

**NORTHLAND PIONEER COLLEGE
COLLEGE COUNCIL (CC)**
12 February 2016
2:00 p.m. – 4:00 p.m.
Video I

Voting Members Present: Susan Jamison (Chair), Dawn Johnson (Vice-Chair), Tracy Chase, Julie Peck, Ina Sommers, Nicole Ulibarri, Vicki Bessinger, Peg Erdman, Russell Ott, Ariel Shirley
Voting Members Excused: Maderia Ellison, Morgan Black, Margaret White, Ryan Rademacher
Non-Voting Members Present: Mark Ford, Bill Fee
Guests: PJ Way, Jason LaBute, Pat Lopez

I. Welcome and Roll Call

Susan Jamison called the meeting to order at 2:00 p.m. followed by roll call of members present.

II. Adoption of Agenda

Peg **MOVED** to adopt the agenda as presented; **SECOND** by Tracy. Motion **APPROVED**.

III. Approval of Minutes – December 11, 2015

Dawn **MOVED** to approve the December 11, 2015 minutes as presented; **SECOND** by Peg. Motion **APPROVED**.

IV. Old Business

a. *Committee Charges – Susan Jamison*

i. **Tabled for March: Sustainability Charge – Stacy Ashcraft**

Stacy Ashcraft was not in attendance to present the charge for the Sustainability Committee. Susan tabled this item for discussion at the March meeting.

V. New Business

a. None

VI. Organization Reports

a. *Classified Administrative Staff Organization (CASO) Report – Ina Sommers*

Ina reported on the CASO retreat held directly after the January All College Convocation stating it was a success. Exit evaluations submitted by staff were positive. Ina discussed the CASO Valentine's Day Treat Bag fundraiser and announced she believes they met their goal of 150 bags sold. She thanked everyone who participated and hopes everyone enjoys their valentines. Ina discussed the 2016-2017 salary recommendation. She stated CASO's involvement in this process is complete and the Executive Team will make their recommendation to the District Governing Board in February.

b. *NPC Faculty Association Report – Pat Lopez*

Pat reported on the Faculty Association meeting held on February 5. Mark Ford updated faculty on SPASC activities and Mark Vest discussed potential changes to Jenzabar regarding the Learning Management System. Ryan updated the faculty on his monthly meeting with Dr. Swarthout discussing Legislature activities and expenditure limit. Faculty discussed organizing an end of the semester get together to honor retiring faculty. Faculty received an update on changes to procedures 2701 Hiring and 2970 Assessment of Instructional Effectiveness. Faculty voted to accept the changes to procedure 2701 and will review proposed changes to 2970 for discussion at their next meeting. Pat discussed the 2016-2017 joint CASO/FA salary recommendation of 3% with College Council members noting the recommendation was submitted to Dr. Swarthout.

c. *Student Government (SGA) Report – Ariel Shirley/Morgan Black*

Ariel reported on SGA activities. She discussed a successful SGA team builder activity held last Saturday in the Pinetop area where SGA members were able to meet and get to know one another. She reported on the upcoming annual SGA Talent Show with auditions scheduled for March 3 and 4 at WMC, SCC, and PDC. The talent show will be held on March 25 at the PAC.

She stated the officers of SGA will be involved in a leadership conference soon and will share additional information as they learn more. Ariel reported on a campus wide recruitment event held last month and noted their numbers have nearly doubled this semester. She discussed the upcoming college road trip open to all NPC students to visit ASU on April 1, NAU on April 2, and Fort Lewis College on April 15 and 16.

d. *Strategic Planning & Accreditation Steering (SPASC) – Pat Lopez for Mark Ford*

Pat reported for Mark Ford in his absence. SPASC is reviewing comments and ideas expressed during convocation to help determine strategic priorities for next year. SPASC is focusing on the study on child care and transportation. There was a discussion on internal communication and how to improve it.

e. *Instructional Council – Pat Lopez*

Pat reported that IC is busy working with curriculum and curricular issues as they approach deadlines for getting courses in place for the fall. IC is working on a guidelines document to be used by faculty when proposing new courses or changes to courses and programs. She noted this document can also be used for future IC member so they understand what is expected of them while reviewing curriculum. Pat discussed the subcommittees of IC and their charges. IC is discussing competency based education which she noted offers intriguing possibilities but also some potential complications. She shared that NAU is offering degrees on competency based education.

VII. Standing Committee Reports

a. *Employee Relations Committee Report – Bill Fee*

No report on ERC. Bill stated HR is working to put together an HR calendar to help organize upcoming HR activities to include contracts and health insurance renewals.

b. *Student Success Committee Report – Josh Rogers*

No report.

c. *Sustainability Committee Report – Margaret White/Stacy Ashcraft*

No report.

IX. Adjournment

Russell **MOVED** to adjourn; **SECOND** by Dawn. Motion **APPROVED** by unanimous vote.

X. Next Meeting – March 11, 2016, 2:00 pm on Video I