

College Council (CC)

MINUTES

10/7/2011 1:30 P.M. – 3:30 P.M.

VIDEO 1

MEETING CALLED BY	John Chapin outgoing chair
TYPE OF MEETING	Monthly Meeting
NOTE TAKER	John Chapin and Susan Olsen (from recording of meeting)
ATTENDEES	Members – Blaine Hatch, Jeanne Swarthout, Sandra Johnson, Cynthia Hutton, Deborah Holbrook, Cindy Blodgett, Margaret White, Dawn Palen, Tracy Chase, Peg Erdman, Maderia Ellison, Liz Flake, Don Call, Deborah Keith Guests – John Chapin, John Bremer, Dan Wattron, Eric Bishop
ABSENT	Susan Olsen, Jake Hinton
HANDOUTS	1. Agenda 2. Outline of directions from Shared Governance 3. Additional Concerns taken from prior version of Shared Governance

Agenda topics

WELCOME AND ROLL CALL

JOHN CHAPIN

DISCUSSION	Welcome to incoming committee members and roll call
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ADOPTION OF AGENDA; NOTE REGARDING MINUTES

JOHN CHAPIN

DISCUSSION	Agenda was unanimously adopted The notes of the last meeting of 2010-2011 held on May 6 were taken and posted on the website by John – there was not a quorum present so elections were postponed until the first meeting with new membership.
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ELECTIONS

JOHN CHAPIN

DISCUSSION	It was discussed and determined that it was desired to have members of CASO lead College Council this year since the faculty and administration have recently held leadership positions. Currently there is no constitution or guidelines to follow but there are three positions to fill. The 2011-2012 incumbents are: Recorder – Susan Olsen – Motion made, seconded, unanimously approved by members Vice-Chair – Margaret White - Motion made, seconded, unanimously approved by members Chair – Deborah Holbrook - Motion made, seconded, unanimously approved by members Assistance offered – Jeanne offered Kristen Thomas's assistance with administrative support if needed. John continued to chair the remainder of the meeting offering insight where appropriate.
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PUBLIC COMMENT

JOHN CHAPIN

DISCUSSION	None
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MEMBER COMMENT AND ONGOING DISCUSSIONS

JOHN CHAPIN

DISCUSSION	None
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COUNCIL ISSUES

JOHN CHAPIN

DISCUSSION	Receipt of Passed Resolutions – The CC notebook of past issues and resolutions will be forwarded to the new chair, Deborah Holbrook during the following week. Pointers and insight will be offered at the time. Last year the Enrollment Management subcommittee made changes to the Alumnus Award and the Employee Relations subcommittee resolved issues concerning adjunct faculty pay rates. Operational Guidelines – The procedure on Shared Governance intentionally does not offer specific direction on internal operational guidelines so it would be advantageous to determine the guidelines that we should follow including the compilation of the subcommittees. ACTION ITEM
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STANDING COMMITTEE REPORTS

JOHN CHAPIN

DISCUSSION	<p>Employee Relations Committee Report (ERC) – Sandy Johnson questioned whether the adjunct faculty pay increase had been implemented. John stated that the resolution was accepted on April 18th. Now that CC has held a meeting, ERC will hold their first meeting.</p> <p>Enrollment Management Committee Report – No report</p> <p>Placeholder: Sustainability (will be under CC purview per new procedure) – Margaret reported that the committee was down to herself and Tabitha Stickel. No report</p> <p>SPASC – Eric Bishop reported that the changes to our accreditation and Open Pathways were discussed. It was noted that the strategic plan is revised every spring, but during the fall they are going to Scan the Plan by covering each of the six pillars. They reviewed Pillar 3's activity point-by-point and it was determined that moving forward the report should include a summary of accomplishments and difficulties rather than a point-by-point overview.</p>
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NPCFA REPORT

JOHN CHAPIN

DISCUSSION	John reported that Kenny Keith was elected to fill the last remaining slot in their leadership. Following the suggestion of VP Vest a standing subcommittee on compensation was created. They held their first meeting and a lot of ideas were discussed.
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CASO REPORT

MARGARET WHITE

DISCUSSION	During the spring semester \$1,000 in textbook reimbursement scholarships were awarded and there are 10 applicants this fall. During 2010-2011 two \$500 scholarships were awarded to students. \$350 was raised at convocation on the silent auction and \$241 on food sales. Convocation and candy sales are the only sources of income for the CASO scholarship program. The CASO Retreat will be held October 28 at the Snowflake Fire Department. Barbara Bruce and Debra Hale will be the speakers. A call was made for nominations to receive the Warm and Fuzzy Awards. Contact Hallie Lucas to make a nomination. To support CASO the members pledged to purchase \$10 of See's Candy when it arrives.
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SGA REPORT

JOHN CHAPIN

DISCUSSION	Since last year's members graduated there was no report
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SCHEDULE NEXT CC MEETING

JOHN CHAPIN

DISCUSSION	<p>First Friday of the Month Friday, November 4, 2011 – 1:30-3:30 – Video 1</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Determine our Operational Guidelines SGA Members needed	All committee members	What items are out there that have been tabled that need to have follow-up?

APPROVAL DATE	November 4, 2011 Susan Olsen Recorder
NEXT TWO MEETING	Friday, November 4, 2011 – 1:30-3:30 – Video 1 Friday, December 2, 2011 – 1:30-3:30 – Video 1