



# Northland Pioneer College

## RECORDS & REGISTRATION

P.O. Box 610, Holbrook, AZ 86025-0610  
2251 E. Navajo Blvd. Painted Desert Campus Tawa Center  
Phone: (928) 524-7459 or (800) 266-7845, ext. 7459  
FAX: (928) 524-7461 • [transcripts@npc.edu](mailto:transcripts@npc.edu)

# Admission and/or Enrollment Verification Request

Full Name:

NPC Student ID #:

Mailing Address:

City:

State:

ZIP Code:

Contact Phone:

Email Address:

☐ I would like a **Letter of Admission**

Select Semester and Year of planned admission:

Semester:

Year:

Recipient:

Mailing Address:

City:

State:

ZIP:

☐ Send Test Scores to the Above Address

Select Test Scores to Include:

☐ I would like an **Enrollment Verification**

(Letter will state full-time or part-time status; semester enrolled; number of credit hours; and the semester start and end dates.)

We can only provide Verification for the current semester or one semester prior.

Select Semester and Year of planned admission:

Semester:

Year:

☐ Check if Recipient is same as Letter of Admission

**OR**

Recipient:

Mailing Address:

City:

State:

ZIP:

Additional Information Required:

(Not all requests can or will be fulfilled)

I am authorizing release of my educational information as stated above. I understand my account must be clear of all holds **before** the letter(s) will be released. By submitting this form, I certify that the information I provided is accurate. I have not given false or misleading information, I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal.

Signature: \_\_\_\_\_

Complete this form on your computer, then **Print** a copy, **Sign**, and submit to the Records & Registration Office at the address shown above, or drop off at any NPC campus or center office to be forwarded to the office.

**Print**

**PUBLIC NOTICE OF NONDISCRIMINATION:** Northland Pioneer College does not discriminate on the basis of race, color, national origin, veteran status, religion, marital status, gender, age or disability in admission or access to, or treatment or employment in its educational programs or activities. District grievance procedures will be followed for compliance with Title IX and Section 504 requirements. The Affirmative Action Compliance Officer is the Chief Human Resource Officer, 2251 E. Navajo Blvd., Holbrook, Arizona 86025, (928) 524-7471. The Section 504 Compliance Officer is the Coordinator of the Office of Accessibility and Inclusion, 1611 S. Main Snowflake, AZ 85937, (928) 536-6246. The lack of English language skills will not be a barrier to admission and participation in vocational education programs.

Marketing/Forms/R&R/Enrollment & Admission Verification Request Revised June 14, 2022LK