



Northland Pioneer College

LIBRARY SERVICES



Annual Report for 2009-2010

Prepared by Trudy Bender, Head Librarian October 13, 2010

Summary

Accreditation: Library staff participated in the Higher Learning Commission interviews and visits.

Collection:

All library audio-visual equipment was assigned barcodes and entered into the library catalog. Check out via library catalog began in August. Media mouse was purchased for staff/faculty use at each campus. The inventory was completed at Painted Desert Campus library. In April the library switched to EOS Academic Web integrated library system. The college is a Federal Library Document Depository. There are 10,175 electronic government documents in the library catalog. A collection of electronic books was purchased in July. Books are accessed via the library catalog or the library's database web page. Significant increase of student use of library materials - 2008-9 was 2892 and 2009-10 was 4423.

Budget Constraints:

The library was asked not to spend much of the book budget. Out of \$50,000 allocated, only \$16,104 was spent. The college reduced the courier service from 5 days a week to 3 days at campuses and 2 days at centers. This generated use of the Multi-Functional Printers to deliver materials. An MFP Task Force, under Instructional Council, was created to establish a use policy for the college (NPC Strategic Plan 3.2.1). Campus libraries will not be open on Saturdays. The Title 3 project which provided funds for electronic databases ended resulting in a loss of 13 databases. Students needing more resources than available at the college are being referred to Navajo County Public Library All-in-One Database search provided by the Arizona State Library.

Facilities:

In order to provide a better testing environment and a more effective use of space, the libraries at St. Johns and Springerville were dismantled. A small reference collection was kept and the circulating items distributed among the other NPC libraries. An enclosed testing area was created at Whiteriver Center. The Heber Center was closed at the end of May. Library staff helped set up recycling efforts at the college.

Services:

Due to public and student requests, the libraries began offering fax service for a fee in February for non-NPC business. A Testing Task Force, under Instructional Council, was created to work toward improvement of test monitoring. (NPC Strategic Plan 3.1.1) A Pilot Project for instructors to send tests to libraries via MFP scan function was conducted. The Project seemed successful but added work to libraries. Other instructors began requesting that libraries use the MFP to scan student assignments and completed tests to their e-mail. Time consuming for library staff. Library staff recommend software that will allow students to scan their own assignments and print/pay for their own printouts. The college disbanded the bookstore and is using a virtual bookstore. Desk copies for instructors were transferred from the library to Deans. Test monitoring fees for non-NPC academic tests took effect March 1. The library worked with faculty to create a Plagiarism Traffic School using VAIL web site (Virtual Academic Integrity Laboratory) from the University of Maryland. All libraries promoted the 2010 U.S. Census. Whiteriver hosted several art exhibits in the library. The use of library computers and test monitoring continues to increase.

Borrowers & Material Use				Comments in parenthesis refer to comparisons with 2008-2009 report.									
	Heber	Hopi	Internet	Kayenta	LCC	PDC	SCC	SPE	STJ	WMC	WhiteRv	TOTAL	
Headcount	66	175	646	100	483	541	703	323	191	1546	248	5022	(decrease)
Borrowers													
Student	39	112	2	114	579	482	393	25	40	904	227	2917	(decrease)
Staff	2	4		3	17	51	22	4	3	17	5	128	(increase)
Faculty	1	1		3	23	30	26	4	2	60		149	(increase)
Comm A	1	32		1	117	129	452	4	6	130	52	924	(increase)
Comm Y	0	1					4			2	3	10	(decrease)
Total	43	150	2	121	736	692	897	37	51	1113	821	4128	(increase)
Students not currently enrolled are still included in the Student Borrower count because they owe fines.													
Not counted - other categories such as ALU, DOC, Sanders, etc.													
Items from Catalog Borrowed by Location													
Checkout	42	304	0	94	2064	2483	2633	81	69	3694	129	11593	(increase)
Renewal		67		7	115	62	421	1	2	259	19	953	(increase)
Total	42	371		101	2179	2545	3054	82	71	3953	148	12546	(increase)
Items from Catalog Borrowed by Patron Type													
Student	4423	(increase)		Faculty	1332	(increase)							
Staff	822	(increase)		Community	710	(increase)	adults only, no youth checked out items						
Equipment													
	Owned	Used			Owned	Used					Owned	Used	
AV cart	60	** 3110		Headphones/Ear buds	90	** 707		Slide projector			5	62	
Cassette player	30	** 10		Jump drive	4	** 2		Slide projector, caramate			7	5	
Cassette recorder	6	0		Laptop computer	19	** 438		Speaker sets			11	232	
CD player	5	** 78		LCD projector	16	** 482		Television			42	** 2564	
Digital camcorder	5	** 37		Media mouse (new)	4	23		TV/VCR combo			5	8	
DVD or DVD/VHS player	41	3145		Microphone	3	** 2		TV/VCR/DVD combo			9	** 112	
Easel	14	99		Opaque projector	3	3		Tripod			5	** 45	
Extension cords	13	** 140		Overhead projector	34	** 1710		VHS player			12	** 29	
Filmstrip projector	1	0		Patch cable	16	93		Video camera			2	** 7	
Floppy drive, external	4	3		Power outlet bar	19	142		Visual presenter (new)			4	1	
Luggage carrier	3	** 3		Presentation cart	4	95							
Conference Phone	4	83		Projection screen	8	** 10							
											Totals	520	13479
												(increase)	(decrease)
** indicates decrease													

Items in library catalog as of June 30, 2008											
Collections		Owned	Used	Media	Owned	Used	Total # Title Owned		69,911		
Archives *		343	n/a	Book	48,690	9,264					
Career		303	99	Braille	34	0	Total # Copies/Volumes Owned		80,867		
Educational CD/DVD/VH		725	** 513	Cassette Tap	162	21	Items Repaired		320		
Entertainment		517	** 247	CD/DVD	957	** 576	Items Reported Lost by Borrower		96		
Foreign Film		81	** 40	E-books	317	129	Items Missing from Libraries		** 158		
Garrett *		334	n/a	Internet link	9,174	n/a	Holds/Requests within Library Catalog		902		
Government Documents		27,116	164	Large Type	29	7	Holds/Requests filled		739		
Grants *		30	5	Map *	939	n/a	Total # Titles pd print subscriptions		34		
Leppin *		390	n/a	Microform	18,305	** 42	Total # Copies pd print subscriptions		64		
McNary*		13	n/a	Serial *	305	n/a					
Professional Developmt		173	42	VHS	1364	** 522	(Current paid print subscriptions does not				
Reference*		2,577	n/a	(does not include equipment)				equal the # of Serials in format category because			
Regular		48,619	9143	* indicates items not checked out - except Grants				the library has some serials that are backfiles			
Term Paper Assistance*		59	n/a	has a few items that can be checked out				and no longer current subscriptions. Also			
(does not include equipment)				(all items increased ** indicates decrease)				Gov Doc serials are free and not included in			
								paid category.)			
Overdue Notices sent to Borrowers - US Mail						Net Library Electronic Book Usage					
1st Notice	2089	(increase)		317 Titles in library catalog		(began July)					
2nd Notice	684	(increase)		74 Titles accessed							
Billing	365	(increase)		129 access time periods							
Database Use											
	Name	# searches		General	Name	# searches					
Ency	Britannica	493	expired March 2010		JSTOR	4850					
	World Book	0	grant funding ended		Academic Search Elite	19574					
Health	CINAHL	0	grant funding ended		Chronicle of Higher Ed	395	stats begin April 2010				
	Health & Wellness	124	expired July 2009		Proquest Research Lib	0	grant funding ended				
History	Historical New York Times	0	grant funding ended	Nursing	Academic OneFile	9390					
	History Study Center	0	grant funding ended		Nursing & Allied Health	5891					
Literatur	Literary Reference Center	0	grant funding ended	OCLC	Nursing Resource Center	5248					
	Scribner's Writers	0	grant funding ended		ABI Inform	15					
Music	Classical Music	235			ArticleFirst (S)	146					
	Grove Music	587			Books in Print	96					
News	America's Newspapers	0	grant funding ended		Bus Industry & Mgt	27					
	Ethnic NewsWatch		grant funding ended		Electronic Books (S)	29					
Science	Access Science	0	grant funding ended		Electronic Collection (S)	134					
	J of Chem Ed		dropped		SIRS Researcher	30					
	Science Magazine	535			World Almanac (S)	14					
	Science Resource Center	0	grant funding ended		World Cat (s)	766					
Soc Sci	eHRAF	10512			World Cat Dissertations (s)	18					
	Opposing Viewpoints	0	grant funding ended		OAlster	32					
	PsychArticles	0	grant funding ended		(s) = paid by Arizona State Library						
Total # Searches		59,557	(increase)	Total # Sessions	11,677	(increase)	Total # Full-Text Views	47,656	(increase)		

SERVICES PROVIDED													
	Heber	Hopi	n/a	Kayenta	LCC	PDC	SCC	SPE	STJ	WMC	WRV	Total	
Directional		78		229	2559	3524	2930	524	150	9060	504	19558	(increase)
Reference		2			609	592	576	156	133	411	203	2682	(increase)
Testing	238	268		225	1411	810	1205	143	122	1618	207	6247	(increase)
Equip Ast		1			58	226	58	7	14	12		376	(decrease)
Instr E-ma	11	16		45	130	97	88	2	13	175	23	600	(new)
Other		775		1850	8749	4078	6785	290	1	5731	5313	33572	(increase)
Total	249	1140		2349	13516	9327	11642	1122	433	17007	6250	63035	(increase)
National Center for Education Statistics defines the terms "Directional" and "Reference"													
Instr E-mail refers to # of assignments or tests scanned or faxed to instructors from the library MFPs.													
Tests Monitored													
	Heber	Hopi	Internet-n/a	Kayenta	LCC	PDC	SCC	SPE	STJ	WMC	WRV	Total	
AIS				13		32	27		5	6	19	102	(increase)
ANT	2			22	95	50	88			70	11	338	(increase)
ART		5		2	16	7	14			37	3	84	(decrease)
BIO					17	11	13	6		41		88	(increase)
BUS						2	26			10		38	(increase)
CHM				3	1	2	2			7		15	(decrease)
DRF							15					15	(increase)
ECD/EDU		11		13	20	13	24	15	5	48	17	166	(decrease)
ENL	14	6		10	27	27	52	1	1	49	10	197	(decrease)
GEO		23		30	44	5	57	1	10	51	4	225	(increase)
GLG	1					1	1	3	5	4		15	(decrease)
HES	4	8		7	88	15	41	10	4	42	5	224	(decrease)
HIS	6	21		9	115	74	84	9	17	102	23	460	(decrease)
HUS		8		15	7	15	19	7	1	26	6	104	(increase)
MAT	162	93		60	324	232	286	33	45	566	53	1854	(increase)
MUS		12		6	46	3	49			39	7	162	(decrease)
NAT/NUR	30	23			434	167	95	9		66	1	825	(increase)
PSY	6	19		18	101	70	136	3	7	215	21	596	(decrease)
SOC	9	19		15	30	16	56	30	17	113	21	326	(increase)
SPA		16			11	17	18	3	7	7	5	84	(increase)
Other NPC	4	4			5	5	27	1	3	60	1	110	(increase)
NON-NPC				2	30	46	75	7		59		219	(increase)
TOTAL	238	268	0	225	1411	810	1205	143	122	1618	207	6247	(Increase)
Tests Monitored for Non-NPC students													
Rio Salado AZ	156			Eastern AZ Community College	3			Pima Community College AZ	1			University of Alaska	1
Brigham Young UT	28			Yavapai Community College AZ	2			LaSierra University CA	1			Iowa State University	1
Mesa Community College AZ	4							Southern Idaho ID	1				

Desk Copies (Texts & supplements for faculty)				Interlibrary Loans - system wide						Fees Collected			
		Disbursed		Borrowed by NPC	98	(decrease)	Overdue	\$2,515.18	(increase)				
Arts & Sciences	Copies	98	(decrease)	Lent by NPC	253	(decrease)	Fax service	\$283.00	(began Feb)				
Career & Technical	Copies	120	(decrease)	(no activity during December)						Testing	\$1,400.00	(began Mar)	
							Interlibrary Loan from Arizona State Library						
							Net lender	\$770.00	(increase)				
Reserve Use							Total	\$4,968.18					
Reserve pieces used	434	(decrease)					copies	n/a					
							printouts	n/a					
Computer Use (libraries & open lab requiring sign-in)													
		Heber	Hopi	Kayenta	LCC	PDC	SCC	SPE	STJ	WMC	WRV	Total	
Public		12	2726	68	13310	11508	6817	55	569	5281	5423	45757 (decrease)	
Students		106	2117	2591	12252	8216	5286	595	625	12374	3056	47112 (increase)	
Staff		31		3	444	236	83	16	159	304	26	1302 (decrease)	
Total		149	4843	2662	26006	19960	12186	666	1353	17959	8505	94171 (increase)	
# Computers available		2	14	15	21	16	18	17	4	22	17	146 (same)	
Instructional Presentations (including NAVIT)						Ask a Librarian Electronic Reference Service							
# Sessions		68	(decrease)						42	(decrease)			
# People in Sessions		431	(decrease)										
Comparison with Other Libraries													
2008 Academic Library Survey from the National Center for Education Statistics													
		Total FTE	Lib Staff per FTE	Total Library \$ per FTE	# Books	# AV Materials	Circulation per FTE	Hours Serv per Week	Reference per Week	Gate count per Week	# Instruction Sessions		
National Average		3,659	9.74	n/a	321,685	31,411	n/a	78	317	5,977	149		
Arizona Average		13,972	13.52	n/a	306,671	66,267	n/a	77	302	6,005	215		
Northland Pioneer Coll		3,826	4.97	\$121.44	59,226	1,139	3	63	136	7,078	123		
Brazosport Coll. TX		2,329	3.43	\$279.09	66,025	661	3	61	201	1,060	83		
Coconino Coll. AZ		2,052	1.74	\$74.08	3,237	2,117	1	56	28	135	77		
Eastern Arizona Coll.		3,328	3.72	\$107.10	47,411	2,732	17	80	1,937	2,398	57		
Mohave Comm. Coll. AZ		3,010	8.31	\$240.53	54,644	3,129	6	60	450	800	149		
Temple Coll. TX		2,897	2.31	\$135.88	58,823	2,900	2	64	50	1,750	69		
Western Nevada Com. C		2,499	9.2	\$363.18	45,462	27,641	2	63	96	2,842	70		
http://nces.edu.gov/surveys/libraries 2008 is the most recent year published on the web site as of 10/13/2010.													