCRIPTION | PL | UNIT PRICE | TOTAL PRICE |
|----|-----|------|--------------------------------|---|-----|------------|-------------|
| 1 | 12 | EA | A- G1FS-444MA2COL AR MSA | 4500PSIg G1 Fire Service SCBA; * CGA Quick Connect Remote Cylinder Connection * Serviceable Tunnel Harness With Chest Strap * Metal Band Cradle Type * Adjustable Swiveling Lumbar Pad * Solid Cover Regulator Type, Left Shoulder (As Worn) * Continuous Regulator Hose Type * No Emergency Breathing Support * Left Chest (As Worn) Speaker Module * Pass Right Shoulder (As Worn) * Rechargeable Battery Type WARNING: This product contains PFAS to reduce the risk of parts sticking or becoming inoperable. | SFR | \$5,571.91 | \$66,862.92 |
| 2 | 12 | EA | 10175708 MSA | 45Min 4500# G1 SCBA Low Profile Cylinder, With Air, With Quick Connect Remote Connection | SFR | \$1,208.72 | \$14,504.64 |
| 3 | 12 | EA | 10175708 MSA | 45Min 4500# G1 SCBA Low Profile Cylinder, With Air, With Quick Connect Remote Connection MSA BOGO promo B14 | SFR | \$0.00 | \$0.00 |
| 4 | 12 | EA | 10156459 MSA | Medium G1 Facepiece With Medium Nosecup, Includes: * 4-Point Adjustable Cloth Head Harness * Fixed Push-To-Connect Regulator Connection * Ato Number: A-G1Fp-Fm1M401 WARNING: This product contains PFAS to reduce the risk of parts sticking or becoming inoperable. | SFR | \$307.06 | \$3,684.72 |
| 5 | 1 | EA | 10158385 MSA | G1 SCBA Charging Station Kit | SFR | \$787.99 | \$787.99 |

Ph: 602-453-3911
 TF: 877-453-3911
 Fax: 602-453-3910
azsales@lncurtis.com
 UEI#: DDLSADSWN7U7



Southwest Division
 4647 South 33rd Street
 Phoenix, AZ 85040
www.LNCurtis.com

| LN | QTY | UNIT | PART NUMBER | DESCRIPTION | PL | UNIT PRICE | TOTAL PRICE |
|----|-----|------|--------------------|----------------------------------|-----|------------|-------------|
| 6 | 2 | EA | 10149700-SP MSA | 4500/5500 Quick Connect Coupling | SFR | \$491.71 | \$983.42 |

Small Business
 CAGE Code: 5E720
 SIC Code: 5099
 Federal Tax ID: 94-1214350
 UEI #DDLSADSWN7U7

This pricing remains firm until 06/06/2024. Contact us for updated pricing after this date.

Due to market volatility and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

| | |
|----------------------------|--------------------|
| Subtotal | \$86,823.69 |
| Estimated Tax Total | \$8,187.47 |
| Transportation | \$0.00 |
| Total | \$95,011.16 |

[View Terms of Sale and Return Policy](#)

5.11 DAYS SALE: 20% OFF 5.11 TACTICAL WITH CODE
2024511



15% off!



Request to Approve Equipment for CDL Training

Recommendation:

Staff recommends that the District Governing Board authorize purchase of the following trucks, trailers and school bus for a total of \$149,976.05. Funds for this purchase were provided through the Arizona Office of Economic Opportunity Quality Jobs Grant. The listed equipment will allow us to institute both a CDL-A course and a CDL-B course (school bus drivers).

| | |
|---|----------|
| Used International School Bus VIN: 1HVBJAAR81A910929 | \$21,000 |
| 2018 Freightliner Cascadia 125DC VIN: 3AKJGEDV2JSJC7036 | \$46,000 |
| 2020 Volvo VIN: 4V4W19EG0LN247774 | \$46,000 |
| Trailer VIN: 66906 | \$10,350 |
| Trailer VIN: 1JJV281D1KL140292 | \$11,000 |

Pictures and Quote included for your convenience.



Northland Pioneer College

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Freightliner of Arizona, LLC

9899 W. Roosevelt St.
Tolleson, AZ 85353
Phone: (623) 907-9900

Buyers Order

DE-09793
05/07/2024

Contact: Herbert Rice - Email: Sales@centralcatrucks.com

Bill To: 328041

NORTHERN PIONEER COLLEGE
1001 W DEUCE OF CLUBS
SHOW LOW AZ 85901-6211
Phone: (928) 587-8636
Frank.Pinnell@npc.edu

Tax Rate: Tolleson City

Ship To:

NORTHERN PIONEER COLLEGE
1001 W DEUCE OF CLUBS
SHOW LOW AZ 85901-6211

| | | | |
|--|---------------------------------------|--------------------------|--------------|
| Stock#: | Used 1969 | Price: | \$10,350.00 |
| VIN: 66906 | | Unit Price: | \$10,350.00 |
| Stock#: | Used 2019 WABASH DURA PLATE VAN | Price: | \$11,000.00 |
| VIN: 1JJV281D1KL140292 | | Unit Price: | \$11,000.00 |
| Stock#: | Used 2001 INTERNATIONAL | Price: | \$21,000.00 |
| VIN: 1HVBJAAR81A910929 | | Unit Price: | \$21,000.00 |
| Stock#: | Used 2018 FREIGHTLINER CASCADIA 125DC | Price: | \$46,000.00 |
| VIN: 3AKJGEDV2JSJC7036 | | Unit Price: | \$46,000.00 |
| Stock#: | Used 2020 VOLVO | Price: | \$46,000.00 |
| VIN: 4V4W19EG0LN247774 | | Unit Price: | \$46,000.00 |
| ***** Note: Pricing is inclusive to S.A.V.E. Contract # 200209 ***** | | Total | \$134,350.00 |
| | | State Sales Tax | \$11,276.05 |
| | | Admin Fee | \$3,475.00 |
| | | Document Fee | \$875.00 |
| | | Total Vehicle Sale Price | \$149,976.05 |
| | | Total Deposit : | |
| | | Net Total | \$149,976.05 |

Legal title to the described vehicle(s) does not pass to purchaser until such time as title to any trade-in is proven to the satisfaction of FREIGHTLINER OF ARIZONA LLC to be unencumbered and purchaser's check or draft, if any, has been verified and has cleared. This is to certify that this is a true and correct Bill of Sale.

WARRANTY DISCLAIMER & PURCHASER'S ACKNOWLEDGEMENT: The vehicle or equipment is sold in "As Is" condition without any representation or warranty, express or implied, from FREIGHTLINER OF ARIZONA LLC Including without limitation, as to its condition, repair merchantability, or fitness for its particular purpose unless otherwise described in writing on any other document delivered by FSWAZ to Purchaser. This order is subject to managers approval.

Dealer: Freightliner of Arizona, LLC

Customer: NORTHERN PIONEER COLLEGE

By: [Signature]
(Signature)

By: _____
(Signature)

5-10-24
Date

Date

SWORN to and SUBSCRIBED before me this _____ day of _____, _____. Notary Public: _____



Napa County Community College District Governing Board









Request to Approve CDL Truck Simulator

Recommendation:

Staff recommends that the District Governing Board authorize purchase of VS600M CDL Truck simulator for \$117,000. Funds for this purchase were provided through the Arizona Office of Economic Opportunity Quality Jobs Grant. The simulator will enhance student training by presenting different situations, will save wear and tear on the actual equipment and improve efficiency during inclement weather.

Informational brochure and Quote included for your convenience.



Northland Pioneer College

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85, Blvd Montpellier
Montreal, QC, H4N 2G3
Canada
Phone: 514-856-1556 Ext. 103
Fax: 514-856-2632
Email: Sales@VirageSimulation.com
Sourcewell Contract #: 011822-VIR

Quote

#Q20240411-02

DATE : April 11, 2024

Quote valid until : July 10, 2024
Reference:

CUSTOMER

Mr. Frank Pinnell
Northland Pioneer College
Holbrook, AZ
Phone:
Email: frank.pinnell@npc.edu
Sourcewell Acct. #: 39518

View the VS600M CDL truck simulator & specification:

<https://ln5.sync.com/dl/48037af50/kg5cibh4-6j7s3eib-ris4tg6q-wntw54hs>

| QTY | DESCRIPTION | UNIT PRICE | AMOUNT \$ |
|-----|--|------------|-----------|
| 1 | VS600M CDL Truck Simulator | \$129,000 | \$129,000 |
| -1 | Sourcewell Discount | \$12,000 | -\$12,000 |
| 1 | On site installation and training included | | |
| 1 | Shipping | \$3,000 | \$3,000 |
| -1 | Sourcewell Shipping Discount | \$3,000 | -\$3,000 |
| | | | |
| | School Bus Training Program - Sourcewell Price | \$7,742 | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | Option 1a: Support & Extended Warranty - 1 year | \$4,000 | |
| | Option 1b: Support & Extended Warranty & Software Updates - 1 year | \$7,400 | |
| | Option 1c: Support & Extended Warranty & Software Updates & onsite Preventive Maintenance - 1 year | \$11,500 | |
| | Note: Delivery Included | | |
| | Note 2: Sales tax will be added on the final invoice unless sales tax exempted. | | |

Payment terms:

50 % of total order at the time of Purchase Order
40 % of total order before shipment
10 % after the installation on site

SUBTOTAL

\$117,000

TAXES

TOTAL USD \$

\$117,000

If you have any questions concerning this quotation, contact
Danny Grenier, Phone 514-856-1556 Ext. 103, E-mail: Danny.Grenier@VirageSimulation.com or
Scott Schrecengost Phone: 386-279-8732; Email: Scott.Schrecengost@VirageSimulation.com

Order now: Just sign, date and return this form to order your simulator, or provide a company P.O.

Print Name

Signature

Date

THANK YOU FOR YOUR BUSINESS!

PROFICIENCY-BASED TRUCK DRIVER TRAINING BY VIRAGE SIMULATION

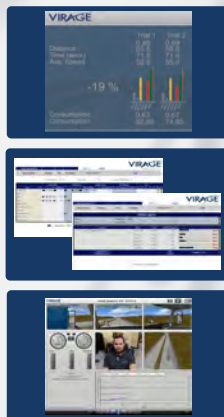
Integrated Feedback System



OBJECTIVE MEASURES

STUDENT TRACKER

DEBRIEF STATION



Independent research* on the Golden Programs™ demonstrated that, compared to traditional training on a truck with an instructor, the basic skills of gear shifting and backing were learned up to 2.4 times faster on the VS600M truck simulator.

*This study was published in 2017 and received a Transportation Research Board Award

Client feedback:

"We use the VS600M to help our students develop basic skills before they drive a truck... The simulator has been extremely reliable and the Virage technical staff promptly resolved the rare situations we encountered."



Tim Martin, President,
Pinnacle Truck Driver
Training, Inc. - Cadillac, MI

"After extensive research, my college purchased the Virage VS600 Truck Simulator because of its superior realism."



Tom Sarg,
Illinois Eastern
Community College

The CFTC Truck Driver Training Center graduates 1,000 CDL drivers annually and operates seventeen (17) VS600M truck simulators



▶ CDL-Specific Programs

- Golden Shifter™
- Golden Mirror™
- Golden Steering™
- Golden Coupling/Decoupling™
- Golden Pre-Trip™
- CDL Test

▶ Extensive Scenario Library (Basic Skills to Complex Driving Exercises)

▶ Student Tracker for Skill Level Confirmation

▶ Debrief Station

▶ Accurate Manual Transmission with Realistic Grinding & Kickback

▶ Three-Axis Motion Realism

▶ Mobile Classroom Solutions

▶ Portable Solutions

▶ Pre-Trip Inspection

1- 877-456-1556

info@viragesimulation.com

www.viragesimulation.com

VS60-S SHIFTING SIMULATOR



- ▶ Low-cost
- ▶ Small footprint
- ▶ Built on the same robust simulation platform as all Virage Simulators
- ▶ Most accurate and realistic manual transmission/shifter
- ▶ Golden Shifter™ program
- ▶ Student Tracker
- ▶ Upgradable to a VS600M

VS600 / VS600M TRUCK SIMULATOR



The **VS600 / VS600M** Driving Simulator is a proven, reliable and cost-efficient solution to train CDL candidates to high levels of truck driving proficiency

Game Changer!

A truck school owner purchased a VS600M and came back a month later to order 19 more, one for each location.

Replaces up to 50% of BTW CDL training.

| FEATURES | VS600 | VS600M |
|---------------------------------------|-------|--------|
| OEM Parts | ✓ | ✓ |
| Display Size (Inches) | 46 | 55 |
| Realistic Shifter | ✓ | ✓ |
| Air Brakes Simulation | ✓ | ✓ |
| Transmissions (A, 10,13,18, +) | ✓ | ✓ |
| Upgradable to VS600M | ✓ | — |
| Truck Scenario Library | ✓ | ✓ |
| CDL Test Scenarios | ✓ | ✓ |
| Shifting, Backing and Turns Scenarios | ✓ | ✓ |
| Golden Shifter™ | | ✓ |
| Golden Mirrors™ | | ✓ |
| Golden Steering™ | | ✓ |
| New - Golden Coupling / Uncoupling™ | | ✓ |
| Golden Pre-Trip™ | | ✓ |
| Air Brakes Active Schematic | | ✓ |
| Motion/Vibration System | | ✓ |
| Student Tracker | | ✓ |
| Debrief Station | | ✓ |

Request to Approve Purchase of Welding Equipment for the Welding Department

Recommendation:

The Chairs and Dean of the Welding department recommends approval to purchase Eleven welding machines at a total cost of \$69,068.35

Procurement Process and Budget Information:

Funds are budgeted from the Arizona Office of Economic Opportunity.

Summary:

The newest technology welding equipment will replace old/outdated equipment to support student learning. This will give students the opportunity to use what is being used in the field. These machines will support students at all three NPC locations. We are using Linde Gas & Equipment for the purchase the holds a current RFP with NPC.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu



Ship From : 70212
LINDE GAS & EQUIPMENT INC.
LGEPKG SHOW LOW AZ HS
1620 N 16TH ST
SHOW LOW AZ 85901-5221
928-537-8388

Ship To : 79088316 CU Cust # : AR968
NORTHLAND PIONEER COLLEGE
1320 E THORNTON AVE
SMC NAVIT
SHOW LOW AZ 85901

Caller Name :
Caller Phone # :

Order # : 34386471 ORD TYPE : ZQ
Shipment # :
Order Date : 5/6/2024 Promise Date : 5/6/2024
Order Processed By: RALPH CORDOVA,
Phone # :
Ship Via : Customer Pick Up
Route# :
Carrier Name :
Rev Brn : 70212 5/7/2024 11:27AM EST

Sold To : 71856435
NORTHLAND PIONEER COLLEGE WMC NAVIT
PO BOX 610
HOLBROOK AZ 86025

PO # : quote
Release # :
Phone # : 928-532-6111

| QTY SHIP | UM | H M | ID NUMBER | DESCRIPTION & HAZARD CLASS | LINE NO | ITEM NO/ CUST.ITEM NO | QTY ORDER | QTY BKORD | CYLINDERS SHIP RET | TAX Y/N | VOL/ WT | UNIT AMOUNT | EXTENDED AMOUNT |
|----------|----|-----|-----------|---|---------|-----------------------|-----------|-----------|--------------------|---------|-----------|-------------|-----------------|
| 1 | EA | | | CUTTING MACHINE VCM-200 W/RIG | 4.000 | VIC0200-0220 | 1 | 0 | | Y | NA | 5,519.6700 | 5,519.67 |
| | | | | | | Mfg # 0200-0220 | | | | | 46.16 LB | | |
| 2 | EA | | | WIRE FEEDER PIPEWORX DUAL | 5.000 | MIL300366 | 2 | 0 | | Y | NA | 5,059.5700 | 10,119.14 |
| | | | | | | Mfg # 300366 | | | | | 180.00 LB | | |
| 2 | EA | | | MIG GUN XR-A ALUMA-PRO LITE 25' | 6.000 | MIL300948 | 2 | 0 | | Y | NA | 1,942.8300 | 3,885.66 |
| | | | | | | Mfg # 300948 | | | | | 31.00 LB | | |
| 2 | EA | | | FLEXTEC 350X POWERCONNECT POWER FEED-84 ONE-PAK | 7.000 | LINK4274-8 | 2 | 0 | | Y | NA | 12,109.7500 | 24,219.50 |
| | | | | | | Mfg # K4274-8 | | | | | 315.90 LB | | |
| 4 | EA | | | ASPECT 230 AC/DC AIR COOLED ONE-PAK | 8.000 | LINK4341-1 | 4 | 0 | | Y | NA | 4,988.6500 | 19,954.60 |
| | | | | | | Mfg # K4341-1 | | | | | 4.00 EA | | |

Total weight 577.06 LB

EMERGENCY RESPONSE
TELEPHONE NUMBER:
CALL CHEMTREC 1-800-424-9300

WARNING: Transporting flammable gases and/or hazardous materials in an enclosed van, automobile or automobile trunk is very dangerous because it can cause a fire or explosion resulting in serious injury or death. Read cylinder label warnings, Safety Data Sheets (SDSs) and/or safety booklet P-3499. PLACARDS OFFERED ☐ ACCEPTED ☐ REJECTED

| | |
|-------------|---------------|
| Sub Total | USD 63,698.57 |
| Tax (%) | USD 5,369.78 |
| Total Sales | USD 69,068.35 |

This is to certify that the above named materials are properly classified, described, packaged, marked, labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.



www.lindedirect.com/legal-docs/terms-and-conditions

May 21, 2024

Navajo County Community College District Governing Board

Packet Page 423

Authorized Signature _____

Terms & Conditions

Received by _____

Request to Approve Purchase of Amatrol HVAC Trainer for ITT/EIT department

Recommendation:

The Chair and Dean of the Industrial Technology Trades department recommends approval to purchase a Three Amatrol HVAC trainer at a total cost of \$74,393.23

Procurement Process and Budget Information:

Funds are budgeted from the ITT/EIT FA24 budget

Summary:

The ITT program needs HVAC trainers to teach the new curriculum and support student learning. These Amatrol trainer will work with all of the program's current trainers from the EIT program.

Amatrol's Combined Refrigeration Installation Learning System (T7200) offers a comprehensive hands-on workstation and interactive multimedia curriculum to teach installation of electrical and mechanical refrigeration/air conditioning components in residential or light commercial applications. This system is an ideal training tool for future HVACR technicians.

Amatrol's Air Conditioning / Heat Pump Troubleshooting Learning System (T7082A) teaches valuable HVAC troubleshooting skills on a hands-on learning system that performs heat pump, air conditioning and refrigeration operation. The T7082A utilizes FaultPro, the industry's only electronic troubleshooting system, to provide a hands-on experience for identifying faults such as blockages, leakage, and refrigerant overcharging and undercharging. Thermal systems play a key role in industrial, commercial and residential applications to provide heating and cooling of spaces and processes. This system is ideal for HVAC technician training.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

Quotation for:
Northland Pioneer College
Frank Pinnell
Holbrook, AZ 86025-0610

Date Quoted : 05/07/2024
Expiry Date : 06/06/2024
Sales Manager : Joe Russo

Quotation for NPC - Basic HVAC

| Item & Description | Qty | Unit Cost | Total Cost |
|--|-----|-----------|------------|
| <p>T7200 Combined Refrigeration Installation Learning System Requires R134a refrigerant, T7031 Refrigerant Recovery and Charging Learning System or customer-supplied equivalent, 120V /60Hz/1ph electrical, PC, 19264 Hand Tool Kit, 19265 Hand Tool Kit, 19201 Consumables Kit, 19200 Consumables Kit - Mechanical, and 19202 Consumables Kit - Mechanical Fittings and Tubing. See www.amatrol.com/support for PC requirements.</p> <p>Includes: (1) Two-Sided Mobile Workstation; (1) Evaporator Coil; (1) Condenser Coil; (1) Hermetically-Sealed Compressor with R134a Refrigerant; (3) Expansion Devices; (1) Filter/Drier; (1) Dehydrator, Receiver, (1) Accumulator, (1) Lockout/Tagout; (1) Digital Thermostat, (1) Defrost Timer; (1) Capacitor Start Motor; (1) Transformer; (3) Pressure Switches; (1) Fan/Limit Switch; (1) M19177 Student Curriculum - PC-Based Multimedia; (1) C19177 Instructor's Guide; (1) K19177 Instructor's Resource Print CD; (1) D19177 Installation Guide; (1) H19177 Student Reference.</p> | 1 | 19,543.00 | 19,543.00 |
| <p>19264 Hand Tool Package - Refrigeration Installation, Mechanical Required for T7200.</p> <p>Includes: (1) Flare and Swage Kit, (1) Tube Bender, (1) Compact Cutter, (1) Reamer, (1) Gloves, (1) Wrench Set.</p> | 1 | 1,425.00 | 1,425.00 |
| <p>19265 Hand Tool Package - Refrigeration Installation, Electrical Required for T7200. Includes: (1) Wire Stripper; (1) Wire Crimper; (1) Insulated Screw Driver Set.</p> | 1 | 690.00 | 690.00 |

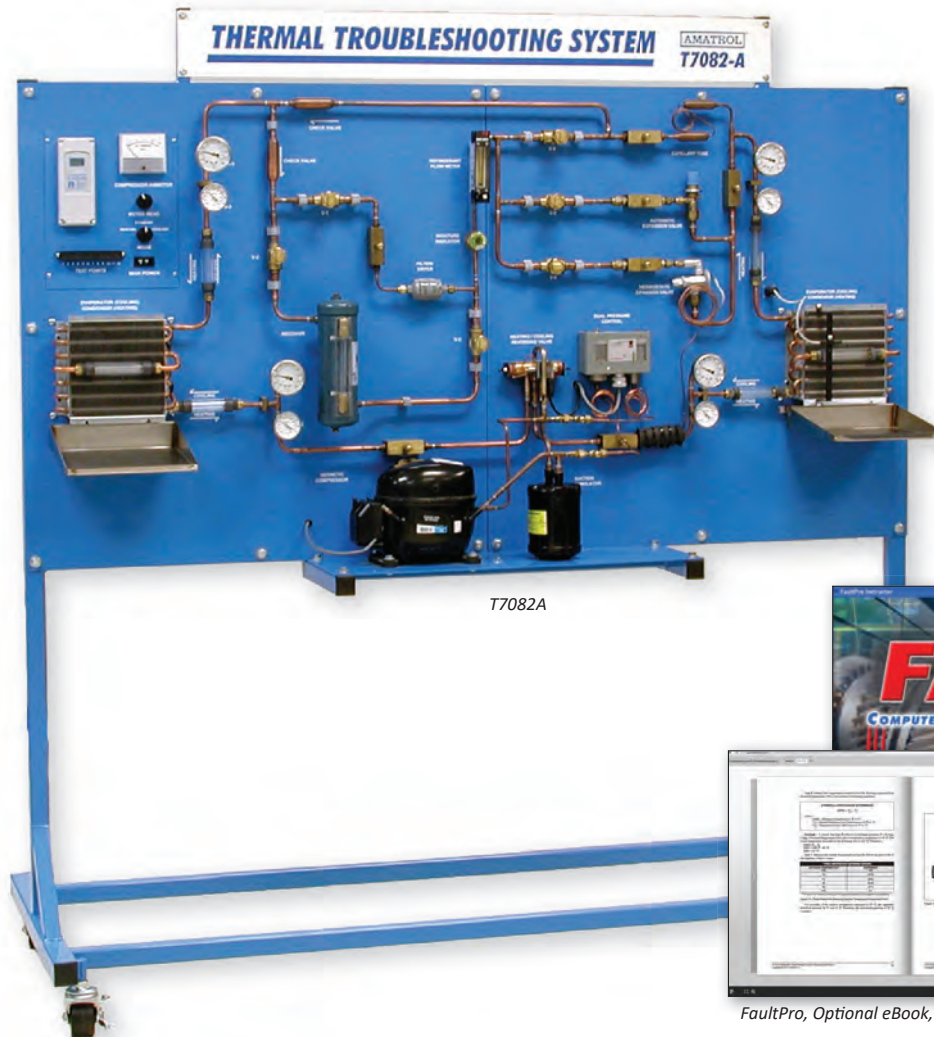
| Item & Description | Qty | Unit Cost | Total Cost |
|---|-----|-----------|------------|
| <p>19201 Consumables Kit, T7200 Required for T7200.</p> <p>Includes: (1) 100' White Wiring Spool, (1) 100' Black Wiring Spool, (1) 100' Green Wiring Spool, (1) 100' Red Wiring Spool, (1) 100' Blue Wiring Spool, (1) 100' Orange Wiring Spool, Ring Terminal Assortment, Spade Terminal Assortment, (25) Wire Nuts, (50) Wire Ties, (50) Terminal Blocks.</p> | 1 | 2,847.00 | 2,847.00 |
| <p>19200 Consumables Kit - Mechanical, T7200 Required for T7200.</p> <p>Includes: Adhesive, Insulation, Putty, Paste, Leak Detector, Brazing Rods, Sealant.</p> | 1 | 934.00 | 934.00 |
| <p>19202 Consumables Kit - Mechanical Fittings and Tubing, T7200 Required for T7200.</p> <p>Includes: Copper Tubing and Fittings</p> | 1 | 1,160.00 | 1,160.00 |
| <p>T7031 Refrigerant Recovery and Charging Learning System for R-134a Requires learning system that uses refrigerant R-134a (T7082, T7082A, T7045 or customer supplied system) and 120V/60Hz/1ph electrical. Also requires customer-supplied R-134a refrigerant, recovery tank and a PC. See www.amatrol.com/support for PC requirements. Also requires instructor to have EPA 608 Certification for United States customers, or equivalent protocol for local authorities outside the US. Customer assumes all risk for customer supplied system.</p> <p>Includes (1) Mobile Workstation; (1) Recovery Machine; (1) Charging Hose Set; (1) Temperature Probe; (2) Valve Core Removal Tools; (1) Manifold Gauge Set; (1) Submersible Cooler, (1) Electronic Scale, (1) Filter Dryer, (1) M19162 Student Curriculum - PC-Based Multimedia; (1) C19162 Instructor's Guide, (1) K19162 Instructor's Resource Print CD, (1) D19162 Installation Guide, and (1) H19162 Student Reference.</p> | 1 | 10,468.00 | 10,468.00 |

| Item & Description | Qty | Unit Cost | Total Cost |
|---|-----|-----------|--------------------|
| <p>T7082A Air Conditioning / Heat Pump Troubleshooting Learning System Requires 120V/60Hz/1ph electrical and PC. For PC requirements, see amatrol.com/support.</p> <p>Includes: (1) Mobile Workstation; (1) Fault Troubleshooting System; (1) USB cable and interface; (1) Compressor; (1) Pressure Control System, Refrigerant R134a; (1) Refrigeration Circuit; (1) Instrumentation Set; (1) Temperature Control System; (1) Blower Control System; (1) Valve Wrench; (1) B11572 Student Learning Activity Packet; (1) C11572 Instructor's Guide; (1) K11572 Instructor's Resource Print CD; (1) D11572 Installation Guide; (1) H11572 Student Reference Guide.</p> | 1 | 27,371.00 | 27,371.00 |
| <p>INST1 On Site Installation & Product Orientation</p> <p>Maximum 1 Day On Site KES requires written site readiness confirmation prior to installation. The technician shall assemble, connect and ready the system for use. The customer shall be expected to supply all utilities and connections to the machines; truck unloading, uncrating and location of all shipments to room where system is to be set up; and assistance to the KES technician, when necessary, for lifting of equipment. IF needed, the customer shall be required to provide local network access, passcodes, etc or to have the school IT manager present. Does not include installation or configuration of non KES supplied equipment, electrical work, removal or relocation of existing Non-KES equipment/ furniture, or removal of packaging debris.</p> | 1 | 1,800.00 | 1,800.00 |
| Sub Total | | | 66,238.00 |
| Arizona State Sales Tax (8.5%) | | | 5,477.23 |
| Estimated Freight | | | 2,678.00 |
| Delivered Total | | | \$74,393.23 |

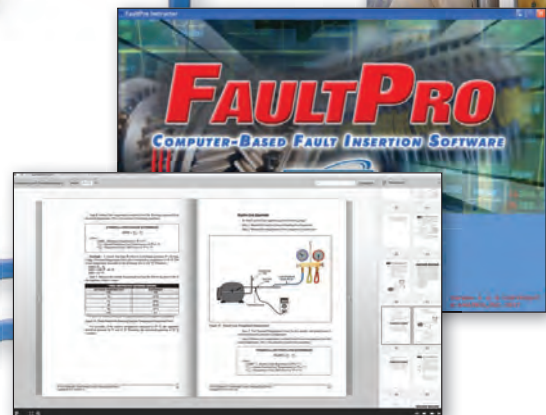
Klein Educational Systems, Inc.
 Email Purchase Orders to orders@kleineducational.com
 2851 Spafford Street Davis, CA 95618 Toll Free: 800-698-3249
 Prices Valid for 30 Days Terms Net 30 Days Estimated Delivery TBD

Air Conditioning / Heat Pump Troubleshooting Learning System

T7082A



T7082A



FaultPro, Optional eBook, and Student Reference Guide

Learning Topics:

- Refrigeration
- Compressors
- Condensers
- Metering Devices
- Evaporators
- Temperature Control Devices
- Pressure Control Devices
- Reversing Valves and Refrigerants
- Thermal Troubleshooting Measurements
- Component Level Troubleshooting
- System Level Troubleshooting

Amatrol's Air Conditioning / Heat Pump Troubleshooting Learning System (T7082A) teaches valuable troubleshooting skills on a hands-on learning system that performs heat pump, air conditioning and refrigeration operation. The T7082A utilizes FaultPro, the industry's only electronic troubleshooting system, to provide a hands-on experience for identifying faults such as blockages, leakage, and refrigerant overcharging and undercharging. Thermal systems play a key role in industrial, commercial and residential applications to provide heating and cooling of spaces and processes. This system is ideal for HVAC technicians and installers.

The T7082A System consists of a mobile workstation, compressor, pressure control system, refrigeration circuit, instrumentation set, temperature control system, blower control system, and much more! These components will provide hands-on experience for operating, adjusting, and troubleshooting air conditioning / heat pump systems in real-world, on-the-job applications. Learners will gain this knowledge by studying major topic areas like compressors, condensers, metering devices, evaporators, temperature and pressure control devices, and reversing valves.

Technical Data

Complete technical specifications available upon request.

Mobile Workstation
Fault Troubleshooting System
Flow Meter
Expansion Valves
Pressure/Temperature Gauges
Evaporator
Dual Pressure Control Device
Reversing Valve
Suction Accumulator
Hermetic Compressor
Receiver
Condenser
Ammeter
Electronic Temperature Controller
Mode Switch
Check Valve
Shutoff Valve
Filter/Dryer
Moisture Indicator
Shrader Valve
Valve Wrench
USB Cable and Interface
Student Curriculum (B11572)
Instructors Guide (C11572)
Install Guide (D11572)
Student Reference Guide (H11572)

Additional Requirements:

R134a refrigerant
Computer, see requirements at
www.amatrol.com/support

Utilities:

Electricity (120 VAC/60 Hz/1 phase) OR
Electricity (220 VAC/60 Hz/3 phase) OR
Electricity (240 VAC/50 Hz/3 phase)

Learn Troubleshooting Skills on a System that Offers Realistic Faults

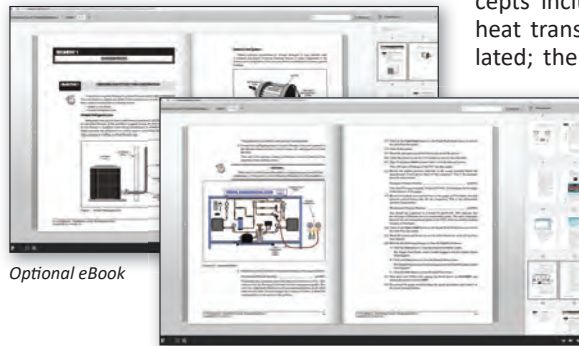
Amatrol's FaultPro allows learners to insert faults as they go through the curriculum as part of the learning process. Additionally, instructors can instantly set faults to test and track a learner's troubleshooting abilities. The T7082A features twenty-four faults in areas like electrical, refrigerant flow, and component adjustment. Some specific troubleshooting skills include: testing for a blockage; testing a blower; troubleshooting insufficient heating; and troubleshooting system cuts-out. FaultPro features online control of the troubleshooting activity through menu-driven screens, making it easy to set up and perform troubleshooting exercises for both practice and testing sessions.



The T7082A features a variety of industrial components like flow meters, expansion valves, pressure/temperature gauges, evaporators, reversing valves, and many more! Learners will use these components to practice hands-on, skill-building tasks such as determining the amount of subcooling in a mechanical refrigeration system, setting the pressures on a dual-pressure control device, using a gauge manifold to measure thermal system pressure, testing a thermostatic expansion valve, and testing a compressor.

Unmatched Heating / Cooling Content with Optional eBook Format

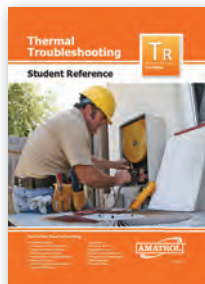
The T7082A includes world-class heating and cooling troubleshooting curriculum that covers major topics areas like heat transfer, dual-pressure devices, filter/dryers and moisture indicators, refrigerants, and an array of troubleshooting topics. Specifically, learners will study concepts including: how to calculate a conduction heat transfer rate; how mass flow rate is calculated; the function of a sight glass/moisture indicator; how to test an automatic expansion valve; and how to troubleshoot insufficient cooling. In addition to the included printed curriculum, Amatrol also offers this course in an online eBook format. Amatrol's eBooks provide easy, quick navigation and searchable course content in an online, computer-based format.



Optional eBook

Environmental Applications Learning System

The Environmental Applications Learning System (T7083) adds to the T7082A to teach heating and cooling applications. The T7083 models the characteristics of a living structure with outside environmental effects, such as sun or humidity, and internal design characteristics such as insulation, lighting, and ceiling fans.



Student Reference Guide

A sample copy of the Thermal Troubleshooting Student Reference Guide is also included with the system for your evaluation. Sourced from the system's curriculum, the Student Reference Guide takes the entire series' technical content contained in the learning objectives and combines them into one perfectly-bound book. Student Reference Guides supplement this course by providing a condensed, inexpensive reference tool that learners will find invaluable once they finish their training making it the perfect course takeaway.



Renewal of Lease with City of Saint Johns

Recommendation: Staff recommends renewing lease with the City of Saint Johns for term July 1, 2024 through June 30, 2028.

Summary:

Seeking approval from the District Governing Board to extend the lease agreement between the City of Saint Johns and the college. This pertains to the property situated at 955 North 13th West, presently housing the St. Johns Welding and Cosmetology programs. The lease entails a monthly fee of \$3,400 spanning from July 1, 2024, to June 30, 2028, totaling \$40,800 annually and \$163,200 over the duration of the four-year contract.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

**CITY OF ST. JOHNS – NORTHLAND POINEER COLLEGE
LEASE AGREEMENT
2024-2028**

This lease agreement is made and entered into this ____ day of _____ 2024 by and between the City of St. Johns (hereinafter referred to as “Landlord”), and Northland Pioneer College (herein after referred to as “NPC” OR “Tenant”).

The parties agree as follows:

1. SECTION ONE – DEFINITIONS

A. Specific Definitions: As used throughout this lease, the following terms have the following meaning:

(1) Landlord: City of St. Johns

(2) Tenant: Northland Pioneer College (NPC)

(3) Premises: A building of approximately 8000 square feet, and appropriate parking located at 955 North 13th West Street.

(4) Building: The improvements currently situated on, or to be constructed upon, the Premises.

(5) Land: A portion of the real property on which the building is situated;

(6) Purpose: The premises shall be used for the following, and for no other, purpose(s): Vocational and Technology Training Center.

(7) Tenant’s Notice Address: Northland Pioneer College, PO Box 610, Holbrook, AZ 86025

(8) Term: (Four (4) years, commencing on or before the 1st day of July, 2024 and ending at 12:00 a.m. (midnight) on the 30th day of June, 2028 (the “Term”). In the event this lease agreement is extended beyond the Initial Term; “term” shall mean the end of any such extension period unless the context indicates otherwise.

(9) Base Rental: \$3400 per month, payable on or before the first day of each month for the term of the lease.

(10) Additional Rental: Tenant shall pay, on or before the first day (1st) day of each month during the term of the lease.

(11) Alterations: Tenant shall obtain Landlord’s written consent prior to commencing any alteration of the Premises. Tenant is responsible for all interior improvements not existing at the signing of the lease. Tenant must use licensed and insured contractors for all work.

(12) Direct Expenses: It is understood that Tenant will pay all direct expenses.

(13) Direct Real Estate Tax and Insurance Expenses: It is understood that Landlord will pay all real estate tax and insurance expenses including the following:

**CITY OF ST. JOHNS – NORTHLAND POINEER COLLEGE
LEASE AGREEMENT
2024-2028**

(a) **Taxes and Assessments.** All real property taxes and annual installments of real estate assessments on the building and land; personal property taxes on the personal property of Landlord used in the operation of the building and land; taxes upon the gross or net rental income of Tenant derived from the building and land, and the costs of contesting by appropriate proceeding the amount or validity of any such taxes.

(b) **Change of Form.** The parties recognize that; during the term of this lease agreement or any extension of it, the present real property tax may be wholly or partly replaced or supplemented by another form of tax. In such event, there shall be included within the definition of direct tax expense any such tax, levy, or assessment (other than federal, state, or city and county net income taxes, or estate, gift, or other similar taxes) that now or in the future, and whether or not now customary or within the contemplation of the parties, may be charged to Landlord and is (i) levied upon, allocable to, or measured by the rental payable under this lease agreement, (ii) levied upon the business of owning and operating rental properties to the extent such tax is applicable to the premises leased, (iii) levied upon or with respect to the possession, leasing, operation, management, or occupancy by Tenant of the Premises or any portion of it; or (iv) levied upon or measured by the value of Tenant's personal property or leasehold improvements.

(c) **Estimated Taxes:** The projection by Landlord of the amount of direct expenses, insurance expenses, and direct tax expenses for the stated calendar year and the amount of increase, if any, over the estimate for the preceding calendar year.

B. General Definitions. As used throughout this lease agreement, the following words have the meanings set out after such words unless the context in which they appear clearly indicates otherwise.

(1) **Alteration.** Any addition or change to, or modification of, the Premises made by Tenant after any initial period, including, without limitation, the installation of fixtures, Tenant's trade fixtures, and Tenant's improvements as defined in this lease agreement.

(2) **Authorized representative.** Any officer, agent, employee, or independent contractor retained or employed by either party, acting within the authority given him or her by that party.

(3) **Damage.** Death, injury, deterioration, or loss to a person or injury, deterioration, or loss to property caused by another person's acts or omissions.

(4) **Damages.** Monetary compensation or indemnity that can be recovered in the courts by any person who has suffered damage to the person, property, or rights of such person through another's act or omission.

(5) **Destruction.** Any damage, as defined in this lease agreement, to or disfigurement of the Premises.

(6) **Encumbrance.** Any deed of trust, mortgage, or other written security device or agreement affecting the Premises, and the note or other obligation secured by it.

(7) **Expiration.** The coming to an end of the time specified in this lease agreement as its duration, including any extension of the term, if applicable.

**CITY OF ST. JOHNS – NORTHLAND POINEER COLLEGE
LEASE AGREEMENT
2024-2028**

(8) **Good condition.** The good physical condition of the Premises and each portion of the premises, including, without limitation, signs, windows, appurtenances, and Tenant's personal property as defined in this lease agreement. "In good condition" means first class, neat, and broom clean, and is equivalent to similar phrases referring to physical adequacy in appearance and for use.

(9) **Hold harmless.** To defend and indemnify from all liability, losses, penalties, damages as defined in this lease, costs, expenses (including, without limitation, attorney fees), cause of action, claims or judgements arising out of or related to any damage, as defined in this lease agreement, to any person or property.

(10) **Law.** Any judicial decision, constitution; statute, ordinance, resolution, regulation, rule, administration order, or other requirement of any municipal, county, state, federal, or other government agency or authority having jurisdiction over the parties or the premises, or both, in effect either at the time of execution of this lease agreement or at any time during the term, including, without limitation, any regulation or order of a quasi-official entity or body (such as, board of fire examiners or public utilities.)

(11) **Lender.** Beneficiary, mortgagee, secured party, or other holder of an encumbrance as defined as defined in this lease agreement.

(12) **Lien.** Charge imposed on the premises by someone other than Landlord, by which the Premises are made security for the performance of an act. Most of the liens referred to in this lease agreement are mechanics' liens.

(13) **Maintenance.** Repairs, replacement, repainting, and cleaning, and lawn care.

(14) **Person.** One or more human beings or legal entities or other artificial persons, including, without limitation, partnerships, corporation, trusts, estates, associations, and any combination of human beings and legal entities.

(15) **Provision.** Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in this lease agreement that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

(16) **Rent.** Base rental, additional rental, prepaid rent, security deposit, and other similar charges shall be payable by Tenant to Landlord.

(17) **Restoration.** Reconstruction, rebuilding, rehabilitation, and repairs that are necessary to return destroyed portions of the Premises and other property to substantially the same physical condition as they were in immediately before the destruction.

(18) **Successor.** Any assignee, transferee, personal representative, heir, or other person or entity succeeding lawfully, and pursuant to the provisions of this lease, to the rights or obligations of either party.

**CITY OF ST. JOHNS – NORTHLAND POINEER COLLEGE
LEASE AGREEMENT
2024-2028**

(19) Tenant's improvements. Any addition to or modification of the Premises made by Tenant before, at, or after commencement of the term, including, without limitation, fixtures (but not including Tenant's trade fixtures, as defined in this lease agreement).

(20) Tenant's personal property. Tenant's equipment, furniture, merchandise, and movable property placed in or on the Premises by Tenant, including Tenant's trade fixtures; as defined in this lease agreement.

(21) Tenant's trade fixtures. Any property installed in or on the Premises by Tenant for purposes of trade, manufactures, ornament, or related use.

(22) Termination. The ending of the term for any reason before expiration, as defined in this lease.

2. SECTION TWO – LEASING AND PAYMENT OF BASE RENTAL

A. Landlord leases to Tenant and Tenant rents from Landlord the premises for the term and upon the rent as defined in Section One. Tenant agrees to pay Landlord each installment of base rental, in advance on the first day of each month of the term with the rent for the first month of the term to be paid upon the execution of this lease agreement.

B. The rent shall be paid by Tenant to Landlord, without deduction or offset, in lawful money of the United States of America, at Landlord's notice address or to such other person or at such other place as Landlord may from time to time designate in writing.

C. No security or guaranty that may now or subsequently be furnished Landlord for the payment of the rent or for performance by Tenant of the other covenants or conditions of this lease agreement shall in any way be a bar or defense to any action in unlawful detainer, or for the recovery of the Premises, or to any action that Landlord may at any time commence for a breach of any of the covenants or conditions of this lease.

3. SECTION THREE – USE OF PREMISES

The Premises are leased to Tenant for the purpose set forth in Section One, Paragraph A, and Subparagraph (6) and for no other purpose.

4. SECTION FOUR – ALTERATIONS; MECHANICS' LIENS

A. Tenant shall not make, directly or indirectly, any alterations without first obtaining the written consent of Landlord.

B. Any alteration shall become at once a part of the realty and belong to Landlord subject, however, to Landlord's right to require removal and restoration as provided in Section Sixteen of this lease agreement.

C. Tenant shall keep the Premises and the building free from any liens arising out of any work performed, material furnished, or obligations incurred by Tenant.

**CITY OF ST. JOHNS – NORTHLAND POINEER COLLEGE
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2024-2028**

D. Tenant agrees that, if Tenant shall make any alterations of the Premises, it will not take such action until five (5) days after receipt by it of the written consent of Landlord required by this Section in order that Landlord may post appropriate notices to avoid any possible liability with respect to mechanics' liens or other such claims. Tenant shall at all times permit such notices to be posted and to remain posted until the completion and acceptance of the work. Consent to alterations shall not be unreasonably withheld by Landlord.

5. SECTION FIVE – RESTRICTIONS ON USE

A. No use shall be made or permitted to be made of the Premises, nor acts done, that will increase the existing rate of insurance upon the building, or cause a cancellation of any insurance policy covering the building, or any of it, nor shall Tenant sell, or permit to be kept, used, or sold, in or about the Premises any article that may be prohibited by the standard form of fire insurance policy. Tenant shall, at Tenant's sole cost and expense, comply with any and all requirements pertaining to the Premises of any insurance organization or company necessary for the maintenance of reasonable fire and public liability insurance covering the building and appurtenances.

B. Tenant shall not do or permit anything to be done in or about the Premises which will in any way obstruct or interfere with the rights of other Tenant or occupants of the building or injure or annoy them, or use or allow the Premises to be used for any immoral, unlawful or objectionable purpose. No loudspeakers or other similar device, system, or apparatus which can be heard outside the Premises shall, without the prior, express, and written approval of Landlord, be used on or at the Premises.

C. Tenant shall not commit, or suffer to be committed, any waste upon the Premises or any nuisance (public or private) or other act or thing of any kind whatsoever that may disturb the quiet enjoyment on cause unreasonable annoyance of any other Tenant in the building.

6. SECTION SIX – COMPLIANCE WITH LAW

Tenant shall, at its sole cost and expense, comply with all laws pertaining to Tenant's use of the Premises, and shall faithfully observe all laws in the use of the Premises. The Judgement of any court of competent jurisdiction, or the admission of Tenant in any action or proceeding against Tenant, whether Landlord be a party to it or not, that the Tenant has violated any law in the use of the Premises shall be conclusive of that fact as between Landlord and Tenant. Without limiting the generality of the Premises as may be Tenant under this provision shall include the making of all such alterations of the Premises as may be required by law by reason of the particular manner or made of use of the Premises by Tenant, or occasioned by reason of the failure of Tenant to maintain or repair the Premises as required under this lease agreement.

7. SECTION SEVEN – INDEMNITY AND EXCULPATIONS; INSURANCE

A. Exculpation and Indemnity of Landlord. Landlord shall not be liable to Tenant for any damage to Tenant or Tenant's property, and Tenant waives all claims against Landlord for damage to person or property from any cause unless due to Landlords negligence or intended intentional act. Tenant shall hold

**CITY OF ST. JOHNS – NORTHLAND POINEER COLLEGE
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Landlord harmless from all damages arising out of any damage to any person or property occurring in, on, or about the premises and the building; A party's obligation under this Section to indemnify and hold the other party harmless shall be limited to the sum that exceeds the amount of insurance proceeds, if any, received by the party being indemnified.

B. Public Liability and Property Damage Insurance. Tenant at Tenant's cost shall maintain public liability and property damage insurance with liability limits of not less than ONE MILLION Dollars (\$1,000,000.00) per occurrence, and property limits of not less than THREE HUNDRED THOUSAND Dollars (\$300,000.00) per occurrence insuring against liability of Tenant and Tenant's authorized representatives arising out of and in connection with Tenant's use or occupancy of the Premises. During Tenant improvement phase, Tenant will supply appropriate insurance to cover casualty and liability insurance on the building at replacement cost.

C. Waiver of Subrogation. The parties release each other, and their respective authorized representatives, from any claims for damage to any person or to the premises and the building and other improvements in which the Premises are located, and to the fixtures, personal property, tenant's improvements, and alteration of either Landlord or Tenant in or on the Premises and the building and other improvements in which the Premises are located that are caused by or result from risks insured against under any fire and extended coverage insurance policies carried by the parties and in force at the time of any such damage. To the extent permitted by insurance, Tenant shall cause each insurance policy obtained by Tenant to provide that the insurance company waives all right of recovery by way of subrogation against Landlord in connection with any damage covered by any policy. Each policy, or a certificate of the policy, together with evidence of payment of premiums, shall be deposited with Landlord prior to the commencement date of the term and on each renewal of the policy.

8. SECTION EAGHT – RULES AND REGULATION

Tenant shall faithfully observe and comply with the rules and regulations printed on or attached to this lease and all reasonable modifications of and additions to it from time to time put into effect by Landlord.

9. SECTION NINE – UTILITIES

A. Tenant shall, at Tenant's own expense, order all utilities and/or services required in connection with the use of the Premises set forth above, including electric, water, sewer, telephone, natural gas, trash removal and any other necessary utilities. Tenant will be responsible for the cost of service for all utilities and/or services at Premises. Landlord will supply all meters to read these uses. Landlord shall not be liable for, and Tenant shall not be entitled to, any abatement or reduction of rent by reason of Landlord's failure to furnish any of the foregoing when such failure is caused by accident, breakage, repairs, strikes, lockouts or labor disturbances or labor disputes of any character, or by any other cause, similar or dissimilar, beyond the reasonable control of Landlord. Landlord shall not be liable under any circumstances for loss of business or injury to property, however occurring, through or in connection with or incidental to failure to furnish any of the foregoing.

10. SECTION TEN – REPAIR AND MAINTENANCE

**CITY OF ST. JOHNS – NORTHLAND POINEER COLLEGE
LEASE AGREEMENT
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A. By taking possession of the Premises leased under this lease agreement, Tenant accepts the Premises as being in good sanitary order, condition, and repair.

B. With the exception of exterior walls and roof, which shall be maintained at Landlord's sole expense, Tenant shall, a Tenant's sole cost/expense, keep and maintain the Premises and every part of it in good condition and repair. This shall include but is not limited to any landscape maintenance, exclusive of walls and roof.

C. Tenant waives all rights to make repairs at the expense of Landlord as provided in any law, statute, or ordinance now or subsequently in effect.

D. Upon the expiration or earlier termination of the lease term, Tenant shall surrender the Premises to Landlord in the same condition as when received, ordinary wear and tear and damage by fire, earthquake, act of God, or the elements excepted.

E. No representatives respecting the conditions of the Premises or the building have been made by Landlord to Tenant except as specifically stated in this lease agreement.

11. SECTION ELEVEN – RESTORATION OF PREMISES

Tenant agrees that prior to the expiration of the term of this lease agreement, or upon the earlier termination of this agreement, or upon Tenant's unlawful abandonment of the Premises, whichever occurs first, Tenant will leave the Premises in the same condition as when received, reasonable wear and tear, loss by fire or other casualty, and acts of God excepted. Landlord approves Tenants alterations to operate a vocational and technology training center. It is understood by both Tenant and Landlord that all equipment used in the operation of the center belongs to the center and can be removed at the end of the lease. This includes welders, welding booths, and any other operating equipment. All walls are to remain.

12. SECTION TWELVE – ENTRY BY OWNER

Tenant shall permit Landlord and its authorized representatives to enter the Premises at all reasonable times for purposes of inspection, maintenance, or making repairs or additions to, or alterations of, any other portion of the building, including the erection and maintenance of such scaffolding, canopies, fences, and props as may be required, or for the purpose of posting notices of no liability for alterations or repairs, or for purpose of placing upon the Premises any usual ordinary "for sale" or "or rent" signs, without any liability to Tenant for any loss of occupation or quiet enjoyment of the Premises occasioned by such acts, Tenant shall permit Landlord, at any time within sixty (60) days prior to the expiration of this lease agreement, to place upon such Premises any unusual or ordinary "or rent" or "to lease" signs.

13. SECTION THIRTEEN – ESTOPPEL CERTIFICATES

Tenant shall at any time and from time to time, upon not less than thirty (30) days prior written request by Landlord, execute, acknowledge, and deliver to such party a statement in writing certifying that this lease agreement is unmodified and in full force and effect (or, if there has been any stating the modification or

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modifications); there are no defaults existing (or if there is any claimed default, stating its nature and extent); and the dates to which the rent and other changes have been paid in advance. It is expressly understood and agreed that any such statement delivered pursuant to this section may be relied upon by any prospective purchaser of the estate or Landlord, or any lender or prospective assignee of any lender on the security of the Premises or the property of which it is a part or any part of it, and by any third person.

14. SECTION FOURTEEN – ABANDONMENT OF PREMISES

Tenant shall not vacate or abandon the Premises at any time during the term. If Tenant abandons, vacates, or surrenders the Premises, or is dispossessed by process of law, or otherwise, any personal property belonging to Tenant and left on the Premises shall be deemed to be abandoned. At the option of Landlord, such property may be removed and stored in any public warehouse or elsewhere at the cost of and for the account of Tenant.

15. SECTION FIFTEEN – REMOVAL OF TRADE FIXTURES OF TENANT AT END OF TERM

If Tenant shall fully and faithfully perform all of Tenant's obligations under this lease agreement, then Tenant may, and upon the request of Landlord shall, remove all trade fixtures installed in the Premises by Tenant at the expiration or termination of the term of this lease agreement, or any renewal of this lease agreement, provided that such removal may be effected without damage to the Premises.

16. SECTION SIXTEEN – SURRENDER OF LEASE AGREEMENT

The voluntary or other surrender of this lease agreement by Tenant, accepted by Landlord, or the mutual cancellation of this lease agreement, shall not work a merger and shall, at the option of Landlord, terminate all or any existing subleases or sub tenancies or operate as an assignment to Landlord of any or all of such subleases or sub tenancies.

17. SECTION SEVENTEEN – HOLDING OVER

Any holding over after the expiration of the term of this lease agreement without the consent of the Landlord shall be construed to be a tenancy from month-to-month at a rent equal to twice the rent payable if this lease agreement was still in force and effect.

18. SECTION EIGHTEEN – GRACE PERIOD

A. No default or breach of any of the covenants and conditions of this lease agreement shall exist on the part of Landlord or Tenant until the party claiming default or breach shall serve upon the other a written notice, as provided in this lease agreement, specifying with particularity wherein such default or breach is alleged to exist, and the other party has failed to preform or observe such covenant or condition, as the case maybe, within fifteen (15) days after the serving of such notice on it.

B. In the event, however, that any penalty be incurred or created or interest be charged by reason of lapse of time due to the failure or omission of such party to have performed or observed such covenant or

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condition, then the party shall bear and pay such penalty or discharged such interest as additional rental under this lease agreement.

C. The foregoing period of grace shall not apply to rent payments or other payments required of Tenant under this lease agreement; the time of such payment being of the essence of this lease agreement.

D. If either party shall be delayed or prevented from the performance of any act required by this lease agreement by reason of acts of God, strikes, lockouts, labor troubles, inability to procure materials, restrictive laws, or other cause, without fault and beyond the reasonable control of the party obligated (financial inability excepted), performance of such act shall be extended for a period equivalent to the period of such delay, provided, however, that nothing in this section shall excuse Tenant from the prompt payment of any rent or other charge required of Tenant except as may be expressly provided elsewhere in this lease agreement.

19. SECTION NINETEEN - LANDLORD'S REMEDIES UPON DEFAULT

Landlord shall have the following remedies if Tenant commits a default. These remedies are not exclusive but are in addition to any remedies now or later allowed by law.

A. Landlord shall have the right either to terminate Tenant's right to possession of the Premises and thereby terminate this lease agreement or to have this lease agreement continue in full force and effect with Tenant at all times having the right to possession of the Premises. Should Landlord elect to terminate Tenant's right to possession of the Premises and terminate this lease agreement, the Landlord shall have the immediate right of entry and may remove all persons and property from the Premises. The property so removed may be stored in a public warehouse or elsewhere at the cost and for the account of Tenant. Upon such termination, Landlord, in addition to any other rights and remedies including rights and remedies under Title 12 and 33, A.R.S., or any amendment to it, shall be entitled to recover from Tenant the worth at the time of award of the amount by which the unpaid rent for the balance of the term of this lease agreement after the time of award exceeds the amount of such rental loss that the Tenant could have reasonably avoided. The worth at the time of award of the amount referred to in this Section shall be computed by discounting such amount at the discount rate of the Federal Reserve Bank of Denver at the time of the award plus five percent (5%). Prior to such award, Landlord may release the Premises for the purpose of mitigating damages suffered by Landlord because of Tenant's failure to perform Tenant's obligation under this lease agreement.

B. Any proof of Tenant of the amount of rent loss that could have been reasonably avoided shall be made in the following manner: Landlord and Tenant shall each select a license real estate broker in the business of renting property of the same type and use as the premises and in the same geographic vicinity. The two real estate brokers shall select a third licensed real estate broker, and the three licensed real estate brokers so selected shall determine the amount of rent loss that could have been reasonably avoided for the balance of the term of this lease agreement after the time of award. The decision of the majority of the licensed real estate brokers shall be final and binding upon the parties to this lease agreement.

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C. As used in this lease agreement, the term “time of award” shall mean either the date upon which Tenant pays to Landlord the amount recoverable by Landlord as set forth in this lease agreement or the date of entry of any determination, order, or judgment of any court, or other legally constituted body, or any arbitrators determining the amount recoverable, whichever occurs first.

D. Should Landlord, following any breach or default of this lease agreement by Tenant, elect to keep this lease agreement in full force and effect, for so long as Landlord does not terminate Tenant’s right to possession of the Premises (in spite of the fact that Tenant may have abandoned the Premises), then Landlord, in addition to all other rights and remedies that Landlord may have at law or in equity, shall have the right to enforce all of Landlord’s rights and remedies under this lease agreement. In spite of any such election to have this lease agreement remain in full force and effect, Landlord may at any time thereafter elect to terminate Tenant’s right to possession of the Premises and thereby terminate this lease agreement for any previous breach or default which remains uncured, or for any subsequent breach or default. For the purposes of Landlord’s right to continue this lease agreement in effect upon Tenant’s breach or default, Landlord’s acts to maintain or preserve the Premises, or to relent them, or to seek the appointment of a receiver to protect its interest under this lease agreement shall not constitute a termination of Tenant’s right to possession.

E. In the event Landlord elects, upon breach or default of this lease agreement by Tenant, to keep this lease agreement in full force and effect, Landlord may, as attorney-in-fact of Tenant, from time to time to sublet the Premises or any part of it for such term and at such rent and upon such other terms as Landlord in Landlord’s sole discretion may deem advisable. Upon each such subletting, (1) Tenant shall be immediately liable to pay to landlord, in addition to indebtedness other than rent due under this lease agreement, the cost of such subletting and any reasonably necessary alternations and repairs, incurred by Landlord and the amount by which the rent under this lease agreement for the period of such subletting (to the extent such period does not exceed the term of this lease agreement) exceeds the amount agreed to be paid as rent for the Premises for the period of subletting, or (2) at the option of Landlord, rents received from the subletting shall be applied: first, to payment of indebtedness other than rent due under this lease agreement from Tenant to Landlord; second, to the payment of costs of the subletting and of any reasonably necessary alteration and repairs; third, to payment of rent due and unpaid under this lease agreement; and the residue, if any, shall be held by Landlord and applied in payment of future rent as they become due under this lease agreement. If Tenant has been credited with any rent to be received by the subletting under option (1) and the rent has not been promptly paid to Landlord by the subtenant, or if the rent received from the subletting under option (2) during any month is less than that to be paid during that month by Tenant under this lease agreement, Tenant shall pay any such deficiency to Landlord. The deficiency shall be calculated and paid monthly. No taking possession of the Premises by Landlord, as attorney-in-fact for Tenant, shall be construed as an election on its part to terminate this lease agreement unless a written notice of such intention be given to Tenant. In spite of any such subletting without termination, Landlord may at any time thereafter elect to terminate this lease agreement for such previous breach. At Landlord’s option and application, a receiver for Tenant shall be appointed to take possession of the Premises and to exercise Landlord’s right to sublet the Premises as attorney-in-fact for Tenant and to apply any rent collected from the Premises as provided in this lease agreement.

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F. Nothing in this section affects the right of Landlord to indemnification for liability arising prior to the termination of this lease agreement for personal injuries or property damage where this lease agreement provides for such indemnification.

G. If Tenant shall be in default in the performance of any covenant to be performed under this lease agreement, then, after notice and without waiving or releasing Tenant from the performance of the covenant, Landlord may, but shall not be obligated to, perform any such covenant, and in exercising any such right pay necessary and incidental costs and expenses in connection with it. All sums so paid by Landlord, together with interest on it at the maximum rate of interest per annum allowed by law, shall be deemed additional rental and shall be payable to Landlord on the next rent-paying day.

H. Rent not paid when due shall bear interest at the maximum rate of interest per annum allowed by law from the date due until paid.

20. SECTION TWENTY – ATTORNEY FEES ON DEFAULT

If either Landlord or Tenant shall obtain legal counsel bring an action against the other by reason of the breach of any covenant, warranty, or condition of this lease agreement or otherwise arising out of this lease agreement, the unsuccessful party shall pay to the prevailing party reasonable attorney fees, which shall be payable whether or not such action is prosecuted to judgement. The term “prevailing party” shall include, but not be limited to, a party who obtains legal counsel or brings an action against the other by reason of the other’s breach or default and obtains substantially the relief sought whether by compromise, settle, or judgement.

21. SECTION TWENTY-ONE – INSOLVENCY

The occurrence of any of the following events shall constitute a breach of this lease agreement by Tenant and a default under this agreement: (1) the appointment of a receiver to take possession of all or substantially all of the assets of Tenant; or (2) a general assignment by Tenant for the benefit of creditors; or (3) any action taken or suffered by Tenant under any insolvency or bankruptcy act.

22. SECTION TWENTY-TWO- ASSIGNMENT OR SUBLETTING

A. Except for Tenant’s affiliates or its future successors, Tenant shall not assign this lease agreement or any interest in it and shall not sublet the Premises or any part of it or any right or privilege appurtenant to this lease agreement or permit any other person (the agents and employees of Tenant excepted) to occupy or use the Premises or any portion of it without first receiving the written consent of Landlord. Landlord agrees not to unreasonably withhold such consent but may in lieu of granting consent terminate this lease agreement. A consent to one assignment, subletting, or occupation, and use by another person shall not be deemed to be a consent to any other or further assignment, subletting, or occupation nor a waiver of the provisions of this Section, except as to the specific instance covered by it. And such assignment, subletting, or occupation without consent shall be void and shall at the option of Landlord terminate this lease agreement. This lease agreement and any interest in it shall not be assignable as to the interest of Tenant by operation of law without the written consent of Landlord.

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B. In the event Tenant contemplates an action under Section Twenty-Six, Paragraph A, Tenant shall give Landlord Fifteen (15) days written notice of Tenant's intention to sublease or assign this lease agreement. Such notice shall constitute an offer by Tenant to Landlord to terminate this lease agreement and the future rights and obligation of the parties under this lease agreement. Landlord may accept the offer by giving written notice of acceptance to Tenant within fifteen (15) days of Landlord's receipt of Tenant's notice of intention to sublet or assign. Upon such acceptance, this lease agreement shall terminate as of the end of the calendar month in which the notice of acceptance is given to Tenant. Tenant shall then surrender the Premises to Landlord and the provisions of this lease applicable to termination upon expiration of the term shall apply. Such termination shall not relieve either party from liability for any breach or default occurring prior to termination.

C. Tenant shall have the right in the event of a merger, consolidation, reorganization, or recapitalization, whether or not Tenant survives as the surviving corporation, to assign or transfer this lease agreement to such surviving corporation. In the event Tenant contemplates making an assignment or transfer as provided in this Section Twenty-Six, Paragraph C, Tenant shall give fifteen (15) days written notice to Landlord of its intent to make the assignment or transfer and shall furnish to Landlord all pertinent information as to the book value of the proposed assignee. Upon assignment or transfer, as provided in this section, the liability of Tenant shall terminate and Landlord shall look to the assignee for performance under this lease agreement, provided the assignee agrees in writing to be bound by the terms and conditions of this lease agreement as though an original signatory.

D. Any transfer of shares by Tenant by reason of which the present shareholders own less than fifty-one percent (51%) of the outstanding stock of Tenant or a surviving corporation shall constitute an assignment of this lease agreement subject to the provisions limiting assignment.

E. Except as otherwise expressly provided in this lease agreement, Tenant shall remain fully liable on this lease agreement and shall not be released from performing any of the terms, covenants, and conditions of this lease agreement unless Landlord consents.

F. Tenant immediately and irrevocably assigns to Landlord, as security for Tenant's obligations under this lease agreement, all rent from any subletting of all or a part of the Premises as permitted by this lease agreement. Landlord, as assignee and as attorney-on-fact for Tenant, or a receiver for Tenant appointed on Landlord's application, may collect such rent and apply it toward Tenant's obligations under this lease, except that, until the occurrence of an act of default by Tenant, Tenant shall have the right to collect such rent.

G. In no event shall Tenant assign this lease agreement or sublet the Premises, or any portion of it, to any then-existing or prospective Tenant of the building.

23. SECTION TWENTY-THREE-TRANSFER BY LANDLORD; RELEASE FROM LIABILITY

In the event Landlord shall sell or transfer the building or any part of it and as a part of such transaction shall assign its interest as Landlord in and to this lease agreement, then from the effective date of such sale, assignment, or transfer Landlord shall have no further liability under this lease agreement to Tenant

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except as to any matters of liability that have accrued and are unsatisfied as of such date, it being intended that the covenants and obligations contained in this lease agreement on the part of Landlord shall be binding upon Landlord and its successors and assigns only during their respective periods "of ownership of the fee or leasehold estate, as the case may be.

24. SECTION TWENTY-FOUR-DAMAGE TO OR DESTRUCTION OF PREMISES

A. In the event of either a partial destruction or total destruction of the Premises from any cause covered by Landlord's standard fire and extended coverage insurance, Landlord may terminate the lease. If the Landlord elects to use the insurance proceeds then the lease shall continue. If the Landlord elects to make the repairs and the repairs can be made within sixty (60) days, and then the lease agreement shall remain in full force and effect.

B. If Landlord does not elect to make repairs, it is not obligated to make, or if repairs cannot be made within sixty (60) days, or if repairs cannot be made under law, this lease agreement may be terminated at the option of either party.

25. SECTION TWENTY-FIVE-EMINENT DOMAIN

A. If all or any part of the Premises shall be taken or appropriated by any public or quasi-public authority under the power of eminent domain, either party to this lease agreement shall have the right, at its option, to terminate this lease agreement upon notice given within thirty (30) days after the date of such taking or appropriation.

B. If all or any part of the building shall be taken or appropriated by any public or quasi-public authority under any power of eminent domain, Landlord may terminate this lease agreement upon notice given within (30) days after the date of such taking or appropriation.

C. In either of the above-stated events, Landlord shall be entitled to, and Tenant upon demand of Landlord shall assign to Landlord, any rights of Tenant to any and all income, rent, award, or any interest whatsoever that may be paid or made in connection with such public or quasi-public use or purpose, and Tenant shall have no claim against Landlord or the value of any unexpired term of this lease agreement.

D. If a part of the Premises shall be so taken or appropriated and neither party to this agreement shall elect to terminate the lease agreement, the rent subsequently to be paid shall be equitably reduced.

26. SECTION TWENTY- SIX- SUBORDINATION TO MORTGAGES AND DEEDS OF TRUST

This lease agreement shall be subject and subordinate at all times to all ground and underlying lease agreements that may now exist or subsequently be executed affecting the building and/or the land and to the lien of any encumbrance in any amount or amounts whatsoever now or subsequently placed on or against the building and /or land or on or against any ground or underlying lease agreement without the necessity of having further instruments on the part of Tenant to effectuate such subordination. In spite of the foregoing, Tenant covenants and agrees to execute and deliver upon demand such further instruments evidencing such subordination of this lease agreement to such ground or underlying lease agreements and

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to the lien of any such encumbrances as may be required by Landlord. Tenant hereby irrevocably appoints Landlord the attorney-in-fact of Tenant to execute and deliver any such instrument or instruments for or in the name of Tenant in the event of termination of any ground or underlying lease agreement, or in the event of foreclosure or exercise of any power of sale under any encumbrance superior to this lease agreement or to which this lease agreement is subject or subordinate, Tenant shall upon demand attorney to the lessor under such ground or underlying lease agreement or to the purchaser at any foreclosure sale or sale pursuant to the exercise of any power of sale under any encumbrance, in which event this lease agreement shall not terminate and tenant shall automatically be and become the Tenant of such lessor under such ground or underlying lease agreement or such purchaser, whichever shall make demand for it. This lease between the Landlord and Tenant shall not be subordinated to any other agreement by Tenant.

27. SECTION TWENTY-SEVEN-EFFECT OF EXERCISE OF OR FAILURE TO EXERCISE RIGHTS BY LANDLORD

Neither the exercise of nor failure to exercise any right, option, or privilege under this lease agreement by Landlord shall exclude Landlord from exercising any and all other rights, options, or privileges under this lease agreement, nor shall such exercise or non-exercise relieve Tenant from Tenant's obligation to perform each and every covenant and condition to be performed by Tenant under this lease agreement, or from damages or other remedy for failure to perform or meet the obligations of this lease agreement.

28. SECTION TWENTY-EIGHT-WAIVER

A. The waiver by Landlord of any breach of any term, covenant, or condition contained in this lease agreement shall not be deemed to be a waiver of such term, covenant, or condition, or of any subsequent breach of such term, covenant, or condition, or of any other term, covenant, or condition in this lease.

B. The acceptance of rent under this lease agreement by Landlord shall not be deemed to be a waiver of any preceding breach by Tenant of any term, covenant, or condition of this lease agreement other than Tenant's breach in failing to pay the particular rent so accepted, regardless of Landlord's knowledge of such additional preceding breach at the time of the acceptance of rent.

29. SECTION TWENTY-NINE-NOTICES

All notices to be given to Tenant may be given in writing personally or by depositing the notices in the United State mail, postage prepaid, and addressed: if to Tenant, at Tenant's notice address as set forth in Section One, Paragraph A, Subparagraph (7) or at such other place or places as Tenant may from time to time designate in writing; if to Landlord, as the building office, or at such other place or places as Landlord may from time to time designate in writing.

30. SECTION THIRTY – REPRESENTATIONS

This lease agreement represents the entire agreement of the parties with respect to the parties' rights and duties under it. Tenant acknowledges that neither Landlord nor any agent, or representative of Landlord,

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or any person purporting to act on Landlord's behalf, has made any representation, warranty, or statement with respect to the amount of taxes that may or will be assessed against the Premises or about the cost of any insurance required to be secured by Tenant under this lease agreement or any other matter relating to this lease agreement that is not-expressly covered in this lease agreement. With respect to such matters, Tenant is relying upon tenant's own independent investigation, and sources of information, and Tenant expressly waives any right Tenant might otherwise have under the law to rescind this lease agreement or to claim damages by reason of the fact that such taxes or assessments or costs of insurance may be in excess of any sum deemed reasonable by Tenant, or in excess of any amount Tenant anticipated paying under the lease.

31. SECTION THIRTY-ONE-NOTICE OF SURRENDER OR TERMINATION

At least thirty (30) days before the last day of the term of this lease, Tenant shall give to Landlord a written notice of intention to surrender the Premises on that date, but nothing contained in this lease agreement shall be construed as an extension of the term or as consent of Landlord to any holding over by Tenant.

32. SECTION THIRTY-TWO-LIGHT AND AIR

Tenant covenants and agrees that no diminution of light, air, or view by any structure that may subsequently be erected (whether or not by Landlord) shall entitle Tenant to any reduction of rent under this lease agreement, result in any liability of Landlord to Tenant, or in any other way affect this lease agreement.

33. SECTION THIRTY-THREE-EXECUTION

Submission of this instrument for examination or signature by Tenant does not constitute a reservation of or option for lease and it is not effective as a lease agreement or otherwise until execution and delivery by both Landlord and Tenant.

34. SECTION THIRTY-FOUR-TIME IS ON THE ESSENCE

Time is of the essence of this lease agreement and each and all of its provisions.

35. SECTION THIRTY-FIVE-NAME

Tenant shall not use the name of the building for any purpose other than as the address of the business conducted by Tenant in the Premises without the written consent of Landlord.

36. SECTION THIRTY-SIX-ENTIRE AGREEMENT; AMENDMENT

This lease agreement contains all the agreements of the parties with respect to the subject matter and cannot be amended or modified except by a written agreement.

37. SECTION THIRTY-SEVEN-NEGATION OF PARTNERSHIP

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Landlord shall not become or be deemed a partner or a joint venture with Tenant by reason of the provisions of this lease agreement.

38. SECTION THIRTY-EIGHT-PROVISIONS ARE COVENANTS AND CONDITIONS

All provisions, whether stated as covenants or conditions, shall be deemed to be both covenants and conditions.

39. SECTION THIRTY-NINE-USE OF DEFINITIONS

The definitions contained at the beginning of and in the text of this lease agreement shall be used to interpret this lease agreement.

40. SECTION FORTY – SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this lease agreement shall not render the other provisions invalid, illegal, or unenforceable.

41. SECTION FORTY- ONE- CAPTIONS

The headings of the section of this lease agreement are descriptive and for convenience only and are not a part of this lease agreement, and shall have no effect on the construction or interpretation of this lease.

42. SECTION FORTY-TWO-SUCCESSORS

The provisions of this lease agreement shall, subject to the provisions as to assignment, apply to and bind the heirs, successors, administrators, and executors of the parties.

43. SECTION FORTY-THREE- APPLICABLE LAW

This lease shall be construed and interpreted in accordance with the laws of the State of Arizona.

44. SECTION FORTY-FOUR-COUNTERPARTS

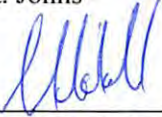
This lease agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

In witness whereof, each party to this agreement has caused it to be executed on the date first above written.

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LANDLORD:
City of St. Johns

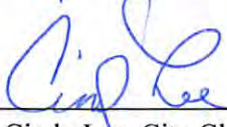
TENANT:
Northland Pioneer College

By: 
Spence Udall, Mayor

By: _____

Date: 4/10/2024

Date: _____


Attest: 
Cindy Lee, City Clerk

Landlord's Notice Address:
P.O. Box 455
St. Johns, AZ 85936

This agreement has been reviewed by the City of St. Johns Attorney and has been determined to be proper form and is within the power and authority granted under the law of the State of Arizona.

Dated the 10th day of April, 2024

D. Bryce Patterson
City of St. Johns Attorney
P.O. Box 455
St. Johns, AZ 85936

By: 
D. Bryce Patterson

Request to Approve Board Member Travel

Recommendation:

Staff recommends approval for Board Members Leslie, Robinson, Sekayumptewa and Laughter to travel for the Association of Community College Trustees (ACCT) annual Leadership Congress in Seattle, WA.

Summary:

Per Procedure 2036 – District Governing Board Travel “All travel for DGB members exceeding \$1000 must be approved by the DGB prior to travel.” The ACCT Leadership Congress is the largest professional development opportunity for community college trustees, chief executives, and other thought and policy leaders. It is a time for community college leaders to share experiences and expertise, network with people from around the country and beyond, and expand knowledge of the community college sector. The event will feature nationally renowned keynote speakers, peer-to-peer and expert presentations designed to advance governance and student success. The approximate cost to send a participant will be around \$3500 and money is available in the proposed 2024-25 budget.



Request to Approve Board Member Travel

Recommendation:

Staff recommends approval for Board Member Sekayumptewa to travel for the Governance Leadership Institute in Jackson, MS.

Summary:

Per Procedure 2036 – District Governing Board Travel “All travel for DGB members exceeding \$1000 must be approved by the DGB prior to travel.” This event is hosted by ACCT and offers educational programs for new and experienced trustees and leaders of community colleges from around the country. The GLI conference is intended to deliver an in-depth overview of effective governance, as well as topics and trends unique to community college leaders. The approximate cost to send a participant will be around \$3000 and money is available in the proposed 2024-25 budget.



Northland Pioneer College

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2024 Northland Pioneer College Presidential Search Team

To obtain a diverse representation on the Presidential Search Team, I asked each of the tribal members on the Board to recommend a representative.

I also asked the Faculty Association, Classified and Administrative Staff Organization (CASO), and Student Government Association (SGA) to submit the names of individuals willing to serve. I also reached out to Dr. Tabitha Stickel, Associate Dean of College & Career Preparation, to represent the Deans/Directors.

Several CTE faculty suggested having NAVIT Superintendent Matt Weber on the Team. And Snowflake School District Superintendent Hollis Merrill will represent the Navapache School Superintendents organization.

The entire Board needs to appoint a member, who will serve as Chair for the Team.

Respectfully submitted,
Everett Robinson, Chair

| # | Organization | Name | Location | Email |
|----|--------------------------|------------------------|------------|-------|
| | ACCT | Dr. Julie Golder | | |
| | ACCT | Dr. Sandy Caldwell | | |
| | Administrative Assistant | Farah Bughio | PDC | |
| 1 | DGB (will Chair) | | | |
| 2 | District 1 | | | |
| 3 | District 2 | | | |
| 4 | WMAT • District 5 | Gwendena Lee-Gatewood | Whiteriver | |
| 5 | Faculty Assn. | Andi Debellis | WMC | |
| 6 | Faculty Assn. | Rachel Arroyo-Townsend | PDC | |
| 7 | Faculty Assn. | Ryan Jones | SPVL | |
| 8 | CASO | Rickey Jackson | LCC | |
| 9 | CASO | Jodi Humphrey | LCC | |
| 10 | CASO | Tamara Osborne | SPVL | |
| 11 | Deans/Directors | Tabitha Stickel | LCC | |
| 12 | SGA | Pamela Bishop | PDC | |
| 13 | SGA | Tyler Wiley | SJ | |
| 14 | School Superintendents | Hollis Merrill | Snowflake | |
| 15 | CTEDs (NAVIT) | Matt Weber | H/O | |