

Navajo County Community College District Governing Board Meeting Minutes

January 16, 2024 – 10:00 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Ms. Kristine Laughter; Ms. Rosabel Sekayumtewa; Mr. Frank Lucero; Mr. Everett Robinson; Mr. Derrick Leslie.

Governing Board Member Absent:

Others Present: President Chato Hazelbaker; Vice President for Learning and Student Services (VPLSS) Michael Solomonson; Vice President for Administrative Services (VPAS) Maderia Ellison; Associate Vice President – Human Resources (AVPHR) Christine Schaefer; Chief Information Officer (CIO) Michael Jacob; Director of Institutional Effectiveness Judy Yip-Reyes; Recording Secretary for the Board Paul Hempsey; Norvita Charleston; Betsy Wilson; Rickey Jackson; David Huish; Justin White; Tonya Thacker; Jeremy Raisor; Allison Landy; Mike Colwell; Xander Henderson; Melody Niesen; Frank Orona; Amanda Sutter; Michael Broyles; Lia Keenan; Josh Rogers; Rebecca Hunt; Olivia Jaquez; Tamara Osborne; Deborah Huish; Katie Matott; Tabitha Stickel; Colleen Marsh; Janalda Nash; Dawayne Bahe; Russell Kupfer; Ruth Zimmerman.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Laughter called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Introduction of New Board Member for District II

Chair Laughter introduced Rosabel “Rosie” Sekayumtewa as the Board Member for District II.

Agenda Item 3: Adoption of Agenda

Mr. Robinson made a motion to adopt the agenda as presented. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Ms. Sekayumtewa, Mr. Lucero, Mr. Robinson, Mr. Leslie and Chair Laughter voting in favor. There were no votes against.

Agenda Item 4: Election of Board Officers and ACCT Representatives

Ms. Laughter made a motion to have Board Member Robinson become Chair for 2024. Mr. Leslie seconded. The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumtewa, Mr. Lucero, and Mr. Leslie voting in favor. There were no votes against. Mr. Robinson abstained.

Mr. Robinson made a motion to have Board Member Lucero become Secretary for 2024. Mr. Leslie seconded. The motion carried upon a roll-call vote with Ms. Sekayumtewa, Mr. Robinson, and Mr. Leslie voting in favor. Ms. Laughter voted against. Mr. Lucero abstained.



*Mr. Robinson made a motion to have Board Member Leslie become the representative with the Arizona Association of Community College Trustees. Mr. Lucero seconded. **The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumptewa, Mr. Lucero, and Mr. Robinson voting in favor. There were no votes against. Mr. Leslie abstained.***

Agenda Item 5: Call for Public Comment

None.

Agenda Item 6: Discussion Items

6.A. Standing Presentations:

6.A.1. Financial Position

VPAS Ellison addressed the Board and presented the monthly Financial Position report for the period to November 30th, 2023.

6.A.2. NPC Student Government Association (SGA)

No Report.

6.A.3. Faculty Association

No Report.

6.A.4. Classified & Administrative Staff Organization (CASO)

Written Report.

6.A.5. Northland Pioneer College (NPC) Friends and Family

Betsy Wilson, Director of Friends and Family, addressed the Board and expanded on the scholarship report provided before noting the recent donations received and thanking the college's marketing department for their help.

Mr. Leslie thanked Director Wilson for her efforts with the foundation and especially the increase in on-time applications received.

Ms. Laughter asked if Director Wilson knew the number of students who graduated from NPC debt free. Director Wilson responded that she did not currently have the information.

6.A.6. Human Resources

AVPHR Schaefer addressed the Board and expanded on the report provided in the packet.

Chair Robinson noted issues he had with the current NPC provider of vision care and asked AVPHR Schaefer to explore options.

Ms. Laughter asked if faculty diversity matched the student population. President Hazelbaker responded that the subject would be covered by the Belonging Committee in their next report to



the Board and noted that the percentage of Native American faculty varies considerably from the percentage of Native American students at NPC.

6.A.7. Construction Report

Justin White, Director of Facilities and Vehicles, addressed the Board and provided the report on construction projects at NPC.

Chair Robinson asked if the missing electrical panel for the White Mountain Skills Center had arrived. Director White responded that it had and was now installed.

6.A.8 Enterprise Resource Planning (ERP) Implementation Update

Written Report.

6.A.9 Arizona Association of Community College Trustees (AACCT)

Chair Robinson noted that the Community College Day at the Capitol would take place on January 30th, 2024, along with advocacy training provided on the same day.

6.B. Title III Update

Tonya Thacker, Title III Program Director, addressed the Board and provided an update on the ongoing efforts related to the Title III grant.

Ms. Laughter clarified how a student from the Kayenta Center might be connected to a Financial Aid advisor.

Ms. Laughter advised the college to complete outreach to the communities surrounding Kayenta, such as Pinon and Monument Valley, as there were a number of schools that might have students interested in attending NPC. Ms. Laughter also suggested the college continue to look for additional grant opportunities to improve outreach. Ms. Sekayumptewa echoed Ms. Laughter's comments and also suggested some parent training to help them begin talking to their children about applying to college.

Mr. Leslie mentioned that Dr. Guy from Navajo Technical University was interested in collaborating with NPC in the future and had passed the information to President Hazelbaker.

6.C. Succession Planning

President Hazelbaker provided a written report in the packet and offered to look at the Board policy and college procedure requirements to formalize a process in the future.

6.D. Assessment of Student Knowledge Annual Report

Written Report.

6.E. Review Budget Information

VPAS Ellison provided a first look at budget information for the upcoming budget cycle at NPC.



6.F. All Arizona Academic Team

Mike Colwell, Academic Advisor, addressed the Board and provided a report on the NPC All Arizona Academic Team process and winners, before inviting Board members to attend the luncheon to honor the NPC team.

Chair Robinson and Ms. Sekayumptewa registered interest in attending the luncheon.

6.G. Arizona Commerce Authority FY2024 Economic Transition Resources (ETR) Grant for the Kayenta area

President Hazelbaker addressed the Board and provided a high-level view of a potential grant available in the Kayenta area and the application NPC would likely submit.

Mr. Leslie asked for a future discussion item to discuss employee housing at NPC and how changes might need to be made to the current Master Facility Plan.

Ms. Laughter asked for information on how the college will manage the Kayenta Center if unsuccessful with the grant application. President Hazelbaker responded that he would likely work with Director White and bring a proposal back to the Board for consideration.

Agenda Item 7: President's Summary of Current Events

President Hazelbaker provided a summary of events since the November meeting which included; key result areas; strategic initiatives and priority actions; potential partnership opportunities; and legislative updates.

Agenda Item 8: Consent Agenda

- A. November 21, 2023 Regular Board Meeting Minutes
- B. November 21, 2023 Board Work Session Minutes
- C. Hearing Officers for 2024

Mr. Leslie made a motion to approve the consent agenda as presented. Ms. Laughter seconded the motion. The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumptewa, Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.

Agenda Item 9: For Discussion and Possible Action

9.A. Old Business

None.

9.B. New Business

9.B.1. Request to Approve Additional Work with Last Call Media

President Hazelbaker apologized to the Board for bringing this item after the first payment had been made and noted controls were now in place to make sure it did not happen again.



Mr. Lucero confirmed that the amount needing approval was not to exceed \$110,000.00 and asked for the total amount of money expended to be reported to the Board once the project was complete.

*Mr. Leslie made a motion to approve the additional work with Last Call Media in an amount not to exceed \$110,000.00, as presented. Ms. Sekayumptewa seconded. **The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumptewa, Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.***

9.B.2. Request to Accept Grant Funds – Nurse Education Investment Pilot Program

Ruth Zimmerman, Dean of Nursing, addressed the Board and asked them to accept grant funding from the state for the Nurse Education Investment Pilot Program in the amount of \$681,327.98.

Mr. Lucero asked if the funding would be used to expand offerings at both the Show Low and Winslow locations. Dean Zimmerman described what the funding could be used for and how it was currently budgeted to be spent but noted the current issues with recruiting nursing students.

*Mr. Lucero made a motion to accept grant funding from the state for the Nurse Education Investment Pilot Program in the amount of \$681,327.98 as presented. Mr. Leslie seconded. **The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumptewa, Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.***

9.B.3. Request to Purchase Medication Administration Modules and Peripherals (2) with Nurse Education Investment Pilot Program Funds

Dean Zimmerman then requested the Board approve utilizing some of the newly accepted funds to purchase equipment for the Nursing Program in the form of Smartcarts and peripherals from Dia Medical in the amount of \$62,981.25.

Ms. Laughter left the meeting at 12:20 p.m.

*Mr. Lucero made a motion to approve the purchase of Smartcarts and peripherals from Dia Medical in the amount of \$62,981.25, as presented. Mr. Leslie seconded. **The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.***

9.B.4. Request to Change Trustee for the Mountain Public Employee Benefit Trust

President Hazelbaker reviewed the request to change the college employee who sits on the Mountain Public Benefit Trust to AVPHH Schaefer.

*Mr. Lucero made a motion to appoint AVPHR Schaefer to the Mountain Public Benefit Trust as presented. Mr. Leslie seconded. **The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.***



9.B.5. Request to Purchase Support and Maintenance for Nimble Storage Arrays

CIO Jacob addressed the Board and reviewed the request to renew the college's Nimble security contract through HyeTech Network & Security LLC in the amount of \$61,462.56, for a three-year period.

*Mr. Lucero made a motion to approve the contract with HyeTech Network & Security LLC in the amount of \$61,462.56 for a three-year period, as presented. Mr. Leslie seconded. **The motion carried upon a roll-call vote with Ms. Ms. Sekayumptewa, Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.***

Ms. Laughter returned to the meeting at 12:24 p.m.

9.B.6. Request to Approve Meraki License Renewal

CIO Jacob reviewed the request to renew the NPC's Meraki support and maintenance license contract through HyeTech Network & Security LLC for \$197,623.58 over a three-year period.

*Ms. Laughter made a motion to renew the Meraki support and maintenance license through HyeTech Network & Security LLC for \$197,623.58, as presented. Mr. Leslie seconded. **The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumptewa, Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.***

9.B.7. Northeast Arizona Training Center Board Member (NATC)

Jeremy Raisor, Dean of Career and Technical Education, addressed the Board and requested that Director Justin White replace retiring Director David Huish on the NATC Board.

*Mr. Leslie made a motion to appoint Director White to the NATC Board as presented. Mr. Lucero seconded. **The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumptewa, Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.***

Agenda Item 10: DGB Agenda Items and Informational Needs for Future Meetings

Mr. Lucero left the meeting at 12:27 p.m. and returned at 12:29 p.m.

Chair Robinson suggested a new group photo of the Board be scheduled.

Agenda Item 11: Board Report/Summary of Current Event

A list of upcoming events was provided in the agenda for Board Discussion.

Mr. Leslie announced that he had been appointed to the Association of Community College Trustees Public Policy and Advocacy Committee for 2024.

Agenda Item 12: Announcement of Next Regular Meeting

Regular District Governing Board meeting on Tuesday, February 20, 2024 at 10 a.m.



Agenda Item 13: Adjournment

The meeting was adjourned at 12:30 p.m. upon a motion by Ms. Laughter and a second by Mr. Lucero. The motion carried upon a roll-call vote with Ms. Laughter, Ms. Sekayumptewa, Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

Approved

