

**NORTHLAND PIONEER COLLEGE
COLLEGE COUNCIL (CC)**
11 April 2014
2:30 p.m. – 3:30 p.m.
Video I

Voting Members Present: Maderia Ellison (Vice-Chair), Blaine Hatch, Dawn Johnson, John Chapin, Tracy Chase, Sandy Manor, Margaret White, Susan Olsen, Vicki Bessinger, Dawn Palen, Linda Humes

Voting Members Excused: Peg Erdman (Chair), Jake Hinton-Rivera, Susan Jamison, Deborah Keith, Michelle Maciszewski, Kyle Nowell

Non-Voting Members Present: Sharon Hokanson, Ina Sommers, Terrie Shevat (Recorder)

I. Welcome and Roll Call

Welcome and roll call by Vice-Chair Maderia Ellison.

II. Adoption of Agenda

- a. Dawn J. **MOVED** to adopt the agenda as presented; **SECOND** by John.
 - i. Motion **APPROVED** by unanimous vote.

III. Approval of Minutes – March 14, 2014

- a. Susan O. **MOVED** to approve the March 14, 2014 minutes as presented; **SECOND** by Dawn J.
 - i. Motion **APPROVED** by unanimous vote.

IV. Old Business

- a. Conversation Portlet – available on MyNPC/College Council
 - i. Maderia reminded College Council members that a forum is available on the My NPC College Council Group page for use by College Council members to further review, discuss, and suggest changes to the current procedure 2125 and proposed procedure 2125 Shared Governance. Instructions to post on a forum in My NPC were submitted by Terrie Shevat via email to all College Council members on March 21. Maderia stated the Shared Governance Group page is also available on My NPC and added that College Council resolutions will be posted on this page. College Council members agreed to finalize all discussions on procedure 2125 Shared Governance by the first College Council meeting in September 2014. Sandy shared her idea to solicit the input of All NPC by providing a list of College Council members to NPC employees whom they may contact to voice their opinion. Sandy felt this discussion should go from a larger group to the representatives at College Council for continued discussion within College Council. College Council members agreed.
- b. Election Update
 - i. The Elections Committee has identified current, returning, and new members who will be serving on College Council for 2014-2015. The 2014-2015 College Council Membership Roster will be finalized and submitted to current and new members for the May meeting. Maderia discussed the nomination and election process in the College Council Operational Guidelines for the Vice-Chair and Chair positions. Blaine recalled a discussion last year about moving the Vice-Chair into the Chair position and nominating only a Vice-Chair. Several College Council members remembered the conversation and were in favor. Blaine **MOVED** to have the Vice-Chair move into the Chair position, limiting the election and nomination process to the Vice-Chair position; **SECOND** by Susan O. Motion **APPROVED** by unanimous vote. Susan O. volunteered to amend the College Council Operational Guidelines and submit for review during the May meeting. Maderia remarked on several other prior discussions for change to the guidelines which will be addressed at the May meeting. Maderia stated the new Vice-Chair will have a 2-year obligation, serving as the Vice-Chair during 2014-2015 and Chair during 2015-2016. Jake Hinton-Rivera and Vicki Bessinger are nominees for the Vice-Chair position in 2014-2015.
 - ii. Sandy updated members on the voting process for the Vice-Chair position. Sandy prepared a ballot and will submit through a Qualtrics survey to current College Council voting members by the first of next week. The Qualtrics survey will need to be completed by April 17.

V. New Business

- a. No new agenda call items

VI. Organization Reports

- a. Classified Administrative Staff Organization (CASO) Report – Margaret White & Ina Sommers
 - i. CASO is working on a joint faculty and staff retreat at the Heward House scheduled on April 25th. Stewart Bishop agreed to speak at the event. Ina announced that CASO is awarding \$935.00 to staff employees for textbook scholarships received during the Spring 2014 semester.
- b. NPC Faculty Association Report – John Chapin
 - i. The Faculty Association conducted another Qualtrics survey of current events and about 25% of faculty responded. The Shared Governance issue received a 10 to 7 vote in favor of keeping the current guidelines as written.
- c. Student Government (SGA) Report – Jake Hinton (absent)
 - i. No report.

VII. Standing Committee Reports

- a. Employee Relations Committee Report – Sharon Hokanson
 - i. ERC is looking at the NPC tuition waiver policy and plans to bring suggested revisions for this policy to College Council in May.
- b. Student Success Committee Report – Jake Hinton (absent)
 - i. No report.
- c. Sustainability Committee Report – Margaret White
 - i. Margaret reported on an upcoming e-waste recycling event.
- d. Strategic Planning & Accreditation Steering (SPASC) – Blaine Hatch
 - i. Blaine exited the meeting early. No report.

VIII. Adjournment

- a. Susan O. **MOVED** to adjourn; **SECOND** by Tracy.
 - i. Motion **APPROVED** by unanimous vote.

IX. Next Meeting – May 9, 2014, 1:00 pm on Video I