

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will meet for a Regular District Governing Board Meeting, open to the public, on **January 16, 2024 beginning at 10:00 a.m.** The meetings will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona. The meeting can also be joined remotely using [WebEx](#). A passcode is required under certain circumstances and it is Jan24DGB.

One or more Board members and/or staff members may participate in the meeting remotely if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Paul Hempsey at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter(s) pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). The Board may vote to hold an executive session for the purpose of considering its position and instructing its attorney regarding the public body's position regarding contracts that are the subject of negotiations pursuant to A.R.S. §38-431.03 (A)(4). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Paul Hempsey, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 15th day of January, 2024, at 10:00 a.m.

Paul Hempsey
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. KINO RADIO
5. KNNB RADIO
6. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
7. KWKM RADIO
8. WHITE MOUNTAIN RADIO
9. NPC WEB SITE
10. NPC ADMINISTRATORS AND STAFF
11. NPC FACULTY ASSOCIATION PRESIDENT
12. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
13. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT

M I S S I O N

**NORTHLAND PIONEER COLLEGE
PROVIDES EDUCATIONAL
EXCELLENCE THAT IS AFFORDABLE
AND ACCESSIBLE FOR THE
ENRICHMENT OF COMMUNITIES
ACROSS NORTHEASTERN ARIZONA.**

V I S I O N

NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.

V A L U E S

INTEGRITY
INCLUSION
ADAPTABILITY
CIVILITY
ACCESS

Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

The meeting location will be open to the public at 9:55 a.m. at the latest.
Or you can join on [WebEx](#) (Passcode Jan24DGB).

Date: January 16, 2024

Time: 10:00 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance	Chair Laughter
2.	Introduction of New Board Member for District II	Chair Laughter
3.	Adoption of the Agenda (Action)	Chair Laughter
4.	Election of Board Officers and AACCT Representatives	Chair Laughter
5.	Call for Public Comment Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.	Chair
6.	Discussion Items:	
	A. Standing Presentations:	
	1. Financial Position Vice President Ellison will provide a report on the financial position of the college for period July 1, 2023 to November 30, 2023	VPAS Ellison
	2. NPC Student Government Association (SGA)	No Report
	3. NPC Faculty Association	No Report
	4. Classified & Administrative Staff Organization (CASO) A written report is provided in the packet.	Written Report
	5. Northland Pioneer College (NPC) Friends and Family Friends & Family Director, Betsy Wilson, has provided a written scholarship report and will also provide information on donations and grant opportunities.	Director Wilson
	6. Human Resources A written report is provided in the packet and AVPHR will expand further during the meeting.	AVPHR Schaefer
	7. Construction Report David Huish, Director of Construction, will provide his last report to the Board and hand off to Director of Facilities and Transportation, Justin White.	Directors Huish & White
	8. Enterprise Resource Planning (ERP) Implementation Update . A written report was provided in the packet and staff will be available to answer questions.	Written Report
	9. Arizona Association of Community College Trustees (AACCT) .. Report if available.	Chair
	B. Title III Update Tonya Thacker, Title III Program Director, will provide an update on the ongoing activities from the Title III grant.	Director Thacker
	C. Succession Planning	President Hazelbaker
	President Hazelbaker has provided a written report in the packet to help facilitate discussion.	
	D. Assessment of Student Knowledge Annual Report	Written Report
	A written report has been provided in the packet.	
	E. Review Budget Information	VPAS Ellison
	VPAS Ellison has provided budget information in the packet and will review the details with the Board.	

- F. [All Arizona Academic Team](#) Mike Colwell
Mike Colwell, Academic Advisor, will expand on the report provided in the packet on the All Arizona Academic Team winners and luncheon.
- G. **Arizona Commerce Authority FY2024 Economic Transition Resources (ETR) Grant for the Kayenta area** President Hazelbaker
President Hazelbaker will inform the Board of a grant opportunity for the Kayenta region.
- 7. **President’s Summary of Current Events** President Hazelbaker
President Hazelbaker will provide a report on activities from the President’s office since the November 2023 meeting.
- 8. **Consent Agenda for Action** Chair
 - A. [November 21, 2023 Board Meeting Minutes](#) (Paul Hempsey)
 - B. [November 21, 2023 Board Work Session Minutes](#) (Paul Hempsey)
 - C. [Hearing Officers for 2024](#) (AVPHR Schaefer)
- 9. **For Discussion and Possible Action:**
 - A. **Old Business**
None.
 - B. **New Business:**
 - 1. [Request to Approve Additional Work with Last Call Media](#) President Hazelbaker
President Hazelbaker and Director Thacker will request to utilize grant funds to build an Online Information Center landing page.
 - 2. [Request to Accept Grant Funds - Nurse Education Investment Pilot Program](#) Dean Zimmerman
Ruth Zimmerman, Dean of Nursing, will ask the Board to accept grant funding from the Arizona Department of Health Services.
 - 3. [Request to Purchase Medication Administration Modules and Peripherals \(2\) with Nurse Education Investment Pilot Program Funds](#) Dean Zimmerman
Dean Zimmerman will request approval to purchase 2 Smartcarts and peripherals utilizing the approved grant funds.
 - 4. [Request to Change Trustee for the Mountain Public Employee Benefit Trust](#) President Hazelbaker
President Hazelbaker will request the Board appoint a new college representative to the Mountain Public Employee Benefit Trust.
 - 5. [Request to Purchase Support and Maintenance for Nimble Storage Arrays](#) CIO Jacob
CIO Jacob will request a three-year renewal of Nimble storage array support through HyeTech Network & Security LLC.
 - 6. [Request to Approve Meraki License Renewal](#) CIO Jacob
CIO Jacob will request renewal of the Meraki license and support through HyeTech Network & Security LLC.
 - 7. [Northeast Arizona Training Center Board Member \(NATC\) Appointment](#) Dean Raisor
Jeremy Raisor, Dean of Career and Technical Education, will request approval to replace David Huish with Justin White on the NATC Board.
- 10. **DGB Agenda Items and Informational Needs for Future Meetings** Chair

- 11. **Board Report/Summary of Current Events**..... Board Members
 College/Board Events:
All AZ Academic Team Luncheon - Wednesday, February 28, 2024 between 12pm and 2pm at Doubletree by Hilton Phoenix-Tempe, 2100 S Priest Dr, Tempe, AZ 85282
- 12. **Announcement of Next Regular Meeting**.....**February 20, 2024** Chair
- 13. **Adjournment**..... **(Action)** Chair

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action regarding any items in sections 5 and 6. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Statement of Financial Position
July 1, 2023 to October 31, 2023

Budget Period Expired 33%

Tax Supported Funds		Current General Fund			
	Revised Budget	Current Month Actual	Y-T-D Actual	%	
REVENUES					
Primary Tax Levy	17,000,000	5,898,198	7,375,756	43%	
State Aid:					
Maintenance and Operations	1,346,100	336,525	673,050	50%	
Equalization	11,189,600	2,797,400	5,594,800	50%	
Rural Aid	1,322,400	330,600	661,200	50%	
Tuition and Fees	3,800,000	28,912	974,670	26%	
Investment earnings	300,000	191,627	831,486	277%	
Grants and Contracts	2,530,000	5,988	52,318	2%	
Other Miscellaneous	387,000	50,489	111,451	29%	
Fund Balance	12,342,727	-	-	0%	
Transfers	(11,145,000)	(360,586)	(760,958)	7%	
TOTAL REVENUES	\$ 39,072,827	\$ 9,279,153	\$ 15,513,773	40%	
EXPENDITURES					
Salaries and Benefits	23,002,035	1,998,479	7,844,585	34%	
Operating Expenditures	16,070,792	730,608	2,715,376	17%	
TOTAL EXPENDITURES	\$ 39,072,827	\$ 2,729,087	\$ 10,559,961	27%	
		Unrestricted Plant			
	Revised Budget	Current Month Actual	Y-T-D Actual	%	
REVENUES					
State Aid:					
Capital/STEM	262,500	65,625	131,250	50%	
Fund Balance	2,075,000	77,335	264,332	13%	
Transfers In	10,445,000	72,141	450,671	4%	
TOTAL REVENUES	\$ 12,782,500	\$ 215,101	\$ 846,253	7%	
EXPENDITURES					
Capital Expenditures - Construction	5,000,000	77,335	264,332	5%	
Capital Expenditures - Other	7,782,500	72,141	581,921	7%	
TOTAL EXPENDITURES	\$ 12,782,500	\$ 149,476	\$ 846,253	7%	

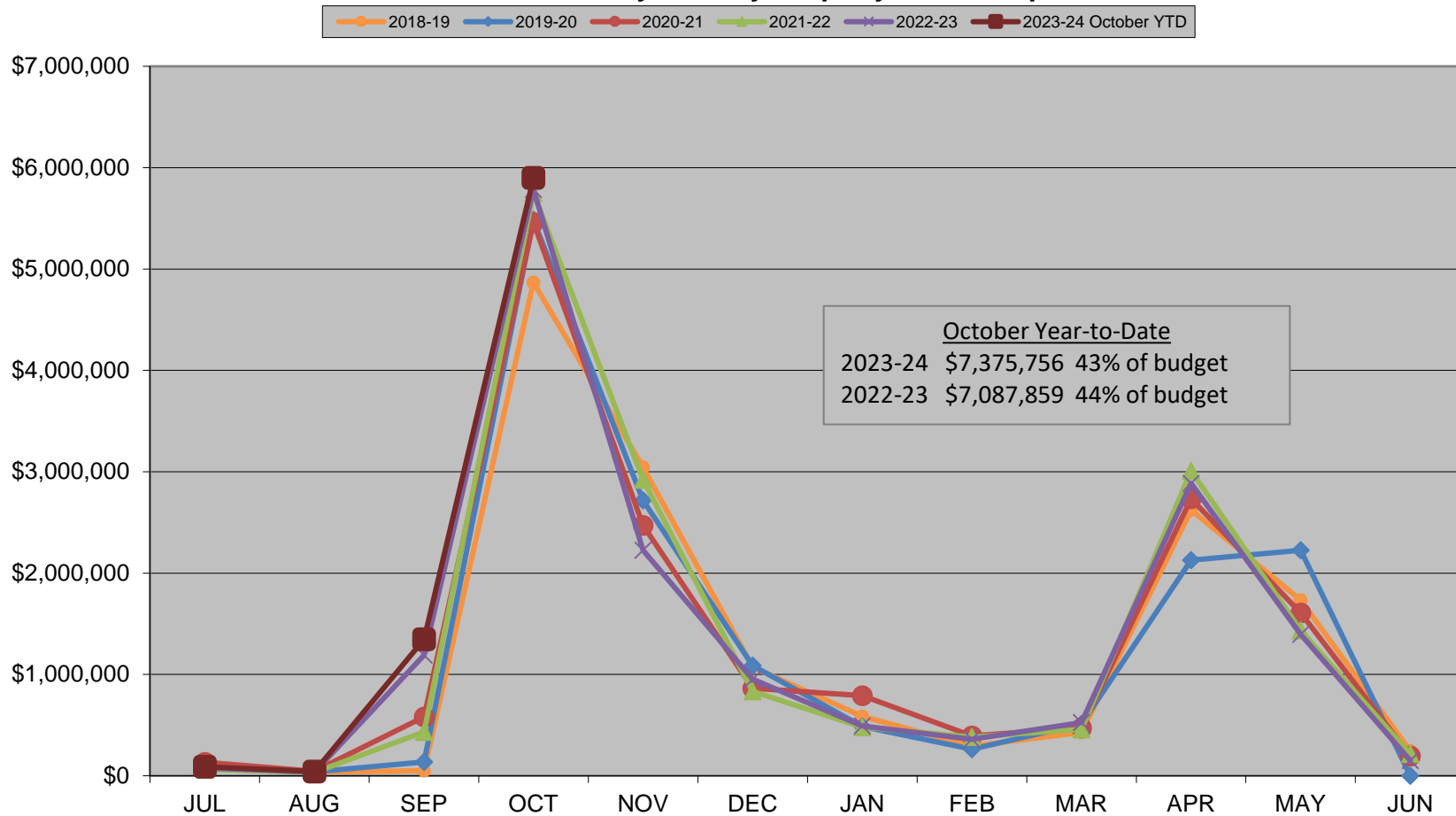
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
 Statement of Financial Position
 July 1, 2023 to October 31, 2023

Budget Period Expired 33%

Restricted and Auxiliary Funds				
Restricted				
Current Month				
	Budget	Actual	Y-T-D Actual	%
REVENUES				
Grants and Contracts	6,457,811	181,764	980,337	15%
Fund Balance				
Transfers In	500,000	250,000	250,000	50%
TOTAL REVENUES	\$ 6,957,811	\$ 431,764	\$ 1,230,337	18%
EXPENDITURES				
Salaries and Benefits	2,201,602	148,065	581,864	26%
Operating Expenditures	4,756,209	131,473	1,402,535	29%
TOTAL EXPENDITURES	\$ 6,957,811	\$ 279,538	\$ 1,984,399	29%
Auxiliary				
Current Month				
	Budget	Actual	Y-T-D Actual	%
REVENUES				
Sales and Services	400,000	1,541	38,834	10%
Fund Balance				
Transfers	200,000	38,445	60,287	30%
TOTAL REVENUES	\$ 600,000	\$ 39,986	\$ 99,121	17%
EXPENDITURES				
Salaries and Benefits	226,154	29,038	68,742	30%
Operating Expenditures	373,846	10,948	30,379	8%
TOTAL EXPENDITURES	\$ 600,000	\$ 39,986	\$ 99,121	17%

Cash Flows	
Cash flows from all activities (YTD)	\$17,689,484
Cash used for all activities (YTD)	\$13,489,734
Net Cash for all activities (YTD)	\$4,199,750

Monthly Primary Property Tax Receipts



NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position
 July 1, 2023 to November 30, 2023

Budget Period Expired 42%

Tax Supported Funds				
Current General Fund				
	Revised Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Primary Tax Levy	17,000,000	2,166,929	9,542,685	56%
State Aid:				
Maintenance and Operations	1,346,100	-	673,050	50%
Equalization	11,189,600	-	5,594,800	50%
Rural Aid	1,322,400	-	661,200	50%
Tuition and Fees	3,800,000	737,449	1,712,119	45%
Investment earnings	300,000	233,287	1,064,773	355%
Grants and Contracts	2,530,000	475,786	528,104	21%
Other Miscellaneous	387,000	14,332	125,783	33%
Fund Balance	12,342,727	-	-	0%
Transfers	(11,145,000)	(259,256)	(770,213)	7%
TOTAL REVENUES	\$ 39,072,827	\$ 3,368,527	\$ 19,132,301	49%
EXPENDITURES				
Salaries and Benefits	26,487,637	2,021,994	9,866,579	37%
Operating Expenditures	12,585,190	605,683	3,321,058	26%
TOTAL EXPENDITURES	\$ 39,072,827	\$ 2,627,677	\$ 13,187,637	34%
Unrestricted Plant				
	Revised Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
State Aid:				
Capital/STEM	262,500	-	131,250	50%
Fund Balance	2,075,000	490,487	754,819	36%
Transfers In	10,445,000	8,884	459,554	4%
TOTAL REVENUES	\$ 12,782,500	\$ 499,371	\$ 1,345,623	11%
EXPENDITURES				
Capital Expenditures - Construction	5,000,000	490,487	754,819	15%
Capital Expenditures - Other	7,782,500	8,884	590,804	8%
TOTAL EXPENDITURES	\$ 12,782,500	\$ 499,371	\$ 1,345,623	11%

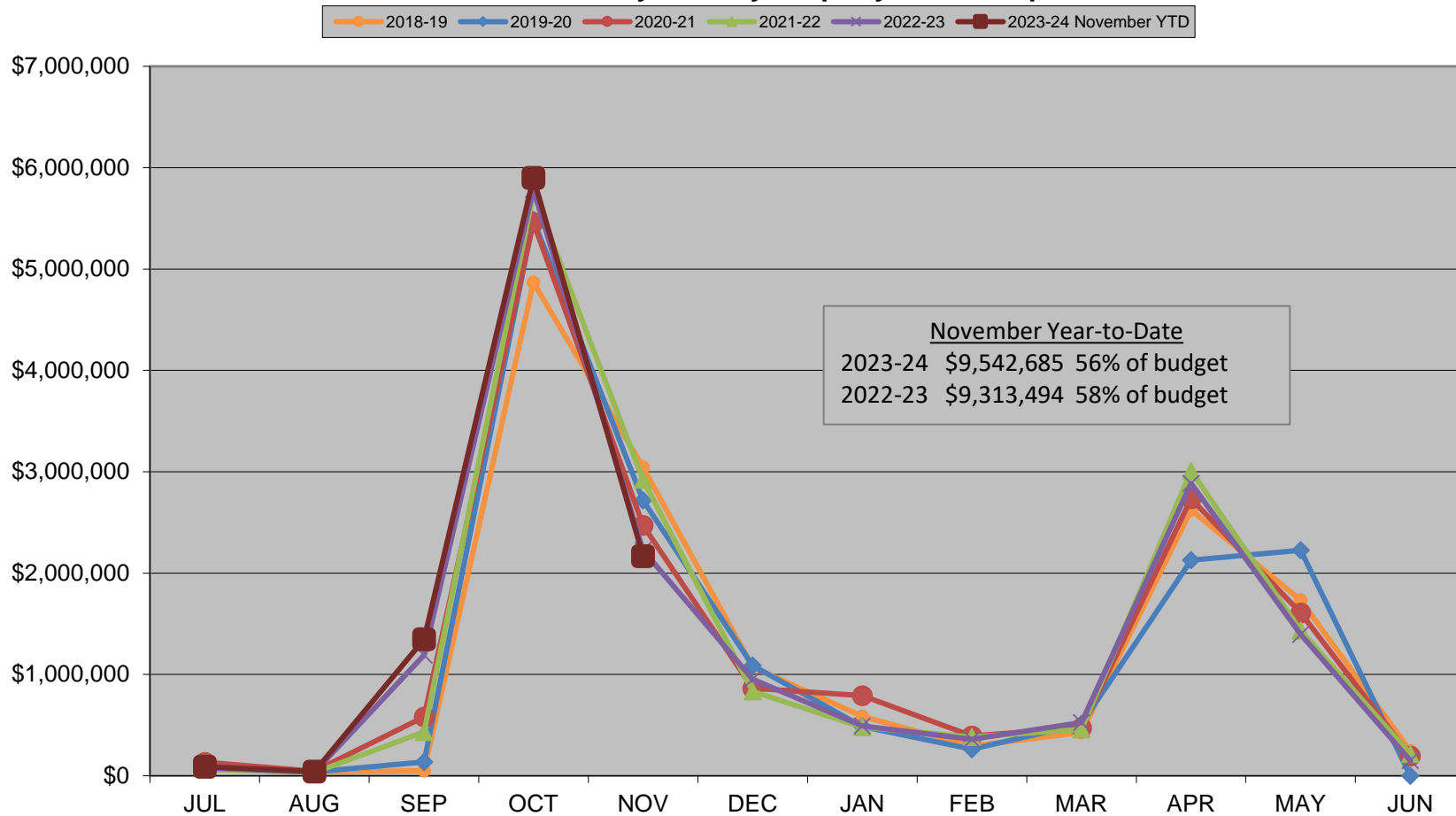
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
 Statement of Financial Position
 July 1, 2023 to November 30, 2023

Budget Period Expired 42%

Restricted and Auxiliary Funds				
	Restricted			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Grants and Contracts	6,457,811	846,919	1,827,256	28%
Fund Balance				
Transfers In	500,000	250,000	250,000	50%
TOTAL REVENUES	\$ 6,957,811	\$ 1,096,919	\$ 2,077,256	30%
EXPENDITURES				
Salaries and Benefits	2,201,602	169,646	751,510	34%
Operating Expenditures	4,756,209	290,302	1,692,837	36%
TOTAL EXPENDITURES	\$ 6,957,811	\$ 459,948	\$ 2,444,347	35%
	Auxiliary			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Sales and Services	400,000	17,055	55,889	14%
Fund Balance				
Transfers	200,000	372	60,659	30%
TOTAL REVENUES	\$ 600,000	\$ 17,427	\$ 116,548	19%
EXPENDITURES				
Salaries and Benefits	226,154	13,472	82,215	36%
Operating Expenditures	373,846	3,955	34,333	9%
TOTAL EXPENDITURES	\$ 600,000	\$ 17,427	\$ 116,548	19%

Cash Flows	
Cash flows from all activities (YTD)	\$22,671,728
Cash used for all activities (YTD)	\$ 17,094,155
Net Cash for all activities (YTD)	\$5,577,573

Monthly Primary Property Tax Receipts





January 9, 2024

CASO Report to DGB

Members of the District Governing Board:

The CASO Student Scholarship was awarded to two students for the FA23 semester. David Cummins is pursuing an AAS in Welding and Jocilyn McCleve who is pursuing an AAS in Nursing. Both students have expressed their gratitude to CASO with letters of appreciation for how the scholarship is a benefit to students to continue to pursue their educational goal.

CASO is currently continuing to work on the addition of the funds made available for conferences and trainings. Although, not much progress has been made during busy schedules of all parties involved due to the end of the semester, CASO will make this the focus for completion, I will continue to update DGB as the process continues.

During December students were preparing for Fall 2023 finals and the winter break, therefore students & staff were pretty busy in completing another successful semester.

CASO is looking forward to new endeavors, successful completion of ongoing projects, and awarding Spring 2024 Student Scholarships to two more students. As CASO, we are anticipating a great & successful New Year and wish you all the same.

Sincerely,

Janalda Nash
CASO President
Center Advisor/Library Tech

Transform your life!

January 2024 NPCFF Board/NPC DGB Report on Spring 2024 NPCFF Scholarships

Once again, the simplified process for submitting online applications for NPC Friends and Family (NPCFF) scholarships, launched one year ago for the Spring 2023 season, multiple scholarship information classes, the online availability of both written and video tutorials for developing and scholarship essay (this has been in use for the past four semesters), and a concerted push to market scholarship opportunities has resulted in NPCFF receiving another strong round of applications. We received applications from 56 unique students.

- Of the 56 applications received, 52 (93%) were complete and qualified for assessment by scholarship review committees comprised of members of the NPCFF board, NPC faculty, staff, and administrators. In Fall 2023, only 40/49 (81.6%) were complete and qualified for assessment.
- The number of total applications is up from 49 to 56 (12.5%) from Fall 2023; the number of qualified applications is up from 40 to 52 (23.1%) from Fall 2023.
- Three of the four applications that were ineligible for review due to errors were submitted on the deadline date, within two hours of the deadline. The applicants were apprised of the need to submit future applications well in advance of the deadline date, so any errors can be corrected. The fourth applicant was contacted via phone and email about the need to correct errors, but never responded.

Applicants by Program of Study

- Of the 52 qualified applicants, 26 (50%) are pursuing the Associate Degree in Nursing (ADN).
- 0/52 are pursuing the Arizona General Education Curriculum (AGEC)
- 3/52 (5.7%) are pursuing the Associate of Arts (AA) degree
- 4/52 (7.7%) are pursuing the Associate of Science (AS) degree
- 1/52 (1.9%) is pursuing the Associate of Arts in Elementary Education (AEE)
- 2/52 (3.8%) are pursuing the Associate of Business (ABUS) degree
- 1/52 (1.9%) is pursuing the Associate of General Studies degree (but indicates in her essay that she wants to complete the prerequisites for admission to the nursing program)
- 2/52 (3.8%) are pursuing the Associate of Applied Science (AAS) in Welding (WLD); 1/52 (1.9%) is pursuing the CAS in Welding
- 4/52 (7.7%) are pursuing the AAS in Early Childhood Development (ECD)
- 3/52 (5.7%) are pursuing the AAS in Medical Assisting (MDA)
- 2/52 (3.8%) are pursuing the AAS in Business (one identified as BUS in Leadership and Management)
- 1/52 (1.9%) is pursuing the AAS in Construction Technology (CON)
- 1/52 (1.9%) is pursuing the AAS in Medical Office Administration
- 1/52 (1.9%) is pursuing the NEW AAS in Behavioral Health Technology
- 1/52 (1.9%) is pursuing the CAS in Fire Science

Applicants by Race and Traditional* vs Non-Traditional (Traditional = Graduated high school within the past two years)

Race of Applicant	# of Applicants Who Self-Identified	% of Applicants Who Self-Identified	# of Applicants Who Self-Identified in Fall 2023	% of Applicants Who Self-Identified in Fall 2023
White	23	44.2%	20	50%
American India/Alaska Native	19	36.5%	12	30%
Hispanic	6	11.5%	5	12.5%
Black/African American	3	5.8%	1	2.5%
Two or more races	0	0	0	0
Asian American	1	1.9%	2	5%
Native Hawaiian or Other Pacific Islander	0	0	0	0
Unknown; Prefer Not to Say	0	0	0	0
	52	99.90%	40	100.00%

***A greater number and percentage of applicants are expected to be traditional in the fall-semester scholarship competition, since there is a greater number of scholarships available for traditional students in fall than in spring.**

- 19/52 applicants identified as Native American (36.5%) Of those, 14 (73.8%) are non-traditional students; 5 (26.3%) are traditional
- 6/52 applicants identified as Hispanic (11.5%); 6/6 (100%) are non-traditional
- 1/52 applicants identified as Asian (1.9%); the student is non-traditional
- 3/52 applicants identified as Black (5.8%); 2 (66.7%) are non-traditional; one student (33.3%) is traditional;
- 23/52 applicants identified as White (44.2%); 17 (74%) are non-traditional; 6 (26%) are traditional

The table below shows the most current student race/ethnicity profile, which is used to provide an approximate comparison to the race/ethnicity profile among our scholarship applicants.

Student Race/Ethnic Diversity Profile, Fall 2023*

Race	# of NPC Credit-Bearing Students in Fall 2023	% of NPC Credit-Bearing Students in Fall 2023
White	1209	37.9%
American Indian/Alaskan Native	899	28.1%
Hispanic	564	17.7%
Black/African American	12	0.4%

Two or more races	68	2.1%
Asian American	31	1.0%
Native Hawaiian or Other Pacific Islander	13	0.4%
Unknown; Prefer not to Say	398	12.5%
	3194	100%

*Source: Office of Institutional Effectiveness. These figures provide an *approximate* comparison only. They represent the ethnic distribution of all students who took at least one credit-bearing course in FA 23, and not all students are eligible for scholarships. Also, due to some issues within the online application process, the race/ethnic data were not complete, resulting in a large percentage of students being reported as “unknown/prefer not to say”.

Number of Qualified Applications by NPC Location

NPC Location	Number of Qualified Applications	Total Scholarships Awarded	Total Scholarship Dollars Awarded
White Mountain Campus	28	39	\$35,000.00
Painted Desert Campus	4	5	\$4,500.00
Silver Creek Campus	4	5	\$3,500.00
Little Colorado Campus	9	9	\$9,000.00
Whiteriver Center	5	6	\$5,500.00
Hopi Center	0	0	\$0.00
Kayenta Center	1	3	\$2,000.00
St. Johns Center	1 (online)	1	\$1,000.00
Springerville/Eagar Center	1	1	\$1,000.00
TOTALS	52	69	\$61,500.00

In addition to these scholarship awards for Spring 2024, an additional scholarship awards for Spring 2024 were made, as follows:

- \$9,900.00 – Eleven (11) awards were made to provide the SP 24 balance for winners of Academic Year 23-24 scholarships
- \$4,000.00 – Four (4) BAS-ECE scholarships (Hopi, LCC, PDC, and WRV)

This brings the total number of scholarships awarded for Spring 2024 to 84, totaling \$75,400.00. This does not include the AndyVon Transportation Grants for Spring 2024 (\$15,000.00 is available each semester) or the Martin Lucas Memorial Scholarship for Spring 2024, both of which will be awarded after January 2024. The total amount of NPCFF scholarships/grants awarded for AY 23-24 will be determined by May 2024.

Scoring Methodology

Applicants are scored on a personal essay that is evaluated based on criteria including the applicant's sense of college and career goals and how well they are aligned, their resourcefulness with regard to college planning, their need for the scholarship, and their academic merit. Some were also required to submit letters of recommendation. Scholarship reviewers are provided with a scoring rubric to assist them in assessing each applicant according to the criteria. For this particular round of scholarships, there were three teams, each comprised of 7-9 individuals. To calculate each applicant's score, the high and low score for each applicant is discarded, and the remaining scores are averaged.

Application Scoring Patterns

All applicants received at least one scholarship. Some applicants received two, based on the scores they received and their degree plan. For example, some scholarships are only available to Welding students; some are only for Early Childhood students.

The average score among the 52 awardees was 89.04% (Average score in Fall 2023 was 89.29%.)

The highest score among the 52 awardees was 98.0% (Highest score in Fall 2023 was 97.14%)

The lowest score among the 52 awardees was 78.6% (Lowest score in Fall 2023 81.26%)

The median score was 88.75% (Median in Fall 2023 was 91.93%)

Two of the top ten scorers, including the top scorer, (20%) identified as Hispanic; 1 (10%) identified as Asian; 2 (20%) identified as Native American; 1 (10%) identified as Black; 4 (40%) identified as White.

Of the top half of scorers, 9/26 (34.6%) identified as Native American; 4/26 (15.4%) identified as Hispanic; 1/26 (3.8%) identified as Asian; 1/26 (3.8%) identified as Black; 11/26 (42.3%) identified as White

Of the 52 qualified applicants, 13 (25.0%) consulted me on their scholarship essays; all of the top 10 scorers consulted me at least once on their scholarship essays. Seven of the top 10 are past NPCFF scholarship awardees; 34 of the 52 applicants (65.4%) are past NPCFF awardees.

Total Awards by Race

After review, it was determined that 57 students (including four BAS-ECE scholarship recipients) will receive a total of \$75,400.00 in NPCFF scholarships for the Fall 2023 semester.

- \$27,000.00 (35.8%) of NPCFF scholarship dollars were awarded to students who identified as Native American
- \$10,000.00 (13.4%) of NPCFF scholarship dollars were awarded to students who identified as Hispanic
- \$4,000.00 (5.4%) of NPCFF scholarship dollars were awarded to students who identified as Black
- \$2,000.00 (2.7%) of NPCFF scholarships dollars were awarded to the student who identified as Asian
- \$31,500.00 (42.3%) of NPCFF scholarship dollars were awarded to students who identified as White.



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

HUMAN RESOURCES

MONTHLY REPORT

January 2024

EMPLOYEE RELATIONS AND STAFFING

We are excited to be back in the office, and are looking forward to 2024. The next new employee onboarding session is scheduled for January 17th, kicking off a series of prescheduled monthly onboarding sessions for the remainder of the academic year. Concurrently, we are organizing listening sessions during the upcoming convocation to gather feedback from all employees on the onboarding process. This feedback, combined with survey results from monthly onboarding sessions, and industry best practices, will play a crucial role in helping us to shape a comprehensive onboarding program and improve the overall employee experience.

EMPLOYEE CENSUS DATA

The following employees have left the institution since the last report.

- R. Dennis Nichols Document Management Technician
- Jeffrey Michael Strong Technical Support Technician
- David Huish Director of Construction
- Raeann Brittain FIPSE Grant Project Director
- Katherine Reeves Library Specialist III

Turnover Rate For FY23/24	Employee Count	Separated	Turnover Rate
Total Employees as of 7/1/2023	334	12	3.59%
Total New Hires from 07/01/2023 to 01/01/2024	59	1	2.56

Turnover Rate For the Last 12 Months	Employee Count	Separated	Turnover Rate
Totals for January 2023- January 2024	309	30	9.71%

*Turnover Rate Calculated by dividing the number of separated employees during the period by the number of employees at the beginning of the period. This figure reflects contract employees only and excludes temporary employees

RECRUITMENT

	# Qualified Applicants	Date Opened	Closing Date	Status
Director of Information Technology Infrastructure and Operations White Mountain Campus	13	11/3/23	Open Until Filled	
Director of Enterprise and Data Systems White Mountain Campus or Painted Desert Campus	4	11/2/23	Open Until Filled	Offer in Progress
Assistant to the Campus Manager PDC (Internal only) Painted Desert Campus	2	12/18/23	1/5/24	
Assistant to the President and Recording Secretary for the District Governing Board	3	9/27/23	11/3/23	
Behavioral Health Program Coordinator Silver Creek Campus	13	9/5/23	Open Until Filled	
Faculty in Political Science	5	11/6/23	Open Until Filled	
Records & Registration Admissions Clerk	3	11/15/23	12/6/23	
Document Management Technician	9	11/27/23	Open Until Filled	Offer in Progress
Technical Support Technician	31	11/29/23	Open Until Filled	
Faculty in Nursing	2	8/24/23	Open Until Filled	
Hopi Center Manager Hopi Center	18	8/3/23	Open Until Filled	Offer in Progress
Payroll Assistant	34	12/20/23	Open Until Filled	
Faculty in English	15	12/14/23	Open Until Filled	
Maintenance I Painted Desert Campus	21	12/14/23	Open Until Filled	
Human Resources Information Specialist	13	11/30/23	Open Until Filled	Permanent position filled 1/16/2024

EMPLOYEE DEVELOPMENT

There was not a supervisor workshop in the month of December, but we will resume our monthly supervisor workshops on January 24, 2024. We have secured a guest speaker from Arizona State University: Molly Gray, Associate Director of People and Talent. She will be presenting a workshop on "Conscious Conflict." Molly brings a wealth of experience to the table, combining extensive employee relations coaching, recruitment expertise, organizational design strategy, and leadership development. She is also SPHR certified and holds a certificate in Conflict Management and Mediation from Cornell University.

In this workshop, we will equip supervisors with essential behaviors and tools to effectively resolve conflicts. Molly's expertise in conflict management and mediation, coupled with a background in employee relations, makes her an ideal facilitator for this workshop. The aim is not only to resolve conflicts but also to view them as opportunities for growth and development within our teams.

WELCOME AND RECOGNITION

We would like to welcome the following new employees to Northland Pioneer College

- | | |
|-------------------------|--|
| ❖ Samuel McDowell | Community Recruiter South |
| ❖ Justin "Jace" Stapley | Behavioral Health Recruitment Specialist |
| ❖ Karli Morgan | Behavioral Health Success Coach |
| ❖ Carlos Baki | Faculty of Behavioral Health |
| ❖ Anna Terry-Myers | Assistant to the Campus Manager – WMC |
| ❖ Charity Butler | Human Resources Information Specialist |

Congratulations to the below employees as they transition to new positions

- | | |
|-------------------|---|
| ❖ Celia Iguado | Records & Registration Course Schedule & Records Specialist |
| ❖ Chelsea Wood | Records & Registration Clerk- Veterans' Certifying Official |
| ❖ Cheyenne Lester | Records & Registration Grade Entry Clerk |
| ❖ Jill Sartain | Campus Manager |
| ❖ Treven Naughton | Maintenance II |

TOTAL REWARDS

BENEFITS AND COMPENSATION

The Payroll Department is still engaged in developing worktime, attendance, and leave training to be made available to all employees, but specifically targeting those employees who are hourly wage earners and hold non-exempt status.

The Human Resources and Payroll Departments are happy to announce that the Human Resources Information Specialist (HRIS) position that was vacated when Ms. Lori Moore made the transition to Benefits and Compensation Coordinator has been filled. The college will be bringing Ms. Charity Butler on board as the new HRIS on January 16th, 2024. Ms. Butler has extensive experience in Human Resources as well as related experience in the areas of Benefits and Compensation. The Human Resources and Payroll departments are excited to add Ms. Butler to our staff.

The Payroll Department has begun taking applications for a Payroll Assistant position to provide support in the Payroll Office.



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

ERP Project **EmpowerED**

MONTHLY REPORT

JANUARY 2024

ERP PROJECT HIGHLIGHTS

Project EmpowerEd’s Launch Week (December 4–8) marked the successful closure of Phase 1 (the “Planning” phase) and the official start of Phase 2 (“Design”) of our ERP project. It was a week of blended in-person and virtual workshops with over 100 total NPC, Cochise, and Anthology implementers and experts participating.

During December’s nine solution discovery workshops, our two colleges (NPC and Cochise) shared a wealth of information and great detail on current state and future visions for the ERP with Anthology’s software and consulting teams, answering hundreds of questions from the vendor.

We made Launch Week a real celebration here at NPC: we decorated our gathering spaces (board rooms and classrooms at Holbrook’s Painted Desert campus) with streamers, balloons, and posters and enjoyed delicious local food each day for lunch.



The last 3 months’ work thematically consisted of internally-focused discussions and intra-team work to create and review process documentation and analyses of our current processes and current pains. Then Launch Week’s theme was true, live collaboration directly with our partner college and the external solution teams at Anthology across the whole population of experts in each group.



Now, the tactical work developing new designs, paving the way for a stronger, opportunity-focused future within the new ERP tool really begins. Over the next 3 months, Design work accelerates with 150 hours of ‘Deep Dive’ meetings: nearly daily collaboration sessions where NPC and Cochise’s SMEs focus on crafting each progressive software component and lifecycle process with the vendor in the new tool.

Our colleges are aligning on best practices, but focusing on intuitive use for all. It’s going to be a lot of work, but we’re already excited to see possibilities of intuitive software use making for a better experience for students, faculty, and staff alike.

ACTIVITY REPORT

In Progress

- **Backfill needs** identified, processed: (NEW: 2 for RecReg, 3 for HR/Payroll)
- **Data Analysis & Clean-Up Efforts:** CampusWorks in week 2 of 6 of quality assessment. RecReg queueing and processing cleaning requestst.

Next Immediate Priorities

- Budgeting for 2024-2025
- Deep Dive Discovery sessions (Design)

Completed

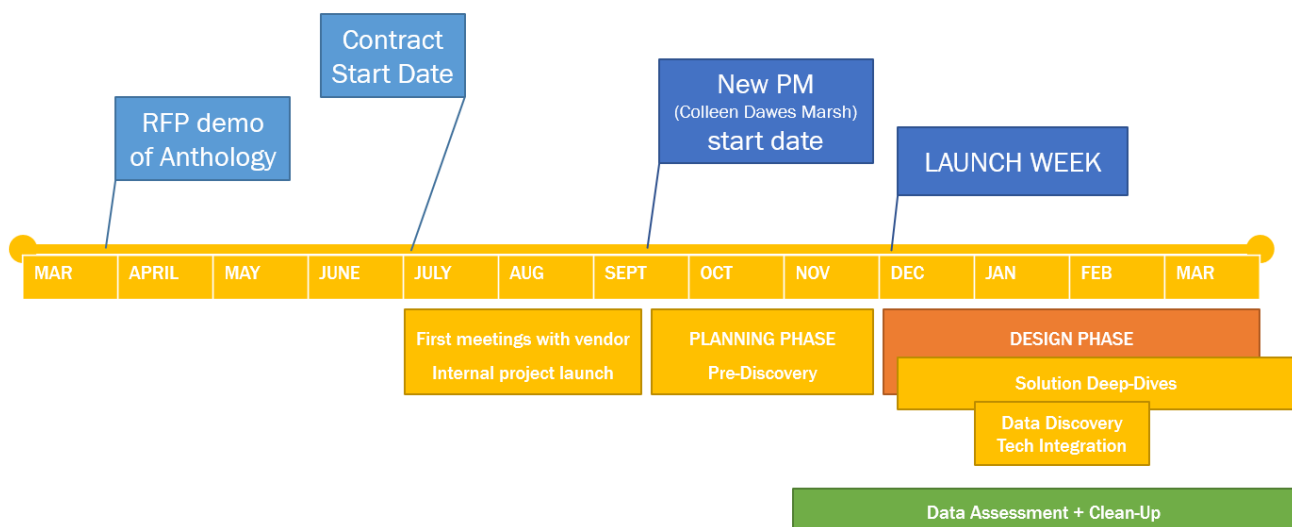
- Launch Week
- Solution Discovery [initial] workshops
- Subject Matter Experts (SMEs) identified
- Work mgmt tool implemented (Monday.com)
- SWOT Analyses completed
- Pain points documented in each department
- Process Mapping exercises completed
- Pre-Discovery information gathered
- Reviewed & Compared Cochise+NPC answers
- Training & Testing Plans Reviewed

PROJECT STATUS: TIMELINE & FINANCES

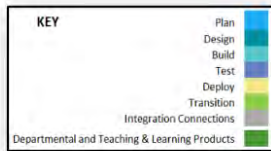
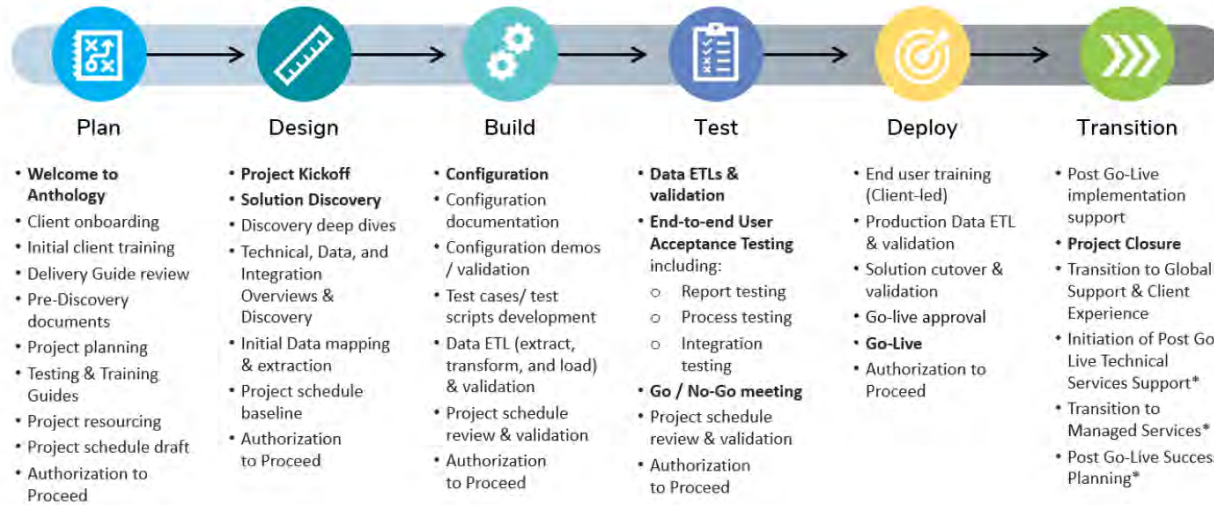
Overall Status = **GREEN**

- *Next immediate action:* Anthology to update drafted project schedule to accommodate lessons learned in dealing with 2 partner colleges and our requested go-live dates.

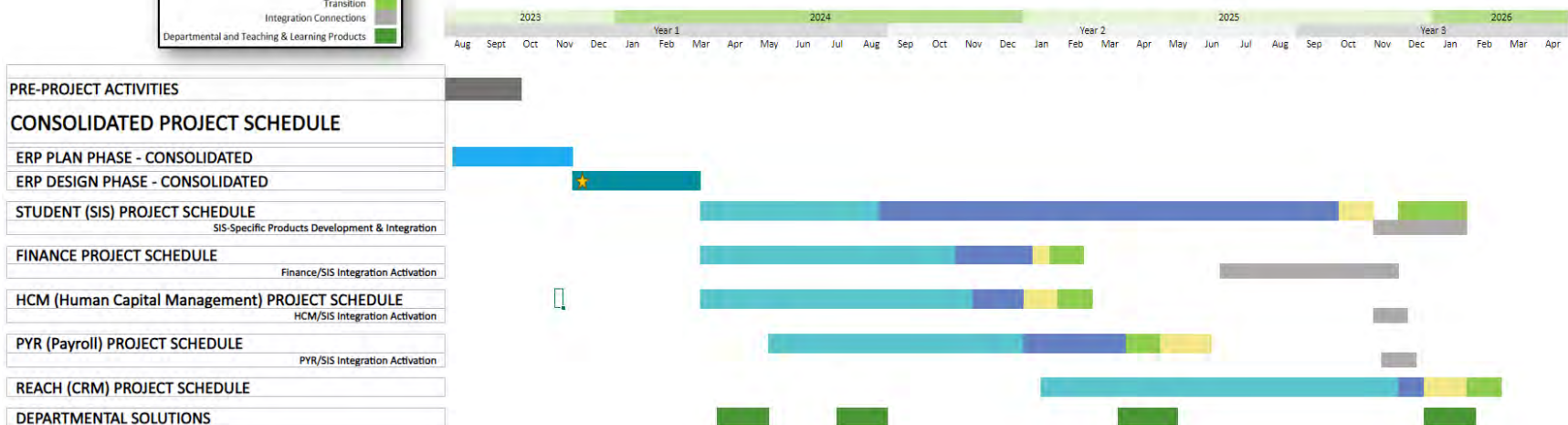
Current Project Timeline: March 2023 to March 2024



Current Project Phases: Plan closed in November 2023, Design launched in December 2023.



Cochise CCC and Navajo CCC Consolidated Project Schedule - DRAFT V1



**Report to the District Governing Board
Presidential Succession Planning**

January 4, 2024

Summary: In the fall of 2023, Board Member Robinson asked for a District Governing Board (DGB) discussion on Presidential succession. After reviewing Northland Pioneer College Policies and Procedures I found that we have both policies that govern this and a set of practices that have been in place at the college for some time. This document is intended to explain those and be used for discussion if the DGB would like to make any adjustments to the current policies and procedures or suggest changes to the practice.

Policies: The key policies governing Presidential Succession are [Policy 1022 Delegation of Authority](#) and [Policy 1002 Powers and Duties of the District Governing Board](#) which refers to [A.R.S. 15-444](#) which outlines the general powers and duties of district boards. A.R.S. 15-444 makes it clear in A.6 that the DGB's role is to appoint and employ the President. [Policy 1009 Delegation and Accountability of the President](#) works in concert with A.R.S. 15-444 to specify the President and DGB relationship at Northland Pioneer College (NPC). It is clear that the DGB is the one who appoints the President and has all authority in that matter. This is further spelled out in the President's contract which includes provisions for the removal of the President or resignation.

Policy 1022 Delegation of Authority sets for the policy that the President can designate an administrator to be acting President when he or she is absent, and we do that in practice. At times I know I will be out of contact for an extended period of time I document to the President's Cabinet who has signature authority if a hard copy signature is needed. However, I have never given someone full authority as I am typically in both email and phone contact. This policy does seem sufficient, and does allow for me to appoint someone until I return. It also allows me to delegate that authority if I was not going to return, and I believe provides the DGB time to appoint an acting President pending a full search.

However, these policies are silent on the process of who would move into the role of President if the President was unable to appoint to someone in his or her absence, such as a catastrophic health event.

Higher Education Practice: What is typical in most institutions is to consider individuals tenure at the institution and position. Most succession plans start with the Chief Academic Office, in our case the Vice President of Learning and Student Services. Then most specify the Vice President of Administration. At many colleges, there is a process for the governing authority to appoint an interim that includes a nomination and selection process.

NPC Practice: By practice, the college seems to have developed a process to fulfill the President's role if it is vacant through the appointment of an interim before the full search. If a Presidential transition occurred under normal circumstances such as retirement, resignation, or a DGB initiated separation the current policies and previous practice would allow the DGB to set a firm date for the Presidential transition and appoint an interim. There is not a standard procedure

by which that occurs, but in practice the DGB has sought nominations from the college and appointed from a pool of candidates identified. The DGB could also consider nominations from outside the college and increasingly there are organizations that provide interim executives, and in the future that may be a way the DGB wants to proceed.

In the circumstance where the Presidency is suddenly vacated there is not a process. College practice would likely be the Recording Secretary to the Board informing the DGB, an emergency meeting, and then appointing an interim which is clearly in their authority.

Recommendations and Next Steps: Typical Presidential transitions can be managed with our current processes though there are some things the DGB may want to consider as they look at changes to policy and procedures.

- The DGB may want to direct the President to add to an existing policy or develop a new policy for Presidential transition in a circumstance when the President is suddenly and unexpectedly unable to perform the duties of the President.
- The DGB may want to develop a policy regarding the appointment of an interim President when the college experiences its next Presidential transition.

Assessment of Student Knowledge (ASK) Report
DGB Meeting: 01-16-24
Submitted by: Michael Broyles, PhD

This report is being sent to the District Governing Board and Instructional Council

ASK Charges

As a reminder, here are our current charges:

1. Communicate and coordinate with the institution about ASK activities, events, and due dates, including the Planning Report due date, the Findings Report due date, and Dialogue Day.
2. Review methods for reporting on the measuring, collecting, and disseminating of the assessment of Institutional Learning Outcomes (ILOs) and/or Program Learning Outcomes (PLOs).
3. Facilitate Dialogue Day activities.
4. Develop recommendations related to the definition and assessment of co-curricular activities at NPC in collaboration with faculty and non-faculty.
5. Refine the assessment cycle process and propose changes as needed.
6. Provide department level support as requested to improve alignment of assessment activities and incorporate ILOs and/or PLOs
7. Collaborating with the Dean of Arts & Sciences and NPC General Education ATF lead to formulate an assessment approach for general education programs.
8. Make recommendations for integrating ASK information into the Faculty Handbook and Faculty Mentor program to ensure new faculty learn about ASK at NPC.

Updates

- (IC only) There are no team updates this time because most members were off contract.
- (DGB only) The Instructional Council has approved the following definition of co-curricular activities: *Co-curricular activities at NPC are structured learning activities that support or complement the formal curricular programs offered by the college in its service areas. These activities are designed to enrich students' learning experiences beyond the classroom and foster their academic excellence and success.*
- The assessment process is on schedule.
- Here is the spring schedule:
 - February 23, 2024** – Dialogue Day on Zoom – 2:00 pm to 4:00 pm
 - April 5, 2024** – Findings Reports (formerly Reading Day Reports) are due.
- As ASK chair and curriculum coordinator, Dr. Michael Broyles, is working with Dean Melody Niesen of Arts and Sciences to systematize the dean assessment of proposed general education courses.
- Dr. Broyles is also co-lead with Dean Jeremy Raisor of Career and Technical Education in editing criterion 4 (Teaching and Learning: Evaluation and Improvement) for our Higher Learning Commission four-year assurance argument review. ASK information will be updated in this section.

- Here are ASK's other projects for the spring semester:
 - Choosing a chair for academic years 2024-2025 and 2025-2026
 - Developing a preparation document for the incoming chair
 - Developing a post-assessment survey for participants
 - Fixing access issues in ASK's SharePoint. Dr. Judy Yip-Reyes and Dr. Broyles met with Technology Advancement and Support (TAS) for training on this process.
 - Reviewing and editing ASK's charges.

Thank you for your time,

Michael Broyles, PhD
Curriculum Coordinator

Review Budget Information

Summary:

Staff will review the budget calendar, economic and historical information related to the budget process.



BUDGET DEVELOPMENT CALENDAR

FISCAL YEAR 2024-2025

APPROVED 10-17-23

ACTIVITY	RESOURCE	DUE BY
1. Receive budget calendar and budget assumptions	DGB	✓ 19 September 2023
2. Approve budget calendar and budget assumptions	DGB	✓ 17 October 2023
3. Provide budget training for supervisors/department managers	CFO	✓ 15 November 2023
4. Distribute materials for operational & capital budgets and staffing requests	Financial Services	✓ 1 December 2023
5. President, CHRO, faculty, CASO meet on compensation	President, CHRO, FA, CASO	✓ 16 November 2023 to 24 January 2024
6. Financial Services receives department budget & justifications	Department Budget Managers & Financial Services	25 January 2024
7. President's Cabinet receives staffing requests	Department Budget Managers & President's Cabinet	25 January 2024
8. President receives compensation recommendation	President, CHRO, FA, CASO	25 January 2024
9. President's Cabinet finalizes staffing needs	President's Cabinet	12 February 2024
10. President's Cabinet reviews operational & capital budget requests, including compensation	President's Cabinet	12 February 2024
11. Receive introductory budget analysis	DGB	20 February 2024
12. Receive tuition and fee schedules	DGB	20 February 2024
13. Receive compensation proposal	DGB	20 February 2024
14. Budget hearing (if necessary)	President's Cabinet	4 March 2024
15. Receive preliminary budget analysis	DGB	19 March 2024
16. Approve tuition and fee schedules	DGB	19 March 2024
17. Approve compensation	DGB	19 March 2024
18. Receive state budget forms and analysis <i>(no later than June 5 A.R.S. 15-1461)</i>	DGB	16 April 2024
19. Adopt or modify preliminary budgets	DGB	16 April 2024
20. Publish notice of budget hearing & special board meeting <i>(not later than 15 days prior to hearing A.R.S. 15-1461)</i>	CFO	6 May 2024
21. Publish budget on website <i>(not later than 15 days prior to hearing A.R.S. 15-1461)</i>	CFO	6 May 2024
22. Publish notice in newspaper and issue a press release for truth in taxation (TNT) hearing <i>(14-20 days prior to hearing A.R.S. 15-1461.01)</i>	CFO	6 May 2024
23. 2 nd notice in newspaper for TNT hearing <i>(7-10 days prior to hearing A.R.S. 15-1461.01)</i>	CFO	14 May 2024
24. 2 nd notice of public budget hearing & special board meeting in newspaper <i>(not later than 5 days prior to hearing A.R.S. 15-1461)</i>	CFO	16 May 2024
25. 2 nd publication of budget in newspaper <i>(not later than 5 days prior to hearing A.R.S. 15-1461)</i>	CFO	16 May 2024
26. Conduct public budget hearing and TNT hearing <i>(no later than June 20 A.R.S. 15-1461 & 15-1461.01)</i>	DGB	21 May 2024
27. Adopt property tax levy & final budgets at special meeting	DGB	21 May 2024
28. Notify PTOC of primary property tax levy <i>(within 3 days after hearing A.R.S. 15-1461.01)</i>	CFO	24 May 2024
29. Submit tax levy to Navajo County	CFO	24 May 2024

**Northland Pioneer College
Budget Development Assumptions
FY25**

GENERAL ASSUMPTIONS

- Budget Development Calendar will establish the due dates.
- Introductory budget analysis for DGB in February will be prior to budget hearings and will be limited to an overview of expenditure and revenue trends.
- Preliminary budget analysis for DGB in March will include a detailed examination of budget planning.
- Expenditure limit breach will use carry forward amounts to comply with statutory limits. Ongoing legislative relief is being pursued.

REVENUE ASSUMPTIONS

- Assessed valuations for setting the primary property tax levy will be available in February and a decline is expected due to lower assessed valuations related to the closure of the Cholla Power Plant. To protect the equalization funding, the levy needs to be set at the maximum allowable amount. The maximum is a 2% increase over the prior year, plus the impact of new construction. For FY25 the levy will be set at the maximum allowed.
- State appropriations for equalization is expected to increase compared to the current fiscal year, offset by a decrease to operating state aid. Rural aid is expected to be flat compared to the current fiscal year.
- The District Governing Board adopts tuition rates on a three-year cycle. The current approved plan covers the period FY24 to FY26.
 - In-district tuition rates reflects a small increase for each year listed:
 - (A) FY24 is \$70 per credit hour
 - (B) FY25 is \$73 per credit hour
 - (C) FY26 is \$75 per credit hour
 - Tuition and general fees are set at a rate that:
 - (A) considers the impact on students, student enrollment, and student retention rates,
 - (B) increases incrementally, and
 - (C) is competitive in our market by maintaining a comparative position to the average overall tuition and general fees at other Arizona community colleges.
- Course fees will be set at a rate to offset expendable supplies and equipment.
- Other revenues will be based on historical information and emerging trends.

EXPENDITURE ASSUMPTIONS

- Overall expenditures will match revenues.
- Budget requests from Department Budget Managers for operational and capital expenditures are due **January 25, 2024.**
- Budget requests that are higher than the current budget or actual historical spending will require justifications and are due **January 25, 2024.**
- Budget requests to add new employee positions or modify existing contractual positions, including Grant positions, are due **January 25, 2024.**

- SALARY SCHEDULES
 - The Gallagher compensation study has been received and will be incorporated into the compensation proposal for FY25, along with a proposal for a cost of living adjustment.
 - The college will continue to develop compensation proposals with the following in mind:
 - (A) consider available funds and the impact to expenditure limit,
 - (B) consider competitive market conditions with the goal to maintain a comparative position to the average increases/rates at other local public entities, other Arizona community colleges, and other similar institutions, and
 - (C) consider salary recommendations received through the shared governance process.

- BENEFITS will be developed with:
 - (A) consideration on impacts from third-party partnerships including:
 - (1) Employee benefit trust for medical insurance, and
 - (2) Arizona State Retirement System for retirement contributions.

- Education partner relationships will be maintained with:
 - (A) Apache County,
 - (B) NAVIT,
 - (C) Dual enrollment, and
 - (D) others.

- OPERATING budget requests cover a one-year period.
- CAPITAL budget requests cover a three-year period (FY25, FY26, and FY27).
- GRANT funding will continue to be identified and pursued.
- AUXILIARY fund activities will be maintained.

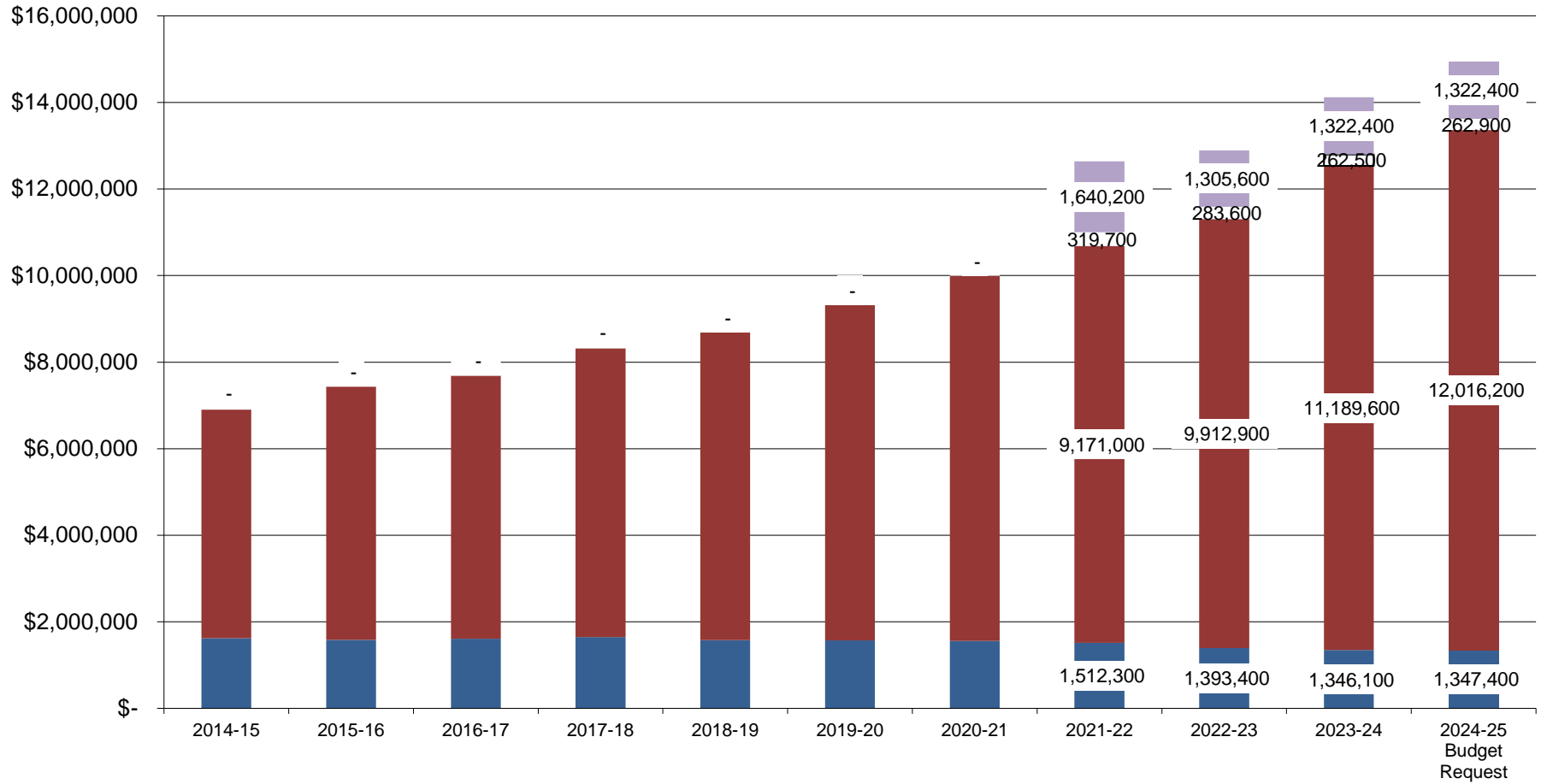
**Northland Pioneer College
Budget Development Guidelines
FY25**

Budget Categories & Targets:

Revenues	<ul style="list-style-type: none"> • Administrative Services will prepare the budget.
Salaries/Wages & Benefits	<ul style="list-style-type: none"> • HR and Administrative Services will prepare the budget for contract positions and the benefits for all positions. • Budget Managers will prepare budget for non-contract positions and include in their department budget requests. These include: <ul style="list-style-type: none"> ○ Adjunct faculty ○ Faculty overload ○ Temporary employee ○ Lab aid ○ Substitute faculty
Operating Expenditures	<ul style="list-style-type: none"> • Budget to remain level. • Any new programs/services must demonstrate linkage to the strategic plan.
Capital Expenditures	<ul style="list-style-type: none"> • Budget requests to align with revenues from the operational budget, grant funds, or reserved funds.

NPC State Appropriations

■ OPERATING STATE AID ■ EQUALIZATION AID ■ STEM ■ RURAL AID



**Arizona Community Colleges
FY 2025 State Aid Request for M&O, Equalization Assistance and STEM Workforce Programs**

FY 2025 State Aid Request	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
Maintenance & Operation	\$ 3,938,200	\$ 1,389,000	\$ 145,000	\$ 1,750,900	\$ -	\$ 967,000	\$ 1,347,400	\$ 2,172,800	\$ 1,024,400	\$ 62,700	\$ 364,100	\$ 2,262,000	\$ 15,423,500
Equalization Assistance	10,575,800	-	-	21,132,400	-	-	12,016,200	-	-	-	-	896,500	44,620,900
STEM Workforce Programs	833,400	300,700	86,600	438,900	8,073,600	392,600	262,900	1,812,200	634,800	41,800	634,300	778,000	14,289,800
FY 2024 Rural Aid - On Going/One time ⁽¹⁾	5,769,700	1,520,600	439,500	1,917,800	-	1,866,800	1,322,400	-	3,110,400	97,000	3,084,400	4,871,400	24,000,000
Total Request	\$ 21,117,100	\$ 3,210,300	\$ 671,100	\$ 25,240,000	\$ 8,073,600	\$ 3,226,400	\$ 14,948,900	\$ 3,985,000	\$ 4,769,600	\$ 201,500	\$ 4,082,800	\$ 8,807,900	\$ 98,334,200

Maintenance and Operations, Pursuant to ARS 15-1466													
FTSE Change:	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
FY 2022 Audited FTSE (Total)	5,999	1,581	457	1,994	52,588	1,941	1,375	11,462	3,234	101	3,207	5,065	89,004
FY 2023 Unaudited FTSE (Total)	5,244	1,561	451	2,167	53,963	2,009	1,425	11,839	3,137	199	3,195	5,080	90,270
Increase/(Decrease)	(755)	(20)	(6)	173	1,375	68	50	377	(97)	98	(12)	15	1,266
FY 2022 Audited Non Dual Enr	5,935	1,367	388	1,908	46,507	1,665	1,125	10,650	3,020	101	2,862	4,656	80,184
FY 2023 Unaudited Non Dual Enr	5,173	1,303	374	2,013	46,956	1,730	1,079	10,813	2,909	199	2,846	4,645	80,040
Increase/(Decrease)	(762)	(64)	(14)	105	449	65	(46)	163	(111)	98	(16)	(11)	(144)
FY 2022 Audited Dual Enrollment	64	214	69	86	6,081	276	250	812	214	-	345	409	8,820
FY 2023 Unaudited Dual Enrollment	71	258	77	154	7,007	279	346	1,026	228	-	349	435	10,230
Increase/(Decrease)	7	44	8	68	926	3	96	214	14	-	4	26	1,410

State Aid Adj. for FTSE Change and Dual Enrollment:													
FY 2024 State aid M&O ⁽³⁾	\$ 4,423,700	\$ 1,415,900	\$ 151,400	\$ 1,661,900	\$ -	\$ 924,400	\$ 1,346,100	\$ 2,000,000	\$ 1,090,900	\$ -	\$ 373,000	\$ 2,260,700	\$ 15,648,000
Non Dual Enrollment Growth	(487,700)	(41,000)	(9,000)	67,200	-	41,600	(29,400)	104,300	(71,000)	62,700	(10,200)	(7,000)	(379,500)
Dual Enrollment Growth ⁽²⁾	2,200	14,100	2,600	21,800	-	1,000	30,700	68,500	4,500	-	1,300	8,300	155,000
FY 2025 Appropriation	3,938,200	1,389,000	145,000	1,750,900	-	967,000	1,347,400	2,172,800	1,024,400	62,700	364,100	2,262,000	15,423,500
Increased (decreased) State appropriation	\$(485,500)	\$(26,900)	\$(6,400)	\$ 89,000	\$ -	\$ 42,600	\$ 1,300	\$ 172,800	\$(66,500)	\$ 62,700	\$(8,900)	\$ 1,300	\$(224,500)

⁽¹⁾ Based on the language in FY24 Baseline Budget & SB1720 Gen Approp Act signed by Governor
⁽²⁾ Reflects funding adjustment for Dual Enrollment based on Dual Enrollment FTSE * Average Appropriation* 50%
⁽³⁾ Pima Community College received a one-time appropriation in FY24 listed as operating aid.

Formula calculated according to statute	
FY 2024 Total M&O Appropriation	\$ 15,648,000
FY 2023 Unaudited FTSE (Total)	24,468
Average Appropriation Per FTSE (Non Dual Enrollment)	\$ 640
Average Appropriation Per FTSE (Dual Enrollment)	\$ 320

Equalization FY 2025 Calculation, Pursuant to ASRS 15-1468													
	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
FY 2025 Equalization Aid	\$ 10,575,800	\$ -	\$ -	\$ 21,132,400	\$ -	\$ -	\$ 12,016,200	\$ -	\$ -	\$ -	\$ -	\$ 896,500	\$ 44,620,900
FY 2024 Equalization Aid	9,759,600	-	-	19,912,000	-	-	11,189,600	-	-	-	-	716,100	41,577,300
Increase/(Decrease)	\$ 816,200	\$ -	\$ -	\$ 1,220,400	\$ -	\$ -	\$ 826,600	\$ -	\$ -	\$ -	\$ -	\$ 180,400	\$ 3,043,600

The STEM Support request shown below was calculated using the formula in ARS 15-1464

STEM Workforce Programs													
	Cochise	Coconino	Gila	Graham	Maricopa	Mohave	Navajo	Pima	Pinal	Santa Cruz	Yavapai	Yuma/La Paz	Total
FY 2023 Unaudited Non Dual Enr	5,173	1,303	374	2,013	46,956	1,730	1,079	10,813	2,909	199	2,846	4,645	80,040
FY 2023 Unaudited Dual Enrollment	71	258	77	154	7,007	279	346	1,026	228	-	349	435	10,230
FY 2023 Amount for Non Dual Enroll ⁽¹⁾	\$ 827,000	\$ 273,600	\$ 78,500	\$ 422,700	\$ 7,513,000	\$ 363,300	\$ 226,600	\$ 1,730,100	\$ 610,900	\$ 41,800	\$ 597,700	\$ 743,200	\$ 13,429,100
FY 2023 Amount for Dual Enrollment	5,700	27,100	8,100	16,200	560,600	29,300	36,300	82,100	23,900	-	36,600	34,800	860,700
FY 2025 Formula Calculation (2)	\$ 833,400	\$ 300,700	\$ 86,600	\$ 438,900	\$ 8,073,600	\$ 392,600	\$ 262,900	\$ 1,812,200	\$ 634,800	\$ 41,800	\$ 634,300	\$ 778,000	\$ 14,289,800
FY 2024 STEM Aid	954,700	309,500	88,700	409,700	7,927,600	378,600	262,500	1,769,000	656,700	21,200	637,200	777,700	14,193,100
Increase/(Decrease)	\$(121,300)	\$(8,800)	\$(2,100)	\$ 29,200	\$ 146,000	\$ 14,000	\$ 400	\$ 43,200	\$(21,900)	\$ 20,600	\$(2,900)	\$ 300	\$ 96,700

⁽¹⁾ FY 2023 FTSE times rate per FTSE: rate is <5,000 FTSE @ \$210 per FTSE, > 5,000 FTSE @ \$160 per FTSE
⁽²⁾ Reflects funding at 50% of STEM amount for Dual Enrollment Students



**Transmission of material in this release is embargoed until
 8:30 a.m. (ET) Tuesday, December 12, 2023**

USDL-23-2563

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CONSUMER PRICE INDEX – NOVEMBER 2023

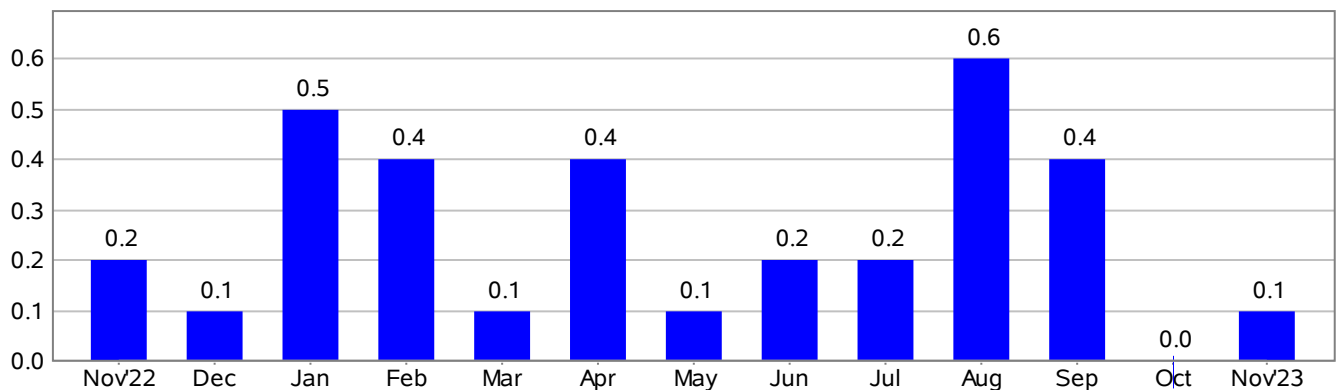
The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.1 percent in November on a seasonally adjusted basis, after being unchanged in October, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 3.1 percent before seasonal adjustment.

The index for shelter continued to rise in November, offsetting a decline in the gasoline index. The energy index fell 2.3 percent over the month as a 6.0-percent decline in the gasoline index more than offset increases in other energy component indexes. The food index increased 0.2 percent in November, after rising 0.3 percent in October. The index for food at home increased 0.1 percent over the month and the index for food away from home rose 0.4 percent.

The index for all items less food and energy rose 0.3 percent in November, after rising 0.2 percent in October. Indexes which increased in November include rent, owners’ equivalent rent, medical care, and motor vehicle insurance. The indexes for apparel, household furnishings and operations, communication, and recreation were among those that decreased over the month.

The all items index rose 3.1 percent for the 12 months ending November, a smaller increase than the 3.2-percent increase for the 12 months ending October. The all items less food and energy index rose 4.0 percent over the last 12 months, as it did for the 12 months ending October. The energy index decreased 5.4 percent for the 12 months ending November, while the food index increased 2.9 percent over the last year.

Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, Nov. 2022 - Nov. 2023
 Percent change



Press Release

Thursday, October 12, 2023
For Immediate Release



Mark Hinkle, Press Officer
press.office@ssa.gov

News Release

SOCIAL SECURITY

Social Security Announces 3.2 Percent Benefit Increase for 2024

Social Security and Supplemental Security Income (SSI) benefits for more than 71 million Americans will increase 3.2 percent in 2024, the Social Security Administration announced today. On average, Social Security retirement benefits will increase by more than \$50 per month starting in January.

More than 66 million Social Security beneficiaries will see the 3.2 percent cost-of-living adjustment (COLA) beginning in January 2024. Increased payments to approximately 7.5 million people receiving SSI will begin on December 29, 2023. (Note: some people receive both Social Security and SSI benefits).

"Social Security and SSI benefits will increase in 2024, and this will help millions of people keep up with expenses," said Kilolo Kijakazi, Acting Commissioner of Social Security.

Some other adjustments that take effect in January of each year are based on the increase in average wages. Based on that increase, the maximum amount of earnings subject to the Social Security tax (taxable maximum) will increase to \$168,600 from \$160,200.

Social Security begins notifying people about their new benefit amount by mail starting in early December. Individuals who have a personal [my Social Security](#) account can view their COLA notice online, which is secure, easy, and faster than receiving a letter in the mail. People can set up text or email alerts when there is a new message--such as their COLA notice--waiting for them in [my Social Security](#).

People will need to have a [my Social Security](#) account by November 14 to see their COLA notice online. To get started, visit www.ssa.gov/myaccount.

Information about Medicare changes for 2024 will be available at www.medicare.gov. For Social Security beneficiaries enrolled in Medicare, their new 2024 benefit amount will be available in December through the mailed COLA notice and [my Social Security's](#) Message Center.

The Social Security Act provides for how the COLA is calculated. The Social Security Act ties the annual COLA to the increase in the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) as determined by the Department of Labor's Bureau of Labor Statistics.

To read more, please visit www.ssa.gov/cola.

NOTE TO CORRESPONDENTS: Here is a [fact sheet](#) showing the effect of the various automatic adjustments.

To get more Social Security news, follow the Press Office on Twitter [@SSAPress](#).

The Following excerpts are from a quarterly news release titled Survey of Professional Forecasters. The *Survey of Professional Forecasters* is the oldest quarterly survey of macroeconomic forecasts in the United States. The survey began in 1968 and was conducted by the American Statistical Association and the National Bureau of Economic Research. The Federal Reserve Bank of Philadelphia took over the survey in 1990.

The Following information is an excerpt from the report issued November 13, 2023.

Fourth Quarter 2023 Survey of Professional Forecasters

Forecasters Raise Their Near-Term Projections for Headline Inflation

The forecasters expect current-quarter headline CPI inflation will average 3.3 percent at an annual rate, up from their prediction of 2.9 percent in the previous survey. Headline PCE inflation over the current quarter will also be slightly higher at an annual rate of 2.9 percent, marking an upward revision from the previous estimate. The predictions for current-quarter core CPI and core PCE inflation, on the other hand, are lower than those of the previous estimates.

Projections for headline and core CPI and PCE inflation in 2024 and 2025 are little changed compared with those of the previous survey.

Over the next 10 years, 2023 to 2032, the forecasters expect headline CPI inflation to average 2.40 percent at an annual rate, unchanged from the previous estimate. The corresponding estimate for 10-year annual-average PCE inflation is 2.22 percent, slightly higher than the estimate of the previous survey.

Median Short-Run and Long-Run Projections for Inflation (Annualized Percentage Points)

	HEADLINE CPI		CORE CPI		HEADLINE PCE		CORE PCE	
	PREVIOUS	CURRENT	PREVIOUS	CURRENT	PREVIOUS	CURRENT	PREVIOUS	CURRENT
<i>Quarterly</i>								
2023:Q4	2.9	3.3	3.2	3.0	2.8	2.9	2.8	2.7

	HEADLINE CPI		CORE CPI		HEADLINE PCE		CORE PCE	
	PREVIOUS	CURRENT	PREVIOUS	CURRENT	PREVIOUS	CURRENT	PREVIOUS	CURRENT
2024:Q1	2.6	2.8	2.9	2.8	2.5	2.5	2.6	2.7
2024:Q2	2.5	2.6	2.7	2.6	2.5	2.5	2.5	2.4
2024:Q3	2.6	2.5	2.6	2.5	2.4	2.3	2.3	2.3
2024:Q4	N.A.	2.4	N.A.	2.4	N.A.	2.3	N.A.	2.2
<i>Q4/Q4 Annual Averages</i>								
2023	3.1	3.3	4.1	3.9	3.0	3.1	3.7	3.5
2024	2.5	2.5	2.7	2.6	2.4	2.4	2.4	2.4
2025	2.4	2.3	2.3	2.3	2.2	2.1	2.1	2.1
<i>Long-Term Annual Averages</i>								
2023-2027	2.68	2.60	N.A.	N.A.	2.50	2.46	N.A.	N.A.
2023-2032	2.40	2.40	N.A.	N.A.	2.20	2.22	N.A.	N.A.



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FY 24-25 Contribution Rate Announced

Contribution rates have been set for fiscal year 2024-25 – which begins on July 1, 2024. The total contribution rate for FY 2024-25 will be 12.27%, a slight decrease from the current rate of 12.29%, which continues through June 30, 2023.

The decrease is due primarily to strong returns on the fiscal year-end June 30, 2023 total fund of 8.2%.

At the end of each fiscal year - June 30 - a valuation of the ASRS benefit plans is undertaken by an outside actuarial firm. Guided by the ASRS Funding Policy, the valuation and the recommended contribution rate for the new fiscal year are presented to the ASRS Board of Trustees for adoption, which took place on November 15, 2023. You can view notes and the live stream for this meeting on our [Board and Committee Meetings](#) page, where we post information on all our meetings that are open to the public.

Fiscal Year	Pension & Health Benefit Supplement	Long Term Disability	Total Contribution Rate
FY 2023-24 <i>(current rate)</i>	12.14%	0.15%	12.29%
FY 2024-25 <i>(Effective July 1, 2024)</i>	12.12%	0.15%	12.27%

Contribution rates are paid equally by ASRS active members and their employer. There are two portions to the ASRS contribution rate: the Pension & Health Insurance Benefit supplement for retired members and the Long Term Disability Income Plan for active members. The Pension Plan contribution is a pre-tax deduction, and the Long-Term Disability deduction is post-tax. Tax on pension benefits is deferred until payment is made to the member as a benefit or refund.

A primary goal related to contribution rates, as outlined in the Funding Policy, is to mitigate contribution rate volatility from year to year while keeping the ASRS on a path to a fully funded status.

Minor fluctuations in the rate are expected over the next several years, with a gradual decline over time.

by Dave Cannella, Public Affairs

Arizona Community Colleges

	FY 2022 ACTUAL	FY 2023 ESTIMATE	FY 2024 APPROVED
SPECIAL LINE ITEMS			
Equalization Aid			
Cochise	7,925,300	8,771,400	9,759,600
Graham	18,193,200	19,114,000	19,912,000
Navajo	9,171,000	9,912,900	11,189,600
Yuma/La Paz	616,700	530,200	716,100
<i>Subtotal - Equalization Aid</i>	35,906,200	38,328,500	41,577,300
Operating State Aid			
Cochise	4,373,500	4,230,000	4,423,700
Coconino	1,626,500	1,369,600	1,415,900
Gila	271,500	155,300	151,400
Graham	1,936,100	1,532,300	1,661,900
Mohave	1,205,500	903,000	924,400
Navajo	1,512,300	1,393,400	1,346,100
Pima	0	0	2,000,000
Pinal	1,356,500	818,200	1,090,900
Santa Cruz	17,100	0	0
Yavapai	590,500	300,400	373,000
Yuma/La Paz	2,391,900	1,898,200	2,260,700
<i>Subtotal - Operating State Aid</i>	15,281,400	12,600,400	15,648,000
STEM and Workforce Programs State Aid			
Cochise	928,400	895,200	954,700
Coconino	371,800	293,800	309,500
Gila	127,200	91,900	88,700
Graham	484,200	361,500	409,700
Maricopa	1,600,000	8,584,900	7,927,600
Mohave	465,700	373,800	378,600
Navajo	319,700	283,600	262,500
Pima	400,000	1,776,600	1,769,000
Pinal	96,500	551,100	656,700
Santa Cruz	29,800	21,800	21,200
Yavapai	699,200	611,100	637,200
Yuma/La Paz	1,027,400	877,500	777,700
<i>Subtotal - STEM and Workforce Programs State Aid</i>	6,549,900	14,722,800	14,193,100
Urban Aid			
Maricopa	10,400,000	0	0
Pima	2,600,000	0	0
<i>Subtotal - Urban Aid</i>	13,000,000	0	0
Rural Aid			
Cochise	6,251,000	5,267,500	5,769,700
Coconino	1,907,300	1,343,400	1,520,600
Gila	652,300	421,800	439,500
Graham	2,483,700	1,633,200	1,917,800
Mohave	2,388,900	1,714,400	1,866,800
Navajo	1,640,200	1,305,600	1,322,400
Pinal	3,666,000	2,476,600	3,110,400
Santa Cruz	153,000	97,800	97,000
Yavapai	3,586,900	2,782,200	3,084,400
Yuma/La Paz	5,270,700	3,957,500	4,871,400
<i>Subtotal - Rural Aid</i>	28,000,000	21,000,000	24,000,000
Additional Rural Aid			
Rural County Allocation	4,337,300	4,582,000	5,722,300 ^{1/}
Rural County Reimbursement Subsidy	1,773,800	1,082,900	1,082,900 ^{2/}
<i>Subtotal - Additional Rural Aid</i>	6,111,100	5,664,900	6,805,200

	FY 2022 ACTUAL	FY 2023 ESTIMATE	FY 2024 APPROVED
Workforce Development Aid			
Arizona Western College CTE Workforce	0	0	15,000,000
Additional Gila Workforce Development Aid	200,000	200,000	200,000
Santa Cruz Provisional Community College Funding	0	0	200,000
<i>Subtotal – Workforce Development Aid</i>	200,000	200,000	15,400,000
Tribal Aid			
Tribal Community Colleges	1,220,900	1,220,900	1,220,900 ^{3/}
Diné College Capital Improvements	0	0	10,000,000 ^{4/}
Diné College Remedial Education	1,000,000	1,000,000	1,000,000 ^{5/}
Diné College Student Center	0	8,000,000	0
Navajo Technical University Laboratory	0	4,000,000	0
Tohono O'odham Community College Remedial Education	0	0	2,000,000 ^{6/}
San Carlos Apache College Remedial Education	0	0	2,000,000 ^{7/}
<i>Subtotal – Tribal Aid</i>	2,220,900	14,220,900	16,220,900
Capital Aid			
Cochise First Responders Academy	0	6,250,000	0
AGENCY TOTAL	107,269,500	112,987,500	133,844,500 ^{8/}

FUND SOURCES

General Fund	107,269,500	112,987,500	133,844,500
SUBTOTAL - Appropriated Funds	107,269,500	112,987,500	133,844,500
Other Non-Appropriated Funds	76,215,100	70,224,300	70,224,300
TOTAL - ALL SOURCES	183,484,600	183,211,800	204,068,800

AGENCY DESCRIPTION - The Arizona community college system is comprised of 10 college districts and 2 provisional districts. Arizona’s community colleges provide programs and training in the arts, sciences and humanities, and vocational education leading to an Associates degree, Baccalaureate degree, Certificate of Completion, or transfer to a Baccalaureate degree-granting college or university.

FOOTNOTES

- 1/ A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost of students attending community colleges who are from counties that are not part of an established community college district, and then the state will withhold these counties’ sales tax revenues to offset that cost. In FY 2024, that amount is estimated to be \$5,722,300. Because this appropriation is in permanent statute, it is not included in the General Appropriation Act.
- 2/ Of the \$1,082,900 appropriated to the rural county reimbursement subsidy line item, Apache county receives \$699,300 and Greenlee county receives \$383,600. (General Appropriation Act footnote)
- 3/ A.R.S. § 42-5031.01 directs the State Treasurer to annually transmit to the tribal colleges 10% of Transaction Privilege Tax (TPT) revenues collected from sources located on the reservation, or \$1,750,000, whichever is less, as well as 5% of TPT revenues collected on the reservation, or \$875,000, whichever is less, to a technical college on the same reservation. Because this appropriation is in permanent statute, it is not included in the General Appropriation Act.
- 4/ Laws 2023, Chapter 135 (the Capital Outlay Bill) appropriated \$10,000,000 from the General Fund in FY 2024 for Diné College Capital Improvements.
- 5/ On or before October 15, 2024, the Diné college board of regents shall submit to the governor, the speaker of the house of representatives, the president of the senate, the secretary of state and the joint legislative budget committee a report that details the course completion rate for students who received remedial education during the 2023-2024 academic year. (General Appropriation Act footnote)
- 6/ On or before October 15, 2024, the Tohono O'odham community college board of trustees shall submit to the governor, the speaker of the house of representatives, the president of the senate, the secretary of state and the joint legislative budget committee a report that details the course completion rate for students who received remedial education during the 2023-2024 academic year. (General Appropriation Act Footnote)

- 7/ On or before October 15, 2024, the San Carlos Apache college board of regents shall submit to the governor, the speaker of the house of representatives, the president of the senate, the secretary of state and the joint legislative budget committee a report that details the course completion rate for students who received remedial education during the 2023-2024 academic year. (General Appropriation Act Footnote)
- 8/ General Appropriation Act funds are appropriated as District-by-District Special Line Items.

Equalization Aid

The budget includes \$41,577,300 from the General Fund in FY 2024 for Equalization Aid. Adjustments are as follows:

Property Value Changes

The budget includes an increase of \$3,248,800 from the General Fund in FY 2024 to reflect increased formula costs for funding Equalization Aid due to assessed valuation changes. Detail of specific district changes is shown in *Table 1*.

District	FY 2023	Year-over-Year Change	FY 2024
Cochise	\$ 8,771,400	\$988,200	\$ 9,759,600
Graham	19,114,000	798,000	19,912,000
Navajo	9,912,900	1,276,700	11,189,600
Yuma/La Paz	530,200	185,900	716,100
Total	\$38,328,500	\$3,248,800	\$41,577,300

Background – The Equalization Aid line items provide additional state aid to community college districts with property tax bases that are less than the minimum assessed value specified in A.R.S. § 15-1402. Under the Equalization Aid formula, the minimum assessed valuation is revised by the average change in actual assessed valuation for the most recent year for all rural districts with populations of less than 500,000 persons, according to the most recent decennial census data. Actual assessed valuation for rural districts was 6.2% higher in TY 2022 than in the preceding year. Therefore, for the FY 2024 Equalization Aid formula calculation, the minimum assessed valuation increased 6.2% to approximately \$1.74 billion. (See *Table 2 for the calculation of the growth rate*.)

Equalization Aid is paid based on the difference between the minimum assessed valuation and the most recent actual assessed valuation for the district. Equalization Aid is calculated at the lesser of \$1.37 per \$100 of the district’s assessed valuation or the district’s levy rate.

In any one year a district’s equalization assistance will depend on 1) whether the district falls below the minimum threshold (\$1.74 billion in FY 2024), 2) whether

the district’s dollar change in assessed value was less than the rural districts’ average change, and 3) the applicable tax rate.

District	TY 2021 Primary AV	TY 2022 Primary AV	TY 2021-2022 % Growth
Cochise*	\$ 994,800,800	\$ 1,023,219,900	2.9 %
Graham*	239,863,700	282,173,500	17.6 %
Navajo*	911,478,100	918,845,900	0.8 %
Yuma/La Paz*	1,596,348,900	1,683,333,600	5.4 %
Coconino	1,983,520,000	2,077,032,200	4.7 %
Mohave	2,143,344,600	2,298,472,300	7.2 %
Pinal	2,868,880,600	3,118,901,200	8.7 %
Yavapai	3,143,221,200	3,333,228,500	6.0 %
Total	\$13,881,457,800	\$14,735,207,000	6.2 %
Minimum AV	\$1,635,047,200	\$1,735,602,600	6.2 %

* These districts qualify to receive Equalization Aid under the state funding formula in FY 2024 since they fall below the minimum assessed value threshold of \$1.74 billion.

Operating State Aid

The budget includes \$15,648,000 from the General Fund in FY 2024 for Operating State Aid. Adjustments are as follows:

Enrollment Changes

The budget includes an increase of \$1,047,600 from the General Fund in FY 2024 to fund the statutory formula for Operating State Aid.

This amount funds statutory formula costs for a 2,124, or 9.3%, increase in Full Time Student Equivalent (FTSE) students in rural community colleges (see *Table 3*). The 2,124 net FTSE increase consists of a 1,656 FTSE increase in non-dual enrollment students and a 468 FTSE decrease in dual enrollment students. A.R.S. § 15-1466.01 requires dual enrollment students be funded at 50% for state aid purposes. Dual enrollment refers to high school students who are enrolled in community college courses for both high school and community college credit.

Table 3
Community College Enrollment

	<u>FY 2021</u> <u>FTSE</u>	<u>FY 2022</u> <u>FTSE</u>	<u>Percentage</u> <u>Change</u>
<u>Rural Districts</u>			
Cochise	5,620	5,999	6.7%
Coconino	1,491	1,581	6.0%
Gila	472	457	(3.2)%
Graham	1,770	1,994	12.7%
Mohave	1,914	1,941	1.4%
Navajo	1,468	1,375	(6.3)%
Pinal	2,655	3,234	21.8%
Santa Cruz	104	101	(2.9)%
Yavapai	3,062	3,207	4.7%
Yuma/La Paz	<u>4,274</u>	<u>5,065</u>	<u>18.5%</u>
<i>Subtotal</i>	<i>22,830</i>	<i>24,954</i>	<i>9.3%</i>
<u>Urban Districts</u>			
Maricopa	56,417	52,588	(6.8)%
Pima	<u>11,488</u>	<u>11,462</u>	<u>(0.2)%</u>
Total	90,735	89,004	(1.9)%

One-Time Pima Operating Aid

The budget includes a one-time increase of \$2,000,000 from the General Fund in FY 2024 for Pima Community College District operating aid. This appropriation is not based on the statutory formula.

Background – With the exception of Maricopa and Pima, the Operating State Aid line items provide each community college district with funds for continuing operating and maintenance expenses pursuant to A.R.S. § 15-1466. The Operating State Aid formula adjusts state aid in an amount that reflects changes in the FTSE enrollment count. This enrollment adjustment is calculated by multiplying the change in the most recent year’s actual FTSE for each district by the average state aid per FTSE appropriated in the current fiscal year. (For FY 2024, the last actual FTSE data was from FY 2022.)

Maricopa and Pima Counties are also statutory recipients of Operating State Aid. However, a session law provision suspends the formula.

The full formula funding for Maricopa and Pima County cannot be calculated. The Operating State Aid formula adjusts the prior year’s appropriation based on the changes in FTSE enrollment count. Maricopa and Pima County have not received Operating State Aid since FY 2015.

STEM and Workforce Programs State Aid

The budget includes \$14,193,100 from the General Fund in FY 2024 for Science, Technology, Engineering and

Mathematics (STEM) and Workforce Programs State Aid. Adjustments are as follows:

Enrollment Changes

The budget includes a decrease of \$(529,700) from the General Fund in FY 2024 to fund decreased formula costs for STEM and Workforce Programs State Aid. This reduction is the result of a net decline in enrollment in FY 2022.

Background – The STEM and Workforce Programs State Aid line items provide the community college districts with funds for partnerships, faculty, technology equipment, student services, facilities, and property needs pursuant to A.R.S. § 15-1464.

The STEM and Workforce Programs State Aid formula provides per capita funding to districts based on the district’s size and the most recent year’s actual audited FTSE. The FY 2024 budget continues to suspend the inflation adjustment required by statute and provides \$210 per FTSE for districts with 5,000 or less FTSE and \$160 per FTSE for districts with greater than 5,000 FTSE.

Rural Aid

The budget includes \$24,000,000 from the General Fund in FY 2024 for Rural Aid. Adjustments are as follows:

Remove One-Time FY 2023 Rural Aid

The budget includes a decrease of \$(7,000,000) from the General Fund in FY 2024 for the elimination of one-time aid to the 10 rural community college districts.

In FY 2023, this funding was allocated to the 10 rural community college districts based on each district’s share of actual FY 2021 enrollment.

One-Time FY 2024 Rural Aid

The budget includes a one-time increase of \$10,000,000 from the General Fund in FY 2024 for aid to the 10 rural community college districts.

In FY 2024, rural aid is allocated based on each district’s share of actual FY 2022 enrollment.

Additional Rural Aid

Rural County Allocation

The budget includes \$5,722,300 from the General Fund in FY 2024 for Rural County Allocation. Adjustments are as follows:

Technical Adjustment

The budget includes an increase of \$1,140,300 from the General Fund in FY 2024 for a technical adjustment associated with changes in student enrollment.

Background – The Rural County Allocation line item facilitates payment to community college districts for students enrolled from counties that are not a part of an established community college district. If a county is not part of a community college district, it is responsible for the cost of their students attending community college in another county. In practice, this provision affects Apache and Greenlee Counties. A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost for these counties and that the state will then withhold these counties' Transaction Privilege Tax (TPT) revenues to offset a portion of that cost.

A.R.S. § 15-1469C prescribes the formula that calculates the amount that is owed by Apache and Greenlee Counties to the out of county community college districts. The formula is based on the number Apache and Greenlee students who attended school in an established community college district, as well as the average operating cost per student of that district. In calculating the TPT withholding for Apache and Greenlee Counties, however, the state only counts the average operating aid per student generated by the primary property tax levy. The difference between the average per student operating cost generated by primary property taxes and the average overall operating cost is effectively absorbed by the state General Fund.

The payments made on behalf of the counties are not included in county expenditure limits established in the Arizona Constitution. The county payments are partially offset by a state subsidy. (*See next line item.*)

Each year, the amount is determined by enrollment counts submitted to the JLBC Staff. The JLBC Staff is required by A.R.S. § 15-1469D to report the county withholdings to the Treasurer by May 15 for the upcoming fiscal year. In May 2023, the JLBC Staff reported that the General Fund would pay a total \$5,722,300 in FY 2024, of which \$2,351,500 would be withheld from the two unestablished counties (\$1,794,100 for Apache and \$557,400 for Greenlee). After TPT revenue withholdings, the General Fund net cost is \$3,370,800.

Monies for the Rural County Allocation are authorized by A.R.S. § 15-1469.01, and therefore do not appear in the General Appropriation Act.

Rural County Reimbursement Subsidy

The budget includes \$1,082,900 from the General Fund in FY 2024 for Rural County Reimbursement Subsidy. This amount is unchanged from FY 2023.

This line item partially offsets the remaining cost to counties that are not part of an established community college district. The funding is appropriated to Apache and Greenlee. The budget continues a General Appropriation Act footnote allocating these monies. Of the \$1,082,900 subsidy, \$699,300 is distributed to Apache and \$383,600 to Greenlee.

After the reimbursement subsidy, net costs are \$1,094,300 to Apache and \$173,800 to Greenlee.

Workforce Development Aid

Arizona Western College CTE Workforce

The budget includes \$15,000,000 from the General Fund in FY 2024 for Arizona Western College CTE Workforce. Adjustments are as follows:

One-Time Funding

The budget includes a one-time increase of \$15,000,000 from the General Fund in FY 2024 for Career Technical Education (CTE) Workforce programs at Arizona Western College.

Additional Gila Workforce Development Aid

The budget includes \$200,000 from the General Fund in FY 2024 for Additional Gila Workforce Development Aid. This amount is unchanged from FY 2023.

Background – As a provisional community college district, Gila County is not eligible for a \$200,000 annual Workforce Development allocation from Proposition 301 monies (*see A.R.S. § 42-5029*).

Santa Cruz Provisional Community College Funding

The budget includes \$200,000 from the General Fund in FY 2024 for Santa Cruz Provisional Community College Funding. Adjustments are as follows:

One-Time Funding

The budget includes a one-time increase of \$200,000 from the General Fund in FY 2024 for Santa Cruz Provisional Community College funding.

Tribal Aid

Tribal Community Colleges

The budget includes \$1,220,900 from the General Fund in FY 2024 for Tribal Community Colleges. This amount is unchanged from FY 2023.

The FY 2024 Baseline assumed tribal community colleges would receive \$3,014,800 from the General Fund in FY 2023 and FY 2024 based on prior year TPT distributions. This included \$2,625,000 to Navajo Nation based on the maximum allowed under statute and \$389,800 for Tohono O'odham Community College based on a percentage of prior year TPT revenues remaining below the statutory limit.

Primarily due to recent changes in the Navajo Nation's TPT collections as a result of the closure of the Navajo Generating Station, the budget adjusts the assumption downward to \$1,082,900. This includes a distribution of \$890,700 to the Navajo Nation, comprised of \$591,800 for Diné College and \$298,900 for Navajo Technical College based on a projection of 15% of the collected TPT revenues from the reservation. The budget also assumes \$330,200 will be distributed to Tohono O'odham Community College based on a projection of 10% of the collected TPT revenues from the reservation.

As described below, each of these amounts will depend on actual FY 2024 TPT revenue collections and the FY 2024 appropriation will adjust automatically.

Background – This funding is limited to qualified tribes that instituted a compact with the state before September 1, 2017, to receive a portion of Transaction Privilege Tax (TPT) revenues for support of tribe's postsecondary institution(s). A.R.S. § 42-5031.01 allows any qualifying tribal community college to receive \$1,750,000, or 10% of the TPT revenues collected from all sources located on the reservation, whichever is less. A.R.S. § 42-5031.01 also allows any additional technical college located on the same reservation to receive \$875,000, or 5% of the TPT revenues collected from sources located on the reservation, whichever is less. Actual amounts for FY 2024 will depend on FY 2024 collections. Given the language of A.R.S. § 42-5031.01, these monies do not appear in the General Appropriation Act. *(Please see the FY 2020 Appropriations Report for more information.)*

The monies received are used to support maintenance, renewal, and capital expenses on each college campus.

Diné College Capital Improvements

The budget includes \$10,000,000 from the General Fund in FY 2024 for Diné College Capital Improvements. Adjustments are as follows:

One-Time Funding

The budget includes a one-time increase of \$10,000,000 from the General Fund in FY 2024 for Diné College Capital Improvements.

Diné College Remedial Education

The budget includes \$1,000,000 from the General Fund in FY 2024 for Diné College Remedial Education. This amount is unchanged from FY 2023.

This line item provides additional funding to Diné College to provide remedial education to help students prepare for college-level courses such as reading, writing and mathematics. In addition, the budget continues a General Appropriation Act footnote that requires the Diné College Board of Regents to submit a report that details the course completion rate for students who received remedial education during the 2023-2024 academic year to the JLBC, Governor's office, and legislative leaders on or before October 15, 2024.

Diné College Student Center

The budget includes no funding in FY 2024 for the Diné College Student Center. Adjustments are as follows:

Remove One-Time Funding

The budget includes a decrease of \$(8,000,000) from the General Fund in FY 2024 for the elimination of one-time funding for construction of a Diné College Student Center.

Navajo Technical University Laboratory

The budget includes no funding in FY 2024 for the Navajo Technical University Laboratory. Adjustments are as follows:

Remove One-Time Funding

The budget includes a decrease of \$(4,000,000) from the General Fund in FY 2024 for the elimination of one-time funding for construction of an environmental testing laboratory at Navajo Technical College.

Tohono O'odham Community College Remedial Education

The budget includes \$2,000,000 from the General Fund in FY 2024 for Tohono O'odham Community College Remedial Education. Adjustments are as follows:

One-Time Funding

The budget includes a one-time increase of \$2,000,000 from the General Fund in FY 2024 for Tohono O'odham Community College Remedial Education.

This line item provides additional funding to Tohono O'odham Community College to provide remedial education to help students prepare for college-level courses such as reading, writing and mathematics. In addition, the budget includes a General Appropriation Act footnote that requires the Tohono O'odham Community College Board of Trustees to submit a report that details the course completion rate for students who received remedial education during the 2023-2024 academic year to the JLBC, Governor's office, and legislative leaders on or before October 15, 2024.

San Carlos Apache College Remedial Education

The budget includes \$2,000,000 from the General Fund in FY 2024 for San Carlos Apache Community College Remedial Education. Adjustments are as follows:

One-Time Funding

The budget includes a one-time increase of \$2,000,000 from the General Fund in FY 2024 for San Carlos Apache College Remedial Education.

This line item provides additional funding to San Carlos Apache College to provide remedial education to help students prepare for college-level courses such as reading, writing and mathematics. In addition, the budget includes a General Appropriation Act footnote that requires the San Carlos Apache College Board of Regents to submit a report that details the course completion rate for students who received remedial education during the 2023-2024 academic year to the JLBC, Governor's office, and legislative leaders on or before October 15, 2024.

Capital Aid

Cochise First Responders Academy

The budget includes no funding in FY 2024 for the Cochise First Responders Academy. Adjustments are as follows:

Remove One-Time Funding

The budget includes a decrease of \$(6,250,000) from the General Fund in FY 2024 for the elimination of one-time funding for the construction of a Cochise First Responders Academy.

Other Issues

Statutory Changes

The Higher Education BRB makes the following statutory changes:

- As session law, continues to suspend the Operating State Aid funding at levels specified in the General Appropriation Act, which effectively means suspending the formula in FY 2024 for only Maricopa and Pima Counties.
- As session law, continues to set the Science, Technology, Engineering and Mathematics and Workforce Programs district funding at levels specified in the General Appropriation Act, which effectively means suspending the inflation adjustment in FY 2024 for all community college districts.

Long-Term Budget Impacts

As part of the budget's 3-year spending plan, Community College General Fund costs are projected to decrease by \$(37,991,000) in FY 2025 above FY 2024 spending and to increase by \$3,409,500 in FY 2026 above FY 2025 spending.

These estimates are based on:

- Flat enrollment growth (so no change in costs for Operating State Aid or STEM and Workforce Programs State Aid for FY 2025 and FY 2026).
- An increase of \$3,209,000 for Equalization Aid in FY 2025 spending above FY 2024 and \$3,409,500 in FY 2026 above FY 2025 spending. These estimates assume total Net Assessed Value (NAV) growth of 5.7% in FY 2025 and FY 2026.
- A \$(15,000,000) decrease in FY 2025 to remove one-time funding for CTE Workforce programs at Arizona Western College.
- A \$(10,000,000) decrease in FY 2025 to remove one-time rural aid.
- A \$(10,000,000) decrease in FY 2025 to remove one-time funding for Diné College Capital Improvements.
- A \$(2,000,000) decrease in FY 2025 to remove one-time operating aid for Pima.

Table 4

Total Estimated Community College Revenues – FY 2023 ^{1/}

District	State Aid ^{2/}	Tuition/Fees	Property			FY 2023	FY 2022	% Change from FY 2022
			Taxes	Grants ^{3/}	Other ^{4/}	Total ^{5/}	Total ^{6/}	
Cochise	\$18,268,900	\$8,591,100	\$24,861,200	\$18,781,000	\$1,486,200	\$71,998,400	\$79,506,800	(9.4)%
Coconino	2,785,300	6,478,700	10,829,100	8,519,700	621,400	29,234,100	31,436,000	(7.0)%
Gila ^{7/}	577,100	0	5,590,900	615,400	355,000	7,138,400	6,447,300	10.7%
Graham	22,279,500	6,993,000	7,651,700	10,885,900	4,209,600	52,019,700	56,174,100	(7.4)%
Maricopa	0	186,507,300	613,414,100	313,762,600	20,046,000	1,133,730,000	1,091,060,400	3.9%
Mohave	2,617,400	9,501,400	27,347,200	17,650,000	417,400	57,533,500	53,044,800	8.5%
Navajo	12,611,900	4,300,000	16,084,100	10,700,000	3,903,600	47,599,600	42,534,000	11.9%
Pima	0	41,801,000	130,487,900	64,477,500	10,577,300	247,343,700	250,617,700	(1.3)%
Pinal	3,294,800	5,489,000	64,351,300	20,812,400	5,055,000	99,002,500	98,083,500	0.9%
Santa Cruz ^{7/}	97,800	10,200	1,756,800	243,000	11,700	2,119,500	1,866,300	13.6%
Yavapai	2,143,800	11,860,000	49,860,100	16,698,100	5,522,600	86,084,600	88,078,400	(2.3)%
Yuma/La Paz	<u>6,385,900</u>	<u>14,867,500</u>	<u>40,792,200</u>	<u>36,821,000</u>	<u>3,203,300</u>	<u>102,069,900</u>	<u>116,156,600</u>	<u>(12.1)%</u>
Total ^{8/}	\$71,062,400	\$296,399,200	\$993,026,600	\$519,966,600	\$55,409,100	\$1,935,863,900	\$1,915,005,900	1.1%

- ^{1/} That data in this table was provided by the Arizona Community College Coordinating Council.
- ^{2/} State Aid revenue includes Operating State Aid and Equalization Aid.
- ^{3/} Includes federal coronavirus-related grants.
- ^{4/} Includes auxiliary programs, interest income, workforce development funds, and transfers.
- ^{5/} Total revenues do not include bond proceeds or district fund balances. Including these amounts, total revenues are estimated to be \$2,303,537,800 for FY 2023.
- ^{6/} Total revenues do not include bond proceeds or district fund balances. Including these amounts, total revenues are \$2,107,007,600 for FY 2022.
- ^{7/} Gila Provisional Community College contracts with Graham County's Eastern Arizona College in order to provide degree programs. Therefore, Gila's tuition and fee revenues are collected by Graham according to their contract agreement. Santa Cruz Provisional Community College contracts with Pima County's Community College in order to provide degree programs. Therefore, Santa Cruz's tuition and fee revenues are collected by Pima according to their contract agreement.
- ^{8/} Columns may not add to total due to rounding.

- A \$(2,000,000) decrease in FY 2025 to remove one-time funding for Tohono O'odham Community College Remedial Education.
- A \$(2,000,000) decrease in FY 2025 to remove one-time funding for San Carlos Apache Community College Remedial Education.
- A \$(200,000) decrease in FY 2025 to remove one-time funding for Santa Cruz Provisional Community College Funding.

Community College Revenue Sources

In addition to state General Fund monies, Arizona's community colleges receive revenues from a number of other sources, including student tuition and fees, local property taxes, grants, and other monies generated by the colleges. Of the total, the community colleges receive 3.7% of their revenues (excluding bond proceeds) from state aid.

For FY 2023, base operating revenues from all sources are estimated to be \$1,935,863,900 (See Table 4 for a summary of FY 2023 total revenue estimates.)

Property taxes are the single largest revenue source for the community colleges, accounting for 51.3% of their revenues. There are 2 types of property taxes: primary

Table 5

Community College Tax Rates – TY 2022

District	Primary Rate	Secondary Rate	Combined Rate	% Change Combined Rate from
				TY 2021
Cochise	\$2.43	\$0.00	\$2.43	(0.4)%
Coconino	0.52	0.00	0.52	18.4%
Gila	0.94	0.00	0.94	(1.8)%
Graham	2.71	0.00	2.71	(12.5)%
Maricopa	1.09	0.10	1.19	(2.5)%
Mohave	1.19	0.00	1.19	(4.0)%
Navajo	1.75	0.00	1.75	0.0%
Pima	1.29	0.00	1.29	1.4%
Pinal	1.87	0.19	2.06	(4.3)%
Santa Cruz	0.45	0.00	0.45	(2.0)%
Yavapai	1.50	0.00	1.50	(4.4)%
Yuma/La Paz	2.10	0.32	2.42	(1.9)%

and secondary. For the community colleges, primary property taxes are levied for operating purposes and secondary property taxes are levied to pay for capital outlay expenses. Both taxes are levied on limited property values. Each community college district determines its primary and secondary property tax rates. (See Table 5 for a summary of TY 2022 property tax rates.)

Under A.R.S. § 42-17051, community colleges are allowed to collect 2% more in property tax revenues annually, not including revenue from new construction. Any increase over 2% requires voter approval, unless the district has foregone increases in prior years and consolidates those increases into a single year.

The community colleges also collect tuition and fees from enrolled students. These collections account for approximately 15.3% of total revenues. Tuition and fees are assessed on a per credit hour basis. FY 2023 weighted average tuition (weighted for each district’s proportion of the statewide FTSE count) is \$2,511 if a full-time student attends for 30 hours a year. The FY 2023 amount represents a decrease of (2.7)% from FY 2022. (See Table 6 for FY 2023 resident tuition and fee rates.)

District	Average Cost Per Credit Hour	Annual Cost ^{1/}	% Change from FY 2022
Cochise	\$91	\$2,730	0.0%
Coconino	136	4,068	20.0%
Gila	93	2,790	3.3%
Graham	93	2,790	3.3%
Maricopa	85	2,550	0.0%
Mohave	81	2,430	0.0%
Navajo	85	2,550	3.7%
Pima	89	2,670	2.3%
Pinal	50	1,500	(41.9)%
Santa Cruz	44	1,305	0.0%
Yavapai	78	2,352	3.2%
Yuma/La Paz	<u>92</u>	<u>2,760</u>	<u>2.2%</u>
Weighted Average	\$84	\$2,511	(2.7)%

^{1/} Annual cost is for 30 hours a year, or 15 hours per semester.

Community colleges also receive grants and “other” revenue from a variety of sources. Combined, they account for approximately 29.7% of community college revenues.

Revenue listed in the “other” category includes auxiliary programs, interest incomes, workforce development funds, and transfers.

Total Community College Expenditures

Table 7 shows total budgeted FY 2023 community college expenditures. In FY 2023, total budgeted expenditures are \$2,302,619,400. As mentioned previously, base operating revenues for FY 2023 are \$1,935,863,900; however, this figure does not include allocated fund balances or bond proceeds. Including these amounts, total available revenues are \$2,303,537,800. Of the total

\$2,302,619,400 in budgeted expenditures, \$1,845,463,400, or 80.1%, of these expenditures are from the community colleges’ General and Restricted Funds. This includes \$518,537,100, or 22.5%, for instruction and \$290,216,200, or 12.6%, for institutional support. Expenditures for auxiliary enterprises, including revenue-generating retail and business services such as parking lots, bookstores, and food service, are \$74,865,400, or 3.3% of the total. Plant Fund expenditures, which generally include capital costs, are \$299,469,600, or 13.0% of the total. The remaining \$82,821,000, or 3.6%, is for debt service.

General/Restricted Funds	Total	% of Total
Instruction	\$ 518,537,100	22.5%
Public Service	119,251,000	5.2%
Academic Support	179,199,400	7.8%
Student Services	348,227,500	15.1%
Institutional Support	290,216,200	12.6%
Operation & Maintenance	67,174,400	2.9%
Scholarships & Grants	236,553,600	10.3%
Contingency	<u>86,304,200</u>	<u>3.7%</u>
Subtotal ^{1/}	\$1,845,463,400	80.1%
Auxiliary Enterprises Fund	\$ 74,865,400	3.3%
Plant Fund	299,469,600	13.0%
Debt Service	<u>82,821,000</u>	<u>3.6%</u>
Total ^{1/}	\$2,302,619,400	100%

^{1/} May not add to subtotal and total due to rounding.

Community College Expenditure Limitations

The Arizona Constitution requires the Economic Estimates Commission to calculate the expenditures limitation for community college districts based on FY 1980 expenditures. The base limit is adjusted each year for enrollment and inflation.

The expenditure limitation does not apply to certain monies received by community college districts, such as tuition and fees or federal grants. A.R.S. § 15-1444 also excludes from the expenditure limitation auxiliary fees, entrepreneurial and commercial activities, research and development agreements, and grants from the state, political subdivisions, tribal governments, or special taxing districts.

As part of the annual budget submission process, the community college districts calculate their expenditures for the current year. These figures are then audited by the Auditor General after the end of each fiscal year.

Table 8

Community College Expenditure Limits – FY 2023

<u>District</u>	<u>Expenditure Limit</u>	<u>Estimated Expenditures</u>
Cochise	\$69,226,449	\$58,528,942
Coconino	16,739,344	16,739,344
Gila*	5,166,461	4,908,138
Graham	34,492,544	32,767,917
Maricopa	470,676,039	470,676,039
Mohave	25,000,644	25,000,644
Navajo	15,220,497	15,220,497
Pima	137,158,048	137,158,048
Pinal	36,753,233	36,753,233
Santa Cruz*	1,175,815	1,175,815
Yavapai	48,401,894	47,425,710
Yuma/La Paz	55,710,097	51,319,057

* Indicates provisional community college district

Table 8 includes the FY 2023 expenditure limits and the estimated expenditures reported by the districts. Of the 12 districts, 7 currently estimate that they will be at the limit in FY 2023.

A.R.S. § 41-1279.07 stipulates that a community college district that exceeds its expenditure limitation without authorization will have the following amount of operating state aid withheld, based on the percentage of the excess expenditure:

- If the excess expenditures are less than 5% of the limitation, the amount withheld is equal to the excess expenditures.
- If the excess expenditures are between 5% and 10% of the limitation or are less than 5% of the limitation and it is at least the second consecutive instance of excess expenditures, the amount withheld is equal to 3 times the excess expenditures.
- If the excess expenditures are equal to 10% or more of the limitation, the amount withheld is equal to 5 times the excess expenditures or one-third of the district's allocation of state aid, whichever is less.

Laws 2022, Chapter 367 reduces the penalty for a community college district that exceeds its FY 2023 expenditure limitation without authorization. For FY 2023, the amount of operating state aid withheld, based on the percentage of the excess expenditure, will be as follows:

- If the excess expenditures are less than 5% of the limitation, the amount withheld is \$5,000.
- If the excess expenditures are between 5% and 10% of the limitation, the amount withheld is \$15,000.

- If the excess expenditures are between 10% and 12% of the limitation, the amount withheld is \$20,000.
- If the excess expenditures are equal to 12% or more of the limitation, the amount withheld is equal to 5 times the excess expenditures or one-third of the district's allocation of state aid, whichever is less. However, for a provisional community college district, the maximum amount of state aid withheld may not exceed 1% of the district budget.

**Official Budget Forms
Navajo County Community College District
Northland Pioneer College
Fiscal year 2024**

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2024
Summary of budget data**

	Budget 2024	Budget 2023	Increase/Decrease From budget 2023 To budget 2024	
			Amount	%
I. Current General and Plant Funds				
A. Expenditures:				
Current General Fund	\$ 39,072,827	\$ 35,265,978	\$ 3,806,849	10.8%
Unexpended Plant Fund	12,782,500	11,519,900	1,262,600	11.0%
Retirement of indebtedness Plant Fund	0		0	
Total	\$ 51,855,327	\$ 46,785,878	\$ 5,069,449	10.8%
B. Expenditures per Full-time student equivalent (FTSE):				
Current General Fund	\$ 21,316 /FTSE	\$ 18,160 /FTSE	\$ 3,157 /FTSE	17.4%
Unexpended Plant Fund	\$ 6,974 /FTSE	\$ 5,932 /FTSE	\$ 1,042 /FTSE	17.6%
Projected FTSE count	1,833	1,942		
II. Total all funds estimated personnel compensation				
Employee salaries and hourly costs	\$ 20,059,059	\$ 18,905,406	\$ 1,153,653	6.1%
Retirement costs	2,209,092	2,200,000	9,092	0.4%
Healthcare costs	2,423,572	2,336,504	87,068	3.7%
Other benefit costs	2,263,346	1,677,620	585,726	34.9%
Total	\$ 26,955,069	\$ 25,119,530	\$ 1,835,539	7.3%
III. Summary of primary and secondary property tax levies and rates				
A. Amount levied:				
Primary tax levy	\$ 17,000,000	\$ 16,084,078	\$ 915,922	5.7%
Property tax judgment			0	
Secondary tax levy			0	
Total levy	\$ 17,000,000	\$ 16,084,078	\$ 915,922	5.7%
B. Rates per \$100 net assessed valuation:				
Primary tax rate	1.7536	1.7505	0.0031	0.2%
Property tax judgment			0.0000	
Secondary tax rate			0.0000	
Total rate	1.7536	1.7505	0.0031	0.2%
IV. Maximum allowable primary property tax levy for fiscal year 2024 pursuant to A.R.S. §42-17051				\$ 17,371,883
V. Amount received from primary property taxes in fiscal year 2023 in excess of the maximum allowable amount as calculated pursuant to A.R.S. §42-17051				\$ _____

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2024**

Resources

	Current funds			Plant Fund		Other funds 2024	Total all funds 2024	Total all funds 2023	% Increase/ Decrease
	General Fund 2024	Restricted Fund 2024	Auxiliary Fund 2024	Unexpended Plant Fund 2024	Retirement of indebtedness 2024				
Beginning balances/(deficits)—July 1*									
Restricted	\$						0	\$ 0	0.0%
Unrestricted	72,300,000			33,000,000			105,300,000	93,400,000	12.7%
Total beginning balances	\$ 72,300,000	\$ 0	\$ 0	\$ 33,000,000	\$ 0	\$ 0	\$ 105,300,000	\$ 93,400,000	12.7%
Revenues and other inflows									
Student tuition and fees									
General tuition	\$ 3,170,000	\$	\$	\$	\$	\$	3,170,000	\$ 3,600,000	-11.9%
Out-of-district tuition							0	0	0.0%
Out-of-State tuition	90,000						90,000	100,000	-10.0%
Student fees	540,000						540,000	600,000	-10.0%
Tuition and fee remissions or waivers							0	0	0.0%
State appropriations									
Maintenance support	1,346,100						1,346,100	1,393,400	-3.4%
Equalization aid	11,189,600						11,189,600	9,912,900	12.9%
STEM Workforce				262,500			262,500	283,600	-7.4%
Rural Community College Aid	1,322,400						1,322,400	1,305,600	1.3%
							0	0	0.0%
							0	0	0.0%
Property taxes									
Primary tax levy	17,000,000						17,000,000	16,084,078	5.7%
Secondary tax levy							0	0	0.0%
Gifts, grants, and contracts	2,530,000	4,957,811	250,000				7,737,811	12,800,000	-39.5%
Sales and services							0	0	0.0%
Investment income	300,000						300,000	300,000	0.0%
State shared sales tax (Prop 301)		600,000	150,000				750,000	550,000	36.4%
Smart and Safe Arizona Act (Prop 207)		900,000					900,000	500,000	80.0%
Other revenues	387,000						387,000	170,000	127.6%
Proceeds from sale of bonds							0		0.0%
Total Revenues and Other Inflows	\$ 37,875,100	\$ 6,457,811	\$ 400,000	\$ 262,500	\$ 0	\$ 0	\$ 44,995,411	\$ 47,599,578	-5.5%
Transfers									
Transfers in		500,000	200,000	10,445,000			11,145,000	2,700,000	312.8%
(Transfers out)	(11,145,000)						(11,145,000)	(2,700,000)	312.8%
Total transfers	\$ (11,145,000)	\$ 500,000	\$ 200,000	\$ 10,445,000	\$ 0	\$ 0	\$ 0	\$ 0	0.0%
Reduction for amounts reserved for future budget year expenses:									
Maintained for future financial stability	(35,265,978)						(35,265,978)	(33,417,324)	5.5%
Maintained for future capital acquisitions/projects	(12,348,568)			(30,925,000)			(43,273,568)	(13,920,000)	210.9%
Maintained for future debt retirement							0	0	0.0%
Maintained for grants or scholarships							0	0	0.0%
Fund Balance - Unrestricted	(12,342,727)						(12,342,727)	(46,062,676)	-73.2%
							0	10,736,300	-100.0%
Total resources available for the budget year	\$ 39,072,827	\$ 6,957,811	\$ 600,000	\$ 12,782,500	\$ 0	\$ 0	\$ 59,413,138	\$ 58,335,878	1.8%

*These amounts exclude nonspendable amounts (e.g., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.

**Navajo County Community College District
Northland Pioneer College
Budget for fiscal year 2024**

Expenditures and other outflows

	Current funds			Plant Fund		Other funds 2024	Total all funds 2024	Total all funds 2023	% Increase/ Decrease
	General Fund 2024	Restricted Fund 2024	Auxiliary Fund 2024	Unexpended Plant Fund 2024	Retirement of indebtedness 2024				
Total resources available for the budget year (from Schedule B)	\$ 39,072,827	\$ 6,957,811	\$ 600,000	\$ 12,782,500	\$ -	\$ -	\$ 59,413,138	\$ 58,335,878	1.8%
Expenditures and other outflows									
Instruction	\$ 13,200,469	\$ 3,660,955	\$ -	\$ -	\$ -	\$ -	\$ 16,861,424	\$ 18,798,077	-10.3%
Public service							0	0	0.0%
Academic support	1,910,251						1,910,251	2,050,967	-6.9%
Student services	2,608,800	1,000,000					3,608,800	3,092,088	16.7%
Institutional support (Administration)	16,017,719						16,017,719	12,486,956	28.3%
Operation and maintenance of plant	2,352,916						2,352,916	2,082,032	13.0%
Scholarships	1,945,075	2,296,856					4,241,931	6,215,275	-31.7%
Auxiliary enterprises			600,000				600,000	350,000	71.4%
Capital assets				12,782,500			12,782,500	11,519,900	11.0%
Debt service—general obligation bonds							0	0	0.0%
Debt service—other long term debt							0	0	0.0%
Other expenditures							0	0	0.0%
Property tax judgments							0	0	0.0%
Contingency	1,037,597						1,037,597	1,740,583	-40.4%
Total expenditures and other	\$ 39,072,827	\$ 6,957,811	\$ 600,000	\$ 12,782,500	\$ 0	\$ 0	\$ 59,413,138	\$ 58,335,878	1.8%

**Northland Pioneer College
Capital Fund (50) Budget
FY24 Budget Cycle**

	FY23 Budget	FY24 Budget	FY25 Budget	FY26 Budget
State Funding - STEM	309,900	262,500	262,500	262,500
Transfer from Operating Fund	2,000,000	2,000,000	2,500,000	2,500,000
Transfer from Operating Fund - WMC Facilities Expansion	6,000,000	5,000,000	15,235,200	5,713,200
Transfer from Operating Fund - ERP	960,000	3,445,000	3,750,000	2,250,000
Fund Balance - Annual Ops	2,250,000	2,075,000	2,000,000	2,000,000
Annual Capital Funding	<u>11,519,900</u>	<u>12,782,500</u>	<u>23,747,700</u>	<u>12,725,700</u>
Key Capital Projects & SPASC				
WMC Facilities (new, repair, rennovate)	6,000,000	5,075,250	15,235,200	5,713,200
LCC Facilities (rennovate)	760,000			
LCC One Stop Shop/Parking lot expansion	<u>397,500</u>			
Total - Annual Requirements	7,157,500	5,075,250	15,235,200	5,713,200
Annual Capital Requests				
Adminstrative:	793,000			
Facilities		2,082,129	2,205,000	2,205,000
Transportation		207,500	225,500	225,500
Student Services	50,000	50,000	50,000	50,000
TAS	3,200,500	1,914,200	2,362,200	2,267,200
TAS-ERP		3,445,000	3,750,000	2,250,000
Instruction:				
Arts & Science	-	8,421	-	-
CTE	188,000	173,000	107,000	72,000
Nursing	<u>164,300</u>	<u>96,000</u>	-	-
Total - Annual Requests	4,395,800	7,976,250	8,699,700	7,069,700
Perkins Projects	(200,000)	(269,000)	(187,200)	(57,200)
Contingency	166,600	-	-	
Total Expenses	<u>11,519,900</u>	<u>12,782,500</u>	<u>23,747,700</u>	<u>12,725,700</u>
Surplus/(Deficit)	0	0	0	0

**Northland Pioneer College
Capital Budget
FY24-FY26**

Sorted by Division

Div	Dept	Dept #	Object Code	FY24 Budget Request \$	FY25 Budget Request \$	FY26 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	Postponed? Y/N
VPAS	Facility Expansion	6150	5615	\$ 391,250	\$ 835,200	\$ 313,200	WMC Facilities Consulting/ Architectural services (9.7%)		N
VPAS	Facility Expansion	6150	5615	\$ 25,000			Aspen Center Front Office Consulting/ Architectural services (8.6%)		Y
VPAS	Facility Expansion	6150	5610	\$ 4,000,000			Goldwater Addition One Stop Shop/front office Construction 10,000 sqft addition \$400/sqft		N
VPAS	Facility Expansion	6150	5610	\$ 400,000			Goldwater Addition One Stop Shop/front office Contingency 10%		N
VPAS	Facility Expansion	6150	5610	\$ 190,000			Aspen Center Remodel SBDC Relocation Construction 1000 sqft @ \$190/sqft		Y
VPAS	Facility Expansion	6150	5610	\$ 19,000			Aspen Center Remodel SBDC Relocation Contingency 10%		Y
VPAS	Facility Expansion	6150	5610	\$ 50,000			Construction Allowances Soils and structural testing		N
VPAS	Facility Expansion	6150	5610		\$ 14,400,000		Allied Health or Education Center New facility	Future	Y
VPAS	Facility Expansion	6150	5610			\$ 5,400,000	Learing Center Remodel	Future Nursing or modern library	Y
Total Facility Expansion				\$ 5,075,250	\$ 15,235,200	\$ 5,713,200			
VPAS	Facilities	6100	5108	\$ 15,329	\$ 25,000	\$ 25,000	Consulting Services	District	
VPAS	Facilities	6100	5108	\$ 25,000	\$ 35,000	\$ 35,000	Environmental testing	PDC/WMC/StJ	
VPAS	Facilities	6100	5605	\$ 40,000	\$ 40,000	\$ 40,000	Furniture	District	
VPAS	Facilities	6100	5101	\$ 15,000	\$ 15,000	\$ 15,000	LED lighting upgrades	District	
VPAS	Facilities	6100	5204	\$ 15,000	\$ 15,000	\$ 15,000	Landscaping	District	
VPAS	Facilities	6100	5101	\$ 25,000	\$ 25,000	\$ 25,000	Replace sidewalks	District	
VPAS	Facilities	6100	5101	\$ 35,000	\$ 35,000	\$ 35,000	Paint exterior of buildings	District	
VPAS	Facilities	6100	5101	\$ 97,000	\$ 100,000	\$ 100,000	Parking lot maintenance	District	
VPAS	Facilities	6100	5101	\$ 50,000	\$ 50,000	\$ 50,000	Paint interior of buildings	District	
VPAS	Facilities	6100	5101	\$ 12,000	\$ 12,000	\$ 12,000	Generator maintenance	District	
VPAS	Facilities	6100	5455	\$ 15,000	\$ 15,000	\$ 15,000	Hazcom, Chemical waste	District	
VPAS	Facilities	6100	5645	\$ 18,000	\$ 18,000	\$ 18,000	Stripper	District	
VPAS	Facilities	6100	5101	\$ 25,000	\$ 25,000	\$ 25,000	Fire alarm maintenance	District	
VPAS	Facilities	6100	5101	\$ 30,000	\$ 30,000	\$ 30,000	Annual Maintenance	NATC	
VPAS	Facilities	6100	5101	\$ 45,000	\$ 45,000	\$ 45,000	Welding shop cleaning	PDC/WMC/StJ	
VPAS	Facilities	6100	5610	\$ 98,000	\$ 98,200	\$ 98,200	HVAC projects/restroom venting	District	
VPAS	Facilities	6100	5610	\$ 890,000	\$ 890,000	\$ 890,000	Fire alarm upgrade	District	
VPAS	Facilities	6100	5610	\$ 35,000	\$ 35,000	\$ 35,000	Parking blocks and restripe	District/	
VPAS	Facilities	6100	5610	\$ 5,000	\$ 5,000	\$ 5,000	Signage	District/	
VPAS	Facilities	6100	5610	\$ 90,000	\$ 90,000	\$ 90,000	Replace Roof	Hopi	
VPAS	Facilities	6100	5610	\$ 8,000	\$ 8,000	\$ 8,000	Front deck and stair rehab	Kayenta	

Div	Dept	Dept #	Object Code	FY24 Budget Request \$	FY25 Budget Request \$	FY26 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	Postponed? Y/N
VPAS	Facilities	6100	5610	\$ 5,000	\$ 5,000	\$ 5,000	Drinking fountain/sink	Kayenta	
VPAS	Facilities	6100	5610	\$ 12,000	\$ 12,000	\$ 12,000	Back up generator	LCC	
VPAS	Facilities	6100	5610	\$ 110,000	\$ 210,000	\$ 210,000	Multi purpose roof AC/units	LCC	Yr1=Roof Yr2=HVAC
VPAS	Facilities	6100	5610	\$ 97,000	\$ 97,000	\$ 97,000	Skill Center air circ	PDC	
VPAS	Facilities	6100	5610	\$ 5,000	\$ 5,000	\$ 5,000	Landscape shed	PDC	
VPAS	Facilities	6100	5610	\$ 5,800	\$ 5,800	\$ 5,800	Replace Tawa front doors	PDC	
VPAS	Facilities	6100	5610	\$ 15,000	\$ 15,000	\$ 15,000	Remove skill center vct floor tile	PDC	
VPAS	Facilities	6100	5610	\$ 20,000	\$ 20,000	\$ 20,000	Outdoor furniture	PDC	
VPAS	Facilities	6100	5610	\$ 6,000	\$ 6,000	\$ 6,000	Skill Center restroom wall tile	PDC	
VPAS	Facilities	6100	5610	\$ 5,000	\$ 5,000	\$ 5,000	Electrical install	PDC	
VPAS	Facilities	6100	5610	\$ 25,000	\$ 25,000	\$ 25,000	Upgrade fire hydrants	PDC	
VPAS	Facilities	6100	5610	\$ 18,000	\$ 18,000	\$ 18,000	Replace water heaters	SCC	
VPAS	Facilities	6100	5610	\$ 35,000	\$ 35,000	\$ 35,000	Clean/retreat curtains	SCC	
VPAS	Facilities	6100	5610	\$ 15,000	\$ 15,000	\$ 15,000	Cosmo Floor Strip	WMC	
VPAS	Facilities	6100	5610	\$ 15,000	\$ 15,000	\$ 15,000	AC unit for server room	WMC	
VPAS	Facilities	6100	5610	\$ 45,000	\$ 45,000	\$ 45,000	Replace stairs and ramps	WMC	
VPAS	Facilities	6100	5610	\$ 10,000	\$ 10,000	\$ 10,000	Storage container	WVR	
VPAS	Facilities	6100	5610	\$ 50,000	\$ 50,000	\$ 50,000	Facility changes for Technology	IS	
Total Facilities				\$ 2,082,129	\$ 2,205,000	\$ 2,205,000			
VPAS	Transportation	5750	5680	\$ 8,000	\$ 8,000	\$ 8,000	Mechanic tool replacement		
VPAS	Transportation	5750	5680	\$ 30,000	\$ 30,000	\$ 30,000	Engines and paint for vehicles	Extend life of fleet	
VPAS	Transportation	5750	5680	\$ 60,000	\$ 60,000	\$ 60,000	1 Maintenance truck w/ utility bed	Replace old trucks (1998)	
VPAS	Transportation	5750	5680	\$ 8,500	\$ 8,500	\$ 8,500	Bed for truck	repurpose existing truck	
VPAS	Transportation	5750	5680	\$ 20,000	\$ 20,000	\$ 20,000	Heavy duty Trailer	Haul Large equipment	
VPAS	Transportation	5750	5680	\$ -	\$ 18,000	\$ 18,000	Lawn mower	Replace worn out unit	
VPAS	Transportation	5750	5680	\$ 25,000	\$ 25,000	\$ 25,000	Electric utility vehicle	Campus use only WMC	
VPAS	Transportation	5750	5680	\$ 16,000	\$ 16,000	\$ 16,000	Lift	New Maintenance shop	
VPAS	Transportation	5750	5680	\$ 40,000	\$ 40,000	\$ 40,000	Dump Truck	replace old dump trucks (3 to 1)	
Total Transportation				\$ 207,500	\$ 225,500	\$ 225,500			
				\$ -	\$ -	\$ -	Contingency		
Total Contingency				\$ -	\$ -	\$ -			
Instructional In	Library Services	3500	5650	\$ 50,000	\$ 50,000	\$ 50,000	capital books	\$50,000 is the original budget amount	N
Total Student Services				\$ 50,000	\$ 50,000	\$ 50,000			
TAS	TAS	5070	5600	\$ 240,000	\$ 250,000	\$ 250,000	Cisco Solution classrooms	This line item will begin lifecycle to refresh 9 to 10 CTASco units per year to combat obsolence.	N
TAS	TAS	5070	5600	\$ 72,000	\$ 60,000	\$ 60,000	Replace old smartboards to smartpanels	Begin lifecycle replacement of old smartboards non-distance learning	N
TAS	TAS	5070	5600	\$ 200,000	\$ 200,000	\$ 200,000	Classroom Development/DRA	This line item TAS for future classroom technology request that are unknow at thTAS time.... Could include DRA	N
TAS	TAS	5070	5615	\$ 45,000	\$ 45,000	\$ -	Jenzabar Consultants	Consultant training/update NPC Servers	N
TAS	TAS	5070	5615	\$ 110,000	\$ 120,000	\$ 130,000	JTS	Support and maintenance of towers	N
TAS	TAS	5070	5615	\$ 280,000	\$ 300,000	\$ 320,000	CTASco Smartnet Renewal	Necessary Contratural Maintenance. Cost per device increase and additional device for college. An additional 80,000 or so included per year as the college absorbs the Talon Smartnet contract.	N

Div	Dept	Dept #	Object Code	FY24 Budget Request \$	FY25 Budget Request \$	FY26 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	Postponed? Y/N
TAS	TAS	5070	5615	\$ -	\$ 400,000	\$ -	Security ELA Renewal once every 3 yrs pay again FY2425	Coaverage for edge email, AMP, Umbrella, Netflow connector, and firewalls	N
TAS	TAS	5070	5620	\$ -	\$ -	\$ 300,000	Server Replacements @ 5 years	Update Aging Server/Blade Cycle	N
TAS	TAS	5070	5620	\$ 200,000	\$ 300,000	\$ 350,000	Replace old routers, switches and AP's @ 6 years	Update Aging Routers, Switches, and Aps	N
TAS	TAS	5070	5620	\$ 150,000	\$ 100,000	\$ 100,000	UPS (batteries for servers) lifecycle Replacements @ 5 years	Replace aging UPS systems - adding more and replacing more - failure rates from dirty power	N
TAS	TAS	5070	5620	\$ 50,000	\$ 50,000	\$ 50,000	Secondary terciary storage/Purchase Cloud Storage	Necessary Server Backup Solution, will be needed at both data centers	N
TAS	TAS	5070	5630	\$ 210,000	\$ 210,000	\$ 210,000	Computers -Classroom Desktop @ 514 total split over 3 years is 172 each year.	Replace aging computers	N
TAS	TAS	5070	5630	\$ 25,000	\$ 25,000	\$ 25,000	Printers @ 3 years	Replace aging printers	N
TAS	TAS	5070	5630	\$ 30,000	\$ 15,000	\$ 5,000	Monitors @ 4 years	Replace aging monitors	N
TAS	TAS	5070	5630	\$ 40,000	\$ 40,000	\$ 40,000	Computers - Laptops and Mobile tech	Replace some laptops with Surface Pros, Mobile Tech	N
TAS	TAS	5070	5630	\$ 40,000	\$ 25,000	\$ 25,000	MacBook Pro computers for faculty and staff	Apple laptops for faculty and staff	N
TAS	TAS	5070	5630	\$ 20,000	\$ 20,000	\$ -	iMac Lifecycle Replacements. Lifecycle iMac Computer Replacements @ 4years (15)	Lifecycle iMac Computer Replacements	N
TAS	TAS	5070	5635	\$ 100,000	\$ 100,000	\$ 100,000	Microsoft Azure Software and Professional Services	Intune, ESA replacments mimecast, Tools forever, and others	N
TAS	TAS	5070	5635	\$ 83,200	\$ 83,200	\$ 83,200	TargetX	TAS to start paying FY2324	N
TAS	TAS	5070	5635	\$ -	\$ -	\$ -	Dual Enroll Software and AdAstra	Grant ending-TAS to start paying FY2627	N
Marketing	TAS/Marketing	5070	5635	\$ 19,000	\$ 19,000	\$ 19,000	Marketing-College Catalog Software	It is software that will all NPC to produce a digital college catalog and provide a system to control proofing, text changes and content approval in the cloud. This software is not only for Marketing but also for the Learning side of the house. Michael Broyles will be heavily using the system to control the courses and degree section. It will allow the college to cut the time of production and benefit student by getting information out sooner each year.	N
Total TAS				\$ 1,914,200	\$ 2,362,200	\$ 2,267,200			
TAS	TAS	5071	5615	\$ 3,000,000	\$ 3,000,000	\$ 1,500,000	Jenzabar Replacement	Implementation of replacement ERP system	N
TAS	TAS	5071	5615	\$ 420,000	\$ 350,000	\$ 350,000	Maintenance and support for new ERP	Yearly Maintenance Contract	N
TAS	TAS/Bus	5071	5615	\$ 25,000	\$ 400,000	\$ 400,000	New ERP system	Support for users	N
Total TAS - ERP				\$ 3,445,000	\$ 3,750,000	\$ 2,250,000			

Div	Dept	Dept #	Object Code	FY24 Budget Request \$	FY25 Budget Request \$	FY26 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	Postponed? Y/N	
Arts & Sciences	Fine and Performing Arts	8420	5210	\$ 8,421	\$ -	\$ -	1 Allen & Heath AH-AR2-2412-BLK 24in x 12out Remote AudioRack, dSNAKE I/O for expansion, 3 RU, 48kHz \$1,869.15 \$1,869.15 1 Allen & Heath AH-DX-HUB 4 DX Link port hub, each carrying 32—32 channels of 96kHz audio, can be used to connect to DX expander units. 1/2 Rack, optional rackmount kit	This is a request to replace the failing audio equipment in the PAC, which is critical for our Theater Department. This request was approved in 2020, but due to the pandemic, the order was not able to fulfilled. The equipment we have is failing and will impact our productions if it is not replaced.		
			Total A&S	\$ 8,421	\$ -	\$ -				
Perkins	CTE	AJS	1205	5645	\$ 15,000		UTM kits for weapon systems	Needed for police academy instruction	N	
	CTE	ATO	1110	5645		\$ 35,000	Newest scanners. Newer system will be released.	Introduces students to new technology used in industry, improves efficiency	N	
Perkins	CTE	EIT	1155	5645	\$ 64,000		HVAC Trainers	HVAC curriculum will require new training system	N	
Perkins	CTE	FRS	1336	5645	\$ 25,000		20 air tanks for SCBAs	To replace and keep up with industry standard	N	
Perkins	CTE	FRS	1336	5645	\$ 25,000		Fire hoses	Replacement of worn fire hoses needed for training	N	
Perkins	CTE	WLD	1170	5645	\$ 44,000	\$ 72,000	\$ 72,000	Welding Machines 4-WMC 6-PDC 2-STJ	Replace worn machines as part of facility maintenance	N
Perkins			Total CTE	\$ 173,000	\$ 107,000	\$ 72,000				
Perkins	NAH	EMT	1335	5645	\$ 65,000		SimMan Adult Mannequin	Life Cycle Replacement		
Perkins	NAH	MDA	1365	5645	\$ 6,000		Vital Sign Machines (2)	No Current Equipment		
Perkins	NAH	NUR	1375	5645	\$ 25,000		Medication Dispensing System (1 each capus, LCC and WMC)	Replace non-function system already disposed of		
			Total - Nursing	\$ 96,000	\$ -	\$ -				

Total Perkins \$ 269,000



Northland Pioneer College 2024 All-Arizona Academic Team Members

Northland Pioneer College has nominated nine students to the **2024 All-USA/All-Arizona Academic Team**. Each will receive a tuition waiver for up to 60 credits, from the Arizona Board of Regents to complete their bachelor's degree at a state public university. The waivers save students over \$20,000 in tuition.

Team members will also receive a scholarship check from NPC, based on their ranking by national judges from business, civic, government, and education arenas.

NPC can nominate two students from each campus and center location to the All-Arizona team. A student must have taken a class at, or originating from, that location to be considered for one of the two nominations.

To qualify, a student must have a cumulative 3.5 or higher GPA, be in good academic standing working toward an associate degree, and have demonstrated college and community volunteerism and leadership. Applicants do not have to be members of Phi Theta Kappa, the international honor society of two-year colleges.

All-Arizona Academic Team members from throughout the state will be honored at an awards luncheon and ceremony, **Wednesday, February 28, 2024** from 12:00 p.m. to 2:00 p.m. at the Doubletree by Hilton (Phoenix-Tempe), 2100 S. Priest Dr., Tempe AZ, 85282.

For the past 27 years, Arizona has separately recognized the state's top two-year college students as a part of the All-USA Academic Team program, co-sponsored by the American Association of Community Colleges, Phi Theta Kappa International Honor Society (PTK), Follet Higher Education Group, the Coca Cola Scholars Foundation, and USA Today.

A complete list of past NPC recipients of the All-Arizona Academic Team honor can be viewed online at www.npc.edu/past-AllAZ.

Show Low – White Mountain Campus



Jaden Martinez

Jaden Martinez

Transferring to: ASU

Major (4-Year): Nursing

Career Goal: Jaden plans to continue his studies and transfer to ASU to complete his Bachelor of Science in Nursing. Jaden enjoys the challenge of providing urgent care to patients in need and hopes to eventually become a flight nurse working with critical care patients in transport.

College/Community Activities: Church and community volunteer work with children and young adults; volunteer at physical therapy/medical center in Costa Rica.

College Honors: NPC President's List; recipient of NPC's Doris Reed Nursing Scholarship, the NPC Pres Winslow Memorial Scholarship, and the Summit Healthcare Foundation Nursing Scholarship.

"I am a first-generation college graduate who has grit and is dedicated to achieving my goals. I love helping others and overall, am just trying to make the world a better place by spreading God's love. This achievement is way more than something to just aid me in my journey, this achievement is an example to others of how hard work and kindness can bring you good things in life. #Blessed #Nevergiveup"



Sara Chevalier

Sara Chevalier

Transferring to: ASU or NAU

Major (4-Year): Nursing

Career Goal: Sara will pursue a career in nursing. She plans to earn her Bachelor of Science Degree and eventually her master's degree in the field. She knows she was meant to help others and strives to provide a personal touch to patients in need of her care. She wants to work at a family practice clinic as a registered nurse one day.

College/Community Activities: School and community volunteer work; High School cheer captain and youth cheer coach; president of the National Honor Society.

College Honors: Phi Theta Kappa Honor Society; NPC President's List; NPC Dean's List.

"I am a very hardworking, dedicated student. I am extremely grateful for the support I have received from all of my family and friends. I strive to accomplish my goals because I know they believe in me and push me to be the best. I wouldn't be where I am today without their support. #FutureNurse #HardWorkPaysOff"

Whiteriver Center



Jillian Henry

Jillian Henry

Transferring to: ASU

Major (4-Year): Health Sciences/Community Health

Career Goal: Jillian will be transferring to ASU's College of Health Solutions to earn her bachelor's degree in health sciences. She plans to work with Indian Health Services on the White Mountain Apache Tribe as a medical assistant and health technician. She is passionate about educating and advocating for others and hopes to improve the health of those in her community.

College/Community Activities: Vice President of Records and Treasurer for Phi Theta Kappa Honor Society; Member of NPC's Student Government Association and NPC's Eagle Club.

College Honors: Phi Theta Kappa Honor Society; NPC President's List; NPC Dean's List; White Mountain Apache Tribal Scholarship recipient.

"I am a proud, resilient Indigenous woman and mother, who is hardworking, dedicated, and always willing to provide a helping hand. I strive to do my best and settle for nothing less. I come from a reservation where poverty and unemployment are extremely high. I have pushed myself out of my comfort zone to help improve my reservation and community college relationship, to normalize going to college and earning a degree. I want to be the person to stand up and advocate for education. Because as my parents told me and my siblings, the only thing that will never be taken from you is your education."

Snowflake – Silver Creek Campus



Kayla Mason

Kayla Mason

Transferring to: ASU

Major (4-Year): Marketing

Career Goal: Kayla will attend ASU's W.P. Carey School of Business to pursue a degree in marketing. She plans to eventually obtain her master's degree in the field. She hopes to one day work with corporate clients as an agent at a major marketing firm - maybe even for the Arizona Diamondbacks baseball team someday.

College/Community Activities: Vice President of Public Relations for NPC's Phi Theta Kappa Honor Society; Church and community volunteer work.

College Honors: Phi Theta Kappa Honor Society; NPC President's List; NPC Dean's List; recipient of the Elks Foundation Scholarship.

"I am a hardworking, independent young woman who always goes the extra mile. Standing on a strong support system I strive to do my best!"



Camille Shumway

Camille Shumway

Transferring to: ASU, NAU or UofA

Major (4-Year): Legal/Pre-Law

Career Goal: Camille plans to continue her studies, earn her bachelor's degree, and eventually go to law school to obtain a master's degree in law. She is uncertain as to what area of practice she will go into but is interested in commercial litigation. Whatever path she follows, Camille knows she wants to make a positive impact on people's lives in a big way.

College/Community Activities: School and community volunteer work; NPC President's Scholar.

College Honors: Phi Theta Kappa Honor Society; NPC President's List; NPC President Scholarship; NPC On the House and NPC Arvin Palmer Ph.D., Memorial Scholarship recipient.

"I am a hardworking, persevering student and am constantly pushing forward to achieve my goals. I have had so much support from the people I care about and cannot thank them enough. It's been difficult to get here, and I couldn't have done it without all of my friends and family. Thank you to everyone who helped me get to where I am today!"

Saint Johns Center



Cassey Murphy

Cassey Murphy

Transferring to: ASU

Major (4-Year): Education

Career Goal: Cassey will follow the legacy of her mother and great grandmother and become a teacher. She plans to attend ASU's Mary Lou Fulton Teacher's College to obtain her bachelor's and eventually a master's degree in special education. She is passionate about teaching those with disabilities how to overcome obstacles, develop skills, and reach their greatest potential. She currently works with teens in the special education department at Saint Johns High School.

College/Community Activities: School and community volunteer working with teens; math, science, and history tutor.

College Honors: NPC Dean's List.

"Teaching the children of today and the future is one of the best ways to help them reach their greatest potential. No matter how hard or impossible any given day can get, keep smiling and trying your best, you can always turn the impossible into possible."

Springerville Center



Arina Mortensen

Arina Mortensen

Transferring to: ASU

Major (4-Year): Education

Career Goal: Arina will attend ASU's Mary Lou Fulton Teacher's College to pursue a bachelor's degree in secondary education. She plans to continue working as a high school teacher in Round Valley (Springerville/Eagar) and is dedicated to helping young adults Go! Fight! Win! and become the heroes of their own stories.

College/Community Activities: Staff advisor for the Round Valley Student Council and Student Leadership programs; church counselor at the Stake Young Woman's Presidency Program; community volunteer.

"I am a wife, mother, and a self-taught artist who got a golden opportunity to teach high school art, fell in love with it, and went back to school to get a secondary teaching degree. It has been hard to work full time and take college classes, but it's a good hard. It gives me a sense of accomplishment. My family has been super supportive, especially my husband who takes on extra housework so I can do my schooling. My daughters and I are all going to college right now, so this scholarship is greatly appreciated! #blessesbeyondmeasure #NPCAIIAZ"



Ashley Myers

Ashley Myers

Transferring to: ASU

Major (4-Year): Psychology

Career Goal: Ashley plans to enroll in ASU's Counseling and Applied Psychological Science program and earn her bachelor's degree. She wants to help those who struggle with substance abuse and addiction overcome their obstacles and realize that achieving their goals is possible. Ashley is passionate about helping people, and is particularly compassionate to those struggling to become and stay sober. She says someday, she may even open a rehabilitation clinic of her own.

College/Community Activities: Community volunteer work.

"I've worked very hard to get to where I am today and while it hasn't been easy, the struggle has taught me so much about myself. Because of all the things I've gone through, it just makes everything I want seem possible."

Hopi Center



Simone Jean

Simone Jean

Transferring to: ASU

Major (4-Year): Computer Engineering

Career Goal: Simone plans to transfer to ASU to earn her bachelor's degree in computer engineering. Simone will pursue a career as a software engineer and aspires to one day play a leading role in exploring new technologies and be at the forefront of cutting-edge advancements in the field of computer science.

College/Community Activities: Church and community volunteer work in communities throughout the United States.

College Honors: Phi Theta Kappa Honor Society; NPC President's List; NPC Dean's List; NPC Technology Scholarship recipient.

"I am a committed and ambitious young lady with a love for knowledge and experiences. Immersing myself in the world around me is where I find joy. Family and faith keep me grounded."

Navajo County Community College District Governing Board Meeting Minutes

November 21, 2023 – 10:00 a.m.
Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Ms. Kristine Laughter (Joined at 11:06 a.m.); Mr. Elias Jouen; Mr. Frank Lucero; Mr. Everett Robinson; Mr. Derrick Leslie.

Governing Board Member Absent:

Others Present: President Chato Hazelbaker; Vice President for Learning and Student Services (VPLSS) Michael Solomonson; Vice President for Administrative Services (VPAS) Maderia Ellison; Associate Vice President – Human Resources (AVPHR) Christine Schaefer; Chief Information Officer (CIO) Michael Jacob; Director of Institutional Effectiveness Judy Yip-Reyes; Recording Secretary for the Board Paul Hempsey; Norvita Charleston; Ruth Zimmerman; Jeremy Raisor; Raeann Brittain; Wei Ma; Colleen Marsh; Ryan Jones; Janalda Nash; Josh Rogers; Ben Turner; Olivia Jaquez; Desirae Silvers; Michael Broyles; Rebecca Hunt; Jessica Kitchens; Kathy McPherson; Justin White; Erin Pugh; Allison Landy; David Borofsky; Betsy Wilson; April Tucker.

Agenda Item 1: Call to Order and Pledge of Allegiance

Secretary Robinson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Mr. Leslie made a motion to adopt the agenda as presented. Mr. Jouen seconded the motion. The motion carried upon a roll-call vote with Mr. Jouen Mr. Lucero, Mr. Leslie, and Secretary Robinson voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Administrative Emeritus Award – Kathy McPherson

Jessica Kitchens, Lead Campus Manager, presented the Administrative Emeritus award to Painted Desert Campus Manager Kathy McPherson, thanking her for all her years of service and dedication to the college and students.

Agenda Item 5 Discussion Items

5.A. Standing Presentations:

5.A.1. Financial Position

VPAS Ellison addressed the Board and presented the monthly Financial Position report for the period to September 30, 2023.



5.A.2. NPC Student Government Association (SGA)

April Tucker, member of the SGA, addressed the Board and expanded upon a written report provided in the packet and noted the hope of beginning a mentoring program in Spring semester.

5.A.3. Faculty Association

Faculty Association provided a video presentation to the Board on recent activities through the Art Department.

5.A.4. Classified & Administrative Staff Organization (CASO)

No Report.

5.A.5. Northland Pioneer College (NPC) Friends and Family

Betsy Wilson, Executive Director of Friends and Family, addressed the Board and reported on applications for the Spring semester and attempts to encourage students to apply earlier in the process. Applications will be scored by a group of volunteers by November 27th.

5.A.6. Human Resources

AVPHR Schaefer addressed the Board and expanded upon the written report provided in the Board packet.

5.A.7. Construction Report

David Huish, Director of Construction, was unavailable to provide his report this month.

5.A.8 Arizona Association of Community College Trustees (AACCT)

No Report.

5.A.9 Enterprise Resource Planning (ERP) Implementation Update

CIO Jacob addressed the Board and provided a report on the implementation of Anthology at Northland Pioneer College.

Mr. Leslie asked for more detail on the risks identified in the implementation program and CIO Jacob and AVPHR Schaefer provided information on the recent workload of offices, staffing challenges, and how they would be addressed moving forward to make sure the implementation remains on schedule.

5.A.10 President's Report

President Hazelbaker addressed the Board and provided a report on topics including: Recent meetings with Governor Hobbs; Strategic Planning and Priority Actions; and State Budget projections.

President Hazelbaker also thanked Mr. Jouen for his service to the Board as this would be his last meeting.



5.B. Changes to Open Meeting Law and Feedback from Training

Paul Hempsey, Recording Secretary for the Board, addressed the Board and noted the changes to Open Meeting Law from the recent legislative session as well as information learned during a recent training he attended.

Mr. Lucero asked if clarification questions were acceptable, which President Hazelbaker noted they would be.

Mr. Jouen asked if this was only applicable to the President's report which Paul Hempsey confirmed it was.

Ms. Laughter joined the meeting at 11:06 a.m.

5.C. Enrollment Report for Fall 2023

Frank Orona, Director of Enrollment Management, provided a report on enrollment for the Fall semester.

5.D. Strategic Enrollment Management Plan

Frank Orona then presented a draft Strategic Enrollment Management Plan.

Chair Laughter asked if there was any data available on whether students who received financial aid were completing their programs on time. Director Orona noted there was no data currently but he would be working with Financial Aid to obtain the data.

Chair Laughter asked what the college was doing to respond to interested students to make sure they eventually would get enrolled. Director Orona noted the current efforts being undertaken and the hopes for the new software being implemented to add resources.

Chair Laughter asked if there was adequate staffing at all locations currently. Director Orona believed there were currently enough advisors available but would be looking at the possible needs for more recruitment employees.

5.E. Institutional Effectiveness Quarterly Report

Written Report.

5.F. Office of Development Quarterly Report

Betsy Wilson expanded on the written report provided in the packet.

Agenda Item 6: Consent Agenda

- A. October 17, 2023 Regular Board Meeting Minutes** (Paul Hempsey)
- B. Program Modification** - Associate of Arts, Elementary Education (AAEE). (Michael Broyles)
- C. Program Modification** - Education Professions Certificate of Proficiency. (Michael Broyles)
- D. New Program** - Bachelor of Applied Management Degree. (Michael Broyles)
- E. New Program** - Bachelor of Arts, Elementary Education Degree. (Michael Broyles)



Mr. Leslie made a motion to approve the consent agenda as presented. Mr. Lucero seconded the motion. The motion carried upon a roll-call vote with Mr. Jouen, Mr. Lucero, Mr. Robinson, Mr. Leslie, and Chair Laughter voting in favor. There were no votes against.

Agenda Item 7: For Discussion and Possible Action

7.A. Old Business

None.

7.B. New Business

7.B.1. Request to Purchase a New Vehicle

Justin White, Director of Facilities and Transportation, addressed the Board and reviewed the request to purchase a new maintenance truck.

Mr. Lucero asked if this was replacing older vehicles from the fleet. Director White confirmed it was.

Mr. Robinson asked if there would be requests forthcoming for the passenger fleet. Director White noted they were planned for the fiscal year 2025 budget.

Mr. Lucero made a motion to approve the purchase of the maintenance truck for a cost of \$59,286.38 as presented. Ms. Laughter seconded.

Mr. Jouen recommended that the Board allow a contingency amount on purchases so if there is any deviation in price after the Board approves it does not hold up the process.

The motion carried upon a roll-call vote with Mr. Jouen, Mr. Lucero, Mr. Robinson, Mr. Leslie and Chair Laughter voting in favor. There were no votes against.

7.B.2. Request to Purchase a Used Dump Truck

Director White informed the Board that in the last year the college had sold three dump trucks from their fleet and wished to replace one with a used dump truck from United Rentals.

Mr. Lucero made a motion to approve the purchase of the used dump truck for a cost of \$54,999.31 as presented. Mr. Jouen seconded. The motion carried upon a roll-call vote with Mr. Jouen, Mr. Lucero, Mr. Robinson, Mr. Leslie and Chair Laughter voting in favor. There were no votes against.

7.B.3. Request to Approve Board Member Travel

Paul Hempsey reviewed the request to approve travel for Board Member Leslie to attend the Association of Community College Trustees National Legislative Summit in February.

Mr. Lucero made a motion to approve travel for Mr. Leslie as presented. Mr. Jouen seconded. The motion carried upon a roll-call vote with Mr. Jouen, Mr. Lucero, Mr. Robinson, and Chair Laughter voting in favor. Mr. Leslie abstained. There were no votes against.



7.B.4. Cancel December Meeting

President Hazelbaker requested the Board cancel the regular December meeting as has been the practice in the past couple of years.

Mr. Jouen made a motion to cancel the regular December meeting. Mr. Leslie seconded. The motion carried upon a roll-call vote with Mr. Jouen, Mr. Lucero, Mr. Robinson, Mr. Leslie and Chair Laughter voting in favor. There were no votes against.

7.B.5. Request to Award Contract for ERP Data Clean-Up and Technical Support

CIO Jacob reviewed the request to contract with CampusWorks to assist with Database Administrator services and data clean-up efforts related to the implementation of Anthology.

Mr. Lucero made a motion to approve a contract with CampusWorks in the amount of \$138,093.00. Mr. Leslie seconded. The motion carried upon a roll-call vote with Mr. Jouen Mr. Lucero, Mr. Robinson, Mr. Leslie, and Chair Laughter voting in favor. There were no votes against.

Agenda Item 8: DGB Agenda Items and Informational Needs for Future Meetings

Chair Laughter asked for a presentation from Financial Aid on the scholarship activities completed in their office.

Chair Laughter requested a cultural sensitivity presentation for Board members.

Mr. Lucero requested enrollment data from the previous Auto program in the north end.

Agenda Item 9: Board Report/Summary of Current and Upcoming Events

A list of upcoming events was provided in the agenda for Board Discussion.

Agenda Item 10: Announcement of Next Regular Meeting

Regular District Governing Board meeting on Tuesday, January 16, 2024 at 10 a.m.

Agenda Item 11: Adjournment

The meeting was adjourned at 11:56 a.m. upon a motion by Mr. Jouen and a second by Mr. Lucero. The motion carried upon a roll-call vote with Mr. Jouen, Mr. Lucero, Mr. Robinson, Mr. Leslie, and Chair Laughter voting in favor. There were no votes against.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board



Navajo County Community College District Governing Board Work Session Minutes

November 21, 2023 – 1:00 p.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Ms. Kristine Laughter; Mr. Frank Lucero; Mr. Everett Robinson; Mr. Derrick Leslie.

Governing Board Member Absent: Mr. Elias Jouen.

Others Present: President Chato Hazelbaker; Recording Secretary to the Board Paul Hempsey; Dr. David Borofsky; Olivia Jaquez.

Agenda Item 1: Call to Order

Chair Laughter called the meeting to order at 1:01 p.m.

Agenda Item 2: Adoption of Agenda

Mr. Robinson moved to adopt the agenda as presented. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Robinson, Mr. Leslie, and Chair Laughter voting in favor. There were no votes against.

Agenda Item 3: Discussion

3.A. Board Self-Evaluation

Dr. David Borofsky addressed the Board and presented the results from the self-evaluations he received. Dr. Borofsky facilitated discussion amongst the Board on individual and combined strengths, weaknesses, and future goals. A lot of conversation revolved around Board member representation within the district and how to manage and improve representation in the future.

Chair Laughter reiterated her request for some cultural sensitivity training for the Board at a future meeting.

3.B. Mission and Vision

President Hazelbaker addressed the Board and asked to begin a discussion on the creation of the 2025-2030 strategic plan with a starting point of reviewing and considering the mission and vision of Northland Pioneer College. President Hazelbaker provided a few questions for the Board to consider to assist with the discussion.

With assistance from Dr. Borofsky the Board discussed what still resonates in the mission and vision and possibilities to include, remove, or amend moving forward.

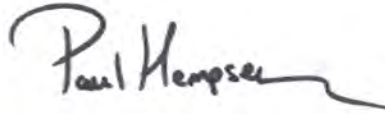
President Hazelbaker described a timeline for making amendments to the mission and vision as well as the creation of the 2025-2030 strategic plan.



Agenda Item 4: Adjournment

The meeting was adjourned at 2:27 p.m. upon a motion by Mr. Leslie and a second by Mr. Robinson. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Robinson, Mr. Leslie, and Chair Laughter voting in favor. There were no votes against.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

Draft



FINAL LIST

NORTHLAND PIONEER COLLEGE

2024-2025

List of Hearing Officers/Investigators

- **Jamie Mayrose** **CONFIRMED 12/7/2023**
Rader Mayrose LLP
812 N. Second Avenue
Phoenix, Arizona 85003
602-384-2292
- **James E. Mannato** **CONFIRMED 11/29/23**
6773 W. Olberg Rd. ·
Queen Creek, AZ 85142 ·
jamesmannato1@gmail.com
480-550-2897
- **Prudence Lee** **CONFIRMED 12/7/23**
1023 E Country Gables Dr.
Phoenix, AZ 85022
602-758-9914
- **C. Benson Hufford** **CONFIRMED 12/7/23**
Hufford Horstman Mongini Parnell & Tucker, PC
Tucson, Arizona (also has an office in Flagstaff)
928-226-0000 cell 928-606-3786
- **Pierce Coleman** **CONFIRMED 12/7/23**
2020 North Central Ave., Suite 670
Phoenix, AZ 85004
Office 602-772-5506
Justin Pierce direct line 602-772-5507

Request to Approve Additional Work with Last Call Media

Recommendation:

Staff recommends approval to contract with Last Call Media for website services to build an Online Information Center landing page related to Title III grant activities, in an amount not to exceed \$110,000.00.

Procurement Process and Budget Information:

Funds were budgeted and are available from the Title III “A Relational Model for Student Success” (ARMSS) grant. As the college already contracts with Last Call Media for website maintenance and support, this is a sole source request.

Summary:

The Online Information Center (OIC) is specifically outlined in the Native American Serving Non-Tribal Institution ARMSS grant. The OIC is noted as Strategy 1 in the grant and is a student success strategy that will allow students to access current NPC links for student support. For example: financial aid, tutoring, veteran’s services, and advising.

The purchase was vetted and approved by the Procurement Office in April 2023 but unfortunately was never referred to the Board for approval to spend the funds, and an open Purchase Order was erroneously created. Due to the work not following the expected timeline for completion the original purchase order expired leading to the realization that the Board had not been consulted. To date a little under \$20,000.00 dollars has been spent on the project.





Statement of Work 2: Virtual Student Success Center

This Statement of Work is governed by and subject to the Master Service Agreement signed July 1, 2022 (the “MSA”), between Northland Pioneer College (“Client”) and Last Call Media Inc. (“Provider”). This Statement of Work (“SOW”) constitutes a part of the MSA. Capitalized terms used but not defined herein shall have the meanings given them in the MSA.

1. Effective Date and Term

This SOW is effective on April 10, 2023 (the “SOW Effective Date”), and expires on September 30, 2023 (the “SOW Termination Date”).

2. Project Background and Overview

Client is a public community college serving the communities of northeastern Arizona. Client needs a technology partner to provide user research that will define areas of improvement and opportunities for streamlining the site’s layout and improving the overall online experience for current and prospective students. Client will assist with collecting and organizing research findings and develop an all-inclusive, easy-to-use, virtual student center.

3. Shared Goals and Deliverables

Provider will work in collaboration with the Client team on the following distinct initiatives related to the project background and overview. Client requests Provider to provide certain services as Provider deems reasonably necessary in connection with or furtherance of providing the following deliverables or working on the following tasks (all such services being Services subject to the MSA and this SOW):

TABLE 1: TASKS/DELIVERABLES

#	Task/Deliverable Name	Metrics of Acceptance	Estimated Completion Date
1	UX/Research: <ul style="list-style-type: none"> Project plan development Focus group meetings 	Specific tickets submitted by Client and approved in Jira by Provider PM	May 15, 2023
2	Information Architecture: <ul style="list-style-type: none"> Discuss content development and update process build documentation on content to be displayed on webpage vs those in-person 	Specific tickets submitted by Client and approved in Jira by Provider PM	May 31, 2023



	<ul style="list-style-type: none">begin mapping the update process/frequency/responsibilities		
3	Development: <ul style="list-style-type: none">Build webpagesConnect event/appointment links with other software applicationsconnect chat options to chat vendorsembed virtual meeting links	Specific tickets submitted by Client and approved in Jira by Provider PM	July 1, 2023
4	Quality Assurance and Testing, phase 1: <ul style="list-style-type: none">Initial VSSC test run with direct users	Specific tickets submitted by Client and approved in Jira by Provider PM	July 8, 2023
5	Content Editor Education and Training: <ul style="list-style-type: none">Provide training to:<ol style="list-style-type: none">back-support staff (update webpage)front-support staff (online chat/Zoom)peripheral staff (one-stop staff; success navigators; academic advisors; faculty advisors; all student support staff)	Specific tickets submitted by Client and approved in Jira by Provider PM	(1) 7/22/2023 (2) 7/29/2023 (3) 8/5/2023
6	Quality Assurance and Testing, phase 2: <ul style="list-style-type: none">Final VSSC test run with multiple stakeholder groups (students, student service staff, faculty)	Specific tickets submitted by Client and approved in Jira by Provider PM	August 8, 2023
7	Launch VSSC	Specific tickets submitted by Client and approved in Jira by Provider PM	August 15, 2023

Unless otherwise specified, all Services are provided on a time-and-materials basis. Provider shall complete the work described in Table 1 in the order provided above, unless Client PM instructs Provider otherwise.



3a. Risks

Level of effort is based on the information provided and known at this time. Acceptance Criteria from Client and potential blockers could be subject to change, and therefore, impact the level of effort and the estimated delivery time.

Timely collaboration between Client and Provider for refinement and quality assurance is necessary for ensuring delivery by the estimated dates. As functionality and deliverables are further refined, the details could impact the scope and estimated delivery date.

4. Key Personnel

Ang Buxton (ang@lastcallmedia.com) will serve as the Provider Project Manager (“Provider PM”) and is responsible for fulfilling the duties outlined under 1.3.3 in the MSA under Project Management – Provider Responsibilities.

Kathryn Matott (Kathryn.Matott@npc.edu) will serve as the Client Project Manager (“Client PM”) and is responsible for fulfilling the duties outlined under 1.3.4 in the MSA under Project Management – Client Responsibilities.

Provider and Client agree to communicate electronically via Slack, email, and Jira.

5. Time and Materials Payment

Payments under this SOW shall be made on a time-and-materials basis at \$175/hr. Time spent will be invoiced monthly in accordance with the MSA.

The total amount payable to Provider by Client shall not exceed \$110,000 USD, including travel expenses. Any changes to this amount shall only be made by written mutual agreement of Client and Provider.

Invoices will be sent electronically via email to accountspayable@npc.edu with the following additional email addresses copied: Kathryn Matott (Kathryn.Matott@npc.edu) and accountspayable@npc.edu

6. Amendments

The SOW may not be amended except by a writing signed by Client and Provider.

7. Authority to execute

The undersigned hereby represent that they are duly authorized to execute this SOW on behalf of their respective organizations. This SOW may be signed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Request to Accept Grant Funds - Nurse Education Investment Pilot Program

Recommendation:

Staff recommends accepting \$681,327.98 of grant funding from the Arizona Department of Health Services for the Nurse Education Investment Pilot Program for the current fiscal year.

Summary:

In an effort to address the nursing workforce shortage in Arizona, House Bill 2863 and House Bill 2691, were passed by the Arizona State Legislature. The Department of Health Services was appropriated \$15,000,000.00 from the state general fund in each of fiscal years 2022-2023 through 2024-2025 for the Arizona Nurse Education Investment Pilot Program.

Funds are allocated to the community college districts based on the number of nursing students graduating in fiscal year 2021-2022 from eligible education programs, including programs for nursing assistants, licensed practical nurses, registered nurses and advanced practice nurses.

Objectives of the grant are to: Increase the capacity of nursing education programs in the state by fostering collaboration among partners; Increase the number of all levels of nurses graduating by the end of fiscal year 2026-2027 from the number graduating in fiscal year 2021-2022; and Increase the number of additional nursing education faculty members compared to the number of faculty members providing this education on June 30, 2021.

For the remainder of fiscal year 2023-2024 ending June 30, 2024, Northland Pioneer College has been awarded a total of \$681,327.98 to be used as shown below in the accepted budget submission. Note that unused funds from 2022-2023 as a result of state delays have resulted in a one-time rollover to 2023-2024.



**FY2024 Navajo Community College District dba Northland Pioneer College
Nurse Education Investment Pilot Program Approved Budget**

Personnel Services	\$	338,936
Employee Related Expenses		55,254
Professional and Outside Services		8,000
In-State Travel		5,259
Out-of-State Travel		4,179
Other Operating		84,300
Capital Outlay		<u>185,400</u>
TOTAL	\$	681,328

Request to Purchase Medication Administration Modules and Peripherals (2) with Nurse Education Investment Pilot Program Funds

Recommendation:

Staff recommends the purchase of two SimLab Solutions SimServeRx ESS Advanced Bedside Smartcarts and label printers from Dia Medical in the amount of \$62,981.25.

Procurement Process and Budget Information:

Funding for this capital purchase is available over the life of the Nurse Education Investment Pilot Program grant. The bid prepared by Dia Medical is consistent with national cooperative (“Buy Board”) pricing.

Summary:

Funding allocated through the Nurse Education Investment Pilot Program provides for “capital expenses that are directly related to additional faculty and students, including student support services.” The Northland Pioneer College Nursing Program does not currently own equipment to simulate best practices in medication administration in the skills lab setting.

The SimServe Rx ESS Advanced products include bedside bar scanning of simulated patient ID bands and medications consistent with safety engineering in healthcare settings to ensure the right patient receives the right medication at the right dose at the right time and frequency.





QUOTE # EST34762

STATUS: Approved - Ready for Customer

Advancing Training & Simulation for the Next Generation of Medical Professionals

DATE	10/3/2023	EXP DATE	2/2/2024
TO ORDER	Login to your account at DiaMedicalUSA.com Email: Orders@DiaMedicalUSA.com P: (877) 593-6011 F: (248) 671-1550		

BILL TO	
Michelle Hunt Northland Pioneer College PO Box 410 Holbrook AZ 85002 United States	

SHIP TO	
Michelle Hunt Northland Pioneer College PO Box 410 Holbrook AZ 85002 United States	

QTY	DESCRIPTION	ITEM #	UNIT PRICE	TOTAL
2	SimLabSolutions SimServeRx ESS Advanced Bedside Smartcart - 1 Module - Includes: - SimServeRx Software License for use with Cabinet or SmartCart full inventory control, user management, patient profiling and eMAR support - Control Computer Combo - BarCode Scanner - Simulated medication & IV fluids drug formulary from Wallcur, Demo Dose & SimLabSolutions - Wireless (WiFi & Bluetooth) - Barcode reader - SimServeRx Foundation Server Software which includes the management for inventory control, user management, patients, medication orders, reports, and eMAR - Module 1: 9 Large Bins - Three (3) non-electric drawers	DS030112D-B	\$24,699.05	\$49,398.10



TIPS Contract Holder

Contracts: 230301, 210102, 230804
Email: TIPS@DiaMedicalUSA.com



GSA Contract Holder

Contract: 35F79718D0438
Email: GSA@DiaMedicalUSA.com



National Service Network

Repairs | Service | Contracts | Rentals
Email: Service@DiaMedicalUSA.com



QUOTE # EST34762

STATUS: Approved - Ready for Customer

Advancing Training & Simulation for the Next Generation of Medical Professionals

DATE	10/3/2023	EXP DATE	2/2/2024
TO ORDER	Login to your account at DiaMedicalUSA.com Email: Orders@DiaMedicalUSA.com P: (877) 593-6011 F: (248) 671-1550		

QTY	DESCRIPTION	ITEM #	UNIT PRICE	TOTAL
	SimServeRx Annual Maintenance - Year 2+ Maintenance fee covers: - Hardware - Parts - Labor - Support as well as software updates & maintenance and unlimited technical support. One (1) year: - Maintenance fee is included in initial purchase. Maintenance fee will be billed annually after (1) one year through DiaMedical USA at a rate of \$1,999 per unit.	Description		
2	SimServerX On-Site Implementation & Setup *Required For All SimServeRX Products*	DS030115-WC	\$2,370.25	\$4,740.50
2	SimServerRX Label Printer	DS0399LP	\$712.50	\$1,425.00
	***BuyBoard Discount Applied.	Notes		



TIPS Contract Holder

Contracts: 230301, 210102, 230804
Email: TIPS@DiaMedicalUSA.com



GSA Contract Holder

Contract: 35F79718D0438
Email: GSA@DiaMedicalUSA.com



National Service Network

Repairs | Service | Contracts | Rentals
Email: Service@DiaMedicalUSA.com



QUOTE # EST34762

STATUS: Approved - Ready for Customer

Advancing Training & Simulation for the Next Generation of Medical Professionals

DATE	10/3/2023	EXP DATE	2/2/2024
TO ORDER	Login to your account at DiaMedicalUSA.com Email: Orders@DiaMedicalUSA.com P: (877) 593-6011 F: (248) 671-1550		

NOTES	
Please note on your purchase order: <ul style="list-style-type: none"> • On-site contact for freight delivery orders. • If your order must be received by a specific date. • If your facility has special delivery acceptance availability or holiday hours. Quoted items may have a longer lead time than expected. If items are needed by a specific date please let us know.	

SUBTOTAL	\$55,563.60
SHIPPING METHOD	LTL Freight
SHIPPING	\$2,178.00
SALES TAX	\$5,239.65
TOTAL	\$62,981.25

Please email your tax-exempt certificate to AccountsPayable@DiaMedicalUSA.com if applicable.

You will be charged for tax if an exemption status is not on file.

**By approving your order, you agree to [DiaMedical USA Equipment LLC's Terms and Conditions.](#)



TIPS Contract Holder

Contracts: 230301, 210102, 230804
Email: TIPS@DiaMedicalUSA.com



GSA Contract Holder

Contract: 35F79718D0438
Email: GSA@DiaMedicalUSA.com



National Service Network

Repairs | Service | Contracts | Rentals
Email: Service@DiaMedicalUSA.com

Request to Change Trustee for the Mountain Public Employee Benefit Trust

Recommendation:

Staff recommends appointing Christine Schaefer, Associate Vice President of Human Resources (AVPHR), as Trustee to the Mountain Public Employee Benefit Trust, replacing Maderia Ellison, Vice President of Administrative Services/CFO effective January 22, 2024.

Summary:

NPC is a participating entity in the Mountain Public Employee Benefit Trust (Benefit Trust) made up of local employers, including NPC, local school districts and fire districts. The Benefit Trust was established to provide cost-effective benefits package for employees by combining resources and leveraging the buying power of a group of employers. NPC has one Trustee that represents the interest of the college.

As the Benefit Trust deals with employee health benefits it is appropriate to have the AVPHR serve as the Trustee. The Benefit Trust requires District Governing Board action to make this change.



Request to Purchase Support and Maintenance for Nimble Storage Arrays

Recommendation:

Staff recommends approval to purchase a three-year support and maintenance contract from HyeTech Network & Security Solutions LLC for \$61,462.56.

Procurement Process and Budget Information:

This is a budgeted expense utilizing Government Procurement Agreement Contract 22-02PV-08 to ensure best value for the college.

Summary:

HP Enterprise Nimble storage, provides the college's primary all -flash storage for the critical server infrastructure, including Jenzabar. The quote covers support for all components that are part of the Nimble storage arrays. Terms of this plan starts 12/30/23 and ends 12/29/26.

This is a three-year, support renewal with a cost break down for maintenance and support of \$56,166.12, all applicable taxes of \$5,296.44, for a total price of \$61,462.56.





HyeTech Network & Security Solutions, LLC.
 10235 S. 51st Street #120
 Phoenix, AZ 85044

Quotation

Date: January 03, 2024
Quotation #: 1102-076
Customer ID: 1102
Prepared by: Jacob Garnsey
Quotation valid until: February 05, 2024
Project Detail: Nimble Renewal FY24
Contract: 1GPA Contract 22-02PV-08

Bill To:
 Northland Pioneer
 Leslie Dye
 2251 E. Navajo Blvd.
 Holbrook, AZ 86025

Ship To:
 Northland Pioneer
 Leslie Dye
 2251 E. Navajo Blvd.
 Holbrook, AZ 86025

Products:

Serial #	Service SKU	Description	Support Level	Start Date	End Date	List Price	Unit Price	Qty	Ext. Price
5UM052001V	Q8H41A	HPE NS AF40 All Flash CTO Base Array		12/30/2023	12/29/2026	\$11,268.00	\$5,014.26	1	\$5,014.26
	Q8C17B	HPE NS 2x10GbE 4p FIO Adptr Kit		12/30/2023	12/29/2026	\$2,304.00	\$1,025.28	1	\$1,025.28
	Q8G62B	HPE NS AF40/60/80 92TB FIO Flash Bndl		12/30/2023	12/29/2026	\$29,808.00	\$13,264.56	1	\$13,264.56
5UM052001S	Q8H41A	HPE NS AF40 All Flash CTO Base Array		12/30/2023	12/29/2026	\$11,268.00	\$5,014.26	1	\$5,014.26
	Q8C17B	HPE NS 2x10GbE 4p FIO Adptr Kit		12/30/2023	12/29/2026	\$2,304.00	\$1,025.28	1	\$1,025.28
	Q8G62B	HPE NS AF40/60/80 92TB FIO Flash Bndl		12/30/2023	12/29/2026	\$29,808.00	\$13,264.56	1	\$13,264.56
5UM052001V	Q8H41A	HPE NS AF40 All Flash CTO Base Array		12/30/2023	12/29/2026	\$1,836.00	\$817.02	1	\$817.02
	Q8C17B	HPE NS 2x10GbE 4p FIO Adptr Kit		12/30/2023	12/29/2026	\$252.00	\$112.14	1	\$112.14
	Q8G62B	HPE NS AF40/60/80 92TB FIO Flash Bndl		12/30/2023	12/29/2026	\$3,312.00	\$1,473.84	1	\$1,473.84
5UM052001S	Q8H41A	HPE NS AF40 All Flash CTO Base Array		12/30/2023	12/29/2026	\$1,836.00	\$817.02	1	\$817.02
	Q8C17B	HPE NS 2x10GbE 4p FIO Adptr Kit		12/30/2023	12/29/2026	\$252.00	\$112.14	1	\$112.14
	Q8G62B	HPE NS AF40/60/80 92TB FIO Flash Bndl		12/30/2023	12/29/2026	\$3,312.00	\$1,473.84	1	\$1,473.84
5UM052001V	Q8H41A	HPE NS AF40 All Flash CTO Base Array		12/30/2023	12/29/2026	\$3,708.00	\$1,650.06	1	\$1,650.06
	Q8C17B	HPE NS 2x10GbE 4p FIO Adptr Kit		12/30/2023	12/29/2026	\$792.00	\$352.44	1	\$352.44
	Q8G62B	HPE NS AF40/60/80 92TB FIO Flash Bndl		12/30/2023	12/29/2026	\$9,828.00	\$4,373.46	1	\$4,373.46
5UM052001S	Q8H41A	HPE NS AF40 All Flash CTO Base Array		12/30/2023	12/29/2026	\$3,708.00	\$1,650.06	1	\$1,650.06
	Q8C17B	HPE NS 2x10GbE 4p FIO Adptr Kit		12/30/2023	12/29/2026	\$792.00	\$352.44	1	\$352.44
	Q8G62B	HPE NS AF40/60/80 92TB FIO Flash Bndl		12/30/2023	12/29/2026	\$9,828.00	\$4,373.46	1	\$4,373.46
Subtotal:									\$56,166.12



Quote Summary		Amount
Products:		\$56,166.12
	Subtotal:	\$56,166.12
	Estimated Tax:	\$5,296.44
	Total:	\$61,462.56

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

If you have any questions concerning this quotation please contact sales@hyetechnetworks.com



Terms & Conditions:

Invoicing & Payment

Unless otherwise stated in an SOW, exhibit, or definitive agreement, Hye Tech shall invoice Customer on a project basis. Customer shall pay Hye Tech within thirty (30) calendar days from the date of invoice for any of the Services and expenses provided or incurred hereunder. Hye Tech may charge Customer interest and late fees on any overdue and unpaid portion of the Fees in an amount equal to one and one half percent (1.5%) per month. All payments shall be made in U.S. dollars. In the event Customer disputes any Fees, Customer shall pay any undisputed portion of the invoice containing the disputed Fees.

Suspension

In the event of non-payment of any Fees or other fees payable within forty-five (45) days from the date of invoice, HT may, in addition to any other rights and remedies it may have, suspend Customer's access to the Products and Services.

Request to Approve Meraki License Renewal

Recommendation:

Staff recommends approval to renew the Meraki support and maintenance license through HyeTech Network & Security LLC for \$197,623.58

Procurement Process and Budget Information:

This is a three-year budgeted expense utilizing Government Procurement Alliance Contract 22-02PV-08 to ensure competitive pricing for the college.

Summary:

Cisco Meraki Ent. is our current provider of security for Access points that provide wi-fi for students, employees, and guests. Terms of the plan start on 12/13/23 and end 12/12/26.

This is a three-year renewal with a cost breakdown for MR Series Subscription License \$17,286.90, Meraki MV License and Support \$161,717.19, Meraki MT License and Support \$1,589.52, all applicable taxes of \$17,029.97, for a total price of \$197,623.58





Quotation

HyeTech Network & Security Solutions, LLC.
 10235 S. 51st Street #120
 Phoenix, AZ 85044

Date: December 13, 2023
Quotation #: 1102-079
Customer ID: 1102
Prepared by: Jacob Garnsey
Quotation valid until: January 11, 2024
Project Detail: Meraki License Renewal
Contract: 1GPA Contract 22-02PV-08

Bill To:
 Northland Pioneer
 Michael Jacob
 2251 E. Navajo Blvd.
 Holbrook, AZ 86025

Ship To:
 Northland Pioneer
 Michael Jacob
 2251 E. Navajo Blvd.
 Holbrook, AZ 86025

Products:

Part	Description	Term	List Price	Unit Price	Qty	Ext. Price
LIC-ENT-3YR	Cisco Meraki MR Series Enterprise - Subscription license (3 years) - 1 access point - hosted	36	\$451.58	\$198.70	87	\$17,286.90
LIC-MV-3YR	Meraki MV Enterprise License and Support, 3YR	36	\$751.62	\$330.71	489	\$161,717.19
LIC-MT-3Y	Meraki MT Enterprise License and Support, 3YR	36	\$301.05	\$132.46	12	\$1,589.52
Subtotal:						\$180,593.61

Quote Summary	Amount
Products:	\$180,593.61
Subtotal:	\$180,593.61
Estimated Tax:	\$17,029.97
Total:	\$197,623.58



Terms & Conditions:

Invoicing & Payment

Unless otherwise stated in an SOW, exhibit, or definitive agreement, HyeTech shall invoice Customer on a project basis. Customer shall pay HyeTech within thirty (30) calendar days from the date of invoice for any of the Services and expenses provided or incurred hereunder. HyeTech may charge Customer interest and late fees on any overdue and unpaid portion of the Fees in an amount equal to one and one half percent (1.5%) per month. All payments shall be made in U.S. dollars. In the event Customer disputes any Fees, Customer shall pay any undisputed portion of the invoice containing the disputed Fees.

Suspension

In the event of non-payment of any Fees or other fees payable within forty-five (45) days from the date of invoice, HT may, in addition to any other rights and remedies it may have, suspend Customer's access to the Products and Services.

Northeast Arizona Training Center Board Member Appointment

Recommendation:

Staff recommends the appointment of Justin White as a member of the Board of Directors for the Northeast Arizona Training Center (NATC) to replace David Huish.

Summary:

As a long-time employee of the college, David Huish will be retiring this month. As the previous NPC Director of Facilities and Transportation and in his current role as the Director of Construction, David has provided significant insight and institutional knowledge that has been invaluable in his service on the NATC Board. We deeply appreciate his dedicated service to the public safety programs offered at the Jake Flake Emergency Services Institute.

With David's departure, the NATC Board wishes to add Justin White as a new Board member. In Justin's current role as the Director of Facilities and Transportation, he will be able to provide valuable input regarding construction management and facilities maintenance and planning for any future NATC needs. Justin currently attends NATC Board meetings in an advisory capacity and is familiar with the other NATC Board members and current facility needs. His addition as an NATC Board Member would be a seamless transition.

