

**NORTHLAND PIONEER COLLEGE
COLLEGE COUNCIL (CC)
8 May 2015
2:00 p.m. – 4:00 p.m.
Video I**

Voting Members Present: Maderia Ellison (Chair), Susan Jamison (Vice-Chair), Blaine Hatch, Dawn Johnson, Tracy Chase, Ina Sommers, Shawntel Skousen, Nicole Ulibarri, Vicki Bessinger, Gary Mack
Voting Members Excused: Betsy Peck, Julie Peck, Michelle Mariszewski, Jenna Che' Shockey,
Non-Voting Members Present: Terrie Shevat (Recorder)
Guests: Ann Hilliard

I. Welcome and Roll Call

Maderia Ellison called the meeting to order at 2:00 p.m. followed by roll call of members present.

II. Adoption of Agenda

Vicki **MOVED** to adopt the agenda as presented; **SECOND** by Tracy. Motion **APPROVED** by unanimous vote.

III. Approval of Minutes – March 13, 2015

Vicki **MOVED** to approve the March 13, 2015 minutes as presented; **SECOND** by Dawn. Motion **APPROVED** by unanimous vote.

IV. Old Business

a. *Election Results & New Members – Susan Jamison*

Susan announced Dawn Johnson as the new College Council Vice-Chair elect for 2015-2016. Vice-Chair Susan Jamison will serve a Chair in 2015-16. Susan discussed the 2015-16 Council membership noting that Dawn Johnson, Susan Jamison, and Vicki Bessinger agreed to serve a second term. Susan announced Ryan Rademacher as the new Faculty Association Officer and Ina Sommers as CASO president.

V. New Business

a. *PASS – HLC Quality Initiative (informational) – Ann Hilliard*

Ann updated College Council on the progress of the PASS project which she noted is also the Higher Learning Commission Quality Improvement Project. Ann reviewed PASS as a system that trains faculty, staff, and advisors to provide more comprehensive advising for all NPC students. To date, the PASS team has started the HLC Persistence and Retention Academy, identified two faculty advisors, and is preparing an RFP to purchase retention management software. Ann shared that PASS was used as the basis for a one million dollar federal TRIO grant application. Ann will continue to provide updates in 2015-16.

VI. Organization Reports

a. *Administrative Staff Organization (CASO) Report –Ina Sommers*

Ina announced the results of the CASO Officer elections: Ina Sommers - President, Margaret White - Vice-President, Shawntel Skousen - Secretary/Archivist, and Hallie Lucas - Treasurer/Historian. Ina stated that management of the CASO student emergency fund will be turned over to NPC Friends & Family.

b. *NPC Faculty Association Report – Gary Mack*

Gary announced elected Faculty Association officers: Ryan Rademacher - President, John Chapin - Vice President, Tracy Chase - Secretary, and Kenny Keith - Treasurer. Next meeting is August 17, 2015.

c. *Student Government (SGA) Report – Jenna Che' Shockey (absent)*

No report.

d. *Strategic Planning & Accreditation Steering (SPASC) – Blaine Hatch*

Blaine reported that SPASC has spent much of their time on process work and is now moving into the real work of putting together a strategic plan. SPASC will continue to meet throughout the summer.

VII. Standing Committee Reports

a. *Employee Relations Committee Report – Sharon Hokanson (absent)*

Maderia reported for Sharon and updated the Council on the status of the Catastrophic Sick Leave Bank procedure. Sharon will inform the council when the procedure is approved.

b. *Student Success Committee Report – TBD*

No report.

c. *Sustainability Committee Report – Margaret White (absent)*

No report.

VIII. Adjournment

Dawn **MOVED** to adjourn; **SECOND** by Tracy. Motion **APPROVED** by unanimous vote.

IX. Next Meeting – September 11, 2015, 2:00 pm on Video I