

## Request to Award Contract: Uniformed Security Services

### **Recommendation:**

Staff recommends awarding an annual contract, renewable for four (4) additional years to Strategic Security Corporation for district wide security services, not to exceed \$75,000 annually.

### **Summary:**

RFP AS#20-03 was issued to establish competitive contracts with qualified vendors for Uniformed Security Guard Services for annual aggregate expenditures in excess of \$50,000. The RFP was published March 9<sup>th</sup> to April 8<sup>th</sup>. In addition to the Public Purchase website, the RFP was advertised locally and state-wide. Two companies submitted bids, Strategic Security Corp. and Guardian Security. The bid from Guardian Security was incomplete and disqualified by the evaluation committee.

The evaluation committee consisted of employees from Administrative Services, Purchasing, Campus & Center Managers, and Public Safety. The committee evaluated the bid in accordance with the defined criteria set forth in the RFP including the value, scope, complexity, and the nature of the services to be rendered.

Based on the bid package provided, and after speaking with representatives, the committee determined that Strategic Security was capable of providing adequate services and elected not to re-post the RFP. The committee unanimously agreed to award the contract to Strategic Security Corp.

This is a multi-year contract beginning from the date of award for one (1) year. The contract is renewable for up to a maximum of four (4) additional years on an annual basis. Annual renewals will be based on performance, cost and overall quality of the services provided by the vendor selected.

The annual estimate of \$75,000 includes services to five locations with additional services for special events. The normal hourly rate of \$17.60 was used to develop the estimate.



**RFP AS #20-03 Bid Tabulation**

REQUEST FOR PROPOSALS (RFP)

UNIFORMED SECURITY GUARD SERVICES

Navajo County Community College District dba Northland Pioneer College

3:00 P.M., Arizona time

April 8, 2020

Page 1 of 1

Vendor	Date Received	Time Received	Bid Submission Received By	Bid Submitted
Strategic Security Corp	04/06/20	07:37 AM	Electronic - Public Purchase	Unarmed Security Officer: \$17.60/Hour Holiday/Overtime Rate: \$23.60/Hour Mobile Patrol Vehicle: \$1,032/Month
Lighthouse Protection Services LLC, dba Guardian Security	04/08/20	11:05 AM	Walk In Delivery	Unarmed Security Officer: \$22.00/Hour Mobile Patrol Vehicle: \$17.00/Day – Qty 1 <b>Incomplete Proposal:</b> Did not receive required Cover Letter, Proposal Form, Agreement, Insurance, Exceptions, Offer and Acceptance

NPC RFP NO. AS #20-03

WE HEREBY CERTIFY THIS IS A TRUE AND ACCURATE TABULATION OF THE PROPOSALS RECEIVED FOR THE ABOVE REFERENCED REQUEST FOR PROPOSALS ON February 27, 2020.

Request for Proposals Due on April 08, 2020 at 3:00 P.M., Arizona time. Request for Proposals Received by: Robert Johnson (Public Purchase.com), Terrie Shevat (Walk in Delivery). Bid Opening Attendees: Robert Johnson, Terrie Shevat, Maderia Ellison, Carlos Reinhold, Kathy McPherson.

Navajo County Community College District dba Northland Pioneer College

RECORDED BY: Terrie Shevat



**STRATEGIC SECURITY CORP.** | INTEGRATED  
PROTECTING WHAT MATTERS MOST | SECURITY  
SOLUTIONS

Price Proposal for RFP No. AS #20-03  
Northland Pioneer College  
Maderia Ellison, Vice President for Administrative Services, CEO  
2251 E Navajo Blvd  
Holbrook, Arizona 86025

	Bill Rate	Holiday/Overtime Rate
Unarmed Security Officer	\$17.60	\$23.60
Patrol Vehicle	\$1,032.00 per month	N/A

*Delivering value driven superior security solutions to our customers.*

TEL: 888-SSC-RISK / 888-772-7475 FAX: 646-612-7547 WEB: [WWW.SSCCTU.COM](http://WWW.SSCCTU.COM)

# 20-03 - UNIFORMED SECURITY GUARD SERVICES\_RFP #AS20-03

## Scoring Summary

### Active Submissions

	Total	Cost Proposal	Ability to meet terms and conditions	Completeness and thoroughness of Proposal	Grasp of Scope of Work to be performed	Description of approach to be taken	Responses to the questionnaire (SOW)	Qualifications of personnel	Past experience in providing comparable services	Evidence of good organizational and management practices	Value-added attributes
Supplier	/ 215 pts	/ 95 pts	/ 10 pts	/ 5 pts	/ 10 pts	/ 5 pts	/ 20 pts	/ 10 pts	/ 25 pts	/ 15 pts	/ 5 pts
Strategic Security Services	195	95 (\$33.08)	8	4.4	7.8	4.4	16	7.2	23	14.4	4.3

	A - Vendor review	A-1 - Lead time required to staff for project	A-2 - Mobile patrol cost proposal	A-3 - What type of office is Yuma and would NPC be services from that office?
Supplier	/ 15 pts	/ 5 pts	/ 5 pts	/ 5 pts
Strategic Security Services	10.5	3.25	3.5	3.75

Strategic Security Services  
Uniform Security Guard Services  
FY2021

	Weeks	Hours/Wk M-Th	Rate	Total
Location	40	16	\$ 17.60	\$ 11,264.00
PDC	40	16	\$ 17.60	\$ 11,264.00
WMC	40	16	\$ 17.60	\$ 11,264.00
SCC	40	16	\$ 17.60	\$ 11,264.00
PAC - Special Events				\$ 5,000.00
LCC	40	16	\$ 17.60	\$ 11,264.00
WRV	40	16	\$ 17.60	\$ 11,264.00
				<u>\$ 72,584.00</u>
Other needs/OT				\$ 2,000.00
				<u><u>\$ 74,584.00</u></u>
FY2021 Estimate				<b>\$ 75,000.00</b> Rounded
FY1819				\$ 69,641.75