

**NORTHLAND PIONEER COLLEGE
COLLEGE COUNCIL (CC)**
13 March 2015
2:00 p.m. – 4:00 p.m.
Video I

Voting Members Present: Maderia Ellison (Chair), Susan Jamison (Vice-Chair), Blaine Hatch, Dawn Johnson, Betsy Peck, Tracy Chase, Julie Peck, Ina Sommers, Shawntel Skousen, Nicole Ulibarri, Vicki Bessinger, Gary Mack
Voting Members Excused: Michelle Mariszewski, Jenna Che' Shockey
Non-Voting Members Present: Sharon Hokanson, Terrie Shevat (Recorder)
Guests: Gary Reyes, Christopher Cox (WMC Senator for SGA)

I. Welcome and Roll Call

Maderia Ellison called the meeting to order at 2:00 p.m. followed by roll call of members present.

II. Adoption of Agenda

Dawn **MOVED** to adopt the agenda as presented; **SECOND** by Blaine. Motion **APPROVED** by unanimous vote.

III. Approval of Minutes – February 13, 2015

Tracy **MOVED** to approve the February 13, 2015 minutes as presented; **SECOND** by Betsy. Motion **APPROVED** by unanimous vote.

IV. Old Business

None

V. New Business

a. **Action Item:** *ERC Sick Leave Bank Procedure Recommendation – Gary Reyes*

Gary Reyes presented to the Council a catastrophic sick leave bank procedure developed by ERC to replace Procedure 2745 "Compassionate Transfer of Leave" for consideration and recommendation to the President. Gary discussed ERC's research process and noted that Data Supply Technology College in Utah was used as the framework for developing the sick leave bank. Gary read through the proposed procedure with College Council members. After a lengthy discussion, the Council agreed on three suggested changes to the proposed catastrophic sick leave bank procedure: 1) change the July 1 date to October 1; 2) insert a new sentence that identifies which year (determined to be fiscal) the contribution is related to; 3) reference the FMLA Procedure 2742 and Sick Leave Procedure 2738 for definition and qualification of immediate family members. Ina **MOVED** that College Council accept the procedure on the catastrophic sick leave bank with the modifications that have been noted; **SECOND** by Vicki. Maderia asked for all those in favor of accepting ERC's recommendation to delete NPC's procedure 2745 and establish the new procedure on catastrophic sick leave bank with the three changes noted above. Maderia added that a resolution from College Council will be submitted to SPASC. The motion was **APPROVED** by unanimous vote.

b. *Establish an Election Committee*

Maderia discussed the nomination and election process for the 2015-2016 College Council Vice-Chair position which is outlined within the College Council Operational Guidelines on pages 7 & 8. Vice-Chair Susan Jamison will lead the nomination and election process and establish an Elections Committee from the Council membership. All Council voting members are asked to submit their nominations for next year's vice-chair to Susan via email by the end of March. All nominees must be existing voting members of College Council. Terrie will forward a current roster to Council members.

VI. Organization Reports

a. *Administrative Staff Organization (CASO) Report – Ina Sommers*

Ina reported that CASO is currently accepting nominations for officer positions with elections to be held in April. CASO will begin advertising for their non-food drive by the end of March.

b. *NPC Faculty Association Report – Gary Mack*

Gary reported on several issues discussed during the Faculty Association meeting held today. Some faculty expressed their dislike towards the E-textbook vendor and would like to introduce something else in the process that would allow students options before purchasing from the vendor. Faculty discussed the impact of the State budget cuts at NPC. Faculty discussed the need to run a campaign for an override to allow the college to exceed the expenditure limitation. Faculty discussed IC's Academic Standard Subcommittee and would like to change the current student grievance procedure. Betsy Peck, Sandy Johnson, and Cotillion Sneddy will be presenting the FA report to the Board in April. A Qualtrics survey will be going out for nominees of officers. Faculty had a discussion about ATRA.

- c. *Student Government (SGA) Report – Christopher Cox*
Christopher reported on the talent show scheduled for April 11 at 7 p.m., noting auditions for approximately 20 performances are currently in progress today at the Silver Creek Campus. First place winners will receive \$500, second place will receive \$250, and contestants from ages 5 – 10 will receive \$50 gift cards. Christopher expressed his concern for needed technical assistance for students regarding their personal computers/laptops while on campus. He queried if SGA members would be allowed to assist students with their personal computer needs. Christopher reported on the upcoming NPC Basketball Tournament scheduled on April 24 - 25 at the Holbrook High School gym.
- d. *Strategic Planning & Accreditation Steering (SPASC) – Blaine Hatch*
SPASC continues to move forward on accreditation and continues to receive reports and updates from the various criteria teams. Regarding strategic planning and budgeting, SPASC is working to develop operational planning forms and activities using the PASS Initiative. The NPC District Governing Board shared some ideas they see as strategic plan priorities for the upcoming years during the Board retreat held on March 12.

VII. Standing Committee Reports

- a. *Employee Relations Committee Report – Sharon Hokanson*
Sharon thanked Council members on behalf of ERC for their input and assistance with the Catastrophic Sick Leave Bank Procedure. ERC is scheduled to meet again on March 16.
- b. *Student Success Committee Report – TBD*
No report.
- c. *Sustainability Committee Report – Margaret White (absent)*
Maderia reported on behalf of Margaret White. Margaret asked for Council members to look at the website titled IWantToBeRecycled.org. Margaret would also like to remind everyone that “Earth Day” is Wednesday, April 22. Please remember to wear your Earth Day t-shirts. If you don’t have an Earth Day t-shirt, you can purchase one at EarthDayShirts.com.

VIII. Adjournment

Dawn **MOVED** to adjourn; **SECOND** by Blaine. Motion **APPROVED** by unanimous vote.

IX. Next Meeting – April 10, 2015, 2:00 pm on Video I