



# Northland Pioneer College

## MyNPC: HOW TO REGISTER ONLINE

1. Start at the college's website at [www.npc.edu](http://www.npc.edu)

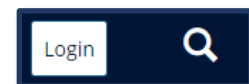
2. Scroll to the top right hand corner and click on the gold **menu** box with three lines



3. On the bottom of that menu page, click on **MYNPC** link (*this will open the MyNPC website*)



4. On the MyNPC website, in the top right hand corner, click on **Login**



5. When the next screen appears type in your **user name** and **password**

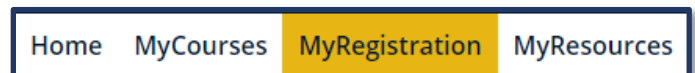
Please log on

User name :

Password :

*Must be a current student.  
Having trouble logging in to MyNPC? Call the  
NPC Computer Support Center at (928) 524-7447.*

6. Once logged in, click on the **MyRegistration** tab



7. Click on the **Add/Drop Courses** link

**Add/Drop**

**Alert:** Registration is not open at this time for this section. Student Registration is currently closed.

Current Term: Spring Semester - 2020

Add Period Closed / Drop Period Closed

Add/Drop Courses Course Search

8. Complete or update the **Personal Info Update Form** **AND** the **Registration Agreement Form**

Personal Info Update  
This form is used to collect data for the Personal Info Update

[Complete the Personal Info Update form](#)

Registration Agreement  
This form is for the registration agreement

[Complete the Registration Agreement form](#)

9. Scroll Down to the **Course Search** and select options from the drop-down menu to search for the desired class

Course Search

Student Program: None

Term: SP 2020

Department: Political Science

Course Number Range: From To

Title: Begins With

Course Code: Begins With

Course Program: All

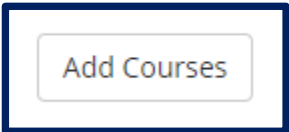
10. Select the specific class, location, day/time you are wishing to enroll in by **checking the small box** to the left

Student Program: Undergraduate Program

Courses

Add	Course code	Name	Req	Note	Seats Open	Status	Faculty / Schedule
<input checked="" type="checkbox"/>	ENL101-01	COLLEGE COMPOSITION I	<input type="checkbox"/>		-1/20	Closed	JONES, KEVIN R / W 06:00-08:44PM; Whiteriver Center , CTR Building, CTR109, Stand Alone (In Person)

11. Scroll to the bottom of the screen and click on **ADD Courses\*** button



12. Repeat steps 9-11 above to register for additional classes.

\*Some classes have prerequisites, placement requirements or other limits for enrollment. Please meet with an academic advisor if you are unable to register yourself for a class. Vist [www.npc.edu/advising](http://www.npc.edu/advising).