

**NORTHLAND PIONEER COLLEGE
COLLEGE COUNCIL (CC)**
10 February 2017
2:00 p.m. – 4:00 p.m.
Video I

Voting Members Present: Dawn Johnson (Chair), Vicki Bessinger (Vice-Chair), Royce Kincanon, Brian Gardner, Jason LaBute, Ina Somers, Ryan Rademacher, PJ Way, Daphne Brimhall

Voting Members Excused: Joan Valichnac, Nicole Ulibarri

Voting Members Absent: Julie Peck

Non-Voting Members Present: Bill Fee, Terrie Shevat (Recorder)

Guests:

I. Welcome and Roll Call

Dawn Johnson called the meeting to order at 2:03 p.m. followed by roll call of members present.

II. Adoption of Agenda

Vicki **MOVED** to adopt the agenda as presented; **SECOND** by Ryan. Motion **APPROVED** by unanimous vote.

III. Approval of Minutes – January 13, 2017

Ryan **MOVED** to approve the January 13, 2017 minutes as presented; **SECOND** by Royce. Motion **APPROVED** by unanimous Vote.

IV. Old Business

a. None.

V. New Business

a. None.

VI. Organization Reports

a. *Classified Administrative Staff Organization (CASO) Report – Ina Sommers*

Ina reported on the upcoming CASO annual non-food drive slated for April. She explained the event is conducted each year as part of CASO's Bylaws to be involved in the community through charitable organizations and acts of charity on the part of the college. She further explained that items are donated and gathered at each campus location and presented to a charity in the local communities. Ina stated donations have declined considerably in the past few years and asked Council members for suggestions on what can be done as a college to contribute to charitable organizations. Ina confirmed the event is advertised on the NPC website and Eagle Briefs. Ryan suggested for Ina to send him information on the non-food drive event and he will send it out to all faculty. Vicki and Royce felt it would be good to extend an invitation to donate to NPC students. Ina stated if CASO needs to conduct a different charity event which will generate more interest, they need to start planning now. Ina asked Council members to send her an email with any ideas for a venue or method that would be more effective in generating donations to charitable organizations.

a. *NPC Faculty Association Report – Ryan Rademacher*

Ryan reported that Dr. Swarthout was present at the last Faculty Association meeting for a Q & A session. Faculty is preparing for elections for the next academic year. Faculty is looking to submit a revision to the constitution adding a space for the VP.

c. *Student Government (SGA) Report – Josh Rogers*

No report.

d. *Strategic Planning & Accreditation Steering (SPASC) – PJ Way*

PJ reported on the SPASC meeting held February 3rd. Discussions include a PASS report with an update on what the initiatives are and where we stand, The Higher Learning Commission's (HLC) Open Pathways being developed, upcoming budget meetings along with any new considerations or efforts that would impact SPASC, and Convocation recap and future planning.

Enrollment Management was largely discussed with plans for the next meeting to prepare an Enrollment Management Plan along with an assignment given to SPASC members to provide one or two ideas on ways to improve Enrollment Management. A survey email is being crafted by Josh Rogers and Jeremy Raisor for Faculty on Starfish. Outstanding items for discussion at the next meeting include Enrollment Management, assurance arguments for HLC, high level budget review and Child Care Committee reports.

e. *Instructional Council – Ryan Rademacher*

Ryan reported that IC is working their way through the 54 courses in ACRES. Dr. Landy, new ECD Chair, is revamping the entire curriculum and Eric Bishop put through some new courses for CIS to revamp.

VII. Standing Committee Reports

a. *Employee Relations Committee Report – Bill Fee*

Bill introduced Jinger Stephenson as the new training coordinator in HR. Bill reported that ERC plans to discuss as an agenda item for their next meeting how ERC can be integrated with the training efforts in the college for employees and faculty.

b. *Student Success Committee Report – Josh Rogers*

No report.

c. *Sustainability Committee Report – Stacy Ashcraft*

No report.

VIII. Adjournment

Ryan **MOVED** to adjourn; **SECOND** by Daphne. Motion **APPROVED** by unanimous vote.

IX. Next Meeting – March 10, 2017, 2:00 pm on Video I