**Northland Pioneer College Department of Business**

**Minutes for the Advisory Board Meeting on**

**April 1, 2016**

**1:00 p.m. to 2:30 p.m.**

**White Mountain Campus, Aspen Center Rm. #110**

**Attending Advisory Board Members:** Natalie Stobs, Nikina Whitaker, Eva Wilson and Stephanie Goodman

**Attending Business Faculty Members**: Tracy Chase, Department Chair

Jennifer Bishop, Terry Green, Jeremy Raisor

Peggy Belknap, Dean of Career and Technical Education at NPC

**Everyone introduced themselves and whom they were affiliated with:**

Minutes were reviewed and Nikina Whitaker made a motion to approve the minutes, which was seconded by Natalia Stobs. All voted in favor of approving the minutes.

**SUMMER 2016:**

Summer schedule is available. Tuition is half price which is $34.00 per credit. There are some 4 weeks classes offered. Fall schedule will be available the last week of April.

**MANAGEMENT AND LEADERSHIP CERTIFICATE FINALIZATION:**

Jennifer passed out fliers of the Management and Leadership Certificate program. Classes are available this fall and are 8 weeks long and all online. One class has a pre-requisite.

**RETAIL MANAGEMENT/WESTERN GROCERS ASSOCIATION LIASION:**

Jennifer passed out fliers of the Retail Management Certificate program. Classes are available this fall and are 8 weeks long and online. We are now partners with Western Grocers Association of Food Chains. The certificate is nationally recognized. If they take a class in Customer Service, the students would qualify for a certificate in Retail Management from Western Grocers Association of Food Chains and a certificate in Management and Leadership from NPC.

**DEPARTMENT REVIEW - LIST OF ACCOMPLISHMENTS OF PAST FIVE YEARS:**

Tracy passed out and discussed their five year department program review. The updated NPC Business Web page was shown. One of the future focuses will be on marketing,

**CURRENT TRENDS/BUSINESS EMPLOYER NEEDS:**

* ***Town of Eager:*** Eva was concerned that she cannot get her employees to go back to school due to an aging workforce. Putting a workshop together was suggested. An instructor offered to go by and speak to their staff.
* ***Hondah Casino:*** Nikina noted Hondah Casino employees 380 employees and increases to 400 during summer months. Most are hired off the street and provide on the job training. Hondah is bringing back live Black Jack. Hondah is making a proposal to the council to add a 100 RV sites. They are upgrading the bathrooms, laying new carpet and replacing mattresses in their hotel. Hondah is still talking about a second facility on the west side of the reservation.
* ***Navopache Electric Cooperative:*** Natalia noted people that attend Business classes gain basic skills that help them become hirable.
* ***WIOA:*** Stephanie noted she liked hearing the employer trends so she knows what programs to place her people.
* ***NPC:*** Jeremy gave spring BUS FTSE enrollment numbers. Business is the second busiest department.