

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will meet for a regular District Governing Board Meeting, open to the public, on **September 15, 2020 beginning at 10:00 a.m.** The meetings will be held on **Zoom** and you can also join by calling **1 669 900 6833 and using meeting ID: 934 6155 9448.**

One or more Board members and/or staff members may participate in the meetings by telephone if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Paul Hempsey at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter(s) pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Paul Hempsey, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 14th day of September, 2020, at 10:00 a.m.

Paul Hempsey
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
8. KWKM RADIO
9. WHITE MOUNTAIN RADIO
10. NPC WEB SITE
11. NPC ADMINISTRATORS AND STAFF
12. NPC FACULTY ASSOCIATION PRESIDENT
13. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
14. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT



Northland Pioneer College Mission:

NPC provides, supports and promotes lifelong learning.

Our Shared Vision:

NPC provides a learner-centered environment, responds to community needs through effective and innovative service to our students, and fosters professional growth and collegial collaboration.

Our Shared Values:

NPC upholds the following values:

- A quality learning environment
- Diversity and accessibility
- Integrity and accountability
- Collaboration toward success



Northland Pioneer College

Northland Pioneer College EXPANDING MINDS • TRANSFORMING LIVESSM

Governing Board Meeting Agenda

ZOOM

Or you can join by calling 1 669 900 6833 and using meeting ID: 934 6155 9448.

Date: September 15, 2020

Time: 10:00 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance	Chair Lucero
2.	Adoption of the Agenda..... (Action)	Chair Lucero
3.	Call for Public Comment..... <small>Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.</small>	Chair Lucero
4.	Reports:	
A.	Financial Position	VPAS Ellison
B.	NPC Student Government Association (SGA)	No Report
C.	NPC Faculty Association	No Report
D.	Classified & Administrative Staff Organization (CASO).....	Donna Krieser
E.	NPC Friends and Family	Director Wilson
F.	Human Resources	Written Report
5.	Consent Agenda..... (Action)	Chair Lucero
A.	August 18, 2020 Regular Meeting Minutes	
B.	August 18, 2020 Executive Session Meeting Minutes	
C.	TALON to Consortium IGA Amendments between Navajo County Community College District and Ganado USD; Shonto Preparatory School.	
D.	Policy Deletion: 1541 – Harassment	
6.	Old Business: None.	
7.	New Business:	
A.	Amend Regular Board Meetings Start Time (Action)	President Vest
B.	Request to Approve 2021-22 Budget Development Calendar .. (Action)	VPAS Ellison
C.	Request to Award Contract for Payroll Services and Human Resources Information System (HRIS) (Action)	VPAS Ellison
D.	Request to Approve Annual Cisco Smartnet for Support and Maintenance for 20/21 (Action)	CIO Estes
E.	Request to Approve Cisco 5-year FLEX EA Licensing (Action)	CIO Estes
F.	NATC: Membership Dues & In-Kind Match (2 Year Analysis)	VPLSS Clark
8.	Standing Business:	
A.	President’s Report.....	President Vest
B.	DGB Agenda Items and Informational Needs for Future Meetings	Chair Lucero
9.	Board Report/Summary of Current Events	Board Members
10.	Announcement of Next Regular Meeting October 20, 2020	Chair Lucero
11.	Adjournment	Chair Lucero

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President’s Report. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District’s attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District’s attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

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NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position

July 1, 2020 to July 31, 2020

Budget Period Expired

8%

Tax Supported Funds				
General Unrestricted				
	Current Month			
	Budget	Actual	Y-T-D Actual	%
REVENUES				
Primary Tax Levy	15,726,233	133,243	133,243	1%
State Aid:				
Maintenance and Operations	1,554,800	388,700	388,700	25%
Equalization	8,444,300	2,111,075	2,111,075	25%
Tuition and Fees	4,600,000	548,236	548,236	12%
Investment earnings	500,000	45,998	45,998	
Grants and Contracts	1,400,000	2,672	2,672	0%
Other Miscellaneous	200,000	14,834	14,834	
Fund Balance	-			
Transfers	(2,900,000)	(7,194)	(7,194)	0%
TOTAL REVENUES	\$ 29,525,333	\$ 3,237,564	\$ 3,237,564	11%
EXPENDITURES				
Salaries and Benefits	19,997,902	1,046,573	1,046,573	5%
Operating Expenditures	9,527,431	770,260	770,260	8%
Capital Expenditures				
TOTAL EXPENDITURES	\$ 29,525,333	\$ 1,816,833	\$ 1,816,833	6%
Unrestricted Plant				
	Current Month			
	Budget	Actual	Y-T-D Actual	%
REVENUES				
State Aid:				
Capital/STEM	334,800	83,700	83,700	25%
Fund Balance - WMC Facilities	12,000,000	-	-	0%
Transfers	2,000,000	-	-	0%
TOTAL REVENUES	\$ 14,334,800	\$ 83,700	\$ 83,700	1%
EXPENDITURES				
Salaries and Benefits	107,585	9,007	9,007	8%
Capital Expenditures - WMC Facilities	12,227,215	-	-	0%
Capital Expenditures - Other	2,000,000	12,253	12,253	1%
TOTAL EXPENDITURES	\$ 14,334,800	\$ 21,260	\$ 21,260	0%

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
 Statement of Financial Position
 July 1, 2020 to July 31, 2020

Budget Period Expired 8%

Restricted and Auxiliary Funds

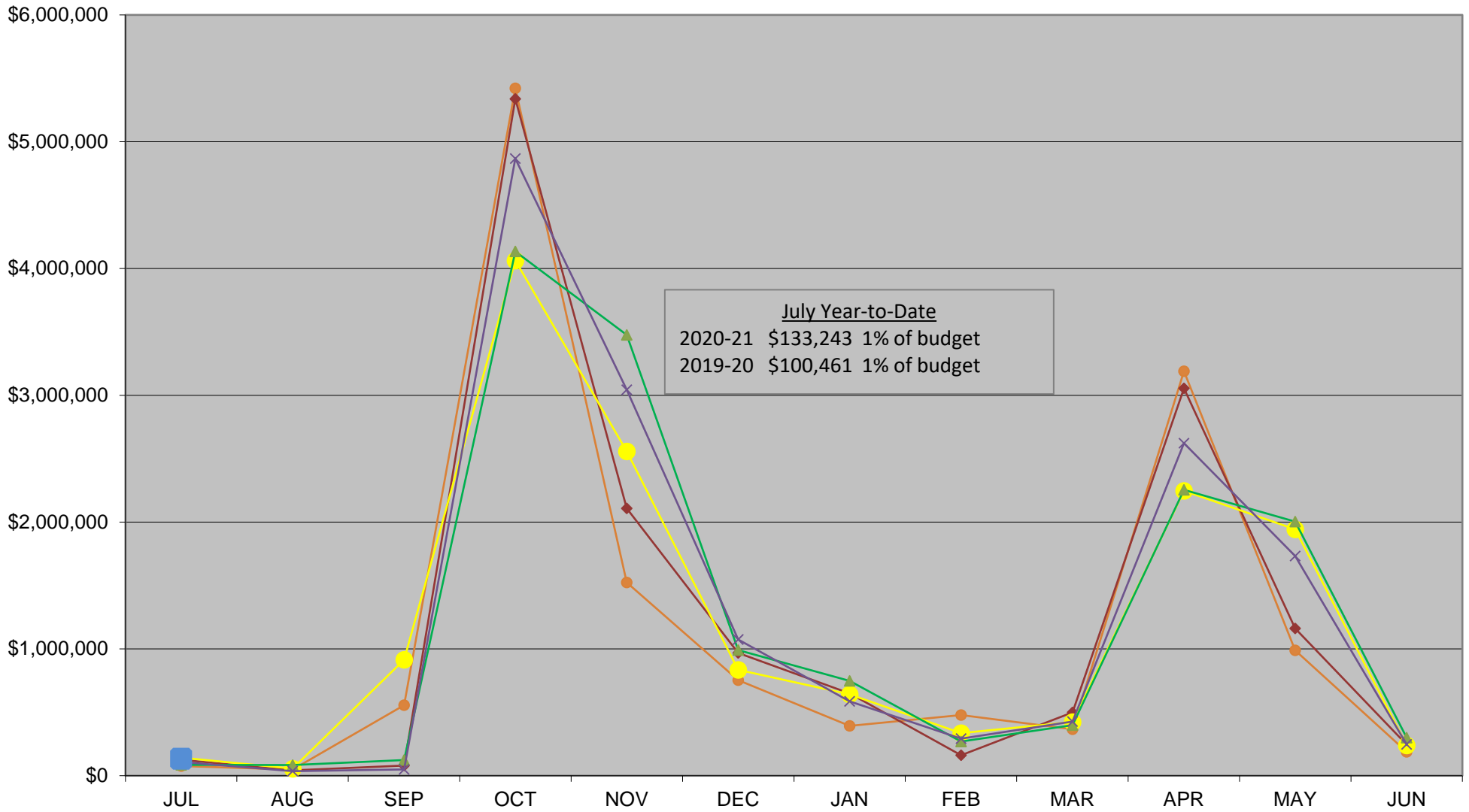
	Restricted			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Grants and Contracts	6,000,000	220,702	220,702	4%
Fund Balance	-			
Transfers	600,000	-	-	0%
TOTAL REVENUES	\$ 6,600,000	\$ 220,702	\$ 220,702	3%
EXPENDITURES				
Salaries and Benefits	841,801	96,087	96,087	11%
Operating Expenditures	5,758,199	57,341	57,341	1%
Capital Expenditures				
TOTAL EXPENDITURES	\$ 6,600,000	\$ 153,428	\$ 153,428	2%

	Auxiliary			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Sales and Services	300,000	2,249	2,249	1%
Fund Balance	-			
Transfers	300,000	7,194	7,194	2%
TOTAL REVENUES	\$ 600,000	\$ 9,443	\$ 9,443	2%
EXPENDITURES				
Salaries and Benefits	239,418	9,361	9,361	4%
Operating Expenditures	360,582	82	82	0%
Capital Expenditures				
TOTAL EXPENDITURES	\$ 600,000	\$ 9,443	\$ 9,443	2%

Cash Flows

Cash flows from all activities (YTD)	\$3,551,409
Cash used for all activities (YTD)	\$2,000,964
Net Cash for all activities (YTD)	\$1,550,445

Monthly Primary Property Tax Receipts



**DGB Human Resources Update
September 15, 2020**

OPEN POSITIONS

- 1. Administrative Systems Analyst – Open until filled. 5 applicants.**
- 2. Carl Perkins Grant Specialist – Open until filled. 28 applicants.**
- 3. Kayenta Center Manager – Closed on 9/15/2020. 1 applicant.**
- 4. Chief Human Resources Officer – Open until filled. 43 applicants.**
- 5. Data Analyst – Open until filled. 10 applicants.**
- 6. Instructional Designer. Open until filled. 4 applicants.**
- 7. Lead Audio/Video Support Technician. Closed on 9/15/2020. 2 applicants.**
- 8. Lead Support Technician. Closed on 9/15/2020. 2 applicants.**
- 9. WMC Learning Assistant – Open until filled. 19 applicants**
- 10. Marketing Writer – Open until filled. 9 applicants.**
- 11. System Support Technician – Open until filled. 13 applicants.**
- 12. Technology Support Technician – Open until filled. 48 applicants.**

CLOSED: IN REVIEW

- 1. Early College Advisor 2 – Closed July 14, 2020. 516 applicants.**

FILLED

- 1. Administrative Assistant to the Director of Nursing and Allied Health – Tamora Van Driel. Starts August 24, 2020. Tamora has lived in the White Mountains for over two decades. She has extensive office skills, 19 years.**
- 2. LCC Faculty in Mathematics – James Gil. Start date August 17, 2020. James is from Chicago, IL. He earned a Masters of Arts in Mathematics from the University of Buffalo, Bachelor of Science from Seoul National University, 8 years as a math faculty/adjunct faculty and 14 years of HS math teaching experience.**
- 3. WMC Learning Assistant – Jacob Heldt. Start date August 17, 2020. Jacob lives in Overgaard, AZ. He earned an Associate of Arts degree from Collin College in Frisco & Plano, TX.**

Navajo County Community College District Governing Board Meeting Minutes

August 18, 2020 – 10:00 a.m.
ZOOM

Governing Board Member Present: Mr. Frank Lucero; Mr. Derrick Leslie; Mr. Everett Robinson; Mr. Elias Jouen (joined after the first vote); Mr. Daniel Peaches.

Governing Board Member Present by Phone:

Governing Board Member Absent:

Staff Present: President Mark Vest; Vice President for Learning and Student Services (VPLSS) Jessica Clark; Chief Information Officer (CIO) Scott Estes; Interim Chief Human Resources Officer (CHRO) Peggy Belknap; Recording Secretary to the Board Paul Hempsey.

Others Present: David Huish; Jennifer Dobell; Jennifer Brown; Amber Hill; Judy Yip-Reyes; Renell Heister; Jon Wisner; Rickey Jackson; Jeremy Raisor; Tamara Osborne; Allison Landy; Susan Jensen; Terrie Shevat; Kevin Jones; Ann Hess; Lauren Maestas; Chantal Kescoli; Colleen Readle; Richard Strickland; Jane Manthei; Betsy Wilson; Lia Keenan; Josh Rogers; Marletha Baloo; Myrtle Dayzie-Grey; Karen Zimmerman; Lori Cormona.

Others Present by Phone:

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Lucero called the meeting to order at 10:02 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Mr. Leslie moved to adopt the agenda as presented. Mr. Peaches seconded the motion. The motion carried upon a roll-call vote with Mr. Peaches, Mr. Leslie, Mr. Robinson, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Reports

4.A. Financial Position

Amber Hill, Director of Financial Services, addressed the Board and reviewed the Financial Position Report noting the fiscal year ended on June 30th.

4.B. Assessment of Student Knowledge Annual Report

Dr. Allison Landy, Chair of the Assessment of Student Knowledge committee, addressed the Board and provided an annual report.



4.C. Office of Institutional Effectiveness Quarterly Update

Dr. Judy Yip-Reyes, Director of Institutional Effectiveness, provided a quarterly report of activities highlighting the results from a student survey conducted on the college's response to the current pandemic.

4.D. NPC Student Government Association (SGA)

No Report.

4.E. Faculty Association

No Report.

4.F. Classified & Administrative Staff Organization (CASO)

Written Report.

4.G. Strategic Planning and Accreditation Steering Committee (SPASC)

Kevin Jones, Co-chair of SPASC, addressed the Board and reported that SPASC will be disbanding, after handing off ongoing activities to other areas to ensure the work continues on Board approved initiatives.

4.H. NPC Friends and Family

Director Wilson addressed the Board and provided an update on recent Friends and Family activities highlighting the virtual Pedal the Petrified and the ongoing efforts to assist students attending the college this year.

Mr. Jouen joined the meeting at 10:25 a.m.

4.I. Human Resources

Written Report.

Chair Lucero asked if the college would be taking action on procedures that he feels need immediate work. President Vest responded that his immediate concern was staffing for the Fall semester but had already discussed procedures with Interim Chief Human Resources Officer Belknap and hoped to continue the work already begun on procedures while the position is filled permanently.

Mr. Peaches requested paper copies of the agenda and minutes from the meeting. Recording Secretary to the Board Hempsey stated he would take care of the request.

Agenda Item 5: Consent Agenda

- A. **June 16, 2020 Regular Meeting Minutes**
- B. **August 5, 2020 Special Meeting Minutes**
- C. **Dual Enrollment IGAs between Navajo County Community College District and Blue Ridge USD; Holbrook USD; Show Low USD; St. Johns USD; Whiteriver USD.**
- D. **TALON to Consortium IGA between Navajo County Community College District and Blue Ridge USD; Ganado USD; Edkey Inc. Sequoia Village School.**
- E. **TALON to Consortium IGA Amendments between Navajo County Community College**

Navajo County Community College District Governing Board Meeting – 08/18/2020 – Page 2 of 6



Northland Pioneer College

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District and Blue Ridge USD; Holbrook USD; Sanders USD; Edkey Inc. Sequoia Village School; Show Low USD; St. Johns USD; Winslow USD.

Mr. Robinson made a motion to adopt the consent agenda as presented. Mr. Jouen seconded. The motion carried upon a roll-call vote with Mr. Peaches, Mr. Jouen, Mr. Robinson, Chair. Lucero, and Mr. Leslie, voting in favor. There were no votes against.

Agenda Item 6: Old Business

None.

Agenda Item 7: New Business

7.A. NACOG Partnership

Jennifer Brown, Director of Head Start for the Northern Arizona Council of Governments (NACOG) provided a report on current activities, details on current and potential partnership opportunities with the college, and why they are important to NACOG.

President Vest noted that the updated Master Facilities Plan did include space at college locations for potential childcare facilities.

Mr. Jouen asked how a partnership in Winslow would look like, as NACOG was already partnering with Winslow Unified School District (WUSD). Ms. Brown noted that WUSD had offered to provide more space within their facility but discussion would not take place till she received an answer from the college. However, she would envision a three-way partnership between the college, NACOG, and WUSD with a facility on college land if the Board approved.

Mr. Robinson asked if the delay involved in building a facility on the Little Colorado Campus would cause issues that could be resolved with a partnership with WUSD. Ms. Brown stated it would not.

Mr. Robinson asked for clarification on next steps. President Vest responded that the next step would be talking more specifically with NACOG about available land on college locations which could be leased to NACOG for construction of childcare facilities.

Chair Lucero asked for clarification on which locations were being discussed and which was the current priority. Ms. Brown responded that Winslow was the priority followed by Show Low and Snowflake. Chair Lucero asked why Holbrook was left out. Ms. Brown responded that they had a wonderful partnership with Holbrook Unified School District which provided plenty of space for Head Start programs.

Mr. Leslie left the meeting at 10:58 a.m.

President Vest noted that the Board would be able to give direction during Agenda Item 7.F., the recommendation to accept the updated Master Facilities Plan.



7.B. 2020 USDA Rural Utilities Distance Learning and Telecommunications Grant

CIO Estes addressed the Board and provided information on a grant opportunity the college was pursuing, reviewing how the funds would be used if the grant proposal is accepted.

Chair Lucero asked if the college can meet the parameters of the grant if offered. CIO Estes responded that the college was able to meet the requirements as listed.

Mr. Jouen asked what the funding match would be for the college. CIO Estes responded that it was a fifteen percent match, which could be an in-kind match, and the college would exceed that in salary costs for staff.

7.C. Program Review Summary: High School Programs

Renell Heister, Project Director for Title III TALON Grant, and Karen Zimmerman, Early College Advisor, provided a summary of High School programs, noting it would now transition to the Early College program.

President Vest asked VPLSS Clark to remind the Board of the structural changes already made to provide the framework for completing the plans for the Early College Program.

7.D. Program Review Summary: Administration of Justice

Jon Wisner, Director of Public Safety Education, addressed the Board and provided a summary of the Administration of Justice Program through the Northeastern Arizona Law Enforcement Academy.

7.E. NATC Board Change Request

VPLSS Clark addressed the Board and reviewed the request to amend the college membership on the Northeastern Arizona Training Center (NATC) Board.

Mr. Robinson made a motion to appoint Brian Gardner to the NATC Board, replacing Peggy Belknap, as presented. Mr. Jouen seconded. The motion carried upon a roll-call vote with Mr. Peaches, Mr. Jouen, Mr. Robinson, and Chair Lucero voting in favor. There were no votes against.

7.F. Recommendation to Accept Updated Master Facilities Plan

David Huish, Director of Facilities and Vehicles, addressed the Board and reviewed the updated Master Facilities Plan.

Chair Lucero asked if paper copies of the plan would be made available to Board members. Director Huish noted that once the plan was approved by the Board paper copies would be created and made available.

Chair Lucero asked if the second priority, after construction at the Show Low location, was still changes at the Winslow campus, as a need was identified. Director Huish noted that the changes at the Winslow campus were in the document and money was already being budgeted for them.



Chair Lucero asked about the positioning of childcare facilities at the three locations mentioned earlier in the meeting. Director Huish and President Vest walked through the plans for each campus location highlighting the potential areas childcare facilities could be placed.

Chair Lucero asked what approval of the Updated Master Facilities Plan was tying the college to. Director Huish responded that approval was tying the college to the current vision to address the facility needs of the college at this time. President Vest noted that the plan does not commit the college to construction of the facilities, which would come to the Board as action items based on the plan.

Chair Lucero asked if the college would be able to control what NACOG buildings were put on college locations. President Vest responded that they would be able to write that in to any agreement with NACOG.

Mr. Jouen asked if changes had to be made would they come to the Board for approval. Director Huish noted that any construction or renovation of college facilities would have to come before the Board for approval.

Mr. Robinson made a motion to adopt the Updated Master Facilities Plan as presented. Mr. Jouen seconded. The motion carried upon a roll-call vote with Mr. Peaches, Mr. Jouen, Mr. Robinson, and Chair Lucero voting in favor. There were no votes against.

7.G. Policy 1102: Equal Opportunity, Harassment, and Nondiscrimination

VPLSS Clark reviewed the changes made to Policy 1102 since the Board approved it in June.

Mr. Robinson asked if future changes would require the Board to go through the same process each time. VPLSS Clark noted they would have to approve the changes but, if they were not substantial, they could be dealt with in the Consent Agenda.

Mr. Robinson made a motion to adopt Policy 1102: Equal Opportunity, Harassment, and Nondiscrimination as presented. Mr. Peaches seconded. The motion carried upon a roll-call vote with Mr. Peaches, Mr. Jouen, Mr. Robinson, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 8: Standing Business

8.A. President's Report

President Vest reported that the college Convocation took place yesterday in a virtual format and noted some of the items discussed. President Vest also highlighted the publication of an article in the Community College Journal which prominently featured NPC.

8.B. Agenda Items/Informational Needs for future meetings

Chair Lucero asked for information on membership and membership dues payments for NATC over the previous two years.



Agenda Item 9: Board Report/Summary of Current Event

None.

Agenda Item 10: Announcement of Next Regular Meeting: Regular District Governing Board meeting on Tuesday, September 15, 2020.

Agenda Item 11: Executive Session: Pursuant to ARS 38-431.03(A)(1) – the District Governing Board may vote to enter Executive Session for discussion on the President’s performance and contract

At 12:24 p.m. Mr. Peaches made a motion for the Board to go into Executive Session. Mr. Robinson seconded the motion. The motion carried upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, and Mr. Peaches voting in favor. There were no votes against.

At 1:05 p.m. The Board moved back into regular session and adjourned from executive session upon a motion by Mr. Jouen, seconded by Mr. Peaches. The motion carried upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, and Mr. Peaches voting in favor. There were no votes against.

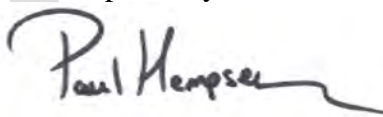
Agenda Item 12: Possible Action on the President’s Contract

No action.

Agenda Item 13: Adjournment

The meeting was adjourned at 1:08 p.m. upon a motion by Mr. Robinson and a second by Mr. Peaches. The motion carried upon a roll-call vote with Mr. Peaches, Mr. Jouen, Mr. Robinson, and Chair Lucero voting in favor. There were no votes against.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board



**FIRST AMENDMENT TO
INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
GANADO UNIFIED SCHOOL DISTRICT**

This First Amendment is entered by and between Navajo County Community College District (dba Northland Pioneer College; "College"), and Ganado Unified School District No. 20 ("School District") (collectively "Parties").

WHEREAS, College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), and § 15-1444(B)(4);

WHEREAS, College and School District entered into an Intergovernmental Agreement for the provision of Concurrent Enrollment Courses via video conferencing to eligible School District students for the 2020-2021 school year ("Concurrent Enrollment IGA"); and

WHEREAS, due to economic conditions arising after the Concurrent Enrollment IGA was signed, the College has amended its course offerings and tuition, media and course fees for the programs and School District desires to incorporate those changes into the Concurrent Enrollment IGA;

NOW THEREFORE, in consideration of the mutual agreements set forth, the Parties agree as follows:

1. Course Offerings. The list of courses offered by the College as available for Concurrent Enrollment in Section 6.4 and Exhibit A shall be amended to include any online course offered by the College.

2. Tuition, media and course fees. Exhibit B, Paragraph 3, "Tuition", is deleted and amended as follows:

Tuition for academic year 2020-2021 is \$79/ credit hour. Due to current economic conditions, a waiver of \$39/credit hour will be issued for all students, bringing tuition to \$40/credit hour. Further, a scholarship of \$40/credit hour will be applied for early college courses, including all courses available for concurrent enrollment, bringing tuition to \$0/credit hour. Scholarship funds will also pay any applicable course and media fees.

3. Effect of the Amendment. Except as modified by this Amendment, and only to the extent so modified, all other terms and conditions of the Concurrent Enrollment IGA will remain unmodified and in full force and effect.

4. Counterparts. This Amendment may be executed in one or more counterparts, each of which will be deemed an original, but all of which taken together will constitute one and the same instrument, and photocopy, facsimile, electronic and other copies will have the same effect for all purposes as an ink-signed original.

5. Effective date. The Effective Date of this Amendment shall be July 1, 2020.

IN WITNESS HEREOF, the Parties sign this Agreement:

COLLEGE

SCHOOL DISTRICT

By: Mark Vest
Title: President

Betsy Edwards
By:
Title: Superintendent

Date

8/13/20
Date

APPROVAL AS TO FORM

This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Governing Board.

By: Kush Hashi 9-3-2020
Legal Counsel for College Dated

By: [Signature] 5/20/2020
Legal Counsel for School District Dated

**FIRST AMENDMENT TO
INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
THE SHONTO PREPARATORY SCHOOL**

This First Amendment is entered by and between Navajo County Community College District (dba Northland Pioneer College; "College"), and THE SHONTO PREPARATORY SCHOOL ("School District") (collectively "Parties").

WHEREAS, College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), and § 15-1444(B)(4);

WHEREAS, College and School District entered into an Intergovernmental Agreement for the provision of Concurrent Enrollment Courses via video conferencing to eligible School District students for the 2020-2021 school year ("Concurrent Enrollment IGA"); and

WHEREAS, due to economic conditions arising after the Concurrent Enrollment IGA was signed, the College has amended its course offerings and tuition, media and course fees for the programs and School District desires to incorporate those changes into the Concurrent Enrollment IGA;

NOW THEREFORE, in consideration of the mutual agreements set forth, the Parties agree as follows:

1. Course Offerings. The list of courses offered by the College as available for Concurrent Enrollment in Section 6.4 and Exhibit A shall be amended to include any online course offered by the College.

2. Tuition, media and course fees. Exhibit B, Paragraph 3, "Tuition", is deleted and amended as follows:

Tuition for academic year 2020-2021 is \$79/ credit hour. Due to current economic conditions, a waiver of \$39/credit hour will be issued for all students, bringing tuition to \$40/credit hour. Further, a scholarship of \$40/credit hour will be applied for early college courses, including all courses available for concurrent enrollment, bringing tuition to \$0/credit hour. Scholarship funds will also pay any applicable course and media fees.

3. Effect of the Amendment. Except as modified by this Amendment, and only to the extent so modified, all other terms and conditions of the Concurrent Enrollment IGA will remain unmodified and in full force and effect.

4. Counterparts. This Amendment may be executed in one or more counterparts, each of which will be deemed an original, but all of which taken together will constitute one and the same instrument, and photocopy, facsimile, electronic and other copies will have the same effect for all purposes as an ink-signed original.

5. Effective date. The Effective Date of this Amendment shall be July 1, 2020.

IN WITNESS HEREOF, the Parties sign this Agreement:

COLLEGE

SCHOOL DISTRICT

By: Mark Vest
Title: President

Melanie Douglas

By:
Title: Superintendent

Date

9/1/2020

Date

APPROVAL AS TO FORM

This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Governing Board.

By: *Kristi Haski* _____ 9-3-2020 _____
Legal Counsel for College Dated

By: _____
Legal Counsel for School District Dated

Policy 1541 Harassment

The President, or designee, is responsible for the establishment and implementation of procedures to address harassment issues and complaints.

(Reviewed 3/24/20)

Request to Approve 2021-22 Budget Development Calendar

Recommendation:

Staff recommends approval of the 2021-22 Budget Development Calendar.

Summary:

The Strategic Planning process is being modified to better meet the needs of NPC, so no specific dates are included in this year's calendar.

The development of the budget cycle starts in July of each year, when NPC develops and submits its State Aid request. The consolidated AZ Community Colleges State Aid request for FY2021-22 is due to the state by September 1st of each year. In order to complete the State Aid Request, transactions for Accounts Payable, Purchasing and Grants for the prior year ending June 30 must adhere to a tight deadline.



BUDGET DEVELOPMENT CALENDAR

FISCAL YEAR 2021 – 2022

PROPOSED

ACTIVITY	RESOURCE	DUE BY
1. Receive & approve calendar	DGB	15 September 2020
2. Receive and approve budget assumptions & overview	DGB	15 December
3. Distribute budget materials for operational & capital	Director of Budget	18 December
4. Review budget process and calendar at convocation	CFO	11 January 2021
5. Director of Budget receives budget	Department Managers & Director of Budget	19 January
6. Exec Team receives staffing requests	Department Managers & Exec Team	19 January
7. President, CHRO, faculty, CASO meet on compensation	Pres, CHRO, FA, CASO	1 February
8. Exec Team finalizes staffing needs	Executive Team	8 February
9. Review of operational & capital plans/budget requests	Executive Team	8 February
10. Receive introductory budget analysis	DGB	16 February
11. Receive tuition and fee schedules	DGB	16 February
12. President receives compensation recommendation	Pres, CHRO, FA, CASO	1 March
13. Budget hearing	Executive Team	5 March
14. Receive preliminary budget analysis	DGB	16 March
15. Receive compensation recommendation	DGB	16 March
16. Approve tuition and fee schedules	DGB	16 March
17. Approve compensation	DGB	20 April
18. Receive complete budget analysis	DGB	20 April
19. Develop and adopt preliminary budgets (June 5)	DGB	20 April
20. Publish notice of public budget & TNT hearing (15 days prior)	CFO	3 May
21. Publish budget on website & other publication (15 days prior)	CFO	3 May
22. 2 nd notice of public budget & TNT hearing (5 days prior)	CFO	13 May
23. 2 nd publication of budget (5 days prior)	CFO	13 May
24. Conduct taxpayer public hearings (June 20)	DGB	18 May
25. Adopt property tax levy & final budgets at special meeting (June 20)	DGB	18 May
26. Notify PTOC of primary property tax levy (3 days after adoption)	CFO	21 May
27. Submit tax levy to Navajo County	CFO	21 May

Request to Award Contract for Payroll Services and Human Resources Information System (HRIS)

Recommendation:

Staff recommends awarding a contract to Payday, Inc. for Payroll services and Human Resources Information System (HRIS). Payday, Inc. estimates annual cost (based on 500 employees) at \$63,272 plus an estimated one-time set up cost of \$5,850 for a total of \$69,122. This price guarantee is valid for the duration of the contract, which is one year and renewable for up to four additional years.

Staff also recommends purchasing the applicant tracking “HIRE” module with an estimated cost of \$576.77 per month, based on 500 employees, (\$6,921.24 per year) plus \$1,000 one-time set up fee. This would replace the existing ApplicantPro software, at a reduced total cost.

Description	Annual Cost	One-Time Cost	Total Cost
Payroll services & HRIS system	\$63,272	\$5,850	\$69,122
Applicant Tracking (\$576.77 per month)	\$6,921.24	\$1,000	\$7,921.24
Total Cost	\$70,193.24	\$6,850	\$77,043.24

The funding for the first year of the project will come from budget contingency for a total cost of \$77,043.24. Efficiencies are expected to be realized within the first year which will help offset costs in subsequent years.

Summary:

The Payroll and Human Resources departments have continuously faced challenges with the current ERP system (Jenzabar – Payroll/HR module). There are many manual processes needed to perform routine functions. These manual functions, along with limited functionality of the system, have resulted in an ineffective and inefficient process. This has created overpayment issues, inaccurate leave balances, inability to itemize employee’s paystubs, and limited reporting. These errors and limitations led the



Leadership Council to request alternatives to the current situation, resulting in a formal RFP process.

RFP AS#20-04 was issued to seek qualified vendors to provide payroll services and/or a system for payroll functions to include maintaining records for time attendance, payroll processing and distribution, benefit maintenance, and reporting requirements. The RFP was published May 1, 2020 to June 11, 2020. In addition to the Public Purchase website, the RFP was advertised locally and state-wide. There were six vendor proposals submitted. The evaluation committee consisted of three staff advisory members from Administrative Services, Business Office and Purchasing, administrators from Payroll, Human Resources, TAS, three faculty members, and three staff members. The team reviewed and scored the proposals and agreed to move forward with demonstrations from the top three respondents; Payday, Inc., Ceridian, and Unicorn. Unicorn was subsequently disqualified for failing to provide the requested information. Payday, Inc and Ceridian were asked to provide a second clarifying and detailed demonstration focused on processing different types of faculty pay, itemized paystubs, and implementation plan and training.

The committee evaluated the proposals in accordance with the defined criteria set forth in the RFP including the value, scope, complexity, and the nature of the services to be rendered.

Based on the bid package and demonstrations provided, and after interviewing company representatives, the committee determined that Payday, Inc was capable of providing appropriate Payroll services and HRIS systems. The committee unanimously agreed to recommend awarding the contract to Payday, Inc.

Payday, Inc headquarters is located in Albuquerque, NM. Other public entities that use Payday, Inc include Northern New Mexico College, St. Michaels High School, and Santo Domingo Tribe/Kewa Pueblo Tribal Government.

Major goals and objectives for outsourcing services:

1. Create efficient use of scarce resources through the reduction/elimination of duplicative processes; appropriate use of technology; process automation; access to data sets and reports.
2. Maintain accuracy and timeliness of all aspects of payroll processing including federal and state tax reporting and remittances.
3. Reduce risk by having more secure and solid payroll data, improved internal controls, and automated regulatory filing and payment.
4. Flexibility to implement new requirements, fringe benefits offerings and any other changes to NPC staff remuneration.

Areas of Service include:

1. Mobile, cloud-based, web-based
 - a. HR/Payroll and Tax Services



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- b. Time and Attendance/Labor Management Services
- c. Employee/Manager/Administrative Self Service
- 2. Semi-monthly time reporting
- 3. Payroll Processing
- 4. Tax Deposits, Quarterly & Annual Payroll Tax Reports, W2 filing
- 5. Reporting and Data Download
- 6. Employee Records and Interface
- 7. Employee Benefits
- 8. Data Security and Technical Specifications

Implementation and Training:

Implementation process will begin October 1, 2020 through January 1, 2021; January 15, 2021 will be the first pay cycle in the new system.

Major Stakeholders:

- Human Resources Department & Payroll Department
 - Implementation and initial setup
 - Training and engagement
- TAS Department
 - Provide Data requests and integration
- ALL NPC Employees
 - Training and engagement

Advantages:

- Implementation of organized and centralized onboarding
- Efficient and accountable employee data collection and maintenance
- Accurate and timely pay processing and pay stub detail
- Cost savings in the payroll and HR functions and budgets over time

Challenges:

- Tight implementation schedule (holiday's, winter-break)
 - Help from Executive Team to create employee buy in
 - Employees' commitment and engagement in process
- Beginning of budget cycle
- Implementing a new project prior to bringing the new CHRO on board

Project Team:

- Project Sponsor – Executive Team
- Core Project Team – Lauren Maestas, Amber Hill, Maderia Ellison, Human Resources department, Payroll department, TAS department



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RFP AS #20-04 Bid Tabulation

3:00 P.M., Arizona time

REQUEST FOR PROPOSALS (RFP)

June 11, 2020

OUTSOURCING OF PAYROLL FUNCTIONS AND/OR PROPOSALS FOR HUMAN RESOURCES SOFTWARE

Page 1 of 1

TO INCLUDE MAINTAINING RECORDS FOR TIME ATTENDANCE, PAY PROCESS, AND DISTRIBUTION

BENEFIT MAINTENANCE AND REPORTING REQUIREMENTS.

Vendor	Date Received	Time Received	Bid Submission Received By	Bid Submitted
Ceridian	06/11/20	01:51 PM	Electronic - Public Purchase	500 Employees - Est. Payroll Annual Cost: \$60,000.00 Est. Total One Time Cost: \$40,320.60 Exception taken to Offer & Acceptance form, Proposal form, Agreement
Payday, Inc. dba Payday HCM	06/09/20	01:35 PM	Electronic - Public Purchase	500 Employees - Est. Payroll Annual Cost: \$63,272.50 Est. Total One Time Cost: \$5,850.00 No Exceptions Taken
Unicorn HRO	05/26/20	08:12 AM	Electronic - Public Purchase	500 Employees - Est. Payroll Annual Cost: \$68,280.00 Est. Annual Recurring Fees: \$6,750.00 Est. Total One Time Cost: \$28,500.00 No Exceptions Taken
ADP	05/28/20	11:45 AM	Electronic - Public Purchase	500 Employees - Est. Payroll Annual Cost: \$77,053.00 Est. Total One Time Cost: \$11,750.00 Exceptions Taken to Terms & Conditions, Offer & Acceptance, Proposal form, Agreement, Insurance
NASC Global	05/28/20	04:27 AM	Electronic - Public Purchase	360 Employees - Est. Payroll Annual Cost: \$91,749.60 Est. Total One Time Cost: \$28,000.00 HR Outsourcing Annual Cost: \$168,000.00 No Exceptions Taken
JA&E Veterans Support Center	06/11/20	09:53 AM	Electronic - Public Purchase	Total Proposal Cost: \$384,931.25 No Exceptions Taken

WE HEREBY CERTIFY THIS IS A TRUE AND ACCURATE TABULATION OF THE PROPOSALS RECEIVED FOR THE ABOVE REFERENCED REQUEST FOR PROPOSALS ON June 11, 2020.

Request for Proposals Due on June 11, 2020 at 3:00 P.M., Arizona time. Request for Proposals Received by: Robert Johnson (Public Purchase.com). Bid Opening Attendees: Robert Johnson, Terrie Shevat, Maderia Ellison, Amber Hill, Keith Edwards, Kevin Bandemer.

Navajo County Community College District dba Northland Pioneer College

RECORDED BY: Terrie Shevat



Payday HCM is pleased to present the following cost estimate:
 (Please see Section 7b Cost Proposal for details)

Implementation One Time Set Up Fee: \$ 5,850.00
 (to be applied first invoice in January 2021)

Total Annual Estimate for period January 1, 2021 to December 31, 2021

Based on two scenarios:

1. An average employee count of 360 per month & 500 W-2's/1099's
2. An average employee count of 500 per month & 500 W-2's/1099's

	Based on Average of 360 EEs per month & 500 W-2's	Based on Average 500 EEs per month & 500 W-2's
Time & Attendance	\$ 8,640.00	\$ 12,000.00
Payroll Processing & HRIS	\$ 30,240.00	\$ 42,000.00
Payroll Tax Filing	Included	Included
Year End Reporting	\$ 3,572.50	\$ 3,572.50
Reporting & Data Download	Included	Included
Employee Records & Interface	Included	Included
Electronic Employee On-Boarding	\$ 3,240.00	\$ 4,500.00
Benefits Administration	\$ 1,200.00	\$ 1,200.00
System Security	Included	Included
Customer Service & Training	Included	Included
ANNUAL TOTAL ESTIMATE	\$ 43,320.00	\$ 63,272.50
Advance Payment Discount (1 year)	- \$ 866.40	- \$ 1,265.45

	Pricing @ 500 Employees	Est. Set-Up Cost (1X)	Est. Monthly Cost	Est. Annual Cost
# OF EMPLOYEES	500			
TIME & ATTENDANCE	\$ 2.00/EE/Month	\$1,200.00	\$1,000.00	\$ 12,000.00
Employee On-Line Access	Included			
On-Line Self-Service Punching	Included			
Unlimited Time -Off Accrual Policies	Included			
Time - Off Accrual Balance Viewing/Management	Included			
Time-Off/Leave Request	Included			
Time -Off/Leave Request Approvals	Included			
Exception Reporting	Included			
Managers Dashboard	Included			
Multiple Project/Grant/Job/Labor/Location/WC Code Tracking to GL	Included			
Time Card Approvals -3 Levels	Included			
Time Card Alerts/Exceptions Notifications	Included			
Rules-Driven Pay Policies & Shift Differentials	Included			
Meal & Break Tracking	Included			
Employee Scheduling	Included			
Geo-Fencing	See Additional Services			
PAYROLL PROCESSING	\$ 7.00/EE/Month	\$4,200.00	\$3,500.00	\$42,000.00
Semi-Monthly Payroll Processing	Included			
Direct Deposit -Unlimited Accounts	Included			
Core HR Database & Reporting	Included			
Pay Checks/Pay Stubs -Both Paper and Electronic	Included			
Payment via Pay Cards	Included			
Pre-Noted Direct Deposit Transactions	Included			
Pre-Tax & Post Tax Benefits	Included			
Retro/Manual /Termination Checks	\$ 3 Each			
Special Payroll Runs	\$ 3.50/EE			
Electronic EE Records & Self Service Portal	Included			
View Current & Historical Payroll Information	Included			
View Demographics	Included			
W-4 /Updates	Included			
Address Changes	Included			
Direct Deposit Changes	Included			
Direct Deposit & W-4 Automation	Included			
Standard Reports on Demand	Included			
Archived Reports	Included			
PAYROLL TAX FILING, REPORTING & DEPOSITS				
Federal 940 FUTA FILING	Included			
Federal 941 Quarterly Filing	Included			
Federal Payroll Tax Deposits on Schedule	Included			
State Withholding Filing	Included			
State Unemployment Tax Filing	Included			
State Payroll Tax Deposits on Schedule	Included			
Local Payroll Tax Filing & Deposits When Applicable	Included			
Payroll Tax Filing: AZ, CO & NM and other states as needed	Included			
Year -End W-2 (State & Fed) Electronic Submission (W-3) file Creation Fee	\$52.50			\$52.50
Form W-2 or Form 1099 Distribuion to Employees/Contractors	\$ 6.95 per Form			\$3,475.00
REPORTING & DATA DOWNLOAD				
General Ledger Journal entry Download into Accounting System	Included			
Excel Report Generation	Included			
Payroll Reports in Excel	Included			
Accrual Reports in Excel	Included			
Labor Distribution in Excel	Included			
General Ledger Journal in Excel	Included			
Change Logs/Audit Reports in Excel	Included			
Semi-Monthly Deduction Reports in Excel	Included			
Benefits Reconciliation Reports in Excel	Included			
FFCRA/FMLA Reporting in Excel	Included			
Grant/Project Reporting by Code in Excel	Included			
FLSA Data Reporting in Excel	Included			
Annau Employee Salary Benefits and Renumeration Statements	Included			
EEO Upload File	Included			
Mailing List Export	Included			
Employee Age & DOB Export	Included			
Job History Export	Included			
Other Organizational Reports	Included			
Report Writer for Special Design Reports	Included			
Emergency Contact Storage	Included			
Job History & Salary Management	Included			
Workers Comp Tracking, Reporting & Payments	Included			

EMPLOYEE RECORDS & INTERFACE				
On-Line Employee Record Set Up & Maintenance	Included			
Labor/Payroll/ Benefits/Project Cost Distribution	Included			
Security Roles/Access Rights/Duty Segregation	Included			
Automated Work Flows	Included			
New Employee Electronic On-Boarding Includes:	\$ 0.75/EE/Month	\$450.00	\$375.00	\$4,500.00
Electronic I-9 Completion	Included			
Electronic W-4 Completion	Included			
Handbook/Policy Acknowledgement	Included			
Electronic Benefits Enrollment	Included			
Direct Deposit Set Up	Included			
Address/Emergency Contact Beneficiary and other contact info entry	Included			
Demographic Entry	Included			
Employee Self-Serve & Managers Portal	Included			
Benefits Selection/Enrollment	Included			
Self -Serve Change of Life wizard	Included			
Self-Serve W-4 Updates	Included			
Self -Serve Emergency Contacts Update	Included			
Self-Serve Address Updates	Included			
Self-Serve Deferred Compensation Update	Included			
Self-Serve Direct Deposit Updates	Included			
Self-Serve Pay History	Included			
Disciplianry Action Managemnt	Included			
Training Management	Included			
Performance Management	Included			
EE Asset Tracking	Included			
Certification & Skills Tracking	Included			
Job Updates	Included			
Awards Updates	Included			
EEO Updates	Included			
Tax Category Updates	Included			
Employment History	Included			
Former Employee Access to Benefits Adminstration	Included			
Employee Records History & Retention 2018 to Present	Included			
Employee Documents Uplad and Cloud Storage (Unlimited)	Included			
Employee Lender Employment Verification Responce	See As Needed Services			
On-Line Duplicate Paystubs & W-2's	Included			
Payrate Update Management/Automation	Included			
Auomated Benefits Updates	Included			
Email Alert Notifications	Included			
Employee Messaging	Included			
Executive Dashboard - Item 82	Included			
EMPLOYEE BENEFITS ADMINISTRATION PORTAL				
Coordination w/ Benefits Broker(s) of Record to Upload Data into System	\$ 1,200.00/Year			\$1,200.00
Self-Serve Benefits Enrollment	Included			
Health Insurance Enrollment/Terminations	Included			
Dental Insurance Enrollment/Terminations	Included			
Vision/Life/AD&D/STD & LTD Enrollments/Terminations	Included			
Medical Expense Account Enrollment/Updates	Included			
Change of Life Events Wizard	Included			
Beneficiaries Updates	Included			
Automated Payroll Deduction Administration & Updates	Included			
Carrier Feeds	See Additional Services			
Affordable Care Act (ACA) Tracking	See Additional Services			
Affordable Care Act (ACA) Year-End Reporting (Form 1095C's)	See Additional Services			
COBRA Administration	See Additional Services			
SYSTEM SECURITY				
SOC-1 Certified/SAE18 Audited	Included			
Smartphone/Iphone /Tablet Accessibility	Included			
SAML2.0 Support	Included			
Transport Layer Security (TLS)	Included			
Role Based Security & Permissions	included			
256 Bit Encryption	Included			
Table,Row and Filed Level Data Security	Included			
Sign In & Time Out User Level Security	Included			
Segregated Active Directory Domain	Included			
Multi-Factor Authentication	Included			
Full System Synchronization - Single Shared Data Base	Included			
GENERAL SERVICES				
Dedicated Customer Service support	Included			
After-Hours/Weekend/Holiday Service	Included			
Initial and On-Going Training (Unlimited Amount) as Needed/Requested	Included			
Isolved University	Included			

AS NEEDED SERVICES				
Employee Lender Employment Verification Reponse	\$ 30.00 Each			
Special (Complex) Report Building	\$ 700.00 Each			
Special Additional API Building	\$ 700.00 Each			
Special Payments/Child Support/Garnishment/Agency Checks	Included			
Special Payments/Agency/Garnishments via ACH	Included			
FEDEX/UPS/COURIER Delivery*1 Free delivery per pay period	\$ 20.00 each			
US Mail Individual Mailing	USPS Rates			
E-Verify Transmission	\$ 4.00 each			
Physical Time Clock (Biometric, Proximity Card, Swipe Card Etc) Lease	\$ 60/Clock per month			
VALUE ADDED SERVICES				
New Hire Reporting to State	Included			
Executive Dashboard - Item 82	Included			
HR Review/Audit	Included			
COVID -19 HR Resonse/Advice	Included			
PPP Loan Reporting	Included			
Employment Poster Program	Included			
90 Trial of MOJO Employee Engagement Platform	\$0.00			
30 Trial HR Answerlink	\$0.00			
HR Webinars	Included			
Garnishments & Child Support Payments	Included			
Retirement Plan File Transfer	Included			
Delivery to One Location of Checks/Paper Reports	Included			
TOTALS		\$5,850.00	\$4,875.00	\$63,227.50

Additional Services (Outside of Original Scope of Work)	Pricing @ 500 employees	Est. Set-Up	Est. Monthly	Est. Annual Cost
Affordable Care Act (ACA) Admin. & Reporting (Items 74A&B)	\$ 1.00 /EE/Month		\$500.00	\$ 6,000.00
ACATracking	Included			
ACA Year-End Reporting	Included			
ACA File Creation Fee (Form 1094C)	\$ 52.50 per Year			\$52.50
ACA Form 1095C	\$ 6.95 per Form			\$3,475.00
Total				\$9,527.50
Carrier Feeds (Item 69)	\$ 0.70 /EE/Month		\$350.00	\$4,200.0
Automated Feed to Health Insurance Carrier		\$ 700/Year		\$700.00
Automated Feed to Dental Insurance Carrier		\$ 700/Year		\$700.00
Automated Feed to Vision Plan		\$ 700/Year		\$700.00
Total				\$2,100.00
COBRA ADMINISTRATION (Item 61)	\$ 0.75/EE/Month	\$0.00	\$375.00	\$4,500.00
New Enrollee Notices	Included			
Qualifying Event Notices	Included			
Premium Collection	Included			
COBRA Eligibility Management Services	Included			
Total		\$0.00		\$4,500.00
Recruiting /Applicant Tracking (HIRE) (Item 78)	\$ 576.77/Month	\$1,000.00	\$576.77	\$6,921.24
Automated Applicant Data Feed into System	Included			
Link to Numerous Job Boards	Included			
Online Employment Application	Included			
Automated Recruiting & Tracking Dashboard	Included			
Automated Delivery of New Hire Forms & Documentation	Included			
EEO/OFCC Compliance	Included			
Total		\$1,000.00		\$6,921.24
Learning Managment (Learn)	\$ 3/EE/Month		\$1,500.00	\$18,000.00
See Brochure (item 76)				
Learning Management with Video Library (LearnPro)	\$ 6/EE/Month		\$3,000.00	\$36,000.00
See Brochure (Item 76A)				
Employee Engagement -Basic (MOJO)	\$ 3.00/EE/Month		\$1,500.00	\$18,000.00
See Brochure Item 77				
Employee Engagement/Adv. Performance Mgt (Mojo Perform)	\$ 8.00/EE/Month		\$4,000.00	\$48,000.00
See Brochure -Item 77				
GeoFencing (Item 81)	\$ 50.00/month		\$50.00	\$600.00
Background Screening /Drug Testing/Employment Verification		See Item 79		
Pre-Employment Testing		Quoted Separately		
Unemployment Claims Administration		Quoted Separately		
Advanced EE Scheduling (Time Simplicity) -Item 34	\$ 2/EE/Month	\$1,000.00	\$1,000.00	\$12,000.00
HR AnswerLink (HR Database & Library)	\$ 6.00/Month			\$72.00
Human Resources Consulting		Quoted Separately		

PAYDAY HCM

Approach and Timeline for Northland Pioneer College Implementation

General Task(s) Description	Start Date	Estimated Time Required Payroll	Estimated Time Required HR	Estimated Time Required Info. Services	Estimated Time Required Accounting & Finance	Estimated Time Required Benefits	Estimated Time Required Managers/ Supervisors	Estimated Time Required Staff	Estimated Time Required Faculty
Payday Discovery Call with client to establish Implementation Team · Identify Key Contacts for HR, Payroll, Benefits, Time & IT · High level review of account and custom needs · Schedule Project recurring weekly update meetings same date/time each week) to provide project updates and status · Schedule meetings for following week with appropriate administrative staff for data collection and project plan updates.	9/18/2020	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour	X	X	X
Payday to begin collecting data - meeting with appropriate staff identified at discovery meeting	10/2/2020	2 Hours	2 Hours	X	2 Hours	2 Hours	X	X	X
Start Date discussions for Implementation of Payroll/Begin General Ledger Build Out	10/9/2020	1-2 Hours	X	1 - 2 Hours	1-2 Hours	X	X	X	X
Start Date discussions for Implementation of HRIS	10/9/2020	X	1-2 Hours	X	X	X	X	X	X
Start Date discussions for Implementation of Benefits Structure	10/9/2020	X	X	X	X	1 Hour	X	X	X
Implementation of Time and Attendance components	10/16/2020	1-2 Hours	1-2 Hours Combined with HR	1-2 Hours Combined with Payroll	X	X	X	X	X
Implementation of Benefits	10/16/2020	X	X	X	X	1 hour (if data needs additional review)	X	X	X
Implementation of Onboarding	10/16/2020	X	1 hour	X	X	X	X	X	X
Standing Call/Status Update**	10/23/2020	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5-1 Hour	X	X	X
Standing Call/Status Update**	10/30/2020	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	X	X	X
Standing Call/Status Update**	11/6/2020	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	X	X	X

PAYDAY HCM

Approach and Timeline for Northland Pioneer College Implementation

General Task(s) Description	Start Date	Estimated Time Required Payroll	Estimated Time Required HR	Estimated Time Required Info. Services	Estimated Time Required Accounting & Finance	Estimated Time Required Benefits	Estimated Time Required Managers/ Supervisors	Estimated Time Required Staff	Estimated Time Required Faculty
Veterans Day - College Closed	11/11/2020	X	X	X	X	X	X	X	X
Review of Payroll/HRIS, Benefits Structure and Time and Attendance Readiness	11/20/2020	2 hours	2 hours	X	2 hours	2 hours	X	X	X
Training for Admin on Payroll System · Instructor lead training via Zoom with Payday HCM · Estimated training time 1-2 hours	11/23/2020	1-2 Hours	X	X	1-2 Hours	1-2 hours	X	X	X
Make Up Training for Admin on Payroll System · Instructor lead training via Zoom with Payday HCM Estimated training time 1-2 hours	11/24/2020	(1-2 Hours)	X	X	(1-2 Hours)	(1-2 Hours)	X	X	X
Thanksgiving Break – College Closed	11/26/2020-11/27/2020	X	X	X	X	X	X	X	X
Training for Admin on HRIS to include employee portal · Instructor lead training via Zoom with Payday HCM (Employee Training will be recorded and multiple sessions can be scheduled) · Estimated training time 1-2 hours	11/30/2020	X	1-2 Hours	X	X	X	X	X	X
Train Admin/Supervisors on Timekeeping (Faculty) · Instructor lead training via Zoom with Payday HCM (Supervisors Training will be recorded and multiple sessions can be scheduled) · Estimated training time 1-2 hours	12/01/2020	X	X	X	X	X	1-2 Hours	X	X
Train Admin/Supervisors on Timekeeping (Staff) · Instructor lead training via Zoom with Payday HCM (Supervisors Training will be recorded and multiple sessions can be scheduled) Estimated training time 1-2 hours	12/01/2020	1-2 Hours	1-2 Hours	X	X	X	1-2 Hours	X	X
Train Admin/Supervisors on Timekeeping (Make Up Session) (Faculty) · Instructor lead training via Zoom with Payday HCM (Supervisors Training will be recorded and multiple sessions can be scheduled)	12/02/2020	(1-2 Hours)	(1-2 Hours)	X	X	X	(1-2 Hours)	X	X
Train Admin/Supervisors on Timekeeping (Make Up Session) (Staff) · Instructor lead training via Zoom with Payday HCM (Supervisors Training will be recorded and multiple sessions can be scheduled) Estimated training time 1-2 hours	12/02/2020	(1-2 Hours)	(1-2 Hours)	X	X	X	(1-2 Hours)	X	X
Standing Call/Status Update**	12/4/2020	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	X	X	X

PAYDAY HCM

Approach and Timeline for Northland Pioneer College Implementation

General Task(s) Description	Start Date	Estimated Time Required Payroll	Estimated Time Required HR	Estimated Time Required Info. Services	Estimated Time Required Accounting & Finance	Estimated Time Required Benefits	Estimated Time Required Managers/ Supervisors	Estimated Time Required Staff	Estimated Time Required Faculty
Training Employee on timekeeping system for 1/15/2021 Check Date (Faculty) · Instructor lead training via Zoom with Payday HCM (Employee Training will be recorded and multiple sessions can be scheduled)	12/10/2020	X	X	X	X	X	X	X	1 - 2 Hours
Training Employee on timekeeping system for 1/15/2021 Check Date (Staff) · Instructor lead training via Zoom with Payday HCM (Employee Training will be recorded and multiple sessions can be scheduled)	12/10/2020	X	X	X	X	X	X	1 - 2 Hours	X
Make Up Session: Training Employee on timekeeping system for 1/15/2021 Check Date (Faculty) · Instructor lead training via Zoom with Payday HCM (Employee Training will be recorded and multiple sessions can be scheduled)	12/11/2020	X	X	X	X	X	X	X	(1 - 2 Hours)
Make Up Session: Training Employee on timekeeping system for 1/15/2021 Check Date (Staff) · Instructor lead training via Zoom with Payday HCM (Employee Training will be recorded and multiple sessions can be scheduled)	12/11/2020	X	X	X	X	X	X	(1 - 2 Hours)	X
Standing Call/Status Update**	12/11/2020	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	X	X	X
Student Winter Break –Limited Faculty & Staff Availability	12/12/20-01/19/2021	X	X	X	X	X	X	X	X
Final System Readiness Evaluation & Testing	12/21/2020	X	X	X	X	X	X	X	X
Winter Break –College Closed	12/24/20-01/01/2021	X	X	X	X	X	X	X	X
Process Last Parallel Payroll	12/31/2020	15 Minutes*	X	X	X	X	X	X	X
System Go live Timekeeping	1/1/2021	X	X	X	X	X	X	X	X
Standing Call/Status Update**	1/8/2020	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	0.5 - 1 Hour	X	X	X

PAYDAY HCM

Approach and Timeline for Northland Pioneer College Implementation

General Task(s) Description	Start Date	Estimated Time Required Payroll	Estimated Time Required HR	Estimated Time Required Info. Services	Estimated Time Required Accounting & Finance	Estimated Time Required Benefits	Estimated Time Required Managers/ Supervisors	Estimated Time Required Staff	Estimated Time Required Faculty
Week of 1st Pay Date	1/15/2021	1 hour	X	X	X	X	X	X	X
Make Up/Refresher Supervisor/Manager Training (Both Faculty & Staff)	1/20/2021 -1 /22/2021	X	X	X	X	X	(1 - 2 Hours)	X	X
Post Implementation Review and Updates /Q & A	1/25/2021	2 hours	2 hours	2 hours	2 hours	2 hours	X	X	X
Implementation of Applicant Tracking/HIRE**** (if Applicable)	1/20/21	X	2 Hours**	X	X	X	X	X	X
TOTAL ESTIMATED HOURS FOR THE ENTIRE PROJECT BY STAKEHOLDER		15.0 - 22.25 Hours	15.0 - 24.0 Hours	8.0 - 13.0 Hours	12.0 -17.0 Hours	14.0 - 17.0 Hours	2.0 -4.0 Hours	1.0 -2.0 Hours	1.0- 2.0 Hours

*Send Payroll Summary/Payroll Register from last payroll processed in Jenzabar **Attendance Optional/As Needed

***Only applies if College decides to adopt HIRE Applicant Tracking vs. remaining in Applicant Pro

Request to Approve Annual Cisco Smartnet for Support and Maintenance for 20/21

Recommendation:

Staff recommends approval to purchase annual Cisco Smartnet Support and Maintenance from CDWG for \$179,863.17.

Summary:

This purchase is requested to renew our annual Cisco Smartnet Support and Maintenance for our networking and communication equipment. This will allow for support, replacements, and upgrades to equipment and software applications from 10/01/2020 until 09/30/2021. The purchase will be made under the National IPA Technology Solutions for Education Contract (201811-01)

The cost breakdown for this maintenance and support is \$164,363.68, tax is \$15,499.49 (which includes the 3% (\$4,930.91) due to the City of Holbrook), for a total price of \$179,863.17.



QUOTE CONFIRMATION



DEAR ERNEST HESS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LQBJ866	9/2/2020	CISCO SMARTNET RNWL 1YR	302679	\$174,932.26

IMPORTANT - PLEASE READ
<p>Special Instructions: term dates: 10/1/2020 - 9/30/2021 TAX: MULTIPLE TAX JURISDICTIONS APPLY TAX: CONTACT CDW FOR TAX DETAILS</p>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco SMARTnet extended service agreement Mfg. Part#: CON-SNTP-1-5K UNSPSC: 81111811 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.4300% \$116.74 Contract: National IPA Technology Solutions Education (2018011-01)	1	1504565	\$1,815.59	\$1,815.59
CISCO SMARTNET ESS SW SUPP UPGR Mfg. Part#: CON-ECMUS-1-5K Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.4300% \$214.50 Contract: National IPA Technology Solutions Education (2018011-01)	1	4966822	\$3,336.00	\$3,336.00
CISCO SMARTNET ESS SW SUPP UPGR Mfg. Part#: CON-ECMU-1-25K Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.4300% \$1,345.72 Contract: National IPA Technology Solutions Education (2018011-01)	1	2576802	\$20,928.75	\$20,928.75
Cisco Independent Software Vendor Application Services technical support - Mfg. Part#: CON-ISV1-1-1K UNSPSC: 81111811 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.4300% \$43.35 Contract: National IPA Technology Solutions Education (2018011-01)	1	2282742	\$674.16	\$674.16
Cisco SMARTnet service agreement Mfg. Part#: CON-SNT-1-50K UNSPSC: 81111812 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.4300% \$2,697.53 Contract: National IPA Technology Solutions Education (2018011-01)	1	1504550	\$41,952.29	\$41,952.29
Cisco Unified Communications Essential Operate Service - extended service a Mfg. Part#: CON-ECDN-1-100K UNSPSC: 81111811	1	2282526	\$74,892.59	\$74,892.59

QUOTE DETAILS (CONT.)

Electronic distribution - NO MEDIA
 TAX: HOLBROOK, AZ 6.4300% \$4,815.59
 Contract: National IPA Technology Solutions Education (2018011-01)

Cisco Solution Support - extended service agreement	1	6108409	\$6,414.86	\$6,414.86
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Mfg. Part#: CON-SSSNP-1-10K

Electronic distribution - NO MEDIA
 TAX: HOLBROOK, AZ 6.4300% \$412.48
 Contract: National IPA Technology Solutions Education (2018011-01)

CISCO SMARTNET IRONPORT MAINTENANCE	1	2951746	\$13,599.04	\$13,599.04
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Mfg. Part#: CON-ESESI-1-15K

Contract: National IPA Technology Solutions Education (2018011-01)
 Electronic distribution - NO MEDIA
 TAX: HOLBROOK, AZ 6.4300% \$874.42
 Contract: MARKET

CISCO SOURCEFIRE RENEWAL	1	4214792	\$750.40	\$750.40
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Mfg. Part#: CON-ASAFP-1-250K

Electronic distribution - NO MEDIA
 TAX: HOLBROOK, AZ 6.4300% \$48.25
 Contract: National IPA Technology Solutions Education (2018011-01)

PURCHASER BILLING INFO	SUBTOTAL	\$164,363.68
Billing Address: NORTHLAND PIONEER COLLEGE BUSINESS OFFICE PO BOX 610 HOLBROOK, AZ 86025-0610 Phone: (928) 524-7600 Payment Terms: Request Terms	SHIPPING	\$0.00
	SALES TAX	\$10,568.58
	GRAND TOTAL	\$174,932.26
	DELIVER TO	
Shipping Address: NORTHLAND PIONEER COLLEGE ATTN: ERNEST HESS 102 N 1ST AVE HOLBROOK, AZ 86025-2902 Shipping Method: ELECTRONIC DISTRIBUTION	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Rachel Somers

(866) 708-1693

rachpar@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

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SAM Search Results
List of records matching your search for :

Record Status: Active
DUNS Number: 828071642

ENTITY CDW GOVERNMENT LLC	Status: Active
DUNS: 828071642 +4:	CAGE Code: 6DNY3 DoDAAC:
Expiration Date: 10/14/2020	Has Active Exclusion?: No Debt Subject to Offset?: No
Address: 13461 Sunrise Valley Dr Ste 350	
City: Herndon	State/Province: VIRGINIA
ZIP Code: 20171-3242	Country: UNITED STATES

Request to Approve Cisco 5-year FLEX EA Licensing

Recommendation:

Staff recommends approval to purchase Cisco 5-year FLEX EA licensing from CDWG for \$163,948.05.

Summary:

This purchase is requested to renew our Cisco FLEX EA licensing for 5 years on our networking and communication equipment. This will allow for support, replacements, and upgrades to equipment and software applications. The purchase will be made under the National IPA Technology Solutions for Education Contract (201811-01)

The cost breakdown for this maintenance and support is \$149,820.00, tax is \$14,128.05 (which includes the 3% (\$4,494.60) due to the City of Holbrook), for a total price of \$163,948.05.





CDW Customer Service Order Form

Cisco Services

Seller: CDW Government LLC		
Seller Address: 200 N. Milwaukee Avenue, Vernon Hills, IL 60061		
Customer: Northland Pioneer College		
Subscription Term Start Date: Align with Cisco Start Date		
Subscription Term: 60.00 months *	Subscription Payment: Annual	Auto Renew: No

Cloud Services Description	Unit Quantity	Annual Unit Fee	UOM	Annual Total Services Fee	Initial Subscription Term Total Service Fee
EntW On-Premises Calling Tier 1 (1)	550	\$ 87.48	Each	\$ 48,114.00	\$ 240,570.00
Cisco Credit (Initial Term Only)	--			\$ -18,150.00	\$ -90,750.00
Total Service Fees		\$ 87.48		\$ 29,964.00	\$ 149,820.00

INCLUDED ITEMS

Flex Public Sector	1	\$ 0.00		\$ 0.00	\$ 0.00
Basic Support for Flex Plan	1	\$ 0.00	Each	\$ 0.00	\$ 0.00
Enable Advanced Networking Option (1)	4	\$ 0.00	User	\$ 0.00	\$ 0.00
Enable Expressway Series Feature Set (1)	8	\$ 0.00	User	\$ 0.00	\$ 0.00
Expressway Rich Media Session (1)	28	\$ 0.00	User	\$ 0.00	\$ 0.00
Expressway Deskphone Registration (1)	770	\$ 0.00	User	\$ 0.00	\$ 0.00
Expressway Room Registration (1)	6	\$ 0.00	User	\$ 0.00	\$ 0.00
CUCILYNC (1)	66	\$ 0.00	User	\$ 0.00	\$ 0.00
Jabber (1)	275	\$ 0.00	User	\$ 0.00	\$ 0.00
Unified Communications Manager v12 License (1)	660	\$ 0.00	User	\$ 0.00	\$ 0.00
Telepresence Room v12 License (1)	6	\$ 0.00	User	\$ 0.00	\$ 0.00
Essential v12 License (1)	55	\$ 0.00	User	\$ 0.00	\$ 0.00
Common Area v12 License (1)	110	\$ 0.00	User	\$ 0.00	\$ 0.00
Unity Connection v12 License	660	\$ 0.00	User	\$ 0.00	\$ 0.00
Emergency Responder v12 License (1)	1650	\$ 0.00	User	\$ 0.00	\$ 0.00
Messaging Entitlement	660	\$ 0.00	User	\$ 0.00	\$ 0.00
File Storage Entitlement	13200	\$ 0.00	User	\$ 0.00	\$ 0.00
Cloud Device Registration Entitlement	660	\$ 0.00	User	\$ 0.00	\$ 0.00
TMS Product Authorization Key (1)	1	\$ 0.00	User	\$ 0.00	\$ 0.00
Expressway Product Authorization Key (1)	1	\$ 0.00	User	\$ 0.00	\$ 0.00
Expressway Release Key (1)	8	\$ 0.00	User	\$ 0.00	\$ 0.00
On-Premises & Partner Hosted Calling SW Bundle v12 (1)	1	\$ 0.00	User	\$ 0.00	\$ 0.00

Cloud Services Description	Unit Quantity	Annual Unit Fee	UOM	Annual Total Services Fee	Initial Subscription Term Total Service Fee
TMS 250 System License (1)	2	\$ 0.00	User	\$ 0.00	\$ 0.00
Emergency Responder SW Bundle v12 (1)	1	\$ 0.00	User	\$ 0.00	\$ 0.00
TMS Integration API with Microsoft Exchange (1)	1	\$ 0.00	User	\$ 0.00	\$ 0.00
TMS Serial Number (1)	1	\$ 0.00	User	\$ 0.00	\$ 0.00
Session Manager v12 (1)	1	\$ 0.00	User	\$ 0.00	\$ 0.00
Enable GW Feature (H323-SIP) (1)	8	\$ 0.00	User	\$ 0.00	\$ 0.00
Enable Expressway-E Feature Set (1)	4	\$ 0.00	User	\$ 0.00	\$ 0.00
1800 TURN Relay Option (1)	4	\$ 0.00	User	\$ 0.00	\$ 0.00

Initial Subscription Term Total : \$ 149,820.000

Terms:

- 1. TERMS AND CONDITIONS** - Customer's obligations under this Customer Service Order Form, including its payment obligations are subject to the OMNIA Partners ESC Region 4 Contract # R171001 Total Cloud Solutions (the "Agreement"). To the extent there is a conflict between the terms of this Customer Service Order Form and the terms of the National IPA Total Cloud Solutions Contract, the terms of this Customer Service Order Form shall control.
- 2. PAYMENT** – Customer will pay all Fees (as defined herein) for the use of the Cloud Services as set forth in Seller's invoice, within 30 days after the date of the invoice, or in accordance with such other payment terms that may have been negotiated between Customer and Seller. In addition to the Service Fee, for the Cloud Services, Customer will also be responsible for all additional fees for any subscription renewals and extensions, metered usage components consumed by Customer, including any overage fees, audio fees, and other subscriptions, features, products, services, or add-ons that Customer uses within the Cloud Services. Seller will invoice Customer in advance for the monthly or prepaid charges due for the Cloud Services purchased. Seller will invoice Customer in arrears for any metered usage or overage components (e.g., capacity overages, third party content, etc.). The Service Fee for the Cloud Services and all additional fees due hereunder are collectively referred to as "Fees".
- 3. ADD-ON ORDERS** - Any orders submitted by Customer to Seller for Cisco Cloud Services over the next twelve (12) months (the "Add-On Order(s)") will be governed by the terms and conditions of this Customer Service Order Form. All Add-On Order(s) must include the name of the applicable Cisco Cloud Service, the Licensed Unit Quantity and the corresponding Licensed Unit Fee. The Initial Subscription Term for any Add-On Order(s) will commence on the date Seller provisions the new Cisco Cloud Services on behalf of Customer and will coterminate with the initial Licensed Units.
- 4. NON-CANCELLABLE/NON-REFUNDABLE** - The Cloud Services purchased under this Customer Service Order Form are non-cancellable and all Fees paid to Seller are non-refundable.
- 5. SERVICE SUSPENSION** – In addition to any other rights Seller may have, Seller may suspend or terminate the Cloud Services if Customer fails to pay any Fees within ten (10) business days after the applicable due date.

BY SIGNING BELOW, Customer acknowledges and agrees that it is receiving the Cloud Services directly from either Cisco Systems, Inc. or its applicable Affiliate (including, but not limited to, Cisco WebEx LLC) ("Cisco") pursuant to the Cisco Universal Cloud Terms, which can be found at https://www.cisco.com/c/dam/en_us/about/doing_business/legal/docs/universal-cloud-terms.pdf, and the applicable Offer Description(s) located at <http://www.cisco.com/go/terms> ("Terms of Service"). Customer further acknowledges: (1) that it has agreed to the applicable Terms of Service, and (2) that Cisco and not Seller will be responsible for performance of the Cloud Services.

CUSTOMER AUTHORIZED REPRESENTATIVE

Signature: _____

Name: _____

Title: _____

Date: _____

Version Date: 2017-10-20

Estimate ID DG118290788AQ
Estimate Name Northland Pioneer College WebEX
Created On: 28 Aug 2020
Created By: dragpack
Last Update On: 28 Aug 2020
Last Update By: dragpack
Main Currency: USD
Price List: Global Price List - US



Line Number	Item Name	Description	Service Duration	Included Item	QTY
1.0	A-FLEX-PUBLICSECT	Flex Public Sector	N/A	No	1
1.1	SVS-FLEX-SUPT-BAS	Basic Support for Flex Plan	N/A	No	1
1.2	A-FLEX-EXP-AN	Enable Advanced Networking Option (1)	N/A	No	4
1.3	A-FLEX-EXP-SERIES	Enable Expressway Series Feature Set (1)	N/A	No	8
1.4	A-FLEX-EXP-RMS	Expressway Rich Media Session (1)	N/A	No	28
1.5	A-FLEX-EXP-DESK	Expressway Deskphone Registration (1)	N/A	No	770
1.6	A-FLEX-EXP-ROOM	Expressway Room Registration (1)	N/A	No	6
1.7	A-FLEX-CUCILYNC	CUCILYNC (1)	N/A	No	66
1.8	A-FLEX-JABBER	Jabber (1)	N/A	No	275
1.9	A-FLEX-P-UCM-12X	Unified Communications Manager v12 License (1)	N/A	No	660
1.10	A-FLEX-P-TPRM-12X	Telepresence Room v12 License (1)	N/A	No	6
1.11	A-FLEX-P-ESS-12X	Essential v12 License (1)	N/A	No	55
1.12	A-FLEX-EAPL1	EntW On-Premises Calling Tier 1 (1)	N/A	No	550
1.13	A-FLEX-P-COMMON12X	Common Area v12 License (1)	N/A	No	110
1.14	A-FLEX-P-UCXN-12X	Unity Connection v12 License	N/A	No	660
1.15	A-FLEX-P-ER-12X	Emergency Responder v12 License (1)	N/A	No	1650
1.16	A-FLEX-MSG-ENT	Messaging Entitlement	N/A	No	660
1.17	A-FLEX-FILESTG-ENT	File Storage Entitlement	N/A	No	13200
1.18	A-FLEX-DEVREG-ENT	Cloud Device Registration Entitlement	N/A	No	660
1.19	A-FLEX-TMS-PAK	TMS Product Authorization Key (1)	N/A	No	1
1.20	A-FLEX-EXP-PAK	Expressway Product Authorization Key (1)	N/A	No	1
1.21	A-FLEX-EXP-KEY	Expressway Release Key (1)	N/A	No	8
1.22	A-FLEX-SW-12X-K9	On-Premises & Partner Hosted Calling SW Bundle v12 (1)	N/A	No	1
1.23	A-FLEX-TMS-250USR	TMS 250 System License (1)	N/A	No	2
1.24	A-FLEX-ER-12X-K9	Emergency Responder SW Bundle v12 (1)	N/A	No	1
1.25	A-FLEX-TMS-API	TMS Integration API with Microsoft Exchange (1)	N/A	No	1
1.26	A-FLEX-TMS-SN	TMS Serial Number (1)	N/A	No	1
1.27	A-FLEX-SME-12X	Session Manager v12 (1)	N/A	No	1
1.28	A-FLEX-EXP-GW	Enable GW Feature (H323-SIP) (1)	N/A	No	8
1.29	A-FLEX-EXP-E	Enable Expressway-E Feature Set (1)	N/A	No	4
1.30	A-FLEX-EXP-TURN	1800 TURN Relay Option (1)	N/A	No	4

[The terms and conditions provided on this link apply: : http://www.cdw.com/content/terms-conditions/default.aspx](http://www.cdw.com/content/terms-conditions/default.aspx)

SAM Search Results
List of records matching your search for :

Record Status: Active
DUNS Number: 828071642

ENTITY CDW GOVERNMENT LLC	Status: Active
DUNS: 828071642 +4:	CAGE Code: 6DNY3 DoDAAC:
Expiration Date: 10/14/2020	Has Active Exclusion?: No Debt Subject to Offset?: No
Address: 13461 Sunrise Valley Dr Ste 350	
City: Herndon	State/Province: VIRGINIA
ZIP Code: 20171-3242	Country: UNITED STATES

NATC: Membership Dues & In-Kind Match (2 Year Analysis)

Summary:

DGB Request:

- Below are tables representing a 2-year analysis of Membership Dues and In-Kind Donations at NATC.



NORTHEAST ARIZONA TRAINING CENTER

NATC MEMBERSHIP DUES

Fiscal years 2018/2019 - 2019/2020

Income 31-00	Fire memberships	FY18/19	FY19/20
31-03	Heber - Overgaard	\$ 2,500.00	\$ 2,500.00
31-04	Pinetop	\$ 2,500.00	\$ 2,500.00
31-08	Wt Mt Lake	\$ 500.00	Absorbed by TMFMD
31-10	Vernon	\$ 500.00	\$ 500.00
31-11	Eagar	\$ 750.00	\$ 500.00
31-13	Forest Lakes	\$ 750.00	\$ 750.00
31-14	Clay Springs/Pinedale	\$ 750.00	\$ 750.00
31-25	Timber Mesa	\$ 5,000.00	\$ 5,000.00
31-26	Taylor/Snowflake	\$ 1,250.00	\$ 750.00
TOTAL 31-00 FIRE MEMBERSHIPS:		\$ 13,750.00	\$ 13,250.00

Income 35-00	Law Enforcement Members	FY18/19	FY19/20
35-01	Apache County Sheriff	\$ 1,250.00	\$ 1,250.00
35-02	AZ Dept of Pulic Safety	\$ 1,250.00	\$ 1,250.00
35-03	Eagar Police	\$ 1,250.00	\$ 1,250.00
35-04	Holbrook Police	\$ 1,250.00	\$ 1,250.00
35-05	Navajo County Sheriff	\$ 1,250.00	\$ 1,250.00
35-06	Pinetop - Lakeside Police	\$ 1,250.00	\$ 1,250.00
35-07	Show Low Police	\$ 1,250.00	\$ 1,250.00
35-08	Snowflake - Taylor Police	\$ 1,250.00	\$ 1,250.00
35-09	Springerville Police	\$ 1,250.00	\$ 1,250.00
35-10	St Johns Police	\$ 1,250.00	\$ 1,250.00
35-11	White Mountain Apache Police	\$ 1,250.00	\$ 1,250.00
35-12	Winslow Police	\$ 1,250.00	\$ 1,250.00
TOTAL 35-00 LAW ENFORCEMENT MEMBERSHIPS:		\$ 15,000.00	\$ 15,000.00

Income 33-00	Private Agency Members	FY18/19	FY19/20
33-01	SRP	\$ 3,000.00	\$ 3,000.00
33-02	APS - Cholla	\$ 3,000.00	\$ 3,000.00
33-14	USFS	\$ 500.00	\$ 500.00
TOTAL 33-00 PRIVATE AGENCY MEMBERSHIPS:		\$ 6,500.00	\$ 6,500.00

Income 38-00	Miscellaneous Income	FY18/19	FY19/20
38-02	San Carlos Game and Fish		\$ (1,500.00)
38-02	Greenlee County SO		\$ 4,500.00
38-02	Page PD		\$ 1,500.00
TOTAL 33-00 PRIVATE AGENCY MEMBERSHIPS:			\$ 6,000.00

NORTHEAST ARIZONA TRAINING CENTER

IN-KIND CONTRIBUTIONS FOR NPC, AJS PROGRAMS

FOR ADMINISTRATIVE OF JUSTICE STUDIES

SCHOOL YEAR 2019 - 2020

DEPARTMENTS	ITEMS	ESTIMATED VALUE
IN-KIND INSTRUCTORS	ADJUNCT I PAY FOR 1241 HOURS - 2 ACADEMIES	\$ 63,862.00
NAVAJO COUNTY SO	STAFFING SALARIES & ERE's FOR 2 ACADEMIES	\$ 68,608.00
SHOW LOW PD	STAFFING SALARIES & ERE's FOR 2 ACADEMIES	\$ 77,776.00
WINSLOW PD	STAFFING SALARIES & ERE's FOR 2 ACADEMIES	\$ 67,526.00
AZ DEPARTMENT OF PUBLIC SAFETY	VIRTRA V-100 TRAINING SIMULATOR	\$ 66,287.00
SNOWFLAKE-TAYLOR PD	2006 CHEVY TRAILBLAZER	\$ 2,000.00
	AJS TOTAL:	\$ 346,059.00

SCHOOL YEAR 2018 -2019

DEPARTMENTS	ITEMS	ESTIMATED VALUE
WHITE MOUNTAIN APACHE POLICE	2 - 2013 CHEVY TAHOES	\$ 25,730.00
HOLBROOK POLICE	2009 FORD CROWN VIC	\$ 4,000.00
IN-KIND INSTRUCTORS	ADJUNCT I PAY FOR 1241 HOURS - 2 ACADEMIES	\$ 63,862.00
STAFFING SALARIES & ERE's FOR 2 ACADEMIES	NAVAJO COUNTY SHERIFF	\$ 95,313.00
STAFFING SALARIES & ERE's FOR 2 ACADEMIES	SHOW LOW POLICE DEPARTMENT	\$ 85,280.00
STAFFING SALARIES & ERE's FOR 1 ACADEMIES	WINSLOW POLICE DEPARTMENT	\$ 33,763.00
	AJS TOTAL:	\$ 307,948.00

NORTHEAST ARIZONA TRAINING CENTER

IN-KIND CONTRIBUTIONS FOR NPC, FRS PROGRAMS

FIRE SCIENCE

SCHOOL YEAR JULY 2018 - MAY 2019

DEPARTMENTS	ITEMS	ESTIMATED VALUE	
TAYLOR-SNOWFLAKE FIRE	12 Used MSA M7 SCBA Packs	(cost \$3,600)	\$15000.00
PINETOP FIRE	14 TURNOUTS - PANT & COATS	\$	7,000.00
PINETOP FIRE	7 HELMETS	\$	700.00
PINETOP FIRE	14 BUNKER BOOTS	\$	1,050.00
TIMBER MESA FIRE	15 TURNOUTS - PANT AND COATS	\$	7,500.00
	FRS TOTAL:	\$	31,250.00

SCHOOL YEAR 2018 - 2019

DEPARTMENTS	ITEMS	ESTIMATED VALUE	
HEBER-OVERGAARD FIRE	58 SECTIONS OF 2 1/2 INCH HOSE	\$	5,800.00
HEBER-OVERGAARD FIRE	BOTTLES & SCBA PACKS	\$	10,000.00
HEBER-OVERGAARD FIRE	20 TURNOUT - PANTS & COATS	\$	10,000.00
	FRS TOTAL:	\$	25,800.00