

**NORTHLAND PIONEER COLLEGE
COLLEGE COUNCIL (CC)**
11 September 2015
2:00 p.m. – 4:00 p.m.
Video I

Voting Members Present: Susan Jamison (Chair), Dawn Johnson (Vice-Chair), Maderia Ellison, Tracy Chase, Ina Sommers, Nicole Ulibarri, Vicki Bessinger
Voting Members Excused: Betsy Peck, Julie Peck, Ryan Rademacher, Blaine Hatch
Non-Voting Members Present: Margaret White, Terrie Shevat (Recorder)
Guests:

I. Welcome and Roll Call

Susan Jamison called the meeting to order at 2:00 p.m. followed by roll call of members present.

II. Adoption of Agenda

Dawn **MOVED** to adopt the agenda as presented; **SECOND** by Vicki. Motion **APPROVED** by unanimous vote.

III. Approval of Minutes – May 8, 2015

Tracy **MOVED** to approve the May 8, 2015 minutes as presented; **SECOND** by Dawn. Motion **APPROVED** by unanimous vote.

IV. Old Business

None

V. New Business

a. *New member information (informational) – Susan Jamison*

All College Council members received a draft 2015-16 Membership Roster updated May 9, 2015. Susan reported one vacancy in CASO membership and two in SGA. Susan stated CASO and SGA will hold their meeting next week and hopes to receive membership confirmation for all three vacant positions before the October College Council meeting.

b. *New appointments to employee relations*

Maderia discussed ERC membership and the need to have a chair in place. Current membership includes Magda Gluszek, Danneel Elkins, Theresa Artz-Howard, Cindy Blodgett, Bobbi Sample, and Cathy Reed. Susan will invite one or more ERC representatives to attend the October meeting until we have an HR Director in place.

VI. Organization Reports

a. *Administrative Staff Organization (CASO) Report – Ina Sommers*

Ina reported on the silent auction held during the August Convocation, noting a grand total of \$1,242.00 was earned and will go towards the student scholarship fund. Ina stated CASO will be soliciting for a new secretary and will hold an online election soon. Ina mentioned that CASO's first order of business will be salary recommendation.

b. *NPC Faculty Association Report – Tracy Chase*

Tracy reported the Faculty Association met their first day back in August and today. Discussions included addressing salary and budget, the Silver Creek Campus issue, and the empty bowl projects. Stan visited with the Faculty Association and talked about library data updates. Vicki and Maderia addressed questions about the e-Campus bookstore. The new IS Director, PJ Way, talked about current projects and old issues. Ryan updated faculty on committee assignments.

c. *Student Government (SGA) Report*

No report.

d. *Strategic Planning & Accreditation Steering (SPASC) – Blaine Hatch*

No report.

VII. Standing Committee Reports

a. *Employee Relations Committee Report – Blaine Hatch*

No report.

b. *Student Success Committee Report – TBD*

No report.

c. *Sustainability Committee Report – Margaret White*

Margaret reported on the Free E-Waste Recycling Event held last month, noting this recycling event is the largest in the State of Arizona. Margaret reported over 58,000 tons of recycling was gathered on August 29th and 402 vehicles drove through creating record participation. Margaret read some factual information about the importance of recycling and shared several websites that employees may visit to

recycle items such as shoes, socks and toothbrushes: 1. www.terracycle.com; 2. www.earth911.com.
Shoes can be dropped off into boxes located in Navajo County including PDC and SCC.

VIII. Other

a. *Charge for Sub-Committees*

Maderia suggested the council ask its sub-committees to submit their charge to College Council. Susan will ask committee chairs to bring their committee charge or draft copy to the October meeting. Susan will add "Committee Charges" under new business to the agenda for October.

IX. Adjournment

Nicole **MOVED** to adjourn; **SECOND** by Maderia. Motion **APPROVED** by unanimous vote.

X. Next Meeting – October 9, 2015, 2:00 pm on Video I

To Do's:

1. All CC members to review the College Council Operational Guidelines for discussion during the October meeting. The Operational Guidelines can be found on the My NPC College Council Group page.