

Northland Pioneer College
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2019 State Annual Report to the Governor

Debra Myers, Institutional Research

10/03/2019

This document satisfies the requirements of the A.R.S. 15-1427 and A.R.S. 15-1821.01 the text of which is at the end of the report.

This document provides an introduction of the college, major accomplishments, major issues & resolutions and upcoming issues, enrollment, fund sources and expenditures, tuition and fees and out of district students for the previous year. In odd number years the report also includes the dual enrollment committee members and dual enrollment courses.

2019
State Annual Report to the Governor

Navajo County Community College District
Northland Pioneer College 10/03/2019

2018-2019
Navajo County Community College
Northland Pioneer College

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Introduction

Northland Pioneer College (NPC) is a comprehensive, multicampus community college located in northeastern Arizona. Established in 1974, NPC now has 4 campuses, 5 learning centers and other delivery sites throughout the service area. NPC provides coursework in Apache County through an annually renewed intergovernmental agreement. Close to 60% of NPC's service-area population is Native American primarily residing on the Navajo Nation, Hopi Reservation and White Mountain Apache Reservation. Of the 21,158 square mile service area, nearly 40% of the land is set aside as reservation while another large amount of land is in BLM or National land, significantly affecting the College District's ability to tax local property. With few exceptions, NPC is the single provider of higher education in both Navajo and Apache counties (Diné College serves portions of the Navajo Nation). Distance, poverty levels, low educational attainment and limited infrastructure present challenges which NPC will always work with its communities to resolve.

Major Accomplishments in 2018-2019

- Hired a Vice President for Learning and Student Services using a national search; eliminated the Chief Operating Officer position to reduce administrative costs.
- Implemented new community outreach approach, with over 40 visits to local town councils, tribal councils, Chambers of Commerce, and other community groups.
- Launched a redesigned, mobile-friendly website.

- Completed the Higher Learning Commission Persistence and Completion Academy.
- Earned Certificate of Achievement for Excellence in Financial Report for fifth consecutive year.
- District governing board established \$20 million reserve for construction at the Show Low Campus to improve and expand instructional operations.
- Developed college wide Emergency Operations Plan and procedures.
- Updated facilities at the Whiteriver Center.
- Completed year three of TALON project to deliver college course content to area high schools via telepresence, with very positive results.
- Expanded digital storage and wireless connectivity to meet steeply increasing demand.
- Implemented multiple cybersecurity improvements to protect data and network.
- Implemented multiple third party software tools to improve student billing, registration, and financial aid processes.

Major Issues & Resolutions in 2018-2019

- Worked to address issues with Department of Corrections' contract caused by shift in inmate population at Winslow unit. College ultimately chose to end the contract.
- IT developed multiple new procedures to address audit findings.
- Restructured Payroll department, including hiring a new Director to oversee Budget and Payroll; hire offset elimination of Chief Operating Officer position.

- Hired a Lead Campus Manager to standardize processes and foster communications for all campus/center managers.
- Evaluated existing and new instructional technologies across our nearly 22,000 square mile service area. Analysis will conclude fall 2019 with recommendations.
- Hired a Procurement Manager and began updates to procurement processes and procedures to improve efficiency to be aligned with the procurement board policy.

Upcoming Issues for 2018-2019

- Continue to utilize budget scenarios to include the reduction in property tax as a result of the impending Cholla Power plant closure.
- The current enterprise software system, Jenzabar, must be evaluated for upgrade or replacement.
- Staffing in critical technical and skill positions continues to be difficult, impacting college operations.
- The conclusion of the TALON Title III grant program mandates development of the program into a shared-cost process with local K-12 districts.
- The ongoing decline of dual enrollment qualified instructors, plus the expansion of public and private universities into the dual enrollment environment, threatens enrollment.
- Replacement of security cameras and other risk/security concerns continues to be an issue.
- College must respond to evolution of software market to cloud-based, “software as a service” environment with attendant costs and security risks. Cybersecurity and social engineering continue to expand as risk/liability factors.
- Continue to evaluate and implement improvements to Payroll and Human Resources processes.

Facts-at-a-Glance		
<u>Navajo Community College Enrollment FY 2018-2019</u>		
Annual FT Equivalent Student	1742	
Annual Unduplicated Headcount	5970	
Fall 2018 Headcount (credit)	3182	
<u>By Full-time or Part-time</u> Fall 2018		
Full-time	621	20%
Part-time	2561	80%
Total	3182	100%
<u>By Gender</u> Fall 2018		
Female	1920	60%
Male	1262	40%
Total	3182	100%
<u>By Residency Status</u> Fall 2018		
Resident	2626	83%
Out-of-County	537	17%
Out-of-State	19	1%
Unknown	0	0%
Total	3182	100%
<u>By Ethnic or Race Group</u> Fall 2018		
American Indian/Alaska Native	1155	36%
Asian	22	1%
Black/African American	21	1%
Hispanic/Latino	430	14%
International	1	0%
Native Hawaiian/Other Pac Islander	6	0%
Not Specified	152	5%
Two or More	78	2%
White	1317	41%
Total	3182	100%
<u>Instructional Staff</u> Fall 2018		
Full-time Instructors	75	51%
Part-time Instructors	71	49%
Total	146	100%
<u>District Fund Sources FY2018-19</u>		
Tuition & Fees	\$5,128,121	
State Aid (incl. Equalization)	\$9,026,200	
Primary/Secondary Tax Levy	\$15,085,686	
Restricted Grants	\$ 4,939,558	
Bond Proceeds	\$0	
Other	\$4,433,049	
Fund Balance	\$0	
Total	\$ 38,612,614	
<u>District Expenditures FY 2018-19</u>		
General Fund	\$33,129,589	
Restricted Fund	\$5,091,926	
Auxiliary Fund	\$142,452	
Unexpended Plant Fund	\$342,600	
Retirement of Indebtedness	\$21,243	
Total	\$38,727,810	

NAVAJO COMMUNITY COLLEGE DISTRICT
Tuition and Fees
FY 2018-19

TUITION	2018-19
In-State	\$74 each credit hour
Apache County	\$74 each credit hour
Out-Of-State	\$355 per credit hour
Senior Citizens 60 years or older	In-state or out-of-state, may qualify for a reduced tuition rate at 50% of the base fall and spring semester tuition rate. All other fees will be assessed at the full rate for students. The tuition reduction is NOT applicable for enrollment in noncredit seminars, classes, or programs.
Western Undergraduate Exchange	150% of the In-State rate
CCP classes (Adult Basic Education)	50% of base tuition rate
Summer Session	50% of base tuition rate (<i>Does not apply to noncredit classes</i>). Only one 50% reduction applies to TLC courses

FEES	2018-19
Late Registration Fee	Students registering for classes on or after the first day of the semester will be charged a \$30 Late Registration Fee , which is non-refundable. Short-term classes will also have a late fee assessed if registering on or after the start date of the class.
Media Fee	All students enrolling in three or more credits will be charged a \$45 Media Fee per semester
Course Fees	Some courses at NPC have instructional fees covering supplies and materials used by students in the classroom.

NAVAJO County Community College District	
FY 2018-19	
Residency	Number of Students NOT in the District
Arizona (by county)	
Apache	749
Cochise	21
Coconino	71
Gila	59
Graham	8
Greenlee	2
La Paz	2
Maricopa	643
Mohave	28
Navajo	
Pima	138
Pinal	78
Santa Cruz	2
Yavapai	37
Yuma	19
Out-of-State	
Alabama	1
Alaska	1
Arkansas	
California	2
Colorado	
Connecticut	1
Delaware	
Florida	1
Georgia	1
Hawaii	
Idaho	
Illinois	1
Indiana	
Iowa	
Kansas	1
Kentucky	
Louisiana	
Maine	

Maryland	
Massachusetts	1
Michigan	
Minnesota	
Mississippi	
Missouri	1
Montana	
Nebraska	
Nevada	2
New Hampshire	
New Jersey	1
New Mexico	17
New York	1
North Carolina	1
North Dakota	
Ohio	
Oklahoma	
Oregon	
Pennsylvania	
Rhode Island	
South Carolina	
South Dakota	
Tennessee	
Texas	3
Utah	2
Vermont	
Virginia	
Washington	
West Virginia	
Wisconsin	
Wyoming	
Other	3

NAVAJO COMMUNITY COLLEGE DISTRICT
Northland Pioneer College
Dual Enrollment Faculty Advisory Committee Members
FY 2019-2020

Name	Title/Discipline
Amy Grey - Chair	Faculty in History & Social Sciences
Jennifer Bishop	Chair, Faculty in Business
Richard Harris	Faculty in Spanish
Renell Heister	Project Director for Title III TALON Grant
Susan Hoffman	Faculty in Biology
Kurry Klingel	Faculty in Business
Candy London	Dual Enrollment Operations Specialist
Elizabeth Oliphant	Faculty in English
Frank Pinnell	Chair, Faculty in Welding
Jeff Strong	Faculty in Mathematics
Karen Zimmerman	Coordinator of High School Programs and Recruiting

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Northland Pioneer College
Dual Enrollment Community College Courses
FY 2018-19

COURSE		TYPE ¹	GRADE LEVEL ²				
Number	Title	A/O	S	J	So	Fr	Total
ALCHESAY HIGH SCHOOL							
BUS100	INTRODUCTION TO BUSINESS	O	8	24	2		34
BUS105	TECHNIQUES OF SUPERVISION	O	14	1			15
BUS110	SMALL BUSINESS MANAGEMENT	O	14	1			15
BUS112	FUNDAMENTALS OF BOOKKEEPING	O	16	18			34
BUS185	ETHICS IN MANAGEMENT	O	15				15
BUS202	PROFESSIONAL CUSTOMER SERVICE	O	8	25	2		35
BUS220	PRINCIPLES OF MARKETING	O	16	18			34
BUS240	ENTREPRENEURSHIP	O	11				11
ECD100	HEALTHY ENVIRONMENT	O	9	27	3		39
ECD102	SAFE ENVIRONMENT	O	8	27	3		38
ECD105	UNDRSTND BEHAV ENCOUR SLF DISCIPL	O	26	13			39
ECD108	OBSERV AND ASSESS EARLY CHLDHOOD	O	22	1			23
ECD110	BLDG RELATIONSHIPS WITH FAMILIES	O	22				22
ECD120	GUID DEVEL SOCIAL EMOTIONL DEVEL	O	26	13			39
ECD128	CULTURE LANGUAGE AND COMMUNITY	O	22	1			23
ECD136	UNDERSTANDING HOW CHILDREN LEARN	O	26	13			39
ECD142	DESGN DEVELOPMNTLY EFFECT LRN ENV	O	26	13			39
ECD147	PRENATAL AND INFANT DEVELOP	O	8	27	3		38
ECD148	TODDLER DEVELOPMENT	O	8	27	3		38
ECD149	DEVEL OF PRESCHOOL CHILD	O	8	27	3		38
ECD175	PROFESSIONALISM	O	22				22
ECD186	EFFECTIV INTERACTNS FOR LEARNING	O	22	1			23
ECD187	SUPPORTNG STEM IN EARLY CHLDHOOD	O	22	1			23
ECD217	EARLY CHLDHD LANGUAGE AND LITRCY	O	22	1			23
ECD233	POLIC PROCEDUR EARLY CHLDHD PROG	O	22				22
TOTAL			423	279	19	0	721
BLUE RIDGE UNIFIED SCHOOL DISTRICT							
CIS103	INTRO TO WINDOWS	O	8	2	2		12
CIS113	MULTIMEDIA	O	8	2	2		12
CIS115	INTRO GRAPHIC COMMUNIC TECHNOLOGY	O	25	16	18		59
CIS116	COMPUTER PHOTOGRAPHIC IMAGING	O	25	16	18		59
CIS117	TWO-DIMENSIONAL COMPUTER DESIGN	O	26	6	1		33
CIS118	GRAPHICS-INTERACTV AND ANIMATED	O	8	2	2		12
CIS119	PAGE LAYOUT AND DESIGN	O	26	6	1		33
CON102	INTRO TO CONSTRUCTION METHODS	O	11	7	8		26
CON111	PLAN READING AND EMPLOYMENT	O	1				1
CON121	CABINETMAKING I	O	20	6	5		31
CON221	CABINETMAKING II	O	1				1
EIT100	INTRO TO ADVANCED MANUFACTURING	O	16	15	8	2	41
EIT130	INDUSTRIAL ELECTRICAL SYSTEMS	O	16	15	7	2	40
INA103	FURNITUREMAKING I	O	23	7	5		35
INA105	WOODWORKING I	O	1				1
INA106	WOODWORKING II	O	1				1
LAN160	BEG AMERICAN SIGN LANG	A	8	25	4	1	38
LAN161	INTERM AMERICAN SIGN LANG	A	10	2			12
LAN260	ADV AMERICAN SIGN LANG	A	10	2			12
MAT103	BUSINESS MATH	A	26	1			27

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Northland Pioneer College
Dual Enrollment Community College Courses
FY 2018-19

COURSE		TYPE ¹	GRADE LEVEL ²				
Number	Title	A/O	S	J	So	Fr	Total
TOTAL			270	130	81	5	486
CHINLE HIGH SCHOOL							
BUS100	INTRODUCTION TO BUSINESS	O	5	1	7		13
COS116	THEORY OF COS IV-HAIR CARE	O	1				1
COS117	THEORY COS V-SKIN AND NAIL CARE	O	1				1
COS142	INTRODUCTION TO HAIR CARE	O	4	2			6
COS143	INTRODUCTION TO BASIC SKIN CARE	O	4	2			6
COS145	LAWS AND ETHICS BEAUTY PROFESSNL	O	3				3
COS146	SCIENTIFIC CONCEPTS I	O	3				3
COS217	BASIC PRACTICUM PRACTICE III	O	1				1
COS218	BASIC PRACTICUM PRACTICE IV	O	1				1
COS219	BASIC PRACTICUM PRACTICE V	O	1				1
COS220	BASIC PRACTICUM PRACTICE VI	O	1				1
COS221	BASIC PRACTICUM PRACTICE VII	O	1				1
COS222	BASIC PRACTICUM PRACTICE VIII	O	1				1
COS223	ADVANCED PRACTICUM PRACTICE IX	O	1				1
COS224	ADVANCED PRACTICUM PRACTICE X	O	1				1
COS231	ADVANCED HAIR CARE I	O	3				3
HES170	MEDICAL TERM CLINCL HLTH PROFESS	O	10	5			15
WLD100	SAFETY AND MATH	O	4	2	1		7
WLD170	METAL PREP QUALITY AND ALIGNMENT	O	7	3			10
WLD171	WELDING CUTTING PROCESSES	O	7	3			10
WLD172	SMAW ARC	O	4	2	1		7
TOTAL			64	20	9	0	93
GANADO HIGH SCHOOL							
HES170	MEDICAL TERM CLINCL HLTH PROFESS	O	14	1			15
TOTAL			14	1	0	0	15
GREY HILLS HIGH SCHOOL							
HES170	MEDICAL TERM CLINCL HLTH PROFESS	O	13	1			14
TOTAL			13	1	0	0	14
HOLBROOK HIGH SCHOOL							
CON101	JOBSITE LAYOUT	O	3	12	6	1	22
CON102	INTRO TO CONSTRUCTION METHODS	O	3	12	6	1	22
CON111	PLAN READING AND EMPLOYMENT	O	2	4			6
CON121	CABINETMAKING I	O	2	4			6
DRF120	TECHNICAL DRAFTING I	O		7			7
DRF130	ARCHITECTURAL DRAFTING I	O	2				2
DRF150	AUTOCAD I	O	5	2			7
DRF200	APPLIED DRAFTING AND DESIGN	O	1				1
DRF220	TECHNICAL DRAFTING II	O	5	2			7
DRF230	ARCHITECTURAL DRAFTING II	O	1				1
DRF250	AUTOCAD II	O	8				8
ECD100	HEALTHY ENVIRONMENT	O	10	16			26
ECD102	SAFE ENVIRONMENT	O	11	16			27
ECD105	UNDRSTND BEHAV ENCOUR SLF DISCIPL	O	19	5			24
ECD108	OBSERV AND ASSESS EARLY CHLDHOOD	O	8	2			10
ECD110	BLDG RELATIONSHIPS WITH FAMILIES	O	10				10
ECD120	GUID DEVEL SOCIAL EMOTIONL DEVEL	O	19	5			24

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Northland Pioneer College
Dual Enrollment Community College Courses
FY 2018-19

COURSE		TYPE ¹	GRADE LEVEL ²				
Number	Title	A/O	S	J	So	Fr	Total
ECD128	CULTURE LANGUAGE AND COMMUNITY	O	8	2			10
ECD136	UNDERSTANDING HOW CHILDREN LEARN	O	21	6			27
ECD142	DESGN DEVELPMNTLY EFFECT LRN ENV	O	21	6			27
ECD147	PRENATAL AND INFANT DEVELOP	O	10	16			26
ECD148	TODDLER DEVELOPMENT	O	12	16			28
ECD149	DEVEL OF PRESCHOOL CHILD	O	10	16			26
ECD175	PROFESSIONALISM	O	10				10
ECD186	EFFECTIV INTERACTNS FOR LEARNING	O	10				10
ECD187	SUPPORTNG STEM IN EARLY CHLDHOOD	O	10				10
ECD217	EARLY CHLDHD LANGUAGE AND LITRCY	O	10	2			12
ECD233	POLIC PROCEDUR EARLY CHLDHD PROG	O	10				10
ENL101	COLLEGE COMPOSITION I	A	36	4			40
ENL102	COLLEGE COMPOSITION II	A	41				41
LAN171	NAVAJO I	A	16	10			26
LAN172	NAVAJO II	A	12	2			14
MAT221	CALCULUS I	A	7	1	1		9
MAT231	CALCULUS II	A	7	1			8
PHY113	GENERAL PHYSICS I	A	11	4			15
PHY114	GENERAL PHYSICS II	A	8	3			11
WLD100	SAFETY AND MATH	O	8	12	1		21
WLD171	WELDING CUTTING PROCESSES	O	11	4			15
TOTAL			398	192	14	2	606
HOPI JR/SR HIGH SCHOOL							
ENL101	COLLEGE COMPOSITION I	A	7	5			12
ENL102	COLLEGE COMPOSITION II	A	10				10
MAT152	ADVANCED ALGEBRA	A	4	6	3		13
TOTAL			21	11	3	0	35
JOSEPH CITY UNIFIED SCHOOL DIST							
CON101	JOBSITE LAYOUT	O	1	2			3
CON111	PLAN READING AND EMPLOYMENT	O	1	2			3
CON126	FRAMING SYSTEMS	O	1	2			3
ENL101	COLLEGE COMPOSITION I	A	13	1			14
ENL102	COLLEGE COMPOSITION II	A	14				14
TOTAL			30	7	0	0	37
MIAMI HIGH SCHOOL							
ECN211	PRINCIPLES OF MACROECONOMICS	O	29				29
ENL101	COLLEGE COMPOSITION I	A	4	9			13
ENL102	COLLEGE COMPOSITION II	A	8	5			13
MAT152	ADVANCED ALGEBRA	A	5	1			6
POS110	AMERICAN GOVERNMENT	A	27	5			32
TOTAL			73	20	0	0	93
MOGOLLON HIGH SCHOOL							
CON101	JOBSITE LAYOUT	O	4	3			7
CON102	INTRO TO CONSTRUCTION METHODS	O	4	3			7
CON111	PLAN READING AND EMPLOYMENT	O	4	3			7
TOTAL			12	9	0	0	21
MONUMENT VALLEY HIGH SCHOOL							
ECD100	HEALTHY ENVIRONMENT	O	19	6	1		26

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Northland Pioneer College
Dual Enrollment Community College Courses
FY 2018-19

COURSE		TYPE ¹	GRADE LEVEL ²				
Number	Title		A/O	S	J	So	Fr
ECD102	SAFE ENVIRONMENT	O	19	6	1		26
ECD105	UNDRSTND BEHAV ENCOUR SLF DISCPL	O	4				4
ECD120	GUID DEVEL SOCIAL EMOTIONL DEVEL	O	4				4
ECD136	UNDERSTANDING HOW CHILDREN LEARN	O	4				4
ECD142	DESGN DEVELPMNTLY EFFECT LRN ENV	O	4				4
ECD147	PRENATAL AND INFANT DEVELOP	O	19	6	1		26
ECD148	TODDLER DEVELOPMENT	O	19	6	1		26
ECD149	DEVEL OF PRESCHOOL CHILD	O	19	6	1		26
HES170	MEDICAL TERM CLINCL HLTH PROFESS	O	8	5			13
HIS105	US HISTORY TO 1877	A		16	6		22
HIS106	US HISTORY SINCE 1877	A	4	18			22
TOTAL			123	69	11	0	203
PINON HIGH SCHOOL							
HES170	MEDICAL TERM CLINCL HLTH PROFESS	O	8	6	2		16
TOTAL			8	6	2	0	16
RED MESA HIGH SCHOOL							
BUS220	PRINCIPLES OF MARKETING	O	3	3	4		10
HES170	MEDICAL TERM CLINCL HLTH PROFESS	O		4			4
TOTAL			3	7	4	0	14
SHOW LOW HIGH SCHOOL							
BUS100	INTRODUCTION TO BUSINESS	O	7	9	28	3	47
BUS106	TECHNIQUES OF PERSONAL FINANCE	O	32	18			50
BUS112	FUNDAMENTALS OF BOOKKEEPING	O	25	27	2		54
BUS128	MS EXCEL APPLICATNS FOR BUSINESS	O	3				3
BUS202	PROFESSIONAL CUSTOMER SERVICE	O	17	18			35
BUS220	PRINCIPLES OF MARKETING	O	30	29	2		61
CON101	JOBSITE LAYOUT	O	1	7	21	1	30
CON102	INTRO TO CONSTRUCTION METHODS	O	1	7	21	1	30
CON111	PLAN READING AND EMPLOYMENT	O	10	25	21	1	57
CON228	ELECTRICAL SYSTEMS	O	17	17			34
CON229	PLUMBING AND MECHANICAL SYSTEMS	O	12	19			31
ECD100	HEALTHY ENVIRONMENT	O	5	6	1		12
ECD102	SAFE ENVIRONMENT	O	5	6	1		12
ECD105	UNDRSTND BEHAV ENCOUR SLF DISCPL	O	4	3			7
ECD108	OBSERV AND ASSESS EARLY CHLDHOOD	O	3	1			4
ECD110	BLDG RELATIONSHIPS WITH FAMILIES	O	4				4
ECD120	GUID DEVEL SOCIAL EMOTIONL DEVEL	O	4	3			7
ECD128	CULTURE LANGUAGE AND COMMUNITY	O	3	1			4
ECD136	UNDERSTANDING HOW CHILDREN LEARN	O	4	2			6
ECD142	DESGN DEVELPMNTLY EFFECT LRN ENV	O	4	2			6
ECD147	PRENATAL AND INFANT DEVELOP	O	5	6	1		12
ECD148	TODDLER DEVELOPMENT	O	5	7	1		13
ECD149	DEVEL OF PRESCHOOL CHILD	O	5	6	1		12
ECD175	PROFESSIONALISM	O	4				4
ECD186	EFFECTIV INTERACTNS FOR LEARNING	O	3	1			4
ECD187	SUPPORTNG STEM IN EARLY CHLDHOOD	O	3	1			4
ECD217	EARLY CHLDHD LANGUAGE AND LITRCY	O	3	1			4
ECD233	POLIC PROCEDUR EARLY CHLDHD PROG	O	4				4

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Northland Pioneer College
Dual Enrollment Community College Courses
FY 2018-19

COURSE		TYPE ¹	GRADE LEVEL ²				Total
Number	Title		A/O	S	J	So	
FDV130	VIDEO PRODUCTION	O	6	25	25	2	58
FDV140	VIDEO EDITING	O	18	31	25	2	76
FDV222	DIGITAL VIDEO PRE-PRODUCTN APPLC	O	2				2
FDV232	DIGITAL VIDEO PRODUCTION APPLIC	O	1				1
TOTAL			250	278	150	10	688
SNOWFLAKE HIGH SCHOOL							
ENL101	COLLEGE COMPOSITION I	A	59	5			64
ENL102	COLLEGE COMPOSITION II	A	63	1			64
MAT152	ADVANCED ALGEBRA	A	36	41	7		84
MAT189	PRECALCULUS ALGEBRA-TRIG	A	36	23	2		61
MAT221	CALCULUS I	A	22	4			26
MAT231	CALCULUS II	A	11				11
TOTAL			227	74	9	0	310
ST. JOHNS HIGH SCHOOLS							
BUS106	TECHNIQUES OF PERSONAL FINANCE	O		1	4		5
BUS110	SMALL BUSINESS MANAGEMENT	O		3	2		5
BUS112	FUNDAMENTALS OF BOOKKEEPING	O	6	4			10
BUS122	COMPUTER ACCOUNT WITH QUICKBOOKS	O	2	8			10
CHM130	FUNDAMENTAL CHEMISTRY	A	2	28	4		34
MAT152	ADVANCED ALGEBRA	A	6	17	1		24
MAT189	PRECALCULUS ALGEBRA-TRIG	A	3	1			4
TOTAL			19	62	11	0	92
TUBA CITY HIGH SCHOOL							
HES170	MEDICAL TERM CLINCL HLTH PROFESS	O	15				15
TOTAL			15	0	0	0	15
VALLEY HIGH SCHOOL							
HES170	MEDICAL TERM CLINCL HLTH PROFESS	O	4	1			5
TOTAL			4	1	0	0	5
WINDOW ROCK HIGH SCHOOL							
BUS100	INTRODUCTION TO BUSINESS	O	15				15
BUS105	TECHNIQUES OF SUPERVISION	O	1	9	3		13
BUS210	PRINCIPLES OF MANAGEMENT	O	16				16
BUS220	PRINCIPLES OF MARKETING	O	2	11			13
HES170	MEDICAL TERM CLINCL HLTH PROFESS	O	9				9
TOTAL			43	20	3	0	66
WINSLOW HIGH SCHOOL							
ENL101	COLLEGE COMPOSITION I	A	42	5			47
ENL102	COLLEGE COMPOSITION II	A	43				43
MAT152	ADVANCED ALGEBRA	A	9	6	1		16
MAT189	PRECALCULUS ALGEBRA-TRIG	A	6	5			11
TOTAL			100	16	1	0	117

¹ Academic or Occupational

² Senior, Junior, Sophomore or Freshman

ARS 15-1427. Annual report

A. By December 1 of each year, each community college district shall make a report for the preceding fiscal year to the governor, the president of the senate, the speaker of the house of representatives and the joint legislative budget committee and shall provide a copy of this report to the secretary of state.

B. The report shall contain the following information regarding the operation of the district:

1. The state of progress of the community colleges operated under this chapter.
2. The courses of study included in the curricula.
3. The number of professors and other instructional staff members employed.
4. The number of students registered and attending classes.
5. The number of full-time equivalent students enrolled during the year.
6. The total number of students not residing in the district, disaggregated by the county of residence for nonresident students who reside in this state and by the state of residence for nonresident students who reside in another state.
7. The amount of receipts and expenditures.
8. A general description of tuition and fees charged for credit courses.
9. A general description of tuition and fees charged for noncredit courses.
10. Such other information as the governor and the joint legislative budget committee deem proper.

C. In each odd-numbered calendar year, the report shall also contain the following information regarding dual enrollment programs operated pursuant to section 15-1821.01:

1. Documentation of compliance with the requirements prescribed in section 15-1821.01, paragraphs 3, 4 and 5, including a list of the members of the faculty advisory committees of each community college.
2. Total enrollments listed by location, by high school grade level and by course.
3. A copy of each addendum to intergovernmental agreements or contracts executed pursuant to section 15-1821.01, paragraph 1.
4. Summary data by community college district and by individual community colleges on the number of scholarships or grants awarded to students.
5. Such other information as the governor and the joint legislative budget committee deem proper.

ARS 15-1821.01. Dual enrollment information

On a determination by a community college district governing board that it is in the best interest of the citizens of a district, the district governing board may authorize district community colleges to offer college courses that may be counted toward both high school and college graduation requirements at the high school during the school day subject to the following:

1. The community college district governing board and the governing board of the school district or organization of which the high school is a part shall enter into an agreement or contract. These intergovernmental agreements or contracts shall be based on a uniform format that has been cooperatively developed by the community college districts in this state. Each of these agreements or contracts shall clearly specify the following:

(a) The financial provisions of the agreement or contract and the format for the billing of all services under the agreement or contract, including the amount that the community college received in full-time student equivalent funding pursuant to section 15-1466.01, the portion of the funding that is distributed to the school district governing board or charter school and any amount that is subsequently returned to the community college district by the school district governing board or charter school.

(b) Student tuition and financial aid policies, including if scholarships or grants are awarded to students in dual enrollment courses from the community college.

(c) The accountability provisions for each party to the agreement or contract.

(d) The responsibilities and services required of each party to the agreement or contract.

(e) The type of instruction that will be provided under the agreement or contract, including the titles of the courses to be offered.

(f) The quality of the instruction that will be provided under the agreement or contract.

2. Students shall be admitted to the community college under the policies adopted by each district, subject to the following:

(a) All students enrolled for college credit shall be high school juniors or seniors. All students in the course, including those not electing to enroll for college credit, shall satisfy the prerequisites for the course as published in the college catalog and shall comply with college policies regarding student placement in courses.

(b) A community college may waive the class status requirements specified in subdivision (a) of this paragraph for up to twenty-five per cent of the students enrolled by a college in courses, provided that the community college has an established written criteria for waiving the requirements for each course. These criteria shall include a demonstration, by an examination of the specific purposes and requirements of the course, that freshman and sophomore students who meet course prerequisites are prepared to benefit from the college level course. All exceptions and the justification for the exceptions shall be reported annually to the joint legislative budget committee on or before October 1.

3. The courses shall be previously evaluated and approved through the curriculum approval process of the district, shall be at a higher level than taught by the high school and shall be transferable to a university under the jurisdiction of the Arizona board of regents or be applicable to an established community college occupational degree or certificate program. Physical education courses shall not be available for dual enrollment purposes.

4. College approved textbooks, syllabuses, course outlines and grading standards that are applicable to the courses if taught at the community college shall apply to these courses and to

all students in the courses offered pursuant to this section. The chief executive officer of each community college shall establish an advisory committee of full-time faculty who teach in the disciplines offered at the community college to assist in course selection and implementation in the high schools and to review and report at least annually to the chief executive officer whether the course goals and standards are understood, the course guidelines are followed and the same standards of expectation and assessment are applied to these courses as though they were being offered at the community college. The advisory committee of full-time faculty shall meet at least three times each academic year.

5. Each faculty member shall meet the requirements established by the governing board pursuant to section 15-1444. The chief executive officer of each community college district shall establish an advisory committee of full-time faculty who teach in the disciplines offered at the community college district to assist in the selection, orientation, ongoing professional development and evaluation of faculty teaching college courses in conjunction with the high schools. The advisory committee of full-time faculty shall meet at least two times each academic year.

6. A school district shall ensure that a pupil is a full-time student as defined in section 15-901 and is enrolled in and attending a full-time instructional program at a school in the school district before that pupil is allowed to enroll in a college course pursuant to this section, except that high school seniors who satisfy high school graduation requirements with less than a full-time instructional program shall be exempt from this paragraph.