



Admission and/or Enrollment Verification Request

Full Name:

NPC Student ID #:

Mailing Address:

City:

State:

ZIP Code:

Contact Phone:

Email Address:

I would like a **Letter of Admission**

Select Semester and Year of planned admission:

Semester: Year:

Recipient:

Mailing Address:

City: State: ZIP:

Send Test Scores to the Above Address

Select Test Scores to Include:

I would like an **Enrollment Verification**

(Letter will state full-time or part-time status; semester enrolled; number of credit hours; and the semester start and end dates.)

We can only provide Verification for the current semester or one semester prior.

Select Semester and Year of planned admission:

Semester: Year:

Check if Recipient is same as Letter of Admission

OR

Recipient:

Mailing Address:

City: State: ZIP:

Additional Information Required:

(Not all requests can or will be fulfilled)

I am authorizing release of my educational information as stated above. I understand my account must be clear of all holds **before** the letter(s) will be released. By submitting this form, I certify that the information I provided is accurate. I have not given false or misleading information, I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal.

Signature: _____

Complete this form on your computer, then **Print** a copy, **Sign**, and submit to the Records & Registration Office at the address shown above, or drop off at any NPC campus or center office to be forwarded to the office.

