



Name: _____
ID#: _____

Program Requirements

GPA.....2.0
Credits.....31

Advising Check Sheet, 2017-18 Catalog

After completing the Certificate of Proficiency in Entrepreneurship, students need only take an additional four courses: personal finance, principles of management, English and mathematics to earn this higher level certificate that further prepares you to become an entrepreneur.

Suggested Semester Plan of Study

(complete your certificate in three semesters)

Semester 1	Credits	Semester 2	Credits
BUS 100	3	BUS 220	3
BUS 105	3	BUS 240*	3
BUS 110	3	BUS 202	1
BUS 106	3	BUS 112	3
Semester 3	Credits	*Courses may have a pre-requisite, please see an adviser.	
BUS 210*	3		
ENL 101	3		
MAT 103 or 152	3		

General Education Courses 6 Credits	
Areas	Courses
English/Com. Required: 3-Credits Complete <input type="checkbox"/>	(Each course is worth 3 credits) <input type="checkbox"/> ENL 101 College Composition I
Math Required: 3-Credits Complete <input type="checkbox"/>	(Each course is worth 3 credits unless noted) <input type="checkbox"/> BUS 133 Business Mathematics <input type="checkbox"/> MAT 103 Business Mathematics <input type="checkbox"/> MAT 152 Advanced Algebra <input type="checkbox"/> MAT 161 Algebra Based Math EE I <input type="checkbox"/> MAT 162 Algebra Based Math EE II <input type="checkbox"/> MAT 189 Pre-Calculus Algebra/Trig <input type="checkbox"/> MAT 211 Technical Calculus (4 credits) <input type="checkbox"/> MAT 221 Calculus I (4 credits) <input type="checkbox"/> MAT 231 Calculus II (4 credits) <input type="checkbox"/> MAT 241 Calculus III (4 credits)

Core Courses 19 Credits	
Core Courses Required 19-credits Complete <input type="checkbox"/>	(Each course is worth 3 credits unless noted) <input type="checkbox"/> BUS 100 Introduction to Business <input type="checkbox"/> BUS 105 Techniques of Supervision <input type="checkbox"/> BUS 106 Techniques of Personal Finance <input type="checkbox"/> BUS 110 Small Business Management <input type="checkbox"/> BUS 112 Fundamentals of Bookkeeping <input type="checkbox"/> BUS 202 Professional Customer Service (1 credit) <input type="checkbox"/> BUS 210 Principles of Management <input type="checkbox"/> BUS 220 Principles of Marketing <input type="checkbox"/> BUS 240 Entrepreneurship

Total Credits _____

Total Estimated Program Cost	Cost
Tuition (2017)	\$2,232.00
Fees	\$165.00
Books	\$1,590.00 - \$1,630.00
TOTAL:	\$3,925.00 - \$3,965.00

*Tuition, fees and books subject to change without notice. Estimate for 2015-16 and 2016-17 academic years.

Your Semester Plan of Study

Semester 1	Credits	Semester 2	Credits
Semester 3	Credits	Semester 4	Credits
Semester 5	Credits	Semester 6	Credits

If you are a student with a disability and need accommodations, please contact the **Disability Resource and Access** office located at the White Mountain Campus. The coordinator, Sandy Manor, travels to all NPC campuses and centers.

An appointment can be scheduled to meet with her by calling:
(800) 266-7845, ext. 6178.

SEE REVERSE SIDE FOR MORE INFORMATION

Important Dates to Remember:

Fall 2017 Semester:

April 10	Schedule available online.
April 15	FAFSA priority deadline.
April 21	Veterans Priority Registration Day.
April 24	Registration begins at 7:30 a.m.
July 28	Last day for schedule changes for FAFSA.
August 4	Financial Aid award available to students.
August 21	Fall semester begins.
September 1	Last day to withdraw without a "W" on transcript.
October 3	Fall Graduation Application deadline.

Spring 2018 Semester:

October 15	FAFSA Priority Deadline.
November 13	Schedule available online.
November 20	Veterans Priority Registration Day.
November 27	Registration begins at 7:30 a.m.
December 15	Last day for schedule changes for FAFSA.
December 22	Financial Aid award available to students.
January 16	Spring semester begins.
January 29	Last day to withdraw without a "W" on transcript.
February 20	Spring Graduation Application deadline.

Summer 2018 Semester:

March 13	Schedule available online.
March 15	FAFSA Priority Deadline.
March 23	Veteran Priority Registration Day.
March 26	Registration begins at 7:30 a.m.
June 4	Summer semester begins
June 5	Last day to withdraw without a "W" on transcript.

Helpful Definitions and Websites

- See the cost savings in just tuition by completing the first two years of your bachelor's degree at NPC at www.npc.edu/transferU
- Find out more about NPC transfer agreements with other colleges and universities at www.npc.edu/transfer-agreements
- Learn all about Arizona's guaranteed transfer degrees to ASU, NAU and UofA at www.aztransfer.com
- NPC's **college catalog** is available online at www.npc.edu/college-catalog or from any campus or center adviser.
- **Articulation**: the process of determining the transfer and applicability of courses from one institution of higher education to another.
- **Course Equivalency Guide**: shows how community college courses transfer to the three state universities. It also has many equivalencies among the three state universities. It does **NOT** indicate how a course transfers to a specific degree program. Course equivalencies are "*year specific*" meaning that in order to see if course work will transfer, you must review the Course Equivalency Guide for the year in which you took the course.
- **Course Prefix**: generally three or four characters identifying a department or division in which a course is taught (*example: SOC is commonly used for Sociology courses*)
- **Prerequisites**: a course that must be completed prior to taking a subsequent course.
- **SUN#**: the Shared Unique Number (SUN) System identifies some of the transferable lower-division courses commonly offered at the three Arizona public universities and at least two Arizona community colleges. The system ensures that a SUN course at a participating institution will be accepted as a direct equivalent to the comparable SUN course at the other participating institution.