

NORTHLAND PIONEER COLLEGE
COLLEGE COUNCIL (CC)
11 December 2015
2:00 p.m. – 4:00 p.m.
Video I

Voting Members Present: Susan Jamison (Chair), Dawn Johnson (Vice-Chair), Tracy Chase, Julie Peck, Ina Sommers, Margaret White, Nicole Ulibarri, Vicki Bessinger, Peg Erdman, Ryan Rademacher,
Voting Members Excused: Maderia Ellison, Morgan Black, Ariel Shirley
Non-Voting Members Present: Mark Ford, Stacy Ashcraft, Terrie Shevat (Recorder)
Guests: Bobbi Sample

I. Welcome and Roll Call

Susan Jamison called the meeting to order at 2:00 p.m. followed by roll call of members present.

II. Adoption of Agenda

Nicole **MOVED** to adopt the agenda as presented; **SECOND** by Peg. Motion **APPROVED**.

III. Approval of Minutes – November 13, 2015

Vicki **MOVED** to approve the November 13, 2015 minutes as presented; **SECOND** by Dawn. Motion **APPROVED**.

IV. Old Business

a. *Committee Charges – Susan Jamison*

i. *CASO – Ina Sommers*

Ina presented the charge for CASO, noting its purpose and objectives.

The purpose of the Classified and Administrative Staff Organization (CASO) is to form a cohesive and professional unit to provide the support necessary to uphold the College mission. To fulfill its purpose, the objectives of CASO will be to sustain educational programs, learning services, and resources for the residents of the college district by:

- fostering collegial relationships among all NPC staff,
- providing opportunities for professional staff development,
- publicizing accomplishments of the organization and individual classified and support staff,
- being involved in our communities through community service organizations,
- and providing scholarship opportunities to NPC students.

ii. *Sustainability – Margaret White/Stacy Ashcraft*

Stacy requested to present the charge for the Sustainability Committee in January along with committee members Ferryn Sam, Theresa Parker, Barbara Hicks, and Oona Hatch. Ryan suggested members of Sustainability seek assistance from Cynthia Hutton who has expressed an interest in working with the committee. Ryan also stated he would like to be able to recycle glass on the mountain and asked if the committee could look into a glass recycling program.

iii. *Faculty Association – Ryan Rademacher/Tracy Chase*

Ryan recently submitted formal charges for the Faculty Association by email to Susan Jamison and Tracy Chase. He presented three charges to council members tasked to the Faculty Association by President Swarthout.

1. Continue to work to make construction better at NPC.
2. Be proactive with approaching President Swarthout's office with ideas that we as faculty would like to see implemented.
3. President Swarthout feels the Faculty Association is capable of creating its own charges as necessary and directing those recommendations to her office as appropriate.

V. New Business

- a. *ERC Compensation Recommendation - Postponed*
Without an active ERC Chair, the ERC compensation recommendation is postponed. Susan noted that CASO and the Faculty Association will submit their salary recommendation directly to President Swarhout.
- b. *Academic Calendar 17-18*
Peg presented a draft Academic Calendar for 2017-18. She identified the biggest change in the calendar noting employees will receive one full week off during the winter break from December 25th to January 1st. Peg also noted one suggestion was made to include NAVIT start and end dates on the calendar.

VI. Organization Reports

- a. *Classified Administrative Staff Organization (CASO) Report – Ina Sommers*
CASO is working with the Faculty Association on the 2016-2017 salary recommendation. The CASO retreat is scheduled to follow Convocation on January 8, from 1 to 3:30, with a focus on teamwork.
- b. *NPC Faculty Association Report – Ryan Rademacher*
The Faculty Association is currently looking at procedures 2970 Assessment of Instructional Effectiveness and 2701 Hiring. The Deans created a strikethrough document for procedure 2970 and the Faculty Association formed an Ad Hoc Committee to review and respond. Magda Gluszek successfully ran an Empty Bowls Project and raised \$2,040 for the Love Kitchen in Pinetop-Lakeside. There is talk of making this an annual event. The Faculty Association is working with CASO to produce a joint salary recommendation and they will meet in January to draft the document.
- c. *Student Government (SGA) Report – Ariel Shirley/Morgan Black*
No Report.
- d. *Strategic Planning & Accreditation Steering (SPASC) – Mark Ford*
Mark reported on four operational plans SPASC has developed and is currently working on: 1. student retention, 2. My NPC redesign, 3. two-year scheduling for faculty, and 4. tech training redesign for faculty.
- e. *Instructional Council – Ryan Rademacher*
Ryan reported on IC activities. A request was made for an IC member to attend College Council meetings to give updates beginning SP16. IC approved the NPC-NAU Articulation Agreement. There will be changes to mechatronics, business programs, early childhood, and early education. IC accepted a recommendation from Academic Standards regarding a new placement mechanism to begin in SP17.

VII. Standing Committee Reports

- a. *Employee Relations Committee Report – TBD*
No report.
- b. *Student Success Committee Report – Josh Rogers*
Nicole reported on student success activities, noting they are currently working with PASS.
- c. *Sustainability Committee Report – Margaret White*
Margaret thanked Stacy and all of Cosmetology for helping to develop a charge and assist with making sustainability a fully functioning committee again.

IX. Adjournment

Tracy **MOVED** to adjourn; **SECOND** by Nicole. Motion **APPROVED** by unanimous vote.

X. Next Meeting – January 8, 2016, 2:00 pm on Video I