Northland Pioneer College
RECORDS & REGISTRATION

P.O. Box 610, Holbrook, AZ 86025-0610
2251 E. Navajo Blvd. Painted Desert Campus Tawa Center
Phone: (928) 524-7459 or (800) 266-7845, ext. 7459
FAX: (928) 524-7461 • *transcripts@npc.edu*

Admission and/or Enrollment Verification Request

Full Name: NPC Student ID #:

Mailing Address:

City: State: ZIP Code:

Contact Phone: Email Address:

☐ **I would like a Letter of Admission**

Select Semester and Year of planned admission:

Semester: Year:

Recipient:

Mailing Address:

City: State: ZIP:

☐ Send Test Scores to the Above Address

Select Test Scores to Include:

☐ **I would like an Enrollment Verification**
(Letter will state full-time or part-time status; semester enrolled; number of credit hours; and the semester start and end dates.)

We can only provide Verification for the current semester or one semester prior.

Select Semester and Year of planned admission:

Semester: Year:

☐ Check if Recipient is same as Letter of Admission

OR

Recipient:

Mailing Address:

City: State: ZIP:

Additional Information Required:
(Not all requests can or will be fulfilled)

I am authorizing release of my educational information as stated above. I understand my account must be clear of all holds **before** the letter(s) will be released. By submitting this form, I certify that the information I provided is accurate. I have not given false or misleading information, I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal.

Signature: _____

Complete this form on your computer, then **Print** a copy, **Sign**, and submit to the Records & Registration Office at the address shown above, or drop off at any NPC campus or center office to be forwarded to the office.

Print