

Veterans Enrollment Checklist

For students of:



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

Please complete the following steps:

- Northland Pioneer College admission application form at www.npc.edu/enroll-now
- VA Educational Benefits Application at www.benefits.va.gov/gibill/apply.asp
- Financial Aid application, FAFSA - if applicable: <https://fafsa.ed.gov>
- Create a VA eBenefits account: www.ebenefits.va.gov/ebenefits/homepage
- Request** and submit official high school, GED or Home School transcripts to one of the following:
 - Mailed** to: Northland Pioneer College, Records & Registration, P.O. Box 610, Holbrook, AZ 86025-0610
 - Email** e-transcripts to: evaluations@npc.edu
- Request** and submit ALL official transcripts from any other college or universities you have attended and your military transcripts.
 - For Army, Coast Guard, Marine Corps, Navy** transcripts, request online at:
Joint Services Transcripts: <https://jst.doded.mil/smart/signIn.do>
 - For Air Force** transcripts, request online at:
Community College of the Air Force: <http://www.airuniversity.af.mil/Barnes/CCAF/>
 - Have *sealed* transcripts mailed to: Northland Pioneer College, Records & Registration, P.O. Box 610, Holbrook, AZ 86025.
 - Or email college/university transcripts to: evaluations@npc.edu | military transcripts to: veterans@npc.edu
- Meet** with an NPC Academic Advisor and complete the following:
 - Declare your degree intention and get a degree checksheet
 - Complete a Compliance Agreement
 - Fill out a Request for Certification of Educational Benefits form
 - Fill out a VA Promissory Note
 - Discuss tutoring opportunities and other college resources available to you
- Register** for classes in person at any NPC campus or center location
 - Returning students can register for classes through MyNPC at: <https://mynpc.npc.edu/ics>
 - Consider enrolling into HDE 105, *Success Strategies for College*. This introductory course can set you up for success in your NPC classes.
- Submit ALL** of the following documents to the NPC VA Certifying Official:
 1. Certificate of Eligibility (required for every academic year)
 2. DD214 (not required for Chapter 35 students)
 3. Military Transcripts (not required for Chapter 35 students)
 4. Any prior college or university transcripts
 5. Compliance Agreement
 6. Request for Certification of Educational Benefits
 7. VA Promissory Note (required every semester)

NOTE: It is the Veteran's responsibility to ensure ALL documentation is accurate and complete.

We are here to help!

If you have questions about the items on this checklist, contact us at veterans@npc.edu or (800) 266-7845, ext. 7469 or 7365.