



# Petition to Waive Late Registration Fee

This form can be completed on your computer using the free [Acrobat Reader](#). When finished, click the “Submit” button to open your browser’s email client to send the form to the Assistant Registrar. If your computer is not set up to send email, use the “Print” button and send a copy, attaching all supporting documentation, to: NPC Records & Registration, Painted Desert Campus, PO Box 610, Holbrook AZ 86025. All supporting documentation must be verifiable.

**Late Registration Fees:** See current Class Schedule or [tuition and fees](#) Webpage for registration deadlines and registration fee assessments. Late Registration Fees may be waived if due to institutional error, and/or unavoidable circumstances, etc.

To request a waiver: In the spaces provided, briefly describe why you registered late.

**Fields marked with an asterisk (\*) are required.**

<b>*Last Name:</b>		<b>*First Name:</b>		<b>*Phone Number:</b>	
<b>Student ID #:</b>		<b>*Email Address:</b>			
<b>Mailing Address:</b>		<b>City:</b>	<b>State:</b>	<b>ZIP:</b>	
<b>*What degree are you seeking?</b>		<b>*Major:</b>	<b>*Term:</b>	<b>*Year:</b>	
<b>*Reason for Late Registration:</b>					

**Be Sure to Attach Necessary Documentation**

By submitting this form, I certify that the information I provided is accurate. I have not given false or misleading information, I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal.

**Sign & Date Here** ➤

**Print**

Click in the Signature Area and follow the prompts – creating a new certificate or using an existing one.

Print a copy for your records before submitting via e-mail.

**Submit**

**PUBLIC NOTICE OF NONDISCRIMINATION:** Northland Pioneer College does not discriminate on the basis of race, color, national origin, veteran status, religion, marital status, gender, age or disability in admission or access to, or treatment or employment in its educational programs or activities. District grievance procedures will be followed for compliance with Title IX and Section 504 requirements. The Affirmative Action Compliance Officer is the Director of Human Resources, 2251 E. Navajo Blvd., Holbrook, Arizona 86025, (800) 266-7845. The Section 504 Compliance Officer is the Coordinator of Disability Resource and Access, 1001 W. Deuce of Clubs, Show Low, Arizona 85901, (800) 266-7845. The lack of English language skills will not be a barrier to admission and participation in vocational education programs. Revised 9-12-14

**For Records Office Use Only**

Approved  Denied

Signature/Date:

Reason for Decision: