NURSING PROGRAM APPLICATION PACKET
APPLICATION DEADLINE: FEBRUARY 13, 2020 4:00 PM

Name: _____   Date: _____

Thank you for your interest in the Northland Pioneer College Associate of Applied Science Degree Nursing Program

<u>**Only complete**</u> applications received in the Nursing Department Office by February 13, 2020 at 4:00 p.m. will be considered for admission. Late applications will be considered on a space available basis if they meet the admission criteria, but will not be accepted before applications submitted on time. Please include this checklist as the first page of your application packet. If you are not already an NPC student, please enroll and obtain a Student ID# prior to submitting an application. You may enroll by going to your nearest campus or center or online at: https://www.npc.edu/Application

Submit the following items:

☐ Completed, signed and notarized application

☐ Signed Notice of No Guarantee of Licensure/Certification

☐ Transfer students must submit official transcripts (in original sealed envelope) from original institution(s) for all prerequisite and co-requisite courses to the Records and Registration (R&R) office at PO Box 610 Holbrook, AZ 86025. <u>Submit the attached Request for Evaluation of Transfer Credit form to R&R at the time you order your transcript(s)</u> or email the requested information to evaluations@npc.edu. This form is also available online: https://www.npc.edu/registered-nursing-rn In order to guarantee that your transcripts are evaluated and sent to the nursing department by February 13, 2020 we strongly recommend that your transcripts are received in the R&R office by ***January 15, 2020***. Please plan accordingly. If an official transcript has previously been received and posted to your NPC account you do not need to order it again, unless you have taken additional coursework.

☐ You are required to meet with an NPC Academic Adviser and have a **Degree Audit** printed to include with your application. If you are transferring credits you should meet with an Academic Adviser after the courses have been posted to your NPC transcript but before the deadline date. Transferred courses will appear on your transcript in MyNPC.

☐ Math placement score of ASSET 41; ACCUPLACER 57; NEXT GEN 250; ACT 21 or completion of MAT142 or higher with a 'C' or better within one year prior to the application. See an NPC Academic Adviser for math placement exam.

☐ Include a copy of either an LNA certification or an LPN license **in good standing** from the Arizona State Board of Nursing. If certification is in process, a copy of the certification must be received no later than July 1, 2020. If you currently hold a CNA certification, you may apply to AZBN to convert it to an LNA. The Board will charge a fee and require a fingerprint clearance *beyond* the DPS Level I Fingerprint Clearance.

☐ Provide a copy of the **HESI** Test Admission Assessment Cumulative Report. Test results **must include** all of the following**:** anatomy & physiology, biology, chemistry, math, reading, vocabulary and grammar and the cumulative scores for Science and English. HESI test dates at NPC will be made available in November. If you require testing accommodations, you must contact the Disability Resources and Access Coordinator at least two weeks prior to the test. If you do not take your test at NPC, the results must be emailed directly from the test administrator to the Nursing Department at cathy.reed@npc.edu or debra.mcginty@npc.edu. A study guide is available at the NPC online bookstore under the course NUR100.

☐ Include a copy of your current Arizona DPS Level 1Fingerprint Clearance Card (front and back). Apply at: http://www.azdps.gov/services/public/fingerprint as a health science student. ***Plan ahead*** as the process requires **6-8 weeks** or more barring any problems. (If your application is still being processed, enclose a copy of your receipt). A copy of the clearance card must be received no later than July 1, 2020.

☐ A one page typed double spaced "Personal Statement" must be submitted with the application. The "personal statement" should address why you wish to attend the nursing program, what you have done to meet your goals, and what you bring to our nursing program.

You are responsible to make sure that all of the required documents are received in the Nursing Department office *on time*. If *all items* are not received on time your entire application will be considered late.

MAIL your application to:	OR	Hand Deliver your application to:
Northland Pioneer College		**Nursing Office**
Nursing Program - WMC		**White Mountain Campus, Ponderosa 111**
P.O. Box 610		**1001 W. Deuce of Clubs**
Holbrook, AZ 86025		**Show Low, AZ 85901**

NURSING PROGRAM NOTICE OF NO GUARANTEE OF LICENSURE/CERTIFICATION

Admission or graduation from the Program does not guarantee obtaining a license or certificate to practice nursing. Licensure and certification requirements and the subsequent procedures are the exclusive right and responsibility of the Arizona State Board of Nursing. Students must satisfy the requirements of the Nurse Practice Act: Statues, Rules, and Regulations independently of any college or school requirements for graduation as they exist at the time of licensure/certification. Although this explanation and handbook materials may provide information concerning the licensing process, the applicant/student is solely responsible for understanding and meeting licensure/certification requirements. NPC does not guarantee the accuracy of any of the information presented here or in any other materials presented to the applicant/student concerning the licensure process. Verifying the accuracy of such information is solely the responsibility of the applicant/student.

If convicted of a felony, an applicant for licensure/certification must submit proof that he/she "has received an absolute discharge from the sentences for all felony convictions three or more years prior to the date of filing an application" (Nursing Practice Act 2002, 32-1632 and 32-1637). Such proof includes completion of any sentence including imprisonment, probation, parole, community supervision, or any form of court supervision. Examples of unprofessional conduct, but not limited to, are felony or misdemeanor convictions, substance abuse, conviction of an offense involving immoral behavior, or being guilty of acts which deceive, defraud, or harm the public in any way.

<u>Fingerprinting will be part of the application process for the nursing assistant, LPN and RN applicants</u>.

If there is any question about eligibility for licensure or certification, contact the Arizona State Board of Nursing (602-889-5150).

I have read and understood the above statement.

_____   _____   _____
  Signature   Print Name   Date

 This statement will become part of your permanent record.

Northland Pioneer College
EXPANDING MINDS · TRANSFORMING LIVES
Show Low & Winslow, AZ

Nursing Program   P.O. Box 610   Holbrook, AZ 86025   (928) 532-6136

NURSING PROGRAM APPLICATION FOR ADMISSION
Application Deadline: February 13, 2020 4:00 PM   Please fill out all spaces

Name_____
　　　　Last　　　　　　　　　　First　　　　　　　　Middle　　　　　Other names used now or in the past

NPC ID#_____ NPC e-mail address_____ Personal e-mail address_____
　　　　　　　　　　　　　　Preferred for contact by the nursing office

Mailing Address _____
　　　　　　　　Number　　　　Street　　　　　　City　　　　　　　State　　　　　Zip

Phone_____　　　_____　　　_____
　　　　Cell　　　　　　　　　　　Home　　　　　　　　　　　Work

When do you anticipate starting the Nursing Program? Fall semester _____

High school graduation date _____　 or GED date _____

You must fill in the following information and provide <u>OFFICIAL</u> sealed transcripts by **February 13, 2020** from <u>all</u> colleges other than NPC for the courses listed below. **You must submit the attached Request for Evaluation of Transfer Credit form to Records and Registration.** Before you will be considered eligible to enroll in the nursing program, all courses must be completed with a grade of "C" or higher. A cumulative GPA of 3.0 "B" or higher is preferred for the pre-requisite courses. If you are currently enrolled in any of the below prerequisite courses, your application may still be considered by the Admission Committee. Please submit your application with "IP" listed for the course that is in progress. **Please note: College courses over eight years old may be accepted with appropriate documentation and approval.**

PRE-REQUISITE COURSE	DATE COMPLETED OR SCHEDULED FOR COMPLETION	SCHOOL/COLLEGE ATTENDED	INSTRUCTOR	GRADE
BIO 181 **General Biology**				
BIO 201 Human **Anatomy & Physiology I**				
BIO 202 Human **Anatomy & Physiology II**				
BIO 205 **Microbiology**				
CHM 130 **Fundamental Chemistry**				
ENL 101 **College Composition I**				
CO-REQUISITE COURSES: (Not required prior to admission)				
ENL 102 **College Composition II**				
PSY 240 **Developmental Psychology**				
SOC 101 **General Sociology** <u>*or*</u> **ANT 102** **Cultural Anthropology**				

Are you an AZ LNA?_____ If yes, Certification or License #_____ Expiration Date _____

　　　If not, are you currently enrolled in a Nursing Assistant Training program?____ If yes, date scheduled for completion_____

Are you an LPN applying for advanced placement in the Associate Degree Nursing Program? _____
　　　If so, do you have an Arizona license or certificate? License #_____ Expiration Date_____

Which location would you prefer to attend? (Please check one)
☐　White Mountain Campus (Show Low) ~2 nd Choice: Little Colorado Campus (Winslow)
☐　Little Colorado Campus (Winslow) ~ 2nd Choice: White Mountain Campus (Show Low)

☐　I wish to apply to the NPC-ASU Concurrent Enrollment Program starting Summer 2020

NURSING PROGRAM APPLICATION FOR ADMISSION

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Explain your career goals as an RN. (What do you want to do when you graduate from NPC?)

_____

_____

_____

Bearing in mind the essential functions delineated in the Admission Information, are you able, with or without reasonable accommodations, to successfully perform these functions?   ☐ **Yes** ☐ **No**

Have you ever been convicted of a felony?   ☐ **Yes** ☐ **No**

Are you a legal resident of the United States of America?   ☐ **Yes** ☐ **No**

Are you currently using illegal drugs, misusing prescription drugs?   ☐ **Yes** ☐ **No**

Have you ever been or are you currently the subject of any complaint, investigation or disciplinary action against your license, certificate, registration or membership by any state regulatory board, any professional or occupational credentialing authority or any professional association in Arizona or any other state?   ☐ **Yes** ☐ **No** If yes, please explain and attach findings:

(Regulatory action against any licenses or certifications you hold may be grounds for dismissal. Failure to disclose regulatory actions against your license or certificate constitute a basis for denial of admission or for dismissal from the Nursing Program. Felony conviction, history of drug and/or alcohol addiction may be reason for denial of Registered Nurse License by the State Board of Nursing.)

Have you been employed in a healthcare setting for more than a year in the past 3 years? ☐ **Yes**   ☐ **No**
If yes, please describe in what capacity?

Right of Refusal

The Northland Pioneer College Nursing Program reserves the right to refuse admission to any Nursing Program applicant based on evidence that the applicant cannot perform the functional abilities essential for nursing practice as defined in the application packet, for prior documented conduct requiring disciplinary action, or for unethical behavior as defined by the Arizona State Board of Nursing, the American Nurses Association, and the NPC Nursing Student Handbook.

AFFIDAVIT

STATE OF _____   County of _____

The undersigned being duly sworn declares that he/she is the person referred to in the foregoing application; that the statements are true in every respect; that he/she has not suppressed any information that would affect this application: that he/she will conform to the ethical standards of conduct in the profession of nursing; and that he/she has read and understands this affidavit.

_____
SIGNATURE

SUBSCRIBED AND SWORN to before me this _____day of _____ _____
                                                                                                                                                                          .

_____
Notary Public

Notary Seal   Revised 11/19

Northland Pioneer College
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Show Low & Winslow, AZ

Nursing Program   P.O. Box 610   Holbrook, AZ 86025   (928) 532-6136

REQUEST FOR EVALUATION OF TRANSFER CREDITS
FOR THE NURSING PROGRAM

Student's Name: _____ Student ID: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

College(s) to be evaluated: _____

_____

_____

Name(s) as shown on the above college records: _____

_____

Request Date: _____ Completed by: _____
Degree Type: **AAS**   Emphasis Area: **Nursing**

Email or mail this form to: evaluations@npc.edu
NPC Records and Registration PO Box 610 Holbrook, AZ 86025 or simply send an email
with all of the above requested information listed and the subject line as: Request for
Evaluation of Transfer Credits for Nursing

Official transcripts (in original sealed envelope) from previous colleges for all prerequisite and co-requisite courses must be submitted to the Records and Registration office at PO Box 610 Holbrook, AZ 86025. In order to guarantee that your transcripts are evaluated by February 13, 2020 we highly recommend that your transcripts are received in the R&R office by *January 15, 2020*. If an official transcript has been previously received and posted to your NPC account you do not need to order it again, unless you have taken additional coursework. You may look up your transcript on MyNPC to see if the courses have been posted.

This form is also available online at: https://www.npc.edu/registered-nursing-rn under Entry Requirements. Submit this form to the Records and Registration office at the time you order your transcripts so they can be processed and sent to the Nursing Department by the deadline of February 13, 2020. If this request is not received by the Records and Registration office they will not know that you are a potential nursing student. If all of your pre-requisite and co-requisite courses were taken at NPC, you do not need to send in this request.