

Northland Pioneer College
Strategic Planning and Accreditation Steering Committee (SPASC)
05-08-09

Members in attendance: Donna Ashcraft, Russell Dickerson, Blaine Hatch, Eric Henderson,
Michael Lawson, Mary Mathias, Mark Vest
Advisory members in attendance: Ann Hess, Jeanne Swarhout, John Velat
Guests: Hallie Lucas (recorder)

- I. Approval of 04-24-09 Minutes
 - a. Mary moved to approve the minutes with the recommended (tracked) changes that Blaine sent out in an e-mail; second by Mark.
 - i. Eric H. abstained.
 - ii. Approved as amended by majority vote.
- II. Transition from Subcommittee Reports to Pillar Reports
 - a. Eric B. sent out an e-mail on 05-06-09 asking the Criterion subcommittees to e-mail him before the SPASC meeting with their reports (or no reports) and he will post them to the SPASC group in JICS.
 - i. Donna stated that we are at the point of disbanding the Criterion subcommittees. They have done their job. The Self Study is out there.
 - b. We will now need reports from the Pillar Teams, as the team leaders and subcommittee members put together the Pillars for the Strategic Plan.
 - i. When we meet in June, we will hear from the Pillars.
- III. Faculty Compensation for Summer Work on Pillars
 - a. Eric H. brought up the fact that much of the Pillar work will need to be done over the summer. He pointed out that last summer there was stipend money to pay faculty members and wondered if there was any money available this summer.
 - i. It was noted that last year we asked Criterion Chairs to certify that people were off contract, worked up to two days, and capped out at \$500.00 per faculty member. Jeanne would like to see us do the same this summer. The faculty member submitted a letter or e-mail to the Chair of their committee who in turn routed it to Russell.
 1. We agreed that this year the Chair will send the requests to Mark, who will give them to Hallie to prepare a requisition.

2. Where will the money come from? Jeanne noted that Strategic Planning is not a Higher Learning Commission (HLC) event.
 - a. Mark said that he can compile a list and see if he can cover it out of his budget. Blaine suggested paying it out of the account that the faculty member is normally paid out of.
3. Task: Russell will dig up the old procedure and forward it to Mark.

IV. Self Study Update

- a. All the subcommittees have had opportunity to look at it. In addition, Donna Ashcraft and Betsy Ann Wilson went through it again and that is the draft we currently have.
- b. Cindy Hildebrand and Bobette Welch are looking for editorial and format issues.
- c. The current draft has gone out to All NPC, the District Governing Board (DGB) and Mary Breslin (a hard copy went to Dr. Breslin and Daniel Peaches).
- d. We are not sure when we will hear from Dr. Breslin; however, when she gives her input, we will address any issues at that time.
- e. The DGB will discuss the Self Study on the 05-19-09 study session.
- f. It was agreed that we can have until the 05-20-09 to get the Self Study to Ann. This will give faculty members and SPASC members a little more time.
 - i. Task: Jeanne will send out an e-mail with the change of the due date and express the importance of reading the Self Study and submitting comments.
- g. Task: Donna will e-mail the document to Ann. Even though Ann will be off that week, she will be checking her e-mail. Task: Ann will send Donna an e-mail to set up a time to meet when she returns from vacation and they will discuss what the formatting has been to that point in time, etc.

V. Other (time permitting)

- a. We decided to dismiss 30 minutes early to allow SPASC members extra time to read the Self Study.
- b. Russell will check into audio/video availability for June 24 and will e-mail SPASC members with the information.
- c. Motion made by Eric H. to adjourn; second by Russell.
 - i. Unanimously approved.