

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will meet for a Regular District Governing Board Meeting, open to the public, on **April 18, 2023 beginning at 10:00 a.m.** The meeting will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona. The meeting can also be joined remotely using [WebEx](#). A passcode is required under certain circumstances and it is Mar23DGB.

One or more Board members and/or staff members may participate in the meeting remotely if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Paul Hempsey at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter(s) pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). The Board may vote to hold an executive session for the purpose of considering its position and instructing its attorney regarding the public body's position regarding contracts that are the subject of negotiations pursuant to A.R.S. §38-431.03 (A)(4). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Paul Hempsey, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 17th day of April, 2023, at 10:00 a.m.

Paul Hempsey
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. KINO RADIO
5. KNNB RADIO
6. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
7. KWKM RADIO
8. WHITE MOUNTAIN RADIO
9. NPC WEB SITE
10. NPC ADMINISTRATORS AND STAFF
11. NPC FACULTY ASSOCIATION PRESIDENT
12. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
13. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT

M I S S I O N

**NORTHLAND PIONEER COLLEGE
PROVIDES EDUCATIONAL
EXCELLENCE THAT IS AFFORDABLE
AND ACCESSIBLE FOR THE
ENRICHMENT OF COMMUNITIES
ACROSS NORTHEASTERN ARIZONA.**

V I S I O N

NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.

V A L U E S

INTEGRITY
INCLUSION
ADAPTABILITY
CIVILITY
ACCESS

Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona
Or you can join on [WebEx](#) (Passcode APR23DGB).

Date: April 18, 2023

Time: 10:00 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance	Chair Laughter
2.	Adoption of the Agenda (Action)	Chair Laughter
3.	Call for Public Comment <small>Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.</small>	Chair Laughter
4.	Discussion Items:	
	A. Standing Presentations:	
	1. Financial Position	VPAS Ellison
	VPAS Ellison will provide a report on the financial position of the college for period July 1, 2022 to February 28, 2023.	
	2. NPC Student Government Association (SGA)	Written Report
	Muriel Metcalf, Academic Advisor, has provided a written report included in the packet.	
	3. NPC Faculty Association	Frank Pinnell
	Frank Pinnell, Co-President of Faculty Association, will have a report from Skills USA.	
	4. Classified & Administrative Staff Organization (CASO)	No Report
	No Report.	
	5. Northland Pioneer College (NPC) Friends and Family	Director Wilson
	Friends & Family Director, Betsy Wilson, will provide a report on Arizona Gives Day and information on scholarship reviewers.	
	6. Human Resources	Written Report
	Staff has provided a written report, included in the packet, and will be available to answer questions.	
	7. Construction Update	Director Huish
	Director Huish will provide an update from the current construction projects at the college.	
	8. Arizona Association of Community College Trustees (AACCT) ..	Chair Laughter
	Chair Laughter may provide an update on activities from AACCT.	
	9. President's Report	President Hazelbaker
	President Hazelbaker will provide a report on activities from the President's office since the March meeting.	
	B. 2023-24 Introductory Budget Analysis	VPAS Ellison
	VPAS Ellison will provide a high-level analysis of the current budget information for 2023-24.	
	C. Enrollment Report	Director Orona
	Frank Orona, Director of Enrollment Management, will provide enrollment data for Spring 2023.	
	D. Procurement Policy	Mr. Lucero
	Mr. Lucero will request clarification on procurement policy and procedure related to an item from the February regular meeting.	
5.	Consent Agenda for Action	Chair Laughter
	A. March 21, 2023 Regular Board Meeting Minutes	
	B. New Program - Behavioral Health Studies certificates and degree: Behavioral Health Certificate of Proficiency (CP), Behavioral Health Technician Certificate of Applied Science (CAS), and Behavioral Health Studies Associate of Applied Science (AAS).	
	C. New Program - Health & Physical Education certificates and degree: Sports Medicine (CP), Personal Training & Rehabilitation (CP), Physical Health & Performance (CAS, AAS)	

6. For Discussion and Possible Action:

A. Old Business

None.

B. New Business:

- 1. **Board Member Travel to Association of Community College Trustees (ACCT) Leadership Congress** Paul Hempsey
Paul Hempsey, Recording Secretary to the Board, will present a request for Secretary Robinson to travel to the annual ACCT Leadership Congress in October 2023.
- 2. **Request to Approve 2023-2024 Preliminary Budget**..... VPAS Ellison
VPAS Ellison will present a preliminary 2023-2024 budget for approval.
- 3. **Request to Approve 2023-2026 Preliminary Capital Budget**..... VPAS Ellison
VPAS Ellison will present a preliminary 2023-2026 capital budget for approval.
- 4. **2025-2026 Academic Calendar** Dean Ma
Wei Ma, Dean of Instructional Innovation, will present the 2025-2026 Academic Calendar for approval.
- 5. **Request to Approve Purchase of Backup Servers, Tape Drives, and Accessories** President Hazelbaker
President Hazelbaker will review the request to upgrade college servers, tape drives, and more.

7. DGB Agenda Items and Informational Needs for Future Meetings Chair Laughter

8. Board Report/Summary of Current and Upcoming Events..... Board Members

College Events:

Eagle Fest: Saturday, April 22 between 10am and 2pm at White Mountain Campus.
 Welding Completers Ceremony: Thursday, May 11 between 9:30am and 11:30am at the Taylor Rodeo Grounds.
 Welding Job Fair: Thursday, May 11 between 11:30am and 2:00pm at the Taylor Rodeo Grounds.
 WMC Nursing Pinning: Thursday, May 11, starting at 3pm at the Performing Arts Center in Snowflake.
 LCC Nursing Pinning: Friday, May 12, 1pm at the Winslow Gazebo.
 Commencement: Saturday, May 13th with check in at 9:30am at Holbrook High School Football Field.
 Fire Science Completer Ceremony: Tuesday, May 16 starting 6pm at the Performing Arts Center in Snowflake.
 Juried High School Art Show: Running until May 12 at the TALON Gallery, White Mountain Campus.

Community Events:

White Mountain Symphony Orchestra Concert, June 3 @ 3:00 pm Show Low School District Auditorium.
 High Country Barbershop Chorus Annual Show, July 29 @ 1 & 6 pm Blue Ridge High School Auditorium, Lakeside.

Please let Paul Hempsey know if you plan to attend any of the listed events.

9. Announcement of Next Regular Meeting..... **May 16, 2023** Chair Laughter

10. Adjournment..... **(Action)** Chair Laughter

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action regarding any items in sections 5 and 6. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position
July 1, 2022 to February 28, 2023

Budget Period Expired 67%

Tax Supported Funds				
Current General Fund				
	Revised Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Primary Tax Levy	16,084,078	361,150	11,118,116	69%
State Aid:				
Maintenance and Operations	1,393,400	-	1,045,050	75%
Equalization	9,912,900	-	7,434,675	75%
Rural Aid	1,305,600	-	979,200	75%
Tuition and Fees	4,300,000	104,739	2,796,791	65%
Investment earnings	300,000	182,637	1,104,178	368%
Grants and Contracts	3,000,000	1,255	1,622,995	54%
Other Miscellaneous	170,000	27,024	214,935	126%
Fund Balance	1,500,000	-	-	0%
Transfers	(2,700,000)	(25,318)	(375,318)	14%
TOTAL REVENUES	\$ 35,265,978	\$ 651,487	\$ 25,940,622	74%
EXPENDITURES				
Salaries and Benefits	23,002,035	1,870,767	13,702,627	60%
Operating Expenditures	12,263,943	407,069	5,003,642	41%
TOTAL EXPENDITURES	\$ 35,265,978	\$ 2,277,836	\$ 18,706,269	53%
Unrestricted Plant				
		Current Month Actual	Y-T-D Actual	%
REVENUES				
State Aid:				
Capital/STEM	283,600	-	212,700	75%
Fund Balance	9,236,300	20,135	3,731,311	40%
Transfers In	2,000,000	275,559	1,262,516	63%
TOTAL REVENUES	\$ 11,519,900	\$ 295,694	\$ 5,206,527	45%
EXPENDITURES				
Capital Expenditures - WMC Facilities	9,236,300	20,135	3,731,311	40%
Capital Expenditures - Other	2,283,600	275,559	1,475,216	65%
TOTAL EXPENDITURES	\$ 11,519,900	\$ 295,694	\$ 5,206,527	45%

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position

July 1, 2022 to February 28, 2023

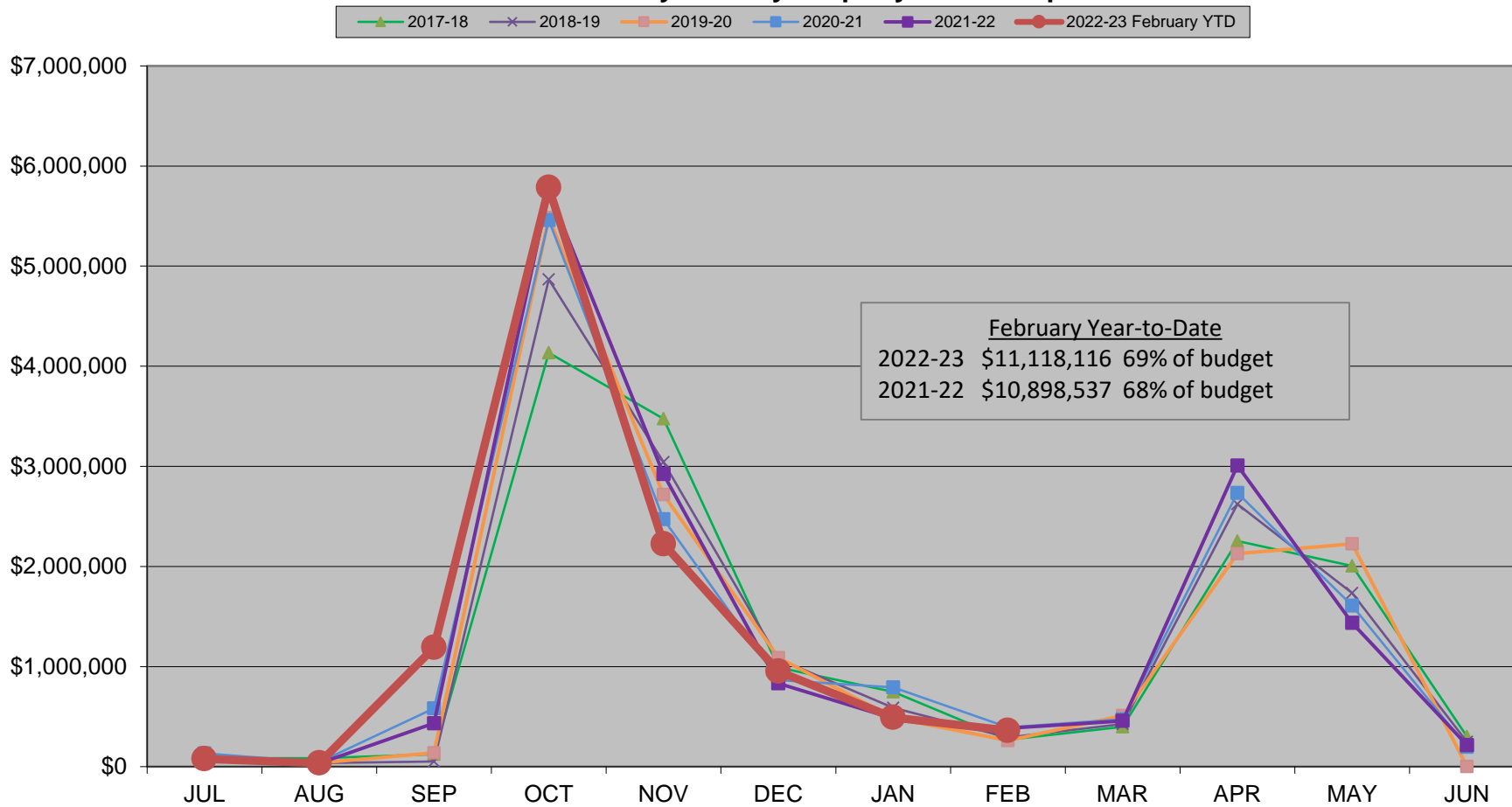
Budget Period Expired

67%

Restricted and Auxiliary Funds				
Restricted				
Current Month				
Budget	Actual	Y-T-D Actual	%	
REVENUES				
Grants and Contracts	10,700,000	1,057,148	4,640,019	43%
Fund Balance				
Transfers In	500,000		250,000	50%
TOTAL REVENUES	\$ 11,200,000	\$ 1,057,148	\$ 4,890,019	44%
EXPENDITURES				
Salaries and Benefits	1,526,522	149,838	1,206,688	79%
Operating Expenditures	9,673,478	158,621	3,372,621	35%
TOTAL EXPENDITURES	\$ 11,200,000	\$ 308,459	\$ 4,579,309	41%
Auxiliary				
Current Month				
Budget	Actual	Y-T-D Actual	%	
REVENUES				
Sales and Services	150,000	690	86,733	58%
Fund Balance				
Transfers	200,000	25,318	125,318	63%
TOTAL REVENUES	\$ 350,000	\$ 26,008	\$ 212,051	61%
EXPENDITURES				
Salaries and Benefits	217,497	12,789	103,026	47%
Operating Expenditures	132,503	17,541	109,025	82%
TOTAL EXPENDITURES	\$ 350,000	\$ 30,330	\$ 212,051	61%

Cash Flows	
Cash flows from all activities (YTD)	\$36,249,219
Cash used for all activities (YTD)	\$28,704,156
Net Cash for all activities (YTD)	\$7,545,063

Monthly Primary Property Tax Receipts



February Year-to-Date
 2022-23 \$11,118,116 69% of budget
 2021-22 \$10,898,537 68% of budget

Student Government Association (SGA)

District Governing Board Report on April 18, 2023

Recruiting:

- We currently have four students involved in SGA.
- In order to build up interest, we have had two tabling events since the last Board meeting. The advisor held one following the Board meeting on March 21 at Nizhoni Learning Center at PDC. There were only three contacts. The second one was April 4 at the Learning Center at WMC. Two of our members represented SGA and there were seven contacts. We are still gathering information to evaluate how tabling events could be more effective in gathering student interest.
- We have had two SGA meetings on March 31 and April 7. Four members were in attendance. The first meeting was advertised to all students as being available over WebEx. No one attended remotely, but one student expressed interest in SGA and met with the advisor later.
- Two members attended President Hazelbaker's Student Advisory evening meeting on April 5, 2023. They have had follow up discussions on the information students shared regarding the lack of student activities and extra-curricular involvement at NPC. They recognize the significance of the issues involved meeting this challenge.

Events: EAGLE FEST, April 22, 2023

SGA has been instrumental organizing Eagle Fest and members have committed to volunteering to work the event.

Laptop Scholarships:

Members expressed concern about overpaying for laptops for the fall scholarships. They have initiated research into other models. They have consulted with CIS faculty, produced a comparative PowerPoint, and are working with Procurement to obtain quotes.



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

HUMAN RESOURCES

MONTHLY REPORT

April 2023

EMPLOYEE RELATIONS AND STAFFING

Search committees are continuing to work with Academic Search for the Chief Information Officer (CIO) and the Associate Vice President of Human Resources (AVPHR) positions. AVPHR finalist interviews are scheduled to be on campus on April 24th and 26th. Initial CIO interviews with the committee are scheduled for April 17th and 18th. On campus, interviews for the CIO position will be scheduled in early May.

EMPLOYEE CENSUS DATA

The following employees have left the institution since the last report.

- ❖ Anne Lang - Resigned- Effective 04/14/2023*
- ❖ Valarie Abeyta – Resigned _ Effective 04/6/2023

Turnover Rate For FY22/23	Employee Count	Separated	Turnover Rate
Total Employees as of 7/1/2022	292	23	7.87%
Total New Hires from 7/1/2022 to 04/12/2023	71	na	na
Turnover Rate For the Last 12 Months	Employee Count	Separated	Turnover Rate
Totals for April 2022- April 2023	382	53	13.98%

*Turnover Rate Calculated by dividing the number of separated employees during the period by the number of employees at the beginning of the period. This figure reflects contract employees only and excludes temporary employees

RECRUITMENT

Position- Location	# Qualified Applicants	Date Opened	Closing Date	Status
Faculty in Early Childhood Holbrook, Painted Desert Campus	10	03/06/23	Open Until Filled	
Technology Support Technician Winslow, Little Colorado Campus	6	03/23/23	Open Until Filled	
Director of Public Safety Education, Snowflake, Silver Creek Campus	2	03/03/23	05/01/2023	
Campus Manager Snowflake, Silver Creek Campus	19	02/10/23	Closed 03/15/23	Offer in Progress
Director of Technical Services Holbrook, Painted Desert Campus	3	03/23/2023	Open Until Filled	
Faculty of Anthropology Snowflake, Silver Creek Campus	39	9/30/22	Open Until Filled	Offer in Progress
Faculty in Nursing Winslow, Little Colorado Campus	0	04/3/23	Open Until Filled	
Faculty of Sociology Winslow, Little Colorado Campus	18	9/30/22	Open Until Filled	Offer in Progress
Maintenance Lead Holbrook, Painted Desert Campus	27	12/12/22	Open Until Filled	Offer in Progress
Nursing Coordinator Show Low, White Mountain Campus	0	11/10/22	Closed 03/05/23	
Faculty in Nursing Show Low, White Mountain Campus	2	02/20/23	Open Until Filled	
Financial Aid Advisor, One Stop Shop, Snowflake, Silver Creek Campus	9	03/23/23	Open Until Filled	
Technology Support Technician Show Low, White Mountain Campus	11	03/23/2023	Open Until Filled	
Maintenance I Show Low, White Mountain Campus	18	03/15/2023	Closed 03/28/2023	Offer in Progress
Title III Project Director/Native American Student Success Coordinator	33	10/17/22	Open Until Filled	Offer in Progress

EMPLOYEE DEVELOPMENT

The following Supervisor Training Workshops will be offered for the remainder of the Spring Semester

Date	Workshop Topic	Presenter
April 19, 2023	Grant Seeking Part II	Betsy Ann Wilson Judy Yip Reyes

Interim AVPHR and the Director of Employee Relations are continuing to do work related to developing a comprehensive performance management and supervisor workshop program to be launched in the Fall.

WELCOME AND RECOGNITION

We would like to welcome the following new employees to Northland Pioneer College

- ❖ Director of Total Rewards R. "Lance" Heister

Congratulations to the below employees as they transition to new positions

- ❖ Associate Librarian Show Low, White Mountain Campus Jenna Herman

Congratulations to the below employees on their upcoming retirement

- ❖ Terrie Shevat April 2023
- ❖ Lorie Hendershot May 2023
- ❖ Jon Wisner June 2023

TOTAL REWARDS

We are excited to welcome Lance Heister as the Director of Total Rewards beginning May 1, 2023. We will begin recruiting for a Benefits and Compensation Coordinator this month.

BENEFITS

Open enrollment was completed on April 6th. HR will be processing those enrollments as soon as they are received from Ward Services.

COMPENSATION

- ❖ HR staff is currently drafting employee contracts for the 2023-24 Academic Year.
- ❖ The Compensation study is continuing to make progress. The AVPHR, and the Director of Employee Relations, have begun to review the first pass of data for possible errors.

2023-24 Introductory Budget Analysis

Summary:
General Fund Revenues

	FY2324 Mid-point Property Tax Levy	FY2223 Board Approved Budget	Variance higher/(lower)
Property Tax Levy Rate	\$ 1.7536	\$ 1.7505	\$ 0.0031
Revenues:			
Property Taxes	\$ 17,000,000	\$ 16,084,078	\$ 915,922
Operating State Aid	1,349,900	1,393,400	(43,500)
Equalization	11,189,600	9,912,900	1,276,700
Rural Funding	1,305,600	1,305,600	-
Tuition & Fees	3,800,000	4,300,000	(500,000)
Govt Grants/Contracts	2,530,000	3,000,000	(470,000)
Investment Income	300,000	300,000	-
Other	400,000	170,000	230,000
Transfers to Other Funds	(11,145,000)	(2,700,000)	(8,445,000)
Fund Balance	12,342,727	1,500,000	10,842,727
Total Revenues	39,072,827	35,265,978	3,806,849
Expenditures:			
Total Expenditures	39,072,827	35,265,978	3,806,849
Net Deficit/Surplus	\$ -	\$ -	

- **Property taxes** cannot exceed the maximum allowable by statute, which includes a 2% increase and the impact of new construction. To protect the equalization funding, the levy needs to be set at the maximum levy. This is expected to be achieved over a two-year period. For the last five years, the levy has been set below the maximum.
 - Mid-point Levy – levy rate at \$1.7536 generates revenues of \$17,000,000. The levy rate is the mid-point between the TNT rate and the maximum rate. This will require TNT notices and a hearing. Staff is recommending this option.
- **State appropriations** estimates are primarily from the Joint Legislative Budget Committee FY24 Baseline Budget.

- **Operating aid** – is estimated at \$1,349,900 decreasing over the current year by \$43,500. Operating aid is based on enrollment two years in arrears.
- **Equalization** – is estimated at \$11,189,600 increasing over the current year by \$1,276,700. Equalization aid is provided to community college districts with property tax bases that are less than the minimum assessed value for their rural district or county (populations less than 500,000 persons). There are currently four community college districts in Arizona who receive equalization aid – Cochise (Cochise county), Eastern (Graham county), Arizona Western (Yuma/LaPaz county) and NPC (Navajo county).
- **Rural funding** – is estimated at \$1,305,600, which is the funding received for FY22. However, the final funding amount may be \$500,000 lower.
- **Tuition** is estimated at \$3,800,000, it takes into consideration the decline in enrollment offset by a \$3 increase per credit hour for the in-district tuition rate. The budget approximates revenue for FY22.
- **Government grants and contracts** is estimated at \$2,500,000 and is comparable with historical revenues.
- **Investment income** is estimated at \$300,000 and which is comparable with historical revenues.
- **Other income** is estimated at \$400,000 and is comparable with historical revenues. It is related primarily to Cosmetology retail sales and Microwave Tower rentals.

Fund Balance

Fund balance will be used for the new Enterprise Resource Planning (ERP) software system (\$5.4M), continued facilities expansion in Show Low (\$5.0 million), and annual capital needs (\$2.0M).

Capital Fund Revenues

The state funding for STEM activities is estimated at \$262,500. Other Capital Fund revenue will be transferred from the General Fund or Fund Balance. The remaining balance of the \$20 million previously set aside from Fund Balance for facility expansion is \$5 million. An additional \$3.5 million, from Fund Balance, will be used for the replacement of the ERP software system.

Restricted Fund Revenues

The college is expected to receive funding of \$1.0 million related to the Smart and Safe Arizona Act, the marijuana legalization initiative for workforce related activities. The college will also receive approximately \$1.2 million over 3 years to increase nursing

education programs from the Nurse Education Investment program. Additional funding is also be available to develop a Behavioral Health program with related tuition waivers. The intergovernmental agreements have not been finalized for the Behavioral Health activities but funding could be \$1.0 million each year for three years.

Auxiliary Fund Revenues

Estimates are in line with historical revenue streams. Contract with Department of Corrections will be pursued.

BUDGET DEVELOPMENT CALENDAR

FISCAL YEAR 2023 – 2024

APPROVED 9/20/22

ACTIVITY	RESOURCE	DUE BY
1. Receive & approve budget calendar	DGB	✓ 20 September 2022
2. Provide budget training for supervisors/department managers	CFO	✓ 27 October
3. Receive & approve budget assumptions	DGB	✓ 15 November
4. Distribute materials for operational & capital budgets and staffing requests	Financial Services	✓ 23 December
5. President, CHRO, faculty, CASO meet on compensation	Pres, CHRO, FA, CASO	✓ 1 December to 10 January
6. Financial Services receives department budget	Department Managers & Financial Services	✓ 27 January
7. President's Cabinet receives staffing requests	Department Managers & President's Cabinet	✓ 27 January
8. President receives & approves compensation recommendation	Pres, CHRO, FA, CASO	✓ 1 February
9. President's Cabinet reviews finalizes staffing needs	President's Cabinet	✓ 13 February
10. President's Cabinet reviews operational & capital budget requests, including compensation	President's Cabinet	✓ 13 February
11. Receive introductory budget analysis, including property taxes	DGB	✓ 21 February
12. Receive tuition and fee schedules	DGB	✓ 21 February
13. Receive compensation proposal	DGB	✓ 21 February
14. Budget hearing (if necessary)	President's Cabinet	✓ 6 March
15. Receive preliminary budget analysis, including property taxes	DGB	✓ 21 March
16. Approve tuition and fee schedules	DGB	✓ 21 March
17. Approve compensation	DGB	✓ 21 March
18. Receive complete budget analysis, including property taxes	DGB	✓ 18 April
19. Adopt or modify preliminary budgets (June 5)	DGB	✓ 18 April
20. Publish notice of public budget & TNT hearing (15 days prior)	CFO	1 May
21. Publish budget on website & other publication (15 days prior)	CFO	1 May
22. 2 nd notice of public budget & TNT hearing (5 days prior)	CFO	11 May
23. 2 nd publication of budget (5 days prior)	CFO	11 May
24. Conduct taxpayer public hearings (June 20)	DGB	16 May
25. Adopt property tax levy & final budgets at special meeting (June 20)	DGB	16 May
26. Notify PTOC of primary property tax levy (3 days after adoption)	CFO	19 May
27. Submit tax levy to Navajo County	CFO	19 May

Northland Pioneer College
Preliminary Budget Development Assumptions
FY24

GENERAL ASSUMPTIONS

- Budget Development Calendar will establish the due dates.
- Introductory budget analysis for DGB in February will be prior to budget hearings and will be limited to an overview of expenditure and revenue trends.
- Preliminary budget analysis for DGB in March will include a detailed examination of budget planning.
- Expenditure limit breaches will use carry forward amounts to comply with statutory limits. Legislative action continues to be pursued.

REVENUE ASSUMPTIONS

- State appropriations for equalization is expected to increase compared to current fiscal year, offset by a decrease to operating state aid. Rural aid is expected to be flat compared to the current fiscal year.
- Tuition per credit hour for in-district and in-state is expected to reflect a small increase comparable to last fiscal year.
 - The District Governing Board will adopt a new three-year tuition plan for the period FY24 to FY26.
 - Tuition and general fees are set at a rate that:
 - (A) considers the impact on students, student enrollment, and student retention rates,
 - (B) increases incrementally, and
 - (C) is competitive in our market by maintaining a comparative position to the average overall tuition and general fees at other Arizona community colleges.
- Course fees will be set at a rate to offset expendable supplies and equipment.
- Assessed valuations for setting the primary property tax levy will be available in February and a decline is expected. To protect the equalization funding, the levy needs to be set at the maximum allowable of 2% increase over the prior year. This is expected to be achieved over a two-year period. For the last five years, the levy has been set below the maximum.
- Other revenues will be based on historical information and emerging trends.

EXPENDITURE ASSUMPTIONS

- Overall expenditures will match revenues.
- Budget request that are higher than current budget **or** actual historical spending will require **justification and review during the budget hearing process.**
- Budget requests from Department Managers for operational and capital expenditures are due **January 27, 2023.**

- SALARY SCHEDULES

- The Gallagher compensation study is currently underway. The financial impact and how the recommendations should be implemented will not be available until February or later.
- The college will continue to develop salary schedules with the following in mind:
 - (A) consideration to increasing rates balanced with available funds and impact to expenditure limit,
 - (B) consideration to competitive market conditions with the goal to maintain a comparative position to the average increases/rates at other local public entities, other Arizona community colleges, and other similar institutions, and
 - (C) consideration to salary recommendations received through the shared governance process.

- BENEFITS will be developed with:

- (A) consideration on impacts from third-party partnerships including:
 - (1) Employee benefit trust for medical insurance, and
 - (2) Arizona State Retirement System for retirement contributions.

- Education partner relationships will be maintained with:

- (A) Apache County,
- (B) NAVIT,
- (C) Dual enrollment, and
- (D) others.

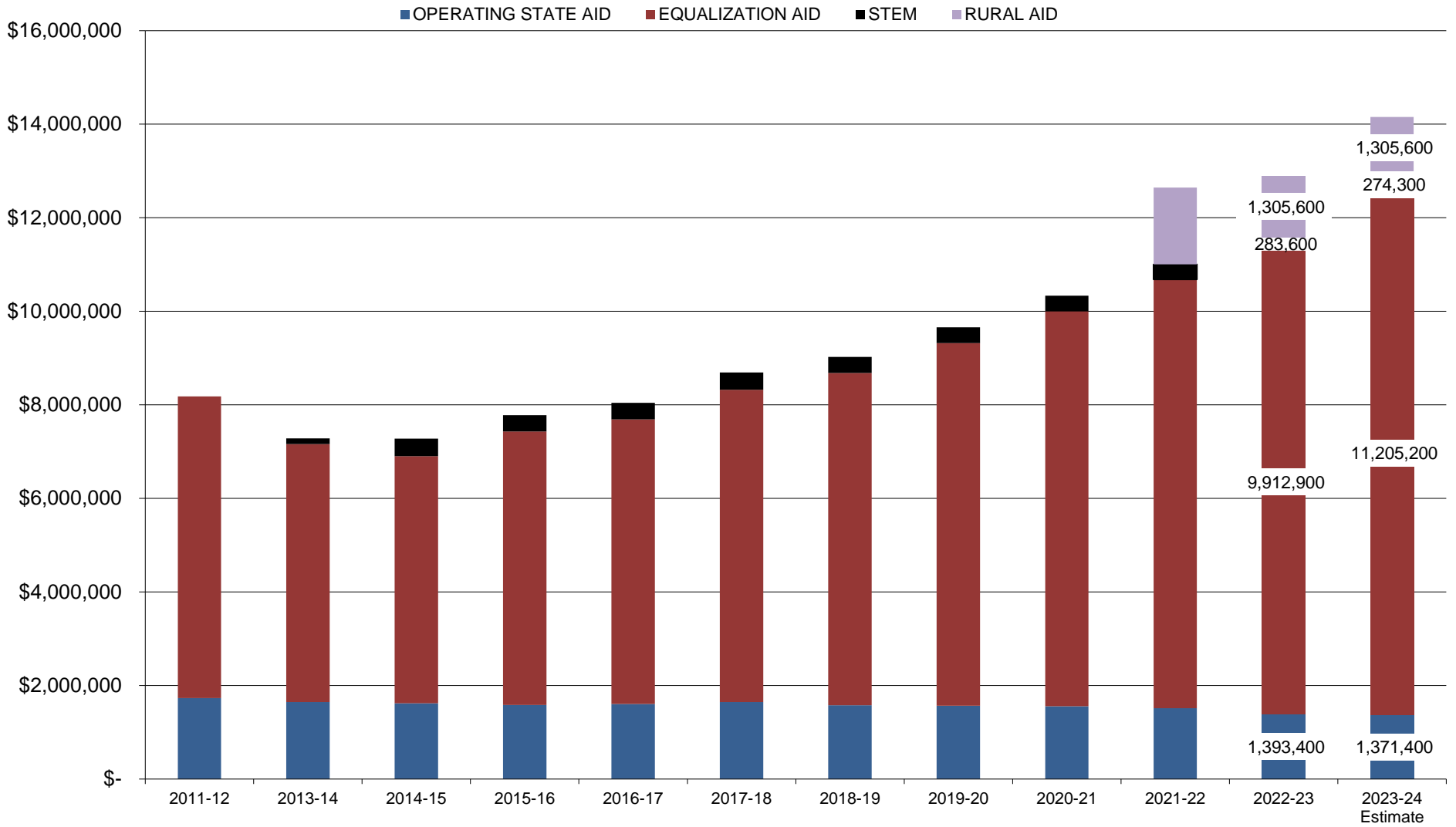
- OPERATING budget requests cover a one-year period.
- CAPITAL budget requests cover a three-year period (FY24, FY25, and FY26).
- GRANT funding will continue to be identified and pursued.
- AUXILIARY fund activities will be maintained.

**Northland Pioneer College
Budget Development Guidelines
FY 24**

Budget Categories & Targets:

Revenues	<ul style="list-style-type: none"> • Administrative Services will prepare the budget.
Salaries/Wages & Benefits	<ul style="list-style-type: none"> • HR and Administrative Services will prepare the budget for contract positions and the benefits for all positions. • Budget Managers will prepare budget for non-contract positions and include in their department budget requests. These include: <ul style="list-style-type: none"> ○ Adjunct faculty ○ Faculty overload ○ Temporary employee ○ Lab aid ○ Substitute faculty
Operating Expenditures	<ul style="list-style-type: none"> • Budget to remain level. • Any new programs/services must demonstrate linkage to the strategic plan.
Capital Expenditures	<ul style="list-style-type: none"> • Budget requests to align with revenues from the operational budget, grant funds, or reserved funds.

NPC State Aid Revenues



Arizona Community Colleges
FY 2024 State Aid Request for M&O, Equalization Assistance and STEM Workforce Programs

FY 2024 State Aid Request	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
Maintenance & Operation	\$ 4,415,600	\$ 1,407,000	\$ 148,100	\$ 1,646,900	\$ -	\$ 1,039,700	\$ 1,371,400	\$ -	\$ 1,069,200	\$ (1,500)	\$ 352,300	\$ 2,239,500	\$ 13,688,200
Equalization Assistance	9,775,300	-	-	19,929,700	-	-	11,205,200	-	-	-	-	731,400	41,641,600
STEM Workforce Programs	954,700	309,600	88,800	409,700	7,927,800	431,400	274,300	1,929,400	656,800	21,200	633,000	778,000	14,414,700
FY 2023 Rural Aid - On Going/One time ⁽¹⁾	5,267,500	1,343,400	421,800	1,633,200	-	1,714,400	1,305,600	-	2,476,600	97,800	2,782,200	3,957,500	21,000,000
Total Request	\$ 20,413,100	\$ 3,060,000	\$ 658,700	\$ 23,619,500	\$ 7,927,800	\$ 3,185,500	\$ 14,156,500	\$ 1,929,400	\$ 4,202,600	\$ 117,500	\$ 3,767,500	\$ 7,706,400	\$ 90,744,500

Maintenance and Operations, Pursuant to ARS 15-1466													
FTSE Change:	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
FY 2021 Audited FTSE (Total)	5,620	1,491	472	1,770	56,417	1,914	1,468	11,488	2,655	104	3,062	4,274	90,735
FY 2022 Unaudited FTSE (Total)	5,999	1,581	457	1,994	52,589	2,200	1,429	12,469	3,234	101	3,193	5,065	90,311
Increase/(Decrease)	379	90	(15)	224	(3,828)	286	(39)	981	579	(3)	131	791	(424)
FY 2021 Audited Non Dual Enr	5,570	1,307	403	1,673	50,894	1,646	1,233	10,719	2,594	104	2,758	4,083	82,984
FY 2022 Unaudited Non Dual Enr	5,935	1,367	389	1,908	46,509	1,908	1,184	11,648	3,021	101	2,835	4,660	81,465
Increase/(Decrease)	365	60	(14)	235	(4,385)	262	(49)	929	427	(3)	77	577	(1,519)
FY 2021 Audited Dual Enrollment	50	184	69	97	5,523	268	235	769	61	-	304	191	7,751
FY 2022 Unaudited Dual Enrollment	64	214	68	86	6,080	292	245	821	213	-	358	405	8,846
Increase/(Decrease)	14	30	(1)	(11)	557	24	10	52	152	-	54	214	1,095

State Aid Adj. for FTSE Change and Dual Enrollment:													
FY 2023 State aid M&O	\$ 4,230,000	\$ 1,369,600	\$ 155,300	\$ 1,532,300	\$ -	\$ 903,000	\$ 1,393,400	\$ -	\$ 818,200	\$ -	\$ 300,400	\$ 1,898,200	\$ 12,600,400
Non Dual Enrollment Growth	182,100	29,900	(7,000)	117,300	-	130,700	(24,500)	-	213,100	(1,500)	38,400	287,900	966,400
Dual Enrollment Growth ⁽²⁾	3,500	7,500	(200)	(2,700)	-	6,000	2,500	-	37,900	-	13,500	53,400	121,400
FY 2024 Appropriation	4,415,600	1,407,000	148,100	1,646,900	-	1,039,700	1,371,400	-	1,069,200	(1,500)	352,300	2,239,500	13,688,200
Increased State approp.	\$ 185,600	\$ 37,400	\$ (7,200)	\$ 114,600	\$ -	\$ 136,700	\$ (22,000)	\$ -	\$ 251,000	\$ (1,500)	\$ 51,900	\$ 341,300	\$ 1,087,800

⁽¹⁾ Based on the language in HB 2862 \$7 Million of rural aid was a one-time only allocation.
⁽²⁾ Reflects funding adjustment for Dual Enrollment based on Dual Enrollment FTSE * Average Appropriation* 50%

Formula calculated according to statute	
FY 2023 Total M&O Appropriation	\$ 12,600,400
FY 2022 Unaudited FTSE (Total)	25,253
Average Appropriation Per FTSE (Non Dual Enrollment)	\$ 499
Average Appropriation Per FTSE (Dual Enrollment)	\$ 250

Equalization FY 2024 Calculation, Pursuant to ASRS 15-1468													
	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
FY 2024 Equalization Aid	\$ 9,775,300	\$ -	\$ -	\$ 19,929,700	\$ -	\$ -	\$ 11,205,200	\$ -	\$ -	\$ -	\$ -	\$ 731,400	\$ 41,641,600
FY 2023 Equalization Aid	8,771,400	-	-	19,114,000	-	-	9,912,900	-	-	-	-	530,200	38,328,500
Increase/(Decrease)	\$ 1,003,900	\$ -	\$ -	\$ 815,700	\$ -	\$ -	\$ 1,292,300	\$ -	\$ -	\$ -	\$ -	\$ 201,200	\$ 3,313,100

The STEM Support request shown below was calculate using the formula in ARS 15-1464

STEM Workforce Programs													
	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
FY 2022 Unaudited Non Dual Enr	5,935	1,367	389	1,908	46,509	1,908	1,184	11,648	3,021	101	2,835	4,660	81,465
FY 2022 Unaudited Dual Enrollment	64	214	68	86	6,080	292	245	821	213	-	358	405	8,846
FY 2023 Amount for Non Dual Enroll (1)	\$ 949,600	\$ 287,100	\$ 81,700	\$ 400,700	\$ 7,441,400	\$ 400,700	\$ 248,600	\$ 1,863,700	\$ 634,400	\$ 21,200	\$ 595,400	\$ 745,600	\$ 13,670,100
FY 2023 Amount for Dual Enrollment	5,100	22,500	7,100	9,000	486,400	30,700	25,700	65,700	22,400	-	37,600	32,400	744,600
FY 2024 Formula Calculation (2)	\$ 954,700	\$ 309,600	\$ 88,800	\$ 409,700	\$ 7,927,800	\$ 431,400	\$ 274,300	\$ 1,929,400	\$ 656,800	\$ 21,200	\$ 633,000	\$ 778,000	\$ 14,414,700
FY 2023 STEM Aid	895,200	293,800	91,900	361,500	8,584,900	373,800	283,600	1,776,600	551,100	21,800	611,100	877,500	14,722,800
Increase/(Decrease)	\$ 59,500	\$ 15,800	\$ (3,100)	\$ 48,200	\$ (657,100)	\$ 57,600	\$ (9,300)	\$ 152,800	\$ 105,700	\$ (600)	\$ 21,900	\$ (99,500)	\$ (308,100)

⁽¹⁾ FY 2022 FTSE times rate per FTSE: rate is <5,000 FTSE @ \$210 per FTSE, > 5,000 FTSE @ \$160 per FTSE
⁽²⁾ Reflects funding at 50% of STEM amount for Dual Enrollment Students

Community Colleges

Arizona’s community colleges offer training and programs in the arts, sciences, and humanities, and provide vocational education leading to an associate’s degree, certificate of completion, or transfer to a baccalaureate degree-granting college or university.

Link to the **AGENCY'S WEBSITE:** <https://arizonacommunitycolleges.org/>

All dollar amounts are expressed in thousands.

Agency Budget Summary

	FY 2022	FY 2023	FY 2024	FY 2024
	Actual	Exp.Plan	Net Change	Exec. Bud.
General Fund	108,904.7	114,781.4	(7,483.3)	107,298.1
Agency Total	108,904.7	114,781.4	(7,483.3)	107,298.1

Major Executive Budget Initiatives and Funding

Rural Aid

The Executive Budget includes a increase in one-time funding for aid to the ten rural community college districts.

The one-time supplemental aid allows for the community colleges to cover the costs of maintenance, operations, and initiatives. This investment doubles the FY 2023 investment in rural aid to provide additional support to the community colleges.

Funding is to be allocated among the rural community college districts based on each district's share of actual FY 2022 rural enrollment.

Funding	FY 2024
General Fund	14,000.0
Issue Total	14,000.0

Executive Budget Baseline Changes

Operating State Aid

The Executive Budget includes a net ongoing increase in Operating State Aid for FY 2024.

The Operating State Aid formula is based on each community college district’s enrollment changes from the previous year. Full-time equivalent student enrollment (FTSE) increased by 8.51%, excluding the Maricopa and Pima community college districts.

Community College Operating State Aid is allocated in statute pursuant to A.R.S. § 15-1466.

Funding	FY 2024
General Fund	1,047.6
Issue Total	1,047.6

Equalization Aid

The Executive Budget includes a net increase in ongoing funding for Equalization Aid to Cochise, Graham, Navajo, and Yuma/La Paz counties.

The Equalization Aid formula established in A.R.S. § 15-1468 supports community college districts that have an insufficient property tax base compared to the minimum assessed value as described in A.R.S. § 15-1402.

Funding	FY 2024
General Fund	3,248.8
Issue Total	3,248.8

STEM and Workforce Aid

The Executive Budget includes a net decrease in Science, Technology, Engineering, and Mathematics (STEM) and Workforce Aid.

The STEM and Workforce Program State Aid formula is based on each community college district's enrollment changes from the previous year. Full-time equivalent student enrollment (FTSE) declined by 1,731 students in FY 2022, generating a net reduction in the STEM and Workforce Program State Aid per A.R.S. § 15-1464.

Funding	FY 2024
General Fund	(529.7)
Issue Total	(529.7)

Remove One-Time FY 2023 Appropriations

The Executive Budget removes in FY 2024 the one-time FY 2023 appropriations for various one-time initiatives.

Laws 2022, Chapter 313 provided the following one-time appropriations:

- Dine College Student Center: \$8 million
- Rural Aid: \$7 million
- Cochise First Responders Academy: \$6.25 million
- Navajo Technical University Laboratory: \$4 million

The Executive Budget aligns with current law by backing out these appropriations.

Funding	FY 2024
General Fund	(25,250.0)
Issue Total	(25,250.0)

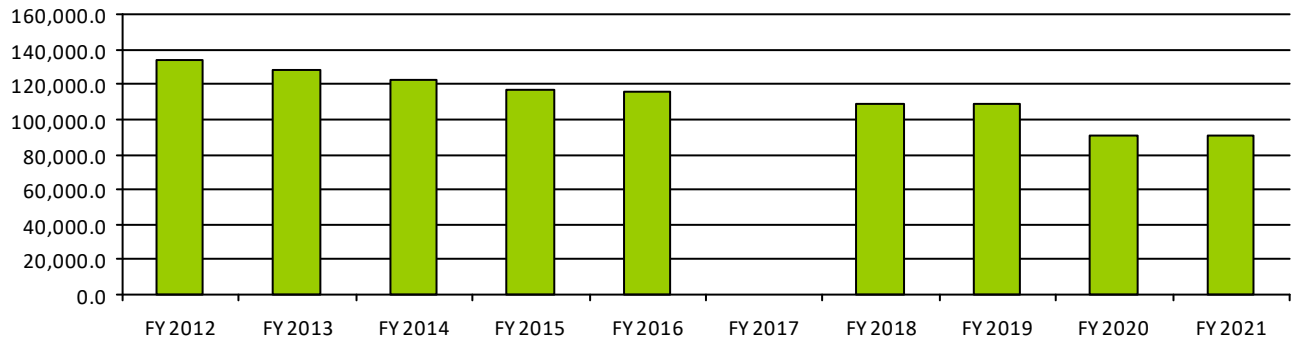
In addition to the funding amounts for this agency shown in this section, the Executive Budget also includes funding changes for this agency in the Statewide Adjustments section, which is immediately after the Capital section. Statewide Adjustments for FY 2024 include changes for health insurance premiums, retirement contributions, rent charges, accounting system costs, risk management charges, state motor vehicle fleet charges and ERE corrections.

There could also be funding for this agency in the capital or the statewide and large automation projects sections, which follow the Department of Water Infrastructure Finance Authority.

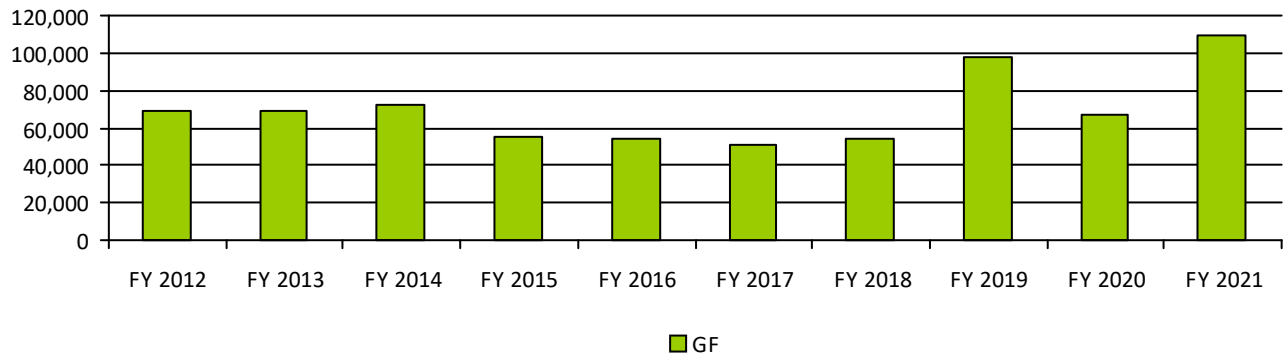
As part of the Executive Budget, for some agencies, there are changes to Arizona Revised Statutes and General Appropriations Act footnotes.

Link to [**EXECUTIVE BUDGET LEGISLATIVE CHANGES**](#)

Full-Time Equivalent Student Enrollment



Agency Expenditures (in \$1,000s)



In FY 2012, there was a total operating expenditure reduction of (6.2)% allocated across the Community College system, reflected here in the reduction between General Fund expenditures in FY 2011 and FY 2012.

State Appropriations

BY PROGRAM	FY 2022	FY 2023	FY 2024	FY 2024
	Actual	Approp.	Net Change	Exec. Bud.
Dine College	1,000.0	1,000.0	0.0	1,000.0
Equalization Aid	35,906.2	38,328.5	3,248.8	41,577.3
Gila Provisional Community College	200.0	200.0	0.0	200.0
Maricopa Nursing Center	0.0	18,250.0	(18,250.0)	0.0
One-Time Student Count Funding	28,000.0	21,000.0	7,000.0	28,000.0
Operating State Aid	15,281.4	12,600.4	1,047.6	13,648.0
Rural County Allocation	4,337.3	4,582.0	0.0	4,582.0
Rural County Reimbursement Subsidy	1,773.8	1,082.9	0.0	1,082.9
STEM and Workforce Programs	6,549.9	14,722.8	(529.7)	14,193.1
Tribal Community Colleges	2,856.1	3,014.8	0.0	3,014.8
Urban Aid	13,000.0	0.0	0.0	0.0
Agency Total - Appropriated Funds	108,904.7	114,781.4	(7,483.3)	107,298.1

BY EXPENDITURE OBJECT	FY 2022	FY 2023	FY 2024	FY 2024
	Actual	Approp.	Net Change	Exec. Bud.
Aid to Others	108,904.7	114,781.4	(7,483.3)	107,298.1

Agency Total - Appropriated Funds	108,904.7	114,781.4	(7,483.3)	107,298.1
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BY APPROPRIATED FUND

	FY 2022 Actual	FY 2023 Approp.	FY 2024 Net Change	FY 2024 Exec. Bud.
General Fund	108,904.7	114,781.4	(7,483.3)	107,298.1
Agency Total - Appropriated Funds	108,904.7	114,781.4	(7,483.3)	107,298.1

FOR MORE DETAIL ABOUT EACH FUND SEE THE STATE FUNDS BOOK

Special Line Appropriations

	FY 2022 Actual	FY 2023 Approp.	FY 2024 Net Change	FY 2024 Exec. Bud.
Cochise First Responders Academy	0.0	6,250.0	(6,250.0)	0.0
Dine College Student Center	0.0	8,000.0	(8,000.0)	0.0
Navajo Technical University Laboratory	0.0	4,000.0	(4,000.0)	0.0
Urban Aid - Maricopa	10,400.0	0.0	0.0	0.0
Urban Aid - Pima	2,600.0	0.0	0.0	0.0
Operating State Aid Cochise	4,373.5	4,230.0	193.7	4,423.7
Operating State Aid Coconino	1,626.5	1,369.6	46.3	1,415.9
Operating State Aid Gila	271.5	155.3	(3.9)	151.4
Operating State Aid Graham	1,936.1	1,532.3	129.6	1,661.9
Operating State Aid Mohave	1,205.5	903.0	21.4	924.4
Operating State Aid Navajo	1,512.3	1,393.4	(47.3)	1,346.1
Operating State Aid Pinal	1,356.5	818.2	272.7	1,090.9
Operating State Aid Santa Cruz	17.1	0.0	0.0	0.0
Operating State Aid Yavapai	590.5	300.4	72.6	373.0
Operating State Aid Yuma/La Paz	2,391.9	1,898.2	362.5	2,260.7
STEM and Workforce Programs State Aid Cochise	928.4	895.2	59.5	954.7
STEM and Workforce Programs State Aid Coconino	371.8	293.8	15.7	309.5
STEM and Workforce Programs State Aid Gila	127.2	91.9	(3.2)	88.7
STEM and Workforce Programs State Aid Graham	484.2	361.5	48.2	409.7
STEM and Workforce Programs State Aid Maricopa	1,600.0	8,584.9	(657.3)	7,927.6
STEM and Workforce Programs State Aid Mohave	465.7	373.8	4.8	378.6
STEM and Workforce Programs State Aid Navajo	319.7	283.6	(21.1)	262.5
STEM and Workforce Programs State Aid Pima	400.0	1,776.6	(7.6)	1,769.0
STEM and Workforce Programs State Aid Pinal	96.5	551.1	105.6	656.7
STEM and Workforce Programs State Aid Santa Cruz	29.8	21.8	(0.6)	21.2
STEM and Workforce Programs State Aid Yavapai	699.2	611.1	26.1	637.2
STEM and Workforce Programs State Aid Yuma/La Paz	1,027.4	877.5	(99.8)	777.7
Equalization Aid Cochise	7,925.3	8,771.4	988.2	9,759.6
Equalization Aid Graham	18,193.2	19,114.0	798.0	19,912.0
Equalization Aid Navajo	9,171.0	9,912.9	1,276.7	11,189.6
Equalization Aid Yuma/La Paz	616.7	530.2	185.9	716.1
Rural Community College Aid Cochise	6,251.0	5,267.5	1,609.8	6,877.3
Rural Community College Aid Coconino	1,907.3	1,343.4	439.2	1,782.6
Rural Community College Aid Gila	652.3	421.8	115.8	537.6
Rural Community College Aid Graham	2,483.7	1,633.2	574.3	2,207.5
Rural Community College Aid Mohave	2,388.9	1,714.4	517.5	2,231.9
Rural Community College Aid Navajo	1,640.2	1,305.6	336.2	1,641.8
Rural Community College Aid Pinal	3,666.0	2,476.6	988.9	3,465.5
Rural Community College Aid Santa Cruz	153.0	97.8	24.1	121.9
Rural Community College Aid Yavapai	3,586.9	2,782.2	871.8	3,654.0
Rural Community College Aid Yuma/La Paz	5,270.7	3,957.5	1,522.4	5,479.9
Rural County Allocation	4,337.3	4,582.0	0.0	4,582.0
Rural County Reimbursement Subsidy	1,773.8	1,082.9	0.0	1,082.9
Tribal Community Colleges	2,856.1	3,014.8	0.0	3,014.8
Additional Gila Workforce Development Aid	200.0	200.0	0.0	200.0
Dine College Remedial Education	1,000.0	1,000.0	0.0	1,000.0
Agency Total - Appropriated Funds	108,904.7	114,781.4	(7,483.3)	107,298.1

The special-line appropriations shown in this table are also included in the amounts displayed in the preceding tables.

The Executive Budget provides a lump-sum appropriation to the agency with special lines.

Arizona Community Colleges

	FY 2022 ACTUAL	FY 2023 ESTIMATE	FY 2024 BASELINE
SPECIAL LINE ITEMS			
Equalization Aid			
Cochise	7,925,300	8,771,400	9,759,600
Graham	18,193,200	19,114,000	19,912,000
Navajo	9,171,000	9,912,900	11,189,600
Yuma/La Paz	616,700	530,200	716,100
<i>Subtotal - Equalization Aid</i>	35,906,200	38,328,500	41,577,300
Operating State Aid			
Cochise	4,373,500	4,230,000	4,428,300
Coconino	1,626,500	1,369,600	1,424,100
Gila	271,500	155,300	155,100
Graham	1,936,100	1,532,300	1,674,800
Mohave	1,205,500	903,000	934,100
Navajo	1,512,300	1,393,400	1,349,900
Pinal	1,356,500	818,200	1,108,100
Santa Cruz	17,100	0	0
Yavapai	590,500	300,400	382,300
Yuma/La Paz	2,391,900	1,898,200	2,276,500
<i>Subtotal - Operating State Aid</i>	15,281,400	12,600,400	13,733,200
STEM and Workforce Programs State Aid			
Cochise	928,400	895,200	954,700
Coconino	371,800	293,800	309,500
Gila	127,200	91,900	88,700
Graham	484,200	361,500	409,700
Maricopa	1,600,000	8,584,900	7,927,600
Mohave	465,700	373,800	378,600
Navajo	319,700	283,600	262,500
Pima	400,000	1,776,600	1,769,000
Pinal	96,500	551,100	656,700
Santa Cruz	29,800	21,800	21,200
Yavapai	699,200	611,100	637,200
Yuma/La Paz	1,027,400	877,500	777,700
<i>Subtotal - STEM and Workforce Programs State Aid</i>	6,549,900	14,722,800	14,193,100
Rural Aid			
Cochise	6,251,000	5,267,500	3,365,600
Coconino	1,907,300	1,343,400	887,000
Gila	652,300	421,800	256,400
Graham	2,483,700	1,633,200	1,118,700
Mohave	2,388,900	1,714,400	1,089,000
Navajo	1,640,200	1,305,600	771,400
Pinal	3,666,000	2,476,600	1,814,400
Santa Cruz	153,000	97,800	56,700
Yavapai	3,586,900	2,782,200	1,799,200
Yuma/La Paz	5,270,700	3,957,500	2,841,600
<i>Subtotal - Rural Aid</i>	28,000,000	21,000,000	14,000,000
Urban Aid			
Maricopa	10,400,000	0	0
Pima	2,600,000	0	0
<i>Subtotal - Urban Aid</i>	13,000,000	0	0
Rural County Allocation	4,337,300	4,582,000	4,582,000 ^{1/}
Rural County Reimbursement Subsidy	1,773,800	1,082,900	1,082,900 ^{2/}
Tribal Community Colleges	2,856,100	3,014,800	3,014,800 ^{3/}
Additional Gila Workforce Development Aid	200,000	200,000	200,000
Diné College Remedial Education	1,000,000	1,000,000	1,000,000 ^{4/}

	FY 2022 ACTUAL	FY 2023 ESTIMATE	FY 2024 BASELINE
Cochise First Responders Academy	0	6,250,000	0
Navajo Technical University Laboratory	0	4,000,000	0
Diné College Student Center	0	8,000,000	0
AGENCY TOTAL	108,904,700	114,781,400	93,383,300 ^{5/}
FUND SOURCES			
General Fund	108,904,700	114,781,400	93,383,300
SUBTOTAL - Appropriated Funds	108,904,700	114,781,400	93,383,300
Other Non-Appropriated Funds	76,215,100	70,224,300	70,224,300
TOTAL - ALL SOURCES	185,119,800	185,005,700	163,607,600

AGENCY DESCRIPTION - The Arizona community college system is comprised of 10 college districts and 2 provisional districts. Arizona’s community colleges provide programs and training in the arts, sciences and humanities, and vocational education leading to an Associates degree, Baccalaureate degree, Certificate of Completion, or transfer to a Baccalaureate degree-granting college or university.

FOOTNOTES

- 1/ A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost of students attending community colleges who are from counties that are not part of an established community college district, and then the state will withhold these counties’ sales tax revenues to offset that cost. In FY 2024, that amount is estimated to be \$4,582,000. Because this appropriation is in permanent statute, it is not included in the General Appropriation Act.
- 2/ Of the \$1,082,900 appropriated to the rural county reimbursement subsidy line item, Apache county receives \$699,300 and Greenlee county receives \$383,600. (General Appropriation Act footnote)
- 3/ A.R.S. § 42-5031.01 directs the State Treasurer to annually transmit to the tribal colleges 10% of Transaction Privilege Tax (TPT) revenues collected from sources located on the reservation, or \$1,750,000, whichever is less, as well as 5% of TPT revenues collected on the reservation, or \$875,000, whichever is less, to a technical college on the same reservation. Because this appropriation is in permanent statute, it is not included in the General Appropriation Act.
- 4/ On or before October 15, 2024, the Diné college board of regents shall submit to the governor, the speaker of the house of representatives, the president of the senate, the secretary of state and the joint legislative budget committee a report that details the course completion rate for students who received remedial education during the 2023-2024 academic year. (General Appropriation Act footnote)
- 5/ General Appropriation Act funds are appropriated as District-by-District Special Line Items.

Equalization Aid

The Baseline includes \$41,577,300 from the General Fund in FY 2024 for Equalization Aid. Adjustments are as follows:

Property Value Changes

The Baseline includes an increase of \$3,248,800 from the General Fund in FY 2024 to reflect increased formula costs for funding Equalization Aid due to assessed valuation changes. Detail of specific district changes is shown in *Table 1*.

Background – The Equalization Aid line items provide additional state aid to community college districts with property tax bases that are less than the minimum assessed value specified in A.R.S. § 15-1402. Under the

Equalization Aid formula, the minimum assessed valuation is revised by the average change in actual assessed valuation for the most recent year for all rural districts with populations of less than 500,000 persons, according to the most recent decennial census data. Actual assessed valuation for rural districts was 6.2% higher in TY 2022 than in the preceding year. Therefore, for the FY 2024 Equalization Aid formula calculation, the

District	FY 2023	Year-over- Year Change	FY 2024
Cochise	\$ 8,771,400	\$988,200	\$ 9,759,600
Graham	19,114,000	798,000	19,912,000
Navajo	9,912,900	1,276,700	11,189,600
Yuma/La Paz	530,200	185,900	716,100
Total	\$38,328,500	\$3,248,800	\$41,577,300

minimum assessed valuation increased 6.2% to approximately \$1.74 billion. (See Table 2 for the calculation of the growth rate.)

Equalization Aid is paid based on the difference between the minimum assessed valuation and the most recent actual assessed valuation for the district. Equalization Aid is calculated at the lesser of \$1.37 per \$100 of the district’s assessed valuation or the district’s levy rate.

In any one year a district’s equalization assistance will depend on 1) whether the district falls below the minimum threshold (\$1.74 billion in FY 2024), 2) whether the district’s dollar change in assessed value was less than the rural districts’ average change, and 3) the applicable tax rate.

District	TY 2021 Primary AV	TY 2022 Primary AV	TY 2021-2022 % Growth
Cochise*	\$ 994,800,800	\$ 1,023,219,900	2.9 %
Graham*	239,863,700	282,173,500	17.6 %
Navajo*	911,478,100	918,845,900	0.8 %
Yuma/La Paz*	1,596,348,900	1,683,333,600	5.4 %
Coconino	1,983,520,000	2,077,032,200	4.7 %
Mohave	2,143,344,600	2,298,472,300	7.2 %
Pinal	2,868,880,600	3,118,901,200	8.7 %
Yavapai	<u>3,143,221,200</u>	<u>3,333,228,500</u>	<u>6.0 %</u>
Total	\$13,881,457,800	\$14,735,207,000	6.2 %
Minimum AV	\$1,635,047,200	\$1,735,602,600	6.2 %

* These districts qualify to receive Equalization Aid under the state funding formula in FY 2024.

Operating State Aid

The Baseline includes \$13,733,200 from the General Fund in FY 2024 for Operating State Aid. Adjustments are as follows:

Enrollment Changes

The Baseline includes an increase of \$1,132,800 from the General Fund in FY 2024 to fund the statutory formula for Operating State Aid.

This amount funds statutory formula costs for a 2,124, or 9.3%, increase in Full Time Student Equivalent (FTSE) students in rural community colleges (see Table 3). The 2,124 net FTSE increase consists of a 1,656 FTSE increase in non-dual enrollment students and a 468 FTSE decrease in dual enrollment students. A.R.S. § 15-1466.01 requires dual enrollment students be funded at 50% for state aid purposes. Dual enrollment refers to high school students

who are enrolled in community college courses for both high school and community college credit.

Background – With the exception of Maricopa and Pima, the Operating State Aid line items provide each community college district with funds for continuing operating and maintenance expenses pursuant to A.R.S. § 15-1466. The Operating State Aid formula adjusts state aid in an amount that reflects changes in the FTSE enrollment count. This enrollment adjustment is calculated by multiplying the change in the most recent year’s actual FTSE for each district by the average state aid per FTSE appropriated in the current fiscal year. (For FY 2024, the last actual FTSE data was from FY 2022.)

Maricopa and Pima County are also statutory recipients of Operating State Aid. However, a session law provision suspends the formula.

The full formula funding for Maricopa and Pima County cannot effectively be calculated for FY 2024. The Operating State Aid formula adjusts the prior year’s appropriation based on the changes in FTSE enrollment count. Maricopa and Pima County have not received Operating State Aid since FY 2015.

	FY 2021 FTSE	FY 2022 FTSE	Percentage Change
<u>Rural Districts</u>			
Cochise	5,620	5,999	6.7%
Coconino	1,491	1,581	6.0%
Gila	472	457	(3.2)%
Graham	1,770	1,994	12.7%
Mohave	1,914	1,941	1.4%
Navajo	1,468	1,375	(6.3)%
Pinal	2,655	3,234	21.8%
Santa Cruz	104	101	(2.9)%
Yavapai	3,062	3,207	4.7%
Yuma/La Paz	<u>4,274</u>	<u>5,065</u>	<u>18.5%</u>
<i>Subtotal</i>	<i>22,830</i>	<i>24,954</i>	<i>9.3%</i>
<u>Urban Districts</u>			
Maricopa	56,417	52,588	(6.8)%
Pima	<u>11,488</u>	<u>11,462</u>	<u>(0.2) %</u>
Total	90,735	89,004	(1.9)%

STEM and Workforce Programs State Aid

The Baseline includes \$14,193,100 from the General Fund in FY 2024 for Science, Technology, Engineering and Mathematics (STEM) and Workforce Programs State Aid. Adjustments are as follows:

Enrollment Changes

The Baseline includes a decrease of \$(529,700) from the General Fund in FY 2024 to fund decreased formula costs for STEM and Workforce Programs State Aid. This reduction is the result of a net decline in enrollment in FY 2022.

Background – The STEM and Workforce Programs State Aid line items provide the community college districts with funds for partnerships, faculty, technology equipment, student services, facilities, and property needs pursuant to A.R.S. § 15-1464.

The STEM and Workforce Programs State Aid formula provides per capita funding to districts based on the district's size and the most recent year's actual audited FTSE. The FY 2024 Baseline continues to suspend the inflation adjustment required by statute and provides \$210 per FTSE for districts with 5,000 or less FTSE and \$160 per FTSE for districts with greater than 5,000 FTSE.

Rural Aid

The Baseline includes \$14,000,000 from the General Fund in FY 2024 for Rural Aid. Adjustments are as follows:

Remove One-Time Rural Aid

The Baseline includes a decrease of \$(7,000,000) from the General Fund in FY 2024 for the elimination of one-time aid to the 10 rural community college districts.

In FY 2023, this funding was allocated to the 10 rural community college districts based on each district's share of actual FY 2021 enrollment.

In FY 2024, rural aid will be allocated based on each district's share of actual FY 2022 enrollment.

Rural County Allocation

The Baseline includes \$4,582,000 from the General Fund in FY 2024 for Rural County Allocation. This amount is unchanged from FY 2023.

Background – The Rural County Allocation line item facilitates payment to community college districts for students enrolled from counties that are not a part of an established community college district. If a county is not part of a community college district, it is responsible for the cost of their students attending community college in another county. In practice, this provision affects Apache and Greenlee Counties. A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost for these counties and that the state will then withhold these

counties' Transaction Privilege Tax (TPT) revenues to offset a portion of that cost.

A.R.S. § 15-1469C prescribes the formula that calculates the amount that is owed by Apache and Greenlee Counties to the out of county community college districts. The formula is based on the number Apache and Greenlee students who attended school in an established community college district, as well as the average operating cost per student of that district. In calculating the TPT withholding for Apache and Greenlee Counties, however, the state only counts the average operating aid per student generated by the primary property tax levy. The difference between the average per student operating cost generated by primary property taxes and the average overall operating cost is effectively absorbed by the state General Fund.

The payments made on behalf of the counties are not included in county expenditure limits established in the Arizona Constitution. The county payments are partially offset by a state subsidy. (*See next line item.*)

Each year, the amount is determined by enrollment counts submitted to the JLBC Staff. The JLBC Staff is required by A.R.S. § 15-1469D to report the county withholdings to the Treasurer by May 15 for the upcoming fiscal year. In May 2022, the JLBC Staff reported the amount to be \$4,582,000 for FY 2023.

Monies for the Rural County Allocation are authorized by A.R.S. § 15-1469.01, and therefore do not appear in the General Appropriation Act.

Rural County Reimbursement Subsidy

The Baseline includes \$1,082,900 from the General Fund in FY 2024 for Rural County Reimbursement Subsidy. This amount is unchanged from FY 2023.

This line item partially offsets the remaining cost to counties that are not part of an established community college district. The funding is appropriated to Apache and Greenlee. The Baseline continues a General Appropriation Act footnote allocating these monies. Of the \$1,082,900 subsidy, \$699,300 is distributed to Apache and \$383,600 to Greenlee. Due to differences in out-of-county enrollment levels, the subsidy partially offsets Apache's costs and fully eliminates Greenlee's costs.

Tribal Community Colleges

The Baseline includes \$3,014,800 from the General Fund in FY 2024 for Tribal Community Colleges. This amount is unchanged from FY 2023.

The Baseline includes a distribution of \$2,625,000 to the Navajo Nation, comprised of \$1,750,000 for Diné College and \$875,000 for Navajo Technical College. For the Navajo Nation, the budget assumes the maximum amounts allowed under statute since a net of 15% of their current TPT revenues would exceed the statutory distribution limits as described below. The Baseline also includes \$389,800 for Tohono O'odham Community College.

As described below, each of these amounts will depend on actual FY 2024 TPT revenue collections and the FY 2024 appropriation will adjust automatically.

Background – This funding is limited to qualified tribes that instituted a compact with the state before September 1, 2017, to receive a portion of Transaction Privilege Tax (TPT) revenues for support of tribe's postsecondary institution(s). A.R.S. § 42-5031.01 allows any qualifying tribal community college to receive \$1,750,000, or 10% of the TPT revenues collected from all sources located on the reservation, whichever is less. A.R.S. § 42-5031.01 also allows any additional technical college located on the same reservation to receive \$875,000, or 5% of the TPT revenues collected from sources located on the reservation, whichever is less. Actual amounts for FY 2024 will depend on FY 2024 collections. Given the language of A.R.S. § 42-5031.01, these monies do not appear in the General Appropriation Act. (Please see the FY 2020 Appropriations Report for more information.)

Additional Gila Workforce Development Aid

The Baseline includes \$200,000 from the General Fund in FY 2024 for Additional Gila Workforce Development Aid. This amount is unchanged from FY 2023.

Background – As a provisional community college district, Gila County is not eligible for a \$200,000 annual Workforce Development allocation from Proposition 301 monies (see A.R.S. § 42-5029).

Diné College Remedial Education

The Baseline includes \$1,000,000 from the General Fund in FY 2023 for Diné College Remedial Education. This amount is unchanged from FY 2023.

This line item provides additional funding to Diné College to provide remedial education to help students prepare for college-level courses such as reading, writing and mathematics. In addition, the Baseline continues a General Appropriation Act footnote that requires the Diné college board of regents to submit a report that details

the course completion rate for students who received remedial education during the 2023-2024 academic year to the JLBC, Governor's office, and legislative leaders on or before October 15, 2024.

Cochise First Responders Academy

The Baseline includes no funding in FY 2024 for the Cochise First Responders Academy. Adjustments are as follows:

Remove One-Time Funding

The Baseline includes a decrease of \$(6,250,000) from the General Fund in FY 2024 for the elimination of one-time funding for the construction of a Cochise First Responders Academy.

Navajo Technical University Laboratory

The Baseline includes no funding in FY 2024 for the Navajo Technical University Laboratory. Adjustments are as follows:

Remove One-Time Funding

The Baseline includes a decrease of \$(4,000,000) from the General Fund in FY 2024 for the elimination of one-time funding for construction of an environmental testing laboratory at Navajo Technical College.

Diné College Student Center

The Baseline includes no funding in FY 2024 for the Diné College Student Center. Adjustments are as follows:

Remove One-Time Funding

The Baseline includes a decrease of \$(8,000,000) from the General Fund in FY 2024 for the elimination of one-time funding for construction of a Diné College Student Center.

Other Issues

Statutory Changes

The Baseline would:

- As session law, continue to suspend the Operating State Aid funding at levels specified in the General Appropriation Act, which effectively means suspending the formula in FY 2024 for only Maricopa and Pima Counties.
- As session law, continue to set the Science, Technology, Engineering and Mathematics and Workforce Programs district funding at levels

specified in the General Appropriation Act, which effectively means suspending the inflation adjustment in the formula in FY 2024 for all community college districts.

Long-Term Budget Impacts

As part of the Baseline's 3-year spending plan, Community College General Fund costs are projected to increase by \$3,209,000 in FY 2025 above FY 2024 spending and to increase by \$3,409,500 in FY 2026 above FY 2025 spending.

These estimates are based on:

- Flat enrollment growth (so no change in costs for Operating State Aid or STEM and Workforce Programs State Aid for FY 2025 and FY 2026).
- An increase of \$3,209,000 for Equalization Aid in FY 2025 spending above FY 2024 and \$3,409,500 in FY 2026 above FY 2025 spending. These estimates assume total Net Assessed Value (NAV) growth of 5.7% in FY 2025 and FY 2026.

Community College Revenue Sources

In addition to state General Fund monies, Arizona's community colleges receive revenues from a number of other sources, including student tuition and fees, local property taxes, grants, and other monies generated by the colleges. Of the total, the community colleges receive 3.7% of their revenues (excluding bond proceeds) from state aid.

For FY 2023, base operating revenues from all sources are estimated to be \$1,935,863,900 (See Table 4 for a summary of FY 2023 total revenue estimates.)

Property taxes are the single largest revenue source for the community colleges, accounting for 51.3% of their revenues. There are 2 types of property taxes: primary and secondary. For the community colleges, primary property taxes are levied for operating purposes and secondary property taxes are levied to pay for capital outlay expenses. Both taxes are levied on limited property values. Each community college district determines its primary and secondary property tax rates. (See Table 5 for a summary of TY 2022 property tax rates.)

Under A.R.S. § 42-17051, community colleges are allowed to collect 2% more in property tax revenues annually, not

Table 4

Total Estimated Community College Revenues – FY 2023 ^{1/}

District	State Aid ^{2/}	Tuition/Fees	Property Taxes	Grants ^{3/}	Other ^{4/}	FY 2023 Total ^{5/}	FY 2022 Total ^{6/}	% Change from FY 2022
Cochise	\$18,268,900	\$8,591,100	\$24,861,200	\$18,781,000	\$1,486,200	\$71,998,400	\$79,506,800	(9.4)%
Coconino	2,785,300	6,478,700	10,829,100	8,519,700	621,400	29,234,100	31,436,000	(7.0)%
Gila ^{7/}	577,100	0	5,590,900	615,400	355,000	7,138,400	6,447,300	10.7%
Graham	22,279,500	6,993,000	7,651,700	10,885,900	4,209,600	52,019,700	56,174,100	(7.4)%
Maricopa	0	186,507,300	613,414,100	313,762,600	20,046,000	1,133,730,000	1,091,060,400	3.9%
Mohave	2,617,400	9,501,400	27,347,200	17,650,000	417,400	57,533,500	53,044,800	8.5%
Navajo	12,611,900	4,300,000	16,084,100	10,700,000	3,903,600	47,599,600	42,534,000	11.9%
Pima	0	41,801,000	130,487,900	64,477,500	10,577,300	247,343,700	250,617,700	(1.3)%
Pinal	3,294,800	5,489,000	64,351,300	20,812,400	5,055,000	99,002,500	98,083,500	0.9%
Santa Cruz ^{7/}	97,800	10,200	1,756,800	243,000	11,700	2,119,500	1,866,300	13.6%
Yavapai	2,143,800	11,860,000	49,860,100	16,698,100	5,522,600	86,084,600	88,078,400	(2.3)%
Yuma/La Paz	<u>6,385,900</u>	<u>14,867,500</u>	<u>40,792,200</u>	<u>36,821,000</u>	<u>3,203,300</u>	<u>102,069,900</u>	<u>116,156,600</u>	<u>(12.1)%</u>
Total ^{8/}	\$71,062,400	\$296,399,200	\$993,026,600	\$519,966,600	\$55,409,100	\$1,935,863,900	\$1,915,005,900	1.1%

^{1/} That data in this table was provided by the Arizona Community College Coordinating Council.
^{2/} State Aid revenue includes Operating State Aid and Equalization Aid.
^{3/} Includes federal coronavirus-related grants.
^{4/} Includes auxiliary programs, interest income, workforce development funds, and transfers.
^{5/} Total revenues do not include bond proceeds or district fund balances. Including these amounts, total revenues are estimated to be \$2,303,537,800 for FY 2023.
^{6/} Total revenues do not include bond proceeds or district fund balances. Including these amounts, total revenues are \$2,107,007,600 for FY 2022.
^{7/} Gila Provisional Community College contracts with Graham County's Eastern Arizona College in order to provide degree programs. Therefore, Gila's tuition and fee revenues are collected by Graham according to their contract agreement. Santa Cruz Provisional Community College contracts with Pima County's Community College in order to provide degree programs. Therefore, Santa Cruz's tuition and fee revenues are collected by Pima according to their contract agreement.
^{8/} Columns may not add to total due to rounding.

including revenue from new construction. Any increase over 2% requires voter approval, unless the district has foregone increases in prior years and consolidates those increases into a single year.

The community colleges also collect tuition and fees from enrolled students. These collections account for approximately 15.3% of total revenues. Tuition and fees are assessed on a per credit hour basis. FY 2023 weighted average tuition (weighted for each district’s proportion of the statewide FTSE count) is \$2,511 if a full-time student attends for 30 hours a year. The FY 2023 amount represents a decrease of (2.7)% from FY 2022. (See Table 6 for FY 2023 resident tuition and fee rates.)

Table 5
Community College Tax Rates – TY 2022

District	Primary Rate	Secondary Rate	Combined Rate	% Change Combined Rate from TY 2021
Cochise	\$2.43	\$0.00	\$2.43	(0.4)%
Coconino	0.52	0.00	0.52	18.4%
Gila	0.94	0.00	0.94	(1.8)%
Graham	2.71	0.00	2.71	(12.5)%
Maricopa	1.09	0.10	1.19	(2.5)%
Mohave	1.19	0.00	1.19	(4.0)%
Navajo	1.75	0.00	1.75	0.0%
Pima	1.29	0.00	1.29	1.4%
Pinal	1.87	0.19	2.06	(4.3)%
Santa Cruz	0.45	0.00	0.45	(2.0)%
Yavapai	1.50	0.00	1.50	(4.4)%
Yuma/La Paz	2.10	0.32	2.42	(1.9)%

Table 6
Community College Resident Tuition and Fees – FY 2023

District	Average Cost Per Credit Hour	Annual Cost ^{1/}	% Change from FY 2022
Cochise	\$91	\$2,730	0.0%
Coconino	136	4,068	20.0%
Gila	93	2,790	3.3%
Graham	93	2,790	3.3%
Maricopa	85	2,550	0.0%
Mohave	81	2,430	0.0%
Navajo	85	2,550	3.7%
Pima	89	2,670	2.3%
Pinal	50	1,500	(41.9)%
Santa Cruz	44	1,305	0.0%
Yavapai	78	2,352	3.2%
Yuma/La Paz	92	2,760	2.2%
Weighted Average	\$84	\$2,511	(2.7)%

^{1/} Annual cost is for 30 hours a year, or 15 hours per semester.

Community colleges also receive grants and “other” revenue from a variety of sources. Combined, they account for approximately 29.7% of community college revenues.

Revenue listed in the “other” category includes auxiliary programs, interest incomes, workforce development funds, and transfers.

Total Community College Expenditures

Table 7 shows total budgeted FY 2023 community college expenditures. In FY 2023, total budgeted expenditures are \$2,302,619,400. As mentioned previously, base operating revenues for FY 2023 are \$1,935,863,900; however, this figure does not include allocated fund balances or bond proceeds. Including these amounts, total available revenues are \$2,303,537,800. Of the total \$2,302,619,400 in budgeted expenditures, \$1,845,463,400, or 80.1%, of these expenditures are from the community colleges’ General and Restricted Funds. This includes \$518,537,100, or 22.5%, for instruction and \$290,216,200, or 12.6%, for institutional support.

Expenditures for auxiliary enterprises, including revenue-generating retail and business services such as parking lots, bookstores, and food service, are \$74,865,400, or 3.3% of the total. Plant Fund expenditures, which generally include capital costs, are \$299,469,600, or 13.0% of the total. The remaining \$82,821,000, or 3.6%, is for debt service.

Community College Expenditure Limitations

The Arizona Constitution requires the Economic Estimates Commission to calculate the expenditures limitation for community college districts based on FY 1980 expenditures. The base limit is adjusted each year for enrollment and inflation.

The expenditure limitation does not apply to certain monies received by community college districts, such as tuition and fees or federal grants. A.R.S. § 15-1444 also excludes from the expenditure limitation auxiliary fees, entrepreneurial and commercial activities, research and development agreements, and grants from the state, political subdivisions, tribal governments, or special taxing districts.

As part of the annual budget submission process, the community college districts calculate their expenditures for the current year. These figures are then audited by the Auditor General after the end of each fiscal year.

Table 7
Community Colleges - FY 2023 Budgeted Expenditures

<u>General/Restricted Funds</u>	<u>Total</u>	<u>% of Total</u>
Instruction	\$ 518,537,100	22.5%
Public Service	119,251,000	5.2%
Academic Support	179,199,400	7.8%
Student Services	348,227,500	15.1%
Institutional Support	290,216,200	12.6%
Operation & Maintenance	67,174,400	2.9%
Scholarships & Grants	236,553,600	10.3%
Contingency	86,304,200	3.7%
Subtotal ^{1/}	\$1,845,463,400	80.1%
Auxiliary Enterprises Fund	\$ 74,865,400	3.3%
Plant Fund	299,469,600	13.0%
Debt Service	82,821,000	3.6%
Total ^{1/}	\$2,302,619,400	100%

^{1/} May not add to subtotal and total due to rounding.

Table 8
Community College Expenditure Limits – FY 2023

<u>District</u>	<u>Expenditure Limit</u>	<u>Estimated Expenditures</u>
Cochise	\$69,226,449	\$58,528,942
Coconino	16,739,344	16,739,344
Gila*	5,166,461	4,908,138
Graham	34,492,544	32,767,917
Maricopa	470,676,039	470,676,039
Mohave	25,000,644	25,000,644
Navajo	15,220,497	15,220,497
Pima	137,158,048	137,158,048
Pinal	36,753,233	36,753,233
Santa Cruz*	1,175,815	1,175,815
Yavapai	48,401,894	47,425,710
Yuma/La Paz	55,710,097	51,319,057

* Indicates provisional community college district

Table 8 includes the FY 2023 expenditure limits and the estimated expenditures reported by the districts. Of the 12 districts, 7 currently estimate that they will be at the limit in FY 2023.

A.R.S. § 41-1279.07 stipulates that a community college district that exceeds its expenditure limitation without authorization will have the following amount of state aid withheld, based on the percentage of the excess expenditure:

- If the excess expenditures are less than 5% of the limitation, the amount withheld is equal to the excess expenditures.
- If the excess expenditures are between 5% and 10% of the limitation or are less than 5% of the limitation and it is at least the second consecutive instance of excess expenditures, the amount withheld is equal to 3 times the excess expenditures.
- If the excess expenditures are equal to 10% or more of the limitation, the amount withheld is equal to 5 times the excess expenditures or one-third of the district's allocation of state aid, whichever is less.

Laws 2022, Chapter 367 reduces the penalty for a community college district that exceeds its FY 2023 expenditure limitation without authorization. For FY 2023, the amount of state aid withheld, based on the percentage of the excess expenditure, will be as follows:

- If the excess expenditures are less than 5% of the limitation, the amount withheld is \$5,000.
- If the excess expenditures are between 5% and 10% of the limitation, the amount withheld is \$15,000.
- If the excess expenditures are between 10% and 12% of the limitation, the amount withheld is \$20,000.
- If the excess expenditures are equal to 12% or more of the limitation, the amount withheld is equal to 5 times the excess expenditures or one-third of the district's allocation of state aid, whichever is less. However, for a provisional community college district, the maximum amount of state aid withheld may not exceed 1% of the district budget.

SUMMARY OF FUNDS	FY 2022 Actual	FY 2023 Estimate
Smart and Safe Arizona Fund (varies by account/A.R.S. § 36-2856)		Non-Appropriated
Source of Revenue: The fund receives revenues from a 16.0% excise tax on the sale of recreational marijuana products and license and registration fees.		
Purpose of Fund: To pay costs incurred by state agencies to implement the provisions of Proposition 207, which legalized the adult use of recreational marijuana. After agencies pay administrative costs, the remaining funds are distributed 33.0% to community college districts, 31.4% to municipal police and fire departments, 25.4% to the Highway User Revenue Fund, 10.0% to the Justice Reinvestment Fund, and 0.2% to the Attorney General.		
Funds Expended	44,679,700	38,161,600
Year-End Fund Balance	0	0

SUMMARY OF FUNDS	FY 2022 Actual	FY 2023 Estimate
Tribal Assistance Fund (No Fund Number/A.R.S. § 42-5029)		Non-Appropriated
Source of Revenue: A portion of the 0.6% education sales tax. The law directs each qualifying tribal community college to receive distributions in the same manner as the transfers to individual community college district workforce development accounts. A "qualifying Indian tribe" is an Indian tribe that owns, operates, and charters any community college located on its own reservation in this state.		
Purpose of Fund: To fund workforce development and job training activities at a community college owned, operated, or chartered by a qualifying Indian tribe.		
Funds Expended	1,086,400	1,240,800
Year-End Fund Balance	0	0
Workforce Development Accounts (varies by account/A.R.S. § 15-1472)		Non-Appropriated
Source of Revenue: Three percent of collections from the 0.6% education sales tax, after debt service on state school facilities revenue bonds has been paid. This funding was authorized by voter approval of Proposition 301 in the November 2000 General Election.		
Purpose of Fund: To fund workforce development and training activities at the community college districts.		
Funds Expended	30,449,000	30,821,900
Year-End Fund Balance	0	0

2023 LEVY LIMIT WORKSHEET

Date: 2/10/2023

NAVAJO COUNTY - NORTHLAND PIONEER COLLEGE
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MAXIMUM LEVY	2022
A.1. Maximum Allowable Primary Tax Levy	\$16,702,781
A.2. A.1 multiplied by 1.02	\$17,036,837

CURRENT YEAR NET ASSESSED VALUE SUBJECT TO TAXATION IN PRIOR YEAR	2023
B.1. Centrally Assessed	\$163,151,180
B.2. Locally Assessed Real Property	\$768,157,266
B.3. Locally Assessed Personal Property	\$19,419,373
B.4. Total Assessed Value (B.1 through B.3)	\$950,727,819
B.5. B.4. divided by 100	\$9,507,278

CURRENT YEAR NET ASSESSED VALUES	2023
C.1. Centrally Assessed	\$166,972,163
C.2. Locally Assessed Real Property	\$783,021,565
C.3. Locally Assessed Personal Property	\$19,419,373
C.4. Total Assessed Value (C.1 through C.3)	\$969,413,101
C.5. C.4. divided by 100	\$9,694,131

LEVY LIMIT CALCULATION	2023
D.1. LINE A.2	\$17,036,837
D.2. LINE B.5	\$9,507,278
D.3. D.1/D.2 (MAXIMUM ALLOWABLE TAX RATE)	1.7920
D.4. LINE C.5	\$9,694,131
D.5. D.3 multiplied by D.4 = MAXIMUM ALLOWABLE LEVY LIMIT	\$17,371,883
D.6. Excess Collections/Excess Levy	
D.7. Amount in Excess of Expenditure Limit	
D.8. ALLOWABLE LEVY LIMIT (D.5 - D.6 - D.7)	\$17,371,883

<i>2023 New Construction</i>	\$18,685,282
------------------------------	---------------------

Enter data in yellow-shaded cells only.
Calculated data in tan should be used in published notice.
Reference updated language for published notice per Chapter 198 (HB 2286, Laws 2017).

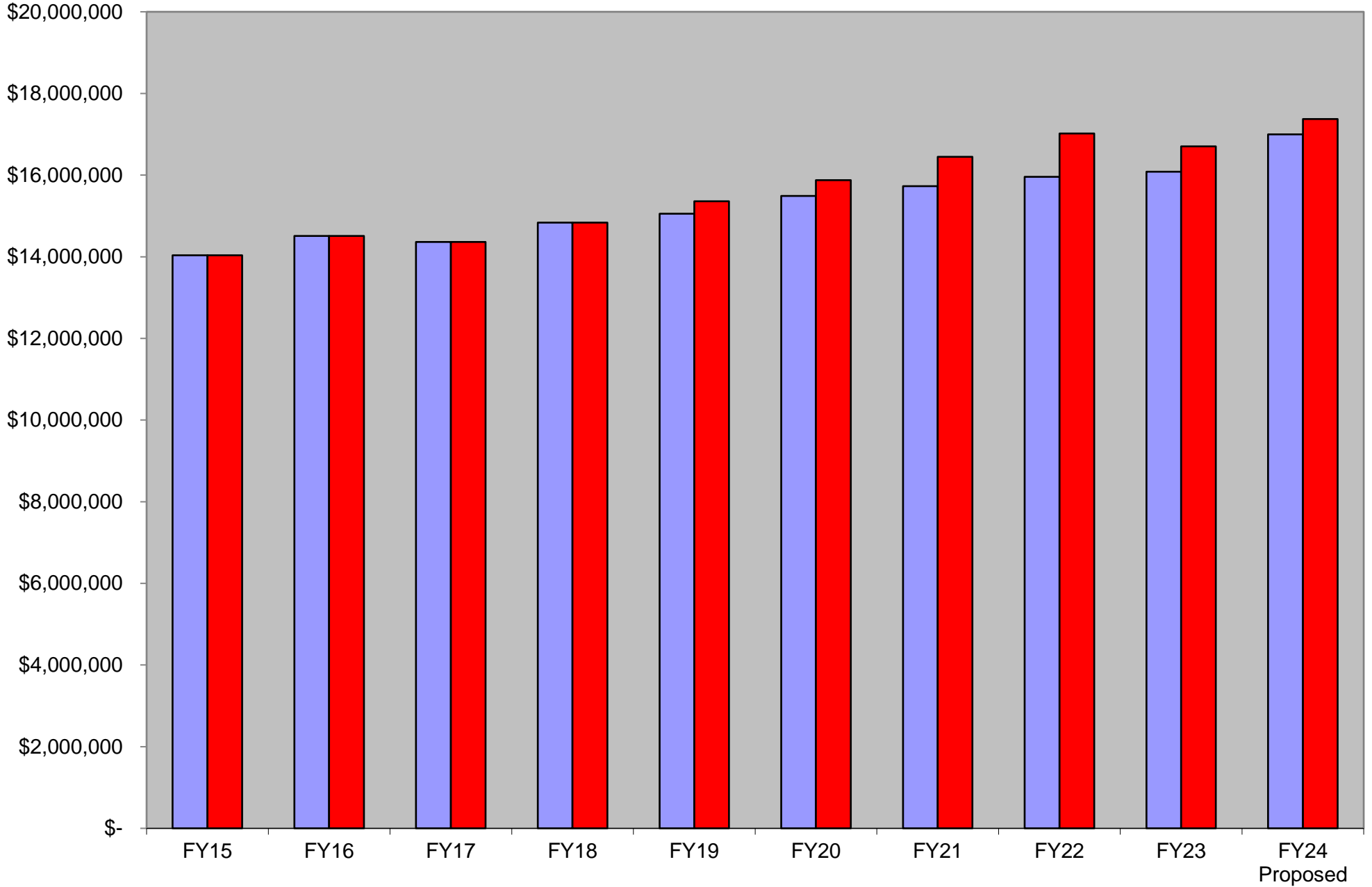
Truth in Taxation Analysis

Calculation for Truth in Taxation Hearing Notice pursuant to A.R.S. § 42-17107

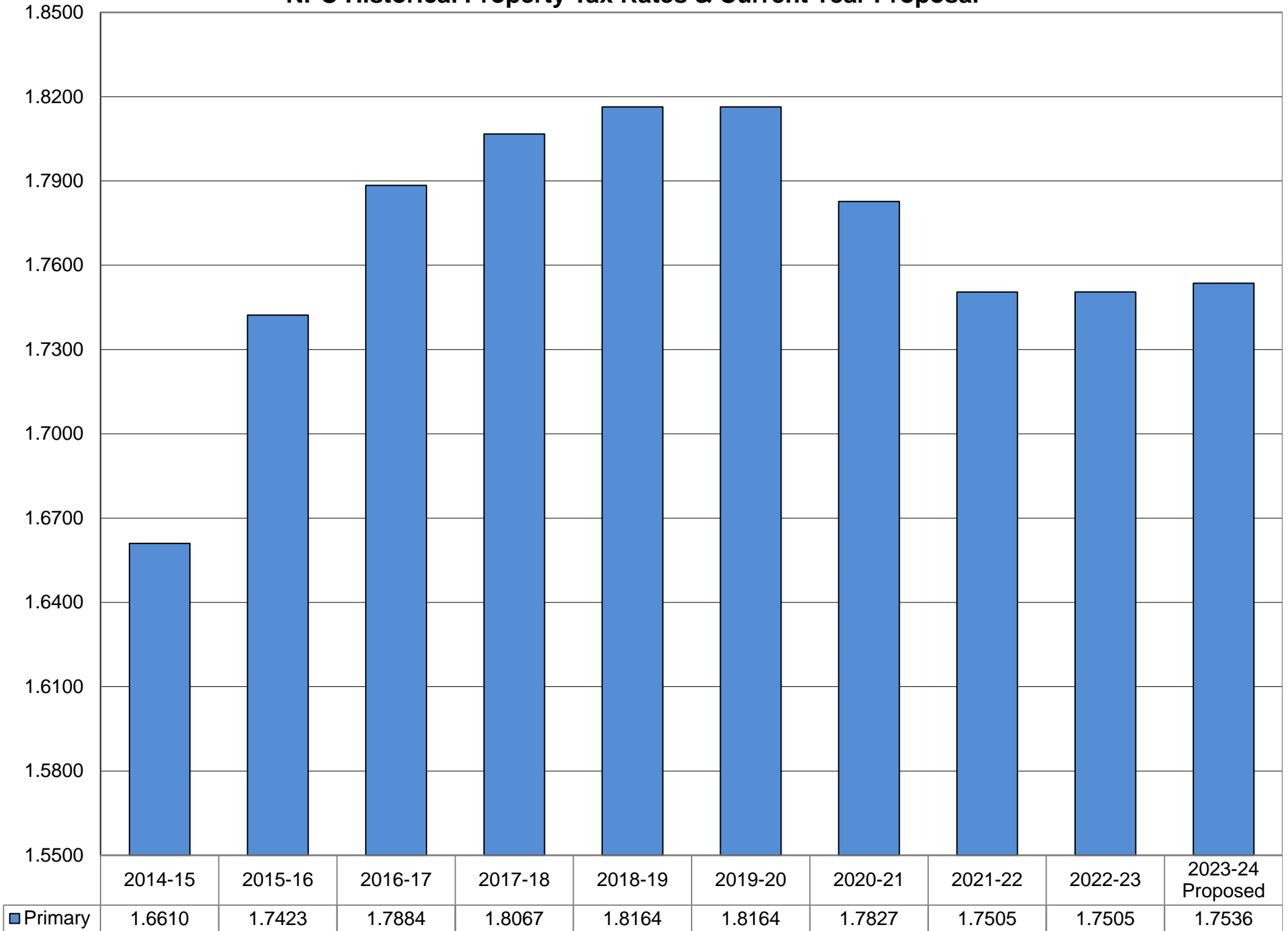
	Maximum	Mid-point	TNT Rate
Actual current primary property tax levy: (line F.1. actual levy from prior year's final levy limit worksheet)	\$ 16,084,078	\$ 16,084,078	\$ 16,084,078
Net assessed valuation: (line C.4. from current year's worksheet)	\$ 969,413,101	\$ 969,413,101	\$ 969,413,101
Value of new construction:	\$ 18,685,282	\$ 18,685,282	\$ 18,685,282
Net assessed value minus new construction: (line B.4. from current year's levy limit worksheet)	\$ 950,727,819	\$ 950,727,819	\$ 950,727,819
MAXIMUM TAX RATE THAT CAN BE IMPOSED WITHOUT A TRUTH IN TAXATION HEARING:	\$ 1.6918	\$ 1.6918	\$ 1.6918
Growth in property tax levy capacity associated with new construction:	\$ 316,118	\$ 316,118	\$ 316,118
MAXIMUM PRIMARY PROPERTY TAX LEVY WITHOUT A TRUTH IN TAXATION HEARING:	\$ 16,400,531	\$ 16,400,531	\$ 16,400,531
Proposed primary property tax levy:	\$ 17,371,883	\$ 17,000,000	\$ 16,400,531
Proposed increase in primary property tax levy, exclusive of new construction	\$ 952,630	\$ 587,915	\$ -
Proposed percentage increase in primary property tax levy:	5.92%	3.66%	0.00%
Proposed primary property tax rate:	\$ 1.7920	\$ 1.7536	\$ 1.6918
Proposed increase in primary property tax rate:	\$ 0.1002	\$ 0.0618	\$ 0.0000
Proposed primary property tax levy on a home valued at \$100,000	\$ 179.20	\$ 175.36	\$ 169.18
Primary property tax levy on a home valued at \$100,000 if the tax rate was not raised:	\$ 169.18	\$ 169.18	\$ 169.18
Proposed primary property tax levy increase on a home valued at \$100,000:	\$ 10.02	\$ 6.18	\$ 0.00

NPC Primary Maximum Property Tax Levy compared to Actual Levy

Levy - Assessed Levy Limit - Max



NPC Historical Property Tax Rates & Current Year Proposal





Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

SPRING 2023 ENROLLMENT REPORT

	Total FTSE		Early College FTSE		Regular FTSE	
	SP22	SP23	SP22	SP23	SP22	SP23
LCC	67.60	65.93	18.26	20.54	48.01	45.39
PDC	110.00	118.40	70.34	77.86	23.06	40.54
SCC	120.73	135.60	77.26	89.06	21.54	46.54
WMC	415.80	425.07	263.26	261.67	100.81	163.4
Subtotal	714.13	745	429.12	449.13	193.42	295.87
ALU	0.20	0.60	-	0	0.2	0.80
HOPI	10.13	11.13	6.80	4.33	-.67	6.80
INT	271.77	264.27	-	0	271.77	263.50
KAY	6.14	5.07	.53	.67	5.60	4.4
SPE	10.47	27.87	4.40	15.20	6.07	12.67
STJ	55.73	44.87	46.27	33.14	-1.54	11.73
WRV	44.93	48.07	35.14	35.8	5.19	12.27
APAC	10.00	10.85	13.48	10.86	-9.40	0.56
NAVA	0.27	0.8	0.47	0.40	-.27	0.40
Subtotal	409.64	413.53	103.41	100.40	276.96	313.13
Total	1123.77	1158.53	532.53	549.53	591.24	609



Spring 2022 to Spring 2023 Semester Enrollment Comparison

Enrollment (FTSE), Change Spring 2022, (1123.77), to Spring 2023, (1158.53): +3%

UNDUP Headcount Change, Spring 2022, (2400), to Spring 2023, (2465): +2.6%

Navajo County Community College District Governing Board Meeting Minutes

March 21, 2023 – 10:00 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Ms. Kristine Laughter; Mr. Frank Lucero; Mr. Everett Robinson; Mr. Derrick Leslie (joined the meeting at 10:09 a.m.).

Governing Board Member Absent: Mr. Elias Jouen.

Others Present: President Chato Hazelbaker; Vice President for Learning and Student Services (VPLSS) Michael Solomonson; Vice President for Administrative Services (VPAS) Maderia Ellison; Associate Vice President – Human Resources (AVPHR) Shenethia Manuel; Director of Institutional Effectiveness Judy Yip-Reyes; Recording Secretary to the Board Paul Hempsey; Norvita Charleston; Betsy Wilson; David Huish; Inez Schaechterle; Elinor Henderson; Rich Harris; Jodie Humphrey; Amy Henderson; Xander Henderson; Muriel Metcalf; Katie Matott; Raeann Brittain; Ryan Jones; Tamora Osborne; Tabitha Stickel; Talaina Kor; Rebecca Hunt; Chris Green; Frank Orona; Gary Santillanes; Jeremy Raisor; Justin White; Olivia Jaquez; Michael Broyles; Rebecca Sweet; Scott Flake; Josh Rogers; Lia Keenan; Russel Kupfer; Robert Johnson; Melody Niesen; Mark Camisa; Jeanette Hancock; Wei Ma; Daphne Brimhall; Josh Jeffrey; Michael Jacob; Allison Landy; Matt Weber.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Laughter called the meeting to order at 10:00 a.m. and asked Board Member Robinson to lead the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Mr. Lucero made a motion to adopt the agenda as presented. Mr. Robinson seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Robinson, and Chair Laughter voting in favor. There were no votes against.

Agenda Item 3: Outstanding Alumni Award

VPLSS Solomonson addressed the Board and introduced Elinor Henderson Moore as the Outstanding Alumni Award winner. Elinor recounted her history at Northland Pioneer College, noting it was where she got her start in Higher Education and stated it would always have a special place in her heart and for her family.

Agenda Item 4: Call for Public Comment

None.

Agenda Item 5: Discussion Items

5.A. Standing Presentations:

5.A.1. Financial Position

VPAS Ellison addressed the Board and presented the monthly Financial Position report for the period to January 31st, 2023.

5.A.2. NPC Student Government Association (SGA)

Muriel Metcalf, Academic Advisor at the White Mountain Campus, addressed the Board and provided an update on recent activities to enroll more students to the SGA.

Mr. Leslie joined the meeting at 10:09 a.m.

5.A.3. Faculty Association

Ryan Jones, Co-President of Faculty Association, addressed the Board and offered support for the compensation recommendation which appears on the agenda later in the meeting. Ryan then introduced Professor Inez Schaechterle, Faculty in English, who presented a project her students completed.

5.A.4. Classified & Administrative Staff Organization (CASO)

Jodie Humphrey, CASO President, addressed the Board and also offered support for the compensation recommendation.

Mr. Lucero asked what the CASO position would be if the Gallagher Compensation study showed that CASO members were being overpaid. Ms. Humphrey said that she would not be able to provide an answer till some figures were provided from the study.

Chair Laughter asked what the communication with CASO members had been regarding the compensation request. Ms. Humphrey noted the impact the 7% increase would have for all CASO members but that they realize this is not the long-term solution the college needs.

5.A.5. Northland Pioneer College (NPC) Friends and Family

Betsy Wilson, Director of Friends and Family, addressed the Board and reported on scholarship recipients that had recently received awards before mentioning upcoming events.

Mr. Robinson mentioned how rewarding the review of scholarship applications was and challenged the other members of the Board to participate in the process, as it was a great way to learn about the students at NPC.

5.A.6. Human Resources

Written Report.

President Hazelbaker noted the loss of employee, Curtis Stevens, that was being felt around the college.

5.A.7. Construction Report

David Huish, Director of Construction, addressed the Board and provided a report on the construction projects at the college.

Director Huish also provided a report from Director of Facilities and Vehicles, Justin White, on the ongoing restoration work at the Silver Creek Campus.

5.A.8 Arizona Association of Community College Trustees (AACCT)

Chair Laughter announced a retreat for Board members hosted by the Association of Community College Trustees on April 13th, and the All Trustee meeting in Tempe, AZ on April 19th and 20th.

5.A.9 President's Report

President Hazelbaker addressed the Board and provided a report on topics including: The Request for Proposals for an Enterprise Resource Planning (ERP) software and upcoming vendor demonstrations; Development of a Grants Office; Skills USA competition; Potential changes at the Springerville-Eagar Center; Continuing search for a permanent AVPHR; Plans for Student Advisory meetings; and Legislative activities.

Mr. Leslie asked what Mohave Community College (MCC) had learned so far from their ERP process. President Hazelbaker provided some of the feedback that MCC had provided.

Mr. Leslie asked how the development of a Grants Office fits in to the Strategic Plan and asked if the planning document could be resent to Board Members. President Hazelbaker responded that one of the three priorities identified in the plan was college sustainability with part of this goal to increase the amount of grant funds the college received.

Mr. Leslie asked if the ongoing audit findings in the Information Technology area were being addressed. President Hazelbaker provided information on the actions the college had already taken and what was still to be implemented.

Mr. Robinson asked how long it would take to implement a new ERP. President Hazelbaker responded that it would likely take 24 months.

Mr. Leslie asked if the college would be able to work with Individualized Education Plan (IEP) should Senate Bill 1717 pass as currently proposed. President Hazelbaker noted NPC would not and other colleges around the state reported the same.

5.B. Primary Property Tax Levy & Rate

VPAS Ellison provided a first read of the proposed Property Tax Levy and Rate for 2023-24.

Mr. Lucero asked VPAS Ellison to show the Proposed percentage increase in primary property tax levy. VPAS Ellison showed the amount of 3.66% which would include the new construction within the county.

5.C. 2023-24 Introductory Budget Analysis

VPAS Ellison provided a preliminary look at the 2023-24 budget noting that a state budget was not yet approved so the college was using estimated revenues.

5.D. Procedure 2036 – DGB Travel

Recording Secretary to the Board, Paul Hempsey, addressed the Board and provided revisions to Procedure 2036 for discussion.

Mr. Robinson clarified future steps in the process to revise the procedure.

5.C. Institutional Effectiveness Quarterly Report

Written Report.

Agenda Item 6: Consent Agenda

- A. February 21, 2023 Regular Board Meeting Minutes**
- B. Policies 1215 through 1296**
- C. New Program** – Administration of Justice Peace Officer Certificate of Proficiency (CP), Administration of Justice Certificate of Applied Science (CAS), and Administration of Justice Associate of Applied Science (AAS).

Mr. Robinson made a motion to approve the consent agenda as presented. Mr. Lucero seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Robinson, Mr. Leslie, and Chair Laughter voting in favor. There were no votes against.

Agenda Item 7: For Discussion and Possible Action

7.A. Old Business

None.

7.B. New Business

7.B.1. 2024-2026 Tuition and Fees

VPAS Ellison provided the proposed Tuition and Fees for 2024-2026 noting the changes made from the information provided at the February meeting.

Mr. Robinson made a motion to approve the 2024-2026 Tuition and Fees schedules as presented. Mr. Leslie seconded. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Robinson, Mr. Leslie, and Chair Laughter voting in favor. There were no votes against.

7.B.2. 2023-24 Salary & Wages Recommendation

VPAS Ellison presented the proposed compensation recommendation for 2023-24 noting that staff stood by the recommendation from February of a 7% raise added to the base for all eligible employees.

Mr. Leslie asked for a reminder on the expected compensation study timeline which President Hazelbaker provided. President Hazelbaker also noted that in discussions with CASO and Faculty Association the current thinking on any employee who is considered above the salary range for their position, when the study is finalized, would be to consider them redlined and

unable to receive future increases to compensation until such time that they fall within the position salary band again. President Hazelbaker provided his opinion that he did not see this as being a major issue.

Mr. Lucero asked what happens to grant funded positions when the grant ends. President Hazelbaker responded that the college would look at each position and decide if the position should move to operational money or if the contract would not be renewed, citing specific language included in contracts for grant funded positions.

Mr. Lucero noted that in his opinion the college compensation was on the high end when compared to other jobs within Navajo County and with an across the board pay raise those in the lower paid positions get poorer and those in higher paid positions get richer. President Hazelbaker discussed the option of offering a stipend to employees on the lower end of the pay scale which was requested by Mr. Jouen at the February meeting.

Mr. Lucero noted that he did not anticipate the current climate in the state getting better and with a 7% rise the college was putting itself in a bad position for the future and could therefore not support the proposal. Mr. Lucero suggested that a staggered approach would be better with those earning less than \$45,000 per year getting a 7% rise and those above receiving less.

Chair Laughter noted that she was in favor of the increase, as it costs a lot of money to replace employees and stability helps the college, but would like to investigate performance-based compensation in the future.

Mr. Lucero asked if the college could provide bonuses to staff. President Hazelbaker responded that the college could not.

*Mr. Robinson made a motion to approve an adjustment of 7% to the base for all eligible employees with the stipulation that some employees may find themselves redlined as a result of the compensation study when completed. Mr. Leslie seconded. **The motion carried upon a roll-call vote with Mr. Robinson, Mr. Leslie, and Chair Laughter voting in favor. Mr. Lucero opposed.***

Agenda Item 8: DGB Agenda Items and Informational Needs for Future Meetings

None.

Agenda Item 9: Board Report/Summary of Current Event

Chair Laughter noted the passing of former Navajo Nation President Peterson Zah.

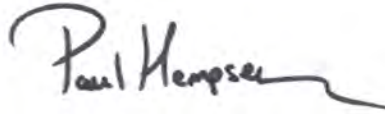
Agenda Item 10: Announcement of Next Regular Meeting

Regular District Governing Board meeting on Tuesday, April 18, 2023 at 10 a.m.

Agenda Item 11: Adjournment

The meeting was adjourned at 12:17 p.m. upon a motion by Mr. Robinson and a second by Mr. Lucero. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Robinson, Mr. Leslie, and Chair Laughter voting in favor. There were no votes against.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

Draft

REQUEST TO APPROVE NEW BEHAVIORAL HEALTH STUDIES CERTIFICATES AND DEGREE

Recommendation:

The Instructional Council (IC) recommends approval of the following new Behavioral Health Studies certificates and degree: Behavioral Health (CP), Behavioral Health Technician (CAS), and Behavioral Health Studies (AAS).

Summary:

With the recommendation of IC, the Behavioral Health Studies (BHS) Department proposes the adoption of the above certificates and degree. As there are currently no programs designed to train students toward behavioral health technicians, our intention is to provide the education, training, and potential certification for students to find successful employment in behavioral health settings. Potential employment opportunities for students include inpatient and outpatient mental health services, substance use recovery services, developmental disability supports, and forensic behavioral intervention settings.

The need for qualified behavioral technicians is growing both in northeastern Arizona and nationwide. In addition to the many settings where students would be able to work directly in behavioral health, this program would prepare them for further educational programs necessary for careers that require higher credentials, all while encouraging university transferability and emulating areas of established successful training.

Behavioral Health Studies (BHS)

Certificate of Proficiency (CP) & Certificate of Applied Science (CAS)

NPC's behavioral health program prepares students to work directly in areas of mental health treatment, early childhood mental health, developmental disabilities, behavioral training programs, substance abuse treatment, and community education. Students learn how to work in a care-team facilitating behavioral health treatment, among other skills related to assessment, treatment planning, psychoeducation, case management, and cultural competence. Students will also be required to take courses related to self-care, stress resiliency, and crisis management to increase their ability to successfully navigate the specific challenges of this field.

Certification opportunities from state and third-party organizations will be available at the CAS level. The AAS level also prepares students for certain occupational standards that require a minimum of an AAS (or 60 college level credits) and is designed to provide students with further experiential learning.

Program Requirements

Students are required to have active First Aid and CPR Certification. NPC offers a half- credit course, EMT 104, for certification or students can demonstrate their certification through other training.

Certifications & Training

The CAS program requires student training in Article 9, Psychological First Aid, and as a Certified Mental Health Technician (via the National Career and Certification Board) and provides the opportunity for certification in these areas. The AAS program also provides additional training for students who wish to pursue training in Applied Behavior Analysis as a Registered Behavioral Health Technician. All programs require a CPR and First Aid Certification.

Behavioral Health (CP) • 22 credits

BHS 150 Behavioral Health Professions	3 credits
PSY 101 Introduction to Psychology.....	3 credits
BHS 155 Professional Resiliency and Well Being	3 credits
BHS 160 Ethical Awareness	3 credits
BHS 165 Therapeutic Communication Skills	3 credits
BHS 170 Case Management and Clinical Documentation.....	3 credits
BHS 140 Treatment Planning & Assessment	3 credits
BHS 198 Behavioral Health Internship.....	1 credit

Behavioral Health Technician (CAS) • 44 credits

Complete the Behavioral Health Certificate of Proficiency listed above 22 credits

PLUS

Communications..... 3 credits
ENL 101 College Composition I 3 credits

Mathematics 3 credits
Select one of the following:
MAT 142 College Mathematics with Contemporary Applications 3 credits
MAT 152 Advanced Algebra 3 credits
Or any mathematics course for which MAT 152 is a prerequisite

Core Requirements..... 16 credits
BHS 185 Multicultural Competence..... 3 credits
BHS 205 Theories in Individual Therapy..... 3 credits
BHS 215 Theories in Group Therapy 3 credits
BHS 175 Trauma & Crisis Management 3 credits
BHS 200 Professional Skills and Certification.....3 credits
BHS 210 De-escalation and Conflict Resolution1 credit

Associate of Applied Science (AAS) Degree

Job Opportunities

The need for behavioral health workers has been increasing and is projected to grow more as mental health disorders are becoming more common. Job opportunities that can stem from this training program range from mental health organizations and children’s behavioral programs to state and county positions. They can include:

- Behavioral Technician (Specialist/ Paraprofessional, Certified Mental Health Technician, Psychiatric Technician, Counselor Aide, Direct Care Provider)
- Residential Technician
- Support Coordinator
- Registered Behavioral Technician
- Substance Abuse Technician
- Direct Care Worker
- Family Advocate
- Rehabilitation Services Technician
- Parent/Community/Public Health Educator
- Victim Services
- Department of Child Services Case Aide
- Life Skills Aide/Paraprofessional
- Behavior Coach
- Crisis Advocate
- Case Manager

Further Training and Education

This program is also designed to introduce students to fields such as substance abuse counseling, school counseling, social work, psychological assessment, therapy and counseling, clinical psychology, special education and occupational therapy with the ability to pursue further education in these training areas with transferability to Arizona universities.

Behavioral Health Studies (AAS) • 65 credits

Complete the Behavioral Health Technician CAS 44 credits

General Education Courses 7 credits

Communications.....3 credits

ENL 109 Technical Writing 3 credits

Any Communications GE credit besides ENL 101 will satisfy this requirement

Discipline Studies 4 credits

Physical and Biological Sciences4 credits

BIO 160 Introduction to Human Anatomy and Physiology 4 credits

Or any physical and biological science course listed on page 66 of the college catalog

Core Requirements 5 credits

BHS 198 Behavioral Health Internship.....2 credits

PSY 270 Abnormal Psychology.....3 credits

OR PSY 240 Developmental Psychology3 credits

Electives 9 credits

Choose 9 credits of electives from unduplicated courses

BHS 220 Applied Behavioral Analysis.....3 credits

BHS 180 Child, Family, & Adult Advocacy.....3 credits

PSY 240 Developmental Psychology (if not previously taken).....3 credits

PSY 270 Abnormal Psychology (if not previously taken).....3 credits

PSY 250 Social Psychology.....3 credits

ECD 184 Early Social and Emotional Development.....2 credits

HUS 111 Foundations of Chemical Dependency3 credits

HUS 210 Family Dynamics and Chemical Dependency 3 credits

REQUEST TO APPROVE NEW HEALTH & PHYSICAL EDUCATION CERTIFICATES AND DEGREE

Recommendation:

The Instructional Council (IC) recommends approval of the following new Health & Physical Education certificates and degree: Sports Medicine (CP), Personal Training & Rehabilitation (CP), Physical Health & Performance (CAS, AAS)

Summary:

With the above recommendation of IC, the Health and Physical Education (HPE) Department proposes the adoption of the above certificates and degree. These certificates and degree would encourage students to continue their career path in athletic training, prepare them to take certification exams as a personal trainer and physical therapy technician, and allow them to transfer applicable coursework for advanced degrees in pre-medicine or an accredited Physical Therapy Assistant (PTA) program. The development of these certificates and degree is responsive to local community need, including inquiries from our dual enrollment and NAVIT partners.

Careers that a student could pursue immediately after receiving their certificates of proficiency are as follows: personal trainer, athletic trainer assistants, physical therapy technician, occupational therapy technician, and chiropractor aide. Successful completers may work in private clinics, hospitals, nursing homes, rehabilitation centers, home health care, orthopedic clinics, and gyms. Students who complete the AAS may pursue advanced education toward careers such as the following: physical therapy assistant, athletic trainer, physical therapist, occupational therapist, chiropractor, and medical doctor.

Health & Physical Education (HPE)

Certificate of Proficiency (CP) Certificate of Applied Science (CAS) Associate of Applied Science (AAS) Degree

Northland Pioneer College's Physical Health & Performance program is designed to:

1. Provide students with a better understanding of sports medicine and personal training and rehabilitation;
2. Prepare students for a career as a physical therapy, occupational therapy, or chiropractor aide; and
3. Prepare students to transfer for advanced education as a healthcare professional

The Physical Health & Performance program prepares students for employment in the area of health and fitness. This program also provides students with opportunities for continuing education and professional growth. Students wishing to transfer to four-year institutions will have the academic foundation applicable to various career fields across the healthcare industry.

Certificate & Degree Options

The Personal Training and Rehabilitation CP prepares students for the Certified Personal Trainer exam. Both the Sports Medicine and the Personal Training and Rehabilitation CPs prepare students to work as an aide for a physical therapist, occupational therapist, or chiropractor. Courses in the CAS and AAS in Physical Health & Performance are designed for university transfer as a first step toward several different medical programs including bachelor's degrees in pre-medicine, pre-dentistry, pre-physical therapy, pre-pharmacy and more.

Sports Medicine (CP) • 24 credits

HES 145 Nutrition.....	3 credits
HPE 104 Personal Health	3 credits
HPE 112 Introduction to Sports Medicine	3 credits
HPE 116 Introduction to Exercise Science and Physical Education	3 credits
HPE 120 Sports Performance Training	3 credits
HPE 131 Sports Psychology	3 credits
HPE 140 Contemporary Sports Management	3 credits
HPE 157 Kinetic Anatomy	3 credits

Personal Training & Rehabilitation (CP) • 24 credits

HPE 113 Foundations of Strength and Conditioning	3 credits
HPE 146 Personal Training	3 credits
HPE 162 Exercise Physiology	4 credits
HPE 178 Professional Activities in Weight Training	2 credits
HPE 179 Professional Activities in Aerobic Training	2 credits
HPE 181 Fitness and Performance	1 credit
HPE 200 Rehabilitative Techniques	3 credits
HPE 210 Prevention and Care of Athletic Injuries	3 credits
HPE 250 Physical Therapy Technician	3 credits

Physical Health & Performance (CAS) • 38 credits

Complete one of the Certificates of Proficiency listed above 24 credits

PLUS

Communications..... 3 credits

ENL 101 College Composition I 3 credits

Physical and Biological Sciences 8 credits

CHM 151 General Chemistry I..... 4 credits

CHM 152 General Chemistry II 4 credits

Mathematics 3 credits

MAT 152 College Algebra..... 3 credits

Or any math course for which MAT152 is a prerequisite

(CP) Certificate of Proficiency • (CAS) Certificate of Applied Science Degree

Physical Health & Performance (AAS) • 64 credits

Complete the Physical Health & Performance CAS..... 38 credits

General Education Courses 3 credits

Communications 3 credits

ENL 102 College Composition II.....3 credits

Discipline Studies 19 credits

Social and Behavioral Sciences..... 3 credits

PSY 101 Introduction to Psychology 3 credits

Physical and Biological Sciences..... 16 credits

BIO 181 General Biology I 4 credits

BIO 182 General Biology II 4 credits

BIO 201 Human Anatomy and Physiology 4 credits

BIO 202 Human Anatomy and Physiology 4 credits

Transfer Electives 4 credits

Successful completion of 4 credits of unduplicated university-transferable electives,
as described on page 67.

Board Member Travel to Association of Community College Trustees (ACCT) Leadership Congress

Recommendation:

Staff recommends approval for Board Secretary Robinson to travel for the Association of Community College Trustees (ACCT) annual Leadership Congress in Las Vegas, NV.

Summary:

Per Procedure 2036 – District Governing Board Travel “All travel for DGB members exceeding \$500 must be approved by the DGB prior to travel.”

The ACCT Leadership Congress is the largest professional development opportunity for community college trustees, chief executives, and other thought and policy leaders. President Hazelbaker is also expecting to attend for Northland Pioneer College.

It is a time for community college leaders to share experiences and expertise, network with people from around the country and beyond, and expand knowledge of the community college sector. The event will feature nationally renowned keynote speakers, peer-to-peer and expert presentations designed to advance governance and student success.

The approximate cost to send a participant will be around \$2500.00 and money is available in the proposed 2023-24 budget.

Request to Approve 2023-24 Preliminary Budget

Recommendation:

Staff recommends approval of the 2023-2024 Preliminary Budget as presented.

Summary:

The preliminary budget can be reduced, but cannot be increased at the Special Meeting on May 16, 2023. The preliminary budget as approved by the District Governing Board will be published prior to the budget hearing in accordance with statutory requirements. Notices about the budget hearing will be published on the NPC website, in the Holbrook Tribune and in the Show Low White Mountain Independent. A notice of the hearing scheduled will also be published and sent as a news release to all area media outlets.

**Official Budget Forms
Navajo County Community College District
Northland Pioneer College
Fiscal year 2024**

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2024
Summary of budget data**

	<u>Budget 2024</u>	<u>Budget 2023</u>	<u>Increase/Decrease From budget 2023 To budget 2024</u>	
			<u>Amount</u>	<u>%</u>
I. Current General and Plant Funds				
A. Expenditures:				
Current General Fund	\$ 39,072,827	\$ 35,265,978	\$ 3,806,849	10.8%
Unexpended Plant Fund	12,782,500	11,519,900	1,262,600	11.0%
Retirement of indebtedness Plant Fund	0		0	
Total	\$ 51,855,327	\$ 46,785,878	\$ 5,069,449	10.8%
B. Expenditures per Full-time student equivalent (FTSE):				
Current General Fund	\$ 21,316 /FTSE	\$ 18,160 /FTSE	\$ 3,157 /FTSE	17.4%
Unexpended Plant Fund	\$ 6,974 /FTSE	\$ 5,932 /FTSE	\$ 1,042 /FTSE	17.6%
Projected FTSE count	1,833	1,942		
II. Total all funds estimated personnel compensation				
Employee salaries and hourly costs	\$ 20,059,059	\$ 18,905,406	\$ 1,153,653	6.1%
Retirement costs	2,209,092	2,200,000	9,092	0.4%
Healthcare costs	2,423,572	2,336,504	87,068	3.7%
Other benefit costs	2,263,346	1,677,620	585,726	34.9%
Total	\$ 26,955,069	\$ 25,119,530	\$ 1,835,539	7.3%
III. Summary of primary and secondary property tax levies and rates				
A. Amount levied:				
Primary tax levy	\$ 17,000,000	\$ 16,084,078	\$ 915,922	5.7%
Property tax judgment			0	
Secondary tax levy			0	
Total levy	\$ 17,000,000	\$ 16,084,078	\$ 915,922	5.7%
B. Rates per \$100 net assessed valuation:				
Primary tax rate	1.7536	1.7505	0.0031	0.2%
Property tax judgment			0.0000	
Secondary tax rate			0.0000	
Total rate	1.7536	1.7505	0.0031	0.2%
IV. Maximum allowable primary property tax levy for fiscal year 2024 pursuant to A.R.S. §42-17051				\$ 17,371,883
V. Amount received from primary property taxes in fiscal year 2023 in excess of the maximum allowable amount as calculated pursuant to A.R.S. §42-17051				\$ _____

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2024**

Resources

	Current funds			Plant Fund		Other funds 2024	Total all funds 2024	Total all funds 2023	% Increase/ Decrease
	General Fund 2024	Restricted Fund 2024	Auxiliary Fund 2024	Unexpended Plant Fund 2024	Retirement of indebtedness 2024				
Beginning balances/(deficits)—July 1*									
Restricted	\$						0	\$ 0	0.0%
Unrestricted	72,300,000			33,000,000			105,300,000	93,400,000	12.7%
Total beginning balances	\$ 72,300,000	\$ 0	\$ 0	\$ 33,000,000	\$ 0	\$ 0	\$ 105,300,000	\$ 93,400,000	12.7%
Revenues and other inflows									
Student tuition and fees									
General tuition	\$ 3,170,000	\$	\$	\$	\$	\$	\$ 3,170,000	\$ 3,600,000	-11.9%
Out-of-district tuition							0	0	0.0%
Out-of-State tuition	90,000						90,000	100,000	-10.0%
Student fees	540,000						540,000	600,000	-10.0%
Tuition and fee remissions or waivers							0	0	0.0%
State appropriations									
Maintenance support	1,349,900						1,349,900	1,393,400	-3.1%
Equalization aid	11,189,600						11,189,600	9,912,900	12.9%
STEM Workforce				262,500			262,500	283,600	-7.4%
Rural Community College Aid	1,305,600						1,305,600	1,305,600	0.0%
							0	0	0.0%
							0	0	0.0%
Property taxes									
Primary tax levy	17,000,000						17,000,000	16,084,078	5.7%
Secondary tax levy							0	0	0.0%
Gifts, grants, and contracts	2,530,000	4,957,811	250,000				7,737,811	12,800,000	-39.5%
Sales and services							0	0	0.0%
Investment income	300,000						300,000	300,000	0.0%
State shared sales tax (Prop 301)		600,000	150,000				750,000	550,000	36.4%
Smart and Safe Arizona Act (Prop 207)		900,000					900,000	500,000	80.0%
Other revenues	400,000						400,000	170,000	135.3%
Proceeds from sale of bonds							0		0.0%
Total Revenues and Other Inflows	\$ 37,875,100	\$ 6,457,811	\$ 400,000	\$ 262,500	\$ 0	\$ 0	\$ 44,995,411	\$ 47,599,578	-5.5%
Transfers									
Transfers in		500,000	200,000	10,445,000			11,145,000	2,700,000	312.8%
(Transfers out)	(11,145,000)						(11,145,000)	(2,700,000)	312.8%
Total transfers	\$ (11,145,000)	\$ 500,000	\$ 200,000	\$ 10,445,000	\$ 0	\$ 0	\$ 0	\$ 0	0.0%
Reduction for amounts reserved for future budget year expenses:									
Maintained for future financial stability	(35,265,978)						(35,265,978)	(33,417,324)	5.5%
Maintained for future capital acquisitions/projects	(12,348,568)			(30,925,000)			(43,273,568)	(13,920,000)	210.9%
Maintained for future debt retirement							0	0	0.0%
Maintained for grants or scholarships							0	0	0.0%
Fund Balance - Unrestricted	(12,342,727)						(12,342,727)	(46,062,676)	-73.2%
							0	10,736,300	-100.0%
Total resources available for the budget year	\$ 39,072,827	\$ 6,957,811	\$ 600,000	\$ 12,782,500	\$ 0	\$ 0	\$ 59,413,138	\$ 58,335,878	1.8%

*These amounts exclude nonspendable amounts (e.g., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2024**

Expenditures and other outflows

	Current funds			Plant Fund		Other funds 2024	Total all funds 2024	Total all funds 2023	% Increase/ Decrease
	General Fund 2024	Restricted Fund 2024	Auxiliary Fund 2024	Unexpended Plant Fund 2024	Retirement of indebtedness 2024				
Total resources available for the budget year (from Schedule B)	\$ 39,072,827	\$ 6,957,811	\$ 600,000	\$ 12,782,500	\$ -	\$ -	\$ 59,413,138	\$ 58,335,878	1.8%
Expenditures and other outflows									
Instruction	\$ 13,200,469	\$ 3,660,955					\$ 16,861,424	\$ 18,798,077	-10.3%
Public service							0	0	0.0%
Academic support	1,910,251						1,910,251	2,050,967	-6.9%
Student services	2,608,800	1,000,000					3,608,800	3,092,088	16.7%
Institutional support (Administration)	16,017,719						16,017,719	12,486,956	28.3%
Operation and maintenance of plant	2,352,916						2,352,916	2,082,032	13.0%
Scholarships	1,945,075	2,296,856					4,241,931	6,215,275	-31.7%
Auxiliary enterprises			600,000				600,000	350,000	71.4%
Capital assets				12,782,500			12,782,500	11,519,900	11.0%
Debt service—general obligation bonds							0	0	0.0%
Debt service—other long term debt							0	0	0.0%
Other expenditures							0	0	0.0%
Property tax judgments							0	0	0.0%
Contingency	1,037,597						1,037,597	1,740,583	-40.4%
Total expenditures and other	\$ 39,072,827	\$ 6,957,811	\$ 600,000	\$ 12,782,500	\$ 0	\$ 0	\$ 59,413,138	\$ 58,335,878	1.8%

FINAL FY2023 /24 EXPENDITURE LIMITS: COMMUNITY COLLEGES

Community College District	Population** 2023/24	Population** 1979/80	Population Factor	Inflation Factor*	FY 1979/80 Base limit	FINAL FY2023/24 EXPENDITURE LIMITATION
COCHISE	7,384	2,156	3.4249	3.5563	\$6,038,815	\$73,550,812
COCONINO	1,956	1,000	1.9560	3.5563	\$2,459,758	\$17,110,159
GILA	663	905	0.7326	3.5563	\$1,948,412	\$5,076,198
GRAHAM	2,818	1,329	2.1204	3.5563	\$4,508,230	\$33,994,988
MARICOPA	69,173	27,299	2.5339	3.5563	\$52,841,755	\$476,167,690
MOHAVE	2,405	1,033	2.3282	3.5563	\$3,163,993	\$26,196,489
NAVAJO	1,833	1,566	1.1705	3.5563	\$3,716,543	\$15,470,441
PIMA	14,269	11,038	1.2927	3.5563	\$30,555,962	\$140,472,699
PINAL	4,110	2,452	1.6762	3.5563	\$7,534,121	\$44,910,384
SANTA CRUZ	123	700	0.1757	3.5563	\$2,900,000	\$1,812,166
YAVAPAI	3,917	1,568	2.4981	3.5563	\$5,759,613	\$51,167,433
YUMA/LA PAZ	5,379	1,952	2.7556	3.5563	\$6,215,322	\$60,908,539
TOTAL	114,030	52,998	2.1516		\$127,642,524	\$946,837,997

* SOURCE: Bureau of Economic Analysis March 2023 - (2022 GDP Implicit Price Deflator/1978 GDP Implicit Price Deflator) = 127.225/35.775

There were no responses from seven colleges using total FTSE. Therefore, preliminary figures from January were used.

** FTSE counts are calculated pursuant to A.R.S. §15-1466.01

Request to Approve 2024-2026 Preliminary Capital Budget

Recommendation:

Staff recommends approval of the 2024-2026 Preliminary Capital Budget as presented.

Summary:

The preliminary budget as approved by the District Governing Board will guide capital project planning for the next three years. The first year of the preliminary capital budget is incorporated into the 2023-24 preliminary annual budget.

Funding for the capital budget is based on a combination of sources, including contributions from ongoing general fund operating revenues; fund balance; and state appropriations for STEM funding.

Final adoption of the preliminary capital budget will take place on May 16, 2023 at a Special Meeting. Notices about the budget hearing will be published on the NPC website, in the Holbrook Tribune and in the Show Low White Mountain Independent. A notice of the scheduled hearing will also be published and sent as a news release to all area media outlets.

**Northland Pioneer College
Capital Fund (50) Budget
FY24 Budget Cycle**

	FY23 Budget	FY24 Budget	FY25 Budget	FY26 Budget
State Funding - STEM	309,900	262,500	262,500	262,500
Transfer from Operating Fund	2,000,000	2,000,000	2,500,000	2,500,000
Transfer from Operating Fund - WMC Facilities Expansion	6,000,000	5,000,000	15,235,200	5,713,200
Transfer from Operating Fund - ERP	960,000	3,445,000	3,750,000	2,250,000
Fund Balance - Annual Ops	<u>2,250,000</u>	<u>2,075,000</u>	<u>2,000,000</u>	<u>2,000,000</u>
Annual Capital Funding	<u><u>11,519,900</u></u>	<u><u>12,782,500</u></u>	<u><u>23,747,700</u></u>	<u><u>12,725,700</u></u>
Key Capital Projects & SPASC				
WMC Facilities (new, repair, rennovate)	6,000,000	5,075,250	15,235,200	5,713,200
LCC Facilities (rennovate)	760,000			
LCC One Stop Shop/Parking lot expansion	<u>397,500</u>			
Total - Annual Requirements	7,157,500	5,075,250	15,235,200	5,713,200
Annual Capital Requests				
Adminstrative:	793,000			
Facilities		2,082,129	2,205,000	2,205,000
Transportation		207,500	225,500	225,500
Student Services	50,000	50,000	50,000	50,000
TAS	3,200,500	1,914,200	2,362,200	2,267,200
TAS-ERP		3,445,000	3,750,000	2,250,000
Instruction:				
Arts & Science	-	8,421	-	-
CTE	188,000	173,000	107,000	72,000
Nursing	<u>164,300</u>	<u>96,000</u>	-	-
Total - Annual Requests	4,395,800	7,976,250	8,699,700	7,069,700
Perkins Projects	(200,000)	(269,000)	(187,200)	(57,200)
Contingency	166,600	-	-	
Total Expenses	<u><u>11,519,900</u></u>	<u><u>12,782,500</u></u>	<u><u>23,747,700</u></u>	<u><u>12,725,700</u></u>
Surplus/(Deficit)	0	0	0	0

**Northland Pioneer College
Capital Budget
FY24-FY26**

Sorted by Division

Div	Dept	Dept #	Object Code	FY24 Budget Request \$	FY25 Budget Request \$	FY26 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	Postponed? Y/N
VPAS	Facility Expansion	6150	5615	\$ 391,250	\$ 835,200	\$ 313,200	WMC Facilities Consulting/ Architectural services (9.7%)		N
VPAS	Facility Expansion	6150	5615	\$ 25,000			Aspen Center Front Office Consulting/ Architectural services (8.6%)		Y
VPAS	Facility Expansion	6150	5610	\$ 4,000,000			Goldwater Addition One Stop Shop/front office Construction 10,000 sqft addition \$400/sqft		N
VPAS	Facility Expansion	6150	5610	\$ 400,000			Goldwater Addition One Stop Shop/front office Contingency 10%		N
VPAS	Facility Expansion	6150	5610	\$ 190,000			Aspen Center Remodel SBDC Relocation Construction 1000 sqft @ \$190/sqft		Y
VPAS	Facility Expansion	6150	5610	\$ 19,000			Aspen Center Remodel SBDC Relocation Contingency 10%		Y
VPAS	Facility Expansion	6150	5610	\$ 50,000			Construction Allowances Soils and structural testing		N
VPAS	Facility Expansion	6150	5610		\$ 14,400,000		Allied Health or Education Center New facility	Future	Y
VPAS	Facility Expansion	6150	5610			\$ 5,400,000	Learing Center Remodel	Future Nursing or modern library	Y
Total Facility Expansion				\$ 5,075,250	\$ 15,235,200	\$ 5,713,200			
VPAS	Facilities	6100	5108	\$ 15,329	\$ 25,000	\$ 25,000	Consulting Services	District	
VPAS	Facilities	6100	5108	\$ 25,000	\$ 35,000	\$ 35,000	Environmental testing	PDC/WMC/StJ	
VPAS	Facilities	6100	5605	\$ 40,000	\$ 40,000	\$ 40,000	Furniture	District	
VPAS	Facilities	6100	5101	\$ 15,000	\$ 15,000	\$ 15,000	LED lighting upgrades	District	
VPAS	Facilities	6100	5204	\$ 15,000	\$ 15,000	\$ 15,000	Landscaping	District	
VPAS	Facilities	6100	5101	\$ 25,000	\$ 25,000	\$ 25,000	Replace sidewalks	District	
VPAS	Facilities	6100	5101	\$ 35,000	\$ 35,000	\$ 35,000	Paint exterior of buildings	District	
VPAS	Facilities	6100	5101	\$ 97,000	\$ 100,000	\$ 100,000	Parking lot maintenance	District	
VPAS	Facilities	6100	5101	\$ 50,000	\$ 50,000	\$ 50,000	Paint interior of buildings	District	
VPAS	Facilities	6100	5101	\$ 12,000	\$ 12,000	\$ 12,000	Generator maintenance	District	
VPAS	Facilities	6100	5455	\$ 15,000	\$ 15,000	\$ 15,000	Hazcom, Chemical waste	District	
VPAS	Facilities	6100	5645	\$ 18,000	\$ 18,000	\$ 18,000	Stripper	District	
VPAS	Facilities	6100	5101	\$ 25,000	\$ 25,000	\$ 25,000	Fire alarm maintenance	District	
VPAS	Facilities	6100	5101	\$ 30,000	\$ 30,000	\$ 30,000	Annual Maintenance	NATC	
VPAS	Facilities	6100	5101	\$ 45,000	\$ 45,000	\$ 45,000	Welding shop cleaning	PDC/WMC/StJ	
VPAS	Facilities	6100	5610	\$ 98,000	\$ 98,200	\$ 98,200	HVAC projects/restroom venting	District	
VPAS	Facilities	6100	5610	\$ 890,000	\$ 890,000	\$ 890,000	Fire alarm upgrade	District	
VPAS	Facilities	6100	5610	\$ 35,000	\$ 35,000	\$ 35,000	Parking blocks and restripe	District/	
VPAS	Facilities	6100	5610	\$ 5,000	\$ 5,000	\$ 5,000	Signage	District/	
VPAS	Facilities	6100	5610	\$ 90,000	\$ 90,000	\$ 90,000	Replace Roof	Hopi	
VPAS	Facilities	6100	5610	\$ 8,000	\$ 8,000	\$ 8,000	Front deck and stair rehab	Kayenta	
VPAS	Facilities	6100	5610	\$ 5,000	\$ 5,000	\$ 5,000	Drinking fountain/sink	Kayenta	

Div	Dept	Dept #	Object Code	FY24 Budget Request \$	FY25 Budget Request \$	FY26 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	Postponed? Y/N
VPAS	Facilities	6100	5610	\$ 12,000	\$ 12,000	\$ 12,000	Back up generator	LCC	
VPAS	Facilities	6100	5610	\$ 110,000	\$ 210,000	\$ 210,000	Multi purpose roof AC/units	LCC	Yr1=Roof Yr2=HVAC
VPAS	Facilities	6100	5610	\$ 97,000	\$ 97,000	\$ 97,000	Skill Center air circ	PDC	
VPAS	Facilities	6100	5610	\$ 5,000	\$ 5,000	\$ 5,000	Landscape shed	PDC	
VPAS	Facilities	6100	5610	\$ 5,800	\$ 5,800	\$ 5,800	Replace Tawa front doors	PDC	
VPAS	Facilities	6100	5610	\$ 15,000	\$ 15,000	\$ 15,000	Remove skill center vct floor tile	PDC	
VPAS	Facilities	6100	5610	\$ 20,000	\$ 20,000	\$ 20,000	Outdoor furniture	PDC	
VPAS	Facilities	6100	5610	\$ 6,000	\$ 6,000	\$ 6,000	Skill Center restroom wall tile	PDC	
VPAS	Facilities	6100	5610	\$ 5,000	\$ 5,000	\$ 5,000	Electrical install	PDC	
VPAS	Facilities	6100	5610	\$ 25,000	\$ 25,000	\$ 25,000	Upgrade fire hydrants	PDC	
VPAS	Facilities	6100	5610	\$ 18,000	\$ 18,000	\$ 18,000	Replace water heaters	SCC	
VPAS	Facilities	6100	5610	\$ 35,000	\$ 35,000	\$ 35,000	Clean/retreat curtains	SCC	
VPAS	Facilities	6100	5610	\$ 15,000	\$ 15,000	\$ 15,000	Cosmo Floor Strip	WMC	
VPAS	Facilities	6100	5610	\$ 15,000	\$ 15,000	\$ 15,000	AC unit for server room	WMC	
VPAS	Facilities	6100	5610	\$ 45,000	\$ 45,000	\$ 45,000	Replace stairs and ramps	WMC	
VPAS	Facilities	6100	5610	\$ 10,000	\$ 10,000	\$ 10,000	Storage container	WVR	
VPAS	Facilities	6100	5610	\$ 50,000	\$ 50,000	\$ 50,000	Facility changes for Technology	IS	
Total Facilities				\$ 2,082,129	\$ 2,205,000	\$ 2,205,000			
VPAS	Transportation	5750	5680	\$ 8,000	\$ 8,000	\$ 8,000	Mechanic tool replacement		
VPAS	Transportation	5750	5680	\$ 30,000	\$ 30,000	\$ 30,000	Engines and paint for vehicles	Extend life of fleet	
VPAS	Transportation	5750	5680	\$ 60,000	\$ 60,000	\$ 60,000	1 Maintenance truck w/ utility bed	Replace old trucks (1998)	
VPAS	Transportation	5750	5680	\$ 8,500	\$ 8,500	\$ 8,500	Bed for truck	repurpose existing truck	
VPAS	Transportation	5750	5680	\$ 20,000	\$ 20,000	\$ 20,000	Heavy duty Trailer	Haul Large equipment	
VPAS	Transportation	5750	5680	\$ -	\$ 18,000	\$ 18,000	Lawn mower	Replace worn out unit	
VPAS	Transportation	5750	5680	\$ 25,000	\$ 25,000	\$ 25,000	Electric utility vehicle	Campus use only WMC	
VPAS	Transportation	5750	5680	\$ 16,000	\$ 16,000	\$ 16,000	Lift	New Maintenance shop	
VPAS	Transportation	5750	5680	\$ 40,000	\$ 40,000	\$ 40,000	Dump Truck	replace old dump trucks (3 to 1)	
Total Transportation				\$ 207,500	\$ 225,500	\$ 225,500			
				\$ -	\$ -	\$ -	Contingency		
Total Contingency				\$ -	\$ -	\$ -			
Instructional In	Library Service	3500	5650	\$ 50,000	\$ 50,000	\$ 50,000	capital books	\$50,000 is the original budget amount	N
Total Student Services				\$ 50,000	\$ 50,000	\$ 50,000			
TAS	TAS	5070	5600	\$ 240,000	\$ 250,000	\$ 250,000	Cisco Solution classrooms	This line item will begin lifecycle to refresh 9 to 10 CTASco units per year to combat obsolescence.	N
TAS	TAS	5070	5600	\$ 72,000	\$ 60,000	\$ 60,000	Replace old smartboards to smartpanels	Begin lifecycle replacement of old smartboards non-distance learning	N
TAS	TAS	5070	5600	\$ 200,000	\$ 200,000	\$ 200,000	Classroom Development/DRA	This line item TAS for future classroom technology request that are unknown at thTAS time.... Could include DRA	N
TAS	TAS	5070	5615	\$ 45,000	\$ 45,000	\$ -	Jenzabar Consultants	Consultant training/update NPC Servers	N
TAS	TAS	5070	5615	\$ 110,000	\$ 120,000	\$ 130,000	JTS	Support and maintenance of towers	N
TAS	TAS	5070	5615	\$ 280,000	\$ 300,000	\$ 320,000	CTASco Smartnet Renewal	Necessary Contratural Maintenance. Cost per device increase and additional device for college. An additional 80,000 or so included per year as the college absorbs the Talon Smartnet contract.	N

Div	Dept	Dept #	Object Code	FY24 Budget Request \$	FY25 Budget Request \$	FY26 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	Postponed? Y/N
TAS	TAS	5070	5615	\$ -	\$ 400,000	\$ -	Security ELA Renewal once every 3 yrs pay again FY2425	Coaverage for edge email, AMP, Umbrella, Netflow connector, and firewalls	N
TAS	TAS	5070	5620	\$ -	\$ -	\$ 300,000	Server Replacements @ 5 years	Update Aging Server/Blade Cycle	N
TAS	TAS	5070	5620	\$ 200,000	\$ 300,000	\$ 350,000	Replace old routers, switches and AP's @ 6 years	Update Aging Routers, Switches, and Aps	N
TAS	TAS	5070	5620	\$ 150,000	\$ 100,000	\$ 100,000	UPS (batteries for servers) lifecycle Replacements @ 5 years	Replace aging UPS systems - adding more and replacing more - failure rates from dirty power	N
TAS	TAS	5070	5620	\$ 50,000	\$ 50,000	\$ 50,000	Secondary terciary storage/Purchase Cloud Storage	Necessary Server Backup Solution, will be needed at both data centers	N
TAS	TAS	5070	5630	\$ 210,000	\$ 210,000	\$ 210,000	Computers -Classroom Desktop @ 514 total split over 3 years is 172 each year.	Replace aging computers	N
TAS	TAS	5070	5630	\$ 25,000	\$ 25,000	\$ 25,000	Printers @ 3 years	Replace aging printers	N
TAS	TAS	5070	5630	\$ 30,000	\$ 15,000	\$ 5,000	Monitors @ 4 years	Replace aging monitors	N
TAS	TAS	5070	5630	\$ 40,000	\$ 40,000	\$ 40,000	Computers - Laptops and Mobile tech	Replace some laptops with Surface Pros, Mobile Tech	N
TAS	TAS	5070	5630	\$ 40,000	\$ 25,000	\$ 25,000	MacBook Pro computers for faculty and staff	Apple laptops for faculty and staff	N
TAS	TAS	5070	5630	\$ 20,000	\$ 20,000	\$ -	iMac Lifecycle Replacements. Lifecycle iMac Computer Replacements @ 4years (15)	Lifecycle iMac Computer Replacements	N
TAS	TAS	5070	5635	\$ 100,000	\$ 100,000	\$ 100,000	Microsoft Azure Software and Professional Services	Intune, ESA replacments mimecast, Tools forever, and others	N
TAS	TAS	5070	5635	\$ 83,200	\$ 83,200	\$ 83,200	TargetX	TAS to start paying FY2324	N
TAS	TAS	5070	5635	\$ -	\$ -	\$ -	Dual Enroll Software and AdAstra	Grant ending-TAS to start paying FY2627	N
Marketing	TAS/Marketing	5070	5635	\$ 19,000	\$ 19,000	\$ 19,000	Marketing-College Catalog Software	It is software that will all NPC to produce a digital college catalog and provide a system to control proofing, text changes and content approval in the cloud. This software is not only for Marketing but also for the Learning side of the house. Michael Broyles will be heavily using the system to control the courses and degree section. It will allow the college to cut the time of production and benefit student by getting information out sooner each year.	N
Total TAS				\$ 1,914,200	\$ 2,362,200	\$ 2,267,200			
TAS	TAS	5071	5615	\$ 3,000,000	\$ 3,000,000	\$ 1,500,000	Jenzabar Replacement	Implementation of replacement ERP system	N
TAS	TAS	5071	5615	\$ 420,000	\$ 350,000	\$ 350,000	Maintenance and support for new ERP	Yearly Maintenance Contract	N
TAS	TAS/Bus	5071	5615	\$ 25,000	\$ 400,000	\$ 400,000	New ERP system	Support for users	N
Total TAS - ERP				\$ 3,445,000	\$ 3,750,000	\$ 2,250,000			

Div	Dept	Dept #	Object Code	FY24 Budget Request \$	FY25 Budget Request \$	FY26 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	Postponed? Y/N	
Arts & Sciences	Fine and Performing Arts	8420	5210	\$ 8,421	\$ -	\$ -	1 Allen & Heath AH-AR2-2412-BLK 24in x 12out Remote AudioRack, dSNAKE I/O for expansion, 3 RU, 48kHz \$1,869.15 \$1,869.15 1 Allen & Heath AH-DX-HUB 4 DX Link port hub, each carrying 32A—32 channels of 96kHz audio, can be used to connect to DX expander units. 1/2 Rack.	This is a request to replace the failing audio equipment in the PAC, which is critical for our Theater Department. This request was approved in 2020, but due to the pandemic, the order was not able to fulfilled. The equipment we have is failing and will impact our productions if it is not replaced.		
			Total A&S	\$ 8,421	\$ -	\$ -				
Perkins	CTE	AJS	1205	5645	\$ 15,000		UTM kits for weapon systems	Needed for police academy instruction	N	
	CTE	ATO	1110	5645		\$ 35,000	Newest scanners. Newer system will be released.	Introduces students to new technology used in industry, improves efficiency	N	
Perkins	CTE	EIT	1155	5645	\$ 64,000		HVAC Trainers	HVAC curriculum will require new training system	N	
Perkins	CTE	FRS	1336	5645	\$ 25,000		20 air tanks for SCBAs	To replace and keep up with industry standard	N	
Perkins	CTE	FRS	1336	5645	\$ 25,000		Fire hoses	Replacement of worn fire hoses needed for training	N	
Perkins	CTE	WLD	1170	5645	\$ 44,000	\$ 72,000	\$ 72,000	Welding Machines 4-WMC 6-PDC 2-STJ	Replace worn machines as part of facility maintenance	N
			Total CTE	\$ 173,000	\$ 107,000	\$ 72,000				
Perkins	NAH	EMT	1335	5645	\$ 65,000		SimMan Adult Mannequin	Life Cycle Replacement		
Perkins	NAH	MDA	1365	5645	\$ 6,000		Vital Sign Machines (2)	No Current Equipment		
Perkins	NAH	NUR	1375	5645	\$ 25,000		Medication Dispensing System (1 each capus, LCC and WMC)	Replace non-function system already disposed of		
			Total - Nursing	\$ 96,000	\$ -	\$ -				

Total Perkins \$ 269,000

2025-2026 Academic Calendar

Recommendation:

The Instructional Council and Vice President for Learning and Student Services Council recommend adoption of the 2025-2026 academic calendar as presented.

Summary:

The Instructional Council and Vice President for Learning and Student Services Council have developed and reviewed the academic calendar for 2025-2026. The academic calendar is approved two years in advance to allow for advance planning by the College and its CTED and K-12 partners. The structure of the recommended calendar follows the General Guidelines for Academic Calendars approved by the Instructional Council.

July 28th - 10-month Faculty return
 11th - 9-month Faculty return/Convocation
 18th - First day of class

AUGUST 2025							
W	S	M	T	W	Th	F	S
		28	29	30	31	1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
1	17	18	19	20	21	22	23
2	24	25	26	27	28	29	30
3	31						

SEPTEMBER 2025							
W	S	M	T	W	Th	F	S
3		1	2	3	4	5	6
4	7	8	9	10	11	12	13
5	14	15	16	17	18	19	20
6	21	22	23	24	25	26	27
7	28	29	30				

1st - Labor Day

OCTOBER 2025							
W	S	M	T	W	Th	F	S
7				1	2	3	4
8	5	6	7	8	9	10	11
9	12	13	14	15	16	17	18
10	19	20	21	22	23	24	25
11	26	27	28	29	30	31	

NOVEMBER 2025							
W	S	M	T	W	Th	F	S
11							1
12	2	3	4	5	6	7	8
13	9	10	11	12	13	14	15
14	16	17	18	19	20	21	22
15	23	24	25	26	27	28	29
16	30						

11th - Veterans Day
 27th-28th - Thanksgiving Break

5th - Last day of Fall
 10th - Grades due
 24th - 1st College closed

DECEMBER 2025							
W	S	M	T	W	Th	F	S
16		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	31			

JANUARY 2026							
W	S	M	T	W	Th	F	S
					1	2	3
	4	5	6	7	8	9	10
1	11	12	13	14	15	16	17
2	18	19	20	21	22	23	24
3	25	26	27	28	29	30	31

1st - New Year's
 5th - Convocation
 12th - First day of Spring semester
 19th - MLK Day

FEBRUARY 2026							
W	S	M	T	W	Th	F	S
4	1	2	3	4	5	6	7
5	8	9	10	11	12	13	14
6	15	16	17	18	19	20	21
7	22	23	24	25	26	27	28

MARCH 2026							
W	S	M	T	W	Th	F	S
8	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
9	15	16	17	18	19	20	21
10	22	23	24	25	26	27	28
11	29	30	31				

9th-13th - Spring Break

APRIL 2026							
W	S	M	T	W	Th	F	S
11				1	2	3	4
12	5	6	7	8	9	10	11
13	12	13	14	15	16	17	18
14	19	20	21	22	23	24	25
15	26	27	28	29	30		

MAY 2026							
W	S	M	T	W	Th	F	S
15						1	2
16	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

9th Last day of Spring/
 Commencement & last day for 9-month Faculty
 13th - Grades due
 22nd - Last day for 10-month Faculty
 25th - Memorial Day

1st - First day of Summer

JUNE 2026							
W	S	M	T	W	Th	F	S
1		1	2	3	4	5	6
2	7	8	9	10	11	12	13
3	14	15	16	17	18	19	20
4	21	22	23	24	25	26	27
5	28	29	30				

JULY 2026							
W	S	M	T	W	Th	F	S
5				1	2	3	4
6	5	6	7	8	9	10	11
7	12	13	14	15	16	17	18
8	19	20	21	22	23	24	25
	26	27	28	29	30	31	

3rd & 4th - Independence Day
 24th - Last day of Summer
 29th - Grades due

Request to Approve Purchase of Backup Servers, Tape Drives, and Accessories

Recommendation:

Staff recommends approval to purchase servers, tape drives, and accessories from SHI International Corp for a total cost of \$62,981,87.

Procurement Process and Budget Information:

Funds are budgeted in the fiscal year 2023 Technology Advancement and Support (TAS) division budget and Cooperative Purchasing Contract Omnia Partners – IT Solutions #: 2018011-02 is being utilized to ensure best value for the college.

Summary:

Current backup servers, tape drives and auto loaders are 10 years old making them outdated and no longer up to industry standards. The new tape drives will provide a larger capacity and take less tapes to complete bi-monthly backups. Also, the upgrade will help us meet cyber liability insurance requirements for backups to be “air gapped”.

The attached quote is missing the tax due to the City of Holbrook which brings total sales tax due to \$5,427.39 and make the total purchase price \$62,981,87.



Pricing Proposal
 Quotation #: 22951228
 Created On: 1/11/2023
 Valid Until: 4/30/2023

AZ-Northland Pioneer College

Inside Account Executive

Leslie Dye
 PO Box 610
 Holbrook, AZ 86025
 United States
 Phone: (800) 266-7845
 Fax:
 Email: leslie.dye@npc.edu

Chris Grimmer
 290 Davidson Ave
 Somerset, NJ 08873
 Phone: 732-652-0291
 Fax: 732-XXX-XXXX
 Email: chris_grimmer@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	HPE PROLIANT DL360 GEN10 PLUS 8SFF NC CONFIGURE-TO-ORDER SERVER HP, Inc. - Part#: P28948-B21C32:C83 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 41 Days	2	\$1,852.25	\$3,704.50
2	DL360 GEN10 PLUS 8SFF CTO SERVER Hewlett Packard Enterprise - Part#: P28948-B21#ABA Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 41 Days	2	\$0.00	\$0.00
3	TAA COMPLIANT PRODUCT HP, Inc. - Part#: P28948-B21#GTA Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 41 Days	2	\$0.00	\$0.00
4	INTEL XEON-SILVER 4310 2.1GHZ 12-CORE 120W PROCESSOR FOR HPE Hewlett Packard Enterprise - Part#: P36921-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 41 Days	4	\$541.17	\$2,164.68
5	FACTORY INTEGRATED HP, Inc. - Part#: P36921-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 41 Days	4	\$0.00	\$0.00
6	HPE 8GB (1X8GB) SINGLE RANK X8 DDR4-3200 CAS-22-22-22 REGISTERED SMART MEMORY KIT Hewlett Packard Enterprise - Part#: P07525-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 41 Days	8	\$349.40	\$2,795.20

7	FACTORY INTEGRATED Hewlett Packard Enterprise - Part#: P07525-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	8	\$0.00	\$0.00
8	HPE PROLIANT DL360 GEN10 PLUS 8SFF X1 TRI-MODE 24G U.3 BC BACKPLANE KIT Hewlett Packard Enterprise - Part#: P26431-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 50 Days	2	\$208.27	\$416.54
9	FACTORY INTEGRATED Hewlett Packard Enterprise - Part#: P26431-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$0.00	\$0.00
10	HPE 240GB SATA 6G READ INTENSIVE SFF BC MULTI VENDOR SSD Hewlett Packard Enterprise - Part#: P40496-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	4	\$342.00	\$1,368.00
11	FACTORY INTEGRATED HP, Inc. - Part#: P40496-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	4	\$0.00	\$0.00
12	HPE SN1100Q 16GB DUAL PORT FIBRE CHANNEL HOST BUS ADAPTER Hewlett Packard Enterprise - Part#: P9D94A Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$1,678.69	\$3,357.38
13	HPE STOREFABRIC SN1100Q 16GB FIO DUAL PORT FIBRE CHANNEL HOST BUS ADAPTER Hewlett Packard Enterprise - Part#: P9D94A#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$0.00	\$0.00
14	MARVELL QL41132HLCU ETHERNET 10GB 2-PORT SFP+ ADAPTER FOR HPE Hewlett Packard Enterprise - Part#: P21933-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$579.86	\$1,159.72
15	FACTORY INTEGRATED HP, Inc. - Part#: P21933-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$0.00	\$0.00
16	HPE SMART STORAGE HYBRID CAPACITOR WITH 145MM CABLE KIT Hewlett Packard Enterprise - Part#: P02377-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 66 Days	2	\$225.92	\$451.84

17	HPE SMART HYBRID CAPACITOR WITH 145MM FIO CABLE KIT Hewlett Packard Enterprise - Part#: P02377-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 66 days	2	\$0.00	\$0.00
18	BROADCOM MEGARAID MR416I-A X16 LANES 4GB CACHE NVME/SAS 12G CONTROLLER FOR HPE GEN10 PLUS Hewlett Packard Enterprise - Part#: P26279-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 41 Days	2	\$1,308.24	\$2,616.48
19	FACTORY INTEGRATED HP, Inc. - Part#: P26279-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 41 Days	2	\$0.00	\$0.00
20	INTEL I350-T4 ETHERNET 1GB 4-PORT BASE-T OCP3 ADAPTER FOR HPE Hewlett Packard Enterprise - Part#: P08449-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$545.15	\$1,090.30
21	FACTORY INTEGRATED Hewlett Packard Enterprise - Part#: P08449-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$0.00	\$0.00
22	HPE PROLIANT DL36X GEN10 PLUS HIGH PERFORMANCE FAN KIT Hewlett Packard Enterprise - Part#: P26477-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$311.27	\$622.54
23	FACTORY INTEGRATED Hewlett Packard Enterprise - Part#: P26477-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$0.00	\$0.00
24	HPE 500W FLEX SLOT PLATINUM HOT PLUG LOW HALOGEN POWER SUPPLY KIT Hewlett Packard Enterprise - Part#: 865408-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	4	\$217.95	\$871.80
25	HPE 500W FLEX SLOT PLATINUM HOT PLUG LOW HALOGEN FIO POWER SUPPLY KIT Hewlett Packard Enterprise - Part#: 865408-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	4	\$0.00	\$0.00
26	HPE ILO ADVANCED 1-SERVER LICENSE WITH 3YR SUPPORT ON ILO LICENSED FEATURES Hewlett Packard Enterprise - Part#: BD505A Contract Name: Omnia Partners - IT Solutions	2	\$266.88	\$533.76

Contract #: 2018011-02
Note: ETA is 20 Days

27	FACTORY INTEGRATED Hewlett Packard Enterprise - Part#: BD505A#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 23 Days	2	\$0.00	\$0.00
28	HPE TRUSTED PLATFORM MODULE 2.0 GEN10 PLUS BLACK RMVETS KIT Hewlett Packard Enterprise - Part#: P13771-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$54.63	\$109.26
29	FACTORY INTEGRATED HP, Inc. - Part#: P13771-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$0.00	\$0.00
30	HPE GEN10 PLUS CHASSIS INTRUSION DETECTION KIT Hewlett Packard Enterprise - Part#: P14604-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 23 Days	2	\$37.56	\$75.12
31	FACTORY INTEGRATED HP, Inc. - Part#: P14604-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 23 Days	2	\$0.00	\$0.00
32	HPE DDR4 DIMM BLANK KIT Hewlett Packard Enterprise - Part#: P07818-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 32 Days	2	\$73.41	\$146.82
33	HPE DDR4 DIMM FIO BLANK KIT HP, Inc. - Part#: P07818-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 23 Days	2	\$0.00	\$0.00
34	HPE PROLIANT DL300 GEN10 PLUS 1U SFF EASY INSTALL RAIL KIT Hewlett Packard Enterprise - Part#: P26485-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$121.78	\$243.56
35	FACTORY INTEGRATED HP, Inc. - Part#: P26485-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$0.00	\$0.00
36	HPE PROLIANT DL360 GEN10 PLUS STANDARD HEAT SINK KIT Hewlett Packard Enterprise - Part#: P37863-B21 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	4	\$34.72	\$138.88

Note: ETA is 15 Days

37	FACTORY INTEGRATED Hewlett Packard Enterprise - Part#: P37863-B21#0D1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	4	\$0.00	\$0.00
38	HPE STOREEVER MSL 1/8 G2 0-DRIVE TAPE AUTOLOADER Hewlett Packard Enterprise - Part#: R1R75A Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 25 Days	2	\$1,779.62	\$3,559.24
39	HPE STOREEVER MSL LTO-7 ULTRIUM 15000 FC DRIVE UPGRADE KIT Hewlett Packard Enterprise - Part#: N7P36A Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$5,562.87	\$11,125.74
40	HPE STOREEVER 1/8 G2 TAPE AUTOLOADER RACK KIT Hewlett Packard Enterprise - Part#: AH166A Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 18 Days	2	\$213.56	\$427.12
41	HPE C13 C14 WW 250V 10AMP 2.5M JUMPER CORD Hewlett Packard Enterprise - Part#: 142257-002 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 8 Days	2	\$9.07	\$18.14
42	HPE STOREEVER AUTOLOADER COMMAND VIEW FOR TAPE LIBRARIES TAPEASSURE ADVANCED E-LTU Hewlett Packard Enterprise - Part#: TC407AAE Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 12 Days	2	\$1,046.83	\$2,093.66
43	HPE B-SERIES 16GB SFP+ SHORT WAVE TRANSCEIVER HP, Inc. - Part#: QK724A Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 Note: ETA is 15 Days	2	\$237.29	\$474.58
44	HPE INSTALLATION SERVICE HP, Inc. - Part#: HA113A1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	1	\$0.00	\$0.00
45	HPE STOREEVER TAPE DRIVE INSTALL SERVICE Hewlett Packard Enterprise - Part#: HA113A1#5DU Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	2	\$274.33	\$548.66
46	HPE INSTALLATION AND STARTUP SERVICE Hewlett Packard Enterprise - Part#: HA114A1 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	1	\$0.00	\$0.00

47	HPE STARTUP ENTRY 300 SERIES OS SVC Hewlett Packard Enterprise - Part#: HA114A1#5A0 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	2	\$1,081.20	\$2,162.40
48	HPE STOREEVER MSL2024/AUTOLOADR STUP SVC Hewlett Packard Enterprise - Part#: HA114A1#5DS Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	2	\$2,978.38	\$5,956.76
49	HPE 3Y TC ESSENTIAL SVC HP, Inc. - Part#: HU4A6A3 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	1	\$0.00	\$0.00
50	HPE PROLIANT DL360 GEN10+ SUPPORT Hewlett Packard Enterprise - Part#: HU4A6A3#ZSA Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	2	\$2,378.94	\$4,757.88
51	HPE AL TAPEASSURE ADV LIC SUPPORT Hewlett Packard Enterprise - Part#: HU4A6A3#QC2 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	2	\$844.92	\$1,689.84
52	HPE MSL G2 AL SUPPORT Hewlett Packard Enterprise - Part#: HU4A6A3#Y61 Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02	2	\$1,437.04	\$2,874.08

Subtotal	\$57,554.48
Shipping	\$0.00
*Tax	\$3,700.75
Total	\$61,255.23

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

Please Note: HP, Inc. has a zero returns policy on custom build PCs. Ink and toner are also considered non-returnable

Please Note: Hewlett Packard Enterprise has a zero returns policy on custom build machines.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTFO

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under

that applicable line item.